

Town Deal Board Meeting

Thursday 6th June 2024

9am - 11am

TEAMS meeting



Item	Agenda Item	Who	Item Status	Est. Timing
	Updates and reporting			
1	Welcome and Introductions (<i>Chair</i>)	Chair	For information	
2	Apologies for Absence and Declarations of Interest (<i>Chair</i>)			
3	Minutes of the Previous Meeting (<i>Chair</i>)			
	Hartlepool Development Corporation			
4	Hartlepool Mayoral Development Corporation Verbal update	DMc	For information and discussion	10 mins
	Long Term Plan for Towns			
5	Update on guidance and progress	BB / PT	For information	20 mins
	Membership of Town Board	BB / PT	For decision	
	Programme and project reporting			
6	Monitoring and Evaluation Latest submission to DLUHC	PT	For information	5 mins
7	Programme Update exception reporting - Wesley Chapel (Jomast) - Civil Engineering Academy (Seymours) - Health & Social Care Academy (NHS) - Reimagining Middleton Grange (HBC) - Waterfront Connectivity (HBC)	TBC SA GW PT PT	For information and discussion	30 mins
8	Communications and engagement Update and rolling plan	CK	For information	5 mins
	Risk Review			
9	Governance, Audit and Risk Update	PT	For information	5 mins
10	Any Other Business (<i>Chair</i>)	Chair	For information	5 mins

Next meeting – Tuesday 3rd September 2024, at 1pm – 3pm

Bold are reports submitted to DLUHC

Reporting	Deadline for project monitoring information	Proposed Board date	DLUHC submission date
6 monthly M&E return	12 th May 2023	6 th June 2023 9am – 11am	16th June 2023
Interim return	18 th August 2023	5 th September 2023 11am – 1pm	<i>15th September 2023</i>
6 monthly M&E return	17 th November 2023	7 th December 2023 9am – 11am	9th December 2023
Interim return	16 th February 2024	5 th March 2024 1pm – 3pm	<i>15th March 2024</i>
6 monthly M&E return	17 th May 2024	6 th June 2024 9am – 11am	14th June 2024
Interim return	16 th May 2024	3 rd September 2024 1pm – 3pm	<i>13th September 2024</i>
6 monthly M&E return	15 th May 2024	5 th December 2024 9am – 11am	13th December 2024