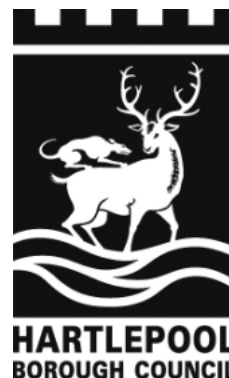


# **ADULT AND COMMUNITY SERVICES SCRUTINY FORUM AGENDA**



**Monday 12 September 2011**

**at 2.00pm**

**in Committee Room B,  
Civic Centre, Hartlepool**

**MEMBERS: ADULT AND COMMUNITY SERVICES SCRUTINY FORUM**

Councillors Cranney, Griffin, Lawton, Loynes, A Marshall, Preece, Richardson, Shaw and Shields.

Resident Representatives: Christine Blakey, Evelyn Leck and Michael Unwin.

**1. APOLOGIES FOR ABSENCE**

**2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**

**3. MINUTES**

3.1 To confirm the minutes of the meeting of Adult and Community Services Scrutiny Forum held on 15<sup>th</sup> August 2011 (*to follow*)

**4. RESPONSES FROM THE COUNCIL, THE EXECUTIVE OR COMMITTEES OF THE COUNCIL TO FINAL REPORTS OF THIS FORUM**

No items.

**5. CONSIDERATION OF REQUEST FOR SCRUTINY REVIEWS REFERRED VIA SCRUTINY CO-ORDINATING COMMITTEE**

No items.

**6. CONSIDERATION OF PROGRESS REPORTS / BUDGET AND POLICY FRAMEWORK DOCUMENTS**

No items.

**7. ITEMS FOR DISCUSSION**

**SCRUTINY INVESTIGATION INTO EARLY INTERVENTION AND REABLEMENT SERVICES**

7.1 How early intervention and reablement services are currently delivered in Hartlepool:-

(a) Covering Report - *Scrutiny Support Officer*

(b) Presentation – Officers from the Child and Adult Services Department and partner organisations involved in the delivery of early intervention and reablement services

**CULTURAL AND COMMUNITY SERVICES EFFICIENCIES BUDGET CONSULTATION**

7.2 Cultural and Community Services Efficiencies – Scoping Report – *Scrutiny Support Officer*

**8. ISSUES IDENTIFIED FROM FORWARD PLAN**

**9. ANY OTHER ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT**

**ITEMS FOR INFORMATION**

(i) **Date of next meeting: Monday 24<sup>th</sup> October 2011 at 2pm in Committee Room B**

# **ADULT AND COMMUNITY SERVICES SCRUTINY FORUM**

**MINUTES**  
**15 August 2011**

The meeting commenced at 2.00 pm in the Civic Centre, Hartlepool

**Present:**

Councillor: Jane Shaw (In the Chair)

Councillors: Kevin Cranney, Sheila Griffin, Patricia Lawton, Ann Marshall,  
Arthur Preece, Carl Richardson and Linda Shields

Resident Representatives:  
Evelyn Leck

Also Present: Councillor Ged Hall, Portfolio Holder for Adult and Public Health  
Services  
Ian Wright, MP

Officers: John Lovatt, Head of Service, Child and Adult Services  
Laura Stones, Scrutiny Support Officer  
Denise Wimpenny, Principal Democratic Services Officer

## **12. Apologies for Absence**

None.

## **13. Declarations of interest by Members**

None at this point in the meeting. However, an interest was declared later in the meeting (Minute 21 refers)

## **14. Minutes of the meeting held on 18 July 2011**

Confirmed.

## **15. Matters arising from the Minutes**

In relation to Minute 4 – Matters Arising from the Minutes, it was reported that a letter had been distributed to the Coroner's office.

In relation to Minute 8 – Role of the Adult and Community Services Scrutiny Forum, the Chair stated that an update had been circulated on the Health and Wellbeing Board.

