

HEALTH SCRUTINY FORUM AGENDA



Thursday 8 September 2011

at 10.00 a.m.

**in the Council Chamber,
Civic Centre, Hartlepool.**

MEMBERS: HEALTH SCRUTINY FORUM:

Councillors S Akers-Belcher, Griffin, G Lilley, Preece, Robinson, Shields, Simmons, Sirs and Wells.

Resident Representatives: Maureen Braithwaite, Norma Morrish and 1 vacancy

- 1. APOLOGIES FOR ABSENCE**
- 2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
- 3. MINUTES**
 - 3.1 To confirm the minutes of the meeting held on 11 August 2011.
- 4. RESPONSES FROM LOCAL NHS BODIES, THE COUNCIL, EXECUTIVE OR COMMITTEES OF THE COUNCIL TO FINAL REPORTS OF THIS FORUM**

No items.
- 5. CONSIDERATION OF REQUEST FOR SCRUTINY REVIEWS REFERRED VIA SCRUTINY CO-ORDINATING COMMITTEE**

No items.
- 6. CONSIDERATION OF PROGRESS REPORTS / BUDGET AND POLICY FRAMEWORK DOCUMENTS**

No items.

7. ITEMS FOR DISCUSSION

7.1 North Tees and Hartlepool NHS Foundation Trust – Quality Account 2012/13

- (a) Covering Report - *Scrutiny Support Officer*, and
- (b) Presentation – *Director of Nursing and Patient Safety, North Tees and Hartlepool NHS Foundation Trust*.

7.2 Emergency Assessment and Minor Injuries in Hartlepool: An Update

- (a) Covering Report – *Scrutiny Support Officer*, and
- (b) Presentation – *Representatives from North Tees and Hartlepool NHS Foundation Trust and NHS Hartlepool*.

Scrutiny Investigation into Cancer Awareness and Early Diagnosis

7.3 Scoping Report – *Scrutiny Support Officer*.

8. ISSUES IDENTIFIED FROM FORWARD PLAN

8.1 The Executive's Forward Plan – *Scrutiny Support Officer*

9. MINUTES FROM RECENT MEETING OF TEES VALLEY HEALTH SCRUTINY JOINT COMMITTEE

No items.

10. REGIONAL HEALTH SCRUTINY UPDATE

No items

11. ANY OTHER ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT

ITEMS FOR INFORMATION

Date of Next Meeting – Thursday 6 October 2011 at 10.00 a.m. in the Civic Centre, Hartlepool

HEALTH SCRUTINY FORUM

MINUTES

11 August 2011

The meeting commenced at 10.00 am in the Civic Centre, Hartlepool

Present:

Councillor Stephen Akers-Belcher (In the Chair);

Councillors: Sheila Griffin, Geoff Lilley, Arthur Preece, Jean Robinson, Linda Shields, Chris Simmons, Kaylee Sirs and Ray Wells.

Also Present: Councillors Marjorie James and Carl Richardson
Christopher Akers Belcher, Ruby Marshall, LINK
John Maxwell, Resident Representative
Tracey Shaw, Strategic Health Authority

Officers: Jill Harrison, Assistant Director, Adult Social Care
Louise Wallace, Assistant Director for Health Improvement
James Walsh, Scrutiny Support Officer
Denise Wimpenny, Democratic Services Team

1. Apologies for Absence

None

2. Declarations of interest by Members

None

3. Point of Order

A Member expressed concern regarding a leaflet that was currently being circulated throughout the town regarding eight Members of the Health Scrutiny Forum which was felt to be defamatory. It was highlighted that this leaflet had been distributed by a Member of the Health Scrutiny Forum and, in view of these actions, it was considered an unprecedented situation and a breach of the code of conduct by the Member concerned. It was suggested that the individual's membership of the Health Scrutiny Forum be suspended until the issue had been dealt with.

In response, the Chair suggested a brief adjournment to seek a legal opinion on this issue.

A short adjournment was called to seek legal advice.

Following a brief adjournment all parties rejoined the meeting.

The Chair reported that legal advice had been sought and invited the Member who raised the concerns to comment further. The Forum was advised that following discussions, it was considered that action be taken against the individual concerned. It was suggested that a complaint be submitted on behalf of the Forum for consideration by the Standards Committee.

In the discussion that followed, various Members who had been named in the leaflet spoke in support of this proposal and concerns were emphasised regarding the impact of these actions on the work of this Forum.

The Chair summarised the feelings of Members and whilst acknowledging Members' concerns, the benefits of proceeding with the meeting were outlined.

Recommendation

That a complaint be referred to the Standards Committee for investigation.

