

SCRUTINY CO-ORDINATING COMMITTEE AGENDA



23 September 2011

at 2.00 pm

in the Council Chamber, Civic Centre, Hartlepool

MEMBERS: SCRUTINY CO-ORDINATING COMMITTEE:

Councillors C Akers-Belcher, S Akers-Belcher, Cook, Fenwick, Griffin, James, Loynes, Preece, Richardson, Rogan, Shaw, Shields, Simmons, Thomas, Wells and Wilcox.

Resident Representatives: Maureen Braithwaite, Evelyn Leck and John Maxwell.

1. APOLOGIES FOR ABSENCE

2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS

3. MINUTES

3.1 To confirm the minutes of the meeting held on 2 September 2011 *(to follow)*

4. RESPONSES FROM THE COUNCIL, THE EXECUTIVE OR COMMITTEES OF THE COUNCIL TO REPORTS OF THE SCRUTINY COORDINATING COMMITTEE

None.

5. CONSIDERATION OF REQUEST FOR SCRUTINY REVIEWS FROM COUNCIL, EXECUTIVE MEMBERS AND NON EXECUTIVE MEMBERS

None

6. FORWARD PLAN

7. CONSIDERATION OF PROGRESS REPORTS / BUDGET AND POLICY FRAMEWORK DOCUMENTS

None.

8. CONSIDERATION OF FINANCIAL MONITORING/CORPORATE REPORTS

- 8.1 Quarter 1 – Council Overview of Performance and Risk 2011/12 – *Corporate Management Team*
- 8.2 Outturn – Capital and Accountable Body Programme Monitoring Report 2010/2011 – *Chief Finance Officer*
- 8.3 Quarter 1 – Capital Programme Monitoring Report 2011/2012 – *Chief Finance Officer*
- 8.4 Quarter 1 – Revenue Financial Management Report 2011/2012 – *Chief Finance Officer*

9. ITEMS FOR DISCUSSION

COUNCIL TAX CLASS A EXEMPTION REMOVAL (INCOME) - BUDGET CONSULTATION

- 9.1 Scrutiny Co-ordinating Committee Consideration of 2012/13 Budget Items:-
 - a) Scoping Report - *Scrutiny Manager*
 - b) Presentation - *Assistant Chief Finance and Customer Services Officer*
- 9.2 Six Monthly Monitoring of Agreed Scrutiny Co-ordinating Committee's Recommendations - *Scrutiny Manager*
- 9.3 Scrutiny Forum's Progress Reports:-
 - (a) Adult & Community Services Scrutiny Forum - *Chair of the Adult & Community Services Scrutiny Forum*
 - (b) Children's Services Scrutiny Forum - *Chair of the Children's Services Scrutiny Forum*
 - (c) Health Scrutiny Forum - *Chair of the Health Scrutiny Forum*
 - (d) Neighbourhood Services Scrutiny Forum - *Chair of the Neighbourhood Services Scrutiny Forum*
 - (e) Regeneration & Planning Services Scrutiny Forum - *Chair of the Regeneration & Planning Services Scrutiny Forum*
 - (f) Scrutiny Co-ordinating Committee – Progress Report – *Scrutiny Manager*

- 9.4 Scrutiny Involvement in the Budget Setting Process for 2012/13 – Proposed Timetable – *Scrutiny Manager*

10. CALL-IN REQUESTS

11. ANY OTHER ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT

ITEMS FOR INFORMATION

- i) **Date of Next Meeting 14 October 2011, commencing at 2.00 pm in the Council Chamber, Civic Centre, Hartlepool.**

SCRUTINY CO-ORDINATING COMMITTEE

MINUTES

2 September 2011

The meeting commenced at 2.00 p.m. in the Civic Centre, Hartlepool

Present:

Councillor: Marjorie James (In the Chair)

Councillors Christopher Akers-Belcher, Stephen Akers-Belcher, Rob Cook, Mick Fenwick, Sheila Griffin, Brenda Loynes, Arthur Preece, Jane Shaw, Trevor Rogan, Linda Shields, Ray Wells and Angie Wilcox

In accordance with Council Procedure Rule 4.2 (ii) Councillor Trisha Lawton was in attendance as substitute for Councillor Carl Richardson and Councillor Mary Fleet was in attendance as substitute for Councillor Steve Thomas

Resident Representatives:

Evelyn Leck and Maureen Braithwaite

Officers:

John Mennear, Assistant Director, Regeneration and Neighbourhoods
Alyson Caman, Legal Services Manager
Laura Stones, Scrutiny Support Officer
Denise Wimpenny, Principal Democratic Services Officer

69. Apologies for Absence

Apologies for absence were submitted on behalf of Councillors Richardson and Thomas.

70. Declarations of interest by Members

Councillors Ray Wells declared a personal interest in minutes 77 and due to the clear involvement of Elected Members in community groups across the town all Members present declared a personal interest in minute 81.

71. Confirmation of the minutes of the meeting held on 19 August 2011

The minutes of the meeting held on 19 August 2011, a copy of which was

tabled at the meeting were deferred to the next meeting.

72. Responses from the Council, the Executive or Committees of the Council to Reports of the Scrutiny Co-ordinating Committee

None

73. Consideration of request for scrutiny reviews from Council, Executive Members and Non Executive Members

None

74. Forward Plan

None

75. Consideration of progress reports/budget and policy framework documents

None

76. Consideration of financial monitoring/corporate reports

None

77. Petition Review *(Scrutiny Manager)*

The Scrutiny Support Officer presented the report which provided Members with the relevant information to enable consideration of the request for a Petition Review following consideration of the “Hear ‘n’ Hartlepool” petition by Council on 4 August 2011, as per the Authority’s Petition Scheme.

Members were referred to the background to the duty of the Local Authority to respond to petitions. A copy of the report considered by Council in relation to the petition was attached at Appendix C. Members were referred to the possible steps Council could have chosen to take in response to a petition as detailed in the report.

Following consideration of the information provided, and the presentation given by the petition organiser, Council agreed on 4 August that ‘no action’ be taken in relation to the petition. In considering the petition at Council, a

response was provided by the Deputy Mayor, Councillor Payne.

The Petition Organiser had been formally notified of this decision by letter on 8 August (Appendix D refers) and had been advised of the Petition Review process.

A formal request for a Petition Review had been received from the Petition Organiser, details of which were set out in Appendix E. A formal invitation had been extended to the Petition Organiser to attend today's meeting to explain to the Committee why she felt the process for consideration of the petition had not been adequately followed.

With regard to the Petition Review process, Members were reminded that under the Petition Scheme Review the adequacy of the steps taken or proposed to be taken must be considered. The potential steps, the Council could choose to have taken in response to a petition were reiterated as set out in paragraph 2.3 of the report.

In this instance, the focus of the petitioner's request for action had been the instigation of a public inquiry, rather than any other available course of action.

Members were advised that following discussion of the grounds for the petition review, as detailed by the Petition Organiser, the Committee had two options:-

- (i) Should the Committee be satisfied that the petition was dealt with adequately, no further action be taken;
- (ii) Should the Committee be of the view that the petition was not dealt with adequately it could:-
 - instigate a full scrutiny investigation
 - make recommendations to the Council's Executive and/or a meeting of full Council

The Chair referred Members to the additional documentation that had been circulated by the Petition Organiser and the Petition Organiser's request to use a dictaphone machine to record the meeting. The Chair highlighted that the use of recording equipment was not permitted under the Council's policy and requested that equipment of this type must not be used.

The Chair referred to the Committee's role in the review process and emphasised that the review was not to discuss or debate the contents of the petition. In response to the Chair's request for clarification in relation to the Committee's role in this process, the Legal Services Manager confirmed that the Committee's remit was as set out in paragraph 3.1 of the Scrutiny Manager's report and detailed above, the main purpose being to review the steps taken in response to the petition.

In accordance with the Council's Petition Review Scheme, the Petition

Organiser presented the petition appeal to Members. The Chair invited the Petition Organiser to identify where it was considered the process had not been carried out correctly. The Petition Organiser raised a number of concerns as to why it was considered breaches had been carried out which included:-

- Some Members' individual views/reasons for the decision were reported by the Hartlepool Mail following the full Council meeting prior to formal notification of the decision being received from the Council.
- There was no opportunity at the Council meeting to debate the issue or for the Petition Organiser to provide evidence during the timescale allowed.
- No explanation was given as to why a debate had not taken place at Council
- No respect was given to the petition by Council.
- The issue was debated behind closed doors.
- The Deputy Mayor did not take the petition seriously.
- The Petition Organiser was of the view that the actions of Members in dealing with the petition were in breach of the code of conduct and the democratic process.

The Chair reminded the Petition Organiser on a number of occasions of the role and remit of this Committee as set out above. In relation to the Lead Petitioner's concerns that a 15 minute debate was not allowed at Council, the Chair referred to the Council's Procedure Rules, as set out in the constitution, and indicated that a 15 minute debate was an option for Council to consider. The decision not to pursue such a debate was not a breach of the constitution or the petition process.

Members went on to debate the concerns of the Petition Organiser at length including the timescales for notifying the Petitioner of the outcome of the petition, the contents of the press coverage by the Hartlepool Mail, the options available for Elected Members who voted against the decision to take no action on the petition, the voting process at Council meetings as well as the way forward in pursuing the issues outlined above with the Council's Monitoring Officer.

The Petition Organiser acknowledged that the petition process in relation to timescales had been followed correctly.

Following a lengthy discussion regarding the adequacy of the steps taken in respect of the process and the concerns of the Petition Organiser, the Committee were satisfied that the correct process had been followed and the petition had been dealt with adequately. On this basis the Committee were unanimous in their view that no action be taken.

In relation to the Petition Organiser's comments that there was evidence available to support the concerns above, the Committee suggested that any such evidence be taken up with the Council's Monitoring Officer.

Recommended

That the petition had been dealt with adequately and no further action be taken.

Following a brief adjournment the meeting was reconvened

78. Any Other Items which the Chair Considers are Urgent

The Chair ruled that the following item of business should be considered by the Committee as a matter of urgency in accordance with the provisions of Section 100(B) (4)(b) of the Local Government Act 1972 in order that the matter could be dealt with without delay.

79. Local Government (Access to Information) Variation Order 2006

Under Section 100(A)(4) of the Local Government Act 1972, the press and public were excluded from the meeting for following item of business on the grounds that it involved the likely disclosure of exempt information as defined in the paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006.

Minute No 80 – Any Other Business - “Purchase of Premises in Central Regeneration Area and Sale of Land at Tanfield Road” adjoining Stranton Cemetery paragraph 3 - namely information relating to the financial or business affairs of any particular person (including the authority holding that information)

80. Any Other Business – Purchase of Premises in Central Regeneration Area and Sale of Land at Tanfield Road adjoining Stranton Cemetery *(Scrutiny Manager)*

The Director of Regeneration and Neighbourhoods provided an update in response to questions raised at an informal briefing meeting of this Committee on 19 August 2011 regarding the potential to purchase the premises in the central reservation area and the sale of land at Tanfield Road adjoining Stranton Cemetery.

Further details of discussions were set out in the exempt section of the minutes.

Recommended

The Committee's recommendations were set out in the exempt section of the minutes.

Following consideration of the previous closed item of business the meeting returned to open session.

81. Review of Community Pool Grant – Consultation

(Assistant Director, Child and Adult Services)

The Assistant Director presented the report which provided background information regarding the Community Pool Grant and outlined the steps taken to review the Community Pool Grant following a recent call-in of a decision taken by the Grants Committee in relation to the award of a number of community pool grants and the request that this Committee be fully involved in the review process.

The Assistant Director provided details of current annual grants and their distribution which included the community pool, civic lottery, Preston Simpson and Sterndale Young Musicians Trust together with other funding available, as set out in the report.

The report outlined the pressures on the Community Pool, evidence for the review and recommendations for consultation in taking the community pool forward.

With regard to the recommendations for consultation, it was suggested that five specific areas of grant be identified for allocation, details of which were set out in the report:-

Category 1 – Universal/Welfare and Benefits Advice Support

Category 2 – Universal Credit Union Support

Category 3 – Capacity Resource Building

Category 4 – Universal town wide specialist/ and/or support organisations

Category 5 – Development/Investment Support Grants – Challenge Funding

This proposed change would provide challenging to introduce as it implied that many existing groups would lose their current core funding contributions. Examples of potential allocations were included in Appendix 1 whilst the current grant criteria was attached at Appendix 2 and details of the current year's grant awards were attached at Appendix 3.

In terms of conclusions, as set out in the report, Members were advised that support to existing qualifying groups would be linked where possible through commissioning via one organisation or a consortium of organisations. It was

recognised that this would hopefully encourage greater co-operation and less duplication of effort within the public sector supported voluntary sector.

The draft recommendations had been circulated widely as set out in the report.

In considering the outline draft recommendations and above categories of potential allocations at length, a number of views/suggestions were raised :-

- (i) Category 1 – The importance of identifying all benefits advice providers in addition to West View and the Citizens Advice Bureau was highlighted. Reference was made to the recent scrutiny investigation when it was established that the CAB in Hartlepool operated in a different way to other advice bureaus in the region in terms of outreach provision and the importance of such provision in Hartlepool was highlighted. The value of monitoring outcomes and commitment to partnership working to determine funding allocations and ensure local resources were fairly allocated to achieve best value was emphasised. This in turn would reward the stronger and most sustainable voluntary sector organisations within the town. Members noted the benefits of commissioning via a one bid consortium and indicated that the eligibility criteria should stipulate that all organisations must form part of a community focussed and community led consortium arrangement in order to qualify for funding.
- (ii) Category 2 - It was highlighted that the Hartlepool Credit Union Forum was now known as Hartlepool Credit Union Limited. The Committee suggested that this category should include the Financial Inclusion Partnership and that funding should be allocated as consortia bid.
- (iii) Category 3 – It was suggested that funding should be allocated through one organisation or a consortia of groups bidding as one.
- (iv) Category 4 – In relation to organisations identified for potential allocations, the Committee questioned whether Hartlepool Radio should be included as a Community Pool recipient or whether assistance was more about regeneration and small business support and should be supported in any event. With a view to monitoring allocations, it was suggested that all recipients of funding should accept Council Elected Member representatives on their management board arrangements.
- (v) Category 5 – Members' comments were sought in relation to the proposed funding allocation of £100,000 towards bids for 'development' grants, investment grants and emergency contributions to organisations in temporary difficulty, further details of which were set out in the report. Following discussion, the Committee supported the proposed funding allocation of £100,000

in relation to this category. In relation to whether a maximum/minimum threshold should apply, the Committee were of the view that whilst a need for flexibility was required, a £2,000 minimum limit should apply. Members suggested that any funding remaining from other categories be filtered back into this category.

- (vi) The Chair referred to the £3,000 costs of accreditation to deliver information advice and guidance services and suggested that funding be available to support new businesses to gain accreditation status. The benefits of tapering grant allocations in subsequent years was also suggested.

Recommended

- (i) That progress in relation to the Community Pool Review , be noted.
- (ii) That the outline draft recommendations for the future development of the grant be supported in principle.
- (iii) The views expressed by this Committee, as outlined above, be submitted to Cabinet for consideration.

82. The Council Museum and Art Gallery Collection – Scoping and Establishment of Working Group *(Scrutiny Manager)*

The Scrutiny Support Officer presented a scoping report for the Forum's investigation into the issue of 'The Borough Council Museum and Art Gallery Collection.'

The aim of Investigation

To better understand the nature of the Museum and Art Gallery collections held within the possession of the Council.

Proposed Terms of Reference

- (a) To gain an understanding of the range, relevance and value of the Museum Service collections held by the Council and the ongoing costs to maintain/store the collection;
- (b) To explore the current status of the collections, their use, educational impact, distribution/location and the processes and procedures for accessioning/archiving artefacts; and
- (c) To explore the potential options for the future of the collection, taking in to consideration the legal status, ethical considerations and challenging budget situation that the Authority faces.