**16. Responses from the Council, the Executive or Committees of the Council to Final Reports of this Forum**

None

**17. Consideration of request for scrutiny reviews referred via Scrutiny Co-ordinating Committee**

None

**18. Consideration of progress reports/budget and policy framework documents**

None

**19. Scrutiny Investigation into Early Intervention and Reablement Services – Evidence from the Member of Parliament for Hartlepool** *(Scrutiny Support Officer)*

As part of the Forum's investigation into Early Intervention and Reablement Services, the MP for Hartlepool had been invited to the meeting to provide evidence in relation to his views on this issue. The Chair welcomed Ian Wright, MP to the Forum.

In terms of the national context, the MP indicated that early intervention and reablement services was considered an important issue by all political parties. However, the level of resources the various parties were willing to commit remained uncertain. The MP referred to emerging evidence which confirmed the benefits of early intervention and reablement services resulting in enhanced quality of life and savings for local authorities in the long term hence the reason why it was considered that Hartlepool should be looking at this issue as a high priority.

With regard to how early intervention and reablement services were currently being delivered in Hartlepool, the MP commended Officers and Elected Members on their success in developing this service over a number of years and much earlier than other local authorities, effective partnership working and the high standards of care particularly for the elderly.

In relation to how the Council should be delivering early intervention and reablement services in light of the budgetary restrictions and the potential for NHS funding to cease in March 2013, reference was made to the impact of

the current levels of inflation on service delivery, the importance of closer partnership working, greater clarity in terms of universal or targeted service provision and the need to ensure the appropriate housing stock was available to accommodate the needs of individuals accessing the service.

In the discussion that followed, a number of issues were raised which included:-

- (i) A Member queried the benefits of third sector involvement in the provision of services. The MP referred to the existing benefits of community sector involvement in the town and raised concerns regarding the potential impact on the community sector and services as a result of the current government's proposals relating to the "big society". The Forum shared these concerns in a lengthy subsequent debate during which Members commented on the requirement to deliver services for less, the need to review current service delivery in view of cuts in Government funding, the population pyramid, future social and financial pressures, future responsibilities of local authorities in relation to health issues as well as the disadvantages of the proposals relating to the big society.
- (ii) The Forum went on to discuss social housing issues and methods of acquiring appropriate housing to accommodate future needs of the community, evidence that early intervention saved money in the long term, potential rewards and how to avoid being penalised in terms of funding allocation as well as the success of Connected Care.
- (iii) In response to a request for clarification on the current Government's proposals for addressing the funding shortfall to address ageing population issues, the Forum was advised that no clear indication had been given on this issue and confirmation was awaited. The Forum went on to discuss the Government's recent proposals to address the ageing population funding shortfall issues including future health services and the implications of potential privatisation of services. Further discussion ensued in relation to the "big society" and the expectation that volunteers would undertake some of the roles currently undertaken by local authorities and the voluntary and community sector.
- (iv) It was highlighted that whilst early intervention would address some of the long term problems, there was still room for improvement. Reference was made to the need to look at a fairer system for social housing and concerns were raised regarding a number of new builds which did not appear to be accessible and were not disability discrimination act (DDA) compliant. The MP agreed to take up the accessibility concerns with the housing provider.
- (v) The importance of ensuring future care arrangements for the elderly were agreed jointly with the individuals concerned and close family members. The cost of hospital admissions were noted and the need to ensure support was provided to avoid such admissions was suggested. The importance of effective hospital discharge arrangements and hospital admission prevention was further

debated. The head of service stated that discharge arrangements were excellent in Hartlepool. However, one of the challenges was to reduce the number of admissions.

### **Recommended**

That the information given be noted and the comments of the Forum and evidence provided be used to assist with the scrutiny investigation.

## **20. Scrutiny Investigation into Early Intervention and Reablement Services – Covering Report and Verbal Evidence from Portfolio Holder for Adult and Public Health Services** *(Scrutiny Support Officer)*

As part of the Forum's investigation into Early Intervention and Reablement Services, the Portfolio Holder for Adult and Public Health Services had been invited to the meeting to provide evidence in relation to his views on this issue. The Chair welcomed the Portfolio Holder to the meeting.