4. Minutes of the Meeting held on 4 July 2011

Confirmed

5. Connected Care – Initial Cabinet Response *(Scrutiny Support Officer)*

The Scrutiny Support Officer reported that whilst Cabinet had supported the recommendations of the Health Scrutiny Forum's investigation into "Connected Care" in their entirety, Cabinet had deferred the Action Plan in response to the recommendations.

Recommendation

That the contents of the report and decision of Cabinet, be noted.

6. Consideration of request for scrutiny reviews referred via Scrutiny Co-ordinating Committee

None.

7. Consideration of progress reports/budget and policy framework documents

None.

8. Role of the Health Scrutiny Forum *(Scrutiny Support Officer)*

The Scrutiny Support Officer submitted a report for Members' information which set out the role and remit of Scrutiny in general and specifically the Health Scrutiny Forum. Details of the scheduled meetings for 2011/12 were also set out.

Recommended

That the report, be noted.

9. Development of a Hartlepool Health and Wellbeing Board *(Assistant Director for Health Improvement)*

The Assistant Director for Health Improvement reported on the background to the requirement to establish Health and Wellbeing Boards, as set out in the report.

Members were advised that on 25 July 2011 Scrutiny Co-ordinating Committee met and agreed that the Development of a Hartlepool Health and Wellbeing Board should be monitored at regular intervals by the Health Scrutiny Forum. The cross-cutting nature of the activities of the Health and Wellbeing Boards was, however, recognised by Members and it was agreed the Scrutiny Co-ordinating Committee would receive update reports.

A full report on Health and Wellbeing Boards would be presented to Cabinet on 15 August 2011, a copy of which was attached at Appendix A. A shadow board would be established by the end of September 2011. Draft terms of reference would be agreed with partner agencies at the first shadow board meeting in September in light of the views of Cabinet on 15 August.

With regard to the make-up of the Board, Members were keen to see more Elected Member representation, the benefits of which were outlined. Members discussed the weaknesses of the current system in terms of democratic accountability. A representative from LINK, who was in attendance at the meeting, raised concerns over the mention of a patient representative on the Health and Wellbeing Board in Hartlepool when legislation was clear that Health Watch would be the vehicle for patient representation. A note of caution was urged to ensure there was no duplication of effort. The inclusion of the Director of Regeneration and Neighbourhoods on the Board was also questioned.

Congratulations were expressed in relation to the excellent work carried out by LINK in gaining pathfinder status and promoting public and Elected Member involvement in future health decision making.

Recommended

- (i) That the contents of the report, be noted and further information be awaited.
- (ii) The comments of the Forum be fed back to Scrutiny Co-ordinating Committee and Cabinet.

10. Determining the Scrutiny Forum's Work Programme for 2011/12 *(Scrutiny Support Officer)*

The Scrutiny Support Officer reported that the Health Scrutiny Forum needed to develop a Work Programme for the 2011/12 Municipal Year, together with a timeframe for each review, for consideration by the Scrutiny Coordinating Committee on 2 September 2011.

As such the Director of Commissioning and Systems Development (North) for NHS Tees, Assistant Chief Executive for North Tees and Hartlepool NHS Foundation Trust, Cabinet Member for Adult and Public Health Services, Assistant Director for Health Improvement, Corporate Performance Plan (BVPP) and consultation with Local Involvement Network (LINK) had been the foundation sources for the report to enable the Forum to compile its Work Programme.

The report included topics that had been identified as potential areas for investigation. For each of the subjects identified an appendix to the report was attached which included the aim of the potential investigation, brief background information, the potential benefits resulting from the investigation together with any links to the Corporate Plan for the Forum's consideration. The Health and Wellbeing section of the Corporate Plan was also appended for information.

The following potential subjects for investigation had been identified:-

- North Tees and Hartlepool NHS Foundation Trust's Transition Plan
- Cancer Awareness and Early Diagnosis
- Urgent/Unplanned Care
- End of Life Care
- Out of Hours Service
- One Life Hartlepool
- Teenage Pregnancy

Members were advised that in considering the potential work programme items for 2011/12, the Forum may wish to update the 3 year rolling work programme for years 2 and 3 which included, smoking, healthy eating/obesity,

drug rehabilitation and cancer clusters.

In setting the work programme, Members were reminded of the following issues which the Forum would need to consider throughout the year.

- Health Inequalities
- Quality Account
- A and E Steering Group
- Health and Social Care Bill
- Cancer in Hartlepool – An Overview

In light of the already busy workload for the Forum, Members were reminded to be cautious in setting an overly ambitious Work Programme. It was recommended that a maximum of one/two topics should be considered for investigation.