Potential Areas of Enquiry/Sources of Evidence

- (a) Cabinet Member with Portfolio Holder for Culture, Leisure and Tourism;
- (b) Ward Councillors
- (c) Director of Child and Adult Services;
- (d) Local residents;
- (e) Representatives of minority communities of interest or heritage; and
- (f) Professional and national organisations linked to museum management e.g. Museums Association, Arts Council (who are assuming responsibility for MLA –Museums, Libraries & Archives Commission) and Tyne & Wear Museum Service who are the NE Renaissance Hub lead.

Key suggestions of documentary/internet sources were included in the report together with community engagement issues and details of the proposed timetable.

In relation to the proposal to establish a 6 Member Working Group to assist with the investigation, it was suggested that the Group be made up of the following Members of Scrutiny Co-ordinating Committee:-

Councillors James, Preece, Loynes, Wilcox, Griffin and Fleet

It was noted that the first meeting of the Working Group was scheduled for Monday 5 September at 1.00 pm. The Committee requested that given the short notice, the meeting be rescheduled to a later date in September.

Recommended

- (i) The proposed remit for the investigation, terms of reference and potential areas of enquiry/sources of evidence be agreed.
- (ii) That a 6 Member Working Group be established made up of the following Members of Scrutiny Co-ordinating Committee:-

Councillors James, Preece, Loynes, Wilcox, Griffin and Fleet

83. Call-In Requests

None

84. Date and Time of Next Meeting

It was reported that the next meeting would be held on Friday 23 September 2011 commencing at 2.00 pm in the Council Chamber, Civic Centre.

The meeting concluded at 5.22 pm.

CHAIR

SCRUTINY CO-ORDINATING COMMITTEE

23 September 2011



Report of: Corporate Management Team

Subject: QUARTER 1 – COUNCIL OVERVIEW OF
PERFORMANCE AND RISK 2011/12

SUMMARY

1. PURPOSE OF REPORT

- 1.1 To provide details of progress made against the Council's suite of 2011/12 Departmental Plans, for the period ending 30 June 2011.

2. CONSIDERATION OF ISSUES

- 2.1 A separate report has not been prepared for your Committee as a comprehensive report was submitted to Cabinet on 30th August 2011 (**Appendix 1**). This report sets out the key issues to bring to your attention.
- 2.2 In line with previous monitoring reports, the attached report provides an overall picture of performance and risk against the approved 2011/12 suite of Departmental Plans.

3. RECOMMENDATIONS

- 3.1 Members consider the report.

Appendix 1

Report of: Corporate Management Team

Subject: QUARTER 1 – COUNCIL OVERVIEW OF PERFORMANCE AND RISK 2011/12

1 PURPOSE OF REPORT

- 1.1 To inform Cabinet of the progress made against the Council's suite of Departmental Planning Documents for 2011/12 for the period ending 30 June 2011.

2 BACKGROUND

- 2.1 The Corporate Plan was agreed by Council on 14 April 2011 and the three Departmental Plans were agreed by Cabinet on 8 April 2011.
- 2.2 All of the plans contain an action plan setting out how the Council proposed to deliver the Council's priority outcomes. Key Performance Indicators are also included which can then be used to monitor progress throughout the year. Departmental Plans also contained a section listing the Risks that could prevent the Department from delivering the priority outcomes.
- 2.3 The Council's Performance Management System (Covalent) is used to collect and analyse progress against the actions, performance indicators and risks detailed in the Corporate Plan and the three Departmental Plans. The information in the system was used to prepare this report. In addition comments from departments on specific achievements and issues are included.
- 2.4 The structure of the report is:

Paragraphs	Content
3.1- 3.8	Council overview of performance and risk
Child and Adult Service Department Plan	
4.1 – 4.3	Overall department summary
4.4	Summary by portfolio holder
4.5	Achievements and Issues
Regeneration and Neighbourhoods Department Plan	
5.1 – 5.3	Overall department summary
5.4	Summary by portfolio holder
5.5	Achievements and Issues
Chief Executive's Department	
6.1 – 6.3	Overall department summary
6.4	Summary by portfolio holder
6.5	Achievements and Issues

3 PERFORMANCE AND RISK MANAGEMENT

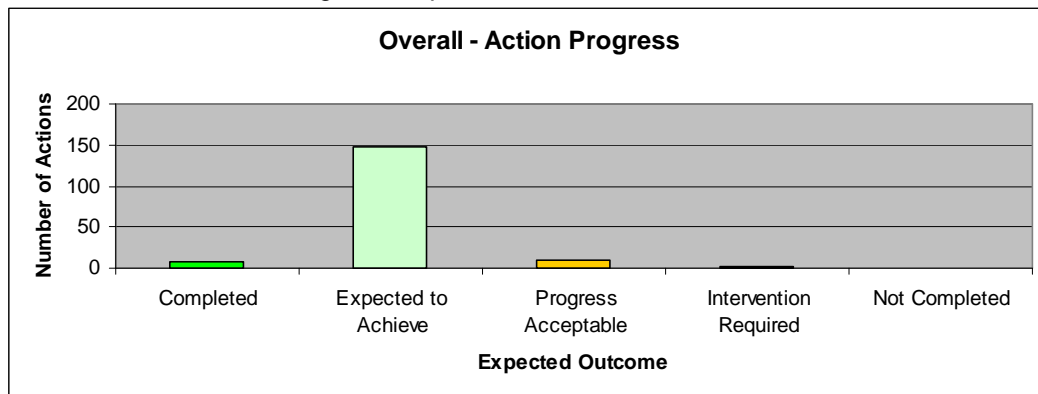
Council Overview of Performance and Risk

- 3.1 In 2011/12 all of the actions and key performance indicators included in the Corporate Plan were drawn from the three Departmental Plans. In addition, the three departmental plans also included a number of risks that could prevent the identified key priorities being delivered.
- 3.2 In total the three departmental plans, include 167 actions, 164 performance indicators and 49 risks identified, to deliver and measure improvements across 31 key priority areas (outcomes) identified in the Community Strategy and Council Corporate Plan.
- 3.3 Of the 164 indicators only 53 are targeted and can be monitored on a quarterly basis so only these indicators are assessed in this report. The remaining indicators have targets which can only be assessed at the year end or are for monitoring purposes only.
- 3.4 Officers have assessed progress against these indicators and the actions included in the plans, making judgements based on progress to the 30 June 2011. Progress is categorised as: -

PI Target achieved or Action Completed
PI/Action On track to achieve target/to be completed
PI/Action Progress acceptable
PI/Action Intervention Required
PI Target not achieved or Action not Completed

- 3.5 The charts below summarise officers' judgements for the period up to 30 June 2011.
- Across all 3 Departmental Plans progress is good,
 - Over 99% of actions have already been completed or are expected to be achieved; and
 - 96% of PIs either have already reached their targets or are expected to do so.
- 3.6 Of the 165 actions 99% have been assessed as having made acceptable progress, with the remaining 2 actions (1%) having been assessed as requiring intervention or marked as not completed. There is more detail later in the report, in the relevant departmental plan sections.

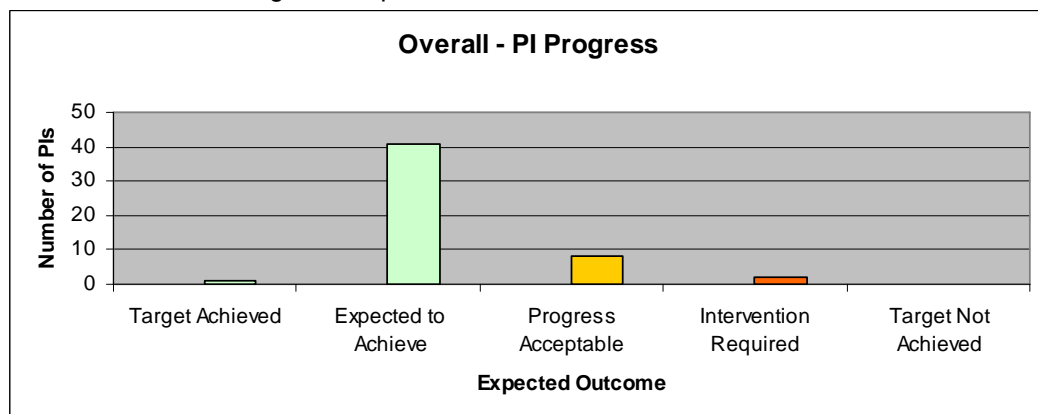
Chart 1: Overall Action Progress for period to 30 June 2011



Note: charts in reports for later quarters during the year will include position of previous quarters to allow comparisons.

- 3.7 Chart 2, detailing the progress made for PIs shows that 50 indicators (96%) have been assessed as having already achieved target, being on track to do so or having made acceptable progress. The remaining 2 indicators have been flagged as requiring intervention. As with the actions, these 2 indicators are shown later in the report. There is one indicator where no information is currently available so no judgement has been made at this time.

Chart 2: Overall PI Progress for period to 30 June 2011



- 3.8 There were 49 risks identified within the Department Plans. These are now being managed in accordance with the Council's Risk Management Framework agreed by Performance Portfolio Holder on 23 March 2011. This splits risks into Actively Managed Risks: those where additional control measures are being pursued and Accepted Risks: those risks that have been identified by departments as under control. Accepted risks continue to be monitored by individual departments to ensure the risk is controlled. The quarter 2 report will update Cabinet with regards to progress on Actively Managed Risks.

DEPARTMENTAL PERFORMANCE MONITORING

4 Child and Adult Service Department Plan 2011/12

4.1 The Child and Adult Departmental Plan contributes to 11 outcomes, spread across 6 themes:

- Jobs and the Economy
- Lifelong Learning and Skills
- Health and Wellbeing
- Community Safety
- Culture and Leisure and Community Learning
- Strengthening Communities

The work of the department cuts across the remit of 3 Portfolio Holders:

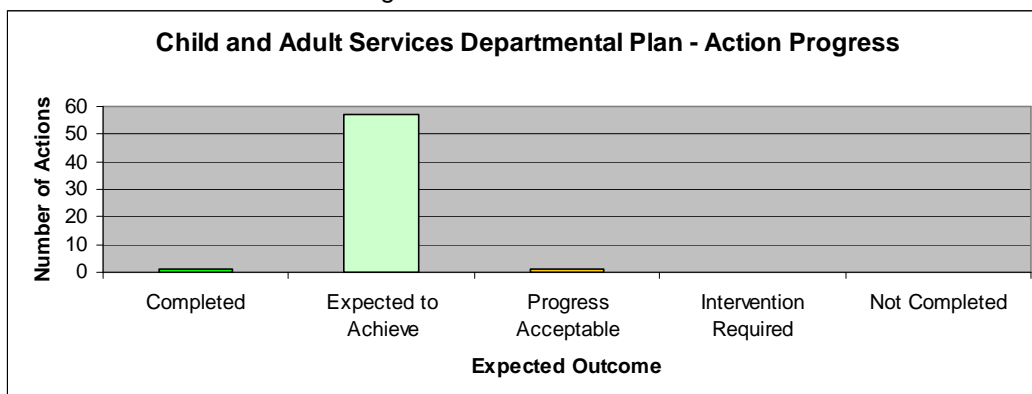
- Adult and Public Health
- Children's Services
- Culture, Leisure and Tourism

Included in the departmental plans were 59 actions and 87 performance indicators spread across the 6 outcomes.

Actions

4.2 As can be seen in the chart below, overall progress is good; 1 action (2%) has already been completed and a further 57 (97%) have been assessed as being on target to be achieved by their scheduled completion date. The remaining action (2%) has been assessed as having made acceptable progress.

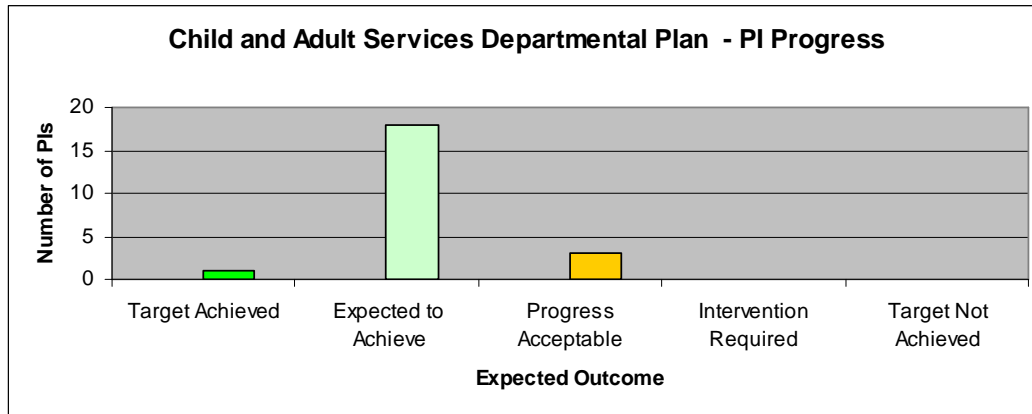
Chart 3: CAD Overall Action Progress – to 30 June 2011.



Performance Indicators

- 4.3 Chart 4, below, summarises officers' assessments of the 22 Performance Indicators that have targets **and** are measurable throughout the year. As at 30 June 2011, the position was a positive one, with 19 of the 22 indicators either having already achieved year end target, having been assessed as being expected to achieve year end target or having had made acceptable progress. This equates to just under 86% of all indicators included in the Departmental Plan. The remaining 3 indicators (14%) have been flagged up as having made acceptable progress.

Chart 4: CAD Targeted Performance Indicators - Progress to 30 June 2011.



A further 65 indicators have targets which can only be assessed at the year end or are for monitoring purposes only.

Summary of Performance by Portfolio

- 4.4 The table below provides a summary of progress against actions and performance indicators by portfolio.

