

ADULT AND COMMUNITY SERVICES SCRUTINY FORUM AGENDA



Monday 15 August 2011

at 2.00pm

**in Committee Room B,
Civic Centre, Hartlepool**

MEMBERS: ADULT AND COMMUNITY SERVICES SCRUTINY FORUM

Councillors Cranney, Griffin, Lawton, Loynes, A Marshall, Preece, Richardson, Shaw and Shields.

Resident Representatives: Christine Blakey, Evelyn Leck and 1 vacancy

- 1. APOLOGIES FOR ABSENCE**
- 2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
- 3. MINUTES**
 - 3.1 To confirm the minutes of the meeting held on 18 July 2011.
- 4. RESPONSES FROM THE COUNCIL, THE EXECUTIVE OR COMMITTEES OF THE COUNCIL TO FINAL REPORTS OF THIS FORUM**

No items.
- 5. CONSIDERATION OF REQUEST FOR SCRUTINY REVIEWS REFERRED VIA SCRUTINY CO-ORDINATING COMMITTEE**

No items.

6. **CONSIDERATION OF PROGRESS REPORTS / BUDGET AND POLICY FRAMEWORK DOCUMENTS**

No items.

7. **ITEMS FOR DISCUSSION**

SCRUTINY INVESTIGATION INTO EARLY INTERVENTION AND REABLEMENT SERVICES

7.1 Early Intervention and Reablement Services - Setting the Scene:-

(a) Covering Report - *Scrutiny Support Officer*

(b) Presentation - *Head of Service (Adult Social Care)*

7.2 Evidence from the Member of Parliament for Hartlepool and the Portfolio Holder for Adult and Public Health Services (subject to availability):-

(a) Covering Report - *Scrutiny Support Officer*

(b) Verbal evidence from the Member of Parliament for Hartlepool (subject to availability)

(c) Verbal evidence from the Portfolio Holder for Adult and Public Health Services (subject to availability)

7.3 Hartlepool Safeguarding Vulnerable Adults Board - Quarterly Statistics and Update:-

(a) Covering Report - *Scrutiny Support Officer*

(b) Quarterly Statistics and Update

7.4 Six Monthly Monitoring of Agreed Adult and Community Services Scrutiny Forum's Recommendations - *Scrutiny Support Officer*

8. **ISSUES IDENTIFIED FROM FORWARD PLAN**

8.1 The Executive's Forward Plan - *Scrutiny Support Officer*

9. **ANY OTHER ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT**

ITEMS FOR INFORMATION

- (i) **Date of next meeting Monday 12 September 2011, commencing at 2.00pm in Committee Room B, Civic Centre, Hartlepool**

ADULT AND COMMUNITY SERVICES SCRUTINY FORUM

**MINUTES
18 July 2011**

The meeting commenced at 2.00 pm in the Civic Centre, Hartlepool

Present:

Councillor: Jane Shaw (In the Chair)

Councillors: Kevin Cranney, Sheila Griffin, Trish Lawton, Brenda Loynes,
Ann Marshall, Arthur Preece, Carl Richardson and Linda Shields

Resident Representative: Evelyn Leck

Officers: Nicola Bailey, Director of Child and Adult Services
Jill Harrison, Assistant Director, Child and Adult Services
Phil Hornsby, Head of Service, Child and Adult Services
John Lovatt, Head of Service, Child and Adult Services
Laura Stones, Scrutiny Support Officer
Denise Wimpenny, Principal Democratic Services Officer

1. Apologies for Absence

Apologies for absence were submitted on behalf of Councillor Ged Hall, Adult and Public Health Services Portfolio Holder.

2. Declarations of interest by Members

None.

3. Minutes of the meeting held on 28 March 2011

Confirmed subject to an amendment to the numbering of minute numbers 85 and 82 to 86 and 87 respectively.

4. Matters Arising from the Minutes

In relation to Minute 85 – Any Other Business – Feedback from Coroner's Office, a Member noted that whilst it was not normal practice for the coroner's office to report any areas of concern, such as dehydration or malnutrition

issues to the Council, the benefits of doing so were emphasised. The Forum was advised that it would be unusual for issues of this type to arise in the Coroner's report that the Council were not already aware of as part of the monitoring process. Details of the monitoring process were outlined. The Director of Child and Adult Services reported that there was an option for the Forum to write to the Coroner's office to seek an explanation in this regard. In relation to the monitoring process, it was highlighted that regular reports were submitted to the Portfolio Holder for Adult and Public Health Services and, one of the agreed actions in relation to the scrutiny investigation was that those quarterly reports be submitted to this Forum.

5. Portfolio Holder's Response to Adult Safeguarding Investigation *(Joint Report of the Director of Child and Adult Services and Portfolio Holder for Adult and Public Health Services)*

The Assistant Director stated that Cabinet had approved, in their entirety, the recommendations of the Adult and Community Services Scrutiny Forum's investigation into Adult Safeguarding. Appendix A to the report set out the proposed actions to be taken in relation to each of the specific recommendations.

Recommendation

That the proposed actions, attached at Appendix A, be noted.

6. Consideration of request for scrutiny reviews referred via Scrutiny Co-ordinating Committee

None.

7. Consideration of progress reports/budget and policy framework documents

None.

8. Role of the Adult and Community Services Scrutiny Forum *(Scrutiny Support Officer)*

The Scrutiny Support Officer submitted a report for Members' information which set out the role and remit of Scrutiny in general and specifically the Adult and Community Services Scrutiny Forum. Details of the scheduled meetings for 2011/12 were also set out.

The Director of Child and Adult Services referred to recent guidance relating to the forthcoming establishment of a Health and Wellbeing Board, the impact this may have on the role and remit of this Scrutiny Forum and the potential need to revise the remit in light of this issue. The Chair expressed concern

regarding the exclusion of back bench Members in the make-up of the Board and commented on the benefits of back bench Member input.

The Forum was advised that the guidance in terms of make-up of the Board was very prescriptive and it was anticipated there would be a role for scrutiny. An update would be provided as and when available.

Recommended

That the report, be noted.

9. Adult and Community Services Scrutiny Forum - Work Programme for 2011/12 *(Scrutiny Support Officer)*

The Scrutiny Support Officer reported that at the meeting of the Scrutiny Co-ordinating Committee on 24 June 2011, the Adult and Community Services Scrutiny Forum's Work Programme had been agreed for 2011/12 as follows:-

Forum Investigation

- Early Intervention and Reablement Services

Budget Items

- Budget 2012/13
- Cultural and Community Services Efficiencies
- Working Together for Change
- Review of Income

Members welcomed the revised approach to approval of the work programme items via Scrutiny Co-ordinating Committee which allowed Scrutiny Members the opportunity to contribute ideas to other scrutiny forums.

Recommended

That the Adult and Community Services Scrutiny Forum's Work Programme, as approved by Scrutiny Co-ordinating Committee, at its meeting on 24 June 2011, be noted.

10. Scrutiny Investigation into Early Intervention and Reablement Services – Scoping Report *(Scrutiny Support Officer)*

The Scrutiny Support Officer presented a scoping report for the Forum's investigation into Early Intervention and Reablement Services. The report included background information to the Government's decision to develop local reablement services and details of funding to support this decision.

The aim of Investigation

To examine and explore early intervention and reablement services provided in Hartlepool.

Proposed Terms of Reference

- (a) To gain an understanding of early intervention and reablement services, how they contribute to maintaining people's independence and what a positive outcome looks like;
- (b) To explore how early intervention and reablement services are currently being delivered in Hartlepool;
- (c) To consider research carried out by the University of York into the long-term impact of reablement service and how this might influence future delivery in Hartlepool; and
- (d) To explore options for service provision in the future given the current budgetary pressures and potential for NHS funding to cease in March 2013.