Whilst Members were keen to examine customer satisfaction in relation to the development of the One Life Hartlepool facility, it was noted that this issue was currently included in the work programme of Hartlepool LINK together with the Out of Hours Service and End of Life Care, the outcome of which could be shared with the Scrutiny Forum. Members welcomed the approach of collaborative working with LINK and highlighted the benefits of sharing such information with the public at future health road shows. In view of this, it was considered more appropriate to focus on other topics for this municipal year.

Members went on to discuss the issues that needed to be considered throughout the year including the A and E Steering Group. A Member expressed concern regarding difficulties encountered accessing steering group minutes and agendas and sought clarification as to how the Steering Group linked into the health scrutiny process. Whilst these difficulties were acknowledged, it was noted that other Members of the Forum had not experienced any problems in this regard. The Chair reported that at the last meeting of the Steering Group a further meeting was agreed to consider the transitional period arrangements and there was an opportunity for Members to attend and contribute to the work of the Steering Group. Following further debate, it was reported that future A and E provision could be debated at Health road shows following a recent referral from Council, the terms of reference of which could be considered at the next meeting. The Chair confirmed that arrangements would be made for Steering Group minutes together with background information to be circulated to the Forum.

In view of the recent referral at Council that no further health services be removed from Hartlepool until such time as a replacement was provided, the Forum requested that regular presentations be provided by the Trust on the plans for future service provision including details of which services were provided from both Hartlepool and North Tees sites. It was suggested that the Health Trust be invited to future meetings of the Forum to provide clarification on future service provision.

In relation to health inequalities, a Member requested that clarification be

obtained from the PCT as to what initiatives had been implemented together with the benefits arising there from to address health inequalities, referred to in paragraph 2.7 of the report.

Further reference was made to the work involved in the recent referral from Council and the current work programme items of Hartlepool LINK. Taking these factors into consideration and, following further debate, it was agreed that the following topic/s should form the basis of the Health Scrutiny Forum's 2011/12 Work Programme:-

- Cancer Awareness and Early Diagnosis (including smoking cessation services and attitudes to that with young people)

Recommended

- (i) That the following topic should form the basis of the Health Scrutiny Forum's 2011/12 Work Programme:-
 - Cancer Awareness and Early Diagnosis (including smoking cessation services and attitudes to that with young people)
- (ii) Regular update reports be received from Hartlepool LINK.
- (iii) Plans for Health road shows to be agreed seeking input from health sector colleagues.
- (iv) Regular updates be received from Health colleagues in relation to any changes in service provision.

11. Six Monthly Monitoring of Agreed Health Scrutiny Forum's Recommendations *(Scrutiny Support Officer)*

The Scrutiny Support Officer provided details of progress made on the delivery of the agreed scrutiny recommendations against investigations undertaken by the Forum since the 2005/06 municipal year. The report included a chart which provided the overall progress made by all scrutiny forums since 2005 and Appendix A provided a detailed explanation of progress made against each recommendation agreed by this Forum since the last six monthly monitoring report presented in March 2011.

It was noted that 98% of all actions had been completed or would be completed by the due date.

Recommended

- i) That progress against the Health Scrutiny Forum's agreed recommendations since the 2005/06 municipal year, be noted.
- ii) That Appendix A be retained for future reference.

12. Issues Identified from Forward Plan

None.

13. Minutes from Recent Meeting of Tees Valley Health Scrutiny Joint Committee

It was reported that it was anticipated that Middlesbrough would chair future meetings. Details of the next meeting were awaited.

14. Regional Health Scrutiny Update

None.

15. Date and Time of Next Meeting

It was reported that the next meeting would be held on 8 September at 10.00 am.

The meeting concluded at 11.50 am

CHAIR

HEALTH SCRUTINY FORUM

8 September 2011



Report of: Scrutiny Support Officer

Subject: NORTH TEES AND HARTLEPOOL NHS
FOUNDATION TRUST – QUALITY ACCOUNT
2012/13 – COVERING REPORT

1. PURPOSE OF REPORT

- 1.1 To introduce representatives from North Tees and Hartlepool NHS Foundation Trust who will be in attendance at today's meeting to engage with Members in respect of the Trust's Quality Account for 2012/13.

2. BACKGROUND INFORMATION

- 2.1 In November 2009 the Government published the Health Bill which required all providers of NHS healthcare services to provide an annual Quality Account. The Department of Health made a legal requirement on all NHS healthcare providers to send their Quality Account to an Overview and Scrutiny Committee in the local authority area where the provider has a registered office.
- 2.2 Subsequently, the Director of Nursing and Patient Safety at North Tees and Hartlepool NHS Foundation Trust (NTHFT) will be present at today's meeting to provide a presentation to:-
- (i) Reflect on NTHFT's Quality Account for 2011/12; which the Forum provided commentary on at its meeting of 1 February 2011; and
 - (ii) Engage with Members of the Forum in terms of the Trust's Quality Account for 2012/13.

