

CONTRACT SCRUTINY COMMITTEE AGENDA



Monday 25 July 2011

At 2.00 pm

**in Committee Room B
Civic Centre, Hartlepool**

MEMBERS: CONTRACT SCRUTINY COMMITTEE:

Councillors Aiken, Ingham, Lawton, Richardson, Rogan, Simmons, Sutheran,
P Thompson and Wells.

- 1. APOLOGIES FOR ABSENCE**
- 2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
- 3. MINUTES**
 - 3.1 To confirm the minutes of the meeting held on 11th July 2011
- 4. ITEMS FOR INFORMATION**

No items.
- 5. ANY OTHER ITEMS WHICH THE CHAIR CONSIDERS ARE URGENT**

6. **LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006**

EXEMPT ITEMS

Under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in the paragraphs referred to below of Part 1 of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006

7. **EXEMPT ITEMS FOR INFORMATION**

- 7.1 Provision of Services to Improve Outcomes for People with Mental Health Conditions (para 3) – *Procurement and Category Manager*

8. **TENDERS TO BE OPENED**

- 8.1 Civic Centre Concourse Refurbishment - Contract Ref 575 (Para 3) – *Building Consultancy Manager*

9. **ANY OTHER CONFIDENTIAL ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT**

CONTRACT SCRUTINY COMMITTEE

MINUTES AND DECISION RECORD

11 July 2011

The meeting commenced at 2.00 pm in the Civic Centre, Hartlepool

PRESENT: Councillor Paul Thompson (In the Chair)

Councillors Aiken, Ingham, Lawton, Richardson, Rogan,
Simmons and Wells

OFFICERS: Graham Frankland, Assistant Director (Resources)
Ursula Larkin, Procurement Category Manager
Sally Scott, Procurement Officer
Brian Ayre, Commissioned Services Manager
Terry Maley, Procurement and Category Manager
Chris Walker, Senior Legal Assistant
Denise Wimpenny, Principal Democratic Services Officer

1. Apologies for Absence

Councillor Sutheran.

2. Declarations of Interest

Councillor Simmons declared a personal interest in Minute 5.

3. Minutes of the Meeting held on 24 May 2011

Confirmed

4. Contract for the Provision of an Independent Mental Capacity Advocacy Service – *Director of Child and Adult Services*

The Commissioned Services Manager reported on the results of a recent tender evaluation exercise relating to the provision of an independent mental capacity advocacy service. The report included background information, details of the evaluation process together with financial considerations.

Decision

- (i) That the results of the tender evaluation, be noted.
- (ii) That the award of a contract for three years, with an option to extend, subject to satisfactory performance, be noted.

5. Supply and Installation of ICT Network Infrastructure at Four Local Schools (Contract Reference No 564) – Assistant Director – Resources

The Assistant Director (Resources) reported on the outcome of a recent tender evaluation exercise relating to the supply and installation of ICT Network Infrastructure at four schools in Hartlepool.

The report included background information on the evaluation process together with the outcome of investigations relating to a late tender. Members were referred to details of the bids received, as set out in a confidential appendix to the report.

Decision

That the outcome of the tender evaluation, be noted.

6. Local Government (Access to Information)

Under Section 100 (A)(4) of the Local Government Act 1972, the press and public were excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of the Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information)(Variation) order 2006.

Minute 7 – Provision of Furniture and Equipment at Jesmond Gardens Primary School (para 3 - information relating to the financial or business affairs of any particular person (including the Authority holding that information))

Minute 8 – Tender for the Provision of Direct Payments (para 3 - information relating to the financial or business affairs of any particular person (including the Authority holding that information))

7. The Provision of Furniture and Equipment at Jesmond Gardens Primary School (Para 3) – Procurement and Category Manager

The Procurement and Category Manager reported on the results of

a recent tender evaluation relating to the provision of furniture and equipment for the newly constructed Jesmond Gardens Primary School, details of which were set out in the exempt section of the minutes.

Decision

That the results of the tender evaluation, be noted.

**8. Tender for the Provision of Direct Payments
(Contract Reference Number 244) - Commissioning
and Contracts Manager**

Six electronic tenders had been received in respect of this contract and the tenders were opened in the presence of this Committee.

Decision

That the opening of tenders, be noted.

The meeting concluded at 2.30 pm.

CHAIRMAN