Potential Ares of Enquiry/Sources of Evidence

- (a) Member of Parliament for Hartlepool;
- (b) Portfolio Holder for Adult and Public Health Services;
- (c) Director / Officers of Child and Adult Services Department;
- (d) NHS Hartlepool;
- (e) Clinical Commissioners;
- (f) North Tees and Hartlepool NHS Foundation Trust;
- (g) Tees, Esk and Wear Valley NHS Foundation Trust;
- (h) University of York;
- (i) Local residents;
- (j) Service users and carers;
- (k) Representatives of minority communities of interest or heritage; and
- (l) Ward Councillors.

Key suggestions of documentary/internet sources were included in the report together with community engagement issues and details of the proposed timetable.

With regard to potential sources of evidence, the Forum was requested to advise the Scrutiny Support Officer of any additional sources of evidence they may wish to pursue within the next seven days.

In response to a request for clarification regarding how funding would be utilised to support reablement services, Members were advised that funding would be utilised to provide additional services, examples of which were provided. Further information would be provided as part of the investigation.

Recommended

The proposed remit for the investigation, terms of reference and potential areas of enquiry/sources of evidence be agreed.

11. Issues Identified from Forward Plan

None.

The meeting concluded at 2.35 pm.

CHAIR

ADULT AND COMMUNITY SERVICES SCRUTINY FORUM

15 August 2011



Report of: Scrutiny Support Officer

Subject: EARLY INTERVENTION AND REABLEMENT
SERVICES - SETTING THE SCENE
PRESENTATION - COVERING REPORT

1. PURPOSE OF THE REPORT

- 1.1 To provide Members with an introduction to the 'Setting the Scene' presentation, which will be delivered at today's meeting by officers from the Child and Adults Department as part of this Forum's investigation into 'Early Intervention and Reablement Services'.

2. BACKGROUND INFORMATION

- 2.1 Officers from the Child and Adults Department, will be in attendance at today's meeting to deliver a presentation, as part of this Forum's investigation into 'Early Intervention and Reablement Services' in relation to the following issues:-

- (a) what early intervention and reablement services are; and
- (b) how they contribute to maintaining people's independence

3. RECOMMENDATION

- 3.1 That Members note the content of the presentation, seeking clarification on any relevant issues from the officers in attendance where felt appropriate.

Contact Officer:- Laura Stones – Scrutiny Support Officer
Chief Executive's Department - Corporate Strategy
Hartlepool Borough Council
Tel: 01429 523 087
Email: laura.stones@hartlepool.gov.uk

BACKGROUND PAPERS

The following background paper was used in preparation of this report:-

(a) Scrutiny Investigation into 'Early Intervention and Reablement Services' -
Scoping Report (Scrutiny Support Officer – 18.07.2011)

ADULT AND COMMUNITY SERVICES SCRUTINY FORUM

15 August 2011



Report of: Scrutiny Support Officer

Subject: EARLY INTERVENTION AND REABLEMENT SERVICES - EVIDENCE FROM THE MEMBER OF PARLIAMENT FOR HARTLEPOOL AND THE AUTHORITY'S PORTFOLIO HOLDER FOR ADULT AND PUBLIC HEALTH SERVICES - COVERING REPORT

1. PURPOSE OF REPORT

- 1.1 To inform Members of the Forum that the Member of Parliament for Hartlepool and the Authority's Portfolio Holder for Adult and Public Health Services have been invited to attend this meeting (subject to availability) to provide evidence in relation to the investigation into 'Early Intervention and Reablement Services'.

2. BACKGROUND INFORMATION

- 2.1 The Member of Parliament for Hartlepool and the Authority's Portfolio Holder for Adult and Public Health Services have been invited to this meeting (subject to availability) to provide evidence to the Forum in relation to their views on early intervention and reablement services.
- 2.2 During this evidence gathering session, it is suggested that responses should be sought to the following key questions:-
- (a) What are your views on how early intervention and reablement services contribute to maintaining people's independence?
 - (b) What are your views on how early intervention and reablement services are currently being delivered in Hartlepool?
 - (c) How do you think the Council should be delivering early intervention and reablement services in light of the budgetary restrictions and the potential for NHS funding to cease in March 2013?

3. RECOMMENDATION

- 3.1 That Members of the Forum consider the views of the Member of Parliament for Hartlepool and the Authority's Portfolio Holder for Adult and Public Health Services in relation to the questions outlined in section 2.2 of this report.

CONTACT OFFICER:- Laura Stones – Scrutiny Support Officer
Chief Executive's Department - Corporate Strategy
Hartlepool Borough Council
Tel: 01429 523647
Email: laura.stones@hartlepool.gov.uk

BACKGROUND PAPERS

The following background paper was used in preparation of this report:-

- (a) Scrutiny Investigation into 'Early Intervention and Reablement Services'-
Scoping Report (Scrutiny Support Officer) – 18.07.11

ADULT AND COMMUNITY SERVICES SCRUTINY FORUM

15 August 2011



Report of: Scrutiny Support Officer

Subject: ADULT AND COMMUNITY SERVICES SCRUTINY
FORUM - HARTLEPOOL SAFEGUARDING
VULNERABLE ADULTS BOARD - QUARTERLY
STATISTICS AND UPDATE – COVERING REPORT

1. PURPOSE OF REPORT

- 1.1 To provide Members of the Adult and Community Services Scrutiny Forum with the Safeguarding Vulnerable Adults quarterly statistics covering the period from January to March 2011 along with an overview of statistical information for the full year.

2. BACKGROUND INFORMATION

- 2.1 As part of the Adult and Community Services Scrutiny Forum's investigation into Adult Safeguarding, Members recommended that the Forum be kept up to date on the provision of Adult Services in the town through the receipt of relevant aspects of the regular updates received by the Portfolio Holder for Adult and Public Health Services.
- 2.2 The Portfolio Holder for Adult and Public Health Services received a report in June 2011 which provided information on the Safeguarding Vulnerable Adults quarterly statistics for the final quarter of the 2010/11 reporting period. An overview of statistical information covering the full year was also provided.
- 2.3 The Portfolio Holder report is attached as item 7.3 (b) of today's agenda.

3. RECOMMENDATIONS

- 3.1 The Adult and Community Services Scrutiny Forum is requested to note the Quarterly update and seek clarification on its content where felt appropriate.

Contact Officer:- Laura Stones – Scrutiny Support Officer
Chief Executive's Department - Corporate Strategy
Hartlepool Borough Council
Tel: 01429 523087
Email: laura.stones@hartlepool.gov.uk

BACKGROUND PAPERS

The following background paper was used in the preparation of this report:-

- (i) Joint Report of the Director of Child and Adult Services and the Portfolio Holder for Adult and Public Health Services - Portfolio Holder's Response to Adult Safeguarding Investigation – 18 July 2011

ADULT AND PUBLIC HEALTH SERVICES PORTFOLIO

Report to Portfolio Holder
27 June 2011



Report of: Director of Child and Adult Services

Subject: HARTLEPOOL SAFEGUARDING
VULNERABLE ADULTS BOARD -
QUARTERLY STATISTICS & UPDATE

SUMMARY

1.0 PURPOSE OF REPORT

1.1 To present the Safeguarding Vulnerable Adults quarterly statistics covering the period from January to March 2011, and an overview of statistical information for the full year. Also to report on the progress of the Hartlepool Safeguarding Vulnerable Adults Board: Safeguarding Action Plan.

2.0 SUMMARY OF CONTENTS

2.1 This report provides information concerning Safeguarding Vulnerable Adults quarterly statistics for the final quarter of the 2010/11 reporting period and provides an overview of statistical information covering the full year. It also outlines information relating to progress with the Safeguarding Action Plan covering the same period.