The Portfolio Holder referred to recent reports that had been considered by Cabinet in relation to opening public services to the private sector and commented on the benefits of local authorities retaining services of this type. The Portfolio Holder commented that current services were delivered very well and the Council's past performance and expertise in this area were also acknowledged. Concerns were expressed regarding demographic pressures and the level of funding shortfall in adult social care. The Portfolio Holder was pleased to note the inclusion of Elected Members on future Health and Wellbeing Boards and outlined the benefits of this arrangement.

The Portfolio Holder outlined the advantages of providing a personalised care system taking into account housing and benefit needs, the benefits of independent living and the importance of introducing measures at low costs. Reference was made to the recognition of Members that prevention should be a high priority. However the difficulties facing the Council in view of the current budget situation were acknowledged. The success of the Connected Care model was highlighted as well as the importance of the Forum identifying as part of their investigation where funding should be targeted for the benefit of the people of Hartlepool to make the best use of funding available and the need to build upon existing services.

**The Chair, Councillor Shaw vacated the Chair and the Vice-Chair Councillor Richardson took the Chair**

In the discussion that followed the following issues were raised:-

- (i) Members discussed the implications of budget cuts on health services generally, the effectiveness of the rapid response service and the importance of individuals being confident in what to do in an emergency situation. The need to ensure that effective

communication arrangements were in place was suggested as well as partners working together particularly in relation to the delivery of health services. Examples of the communication difficulties facing elderly patients when accessing health services were outlined as well as the advantages of providing panic/emergency alarms to the elderly.

- (ii) With regard to telehealth and telecare, the Portfolio Holder stated that there was an opportunity for scrutiny to examine statistics in this regard and publicise this issue at future meetings.
- (iii) In response to a request for clarification, Members were advised on the level and type of support provided by the telecare service. The Head of Service referred to the future care model which included a proposal that the Council and health providers work more closely to establish a more proactive approach in identifying high risk patients to minimise hospital admissions and emergency situations.
- (iv) Following further discussion on the importance of prevention, the advantages of individuals living independently, potential methods of retaining independence including promoting regular health checks, it was suggested that evidence be sought on the take up and effectiveness of telecare and telehealth services with a view to extending provision.
- (vi) The value of sharing experiences of the health care service and the value of Hartlepool LINK was emphasised.

### **Recommended**

That the information given be noted and the comments of the Forum and evidence provided be used to assist with the scrutiny investigation.

## **21. Scrutiny Investigation into Early Intervention and Reablement Services – Setting the Scene – Covering Report/Presentation** *(Scrutiny Support Officer and Head of Service, Adult Social Care)*

The Scrutiny Support Officer advised that as part of the Forum's investigation into Early Intervention and Reablement Services, the Head of Service had been invited to attend the meeting to provide evidence in relation to the inquiry.

**At this point in the meeting the Vice Chair vacated the Chair and the Chair took the Chair**

The Head of Service provided a detailed and comprehensive presentation

which included the following issues:-

#### Principles to Promote Prevention

- Encourage social responsibility and citizenship
- Link communities to assessment and care management services
- Support carers
- Extend available information networks
- Use predictive modelling and case finding to promote planned structured interventions
- Encourage people to maintain independence
- Intermediate care, reablement and home care must focus on regaining skills, independence and confidence
- Early intervention must be available on time limited basis
- Step up step down beds must be linked to community based pathways
- Ongoing support to be available once recovery is achieved.
- People enabled to self direct their support
- Broad range of housing options must be available
- Assistive technology
- People supported to maximise their own financial, human and community resources
- Definition of reablement
- Key features of reablement
- How can we do it
  - Show leadership
  - Maximise efficiency and control cuts
  - Create strategic partnership – explore options
- Overarching Operational Health and Social Care Model
- Potential Outcomes
  - Increase in number of people helped to recover from serious illness
  - Increase in number of people managing their own care
  - Less dependency on intensive services
  - More people will be physically active and live independently
  - Fewer avoidable acute episodes by better management of conditions
  - Reduction in emergency bed days by more timely and co-ordinated discharge
  - Re-organises pathways and removes professional boundaries
  - Prevention and targeted support helps people to stay independent and access to universal services is promoted
  - Clinicians, other professional, local Councillors and the public are brought together to develop neighbourhood approaches