3. RECOMMENDATIONS

- 3.1 That Members note the content of this report and the presentation, seeking clarification on any issues from the representatives from North Tees and Hartlepool NHS Foundation Trust present at today's meeting.

Contact Officer:- James Walsh – Scrutiny Support Officer
Chief Executive's Department - Corporate Strategy
Hartlepool Borough Council
Tel: 01429 523647
Email: james.walsh@hartlepool.gov.uk

BACKGROUND PAPERS

The following background paper was used in the preparation of this report:-

- (a) Minutes of the meeting of the Health Scrutiny Forum held on 1 February 2011.

HEALTH SCRUTINY FORUM

8 September 2011



Report of: Scrutiny Support Officer

Subject: EMERGENCY ASSESSMENT AND MINOR
INJURIES IN HARTLEPOOL: AN UPDATE-
COVERING REPORT

1. PURPOSE OF REPORT

- 1.1 To introduce representatives from North Tees & Hartlepool NHS Foundation Trust and NHS Hartlepool who will be in attendance at today's meeting to engage with Members in respect of an update on Emergency Assessment and Minor Injuries in Hartlepool.

2. BACKGROUND INFORMATION

- 2.1 At the meeting of the Health Scrutiny Forum on 29 March 2011, Members received the findings of the 'External Review of Hartlepool Accident and Emergency Services', amongst the recommendations in that report was one that stated:-

"Primarily for safety and training reasons, the A&E at Hartlepool Hospital should close."

- 2.2 The Accident and Emergency Department was closed at the University Hospital of Hartlepool on 2 August 2011, with arrangements in place to deal with emergency assessments through an Emergency Assessment Unit (EAU) at the University Hospital of Hartlepool and Minor Injuries through the Minor Injuries Unit (MIU) at One Life Hartlepool.

- 2.3 Subsequently representatives from North Tees & Hartlepool NHS Foundation Trust and NHS Hartlepool have been invited to today's meeting to provide information as outlined overleaf:-

- (i) Statistical information - relating to attendance at the EAU at the University Hospital of Hartlepool, the MIU at One Life Hartlepool and

the Accident and Emergency Department at the University Hospital of North Tees;

- (ii) The current position of North Tees and Hartlepool NHS Foundation Trust in relation to the process towards a new hospital serving Hartlepool and Stockton; and
- (iii) Proposals surrounding the Health Roadshows; as agreed by a Motion at Council on 4 August 2011.

3. RECOMMENDATIONS

- 3.1 That Members note the content of this report and the information provided by North Tees & Hartlepool NHS Foundation Trust and NHS Hartlepool seeking clarification on any issues from those representatives present at today's meeting.

Contact Officer:- James Walsh – Scrutiny Support Officer
Chief Executive's Department - Corporate Strategy
Hartlepool Borough Council
Tel: 01429 523647
Email: james.walsh@hartlepool.gov.uk

BACKGROUND PAPERS

The following background paper was used in the preparation of this report:-

- (a) Minutes of the meeting of the Health Scrutiny Forum held on 29 March 2011.
- (b) Minutes of the meeting of Council held on 4 August 2011.

HEALTH SCRUTINY FORUM

8 September 2011



Report of: Scrutiny Support Officer

Subject: SCRUTINY INVESTIGATION INTO CANCER
AWARENESS AND EARLY DIAGNOSIS – SCOPING
REPORT

1. PURPOSE OF REPORT

- 1.1 To make proposals to Members of the Health Scrutiny Forum for their forthcoming investigation into Cancer Awareness and Early Diagnosis.

2. BACKGROUND INFORMATION

- 2.1 At the meeting of the Health Scrutiny Forum on 11 August 2011, Members determined their work programme for the 2011/12 Municipal Year. The topic of 'Cancer Awareness and Early Diagnosis' was selected as a scrutiny topic for consideration during the current Municipal Year.
- 2.2 Figures from the Department of Health in 2011 indicated that Hartlepool's early death from cancer rate is 159.1¹ per 100,000 population under 75 years of age; although this is an improvement on the 2010 rate of 164.3² per 100,000 population, it is still comparable to the worst in England.
- 2.3 NHS Hartlepool is currently promoting the regional campaign "Be Clear on Cancer" which highlights cervical, ovarian, bowel, lung and breast cancer and how earlier detection can save lives. Several factors have been highlighted in causing longer delays for patients with cancer, these include:-
- (i) Failing to recognise early cancer symptoms;
 - (ii) Fear / reluctance to seek medical opinion on symptoms; and

¹ APHO, 2011

² APHO, 2010

(iii) Awareness of screening programmes to detect cancer.