3.0 RELEVANCE TO PORTFOLIO MEMBER

3.1 The Local Authority holds the lead responsibility for Adult Safeguarding.

4.0 TYPE OF DECISION

4.1 No decision required – report for information.

5.0 DECISION MAKING ROUTE

5.1 Adult and Public Health Services Portfolio – 27 June 2011

6.0 DECISION(S) REQUIRED

6.1 The Portfolio Holder is asked to note the contents of the report.

Report of: Director of Child and Adult Services

Subject: HARTLEPOOL SAFEGAURDING
VULNERABLE ADULTS BOARD –
QUARTERLY STATISTICS & UPDATE

1. PURPOSE OF REPORT

- 1.1 To present the Safeguarding Vulnerable Adults quarterly statistics covering the period from January to March 2011, and provide an overview of statistical information for the full year. Also to report on the progress of the Hartlepool Safeguarding Vulnerable Adults Board: Action Plan. The trend analysis is attached at **Appendix A**.

2. BACKGROUND

- 2.1 This is the seventh report to the Portfolio Holder following a request for a regular submission of information about trends, activity and challenges.

3. TRENDS

- 3.1 In the final reporting period of January – March 2011 there were 96 referrals identifying possible cases of abuse or neglect brought to the attention of the Duty Team, 24 of these referrals required further investigation and action under safeguarding adult procedures.
- 3.2 The total number of referrals for the reporting period 2010/11 was 397 with 145 of these requiring further investigation and action under safeguarding adult procedures. In the same period last year there were 413 referrals and 200 required further investigation and action under safeguarding adult procedures.
- 3.3 In relation to the reporting period 2010/11 the 252 referrals that required no further action in terms of safeguarding procedures were dealt with via the social work and care management teams or the commissioned services team, alternatively some referrals were simply managed by providing more detailed information, advice or guidance at the Duty point.
- 3.4 Of the alleged victims of abuse / neglect approximately 20% of people were under the age of 65; 26% were between the age of 65-79 and 51% were aged 80 or over. There were twice as many women than men referred.

- 3.5 Care homes continue to be the most common location of abuse, with neglect and acts of omission and physical abuse being the most frequent causes. The perpetrators of abuse have been for the most part other service users or paid carers. Importantly however it should be noted that there has been a significant reduction in the number of safeguarding investigations in care homes from 138 in 2009/10 to 103 in 2010/11. This reduction of 35 cases is a reduction of 25.4% in activity.
- 3.6 Comparison of the previous years reporting period shows the total number of safeguarding referrals for 2010/11 has decreased by 16 cases, or approximately 3.9%. More significantly however the number of cases of further investigation and action taken under safeguarding procedures has reduced from 200 cases in 2009/10 to 145 cases this period, a reduction of approximately 27.5%.
- 3.7 It should be noted that whilst the volume of further investigation and action taken under safeguarding procedures has reduced, anecdotally there is evidence to suggest that the cases have become more challenging. This is supported by the content of the discussion at the complex case reference group and practice sub-group, as well as the increase in applications made to the Court of Protection.
- 3.8 In relation to Deprivation of Liberty Safeguards (DoLS), the figures for the last twelve month reporting period are as follows:
- Total Number of DOLS Referrals – 86
 - Total Number of DOLS Reviews - 10
- 3.9 In the previous reporting period there were 67 DOLS Referrals. The rise in referral activity is in the region of 22%.

4. CONTINUOUS IMPROVEMENT - UPDATE ON SAFEGUARDING ACTION PLAN

- 4.1 The Teeswide Safeguarding Vulnerable Adults Board has recently completed a development day and members now intend to use the learning from this event to develop a new business plan, review membership of the Board and it's Sub-groups and outline a new work programme for the financial year 2011/12.
- 4.2 Hartlepool Safeguarding Vulnerable Adults Board continues to have representation on all four sub groups of the Teeswide Board and Hartlepool's Director of Child and Adult Services continues to be the chair for the Teeswide Safeguarding Board.
- 4.3 The Policies and Procedures Subgroup are finalising work in relation to updating the Safeguarding Interagency Policy and Procedures in the light of changes affecting adult protection and to reflect best practice.

Revised procedures will attempt to involve service users and their carers more proactively in the safeguarding process.

- 4.4 The Workforce Training and Development sub group have ensured that the delivery of the Intermediate Safeguarding Training is progressing satisfactorily and the sub-group is also reviewing the E-learning provisions and working on the development of an Advanced Training Programme.
- 4.5 The Information, Engagement and Involvement Subgroup of the Teeswide Safeguarding Board has met on four occasions and members are now actively exploring how we can learn lessons from those people who have experienced safeguarding investigations and determine how satisfied those involved with the safeguarding investigation are with the quality of the support they received. This will inform our understanding and enable us to make further improvements in operational practice. This learning will also be used to increase our understanding of the training requirements of the work-force. Hartlepool is leading the way locally in this work and we have developed a 'model' of working which we intend to pilot. To progress this we are about to commission an independent provider to support this initiative.
- 4.6 The Head of Service or Assistant Director (Adult Social Care) continue to attend Multi Agency Public Protection Arrangements (MAPPA) meetings to assist with the management of people at high risk of causing significant harm to vulnerable people and possibly staff to ensure risks are minimised through effective communication, risk assessments and risk management within a multi agency forum.
- 4.7 Closer links between safeguarding, complaints, contract compliance and Deprivation of Liberty Safeguards processes have been established in the past twelve months. This has led to a more seamless safeguarding process across the operational; and commissioning arms of the Local Authority. Moreover meetings with all care home providers have taken place on an individual basis in order to develop closer working relationships and thereby reduce the risk of significant harm to vulnerable adults living within residential / nursing accommodation. This work has focused upon improving preventative measures, re-introducing the threshold and risk management guide, information sharing and developing systems for the improvement of recording. The outcome of these developments has seen a reduction in activity in residential / nursing care referrals. However the Local Authority has placed moratoriums on two facilities which were considered to be providing an unsatisfactory level of care to residents. Both establishments have an improvement plan in situ to make the changes deemed necessary.
- 4.8 Three Social Care Officers now working in the Safeguarding Team and aligned to a cluster of care homes has strengthened operational practice and enabled us to ensure safeguarding plans and conditions

linked to Deprivation of Liberty Safeguards are implemented more consistently. This has enabled us to have a better understanding of potential and emerging risks and thereby ensure these are more proactively managed. It is reasonable to suspect that this development together with and other strategies implemented throughout the year can account for the significant reduction in Further Action safeguarding referrals in this financial year.

- 4.10 The strategic safeguarding plan for the Hartlepool Safeguarding Vulnerable Adults Board is currently being updated and changed to reflect a greater focus on achieving outcomes rather than concentrating on processes. Once it is finalised a copy will be provided to the Portfolio Holder for Adult & Public Health Services.
- 4.11 Arrangements have now been finalised regarding the Safeguarding Peer Review, which takes place during the week commencing 9 May 2011. The purpose is to assess current performance and practice in relation to safeguarding and to identify areas for development. The process is a learning experience which will result in recommendations and an action plan. The work is to be led by Local Government Improvement and Development.

5. SERIOUS CASE REVIEW

- 5.1 Hartlepool Safeguarding Vulnerable Adults Board Committee has ensured that all recommendations arising from the Serious Case Review have been implemented. An executive summary has now been made available on the Local Authority web-site in accordance with procedures.

6. FINANCIAL IMPLICATIONS

- 6.1 There are no financial implications arising from the report.