A discussion ensued which included the following issues:-

- (i) A Member highlighted that the key to success of the new model was with the community and voluntary sector and queried how bureaucracy could be minimised to achieve this. The Forum was advised that it was envisaged that there would be a more co-ordinated approach to ensure people were clear of what to do in a crisis situation.
- (ii) In terms of recommendations, a Member highlighted the need for



the Government to be made aware that as a result of the current demographics of Hartlepool the social care crisis would affect Hartlepool much earlier than other areas. Various methods of addressing the social care budget deficit were debated including the potential to raise income tax.

- (iii) Members were keen to see a more localised health service as indicated in a proposal by the current government. **At this point in the meeting Councillor Cranney declared a personal interest in this item of business.**
- (iv) A Member commented on the need to invest in the workforce and emphasised the value of introducing social care traineeships.

### **Recommended**

That the information given be noted and the comments of the Forum and evidence provided be used to assist with the scrutiny investigation.

## **22. Hartlepool Safeguarding Vulnerable Adults Board – Quarterly Statistics and Update** *(Scrutiny Support Officer)*

The report outlined the Safeguarding Vulnerable Adults quarterly statistics covering the period January to March 2011 together with an overview of statistical information for the full year. Details of progress of the Hartlepool's Vulnerable Adults Board: Action Plan were included in the report together with a trend analysis, attached at Appendix A.

In response to a Member's request for clarification, the Head of Service updated the Forum in relation to actions taken as a result of moratoriums that had been placed on two facilities which were considered to be providing an unsatisfactory level of care. A discussion followed on the quality of care home provision as well as the improvement and monitoring arrangements. The importance of staff employed in care homes being satisfactorily trained with the relevant caring qualifications was highlighted.

Members went on to discuss various safeguarding issues including the importance of maintaining patients' human rights and freedoms and noted that whilst the number of safeguarding referrals had reduced, cases had become more challenging. Various examples of safeguarding concerns were outlined and a number of queries were raised in relation to care home procedures to which the Head of Service provided clarification.

### **Recommended**

That the quarterly update report, be noted.

### **23. Six Month Monitoring of agreed Adult and Community Services Scrutiny Forum's Recommendations** *(Scrutiny Support Officer)*

The Scrutiny Support Officer provided details of progress made on the delivery of the agreed scrutiny recommendations against investigations undertaken by the Forum since the 2005/06 municipal year. The report included a chart which provided the overall progress made by all scrutiny forums since 2005 and Appendix A provided a detailed explanation of progress made against each recommendation agreed by this Forum.

It was noted that since the 2005/06 municipal year, 61% of the Adult and Community Services Scrutiny Forum's recommendations had been completed with 29% assigned, and 10% cancelled.

#### **Recommended**

- i) That progress against the Adult and Community Services Scrutiny Forum agreed recommendations since the 2005/06 municipal year, be noted.
- ii) Members were requested to retain Appendix A contained within the plastic wallet distributed for future reference.

### **24. Issues Identified from Forward Plan**

None

### **25. Date and Time of Next Meeting**

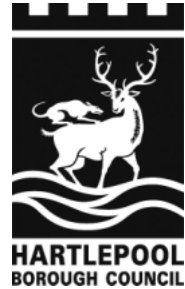
It was reported that the next meeting would be held on Monday 12 September 2011 at 2.00 pm.

The meeting concluded at 4.50 pm.

