

# **FINANCE AND PROCUREMENT PORTFOLIO DECISION SCHEDULE**



**Thursday 25 August 2011**

**at 10.00 am**

**in Committee Room C, Civic Centre, Hartlepool**

Councillor R Payne, Cabinet Member responsible for Finance and Procurement will consider the following items.

**1. KEY DECISIONS**

No items.

**2. OTHER ITEMS REQUIRING DECISION**

2.1 Waverley Terrace Allotments – *Assistant Director (Resources)*

**3. ITEMS FOR INFORMATION**

No items

**4. REPORTS FROM OVERVIEW OF SCRUTINY FORUMS**

No items

**5. LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006**

**EXEMPT ITEMS**

Under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in the paragraphs

referred to below of Part 1 of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006

**6. EXEMPT KEY DECISIONS**

No items

**7. OTHER EXEMPT ITEMS REQUIRING DECISION**

- 7.1 Belle Vue Way / Ladysmith Street (para 3) – *Assistant Director (Resources)*
- 7.2 Briarfields Paddock and Former Ambulance Station Briarfields (para 3)  
*Assistant Director (Resources)*
- 7.3 Land at Villiers Street (para 3) – *Assistant Director (Resources)*
- 7.4 Various Substation Lease Renewals (para 3) – *Assistant Director (Resources)*

## **FINANCE AND PROCUREMENT PORTFOLIO**

Report To Portfolio Holder

25<sup>th</sup> August 2011



**Report of:** Assistant Director (Resources)

**Subject:** WAVERLEY TERRACE ALLOTMENTS

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### SUMMARY

#### **1. PURPOSE OF REPORT**

To seek approval from the Portfolio Holder for the Waverley Allotments Project to extend their current set up at Waverley Terrace.

#### **2. SUMMARY OF CONTENTS**

The report contains background of the project and also the proposed terms upon which this proposal will take place.

#### **3. RELEVANCE TO PORTFOLIO MEMBER**

Portfolio Holder has responsibility for the Council's land and property assets

#### **4. TYPE OF DECISION**

Non Key

#### **5. DECISION MAKING ROUTE**

Portfolio Holder Only

#### **6. DECISION(S) REQUIRED**

That Portfolio Holder approves the extension of the Waverley Allotment Project on to land at Waverley Terrace that is within the Council's ownership under the terms proposed in section 3 of the report.

**Report of:** Assistant Director (Resources)

**Subject:** WAVERLEY TERRACE ALLOTMENTS

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## 1. PURPOSE OF REPORT

- 1.1 To seek approval from the Portfolio Holder for the Waverley Allotments Project to extend their current set up at Waverley Terrace.

## 2. BACKGROUND

- 2.1 The Estates Manager has been approached by The Waverley Allotment Project who currently occupy approximately 1.25 acres at Waverley Terrace to see if it would be possible to extend their site that they currently occupy as indicated in **Appendix A**.
- 2.2 The Project aims to provide a safe and structured environment in which client groups can engage in therapeutic and 'green' activities as well as providing an opportunity for vulnerable, socially excluded adults to make a valuable contribution to society.
- 2.3 The groups that the Project supports in Hartlepool are as follows:
- Integrated Mental Health Service User
  - People with learning disabilities
  - Adults with a history of substance misuse
  - Offenders and those at risk of offending
- 2.4 The Project has no budget but has received the following funds:
- £16,000 from Crime and Disorder Partnership for Fencing
  - £1,500 from pride of Hartlepool
  - £30,000 from Adult and Community Service (mental Health Capital Grant) for green house and infrastructure works.
  - £10,000 non recurring funding from the PCT
  - £3,000 from Hartlepool Learning Disability Partnership Board for tools and equipment.
  - £10,000 from Communities Health Funding Grant for the installation of Compost toilets.
- 2.5 The land that the Project wishes to utilise is currently vacant and is susceptible to fly tipping.

- 2.6 Discussions have taken place with Park and Countryside section that control the Council's allotments within the town and they fully support the project, as it will reduce their liability with regard maintaining the site. Currently the site is dedicated as an allotment site.

### **3. PROPOSALS**

- 3.1 The terms upon which the Project will occupy the land are as follows:

Term- 3 years

Rent- Nil

Repair- The Project to be responsible for any repairs required at the site including the fencing.

Utilities- The Project to be responsible for all running costs associated with the site.

Planning Permission- The Project to be responsible for seeking planning permission for this proposed use at their own cost. After discussions with the Council's Planning Department, planning permission will not be needed for the use of the land but any structures to be erected on the site will require planning consent.

### **RISK IMPLICATIONS**

- 4.1 Should the Project cease to exist the Council would be left with a cultivated site that could revert back to allotments or other use that the Council might propose.

### **FINANCIAL CONSIDERATIONS**

- 4.2 The Project will take on the maintenance and utilities costs associated with the site thus reducing the burden on the Council's maintenance budgets including the removal of fly tipping at the site.