7. RECOMMENDATIONS

- 7.1 It is recommended that the contents of the report are noted

Contact Officer:

John Lovatt

Head of Service (Adult Social Care)

Teeswide Vulnerable Adults Protection Statistic
Date - 01 January 2011 – 31 March 2011

		1 April – 30 June	1 July – 30 Sept	1 Oct – 31 Dec	1 Jan – 31 Mar
Suspected Abuse	Physical abuse	13	11	9	5
	Financial abuse	3	4	4	14
	Sexual abuse	4	6	1	0
	Neglect and acts of omission	10	12	12	4
	Psychological	0	2	4	1
	Discriminatory	0	0	0	0
TOTALS		30	35	30	24

1 April – 30 June 2010

- A further 17 referrals were also reported within this period however, the classifications are still pending.
- 19 NFA discussions were also recorded for this period.

1 July – 30 September 2010

- A further 3 referrals were also reported within this period however, the classifications are still pending.
- 36 NFA discussions were also recorded for this period.

1 Oct – 31 December 2010

- A further 5 referrals were also reported within this period however, the classifications are still pending.
- 43 NFA discussions were also recorded for this period.

1 Jan – 31 March 2011

- 40 NFA discussions were also recorded for this period.

Teeswide Vulnerable Adults Protection Statistic
Date - 01 January 2011 – 31 March 2011

		1 April – 30 June	1 July – 30 Sept	1 Oct – 31 Dec	1 Jan - 31 Mar
	Vulnerable adults subject to previous referral/s	9	9	13	6
	Vulnerable adults placed by another Authority	1	0	1	2
	Self Funders	0	4	0	0

Teeswide Vulnerable Adults Protection Statistic
Date - 01 January 2011 – 31 March 2011

		1 April – 30 June	1 July – 30 Sept	1 Oct – 31 Dec	1 Jan – 31 Mar
Vulnerable Adult Client Group	Physical Disabilities - Older People (65 & over)	17	20	18	14
	Physical Disabilities - Adults (18-64)	0	3	1	3
	Mental Health - Older People (65 & over)	7	5	5	2
	Mental Health - Adults (18-64)	0	2	0	0
	Learning Disabilities - Older People (65 & over)	0	0	0	1
	Learning Disabilities - Adults (18-64)	6	3	3	4
	Older People (65 & over)	0	1	0	0
	HIV / AIDS Adults (18-64)	0	0	0	0
	Sensory Loss	0	0	0	0
	Carer	0	0	0	0
	Substance misuse & Drugs	0	0	0	0
	Adults	0	0	3	0
	TOTALS	30	34	30	24

[July 2010 – September 2010](#)

- 1 Client Group is unknown.

Teeswide Vulnerable Adults Protection Statistic
Date - 01 January 2011 – 31 March 2011

		1 April – 30 June	1 July – 30 Sept	1 Oct – 31 Dec	1 Jan - 31 Mar
Source of Referral	Social Services Department	8	5	4	2
	Care Home Provider	11	13	3	15
	Care Home with Nursing Provider	10	7	8	2
	Home Care Provider	1	0	4	1
	Friend/Neighbour	0	0	0	0
	Relative	0	0	1	0
	Health Professionals (Community based)	1	4	0	1
	Health Professionals (Hospital based)	0	0	1	0
	Self or persons formal advocate	0	0	0	0
	CSCI	0	0	0	0
	Probation Service	0	0	0	0
	Police	0	0	3	0
	Other Service User	0	0	0	0
	Housing Support Provider	0	0	0	0
	Other Local Authority	0	0	5	2
	Department of Works & Pensions	0	0	0	0
	Other-please name individually 3x Supported Living 1x Voluntary Organisation 1x EDT	0	4	1	1
	TOTALS	31	33	30	24

April 2010 – June 2010

- One referral was reported by more than one source

July 2010 - September 2010

- The sources of referral for 2 cases are unknown.

Teeswide Vulnerable Adults Protection Statistic
Date - 01 January 2011 – 31 March 2011

		1 April – 30 June	1 July – 30 Sept	1 Oct – 31 Dec	1 Jan – 31 Mar
Location of Abuse	Care Home - Permanent	12	7	0	16
	Care Home with Nursing – Permanent - Temporary	9 1	16 0	21 0	3
	Day Care Unit	0	0	0	0
	Relative's Home	0	0	0	0
	Users Own Home	4	7	6	3
	Hospital	0	1	0	0
	Supported Living	4	3	1	1
	Public Place	0	0	0	0
	Other (please list)	0	0	2	1
	TOTALS	30	34	30	24

[July 2010 – September 2010](#)

- The location of abuse for one referral is unknown to date.

Teeswide Vulnerable Adults Protection Statistic
Date - 01 January 2011 – 31 March 2011

		1 April – 30 June	1 July – 30 Sept	1 Oct – 31 Dec	1 Jan – 31 Mar
Alleged Perpetrator	Friend/Neighbour	0	2	0	0
	Other Service User	16	11	4	3
	Paid Carer or Health Worker	5	12	11	14
	Partner	0	2	0	0
	Relative	0	2	0	4
	Volunteer	0	0	0	0
	Trader	0	0	0	0
	Unknown	9	5	15	1
	Self	0	0	0	0
	Paid Housing/Other Worker	0	1	0	2
	TOTALS	30	35	30	24

Teeswide Vulnerable Adults Protection Statistic
Date - 01 January 2011 – 31 March 2011

Ethnicity		1 April – 30 June	1 July – 30 Sept	1 Oct – 31 Dec	1 Jan – 31 Mar
	White – British	30	33	30	24
	White- European	0	0	0	0
	Asian-India	0	0	0	0
	Asian-Pakistan	0	0	0	0
	Asian-Bangladesh	0	0	0	0
	Asian- Chinese	0	0	0	0
	Asian-Vietnamese	0	0	0	0
	African	0	0	0	0
	Caribbean	0	0	0	0
	Other ethnic group (please name)	0	0	0	0
	Not Known	0	2	0	0
	TOTALS	30	35	30	24

Teeswide Vulnerable Adults Protection Statistic
Date - 01 January 2011 – 31 March 2011

		1 April – 30 June		1 July – 30 Sept		1 Oct – 31 Dec		1 Jan - 31 Mar	
Age		F	M	F	F	M	M	F	M
	18 - 19	0	0	0	1	0	0	0	0
	20 - 29	0	0	0	1	0	1	0	1
	30 - 39	1	1	1	0	1	0	0	1
	40 - 49	0	1	1	0	0	1	1	1
	50 - 59	2	1	2	1	2	2	0	1
	60 - 64	0	0	0	0	0	0	1	1
	65 - 69	3	0	1	1	1	1	0	0
	70 - 79	5	1	6	5	1	0	3	2
	80 - 89	6	4	11	7	5	3	7	3
	90 - 99	4	1	3	3	1	0	1	1
	100+	0	0	0	0	0	0	0	0
		21	9	25	19	11	8	13	11
	TOTALS	30		33		30		24	

Teeswide Vulnerable Adults Protection Statistic
Date - 01 January 2011 – 31 March 2011

		1 April – 30 June	1 July – 30 Sept	1 Oct – 31 Dec	1 Jan – 31 Mar
Outcomes for Alleged Victim/protection Plan	3.1 Existing service provision reducing risk of further harm	0	0	0	0
	3.2 New Community Care Assessment & Services	1	2	0	0
	3.3 Removed from Property/Service	0	0	1	0
	3.4 Counselling, support & advocacy	0	0	0	0
	3.5 Management of access to alleged perpetrator	1	3	0	1
	3.5a Management of access to finance		2		
	3.6 Action under Mental Health Act	0	0	0	0
	3.7 Declaratory Relief	0	0	0	0
	3.8 Appointeeship/Receivership	0	0	0	0
	3.9 Civil Action	0	0	0	0
	3.10 Unwilling to co-operate with Protection Plan/advice	0	0	0	0
	3.11 Crime prevention/security advice	0	0	0	0
	3.12 Other (please specify) NFA x 13 Increase Monitoring x 7 NFA x 12 Increased Monitoring x 5 Refused Services x1 NFA x 1 Increased Monitoring x 4 Increased Monitoring x 1 NFA x 14	20	18	5	15
	3.13 Review of Self Directed Support	0	1	0	0
	3.14 Move to Increase/Different care	0	3	1	1
	TOTALS	22	29	7	17

April 2010 – June 2010

- 25 out of 47 remain open from this period

July 2010 – September 2010

- 17 out of 35 Remain open from this period
- 11 of the cases closed within this quarter have carried open from previous quarters.