2.3 For bowel, breast and cervical cancer there are screening programmes that patients can participate in, to ensure that those cancers can be detected as early as possible, so potentially improving outcomes for patients.

2.4 Although there are many factors which can contribute to a patient developing cancer, the NHS is quite clear that:-

“Lung cancer is one of the few cancers where there is a clear cause in many cases – smoking. Although some people who have never smoked get lung cancer, smoking causes 9 out of 10 cases”³

3. OVERALL AIM OF THE SCRUTINY INVESTIGATION/ENQUIRY

3.1 To evaluate the effectiveness of the delivery of early detection and awareness raising programmes for cancer, with specific reference to smoking cessation services.

4. PROPOSED TERMS OF REFERENCE FOR THE SCRUTINY INVESTIGATION/ENQUIRY

4.1 The following Terms of Reference for the investigation/review are proposed:-

- (a) To gain an understanding of the levels of cancer in Hartlepool;
- (b) To explore the methods for early detection and screening of cancer;
- (c) To assess the impact and delivery of smoking cessation services; and
- (d) To examine the impact of cancer awareness raising activities in the Town and what more can be done to improve outcomes for patients.

5. POTENTIAL AREAS OF ENQUIRY / SOURCES OF EVIDENCE

5.1 Members of the Forum can request a range of evidential and comparative information throughout the Scrutiny review.

5.2 The Forum can invite a variety of people to attend to assist in the forming of a balanced and focused range of recommendations as follows:-

- (a) Member of Parliament for Hartlepool;
- (b) Elected Mayor;

³ NHS, 2011.

- (c) Cabinet Member with Portfolio Holder for Public Health;
- (d) Director and / or Appropriate Officers of Child and Adult Services;
- (e) NHS Hartlepool;
- (f) Local GPs;
- (g) North Tees and Hartlepool NHS Foundation Trust;
- (h) Fresh;
- (i) Tobacco Alliance;
- (j) Local residents;
- (k) Representatives of minority communities of interest or heritage; and
- (l) Ward Councillors.

5.3 The Forum may also wish to refer to a variety of documentary / internet sources, key suggestions are as highlighted below:-

- (a) Be Clear on Cancer – Available online at:
<http://www.beclearoncancer.co.uk>
- (b) Fresh – Smoke Free North East – Available online at
<http://www.freshne.com/>

6. COMMUNITY ENGAGEMENT / DIVERSITY AND EQUALITY

6.1 Community engagement plays a crucial role in the Scrutiny process and diversity issues have been considered in the background research for this enquiry under the Equality Standards for Local Government. Based upon the research undertaken, paragraph 5.2 includes suggestions as to potential groups which the Forum may wish involve throughout the inquiry (where it is felt appropriate and time allows).

7. REQUEST FOR FUNDING FROM THE DEDICATED OVERVIEW AND SCRUTINY BUDGET

7.1 Consideration has been given, through the background research for this scoping report, to the need to request funding from the dedicated Overview and Scrutiny budget to aid Members in their enquiry. At this stage no additional funding has been identified as being necessary to support Members in their investigation. Members, however, may wish to seek additional funding over the course of the investigation and the pro forma attached at **Appendix**

A outlines the criteria on which a request to Scrutiny Co-ordinating Committee will be judged.

8. PROPOSED TIMETABLE OF THE SCRUTINY INVESTIGATION

8.1 Detailed below is the proposed timetable for the review to be undertaken, which may be changed at any stage:-

8 September 2011 – Formal Meeting of the Forum to receive the Scoping Report

6 October 2011 – Formal Meeting of the Forum to Receive:-

- (i) Cancer in Hartlepool: An Overview – Report by the Executive Director for Public Health, NHS Tees;
- (ii) Setting the Scene Report – To cover the methods for detection and screening of cancer; and
- (iii) Evidence from the Member of Parliament for Hartlepool; the Mayor; and the Portfolio Holder for Public Health (subject to availability)

17 November 2011 – Formal Meeting of the Forum to receive details on the methods for detection and screening of cancer from the primary healthcare sector.

26 January 2012 – Formal Meeting of the Forum to receive evidence on the impact of smoking cessation services in Hartlepool.

23 February 2012 – Formal Meeting of the Forum to receive:-

- (i) Evidence on the impact of cancer awareness raising activities in the Town;
- (ii) Information on what more could be done in Hartlepool to improve outcomes for patients.