CHAIR

## ADULT AND COMMUNITY SERVICES SCRUTINY FORUM

12 September 2011



**Report of:** Scrutiny Support Officer

**Subject:** HOW EARLY INTERVENTION AND REABLEMENT SERVICES ARE CURRENTLY DELIVERED IN HARTLEPOOL - COVERING REPORT

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### 1. PURPOSE OF THE REPORT

- 1.1 To inform Members of the Forum that officers from the Child and Adult Services Department and partner organisations involved in the delivery of early intervention and reablement services have been invited to attend this meeting to discuss how these services are currently delivered in Hartlepool.

### 2. BACKGROUND INFORMATION

- 2.1 Members will recall that at the meeting of this Forum on 18 July 2011, the Terms of Reference and Potential Areas of Inquiry / Sources of Evidence for this Scrutiny investigation were approved by the Forum.
- 2.2 Consequently, officers from the Child and Adult Services Department and partner organisations have been invited to attend this meeting to deliver a presentation in relation to the following issue:-
- (a) The current delivery of early intervention and reablement services in Hartlepool
- 2.3 Attached as **Appendix A** to this report is a briefing paper on early intervention and reablement for Members information.

### 3. RECOMMENDATION

- 3.1 That Members of the Forum consider the views of the officers / organisations in attendance and seek clarification on any relevant issues where felt appropriate.

Contact Officer:- Laura Stones – Scrutiny Support Officer  
Chief Executive's Department - Corporate Strategy  
Hartlepool Borough Council  
Tel: 01429 523 087  
Email: [laura.stones@hartlepool.gov.uk](mailto:laura.stones@hartlepool.gov.uk)

## **BACKGROUND PAPERS**

The following background paper was used in preparation of this report:-

- (a) Scrutiny Investigation into 'Early Intervention and Reablement Services'-  
Scoping Report (Scrutiny Support Officer) – 18.07.11

### ADULT AND COMMUNITY SERVICES SCRUTINY FORUM

#### EARLY INTERVENTION AND RE-ABLEMENT BRIEFING PAPER

##### 1. Defining prevention and early intervention

Prevention means different things to different people and it is therefore important to have a clear understanding. The following, while having a broad focus, is helpful in categorising three elements of prevention:

- 1.1 **Primary prevention/promoting wellbeing** – aimed at people who have no particular social care needs or symptoms of illness. Activity for these people would focus on maintaining independence, good health and promoting wellbeing.  
Possible interventions could include providing universal access to good quality information, supporting safer neighbourhoods, promoting health and active lifestyles and delivering practical services.
- 1.2 **Secondary prevention/early intervention** – aims to identify people at risk and to halt, or slow down, any deterioration and actively seek to improve their situation.  
Interventions could include screening and case finding to identify those at risk of specific health conditions or events (e.g. strokes, falls, etc.) or those that have existing low level social care needs.
- 1.3 **Tertiary (specialist) prevention** – this is aimed at minimising disability or deterioration from established health conditions or complex social care needs.  
The focus here is on maximising individual's functioning and independence through interventions such as rehabilitation or re-ablement services and joint management of people with complex needs.

##### 2. **Defining re-ablement**

- 2.1 There is no dictionary meaning for re-ablement and it has been described in many different ways but one definition that has been developed through work by a number of councils in the North East is:

*The essence of re-ablement is to work with individuals who have support needs to rebuild their confidence, support the development of daily living skills and promote community access and integration.*

- 2.2 The Department of Health (DH) published a *Revision to the Operating Framework for the NHS in England 2010-11* in late 2010 that described some changes to payments for readmissions to hospital. These changes were linked to additional funding for re-ablement and the DH widened the

## 7.1 (a) Appendix A

meaning of re-ablement to include “...recovery following an acute hospital episode, rehabilitation and home care re-ablement in the sense of getting the person back to the position, or improving upon, the position that they were in before the acute hospital phase (whether that be returning to employment, returning home, etc).”