October 2010 – December 2010

- 23 out of 30 remain open from this period

January 2011 – March 2011

- 7 out of 24 remain open from this period

Teeswide Vulnerable Adults Protection Statistic

Date - 01 January 2011 – 31 March 2011

		1 April – 30 June	1 July – 30 Sept	1 Oct – 31 Dec	1 Jan – 31 Mar
Outcomes for Alleged Perpetrator/ Organisation/Service	4.1 Criminal Prosecution/Caution	0	0	1	11
	4.2 No further legal action following Police investigation	0	0	0	0
	4.3a Disciplinary action	1	10	0	0
	4.3b Refereed to ISA	0	5	0	0
	4.4 Action by Commissioning/Placing Authority	0	0	0	0
	4.5 Action by CSCI	0	0	0	0
	4.6 Action by Healthcare Commission	0	0	0	0
	4.7 Carer's Assessment offered	0	0	0	0
	4.8 Management action – supervision, training etc.	0	4	0	0
	4.9 Counselling/support	0	0	1	0
	4.10 Removed from property/service	3	1	0	0
	4.11 Community Care Assessment & Services/Case Review	3	0	0	0
	4.12 Action under Mental Health Act	0	1	0	0
	4.13 Management of access to vulnerable adult	0	1	0	2
	4.14 No Further Action	7	6	1	3
	4.15 Other Other x 7 Continuing Monitoring x 2 Other x 2 Continuing Monitoring x 2 Other x 2 Continued Monitoring x 2 Referred to POVA /ISA x 11	10	9	4	15
	TOTALS	24	37	7	31

April 2010 – June 2010

- 23 out of 47 remain open from this period

July 2010 – September 2010

- 17 out of 34 Remain open from this period
- Some the cases closed have more than one outcome for the Alleged Perpetrator

October 2010 – December 2010

- 23 out of 30 Remain open from this period

January 2011 – March 2011

- 7 out of 24 Remain open from this period
- 12 cases have more than one outcome for the alleged Perpetrator.
- 1 case has 3 outcomes for the alleged perpetrator.

Teeswide Vulnerable Adults Protection Statistic
Date - 01 January 2011 – 31 March 2011

Case Conclusions

	April – June 2010	July – September 2010	October – December 2010	1 January - 31 March 2011
A1-Physical-Substantiated	7	7	2	0
A2-Physical-Partly Substantiated	3	2	0	0
A3-Physical-Not Substantiated	0	1	1	2
A4-Physical-Not Determined/Inconclusive	0	2	0	2
B1-Sexual-Substantiated	1	2	0	0
B3-Sexual-Not Substantiated	4	4	0	0
C1-Emotional/Psychological-Substantiated	2	0	0	1
C2- Emotional/Psychological-Partly Substantiated	0	0	1	0
C3-I Emotional/Psychological -Not Substantiated	0	0	0	0
C4- Emotional/Psychological -Not Determined/Inconclusive	0	0	0	0
D1-Financial-Substantiated	1	1	0	11
D3-Financial-Not Substantiated	0	3	0	0
D4-Financial-Not Determined/Inconclusive	3	6	0	1
E1-Neglect-Substantiated	9	6	2	2
E3-Neglect-Not Substantiated	1	3	1	0
E4-Neglect-Not Determined/Inconclusive	1	1	0	0
Total	32	38	7	1

Not Determined/Inconclusive	4	9	0	4
Not Substantiated	5	11	2	2
Partly	3	2	1	0
Substantiated	20	16	4	14
Total	32	38	7	20

ADULT AND COMMUNITY SERVICES SCRUTINY FORUM

15 August 2011



Report of: Scrutiny Support Officer

Subject: SIX MONTHLY MONITORING OF AGREED ADULT AND COMMUNITY SERVICES SCRUTINY FORUM'S RECOMMENDATIONS

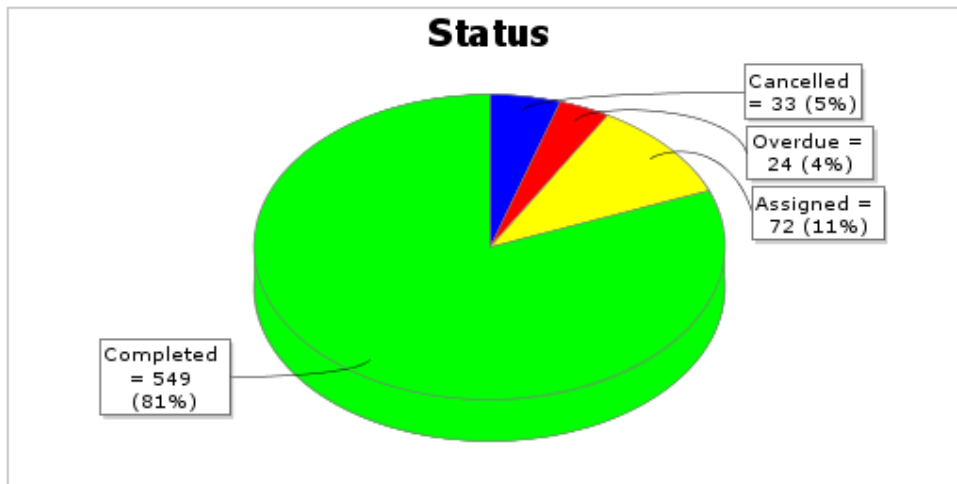
1. PURPOSE OF REPORT

- 1.1 To provide Members with the six monthly progress made on the delivery of the agreed scrutiny recommendations of this Forum.

2. BACKGROUND INFORMATION

- 2.1 In November 2007 the Scrutiny Co-ordinating Committee approved the introduction of the Scrutiny Monitoring Database, an electronic database, to monitor the delivery of agreed scrutiny recommendations since the 2005/06 Municipal Year.
- 2.2 In March 2010 Scrutiny Chairs noted and agreed for the movement of the Scrutiny Monitoring Database into Covalent, which is the Council's Performance Management System. Members are asked to note that during May 2011 all call-in's and referrals since the 2005/06 Municipal Year were added to Covalent, therefore, although actions may have been completed as far back as 2005/06 they will appear in Appendix A.
- 2.3 In accordance with the agreed procedure, this report provides for Members details of progress made against each of the investigations undertaken by the Forum. **Chart1** overleaf is the overall progress made by all scrutiny forums since 2005 and **Appendix A** provides a detailed explanation of progress made against each scrutiny recommendation agreed by this Forum since the last six monthly monitoring report presented in March 2011.

Chart1: Progress made by all Scrutiny Investigations Undertaken since 2005



3. RECOMMENDATIONS

3.1 That Members:-

- (a) Note progress against the Adult and Community Services Scrutiny Forum's agreed recommendations, since the 2005/06 Municipal Year, and explore further where appropriate; and
- (b) Retain **Appendix A** for future reference.