5 April 2012 – Consideration of Draft Final Report by Health Scrutiny Forum

13 April 2011 – Consideration of Final Report by the Scrutiny Coordinating Committee

To be confirmed – Consideration of Final Report by the Cabinet

9. RECOMMENDATION

9.1 Members are recommended to agree the Health Scrutiny Forum's remit of the Scrutiny investigation as outlined in paragraph 4.1

Contact Officer: - James Walsh – Scrutiny Support Officer
 Chief Executives Department – Corporate Strategy
 Hartlepool Borough Council
 Tel: - 01429 523647
 Email:- james.walsh@hartlepool.gov.uk

BACKGROUND PAPERS

The following background papers were used in the preparation of this report:-

- (a) The Association of Public Health Observatories (2010), *Health Profile 2011 Hartlepool*, Available from:
http://www.apho.org.uk/default.aspx?QN=HP_METADATA&AreaID=50333
 (Accessed 15 August 2011)
- (b) The Association of Public Health Observatories (2011), *Health Profile 2010 Hartlepool*, Available from:
http://www.apho.org.uk/default.aspx?QN=HP_METADATA&AreaID=50333
 (Accessed 15 August 2011)
- (c) NHS (2011), *Lung Cancer*, Available from:
<http://www.beclearoncancer.co.uk/lung-cancer> (Accessed 15 August 2011)
- (d) NHS (2011), *Be Clear on Cancer*, Available from:
<http://www.beclearoncancer.co.uk>
- (e) Fresh (2011), *Smoke Free North East*, Available from:
<http://www.freshne.com/>

APPENDIX A

**PRO-FORMA TO REQUEST FUNDING TO SUPPORT
CURRENT SCRUTINY INVESTIGATION**

<p>Title of the Overview and Scrutiny Committee: HEALTH SCRUTINY FORUM</p>
<p>Title of the current scrutiny investigation for which funding is requested: Cancer Awareness and Early Diagnosis</p>
<p>To clearly identify the purpose for which additional support is required:</p>
<p>To outline indicative costs to be incurred as a result of the additional support:</p>
<p>To outline any associated timescale implications:</p>
<p>To outline the 'added value' that may be achieved by utilising the additional support as part of the undertaking of the Scrutiny Investigation:</p>

To outline any requirements / processes to be adhered to in accordance with the Council's Financial Procedure Rules / Standing Orders:

To outline the possible disadvantages of not utilising the additional support during the undertaking of the Scrutiny Investigation:

To outline any possible alternative means of additional support outside of this proposal:

HEALTH SCRUTINY FORUM

8 September 2011



Report of: Scrutiny Support Officer

Subject: THE EXECUTIVE'S FORWARD PLAN

1. PURPOSE OF REPORT

- 1.1 To provide the opportunity for the Health Scrutiny Forum to consider whether any item within the Executive's Forward Plan should be considered by this Forum.

2. BACKGROUND INFORMATION

- 2.1 One of the main duties of Scrutiny is to hold the Executive to account by considering the forthcoming decisions of the Executive (as outlined in the Executive's Forward Plan) and to decide whether value can be added to the decision by the Scrutiny process in advance of the decision being made.
- 2.2 This would not negate Non-Executive Members ability to call-in a decision after it has been made.
- 2.3 As you are aware, the Scrutiny Co-ordinating Committee has delegated powers to manage the work of Scrutiny, as it thinks fit, and if appropriate can exercise or delegate to individual Scrutiny Forums. Consequently, Scrutiny Co-ordinating Committee monitors the Executive's Forward Plan and delegates decisions to individual Forums where it feels appropriate.
- 2.4 In addition to this, the key decisions contained within the Executive's Forward Plan (September – December 2011) relating to the Health Scrutiny Forum are shown below for Members consideration:-

DECISION REFERENCE: CE46/11 – REVIEW OF COMMUNITY INVOLVEMENT & ENGAGEMENT (INCLUDING LSP REVIEW): UPDATE ON DECISIONS TAKEN 'IN PRINCIPLE'

Nature of the decision

Key Decision - Test (ii) applied

Background

Following a review Cabinet has agreed the future approach of the Local Authority to community and stakeholder involvement and engagement and the Local Strategic Partnership, including theme partnerships at their meeting on 18th July 2011. This was previously in the Forward Plan as decision reference CE43/11.

At the end of June the Government responded to the NHS Future Forum report. In their response they outlined that as the statutory Health and Wellbeing Board “discharges executive functions of local authorities” it should operate as equivalent executive bodies do in local government. At the time of Cabinet agreeing the future approach it was unclear exactly what this meant and the implications that this would have on the structure proposed. In response some decisions were requested to be made ‘in principle’ and that these would be confirmed once guidance was issued on the implementation of the statutory Health and Wellbeing Board.