Table 1: CAD Overall Action Progress – to 30 June 2011. No. of actions

Portfolio	Completed	Expected to Achieve	Progress Acceptable	Intervention Required	Not Completed
Adult & Public Health	-	31	1	-	-
Children's Services	1	15	-	-	-
Culture, Leisure & Tourism	-	11	-	-	-

Table 2: Performance Indicator progress to 30 June 2011. No. of indicators

Portfolio	Completed	Expected to Achieve	Progress Acceptable	Intervention Required	Not Completed
Adult & Public Health	3	14	1	-	-
Children's Services	-	1	2	-	-
Culture, Leisure & Tourism	1	3	-	-	-

4.5 For the period up to 30 June 2011 the Child and Adult Services Department have identified a number of achievements and issues including: -

- The Council, with partners, continue to work effectively to reduce second hand harm from smoking and illicit tobacco sales.
- The Centre for Independent Living (CIL) opened in April 2011, supporting people to retain their independence
- A Single Assessment process for substance misuse has been completed.
- A Choices Careers event has been organised for all Year 11 young people to provide them with the opportunity to speak with employers and education providers
- There has been a reduction in the percentage of 17 year olds in education and training, likely to be due to rise in number whose activity is not known, due to the reduction in service capacity to track and follow up the cohort.
- The Council has achieved funding through the British Heart Foundation for the next 3 years to look at coronary heart disease prevention with children and young people
- There has been a further reduction in the number of children looked after with three or more placements throughout the year
- "Talis Prism" – the new online catalogue with improved user interface and book cover graphics was launched in June 2011
- Renaissance funding of £390,000 successfully secured in April for 2011/12

5 Regeneration and Neighbourhoods Department Plan 2011/12

5.1 The Regeneration and Neighbourhoods Departmental Plan contributes to 20 outcomes, spread across 8 themes:

- Jobs and the Economy
- Lifelong Learning and Skills
- Health and Wellbeing
- Community Safety
- Environment
- Housing
- Strengthening Communities
- Organisational Development

The work of the department cuts across the remit of 5 Portfolio Holders:

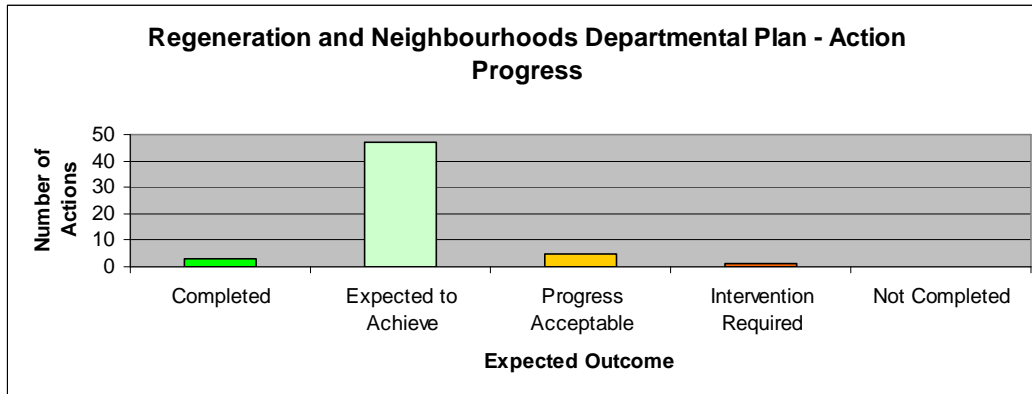
- Regeneration and Economic Development Portfolio
- Finance and Procurement Portfolio
- Community Safety and Housing Portfolio
- Culture, Leisure and Tourism Portfolio
- Adult and Public Health Portfolio

Included in the departmental plans were 56 actions and 44 performance indicators spread across the 20 outcomes.

Actions

5.2 As can be seen in the chart below, overall progress is good; 3 actions (5%) have already been completed and a further 47 (84%) have been assessed as being on target to be achieved by their scheduled completion date. A further 5 actions (9%) have made acceptable progress, with the remaining action (2%) having been flagged up as requiring intervention.

Chart 5: Overall Action Progress – to 30 June 2011.



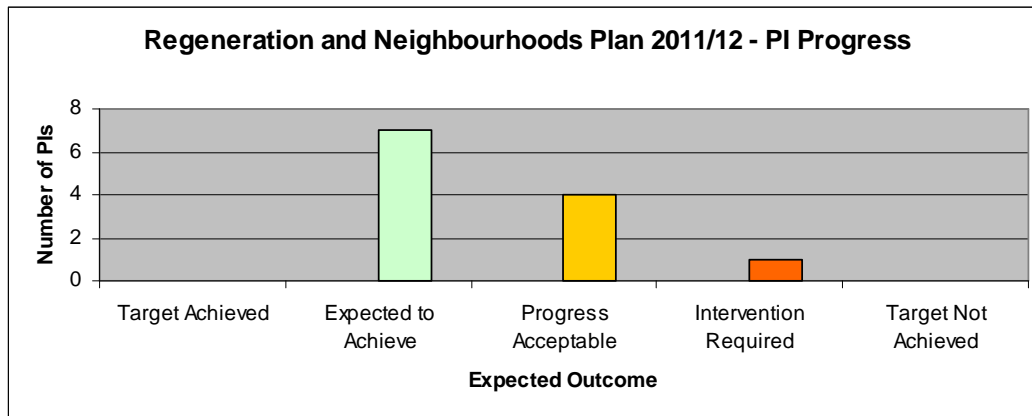
The one action was flagged as requiring intervention is described below in more detail: -

Outcome 11: Hartlepool has reduced crime and repeat victimisation			
Ref	Action	Due Date	Note
RND11/12-CS01	Assist partners to implement national guidance locally under tackling organised crime groups in Hartlepool	30-Jun-2011	Following implementation of pilot project last year, revised Home Office guidance is still awaited on the direction for dealing with serious organised crime in the future. Request for date to be extended to 31 st October 2011

Performance Indicators

5.3 Chart 6, below, summarises officers' assessments of the 13 Performance Indicators that have targets **and** are measurable throughout the year. It can be seen that, as at 30 June 2011, the position was a positive one, with 11 of the 13 indicators either having been assessed as being expected to achieve year end target or having had made acceptable progress. This equates to just 85% of all indicators included in the Departmental Plan. One of the remaining indicators (8%) has been flagged up as requiring intervention, and further information is provided in the Community Safety and Housing portfolio section below. There is no information currently available for the remaining indicator so no judgement has been made at this time.

Chart 6: Targeted Performance Indicators - Progress to 30 June 2011.



The indicator that has been assessed as requiring intervention is detailed below: -

Ref	Indicator	Q1 Outturn	Year End Target	Note
NI 52a	Percentage uptake up of school meals - Primary Schools	56.9%	61.0%	Take up of school meals has now levelled. We are hopeful for an upward trend in September 2011 but as prices will also increase at this time there is still a concern in relation to take up. Take up figures have just been released for the year 2010-11, Nationally Primary take up stands at 44.1% this shows in Hartlepool we are still above national average.

A further 33 indicators have targets which can only be assessed at the year end or are for monitoring purposes only.

Summary of Performance by Portfolio

5.4 The tables below summarise progress against actions and performance indicators by portfolio.

Table 3: RND Overall Action Progress – to 30 June 2011. No. of actions

Portfolio	Completed	Expected to Achieve	Progress Acceptable	Intervention Required	Not Completed
Regeneration & Economic Dev.	1	23	-	-	-
Finance and Procurement	1	6	-	-	-
Community Safety & Housing	-	11	5	1	-
Culture, Leisure & Tourism	1	6	1	-	-
Adult & Public Health	-	1	-	-	-

Notes: Culture, Leisure and Tourism - one action has had no update to date.

Table 4: Performance Indicator progress to 30 June 2011. No. of indicators

Portfolio	Completed	Expected to Achieve	Progress Acceptable	Intervention Required	Not Completed
Regeneration & Economic Dev.	No performance indicators to be monitored on a quarterly basis				
Finance and Procurement	-	5	-	-	-
Community Safety & Housing	-	1	3	-	-
Culture, Leisure & Tourism	-	1	-	-	-
Adult & Public Health	-	-	1	1	-

Notes: Community Safety and Housing - one indicator originally included in the Departmental Plan is no longer being collected so is not included in the analysis. One PI has no data currently available, so no judgement can be made.

5.5 For the period up to 30 June 2011 the Regeneration and Neighbourhoods Department have identified a number of achievements and issues including: -

- The Future Jobs programme has hit 720 supported clients and has proved extremely successful. Last intake of clients has finished and the scheme will continue to the end of 2011/12.
- The authority has assisted in submitting Regional Growth Fund applications. A number of areas have been identified for Enterprise Zone status as part of an overall Tees Valley submission. We continue to support Chain Reaction to market Hartlepool as an offshore wind manufacturing and servicing centre.
- Total Number of local bus journeys originating on the authority area continues to show a year on year decline with the latest figure of 5,590,729 journeys representing a 2% reduction over the previous year.
- The Commissioning and Procurement Strategy has been renamed as the Sustainable procurement Strategy and runs for 3 years from 2011. This strategy has been completed and submitted for approval to the Finance & Procurement Portfolio on the 21st July 2011.
- A combination of the start of the season for green waste, the continuation of enforcement at the HWRC and the trial that has been carried out at the

waste transfer station has contributed to the recycling performance for the 1st quarter of 2011/12 achieve an outturn of 47% of all household waste collected.

- Policies for bringing empty homes back into use in relation to Compulsory Purchase and Empty Dwelling Management Orders are now in place, with other policies in relation to other enforcement powers being developed using guidance and best practice.
- The Council is encouraging improvements to private sector homes with a pilot project in development to bring private sector empty homes back into use. In addition loans for improvement works are currently being issued through the regional loans fund.
- Provisional information on the Council's carbon footprint would suggest that this has increased by 2.56% over the previous year. This may be attributed to a change in the calculation method from previous years as well as the long harsh winter experienced during the period up to the end of March 2011.
- Following implementation of a pilot project last year to assist partners to implement national guidance locally, under tackling organised crime groups in Hartlepool, revised Home Office guidance on dealing with serious organised crime in the future has only been received at the beginning of August, resulting in a delay in completing this action. The new guidance is currently being considered to be able to progress this action.
- Community Involvement and Engagement Review reported to Cabinet on 6 June – Corporate Working Group feedback to go to Cabinet on 4 July
- The Council has been successful in gaining the 2011 Quality Coast Award. Bathing Water Quality water sampling started in May, up to now we are 95% compliant with the higher guideline standard for Seaton Carew Centre, 90 % compliant at Seaton North and 100% compliant at Seaton North Gare

6 Chief Executive's Department Performance Overview 2011/12

6.1 The Chief Executive's Departmental Plan contributes to 7 outcomes, spread across 2 themes:

- Jobs and the Economy
- Organisational Development

The work of the department cuts across the remit of 2 Portfolio Holders:

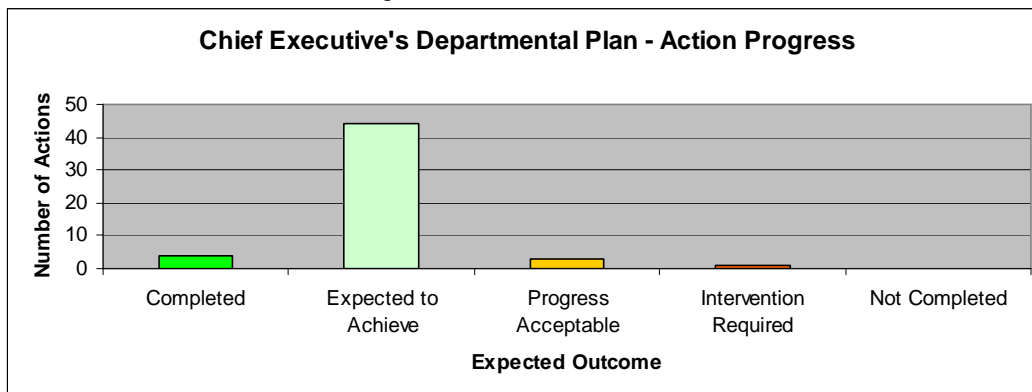
- Finance and Procurement
- Performance

Included in the departmental plan were 52 actions and 33 performance indicators spread across the 7 outcomes.

Actions

6.2 As can be seen in the chart below, overall progress across the department shows that 4 actions (8%) have already been completed and a further 44 (85%) have been assessed as being on target to be achieved by their scheduled completion date. A further 3 actions (6%) have made acceptable progress, with the remaining action (2%) flagged up as requiring intervention and further information is provided in the Performance Portfolio section below.

Chart 7: CED Overall Action Progress – to 30 June 2011.



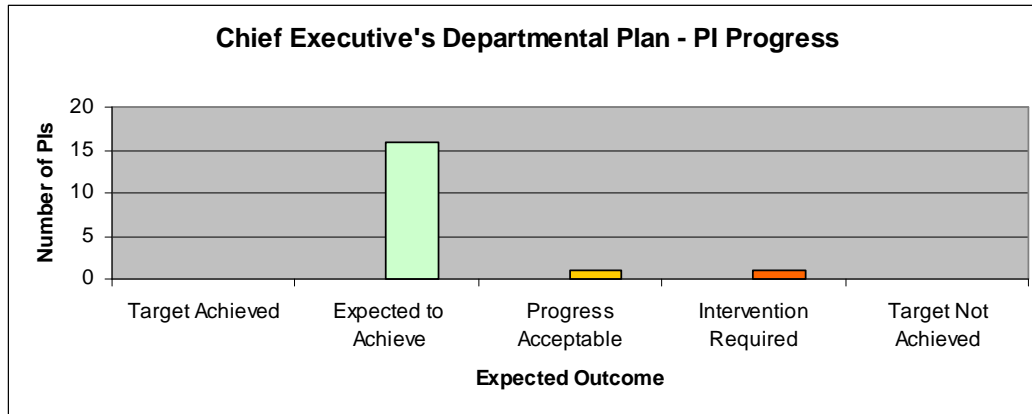
One action has been flagged up as requiring intervention and this is shown below in more detail: -

Outcome: Deliver effective Member and Workforce arrangements, maximising the efficiency of the Council's Democratic function			
Ref	Action	Due Date	Note
CED11/12-OD036	Agree revised Member arrangements following discussions with Members	31 May 2011	The report has been delayed due to other priorities. A revised timetable has been agreed with the portfolio holder and the report is now expected to be considered by Cabinet before the end of September.

Performance Indicators

6.3 Chart 8, below, summarises officers' assessments of the 18 Performance Indicators that have targets **and** are measurable throughout the year. It can be seen that, as at 30 June 2011, the position was a positive one, with 17 of the 18 indicators either having been assessed as being expected to achieve year end target or having had made acceptable progress. This equates to just fewer than 95% of all indicators that can be measured in the Departmental Plan. The remaining indicator has been flagged up as requiring intervention, and further information is provided in the Performance portfolio section below.

Chart 8: CED Targeted Performance Indicators - Progress to 30 June 2011.



One indicator has been assessed as requiring intervention and this is detailed below: -

Ref	Indicator	Q1 Outturn	Year End Target	Note
CEDFI P004	Average time to process new Housing Benefit/Council Tax Benefit claims	35.4 days	20 days	Performance has been impacted by the implementation of Free School Meals Administration and by the DWP Atlas Project. An Improvement Plan has been developed and is being implemented.

A further 15 indicators have targets which can only be assessed at the year end or are for monitoring purposes only.

Summary of Performance by Portfolio

6.4 The tables below summarise progress against actions and performance indicators by portfolio.

Table 5: CED Overall Action Progress – to 30 June 2011. No. of actions

Portfolio	Completed	Expected to Achieve	Progress Acceptable	Intervention Required	Not Completed
Finance & Procurement	2	7	1	-	-
Performance	2	38	3	1	-

Table 6: Performance Indicator progress to 30 June 2011. No. of indicators

Portfolio	Target Achieved	Expected to Achieve	Progress Acceptable	Intervention Required	Target Not Achieved
Finance & Procurement	No performance indicators to be monitored on a quarterly basis				
Performance	-	16	1	1	-

6.5 For the period up to 30 June 2011 the Chief Executive's Department have identified a number of achievements and issues: -

- The Medium Term Financial Strategy is being updated and on target to be reported to Cabinet in September.
- Reclassification and valuation of highways assets have been completed for inclusion in 2010/11 accounts.
- Updated full constitution documents were circulated to all Elected Members in June.
- A number of financial awareness events have been held, including a 50+ Money Skills/Benefits and Discounts event in May and a Well Being and Financial Inclusion Event in June.
- Housing/Council Tax Benefit claims have been delayed due to the impact of the implementation of Free School Meals Administration and the DWP Atlas Project.
- A new Ceremonies Room has been completed for the Registration Service.

7 RECOMMENDATION

7.1 Cabinet is asked to note the current position with regard to performance.

SCRUTINY CO-ORDINATING COMMITTEE

23rd September, 2011



Report of: Chief Finance Officer

Subject: OUTTURN – CAPITAL AND ACCOUNTABLE BODY
PROGRAMME MONITORING REPORT 2010/2011

SUMMARY

1. PURPOSE OF REPORT

- 1.1 To provide details of progress against the Council's overall Capital budget for 2010/2011 and the spending programmes where the Council acts as the Accountable Body for the period to 31st March, 2011.