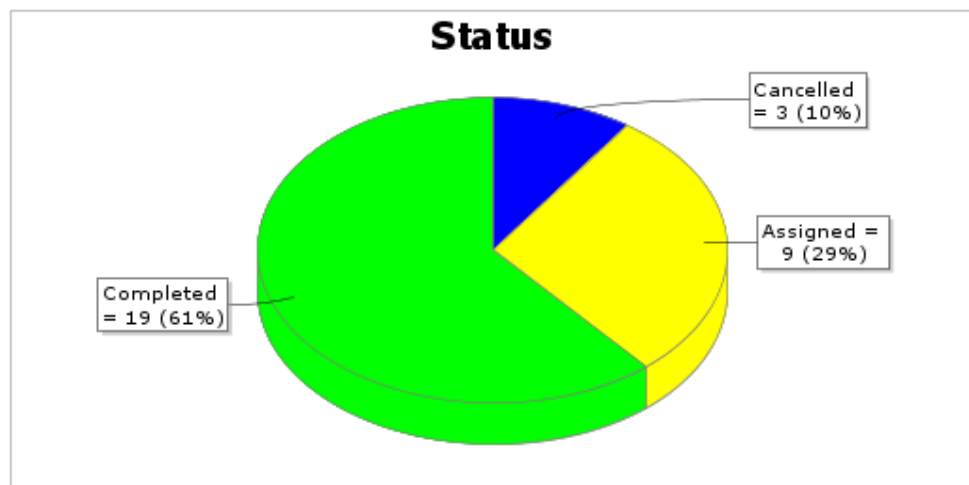
Contact Officer:- Laura Stones – Scrutiny Support Officer
 Chief Executive's Department - Corporate Strategy
 Hartlepool Borough Council
 Tel: 01429 523087
 Email: laura.stones@hartlepool.gov.uk

BACKGROUND PAPERS

No background papers were used in the preparation of this report.

Adult & Community Services Scrutiny Forum - All

Generated on: 03 August 2011



Year 2008/09

Investigation Access to Recreation Facilities for Vulnerable / Older People

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
SCR-ACS/6g That the Council considers the value of partnership working in any future plans for the building of a new	SCR-ACS/6g Discussions have already been held with potential key partners regarding the redevelopment of the physical infrastructure of the MHLC site. As detailed in recent Cabinet reports,	John Mennear	01-Aug-2009	30-Sep-2011	19-Apr-2011 DTZ consultants report on the Mill House site is expected in late April 2011 whereupon the next consideration of the practical measures	<div> <div>70%</div> Assigned </div>

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
leisure facility within Hartlepool.	It is intended to engage with consultants with the necessary expertise to take the plan to the next level, primarily around the procurement and management of such a development.				<p>to be achieved will be determined. meetings established for May 2011. Progress subject to economic situation and availability of grants and working capital.</p> <p>08-Mar-2011 Due to liquidation of partners of the company involved in developments, there has been a slight delay in the process. Property Services are managing the consultations and outcomes of this action, but the action is still expected to be achieved.</p> <p>20-Jan-2011 DTZ report referred for additional info relating to 'market testing'. review awaited. (John Menear 20.1.11)</p> <p>22-Oct-2010 -- enter new status update -- DTZ have reported their first draft and a steering group is being arranged. Not making as quick progress as anticipated.</p> <p>19-Jul-2010 -- DTZ are undertaking consultations into the redevelopment options for the MHLC site including consulting with partner organisations present on site.</p> <p>23-Feb-2010 The advert</p>	

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
					to secure a consultancy has resulted in a strong shortlist and selection to appointments underway. This will enable progress to be made on the capital scheme. In the meantime improvements to the changing facilities to Mill House Leisure Centre are underway and will enable better facilities in the short term.	

Year 2010/11
Investigation Adult Safeguarding

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
SCR-ACS/8a/i That a dialogue regarding budget and service cuts is maintained between members of the HSVAB to ensure that:- (i) cuts to services are not taken in isolation, without consideration for the impact on partner agencies	SCR-ACS/8a/i The HSVAB will continue to meet regularly and members will be encouraged to share information about changes within their own organisations that may impact on other partners. Any cuts or changes to Teeswide services would be discussed at the Tees Safeguarding Vulnerable Adults Board (TSVAB).	John Lovatt	31-Mar-2012	31-Mar-2012		<div><div></div></div> 0% Assigned
SCR-ACS/8a/ii That a dialogue regarding budget and service cuts is maintained between members of the HSVAB to ensure	SCR-ACS/8a/ii Teeswide and local sub groups will continue to ensure that there is a shared approach to the use of resources for training, workforce development,	John Lovatt	31-Mar-2012	31-Mar-2012	19-Jul-2011 The Teeswide Safeguarding Vulnerable Adults Board has agreed a work plan and sub group structure for 2011/12 and	<div><div></div></div> 50% Assigned

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
that:- (ii)scarce resources are managed as effectively and efficiently as possible between agencies.	public engagement etc.				2012/13 which continues to support sharing of resources in relation to training, workforce development and public engagement as well as polices, procedures and audit. This approach reduces duplication and makes best use of resources available. Sub groups will set work plans over the coming months and will report on a regular basis to the Teeswide Board while maintaining links to local Boards where appropriate.	
SCR-ACS/8b That the Primary Care Trust (or its equivalent replacement body) is encouraged to put forward a GP representative to sit on the HSVAB.	SCR-ACS/8b The PCT is currently represented on the HSVAB and representation from GPs will be considered as part of a review of membership following the Peer Review.	John Lovatt	30-Sep-2011	30-Sep-2011	19-Jul-2011 NHS Tees continues to be represented on the HSVAB and GP commissioners are aware of their responsibilities in relation to adult safeguarding. HBC is represented on the Clinical Commissioning Steering Group and the profile of adult safeguarding will be raised through the Joint Strategic Needs Assessment and other routes as appropriate.	<div><div>25%</div></div> Assigned
SCR-ACS/8c That the potential to recommence visits to care homes by Elected Members of	SCR-ACS/8c The ability for Elected Members to visit care homes will be included within the revised care home contract.	Phil Hornsby	31-Dec-2011	31-Dec-2011	04-Jul-2011 Work has commenced to review and revise the care home contracts and visits by Elected	<div><div>15%</div></div> Assigned

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
the Adult and Community Services Scrutiny Forum is included in the contract negotiations to be undertaken with providers.					Members will be included.	
SCR-ACS/8d That the feasibility of including an Elected Member from the Adult and Community Services Scrutiny Forum on to the membership of the HSVAB is explored.	SCR-ACS/8d There is currently an Elected Member representative on the HSVAB (Portfolio Holder for Adult & Public Health Services). Any changes to the membership will be considered as part of a review of membership following the Peer Review.	John Lovatt	30-Sep-2011	30-Sep-2011	19-Jul-2011 The HSVAB has a development day planned in September 2011 when membership will be reviewed. Input from elected member(s) will be considered as part of this process.	<div><div>15%</div></div> Assigned
SCR-ACS/8e That the ACS Scrutiny Forum be kept up to date on the provision of Adult Services in the town through the receipt of relevant aspects of the regular updates received by the Portfolio Holder for Adult and Public Health Services.	SCR-ACS/8e Quarterly performance reports and adult safeguarding reports are made to the Portfolio Holder for Adult & Public Health Services and can be shared with the Adult & Community Services Scrutiny Forum.	John Lovatt	30-Sep-2011	30-Sep-2011	19-Jul-2011 Closing the Loop Report relating to the safeguarding investigation was presented to Adult & Community Services Scrutiny Forum on 17 July 2011. The first report on adult safeguarding will be shared with the Scrutiny Forum in August 2011.	<div><div>40%</div></div> Assigned
SCR-ACS/8f The use of welfare notices is investigated with partner agencies.	SCR-ACS/8f As part of the reablement services being commissioned in 2011/12, welfare notices will be introduced.	Phil Hornsby	31-Dec-2011	31-Dec-2011	19-Jul-2011 Contract reablement services including welfare notices will be in place by August 2011. 04-Jul-2011 Introduction of welfare notices included in reablement plan.	<div><div>30%</div></div> Assigned