The ‘in principle’ decisions related to the structure of community involvement and engagement and the development of a Strategic Partners Group and its membership. It is these decisions that are the subject of this Forward Plan entry. They will be confirmed or reviewed dependent upon the guidance issued for the statutory Health and Wellbeing Board.

Who will make the decision?

The decision will be made by Cabinet however some elements may require Council agreement for changes to the Constitution.

Ward(s) affected

The proposals will affect all wards within the Borough.

Timing of the decision

At the Cabinet meeting on 18th July 2011 it was agreed that a further report would be brought to Cabinet once the statutory Health & Wellbeing Board guidance had been issued. If the ‘in principle’ decisions that Cabinet have taken are unaffected then they will be agreed for implementation. If those ‘in principle’ decisions are affected then Cabinet will be asked to consider alternative proposals which reflect the new position. It is anticipated that the guidance will be published in early autumn and a report will be taken to Cabinet following the publication date. The detailed timescales for this are currently unclear and may be subject to change however at this stage it is expected that the decision will be made in October.

Who will be consulted and how?

Cabinet will be asked to consider the implications of guidance on the development of the statutory Health and Wellbeing Board on the ‘in principle’ decisions relating to the structure of community involvement and engagement and the development of a Strategic Partners Group and its membership.

Information to be considered by the decision makers

Cabinet will be presented with detail from the guidance on the development of the statutory Health and Wellbeing Board and how this will impact, if at all, on the ‘in principle’ decisions that they made on 18th July 2011.

How to make representation

Representation should be made to:

Andrew Atkin, Assistant Chief Executive, Civic Centre, Hartlepool TS24 8AY.
Telephone: (01429) 523003.
Email: Andrew.atkin@hartlepool.gov.uk

Catherine Frank, Local Strategic Partnership Manager, Civic Centre, Hartlepool TS24 8AY.
Telephone: (01429) 284322.
Email: catherine.frank@hartlepool.gov.uk

DECISION REFERENCE: CAS99/11 EARLY INTERVENTION STRATEGY

Nature of the decision

To approve the Early Intervention Strategy which will provide the Local Authority and partners with the framework for the redesign, restructure and commissioning of local services to secure better results for children, young people and families.

Who will make the decision?

Cabinet.

Timing of the decision

24 October 2011.

Ward(s) affected

All wards.

Who will be consulted and how?

Local Authority Staff (Child and Adult Services) affected by Early Intervention Strategy via Staff Briefings

Partner Organisations via a series of Early Intervention Seminars

Partner Organisations via presentations to established groups and boards including:

- Safer Hartlepool Partnership
- 0 - 11 Partnership
- 11 - 19 Partnership
- Hartlepool Safeguarding Children's Board
- Children's Partnership
- Directors meeting with Primary Heads
- Directors meeting with Secondary Heads
- Health and Wellbeing Partnership
- Teenage Pregnancy Partnership Board
- North Forum
- Central Forum
- South Forum
- Substance Misuse Commissioning Group
- Parenting Forum

Parents via a series of Early Intervention Seminars

General Service Users via an invitation to comment on the Early Intervention Strategy via Local Press and Survey Monkey.

General Service Users via consultation exercises led by individual services (who are currently funded via the Early Intervention Grant) with their respective user groups.

Information to be considered by the decision-makers

In December 2010, the Secretary of State for Education announced the creation of a new Early Intervention Grant which would provide Local Authorities with greater flexibility and freedom to respond to local need.

The grant effectively replaces a number of funding streams that have historically funded specific services such as Children's Fund, Young Peoples Substance Misuse Services, Children's Centres, Connexions, the Teenage Pregnancy Service and the Youth Crime Action Plan and instead provides local authorities and partners with the impetus to act more strategically to pool and align this funding to target disadvantage more effectively, avoid duplication and invest in early intervention to produce better results for local children, young people and families.

This reduction in national prescription regarding how services for children, young people and families are configured and delivered has enabled local partnerships to begin to review local need and the suitability of existing services with a view to restructuring/commissioning services to achieve improved outcomes and best value.

A structured timetable of consultation began on the 11th July 2011 seeking to establish how best the Local Authority could allocate and prioritise resources according to local needs and invest in early intervention to improve outcomes for local children, young people and families, to allow for a series of recommendations to be submitted to Cabinet for decision.

Work to date has already highlighted that, in spite of all our efforts, the gap between our most vulnerable children and their peers continues to widen and that this disadvantage is felt most keenly across a number of key geographical areas wherein the town's most vulnerable families and problematic households are concentrated.