### **ASSET MANAGEMENT CONSIDERATIONS**

- 4.3 The attention of the Portfolio Holder is drawn to the Asset Management element of the Business Transformation Programme. The decision by Cabinet of January 2009 requires a commercial pro-active approach to be taken on Asset Management issues, the proceeds of this proposed transaction being a contribution to the Business Transformation Programme.

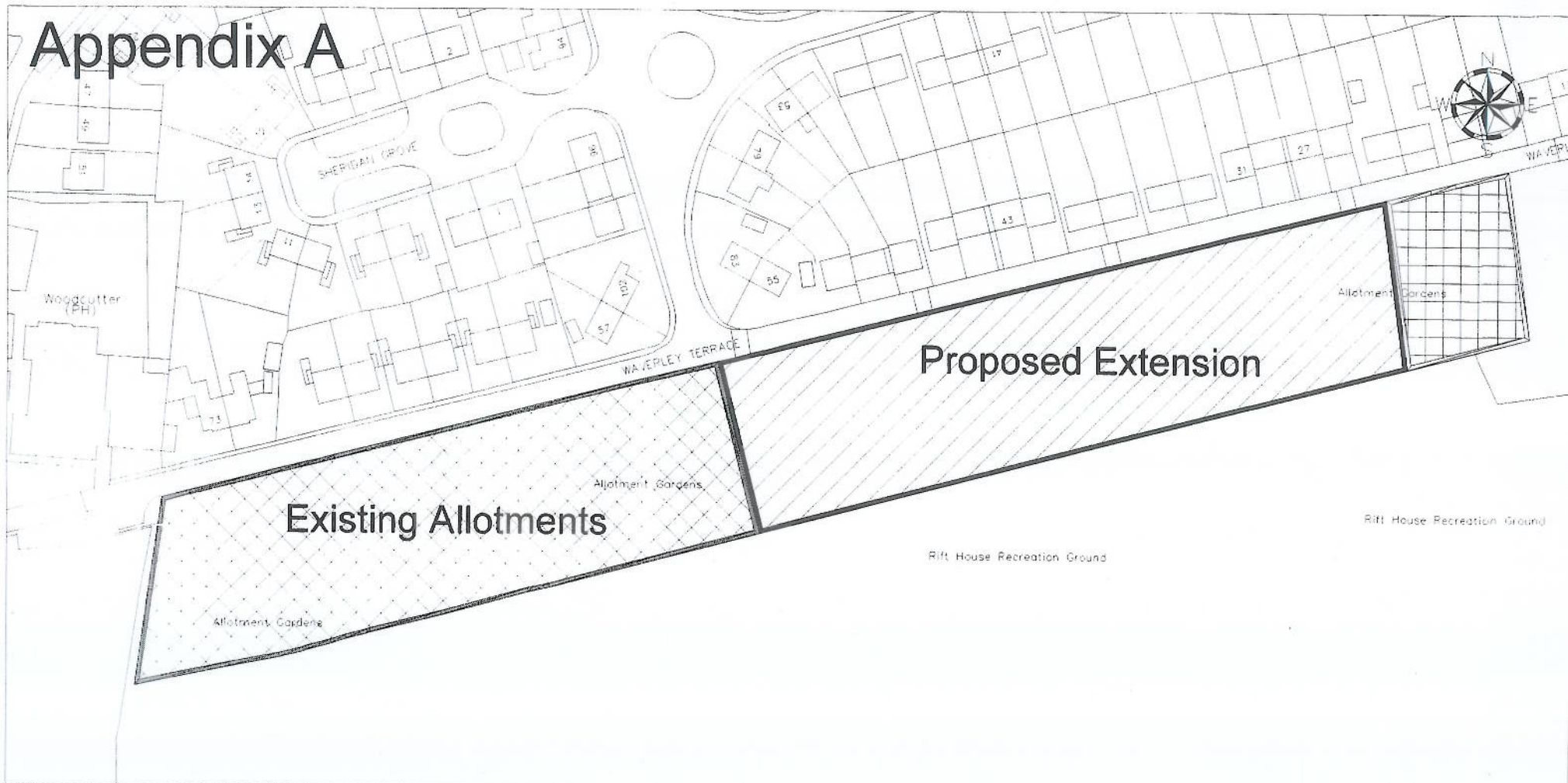
## **5. RECOMMENDATIONS**

- 5.1 That Portfolio Holder approves the extension of the Waverley Allotment Project on to land at Waverley Terrace that is with in the Council's ownership under the terms proposed in section 3 of the report.

## **6. CONTACT OFFICER**

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Estates and Valuation Surveyor  
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# Appendix A



LOCATION	Allotments at Waverley Terrace, Hartlepool Red Area - 5,925.27 sq/m	DRAWN BY	CT	DATE	06/06/10
		SCALE	1:1250		
DEED PACKET	CE166894	OS MAP	NZ 4931SE	DRWG NO	E/L/311



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