2. CONSIDERATION OF ISSUES

- 2.1 A separate report has not been prepared for your Committee as a comprehensive report was submitted to Cabinet on 30th August, 2011 (**Appendix 1**). This report sets out the key issues to bring to your attention.
- 2.2 In line with previous monitoring reports, the attached report provides an overall picture of progress against the approved 2010/2011 revenue budget.

3. RECOMMENDATIONS

- 3.1 Members consider the report.

Report of: Chief Finance Officer

Subject: OUTTURN – CAPITAL AND ACCOUNTABLE
BODY PROGRAMME MONITORING REPORT
2010/2011

1. PURPOSE OF REPORT

- 1.1 To inform Cabinet of progress against the Council's own 2010/2011 Capital budget and the spending programmes where the Council acts as the Accountable Body for the period to 31st March, 2011..
- 1.2 This report considers the following areas: -
- Capital Monitoring;
 - Accountable Body Programme Monitoring.

2. BACKGROUND

- 2.1 In line with previous monitoring reports, this document is an integrated comprehensive document that is page numbered, thus allowing Members easier navigation around the report. (See contents table below). The report provides a summary with the appendices providing detailed information for each portfolio.

Section	Heading	Page
3.	Capital Monitoring 2010/2011	3
4.	Accountable Body Programme	4
5.	Recommendations	4
Appendices A-G	Detailed Spend by Portfolio	5-16
Appendix H	Accountable Body Monitoring Summary	17
Appendix I	Accountable Body Revenue Monitoring	18

- 2.2 This report will be submitted to Scrutiny Co-ordinating Committee on 23rd September, 2011.

3. CAPITAL MONITORING 2010/2011

3.1 Details of the Capital outturns are summarised below. In overall terms total expenditure amounted to £34,961,000, compared to the annual budget of £63,764,000, with £28,555,000 rephased to 2011/2012, resulting in a favourable variance of £250,000.

Portfolio	2010/2011 Budget	2010/2011 Actual to 31/03/2011	2010/2011 Expenditure Rephased to 2011/2012	2010/2011 Expenditure	2010/2011 Variance from budget Adverse/ (Favourable)
	£'000	£'000	£'000	£'000	£'000
Adult & Public Health Services	2,245	1,276	956	2,232	(15)
Children's Services	27,307	13,152	14,155	27,307	0
Community Safety & Housing	14,881	11,647	2,957	14,604	(277)
Culture, Leisure & Tourism	2,300	1,269	1,003	2,272	(28)
Finance & Procurement	7,623	4,337	3,338	7,675	52
Performance	769	119	650	769	0
Regeneration & Economic Development	7,746	2,267	5,497	7,764	18
New Deal for Communities	893	893	0	893	0
Total Capital Expenditure	63,764	34,961	28,555	63,516	(250)

3.2 The above table anticipates capital spending and resources of £28,555,000 will be rephased into 2011/2012.

3.3 The rephased expenditure includes £14,155,000 within the Children's Services Portfolio, this rephrasing is predominantly relating to the Building Schools for the Future (BSF) programme, covering both major building projects and the BSF ICT contract. The majority of the remaining rephased expenditure relates to a variety of Schools projects where the works have been rescheduled to the school holidays to minimise disruption.

- £14,155,000 relating to Building Schools for the Future (BSF) programme, covering both major building projects and the BSF ICT contract. The majority of rephased expenditure relates to a variety of Schools projects where the works have been rescheduled to the school holidays to minimise disruption.
- £2,234,000 to fund Compulsory Purchase Orders expected to take place in 2011/12 as part of the North/Central Housing Market Renewal Scheme.
- £3,326,000 received in advance for Tees Valley Bus Network improvements which are programmed for future years.

- 3.4 Detailed financial information on the capital programmes for individual Portfolios is provided in the Appendices to this report as set out below.

Appendix A - Adult & Public Health Services
 Appendix B - Children's Service
 Appendix C - Community Safety & Housing
 Appendix D - Culture, Leisure & Tourism
 Appendix E - Regeneration & Economic Development
 Appendix F - Finance & Procurement
 Appendix G - Performance

- 3.5 The format of the appendices shows details of anticipated and actual capital expenditure as at 31st December, 2010 and shows:

Column A - Scheme Title
 Column B - Budget for Year
 Column C - Actual expenditure to 31st March, 2011
 Column D - Expenditure Rephased into 2011/2012
 Column E - 2010/2011 Total Expenditure
 Column F - Variance from Budget
 Column G - Type of financing

4. ACCOUNTABLE BODY PROGRAMME

- 4.1 The Council acts as Accountable Body for the Hartlepool New Deal for Communities (NDC). As part of its role as Accountable Body the Council needs to be satisfied that expenditure is properly incurred and is progressing as planned.

New Deal for Communities (NDC)

The current combined capital and revenue NDC allocation is £1,188,000. In addition to this there is additional grant funding of £1,109,000. This gives a total budget of £2,297,000 for the current financial year, as shown in **Appendix H**.

Appendix F Table 2 and **Appendix I** respectively show the outturn position for capital and revenue expenditure as at 31st March, 2011, all funding was spent as expected.

- 4.2 There are no major items to bring to Portfolio Holder's attention.

5. RECOMMENDATIONS

- 5.1 It is recommended that Cabinet notes the contents of the report.

PORTFOLIO : ADULT & PUBLIC HEALTH SERVICE

Appendix A

CAPITAL MONITORING REPORT PERIOD ENDING 31st MARCH 2011

Project Code	A Scheme Title	B	C	E	F	G	H	2010/2011 COMMENTS
		2010/2011 Budget	2010/2011 Actual as at 31/3/11	Expenditure Rephased into 2011/12	C+E 2010/2011 Total Expenditure	F-B 2010/2011 Variance from budget	Type of financing	
		£'000	£'000	£'000	£'000	£'000		
7234	Chronically Sick & Disabled Adaptations	126	115	11	126	(1)	MIX	
7389	Mental Health Projects	490	1	489	490	(1)	SCE(R)	
7441	Adult Education - Neighbourhood Learning in Deprived Communities Fund	4	0	4	4	0	GRANT	
7481	IIM Social Care IT Infrastructure	45	38	7	45	0	GRANT	
7531	Adult Education - Office Accom	14	2	12	14	0	GRANT	
7578	Lynn Street ATC Demolition	11	0	11	11	0	GRANT	
7622	Adult Education - Capital Equipment Replacement	37	0	37	37	0	GRANT	
7723	Resettlement Capital Works - Campus Re-provisioning	530	453	77	530	0	RCCO	
7831	Jutland Road Community Centre - Internal Alterations	1	1	0	1	0	UCPB	
7983	Blakelock Day Centre Demolition	85	18	67	85	0	GRANT	
7985	Adult Education - Motivating E-Learning	0	0	0	0	0	MIX	
8073	Central Library, 1st Floor Lights and Fire Alarm Adapation	0	0	0	0	0	UCPB	
8108	Havelock Centre for Independent Living	529	511	18	529	0	RCCO	
8115	Havelock Day Centre - Window replacement	65	63	2	65	0	RCCO	
8217	Waverley Terrace Allotments - Composting Toilets	10	8	2	10	0	UCPB	
new	new flat purcgase	130	0	130	130	0	RCCO	
7229	Cemetery Flooding Works	13	0	0	0	(13)	GRANT	
8091	North Cemetery Improvements to Entrance	26	7	19	26	0	MIXED	
8100	Structural Repairs to Cemetery Wall	60	0	60	60	0	GRANT	
8279	Air Quality Monitoring Equipment (SCRAPT)	70	59	11	70	0	GRANT	
		2,245	1,276	956	2,232	(15)		

Key

RCCO Revenue Contribution towards Capital
MIX Combination of Funding Types
UCPB Unsupported Corporate Prudential Borrowing

GRANT Grant Funded
CAP REC Capital Receipt
UDPB Unsupported Departmental Prudential Borrowing

PORTFOLIO : CHILDREN'S SERVICES

Appendix B

CAPITAL MONITORING REPORT PERIOD ENDING 31st MARCH 2011

Project Code	A Scheme Title	EXPENDITURE IN CURRENT YEAR						2010/2011 COMMENTS
		B	C	D	E	F	G	
		2010/2011 Budget £'000	2010/2011 Actual as at 31/03/11 £'000	Expenditure Rephased into 2011/12 £'000	C+D 2010/2011 Total Expenditure £'000	E-B 2010/2011 Variance from budget £'000	Type of financing	
7027	Harnessing Technology Grant	362	173	189	362	0	Grant	
7032	Carlton Outdoor Centre - Purchase of Minibus	2	0	2	2	0	Grant	Scheme complete - budget to be vired to Carlton 7863 in 2011/12
7088	Jesmond Road - Build New School (Primary Capital Programme)	6,697	4,326	2,371	6,697	0	Mix	
7088	Rossmere - Remodel School (Primary Capital Programme)	1,360	642	718	1,360	0	Grant	
7108	EDC Alterations to Accommodate PRU	6	6	0	6	0	Grant	
7109	Brierton - Alterations re Dyke House Decant	750	705	0	705	(45)	MIX	Note 1
7121	EDC/PRU - Paving and Lighting Replacement	5	5	0	5	0	Grant	
7122	EDC/PRU - Installation of Porch/Canopy	4	4	0	4	0	Grant	
7124	Rossmere - Replace Nursery Roof	12	13	0	13	1	Grant	Note 1
7125	Brougham - Install Security Fencing	12	11	0	11	(1)	Grant	Note 1
7125	Clavering - Install Security Fencing	8	8	0	8	0	Grant	
7125	Golden Flatts - Install Security Fencing	9	7	2	9	0	Grant	
7125	Owton Manor - Install Security Fencing	10	7	3	10	0	Mix	
7126	Greatham - Create Change Facility & Quiet Area	51	1	50	51	0	Grant	Budget increased following contribution from school
7127	Newburn Bridge Toilet Block - Extension to build Change facility	81	85	0	85	4	Grant	Variance funded from Sure Start Grant (7469)
7344	Brinkburn Pool - Reinstatement of Pool after Fire	1	0	1	1	0	Mix	Scheme complete - budget to be vired to Swimming (8103) in 2011/12
7384	Devolved Formula Capital - Various Misc Individual School Projects	939	510	429	939	0	Grant	
7388	Sure Start Central - Improvement Works at Lowthian Road	2	0	2	2	0	Mix	
7421	School Travel Plans - Develop Cycle Storage at Various Schools	60	7	53	60	0	Mix	
7437	Playing for Success - Develop New Classroom at Hartlepool United	1	0	1	1	0	Mix	
7469	Kingsley - Extension to School for Children's Centre	14	1	0	1	(13)	Grant	Scheme complete - budget to be vired to 7469 - Sure Start Unallocated
7469	Unallocated - Children's Centre Grant	0	0	12	12	12	Grant	This is the net balance of the following schemes - 7127, 7469 (Kingsley), 7664, 7979, 8097, 8160 & 8169
7500	High Tunstall - Refurbish Classrooms / Equipment Purchase	28	28	0	28	0	Grant	
7533	Jesmond Road - Relocate Nursery to form Foundation Unit	6	0	0	0	(6)	Mix	Note 1
7575	Dyke House ICT Equipment Purchase	73	73	0	73	0	RCCO	
7586	City Learning Centre Equipment Purchase	299	238	61	299	0	Grant	
7597	St John Vianney Starfish Daycare Outside Play Area	3	2	1	3	0	Mix	
7664	Clavering - Create New Foundation Stage Unit	2	0	0	0	(2)	Grant	Scheme complete - budget to be vired to 7469 - Sure Start Unallocated
7832	Catcote - Purchase new Mini-Bus	28	28	0	28	0	Grant	
7853	Rossmere Youth Centre - Boiler Replacement	56	56	0	56	0	UCPB	
7858	Computers for Pupils - Schools Initiative	7	0	7	7	0	Grant	
7863	Carlton Outdoor Centre - Redevelopment (Works to be determined)	90	67	23	90	0	Mix	
7888	Stranton - Purchase & Install CCTV	2	0	2	2	0	RCCO	
7922	Golden Flatts - Heating Distribution system	54	54	0	54	0	Grant	
7979	Children's Centres - General Building Improvements	16	7	0	7	(9)	Grant	Scheme complete - budget to be vired to 7469 - Sure Start Unallocated
7997	St Hlids - Build Space to Learn	866	851	0	851	(15)	Grant	Note 1
8001	Capital Grants to External Nurseries (Early Years)	220	220	0	220	0	Grant	
8023	Sure Start Central (Chatham Hse) - Café Ext to Community Facilities	9	9	0	9	0	Grant	
8023	Sure Start North (Hindpool Cl) - Café Ext to Community Facilities	66	66	0	66	0	Grant	
8053	Brougham - Replace Boiler (09/10)	1	1	0	1	0	Grant	
8055	Education Development Centre - Window Replacement	1	1	0	1	0	UCPB	

Appendix B (continued)

Project Code	Scheme Title	EXPENDITURE IN CURRENT YEAR			2010/2011 Total Expenditure £'000	2010/2011 Variance from budget £'000	Type of financing	2010/2011 COMMENTS
		2010/2011 Budget £'000	2010/2011 Actual as at 31/03/11 £'000	Expenditure Rephased into 2011/12 £'000				
8056	Eldon Grove - Creation of Additional Teaching Space	674	13	661	674	0	Mix	
8059	Hart - Create Multi-purpose Studio	166	41	125	166	0	Grant	
8060	Rift House - Annexe 2 Heating	17	0	17	17	0	Grant	
8065	Emergency Response - Contingency	19	0	0	0	(19)	Mix	Note 1
8066	Brougham - Replacement of Gas Interlocks	5	5	0	5	0	SCE R	
8066	Eldon Grove - Replacement of Gas Interlocks	5	4	0	4	(1)	SCE R	Note 1
8066	Hart - Replacement of Gas Interlocks	5	5	0	5	0	SCE R	Note 1
8066	Lynnfield - Replacement of Gas Interlocks	6	6	0	6	0	SCE R	
8066	Rift House - Replacement of Gas Interlocks	7	6	0	6	(1)	SCE R	Note 1
8066	Throston - Replacement of Gas Interlocks	5	2	3	5	0	SCE R	
8067	Ward Jackson - Creation of Quiet Room	4	2	2	4	0	Mix	
8068	Hart - Replace Fire Alarm System	20	11	0	11	(9)	Grant	Note 1
8069	Springwell - Replace Pool	17	17	0	17	0	Mix	
8070	Brinkburn Pool - Motorised Pool Cover	1	1	0	1	0	RCCO	
8072	Integrated Children's System Case Management Improvement	45	8	37	45	0	Grant	
8075	Aiming High for Disabled Children - Capital Grant for various Works	5	5	0	5	0	Grant	
8082	Golden Flatts - Resource Learning Centre	15	14	1	15	0	Grant	
8089	EDC - Roof Enhancement/Replacement	4	4	0	4	0	UCPB	
8092	Fens - Outdoor Educational Area for Foundation Unit	13	2	0	2	(11)	Grant	Note 1
8093	Golden Flatts - Establish Nurture Area	6	0	6	6	0	Grant	
8096	Throston - DDA Access Ramps	1	1	0	1	0	Grant	
8097	Early Years (General Sure Start Grant) Unallocated	1	0	0	0	(1)	Grant	Scheme complete - budget to be vired to 7469 - Sure Start Unallocated
8103	Brinkburn Pool - Access and Hoist	64	3	61	64	0	RCCO	
8116	Springwell - Covered Link Way	25	0	25	25	0	Mix	
8118	Holy Trinity - Outdoor Area	25	25	0	25	0	Mix	
8119	Rift House - Internal Reorganisation	60	15	45	60	0	Mix	
8120	Lynnfield - Improve Teaching Space	115	7	108	115	0	Grant	
8125	Stranton - Replace Floor Caretaker's Bungalow	14	8	0	8	(6)	Mix	Note 1
8138	BSF- ICT Contract	2,027	0	2,027	2,027	0	Grant	More income received in 2010/11 than originally profiled
8139	BSF- Dyke House	9,305	3,812	5,493	9,305	0	Grant	More income received in 2010/11 than originally profiled
8139	BSF - St Hilds ICT Infrastructure Works	101	0	101	101	0	Grant	
8158	Children's Centre (Rossmere) - Install New Kitchen	27	23	4	27	0	Grant	
8159	Sure Start Central - Outside Classroom	7	6	1	7	0	Grant	
8160	St John Vianney Starfish Daycare New entrance / Buggy Area	35	42	0	42	7	Mix	Variance funded from Sure Start Grant (7469)
8168	SSN Hindpool Close - Create Community Garden & Play Space	75	13	62	75	0	Grant	
8169	Sure Start North - Install Conservatory	40	43	0	43	3	Grant	Variance funded from Sure Start Grant (7469)
8174	Barnard Grove - KS1 Fire Alarm Installation	25	25	0	25	0	Grant	
8175	Barnard Grove - Heating Connect Annexe to KS2	24	24	0	24	0	Grant	
8176	Barnard Grove - Replace Bungalow Floor	15	1	14	15	0	Grant	
8177	Barnard Grove - Replace KS2 Roof	57	57	0	57	0	Grant	
8178	Brougham - Replace Boiler (Phase 2 10/11)	105	102	0	102	(3)	Grant	Note 1
8179	Catcote - Replace Boiler	54	54	0	54	0	Mix	
8180	Clavering - Replace Bungalow Heating	5	5	0	5	0	Grant	
8181	Clavering - Replace Boiler House Roof	14	14	0	14	0	Grant	
8182	Eldon Grove - Replace Boiler and distribution system	65	65	0	65	0	Grant	
8184	Hart - Replace & Install Security Fence	15	0	15	15	0	Grant	