If we are to have a significant and lasting impact there appears to be a clear need to develop and commission services that are able to identify and address the needs of whole families at the earliest opportunity and to focus resources on those areas of the town where they are needed most.

A target date for the first phase of implementation is in place for the 1st of April 2012 and it is anticipated that further reports will follow regarding proposals relating to service structures and commissioned services pending agreement from Cabinet to progress with the developing Early Intervention Strategy.

How to make representations

Representations to be made to Mark Smith, Head of Integrated Youth Support Services, Child and Adult Services, Hartlepool Borough Council, Civic Centre, Hartlepool, TS24 8AY. Telephone (01429) 523405. E-mail mark.smith@hartlepool.gov.uk.

- 2.5 A summary of all key decisions is attached as **APPENDIX A** to this report.
- 2.6 Copies of the Executive's Forward Plan will be available at the meeting and are also available on request from the Scrutiny Team (01429 5236437) prior to the meeting.

3. RECOMMENDATIONS

3.1 It is recommended that the Health Scrutiny Forum:-

- (a) considers the Executive's Forward Plan; and
- (b) decides whether there are any items where value can be added to the decision by the Health Scrutiny Forum in advance of the decision being made.

CONTACT OFFICER – James Walsh – Scrutiny Support Officer
Chief Executive's Department - Corporate Strategy
Hartlepool Borough Council
Tel: 01429 523647
Email: james.walsh@hartlepool.gov.uk

BACKGROUND PAPERS

The following background paper was used in preparation of this report:

- (a) The Forward Plan – September – December 2011

TIMETABLE OF KEY DECISIONS

Decisions are shown on the timetable at the earliest date at which they may be expected to be made.

1. DECISIONS EXPECTED TO BE MADE IN SEPTEMBER 2011

CAS 98/11 (page 14)	Hartlepool School Admission Arrangements for 2013/14	Portfolio Holder
RN 13/09 (page 22)	Disposal of Surplus Assets	Cabinet / Portfolio Holder
RN 53/11 (page 25)	Sustainable Construction Strategy	Cabinet / Portfolio Holders
RN 55/11 (page 27)	Hartlepool Compact / Voluntary Sector Strategy Action Plans	Cabinet
RN 60/11 (page 34)	Hartlepool Housing Strategy 2011-2015	Cabinet
RN 61/11 (page 36)	Selection of Preferred Developer for Sites in Seaton Carew	Cabinet
RN 62/11 (page 38)	Seaton Carew Coastal Strategy Northern Management Unit Phase 2	Cabinet / Council
RN 66/11 (page 42)	Future Approach to Neighbourhood Management	Cabinet
RN 67/11 (page 44)	Purchase of Focus Unit Lynn Street and Sale of Land at Tanfield Road adjoining Stranton Cemetery	Cabinet / Council
RM 69/11 (page 49)	Flexible Support Fund	Cabinet
RN 70/11 (page 50)	Innovation Fund	Cabinet
RN 71/11 (page 51)	Families with Multiple Problems	Cabinet
RN 72/11 (page 53)	Selective Licensing of Privately Rented Houses	Cabinet
RN 73/11 (page 55)	Nature Improvement Areas	Portfolio Holder(s)
RN 75/11 (page 59)	Furniture Solutions Project	Portfolio Holder
RN 76/11 (page 61)	Raby Road Corridor – General Vesting Declaration	Cabinet

2. DECISIONS EXPECTED TO BE MADE IN OCTOBER 2011

CE44/11 (page 6)	Workforce Arrangements	Cabinet
CE45/11 (page 7)	Strategy for Bridging the Budget Deficit 2012/13 – ICT, Revenues and Benefits Services	Cabinet
CE 46/11 (page 9)	Review of Community Involvement and Engagement (Including LSP Review): Update on Decisions taken in principle	Cabinet/Council
CAS 99/11 (page 15)	Early Intervention Strategy	Cabinet
RN 57/11 (page 29)	Dog Control Orders	Portfolio Holder
RN 58/11 (page 31)	Allotments	Portfolio Holder
RN 65/11 (page 40)	Review of Waste Management Services	Cabinet

3. DECISIONS EXPECTED TO BE MADE IN NOVEMBER 2011

CAS 97/11 (page 13)	Community Services Budget Reductions	Cabinet
RN 68/11 (page 47)	Community Cohesion Framework	Portfolio Holder
RN 74/11 (page 57)	Former Leathers Chemical Site	Cabinet

4. DECISIONS EXPECTED TO BE MADE IN DECEMBER 2011

CE47/11 (page 11)	Customer and Support Services – Service Review	Cabinet
RN 29/10 (page 24)	Hartlepool Domestic Violence Strategy	Cabinet