2.3 Moving away from the definition of re-ablement, there are a number of essential elements that re-ablement services should feature. These are that re-ablement:

- is about helping people to do things for themselves, rather than doing things for or to people;
- is time limited, usually for no more than 6 weeks;
- is outcome focused; the overall goal being to help people back into their own home or community;
- involves setting and working towards specific goals agreed between the individual and the re-ablement team;
- is a very personalised approach; the kind of support given is tailored towards the individual's specific goals and needs;
- treats assessment as something that is dynamic – you cannot decide an individual's care and support package on the basis of a one-off assessment – their needs and abilities may well change over the period of re-ablement;
- assumes that something should change by the end of the re-ablement intervention (i.e. working towards positive change);
- builds on what people can already do and supports them to regain skills to increase their confidence and independence;
- aims to maximise people's long-term independence, choice and quality of life; and
- aims to reduce or minimise the need for ongoing support after the period of re-ablement.

### 3. How Early Intervention and Re-ablement Services contribute to maintaining independence

3.1 The evidence for the effectiveness of early intervention/preventative approaches is growing stronger. Evidence from the national evaluation of the Partnerships for Older People Projects (POPP) programme and other initiatives has demonstrated that people have been able to achieve one or more of the following: increased choice and control, improved health and emotional wellbeing, were able to maintain their personal dignity and respect and were able to make a positive contribution to the community in which they live.

3.2 Research evidence suggests that re-ablement has a positive impact on people's quality of life, for example improved general health, self care, activities, mobility and meals. They also have high levels of user satisfaction.

## **7.1 (a) Appendix A**

- 3.3 Increasingly, research is showing that re-ablement services are effective in increasing users' independence and reducing their need for ongoing support after the re-ablement intervention. The Social Policy Research Unit, University of York and the Personal Social Services Research Unit, University of Kent recently published a report on the longer term benefits of home care re-ablement. Service users and carers reported improved independence, greater confidence and increased motivation to make further gains in self-care skills.

## **ADULT AND COMMUNITY SERVICES SCRUTINY FORUM**

12 September 2011



**Report of:** Scrutiny Support Officer

**Subject:** CULTURAL AND COMMUNITY SERVICES  
EFFICIENCIES – SCOPING REPORT

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### **1. PURPOSE OF REPORT**

- 1.1 To make proposals to Members of the Adult and Community Services Scrutiny Forum regarding their consideration of the 2012/13 budget items chosen as part of the Work Programming process on the 24 June 2011.

### **2. BACKGROUND INFORMATION**

- 2.1 At the meeting of Scrutiny Co-ordinating Committee on 24 June 2011 Members determined their work programme for the 2011/12 Municipal Year. It was decided that each Scrutiny Forum would focus its attention on preparations for the 2012/13 budget during the current Municipal Year, given the extremely challenging financial situation facing the authority.
- 2.2 Each Scrutiny Forum was requested to consider the budget proposals identified in relation to the remit of that Forum, to formulate a view on those proposals and / or to suggest ways of achieving the required savings.
- 2.3 It was agreed at the Scrutiny Co-ordinating Committee work programming meeting on 24 June 2011 that the following budget proposals would be considered by the Adult and Community Services Scrutiny Forum:-
- Cultural and Community Services Efficiencies
  - Working Together for Change
  - Review of Income



- 2.4 In accordance with the timetable agreed at the Scrutiny Co-ordinating Committee on the 24 June 2011, consideration is to be given to the below proposal / project at today's meeting:-

- Cultural and Community Services Efficiencies

### **3. OVERALL AIM OF SCRUTINY CONSIDERATION OF BUDGET ITEMS**

- 3.1 To provide views and / or alternative suggestions for savings, regarding the 2012/13 budget proposals presented to the Adult and Community Services Scrutiny Forum in relation to 'Cultural and Community Services Efficiencies'.