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
SCR-ACS/8g That safeguarding workshops are delivered to groups within Hartlepool (with particular reference to the deaf community) and a review is undertaken of the accessibility of safeguarding services.	SCR-ACS/8g There is a comprehensive programme of training and development opportunities in place in relation to Adult Safeguarding. This will be reviewed following the Peer Review and additional workshops will be considered if gaps are identified (including for the deaf community).	John Lovatt	30-Sep-2011	30-Sep-2011	19-Jul-2011 The HSVAB has a development day planned for 20 September where any unmet training needs can be considered.	<div><div>10%</div></div> Assigned

Year 2009/10

Investigation Putting People First

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
SCR-ACS/7b That the Council publicise the services which are available through self directed support along with the associated costs and how to access these services;	SCR-ACS/7b The Council will continue to publicise the range of services available in the area through public information leaflets, the HBC website, Hartlepool Now, Hartbeat and the local press. People who are eligible for social care services (other than those in crisis) will continue to be offered self directed support and a personal budget and provided with information about services available and the associated costs.	Leigh Keeble; John Lovatt	01-Mar-2011	01-Dec-2011	07-Mar-2011 Promotion of Hartlepool Now has continued. The awareness of the site amongst the voluntary and community sector has increased with organisations now coming forward and information to include on the site. Events in libraries and voluntary and community sectors are published online and stories have been developed from a number of areas including: the Timbank, young people at Manor College, the Centre for Independent Living;	<div><div>100%</div></div> Completed

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
					<p>equipment to maintain independent living; the Learning Disability visioning day; and health trainers.</p> <p>Discussions have taken place with the company Octagon on producing information on residential care and extra care schemes in the town. Octagon will produce a brochure detailing the options together with a range of information about accessing social care and protecting vulnerable adults. The cost of the production of the brochure will be covered by advertising. The brochure will be produced every 6 months and will be distributed widely across the town. The service user focus group were consulted on the layout of the brochure.</p> <p>Work has continued on developed information sheets about the different job roles in the department. The feedback from the service user focus group on this work was extremely positive.</p> <p>The department</p>	

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
					<p>provides information for inclusion in each edition of Hartbeat. This has included stories on: the Centre for Independent Living; Roots to Employment; Hartlepool Now; the Ship in the Shop information project and opening of Laurel Gardens Extra Care Scheme.</p> <p>Work is also ongoing on exploring how we can make use of social media technology such as Facebook and Twitter to promote our services and involve hard to reach groups in service design.</p> <p>29-Sep-2010 The focus on Hartlepool Now as the main source of information on services available in the area has continued. Work has taken place promoting Hartlepool Now. A Life Channel campaign has been broadcast in GP surgeries and schools across the town and a number of advertisements placed in Hartbeat to raise awareness of the site and its content. Work is ongoing with frontline staff including those in libraries and the Contact</p>	

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
					<p>Centre, demonstrating the site and promoting its use as an information source.</p> <p>Analysis of the statistics obtained through Google Analysis of the sites use shows that visits to the site has increased. From 28th August to 28th September there were over 800 visits to the site with 560 of those being new visits. Over 300 visits were return visits. Whilst the majority of visits were via search engines, over 200 were as a result of directly typing in the web address. These statistics suggest that the address of the site is becoming more well known and perhaps more encouragingly, that some people are returning to the site. During the next quarter we are going to add an online poll to the site and encourage the visitors to answer questions on why they are visiting the site and the quality of information available.</p> <p>The development of the Trades Register which is publicised via Hartlepool</p>	

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
					<p>Now is progressing. Anchor Trust have processed a number of applications for the scheme and by August 2010 CRB checked tradespeople on the system including a locksmith, gas engineer, plumber, builder and roofer, joiner, wrought iron and fabrication company and jet washing company. There are a number of contractors in the final stages of vetting with Anchor Trust and they will be added to the list shortly. As at August 2010, the total enquiries received by the service was 35. Since the start of the scheme, 8 jobs have been completed with customers reporting that they were very happy with the work and the promptness of the contractors.</p> <p>Anchor Trust are involved in a number of promotion activities for the scheme including attending the Learning Disabilities Partnership Board and Life Chances Partnership Board.</p> <p>Factsheets on the role of staff have been</p>	

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
					<p>developed and are being presented to the service user focus group in October for their comments and feedback.</p> <p>The Putting People First Communication group has met. The group has identified the role of Hartlepool Now to publicise the services and activities available in the town to help people stay independent in their own homes. Part of the work of the group will be to consider the ongoing developments of Hartlepool Now and possible models for its sustainability.</p> <p>09-Jul-2010 Work continues on the development of Hartlepool Now. We are also continuing to review our public information. In particular, we are working with the service user focus group to develop factsheets on the role of staff, finance information and defining terms used in services.</p> <p>Work to promote services is ongoing. In particular, we are running sessions in the</p>	

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
					<p>Ship in the Shop including workshops on Hartlepool Now.</p> <p>07-Jul-2010 Communication group set up as part of the Putting People First board. Continued development of Hartlepool Now and the HBC website to publicise the available services.</p>	

ADULT AND COMMUNITY SERVICES SCRUTINY FORUM

15 August 2011



Report of: Scrutiny Support Officer

Subject: THE EXECUTIVE'S FORWARD PLAN

1. PURPOSE OF REPORT

- 1.1 To provide the opportunity for the Adult and Community Services Scrutiny Forum to consider whether any item within the Executive's Forward Plan should be considered by this Forum.

2. BACKGROUND INFORMATION

- 2.1 One of the main duties of Scrutiny is to hold the Executive to account by considering the forthcoming decisions of the Executive (as outlined in the Executive's Forward Plan) and to decide whether value can be added to the decision by the Scrutiny process in advance of the decision being made.
- 2.2 This would not negate Non-Executive Members ability to call-in a decision after it has been made.
- 2.3 As you are aware, the Scrutiny Co-ordinating Committee has delegated powers to manage the work of Scrutiny, as it thinks fit, and if appropriate can exercise or delegate to individual Scrutiny Forums. Consequently, Scrutiny Co-ordinating Committee monitors the Executive's Forward Plan and delegates decisions to individual Forums where it feels appropriate.
- 2.4 In addition to this, the key decisions contained within the Executive's Forward Plan (July – October 2011) relating to the Adult and Community Services Scrutiny Forum are shown below for Members consideration:-

DECISION REFERENCE: CAS92/11 – COMMUNITY ASSET TRANSFER OF COMMUNITY FACILITIES

Nature of the decision

Key decision: Key Test 2

Who will make the decision?

Cabinet

Timing of the decision

September 2011

Ward(s) affected

- a) All wards in the sense that users for Community Centre's can come from all areas of the town.
- b) North: (Hart, Brus, Throston, St Hilda , Dyke House), Central (Elwick, Park, Grange, Stranton, Rift House, Burn Valley, Foggy Furze) or South (Owton, Rossmere, Fens, Greatham, Seaton)
- c) Community centres based in the following wards are affected;- Throston, Brus, Stranton, Rossmere and Owton.

Who will be consulted and how?

The Community Asset transfer process has been undertaken as part of the 2011/12 budget and policy framework. Cabinet have discussed this in detail and advertising has been placed on 19th May, seeking expressions of interest to develop a shortlist of organisations interested in managing the centre's planned to close. All voluntary sector partners have been alerted via advertising in the press.

Information to be considered by the decision-makers

The original scope of three Community Centre/Library buildings (Throston, West View and Jutland Road) has been extended to seek expressions of interest in Burbank and Owton Manor centres. A structured timetable commenced on the 19th May seeking expressions of interest, these will result in a short-list being confirmed in July 2011 to allow for Full proposal and Business case to be submitted for decision. The successful bidders will be informed following Cabinet decision in early September. A target date for premises handover with a negotiated lease in place is the 1st Jan 2012.