Appendix B (continued)

Project Code	Scheme Title	EXPENDITURE IN CURRENT YEAR			C+D+E 2010/2011 Total Expenditure £'000	F-B 2010/2011 Variance from budget £'000	Type of financing	2010/2011 COMMENTS
		2010/2011 Budget £'000	2010/2011 Actual as at 31/03/11 £'000	Expenditure Rephased into 2011/12 £'000				
8185	Kingsley - Replace Kitchen Windows, Ceiling & Canopy	40	10	30	40	0	Grant	
8186	Kingsley - Replace 1st Floor Windows	22	0	22	22	0	Grant	
8187	Owlton Manor - Replace 1st floor windows	25	15	9	24	(1)	Grant	
8188	Rossmere - Replace KS2 Toilets	30	0	30	30	0	Grant	
8189	Springwell - Roof replacement	26	26	0	26	0	Grant	
8190	Stranton - KS1 Replacement wiring	21	21	0	21	0	Mix	
8191	Stranton - Replace KS1 Windows	32	32	0	32	0	Grant	
8192	St Helens - Replace Corner Posts	25	4	21	25	0	Mix	
8193	Throston - Window replacement	88	2	86	88	0	Grant	
8194	Ward Jackson - Window replacement	26	26	0	26	0	Grant	
8195	West Park - Heating distribution Ph 2	18	18	0	18	0	Mix	
8196	West Park - Bungalow Access works	6	6	0	6	0	Grant	
8197	West Park - Roof Replacement	16	16	0	16	0	Grant	
8198	West View - Replace Heating Distribution System	78	0	78	78	0	Mix	
8199	West View - Kitchen Replacement	56	54	0	54	(2)	Mix	Note 1
8200	West View - KS1 & KS2 Window replacement	34	34	0	34	0	Mix	
8201	Brougham - Improve Internal Access	45	4	41	45	0	Grant	
8202	Grange - Replace Classroom Annexe	550	0	550	550	0	Mix	
8203	Owlton Manor - Improve Foundation Stage Outdoor area	50	0	50	50	0	Grant	
8205	Springwell - Create Enterprise area and Cyber Café	74	0	74	74	0	Mix	
8206	St Helens - Interior Remodel	139	1	138	139	0	Mix	
8207	Stranton - Improve Outdoor Learning Area	30	0	30	30	0	Grant	
8208	Ward Jackson - Create Foundation Unit	60	0	60	60	0	Grant	
8209	West Park - Improve Reception class toilet area	10	0	10	10	0	Grant	
8218	Youth Service - Purchase Portable MUGA & Trailer	23	16	7	23	0	Mix	
8281	Catcote - Purchase & Install Temporary Classroom	60	59	0	59	(1)	Grant	Note 1
8283	Springwell - Install Ventilation System in Pool Area	5	5	0	5	0	Mix	
8282	Exmoor Grove - Redevelopment/ Change of use	85	71	14	85	0	Mix	
8284	Rossmere YC - Shower & Toilets	21	21	0	21	0	Grant	
8287	EDC/PRU Extension to PRU Reception	10	8	2	10	0	Grant	
9004	Contingency Funding (Modernisation, Access, RCCO) Currently Unallocated	49	0	168	168	119	Mix	Once all of the above variances have been accounted for then this will be showing an unallocated budget of £168k
		27,307	13,152	14,155	27,307	0		

NOTES

Note 1 Scheme complete - budget to be vired to 9004 Contingency/Unallocated in 2011/12

Key

RCCO	Revenue Contribution towards Capital	GRANT	Grant Funded
MIX	Combination of Funding Types	CAP REC	Capital Receipt
UCPB	Unsupported Corporate Prudential Borrowing	UDPB	Unsupported Departmental Prudential Borrowing
SCE ®	Supported Capital Expenditure (Revenue)	SPB	Supported Prudential Borrowing

PORTFOLIO : COMMUNITY SAFETY AND HOUSING

Appendix C

CAPITAL MONITORING REPORT PERIOD ENDING 31st MARCH 2011

Project Code	A Scheme Title							2010/2011 COMMENTS
		B	C	E	F	G	H	
		2010/2011 Budget £'000	2010/2011 Actual as at 31/3/11 £'000	Expenditure Rephased into 2011/12 £'000	C+D+E 2010/2011 Total Expenditure £'000	F-B 2010/2011 Variance from budget £'000	Type of financing	
7083	Hartlepool Business Security Fund	58	58	0	58	0	UCPB	
7107	Growth Point Funded Housing	131	131	0	131	0	GRANT	
7206	CSS Social Lighting Programme (£7419)	7	6	1	7	0	GRANT	
7207	LTP Community Safety Car Parks	238	104	104	208	(30)	SPB	
7218	Disabled Facility Grants	864	766	79	845	(19)	GRANT	
7219	Minor Works Grants	70	66	4	70	0	GRANT	
7220	Private Sector Housing Grants	367	18	349	367	0	GRANT	
7230	North Central Hartlepool Housing Regeneration	4,456	2,785	1,671	4,456	0	GRANT	Issues around Housing Market Renewal are being dealt with as part of the 2011/12 budget strategy and are commented upon in the Qtr1 Capital Monitoring Report.
7231	Housing Thermal Efficiency	79	60	0	60	(19)	GRANT	
7252	LTP Safer Streets Initiative	44	21	23	44	0	SPB	
7404	HRA Residual Expenditure	7	0	0	0	(7)	GRANT	
7431	Community Safety Strategy	3	3	0	3	0	UCPB	
7821	Waste Performance Efficiency	125	65	59	124	(1)	GRANT	
7878	Community Safety CCTV Upgrade	72	54	19	73	1	UCPB	
8079	Household Waste Recycling Centre	18	8	10	18	0	GRANT	
8083	Drug Action Team - CCTV	0	0	0	0	0	GRANT	
8101	Church St Integrated Offender Manag.Unit refurbishment	0	0	0	0	0	GRANT	
8106	Social Housing - New Build	7,748	7,293	253	7,546	(202)	GRANT	Overall build cost of the new housing was less than the total budget which included prudent contingencies which were not required for the succesful completion of the scheme. The budget saving consists of 50% borrowing and 50% grant funding. The grant funded saving has been retained by the Council to be used on Empty Homes.
8155	Preventing Repossession Fund	29	0	29	29	0	GRANT	
8170	Voluntary Sector Premises Pool	25	21	4	25	0	GRANT	
8210	Key Vacant Buildings Grant Scheme	200	1	199	200	0	GRANT	
8284	Drugs Action Team - Accomodation	280	161	119	280	0	GRANT	
8286	Alleygates Night time economy	27	3	24	27	0	GRANT	
8309	Chester Road Allotments	33	23	10	33	0	GRANT	
		14,881	11,647	2,957	14,604	(277)		

Key			
RCCO	Revenue Contribution towards Capital	GRANT	Grant Funded
MIX	Combination of Funding Types	CAP REC	Capital Receipt
UCPB	Unsupported Corporate Prudential Borrowing	UDPB	Unsupported Departmental Prudential Borrowing
SCE ®	Supported Capital Expenditure (Revenue)	SPB	Supported Prudential Borrowing

PORTFOLIO : CULTURE, LEISURE AND TOURISM

Appendix D

CAPITAL MONITORING REPORT PERIOD ENDING 31st MARCH 2011

Project Code	A Scheme Title	B	C	E	F	G	H	2010/2011 COMMENTS
		2010/2011 Budget £'000	2010/2011 Actual as at 31/3/11 £'000	Expenditure Rephased into 2011/12 £'000	C+D+E 2010/2011 Total Expenditure £'000	F-B 2010/2011 Variance from budget £'000	Type of financing	
7110	Playbuilder	243	155	77	232	-11	GRANT	
7375	Countryside Development Work	14	0	14	14	0	GRANT	
7382	Greatham Play Area Equipment	9	0	9	9	0	GRANT	
7414	Jutland Road Play Area Upgrade	72	72	0	72	0	GRANT	
7651	Burn Valley Beck	114	3	94	97	(17)	GRANT	
7844	Town Moor - Develop Multi Use Games Area	9	0	9	9	0	GRANT	
7893	Clavering Play Area	7	7	0	7	0	GRANT	
7990	Ward Jackson Park Bandstand Shutters	4	0	4	4	0	MIX	
8121	Rossmere Park Re-Development	1	0	1	1	0	GRANT	
8296	Rossmere Park Playbuilder Year 2	56	12	44	56	0	GRANT	
8297	Seaton Sea Front Playbuilder Year 2	46	4	42	46	0	GRANT	
8298	Coronation Drive Playbuilder Year 2	45	3	42	45	0	GRANT	
8299	Seaton 3 Playbuilder Year 2	45	3	42	45	0	GRANT	
8300	Summerhill Playbuilder Year 2	46	3	43	46	0	GRANT	
8301	Elwick Village Playbuilder Year 2	45	2	43	45	0	GRANT	
8302	Ward Jackson Park Playbuilder Year 2	45	3	42	45	0	GRANT	
8303	Brougham Playbuilder Year 2	1	1	0	1	0	GRANT	
8304	Phoenix Centre Playbuilder Year 2	61	45	16	61	0	GRANT	
8305	Owton Manor 3 Playbuilder Year 2	46	46	0	46	0	GRANT	
7046	Central Library - Revolving Door	4	4	0	4	0	UCPB	
7047	Mill House Leisure Centre - Changing Village	283	283	-1	283	0	MIX	Budget increased to fund current expenditure from Mill House Reserve and managed underspends within Sport & Recreation revenue budget.
7831	Jutland Road Community Centre - Internal Alterations	1	1	0	1			
7853	Owton Manor Community Centre - Replace Boiler	35	0	35	35	0	UCPB	
7992	Grayfields Sports Junior Pitches	97	81	16	97	0	MIX	
8011	Summerhill CCTV	14	9	5	14	0	MIX	
8019	Mill House Leisure Centre Internal Doors	1	0	1	1	0	UCPB	
8021	Museum of Hartlepool Signage	2	2	0	2	0	UCPB	
8051	Seaton Carew Community Centre Roof Replacement	9	2	8	9	0	UCPB	
8084	Mill House Leisure Centre Combined Heating & Power Unit	167	95	71	167			
8087	Wingfield Castle Vehicle Deck Replacement	20	20	0	20	0	UCPB	
8090	Owton Manor Branch Library - Replacement Roof	30	31	0	30	0	UCPB	
8095	Central Library - Signage	4	0	4	4	0	UCPB	
8104	Rossmere MUGA & Skatepark	464	293	171	464	0	Mix	
8211	Central Library - Boiler Replacement	70	71	-1	70	0	UCPB	
8212	Seaton Carew Sports Hall Roof Replacement	7	7	0	7	0	UCPB	
8216	Seaton Carew Cricket Club	30	0	30	30	0	UCPB	
new	Conversion of Throston CC to CC/Library	70	0	70	70	0	RCCO	
7890	Skateboard Park	70	0	70	70	0		
8322	Summerhill Bridge	13	10	3	13	0		
		2,300	1,269	1,003	2,272	(28)		

Key

RCCO Revenue Contribution towards Capital
MIX Combination of Funding Types
UCPB Unsupported Corporate Prudential Borrowing
SCE @ Supported Capital Expenditure (Revenue)

GRANT Grant Funded
CAP REC Capital Receipt
UDPB Unsupported Departmental Prudential Borrowing
SPB Supported Prudential Borrowing

PORTFOLIO : REGENERATION & ECONOMIC DEVELOPMENT

Appendix E

CAPITAL MONITORING REPORT PERIOD ENDING 31st MARCH 2011

Project Code	A Scheme Title	B	C	D	E	G	F	2010/2011 COMMENTS
		2010/2011 Budget £'000	2010/2011 Actual as at 31/03/11 £'000	Expenditure Rephased into 2011/12 £'000	C+D 2010/2011 Total Expenditure £'000	E-B 2010/2011 Variance from budget £'000	Type of financing	
7120	Hartlepool Active Response Team	9	9	0	9	0	RCCO	
7015	SRB Residual -Targeted Private Housing Improvements	18	18	0	18	0	GRANT	
7045	Heritage Lottery - Key Buildings (Headland)	60	60	0	60	0	GRANT	
7084	Camera Partnership	14	7	2	9	(5)	GRANT	
7244	LTP Travel Plans	20	2	18	20	0	MIXED	
7245	LTP Cycle Parking	5	0	5	5	0	GRANT	
7250	LTP Sustainable Travel Awareness	19	10	9	19	0	GRANT	
7251	LTP CCTV Public Transport	10	1	9	10	0	SPB	
7466	DSO Vehicle Purchase	1,905	594	1,311	1,905	0	GRANT	The high value of rephased budget was the result of the freeze on vehicle procurement in response to the in year government grant cuts and the requirement of the Council to identify significant future budget savings. Normal procurement of vehicles was suspended, except for situations of absolute necessity, while services reviewed their future needs. All vehicle replacements are now subject to review and must be supported by a robust business case.
7487	LTP Local Transportation Plan-Monitoring	5	0	1	1	(4)	GRANT	
7508	Anhydrite Mine	151	0	151	151	0	MIXED	
7541	LTP-Safer Routes to School	56	0	56	56	0	SPB	
7545	LTP-Motorcycle Training	21	21	0	21	0	MIXED	
7546	LTP-Road Safety Education & Training	25	3	22	25	0	GRANT	
7580	Highways Remedial Works - Marina	4	0	4	4	0	CORP RES	
7581	Tees Valley Boundary Signs	3	0	3	3	0	GRANT	
7644	LTP-School Travel Plans	16	8	10	18	2	GRANT	
7645	LTP-General	66	4	31	35	(31)	MIXED	
7736	LTP-York Road (Park Road to Lister Street)	650	650	0	650	0	MIXED	
7895	Industrial & Commercial - Grants to Businesses	96	42	54	96	0	UCPB	
7896	Business Enterprise Centre - Toilet & Shower Facilities	20	12	9	21	1	UCPB	
7897	Regeneration Match Funding	333	0	333	333	0	UCPB	
7959	LTP-Other Walking Schemes	18	2	16	18	0	SPB	
7961	LTP-School 20mph Zones	18	22	0	22	4	MIXED	
7972	LTP Other Traffic Management Schemes	164	186	0	186	22	SPB	
7973	LTPOther Safety Schemes	29	54	0	54	25	MIXED	
8046	LTP3 Development	38	41	0	41	3	SPB	
8054	Victoria Buildings (Heritage Lottery)	134	134	0	134	0	GRANT	
8076	Wharton Terrace Improvements	0	0	0	0	0	GRANT	
8099	Install new Enhanced Windows - Brougham	89	80	9	89	0	GRANT	
8107	Acquisition of Crown House	130	71	60	131	1	GRANT	
8110	King Oswy Shops Improvements	6	6	0	6	0	GRANT	
8113	Catcote Shops Improvements	46	46	0	46	0	GRANT	
8114	HCFE Redevelopment	130	130	0	130	0	GRANT	
8131	Small Retailers Partnership Grant	9	9	0	9	0	GRANT	
8161	Newburn Bridge - Roof/Doors	85	27	58	85	0	GRANT	
8314	Tees Valley Bus Network Improvement Scheme	3,326	0	3,326	3,326	0	GRANT	This grant was received late in 2010/11 and will be used to support future expenditure.
8325	Enterprise Arcades	18	18	0	18	0	GRANT	
		7,746	2,267	5,497	7,764	18		