### **4. PROPOSED TERMS OF REFERENCE FOR THE CONSIDERATION OF 2012/13 BUDGET PROPOSALS**

- 4.1 The following Terms of Reference are proposed:-

- (a) To gain an understanding of the service areas in relation to:
  - i) The current budget (as detailed in the budget book);
  - ii) Staffing information;
  - iii) Budgetary and operational pressures / challenges / priorities and statutory responsibilities (where applicable);
  - iv) The level of savings required.
- (b) To explore the budget requirements in relation to:-
  - i) The required savings (including areas where provision of services could be ceased, reduced or changed to improve efficiency);
  - ii) The potential impact of proposals / options on future service provision; and
  - iii) How the provision of service could look in the future.
- (c) To formulate the Forum's comments on the budget proposals to feed in to the decision making process;
- (d) To provide details of, and consider, any alternative suggestions the Forum may develop to achieve the required savings in the areas identified.

### **5. POTENTIAL AREAS OF ENQUIRY / SOURCES OF INFORMATION**

- 5.1 Members of the Forum can request a range of evidential and comparative information throughout the budget process. However, Members may wish to be mindful of the need to deal with budget proposals in an efficient and timely manner and the impact on the department responsible for the budget area, when considering such requests.

5.2 The 2012/13 budget will be discussed at a number of public meetings including Scrutiny Forums, Scrutiny Co-ordinating Committee, Cabinet and Council. Elected Members, representatives of groups who provide and use services, residents and members of the public are welcome to attend these meetings, where consideration will be given to their views in relation to the budget proposals.

5.3 Evidence to be provided:

- (i) Details of the current budget (as detailed in the budget book);
- (ii) staffing information;
- (iii) Details of budgetary and operational pressures / challenges / priorities and statutory responsibilities (where applicable);
- (iv) The level of savings required; and
- (v) Details of potential options identified for the delivery of required budget savings.

## **6. COMMUNITY ENGAGEMENT / DIVERSITY AND EQUALITY**

6.1 Community engagement plays a crucial role in the Scrutiny process and diversity issues have been considered in the background research for this enquiry under the Equality Standards for Local Government. Paragraph 5.2 identifies the budget process route. Further details regarding the public meetings to be held to discuss the 2012/13 budget can be found on the Council's website.

## **7. PROPOSED TIMETABLE OF THE BUDGET PROCESS**

7.1 Detailed below is the proposed timetable for the budget consultation to be undertaken in relation to the 'Cultural and Community Services Efficiencies', which may be changed at any stage:-

### **12 September 2011**

To consider the scoping report on 'Cultural and Community Services Efficiencies'

### **24 October 2011**

Setting the scene and evidence gathering in relation to 'Cultural and Community Services Efficiencies' budget proposals including:-

- (i) A detailed overview of services currently provided in relation to Cultural and Community Services;
- (ii) Details of the amount of required savings;

- (iii) Details of how the required efficiencies may be delivered;
- (iv) The potential effect of efficiencies on future service provision / what the service will look like in the future.

Formulation and consideration by the Forum of suggestions to achieve the required savings.

Formulation of comments by the Forum to feed into the 2012/13 budget decision making process.

**November 2011** – Consideration of the 'Cultural and Community Services Efficiencies' budget proposal by the Cabinet (date to be confirmed).

## **8. RECOMMENDATION**

- 8.1 Members are recommended to agree the Adult and Community Services Scrutiny Forum's remit of consideration of the 2012/13 budget proposals as outlined in paragraph 4.1.

**Contact Officer:** - Laura Stones – Scrutiny Support Officer  
Chief Executive's Department – Corporate Strategy  
Hartlepool Borough Council  
Tel: - 01429 523087  
Email:- [laura.stones@hartlepool.gov.uk](mailto:laura.stones@hartlepool.gov.uk)

## **BACKGROUND PAPERS**

The following background paper(s) was/were used in the preparation of this report:-

- (i) Presentation by the Assistant Chief Executive entitled 'Budget Position 2012/13' - delivered to Scrutiny Co-ordinating Committee of 24 June 2011.
- (ii) Report of the Assistant Chief Executive entitled 'Selection and Timetabling of Project / Service Areas to feed into the 2012/13 Budget Process' – delivered to Scrutiny Co-ordinating Committee of 24 June 2011
- (iii) Minutes of Scrutiny Co-ordinating Committee 24 June 2011.