How to make representations

Representations should be made to John Mennear, Asst Director, Community Services, Dept of Child & Adult, Civic centre, Victoria Road, Hartlepool, TS 24 8AY, Telephone 01429 523417, john.mennear@hartlepool.gov.uk e-mail.

Further information

Further information on this matter can be sought from Graham Jarritt tel 01429 266522.

DECISION REFERENCE: RN58/11 ALLOTMENTS

Nature of the decision

To implement priority actions highlighted through a consultation exercise with allotment holders, key stakeholders and the wider community aimed at identifying key issues on allotment sites throughout Hartlepool.

Who will make the decision?

The decision will be made by the Culture, Leisure & Tourism Portfolio Holder.

Ward(s) affected

Various wards throughout the town where allotment sites are located.

Timing of the decision

The decision will be made by the Portfolio Holder in August 2011.

Who will be consulted and how?

It is proposed that consultations are carried out over a twelve week period and will involve the following individuals/groups and key stakeholders:

- Allotment Holders;
- Allotment Associations;
- The Allotment Holders Association;
- Members of the Public/Residents;
- Elected Members of the Council;
- Resident Representatives;
- Neighbourhood Managers;
- Police;
- Fire Brigade;
- Hartlepool Borough Council Estates & Asset Management;
- Hartlepool Borough Council Environmental Enforcement;
- Royal Society for the Prevention of Cruelty to Animals (RSPCA);
- Dogs Trust.

The following mechanisms will be used in carrying out the proposed consultations:

- Allotment Holders/Associations meetings/forums;
- Allotment Holders Newsletters;
- Central Neighbourhood Consultative Forums;
- Residents Association meetings;
- Questionnaires (including on-line);
- Police Forums;
- Hartbeat/Hartlepool Mail/Local Media;
- Executive Council Meetings (Reports);
- Hartlepool Borough Council website;
- Letter/e-mail/etc

The consultation process will aim to identify those issues, which cause disruption to allotment holders and the allotment service as a whole; it will also seek to identify issues that impact upon the environment and those that affect the quality of life for people in neighbouring communities. Though not exhaustive, the following provides a list of examples:

- Allotments infrastructure e.g. water pipes, fencing, roads/tracks;
- allotment abuse e.g. storing of waste/other materials, keeping of animals;
- environmental crime e.g. fly tipping, illegal burning, noise;
- anti-social behaviour.

Information to be considered by the decision makers

Concern exist for the condition of allotment sites throughout Hartlepool and recent surveys have highlighted the need for essential repairs to prevent serious deterioration to the fabric of the service; this includes roads, fencing, water pipes and general grounds maintenance.

A condition survey on individual plots has also revealed a number of issues, some more serious than others:

- Fly tipping;
- Illegal waste disposal;
- Illegal burning of waste;
- Illegal use of plots for commercial reasons;
- The keeping of animals.

Key stakeholders including the Police, Fire Brigade and the Safer Hartlepool Partnership report incidents of theft/burglary, arson and anti-social behaviour. These issues not only impact upon the activities of the genuine allotment gardener, but they also have implications for the wider community.

The decline of allotment sites has resulted from decades of under-investment, misdirection of resources and a failure to address key issues at an early stage.

It is now vital that Hartlepool Borough Council implements a realistic and achievable plan of action, which not only addresses those elements responsible for the decline of allotment sites, but one that provides for a sustainable allotment service.

Whilst there is both hard and anecdotal evidence of the issues that exist on allotment sites, it is correct and necessary to formally gauge the opinions of allotment holders, key stakeholders and local residents in order to prioritise remedial actions and implement a realistic timetable for improvement.

Further to this, if current allotment rents are deemed to be disproportionate to the level of investment required to carry out remedial works, or they are considered inadequate to maintain the standards required of the allotment service, then it will be necessary to carry out a review of the same. In this respect, allotment holders will need to be consulted before any proposals are placed before the council.

Consultations with allotment holders, key stakeholders and residents are therefore fundamental to any realistic and achievable action plan and it is necessary to embark upon this process at the earliest opportunity to halt the further decline of allotment sites.

How to make representation

Representations should be made to Denise Ogden, Assistant Director (Neighbourhood Services), Regeneration and Neighbourhoods Department, Hartlepool Borough Council, Civic Centre, Victoria Road, TS24 8AY. Tel: 01429 523201 Email: denise.ogden@hartlepool.gov.uk

Further information

Further information can be obtained from Craig Thelwell, Waste & Environmental Services Manager, 1 Church St, Hartlepool, TS24 1DS. Tel: 01429 523370 Email: craig.thelwell@hartlepool.gov.uk

- 2.5 A summary of all key decisions is attached as **APPENDIX A** to this report.
- 2.6 Copies of the Executive's Forward Plan will be available at the meeting and are also available on request from the Scrutiny Team (01429 523087) prior to the meeting.

3. RECOMMENDATIONS

- 3.1 It is recommended that the Adult and Community Services Scrutiny Forum:-
 - (a) considers the Executive's Forward Plan; and
 - (b) decides whether there are any items where value can be added to the decision by the Adult and Community Services Scrutiny Forum in advance of the decision being made.

CONTACT OFFICER - Laura Stones– Scrutiny Support Officer
Chief Executive's Department - Corporate Strategy
Hartlepool Borough Council
Tel: 01429 523087
Email: laura.stones@hartlepool.gov.uk

BACKGROUND PAPERS

The following background paper was used in preparation of this report:

- (a) The Forward Plan – July – October 2011

TIMETABLE OF KEY DECISIONS

Decisions are shown on the timetable at the earliest date at which they may be expected to be made.

1. DECISIONS EXPECTED TO BE MADE IN JULY 2011

CE 43/11 (page 6) Review of Community Involvement and Engagement (Including LSP Review) Cabinet/Council
CAS 93/11 (page 12) Adult Education Course Fees Portfolio Holder
CAS 94/11 (page 13) Local Authority Childcare Settings – Oscars, Bushbabies and Chatham House Portfolio Holders
RN 13/09 (page 18) Disposal of Surplus Assets Cabinet / Portfolio Holder
RN 41/10 (page 21) Jacksons Landing Acquisition Cabinet / Council
RN 48/10 (page 23) Capital Strategy and Asset Management Plan Cabinet
RN 53/11 (page 24) Sustainable Construction Strategy Cabinet / Portfolio Holders
RN 55/11 (page 26) Hartlepool Compact / Voluntary Sector Strategy Action Plans Cabinet
RN 59/11 (page 33) Homes and Communities Agency, Tees Valley Empty Homes Pilot Cabinet
RN 63/11 (page 41) Housing Market Renewal and Regeneration Exit Plan Cabinet
RN 64/11 (page 43) Delivery of the Church Square Masterplan Portfolio Holder

2. DECISIONS EXPECTED TO BE MADE IN AUGUST 2011

RN 57/11 (page 28) Dog Control Orders Portfolio Holder
RN 58/11 (page 30) Allotments Portfolio Holder
RN 61/11 (page 37) Selection of Preferred Developer for Sites in Seaton Carew Cabinet

3. DECISIONS EXPECTED TO BE MADE IN SEPTEMBER 2011

CAS 92/11 (page 10) Community Asset Transfer of Community Facilities Cabinet
RN 29/10 (page 20) Hartlepool Domestic Violence Strategy Cabinet
RN 60/11 (page 35) Hartlepool Housing Strategy 2011-2015 Cabinet
RN 62/11 (page 39) Seaton Carew Coastal Strategy Northern Management Unit Phase 2 Cabinet / Council

4. DECISIONS EXPECTED TO BE MADE IN OCTOBER 2011 **NO ITEMS**