MIX Combination of Funding Types

UCPB Unsupported Corporate Prudential Borrowing

CAP REC

UDPB Capital Receipt
Unsupported Departmental Prudential Borrowing

SCE @

SPB Supported Capital Expenditure (Revenue)
Supported Prudential Borrowing

PORTFOLIO : FINANCE & PROCUREMENT

Appendix F

CAPITAL MONITORING REPORT PERIOD ENDING 31st MARCH 2011

TABLE 1 - RESOURCES

Project Code	A Scheme Title	B	C	D	E	F	G	2010/2011 COMMENTS
		2010/2011 Budget £'000	2010/2011 Actual as at 31/03/11 £'000	Expenditure Rephased into 2011/12 £'000	C+D 2010/2011 Total Expenditure £'000	E-B 2010/2011 Variance from budget £'000	Type of financing	
7026	Sir William Gray House - Replace Fire Alarm	24	24	0	24	0	MIX	
7036	Unallocated SCRAPT Budget	22	0	22	22	0	MIX	
7041	Corporate Planned Maintenance Unallocated	49	0	49	49	0	MIX	
7091	City Challenge Clawback	229	16	213	229	0	MIX	
7111	Stranton Crematorium Roof Replacement	8	0	8	8	0	MIX	
7114	Rossmere Youth Centre - Roof Replacement	57	55	2	57	0	MIX	
7115	Civic Centre Ramp	180	0	180	180	0	MIX	Scheme is more expensive than funding available, project on hold, subject to finding additional funds.
7117	Civic Centre Access Control System	72	50	22	72	0	MIX	
7119	Demolition of Throston Grange Old Peoples Home	11	11	0	11	0	CAP REC	
7200	Civic Centre Refurbishment	429	52	377	429	0	MIX	
7235	LTP Low Floor Infrastructure	33	34	0	34	1	SPB	
7236	LTP Bus Shelter Improvements	20	1	19	20	0	MIXED	
7237	LTP Cycling-Cycle Routes General	48	46	25	71	23	SPB	
7240	Rail Measures - Interchange Phase 1	2,152	2,171	11	2,182	30	MIXED	
7241	LTP PMM-Dropped Crossings	34	31	0	31	(3)	SPB	
7242	LTP Other street lighting imps	80	25	55	80	0	SPB	
7272	Wheely Bin Purchase	77	45	32	77	0	GRANT	
7499	Lithgo Close - Contaminated Land	69	27	41	68	(1)	CORP RES	
7542	Parking Lay Bys	17	0	17	17	0	SPB	
7549	LTP- Other Bridge Scheme	110	4	79	83	(27)	SPB	
7706	Waterproofing Phase 2 - Multi Story Car Park	10	1	9	10	0	MIXED	
7707	hm Other schemes	40	0	40	40	0	MIXED	
7734	LTP-Hart Lane/Wiltshire Way Junction Improvement	301	97	204	301	0	SPB	
7847	Coast Prot-Headland Fencing & Promenade	2	0	0	0	(2)	CORP RES	
7852	Highway Imps-TESCO S106 Expend	322	9	313	322	0	CORP RES	
7891	Strategy Study-Seaton Carew	92	62	29	91	(1)	GRANT	
7892	Strategy Study-Town Wall	125	101	24	125	0	GRANT	
7899	Coast Protection	8	9	1	10	2	MIXED	
7906	LTP BHH ON STREET PARKING	22	23	0	23	1	MIXED	
7955	LTP - Cycling	0	0	5	5	5	SPB	
7956	LTP-Cycle Route Signage	0	0	8	8	8	SPB	
7965	LTP-HM-Catcote Turning Circle Reconstruction	4	0	4	4	0	MIXED	
7999	Marina Way Landscaping Works	34	34	0	34	0	GRANT	
8006	Access Rd to Briarfields	20	0	20	20	0	CORP RES	
8015	Tesco - New entrance/Junc/Lights-S278	39	0	39	39	0	MIXED	
8033	LTP Resurf - Ch Sq Paved Crgway	35	33	0	33	(2)	MIXED	
8034	LTPResurf - Outside Civic Centre	16	0	16	16	0	MIXED	
8037	LTP Resurf - Catcote-Oxford Rd (£60k)	162	1	161	162	0	MIXED	
8044	Footway Recon - York Road/Victoria Road/Park Road	2	2	0	2	0	GRANT	
8045	Footway Recon - Everett Street No 75 to 79	1	1	0	1	0	GRANT	
8077	Footpath Resurfacing - Cemetery Road	6	6	0	6	0	RCCO	
8081	Non Adopted Highway Areas	26	9	17	26	0	UCPB	
8111	Marina Prom LED Scheme	6	6	0	6	0	GRANT	
8122	Rift House Street Lighting	0	0	0	0	0	GRANT	
8123	Review of Strategy Study North Sands to Newburn Bridge	250	50	200	250	0	GRANT	
8124	Headland Walls Phase 1 Model Study	40	17	23	40	0	GRANT	
8151	Resurfacing Works - Bournemouth Drive	1	1	0	1	0	SPB	
8154	Surface Water	65	46	19	65	0	GRANT	

8214	Building Management System - Replace Equipment	45	24	21	45	0	UCPB
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Appendix F (cont)

Project Code	A Scheme Title	B	C	E	F	G	H	2010/2011 COMMENTS
		2010/2011 Budget £'000	2010/2011 Actual as at 31/03/11 £'000	Expenditure Rephased into 2011/12 £'000	C+D+E 2010/2011 Total Expenditure £'000	F-B 2010/2011 Variance from budget £'000	Type of financing	
8280	Upgrade Sea Defences Seaton	49	45	4	49	0	GRANT	
Various	Carriageway Resurfacing	607	534	72	606	(1)	SPB	
8085	Church Street Offices - Install Electrical Distribution System	55	35	20	55	0	UCPB	
8102	Church Street - Re-Roof Garage with Enhanced Roofing System	40	38	2	40	0	UCPB	
8126	Stockton Street Wall	8	27	0	27	19	SPB	
8306	Regen & NS - Kitchen Refurbishment	50	27	23	50	0	GRANT	
8311	Seaton Carew Unit Ph1 Construction	380	28	352	380	0	MIXED	
8315	Seaton Carew Unit Ph2 Construction	80	0	80	80	0	GRANT	
8105	Installation of Staff Welfare Facilities (Civic Centre)	18	0	18	18	0	MIX	
8132	Relocation of Building Management System Equip to Bryan Hanson House	1	1	0	1	0	CAP REC	
8133	Removal of Leadbitter Telephone System	2	2	0	2	0	CAP REC	
8134	Create Interview Rooms - Municipal Buildings	15	15	0	15	0	CAP REC	
8135	Ramps - Accessibility (Church Street offices)	44	44	0	44	0	CAP REC	
8136	Removal of Offices - Hanson House	15	13	2	15	0	CAP REC	
8137	Removal of Print Room to Civic Centre	10	3	7	10	0	CAP REC	
8140	Municipal Buildings - Removal of ICT Equipment	84	4	80	84	0		
8141	Installation of Electrical Outlets - Bryan Hanson House	20	7	13	20	0	MIX	
8142	School Kitchen Replacements (Various Schools)	284	230	54	284	0	MIX	
8156	Mill House Leisure Centre - Hall Lighting	30	23	7	30	0	GRANT	
8162	Footpath Renewals	10	0	10	10	0	MIX	
8163	Civic Centre Carpet Replacement - Ground Floor	22	20	2	22	0	MIX	
8164	Seaton Carew Sports Hall - Replace Heating System	35	0	35	35	0	MIX	Project on Hold - pending review of Seaton Carew Sports Hall
8165	Stranton Nursery - Replace Boiler	70	0	70	70	0	MIX	
8166	Maritime Experience - Replace Boilers	25	5	20	25	0	MIX	
8167	Automatic Entry Doors - Civic Centre Disability Works	10	0	10	10	0	MIX	
8171	Footpath Renewal - Grayfields	10	0	10	10	0	MIX	
8173	Voltage Optimisation - Civic Centre	48	48	0	48	0	MIX	
8219	Sale of Jesmond Road School	0	0	0	0	0	CAP REC	
8289	Stranton Nursery Create Café, access road and car park	50	0	50	50	0	UCPB	
8290	Renew Changing Area Roof - Mill House	30	0	30	30	0	UCPB	
8291	Youth Offending Office Alterations - Windsor Offices	8	1	7	8	0	CAP REC	
8293	Removal of Offices - Civic Centre	5	5	0	5	0	CAP REC	
8310	Changing Facility - Historic Quay	38	38	0	38	0	MIX	
8323	Sir William Gray House - Emergency Lighting	25	20	5	25	0	UCPB	
8215	Lynn Street Depot - Work Shops - Replace Roof	50	0	50	50	0	UCPB	
		7,623	4,337	3,338	7,675	52		

Key

RCCO Revenue Contribution towards Capital
MIX Combination of Funding Types
UCPB Unsupported Corporate Prudential Borrowing
SCE © Supported Capital Expenditure (Revenue)

GRANT Grant Funded
CAP REC Capital Receipt
UDPB Unsupported Departmental Prudential Borrowing
SPB Supported Prudential Borrowing

PORTFOLIO : FINANCE & PROCUREMENT

Appendix F (cont)

CAPITAL MONITORING REPORT PERIOD ENDING 31st MARCH 2011

TABLE 2 - NEW DEAL FOR COMMUNITIES

Project Code	A Scheme Title	B	C	E	F	G	H	2010/2011 COMMENTS
		2010/2011 Budget £'000	2010/2011 Actual as at 31/03/11 £'000	Expenditure Rephased into 2011/12 £'000	C+D+E 2010/2011 Total Expenditure £'000	F-B 2010/2011 Variance from budget £'000	Type of financing	
7038	Opening Doors Phase III	111	111	0	111	0	NDC	
7050	Osbourne Road Hall	3	3	0	3	0	NDC	
7051	Voluntary Sector Premises Pool	4	4	0	4	0	NDC	
7054	Crime Premises	13	13	0	13	0	NDC	
7061	Business Security Fund	2	2	0	2	0	NDC	
7063	CIA Environmental Improvements	39	39	0	39	0	NDC	
7079	Home Improvement Project	318	318	0	318	0	MIX	
7086	Lynnfield Play Area	15	15	0	15	0	NDC	
7065/7070/8014	Neighbourhood Management	63	63	0	63	0	NDC	
8048	NDC Trust III	325	325	0	325	0	NDC	
		893	893	0	893	0		

Key

RCCO Revenue Contribution towards Capital
MIX Combination of Funding Types
UCPB Unsupported Corporate Prudential Borrowing
SCE ® Supported Capital Expenditure (Revenue)

GRANT Grant Funded
CAP REC Capital Receipt
UDPB Unsupported Departmental Prudential Borrowing
SPB Supported Prudential Borrowing

PORTFOLIO : PERFORMANCE

Appendix G

CAPITAL MONITORING REPORT PERIOD ENDING 31st DECEMBER 2010

Project Code	A Scheme Title	B	C	D	E	G	F	2010/2011 COMMENTS
		2010/2011 Budget £'000	2010/2011 Actual as at 31/03/11 £'000	Expenditure Rephased into 2011/12 £'000	C+D 2010/2011 Total Expenditure £'000	E-B 2010/2011 Variance from budget £'000	Type of financing	
7048	Unallocated Health & Safety Issues	44	0	44	44	0	MIX	
7468	IT Strategy	500	0	500	500	0	MIX	
7623	Corporate IT Projects	57	37	20	57	0	MIX	
	Corporate Projects	39	0	39	39	0	MIX	
	Mobile Chip & Pin	20	0	20	20	0	MIX	
	Contact Service Upgrade	10	0	10	10	0	MIX	
8157	Northgate New Server	28	21	7	28	0	MIX	
8143	Council Tax Demand Notices	10	0	10	10	0	MIX	
8308	Purchase of Morison Hall	61	61	0	61	0	UCPB	
		769	119	650	769	0		

Key			
RCCO	Revenue Contribution towards Capital	GRANT	Grant Funded
MIX	Combination of Funding Types	CAP REC	Capital Receipt
UCPB	Unsupported Corporate Prudential Borrowing	UDPB	Unsupported Departmental Prudential Borrowing
SCE ®	Supported Capital Expenditure (Revenue)	SPB	Supported Prudential Borrowing

ACCOUNTABLE BODY PROGRAMMES - REPORT TO 31ST MARCH 2011

Line No	2010/11 Latest Budget	Accountable Body Programme	Actual Position 31/03/11			2010/2011 COMMENTS
			2010/11 Expected Expenditure/ (Income) Col. D	2010/11 Actual Expenditure/ (Income) Col. E	Variance: Adverse/ (Favourable) Col. F = (F=E-D) £'000	
Col. A	Col. B	Col. C	£'000	£'000	£'000	
		TABLE 1 - New Deal for Communities				
1	1,404	Revenue Projects	14	14	0	
2	893	Capital Projects	893	0	0	
3	2,297	Total NDC	907	14	0	

PORTFOLIO : FINANCE & PROCURMENT

Appendix I

ACCOUNTABLE BODY REVENUE MONITORING REPORT PERIOD ENDING 31st MARCH 2011

TABLE 1 - NEW DEAL FOR COMMUNITIES

Line No	2010/11 Budget	Description of Best Value Unit	Actual Position 31/03/11			Projected Outturn Variance	2010/2011 COMMENTS
			Forecast Expenditure / (Income)	Actual Expenditure/ (Income)	Variance Adverse/ (Favourable)		
Col. A	Col. B	Col. C	Col. D	Col. E	Col. F (F=E-D)		
	£'000		£'000	£'000	£'000	£'000	
1	32	Anti Social Behaviour	32	32	0	0	
2	7	Back to Work Grant	7	7	0	0	
3	23	Belle Vue	23	23			
4	8	Business Support Manager	8	8	0	0	
5	101	Children's Learning and Activities project	101	101	0	0	
6	47	Communications Project	47	47	0	0	
7	15	Community Chest	15	15	0	0	
8	36	Community Development Work	36	36	0	0	
9	142	Community Housing Plan Delivery Costs	142	142	0	0	
10	53	Community Learning Centre - Lynnfield	53	53	0	0	
11	1	Community Transport	1	1	0	0	
12	36	Crime Premises	36	36	0	0	
13	1	Enterprise Support Scheme	1	1	0	0	
14	28	Evaluation Project	28	28	0	0	
15	10	Family Support	10	10	0	0	
16	16	Internet Café	16	16	0	0	
17	22	KS3 Sustaining Performance	22	22	0	0	
18	15	Longhill - Site Manger	15	15	0	0	
19	13	Lynnfield Play Area	13	13	0	0	
20	398	Management & Administration	398	398	0	0	
21	254	Neighbourhood Management Phase II	254	254	0	0	
22	81	Raising Aspirations	81	81	0	0	
23	45	Selective Licensing in the Private Rented Sector	45	45	0	0	
24	6	Sustaining Consultancy Fund	6	6	0	0	
25	14	Youth Enterprise Scheme	14	14	0	0	
	1,404		1,404	1,404	0	0	

SCRUTINY CO-ORDINATING COMMITTEE

23rd September, 2011



Report of: Chief Finance Officer

Subject: QUARTER 1 – CAPITAL PROGRAMME
MONITORING REPORT 2011/2012

SUMMARY

1. PURPOSE OF REPORT

- 1.1 To provide details of progress against the Council's 2011/12 Capital budget for the period to 30th June, 2011.

