

CONTRACT SCRUTINY COMMITTEE AGENDA



Monday 5 September 2011

At 10.00 am

**in Committee Room B
Civic Centre, Hartlepool**

MEMBERS: CONTRACT SCRUTINY COMMITTEE:

Councillors Aiken, Ingham, Lawton, Richardson, Rogan, Simmons, Sutheran,
P Thompson and Wells.

- 1. APOLOGIES FOR ABSENCE**
- 2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
- 3. MINUTES**
 - 3.1 To confirm the minutes of the meeting held on 22nd August 2011 (*to follow*)
- 4. ITEMS FOR INFORMATION**

No items
- 5. ANY OTHER ITEMS WHICH THE CHAIR CONSIDERS ARE URGENT**
- 6. LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006**

EXEMPT ITEMS

Under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in the paragraphs referred to below of Part 1 of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006

7. TENDERS TO BE OPENED

7.1 Eamont Garden Garage Site Tenders – *Estates and Valuation Surveyor*

8. ANY OTHER CONFIDENTIAL ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT

CONTRACT SCRUTINY COMMITTEE

MINUTES AND DECISION RECORD

22 August 2011

The meeting commenced at 2.00 pm in the Civic Centre, Hartlepool

PRESENT: Lilian Sutheran (In the Chair)

Councillors Chris Simmons and Ray Wells

OFFICERS: Terry Maley, Procurement and Category Manager
Mick Emerson, Principal Economic Development Officer (Business)
Israr Hussain, Economic Development Officer
Kate Watchorn, Commercial Solicitor
Jo Stubbs, Democratic Services Officer

15. Apologies for Absence

Apologies were received from Councillors Martyn Aiken, Carl Richardson, Trevor Rogan and Paul Thompson

16. Declarations of Interest

Councillor Chris Simmons declared a prejudicial interest in item 8.1.

17. Minutes of the Meeting held on 11 July 2011

Confirmed subject to the addition of Councillor Lilian Sutheran in the apologies for the meeting.

18. Local Government (Access to Information)

Under Section 100 (A)(4) of the Local Government Act 1972, the press and public were excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of the Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information)(Variation) order 2006.

Minute 19 – Procurement and Disposal of the Former Easy Skips Site, Longhill Industrial Estate (para 3 - information relating to the financial or business affairs of any particular person (including the Authority holding that information))

Minute 20 – Opening of Tenders relating to the provision of services on the Team Around the Secondary School Support Team (para 3 - information relating to the financial or business affairs of any particular person (including the Authority holding that information))

19. Procurement and Disposal of the Former Easy Skips Site, Longhill Industrial Estate (Para 3) –
Director of Regeneration and Neighbourhoods

The Economic Development Officer informed members of the decision made regarding the disposal of the former Easy Skips site. Three tender submissions had been received and were opened in the presence of the Committee on 16th May 2011. These submissions, all from local companies, were scored by an officer panel on 20th May 2011 using set criteria. Details were given of the successful tender bid which had been previously approved by the Portfolio Holder for Regeneration and Economic Development.

Decision

That the outcome of the procurement process be noted

14. Opening of tenders relating to the provision of services on the Team Around the Secondary School Support Team - Procurement and Category Manager

Four tenders had been received electronically in respect of this contract which were opened in the presence of this Committee. Details are provided within the exempt report.

Decision

That the opening of the tenders be noted.

The meeting concluded at 2:40pm

CHAIRMAN