2. CONSIDERATION OF ISSUES

- 2.1 A separate report has not been prepared for your Committee as a comprehensive report was submitted to Cabinet on 30th August, 2011 (**Appendix 1**). This report sets out the key issues to bring to your attention.
- 2.2 In line with previous monitoring reports, the attached report provides and overall picture of progress against the approved 2011/2012 capital programme.

3. RECOMMENDATIONS

- 3.1 Members consider the report.

Report of: Chief Finance Officer

Subject: QUARTER 1 – CAPITAL PROGRAMME
MONITORING REPORT 2011/2012

1. PURPOSE OF REPORT

- 1.1 To inform Cabinet of progress against the Council's 2011/2012 Capital budget for the period to 30th June, 2011.

2. BACKGROUND

- 2.1 This report provides details covering the capital programme on a departmental basis.
- 2.2 This report will be submitted to Scrutiny Co-ordinating Committee on 23rd September 2011.

3. CAPITAL MONITORING 2011/2012

- 3.1 Expenditure for all departmental areas is summarised below. Actual expenditure to 30th June, 2011 totals £6,549,000, compared to the approved budget of £48,590,000, leaving £42,041,000 remaining expenditure expected to be spent in 2011/12.

Department	2011/2012 Budget	2011/2012 Actual to 30/06/2011	2011/2012 Expenditure Rephased to 2012/2013	2011/2012 Expenditure	2011/2012 Variance from budget Adverse/ (Favourable)
	£'000	£'000	£'000	£'000	£'000
Adult & Public Health Services	1,604	61	0	1,604	0
Children's Services	27,433	4,570	5,868	27,433	0
Chief Executive	712	8	0	712	0
Corporate	2,207	453	0	2,207	0
Regeneration & Neighbourhoods	16,563	1,443	1,651	16,563	0
New Deal for Communities	71	14	0	71	0
Total Capital Expenditure	48,590	6,549	7,519	48,590	0

- 3.2 The above table anticipates capital spending and resources of £7,519, 000 will be rephased into 2012/2013.
- 3.3 This includes £5,868,000 within Children's Services, of which £4,800,000 relates to the Building Schools for the Future ICT contract which is a five year contract with schools incurring expenditure as and when they join the contract in line with their planned commencement dates. The balance relates to transformational schemes which have not yet been determined, owing to the nature of the works they are likely to occur during the school holidays to minimise disruption.
- 3.4 The majority of the £1,651,000 within Regeneration & Neighbourhoods which has been rephased relates to grant funding received in advance for Tees Valley Bus Network improvements which are programmed to occur next financial year.
- 3.5 Capital budgets are progressing as expected however there are issues with Housing Market Renewal programmes. A report was submitted to Cabinet on 4th August 2011 to advise Members of the latest position on the Carr/Hopps Street HMR scheme following the Government's withdrawal of HMR funding. The report advised Members that the Government have now recognised the complete withdrawal of HMR funding has left a number of councils with a difficult position to manage. In response the Government have decided to provide some Transitional funding to assist council's manage the position. The Government have stated that this funding is not intended to enable HMR schemes to be completed as originally planned and is only designed to achieve a 'managed exit'. Transitional funding is subject to a regional bidding process and Hartlepool's bid has been included in the Tees Valley bid. Nationally the Government are providing £30m and it is understood bids significantly exceed this amount.
- 3.6 A decision will not be known on the funding application until later in the year. Assuming this application is successful the Council will still need to fund significant costs from its own resources to complete this scheme.
- 3.7 The Council also potentially faces additional HMR costs for the Perth/Hurworth Street scheme as a result of a recent independent arbitration of property values following an appeal against the Council's valuation. Officers are currently assessing the impact of this decision and seeking legal advice on the options open to the Council. An initial assessment indicates that the Council will incur additional costs on this project over and above those expected when this project commenced in 2008. As these costs exceed the available grant funding they will need to be funded by the Council from its own resources.

- 3.8 In total it is expected that the Council will need to fund HMR costs of £4.5m from its own resources. The actual figure could be higher if the HMR Transitional Grant allocation is less the Council's bid. Owing to the complexity of these projects and phasing over a number of years there is also a risk that these costs will increase before the projects are complete. This position will therefore need to be managed carefully over the next few years.
- 3.9 As these projects will take a number of years to complete a funding strategy for these costs is needed as part of the 2012/13 budget strategy and a proposal will be submitted to Cabinet on 10th October 2011.
- 3.10 Detailed financial information on the capital programmes for individual departmental areas is provided in **Appendices A - E** to this report as set out below.
- Appendix A - Adult & Community Services
 Appendix B - Children's Services
 Appendix C - Chief Executives
 Appendix D - Corporate
 Appendix E - Regeneration & Neighbourhoods
- 3.11 The format of the appendices shows details of anticipated and actual capital expenditure as at 30th June, 2011 and shows:
- Column A - Scheme Title
 Column B - Budget for Year
 Column C - Actual expenditure to 30th June, 2011
 Column D - Expected remaining expenditure to be incurred in the period July to March, 2011
 Column E - Expenditure Rephased into 2012/2013
 Column F - 2011/2012 Total Expenditure
 Column G - Variance from Budget
 Column H - Type of financing

4. RECOMMENDATIONS

- 4.1 It is recommended that Cabinet notes the contents of the report.

ADULT & COMMUNITY SERVICES

CAPITAL MONITORING REPORT PERIOD ENDING 30th June 2011

Project Code	A Scheme Title	EXPENDITURE IN CURRENT YEAR						
		B	C	D	E	F	G	H
		2011/12 Budget £'000	2011/12 Actual as at 30/06/11 £'000	2011/12 Expenditure Remaining £'000	Expenditure Rephased into 2012/13 £'000	C+D+E 2011/12 Total Expenditure £'000	F-B 2011/12 Variance from budget £'000	Type of financing
7047	Mill House Leisure Centre - Changing Village	5	5	0	0	5	0	MIX
7234	Chronically Sick & Disabled Adaptations	57	0	57	0	57	0	MIX
7389	Mental Health Projects	489	0	489	0	489	0	MIX
7481	IIM Social Care IT Infrastructure	43	8	35	0	43	0	GRANT
7578	Lynn Street ATC Demolition	11	0	11	0	11	0	MIX
7723	Resettlement Capital Works - Campus Re-provisioning	77	0	77	0	77	0	GRANT
7853	Owton Manor Community Centre - Replace Boiler	35	0	35	0	35	0	UCPB
7890	Skateboard Park	70	6	64	0	70	0	MIX
7983	Blakelock Day Centre Demolition	67	0	67	0	67	0	MIX
7992	Grayfields Sports Junior Pitches	16	0	16	0	16	0	RCCO
8011	Summerhill CCTV	5	0	5	0	5	0	UCPB
8051	Seaton Carew Community Centre Roof Replacement	8	0	8	0	8	0	UCPB
8084	Mill House Leisure Centre Combined Heating & Power Unit	71	0	71	0	71	0	UCPB
8095	Central Library - Signage	3	0	3	0	3	0	UCPB
8104	Rossmere Park - MUGA & Skatepark	171	29	142	0	171	0	MIX
8108	Havelock Centre for Independent Living	18	7	11	0	18	0	MIX
8115	Havelock Day Centre - Window replacement	1	0	1	0	1	0	UCPB
8216	Seaton Carew Cricket Club	30	0	30	0	30	0	MIX
8217	Waverley Terrace Allotments - Composting Toilets	2	0	2	0	2	0	MIX
8312	Social Care Transformation Capital	170	0	170	0	170	0	GRANT
8322	Summerhill Bridge works	3	0	3	0	3	0	MIX
8394	Conversion of Throston CC to CC/Library	70	0	70	0	70	0	RCCO
8396	New flat purchase	130	0	130	0	130	0	RCCO
7441	Adult Education - Neighbourhood Learning in Deprived Communities Fund	4	0	4	0	4	0	GRANT
7531	Adult Education - Office Accom	12	6	6	0	12	0	MIX
7622	Adult Education - Capital Equipment Replacement	37	0	37	0	37	0	MIX
7985	Adult Education - Motivating E-Learning	0	0	0	0	0	0	GRANT
		1,604	61	1,543	0	1,604	0	

Key			
RCCO	Revenue Contribution towards Capital	GRANT	Grant Funded
MIX	Combination of Funding Types	CAP REC	Capital Receipt
UCPB	Unsupported Corporate Prudential Borrowing	UDPB	Unsupported Departmental Prudential Borrowing
SCE ®	Supported Capital Expenditure (Revenue)	SPB	Supported Prudential Borrowing

APPENDIX A

[illegible]

CAPITAL MONITORING REPORT PERIOD ENDING 30th JUNE 2011

Project Code	A Scheme Title	EXPENDITURE IN CURRENT YEAR							2011/2012 COMMENTS
		B 2011/2012 Budget £'000	C 2011/2012 Actual as at 30/06/11 £'000	D 2011/2012 Expenditure Remaining £'000	E Expenditure Rephased into 2012/13 £'000	F C+D+E 2011/2012 Total Expenditure £'000	G F-B 2011/2012 Variance from budget £'000	H Type of financing	
7088	Jesmond Gardens - New Build (Primary Capital)	2,378	688	1,872	0	2,560	182	Grant	The adverse variance shown is a provisional estimate only at this stage. The planned completion date has had to be extended by a couple of weeks and there have been other cost increases which are currently being investigated and reviewed. A funding strategy will be determined once the reasons for the overspend have been fully analysed. A more up-to-date position will be provided in the Quarter 2 Capital Monitoring Report.
7088	Rossmere - Remodel (Primary Capital)	718	0	765	0	765	47	Grant	The adverse variance shown is a provisional estimate only at this stage. The reasons for the cost increases are currently being investigated and reviewed. A funding strategy will be determined once the reasons for the overspend have been fully analysed. A more up-to-date position will be provided in the Quarter 2 Capital Monitoring Report.
7109	Brierton - Alterations re Dyke House Decant inc Transport Interchange	0	3	0	0	3	3	Grant	To be funded from 9004 - Contingency
7125	Golden Flatts - Install Security Fencing	2	0	2	0	2	0	Grant	
7125	Owlton Manor - Install Security Fencing	3	2	1	0	3	0	Grant	
7126	Greatham - Create Change Facility & Quiet Area	50	38	9	0	47	(3)	UCPB	Scheme complete - remaining budget to be transferred to 9004 - Contingency
7129	Barnard Grove Heating & Water Distribution	19	0	19	0	19	0	Mix	
7129	Clavering Heating & Water Distribution	51	1	50	0	51	0	RCCO	
7129	Golden Flatts Heating Distribution phase 2a	102	0	102	0	102	0	Grant	
7129	High Tunstall - Heating Distribution Works	15	0	15	0	15	0	SCE R	
7129	Manor College Heating & Water Distribution	226	0	226	0	226	0	Mix	
7129	Rossmere Heating Distribution	7	0	7	0	7	0	Grant	
7129	West View Heating & Water Distribution	148	0	148	0	148	0	Mix	
7130	High Tunstall Heat Source and Equipment	22	0	22	0	22	0	SCE R	
7130	Rift House Heat Source & Equipment (Block D)	22	0	22	0	22	0	Grant	
7131	Fens Primary School Ventilation	11	0	11	0	11	0	Mix	Budget finalised as contract price now confirmed.
7131	Manor College Ventilation	10	0	10	0	10	0	Mix	
7132	High Tunstall - Swimming Pool Lighting Fittings / Wiring	21	0	21	0	21	0	SCE R	
7132	Manor College Lighting / Wiring	85	0	85	0	85	0	Mix	
7133	Manor College Replace Floor & Modify Toilets	39	0	39	0	39	0	Grant	
7135	Ward Jackson Rewire/distribution boards phase 1	82	1	81	0	82	0	Grant	
7136	Manor College Gas Distribution (Blocks A & C)	10	0	10	0	10	0	Mix	
7136	West View Primary School Gas Distribution	8	0	8	0	8	0	Mix	
7137	Catcote - Replace Windows and Door Framing	33	0	33	0	33	0	Grant	
7138	Barnard Grove - Structural Modifications (Blocks A & B)	33	1	32	0	33	0	Grant	
7139	High Tunstall Replace Sports Hall Roof	116	0	116	0	116	0	SCE R	
7141	Manor College Electrical Services	127	0	127	0	127	0	Grant	
7142	Barnard Grove- Fire Safety Modifications	8	0	8	0	8	0	Grant	
7142	Brougham -Fire Safety Modifications	23	0	23	0	23	0	Grant	
7142	Fire Safety Modifications Various	0	0	0	0	0	0	RCCO	
7142	Kingsley Fire Safety Modifications	20	0	20	0	20	0	Grant	
7142	Lynnfield Fire Safety Modifications	25	0	25	0	25	0	Grant	
7142	Manor College Fire Safety Modifications	0	0	0	0	0	0	RCCO	
7142	Seaton Carew Nursery Fire Safety Modifications	8	0	8	0	8	0	Grant	
7142	St Helens Fire Safety Modifications	4	0	4	0	4	0	Grant	
7142	Stranton Fire Safety Modifications	23	0	23	0	23	0	Grant	
7143	St Helens Modifications to KS2 Building to provide hygiene area	25	0	25	0	25	0	Mix	
7144	Manor - Modifications to Autistic Spectrum Disorder (ASD) Unit	45	0	45	0	45	0	Grant	
7384	Devolved Capital - Various Misc Individual School Projects	289	6	283	0	289	0	Mix	
7388	Sure Start Central - Improvement Works at Lowthian Road	2	0	2	0	2	0	Mix	
7421	School Travel Plans - Develop Cycle Storage at Schools	53	0	53	0	53	0	Mix	
7437	Playing for Success - Develop New Classroom	1	0	1	0	1	0	Grant	
7586	City Learning Centre Equipment Purchase	61	8	53	0	61	0	Grant	
7597	St John Vianney Starfish Daycare Outside Play Area	1	0	1	0	1	0	Grant	
7858	Computers for Pupils	7	0	7	0	7	0	Grant	
7863	Carlton Outdoor Centre Redevelopment Works	40	7	33	0	40	0	Mix	
7888	Stranton - Purchase & Install CCTV	2	0	2	0	2	0	Grant	

Appendix B (continued)

Project Code	A Scheme Title	EXPENDITURE IN CURRENT YEAR							2011/2012 COMMENTS
		B	C	D	E	F	G	H	
		2011/2012 Budget £'000	2011/2012 Actual as at 30/06/11 £'000	2011/2012 Expenditure Remaining £'000	Expenditure Rephased into 2012/13 £'000	C+D+E 2011/2012 Total Expenditure £'000	F-B 2011/2012 Variance from budget £'000	Type of financing	
8005	Grant Payments to Diocese for H'pool VA Schools	300	0	300	0	300	0	Grant	
8056	Eldon Grove - Creation of Additional Teaching Space	681	160	521	0	681	0	UCPB	
8059	Hart - Create Multi-Purpose Studio	126	103	23	0	126	0	Grant	
8060	Rift House - Annexe 2 Heating	17	0	0	17	17	0	Mix	
8066	Throston - Replacement of Gas Interlocks	3	0	3	0	3	0	Grant	
8067	Ward Jackson - Creation of Quiet Room	2	0	2	0	2	0	Mix	
8072	Integrated Children's System Case Management Improvement	37	0	37	0	37	0	Mix	
8075	Aiming High for Disabled Children	65	0	65	0	65	0	Grant	
8093	Golden Flatts - Establish Nurture Area	11	0	11	0	11	0	Grant	
8103	Swimming (was Brinkburn Pool - Access and Hoist)	62	0	62	0	62	0	Mix	
8116	Springwell - Covered Link Way	25	0	25	0	25	0	Grant	
8119	Rift House - Internal Reorganisation	45	33	7	0	40	(5)	Grant	Scheme complete - remaining budget to be transferred to 9004 - Contingency
8120	Lynnfield - Improve Teaching Space	108	88	20	0	108	0	Grant	
8138	BSF- ICT	7,607	0	2,770	4,837	7,607	0	Mix	
8139	BSF - ICT Infrastructure (General)	874	0	874	0	874	0	Grant	
8139	BSF- Dyke House	8,680	3,282	5,398	0	8,680	0	Grant	
8139	St Hilda - BSF ICT Infrastructure	101	0	101	0	101	0	Grant	
8158	Rossmere Way - New Kitchen	4	0	4	0	4	0	Grant	
8159	Sure Start Central - Outside Classroom	1	0	1	0	1	0	Mix	
8168	SSN Hindpool Close - Create Community Garden & Play Space	69	0	69	0	69	0	Grant	
8176	Barnard Grove - Replace Bungalow Floor	14	0	0	14	14	0	Mix	
8179	Catcote - Replace Boiler (11/12)	39	0	39	0	39	0	Grant	This is a new scheme to be funded from the 'Contingency' budget owing to the urgent nature of the works
8184	Hart - Replace Fence	15	0	15	0	15	0	Mix	
8185	Kingsley - Replace Kitchen Windows, Ceiling & Canopy	30	0	30	0	30	0	RCCO	
8186	Kingsley - Replace 1st floor windows	48	0	48	0	48	0	Mix	
8187	Owton Manor - Replace 1st floor windows	9	3	6	0	9	0	Grant	To be funded from 9004 - Contingency
8188	Rossmere - Replace KS2 Toilets	32	0	32	0	32	0	Grant	
8192	St Helens - Replace Corner Posts	21	3	18	0	21	0	Mix	
8193	Throston - Window replacement	86	0	86	0	86	0	Mix	
8198	West View - Replace Heating Distribution System	78	0	78	0	78	0	Mix	
8201	Brougham - Improve Internal Access	45	33	12	0	45	0	Grant	
8202	Grange - Replace Classroom Annexe	550	0	550	0	550	0	Grant	
8203	Owton Manor - Improve Foundation Stage Outdoor area	54	0	54	0	54	0	Grant	
8205	Springwell - Create Enterprise area and Cyber Café	74	0	74	0	74	0	Grant	
8206	St Helens - Primary Interior Remodel	138	40	98	0	138	0	Grant	
8207	Stranton - Improve Outdoor Learning Area	30	8	22	0	30	0	Mix	
8208	Ward Jackson - Create Foundation Unit	128	0	128	0	128	0	Grant	
8209	West Park - Improve Reception class toilet area	10	0	10	0	10	0	Grant	
8218	Youth Service Portable MUGA	7	0	7	0	7	0	Grant	
8281	Catcote - Purchase Temporary Classroom	0	6	0	0	6	6	Mix	To be funded from 9004 - Contingency
8282	Exmoor Grove - Redevelopment/ Change of Use	14	0	14	0	14	0	Grant	
8287	EDC/PRU - Extension to PRU Reception	2	1	1	0	2	0	Grant	
8307	Seaton Nursery - Build New Entrance Porch	14	14	0	0	14	0	Grant	
8316	Lynnfield - Create Office	20	18	2	0	20	0	Grant	
8388	West View - Upgrade ICT Suite inc Asbestos Removal & Window Replacement	50	0	50	0	50	0	Grant	
8390	Throston School - Extension to Foundation Stage for Quiet Room	28	0	28	0	28	0	Grant	
8391	Manor College - Replace Roof Coverings & Insulation	65	0	65	0	65	0	Grant	
8392	High Tunstall - Various Improvement Works to B, C & D Blocks	219	0	219	0	219	0	Grant	
New	Unallocated - Transformational Schemes (TBA)	1,286	0	286	1,000	1,286	0	Mix	
9004	Funding (Basic Need, Maintenance & RCCO) Currently Unallocated	345	0	115	0	115	(230)	Grant	
		27,433	4,570	16,995	5,868	27,433	0		

Key			
RCCO	Revenue Contribution towards Capital	GRANT	Grant Funded
MIX	Combination of Funding Types	CAP REC	Capital Receipt
UCPB	Unsupported Corporate Prudential Borrowing	UDPB	Unsupported Departmental Prudential Borrowing
SCE R	Supported Capital Expenditure (Revenue)	SPB	Supported Prudential Borrowing

CHIEF EXECUTIVE

APPENDIX C

CAPITAL MONITORING REPORT PERIOD ENDING 30th JUNE 2011

Project Code	A Scheme Title	EXPENDITURE IN CURRENT YEAR							2010/2011 COMMENTS
		B	C	D	E	F	G	H	
		2010/2011 Budget £'000	2010/2011 Actual as at 31/12/10 £'000	2010/2011 Expenditure Remaining £'000	Expenditure Rephased into 2011/12 £'000	C+D+E 2010/2011 Total Expenditure £'000	F-B 2010/2011 Variance from budget £'000	Type of financing	
7468	IT Strategy	500	0	500	0	500	0	MIX	
7623	Corporate IT Projects	20	0	20	0	20	0	MIX	
	Corporate Projects	39	0	39	0	39	0	MIX	
	Mobile Chip & Pin	20	0	20	0	20	0	MIX	
	Contact Service Upgrade	10	0	10	0	10	0	MIX	
7837	Microsoft Outlook Migration	5	5	0	0	5	0	MIX	
7867	City Challenge Burbank / Murray Street	83	0	83	0	83	0	MIX	
8105	Installation of Staff Welfare Facilities	18	0	18	0	18	0	MIX	
8143	New Burdens - Council Tax Demands	10	0	10	0	10	0	MIX	
8157	Northgate - New Server	7	3	4	0	7	0	MIX	
		712	8	704	0	712	0		

Key			
RCCO	Revenue Contribution towards Capital	GRANT	Grant Funded
MIX	Combination of Funding Types	CAP REC	Capital Receipt
UCPB	Unsupported Corporate Prudential Borrowing	UDPB	Unsupported Departmental Prudential Borrowing
SCE ®	Supported Capital Expenditure (Revenue)	SPB	Supported Prudential Borrowing

CORPORATE

APPENDIX D

CAPITAL MONITORING REPORT PERIOD ENDING 30th JUNE 2011

Project Code	A Scheme Title	EXPENDITURE IN CURRENT YEAR							2011/2012 COMMENTS
		B	C	D	E	F	G	H	
		2011/2012 Budget £'000	2011/2012 Actual as at 30/06/11 £'000	2011/2012 Expenditure Remaining £'000	Expenditure Rephased into 2012/13 £'000	C+D+E 2011/2012 Total Expenditure £'000	F-B 2011/2012 Variance from budget £'000	Type of financing	
7026	Sir William Gray House - Replace Fire Alarm	0	0	0	0	0	0	MIX	
7036	Unallocated SCRAPT Budget	220	0	220	0	220	0	UCPB	
7041	Corporate Planned Maintenance Unallocated	36	0	36	0	36	0	UCPB	
7048	Unallocated Health and Safety	44	0	44	0	44	0	UCPB	
7111	Stranton Crematorium Roof Replacement	8	0	8	0	8	0	MIX	Project Complete - return to Corporate Planned Maintenance
7114	Rossmere Youth Centre - Roof Replacement	2	0	2	0	2	0	MIX	There is £984 to return to Corporate Planned Maintenance
									Scheme is more expensive than funding available, project on hold, subject to finding additional funds.
7115	Civic Centre Ramp	180	0	180	0	180	0	MIX	
7117	Civic Centre Access Control System	22	0	22	0	22	0	MIX	
7119	Demolition of Throston Grange Old Peoples Home	1	1	0	0	1	0	CAP REC	
7200	Civic Centre Refurbishment	378	32	346	0	378	0	MIX	
7257	Disabled Adaptations (Various Locations)	145	0	145	0	145	0	MIX	
7503	Boiler Replacement - Sir William Gray House	32	2	30	0	32	0	SPB	
7781	Renew Boiler and Heating System - Municipal Buildings	85	0	85	0	85	0	MIX	Project did not go ahead owing to sale of the building
8100	North Cemetery Wall Retaining Wall Repairs	60	0	60	0	60	0	UCPB	
8136	Removal of Offices - Bryan Hanson House	2	0	2	0	2	0	CAP REC	
8137	Relocation of Print Room - Civic Centre	7	0	7	0	7	0	CAP REC	
8140	Municipal Buildings - Removal and Rerange ICT	80	24	56	0	80	0	CAP REC	
8141	Installation of Electrical Items	13	0	13	0	13	0	CAP REC	
8142	H&S Replace School Kitchen Equipment	404	258	146	0	404	0	MIX	
8156	Mill House Leisure Centre - Hall Lighting	7	0	7	0	7	0	GRANT	
8162	Corporate Planned Maintenance - Footpath Repair - Burn Valley	10	0	10	0	10	0	UCPB	
8163	Corporate Planned Maintenance - Bryan Hanson House - Carpet Renewal	2	0	2	0	2	0	UCPB	Project Complete - return to Corporate Planned Maintenance
8164	Corporate Planned Maintenance - Replace Heating - Seaton Carew	35	1	34	0	35	0	UCPB	
8165	Corporate Planned Maintenance - Replace Boilers - Stranton Nursery	70	0	70	0	70	0	UCPB	
8166	Corporate Planned Maintenance - Replace Boiler - Historic Quay	33	33	0	0	33	0	UCPB	
8167	Disabled Adaptations - Automatic Entry Doors - Bevan House	10	0	10	0	10	0	UCPB	
8171	Corporate Planned Maintenance - Footpath Repair - Grayfields	10	0	10	0	10	0	UCPB	
8289	Stranton Nursery - Create Café	75	64	11	0	75	0	UCPB	
8290	Renew Changing Area Roof - Mill House	30	0	30	0	30	0	UCPB	
8291	Youth Offending Office Alterations	7	2	5	0	7	0	CAP REC	
8293	Removal of Offices - Civic Centre	1	1	0	0	1	0	CAP REC	
8310	Historic Quay Changing Facility	8	2	6	0	8	0	MIX	
8317	Replace Mill House Boiler	95	0	95	0	95	0	UCPB	
8318	Roof Replacement Registrars	20	18	2	0	20	0	UCPB	
8319	Boiler Replacement - Borough Hall	15	0	15	0	15	0	UCPB	
8320	Sports Hall Lighting Upgrade	20	15	5	0	20	0	UCPB	
8321	Boiler Replacement - Warren Road	35	0	35	0	35	0	UCPB	
8323	Sir William Gray House - Emergency Lighting	5	0	5	0	5	0	UCPB	
		2,207	453	1,754	0	2,207	0		

Key

RCCO Revenue Contribution towards Capital
MIX Combination of Funding Types
UCPB Unsupported Corporate Prudential Borrowing
SCE ® Supported Capital Expenditure (Revenue)

GRANT Grant Funded
CAP REC Capital Receipt
UDPB Unsupported Departmental Prudential Borrowing
SPB Supported Prudential Borrowing

REGENERATION & NEIGHBOURHOODS

CAPITAL MONITORING REPORT PERIOD ENDING 30th JUNE 2011

Project Code	A	EXPENDITURE IN CURRENT YEAR						
		B	C	D	E	F	G	H
		2011/2012 Budget £'000	2011/2012 Actual as at 30/06/11 £'000	2011/2012 Expenditure Remaining £'000	Expenditure Rephased into 2012/13 £'000	C+D+E 2011/2012 Total Expenditure £'000	2011/2012 Variance from budget £'000	Type of financing
7084	Principal Roads Camera Partnership	2	0	2	0	2	0	GRANT
7110	Playbuilder - Grant to be allocated	28	0	28	0	28	0	MIXED
7110	Brougham Play Area - Playbuilder	24	0	24	0	24	0	MIXED
7110	Burn Valley Play Area	4	0	4	0	4	0	MIXED
7110	Clavering Play Area (Playbuilder)	11	0	11	0	11	0	MIXED
7110	Jutland Road Play Area	7	0	7	0	7	0	MIXED
7110	Rossmere Play Area (Playbuilder)	2	0	2	0	2	0	MIXED
7110	Town Moor Play Area (Playbuilder)	1	0	1	0	1	0	MIXED
7206	CSS Social Lighting Programme	1	0	1	0	1	0	GRANT
7207	Car Parking Security/CCTV	154	39	115	0	154	0	SPB
7218	Mandatory Disabled Facilities Grant	712	57	655	0	712	0	GRANT
7219	Minor Works Grant	4	0	4	0	4	0	GRANT
7220	Discretionary Renovations Grant	349	199	150	0	349	0	GRANT
7222	Minor Works - North Area	106	30	76	0	106	0	MIXED
7223	Minor Works - South Area	109	0	109	0	109	0	MIXED
7224	Minor Works - Central Area	77	8	69	0	77	0	MIXED
7230	North Central SHIP	1,503	319	1,184	0	1,503	0	GRANT
7236	Bus Shelter Improvements	19	14	5	0	19	0	MIXED
7237	Cycle Routes (General)	50	0	50	0	50	0	SPB
7240	Hartlepool Transport Interchange	21	0	21	0	21	0	MIXED
7242	Other Street Lighting Improvements	80	0	80	0	80	0	SPB
7244	Travel Plans	18	6	12	0	18	0	MIXED
7245	Cycle Parking	10	0	10	0	10	0	GRANT
7250	Travel Awareness	10	0	10	0	10	0	GRANT
7251	Public Transport CCTV	9	0	9	0	9	0	SPB
7252	Safer Streets Initiative	23	5	18	0	23	0	SPB
7272	Wheely Bin Purchase	77	9	68	0	77	0	GRANT
7375	Countryside Development Works	14	0	14	0	14	0	GRANT
7382	Greatham Play Area Equipment	9	0	9	0	9	0	GRANT
7424	Pride in Hartlepool	0	0	0	0	0	0	GRANT
7465	Recycling Scheme	0	0	0	0	0	0	GRANT
7466	DSO Vehicle Purchase	2,319	54	2,265	0	2,319	0	GRANT
7487	Local Transportation Plan - Monitoring	1	0	1	0	1	0	GRANT
7499	Contaminated Land - Lithgo Close	41	1	40	0	41	0	CORP RES
7508	Anhydrite Mine - Derelict Land	151	0	0	151	151	0	MIXED
7530	Developers Contribution Fund	361	0	361	0	361	0	GRANT
7541	Safer Routes to Schools	106	1	105	0	106	0	SPB
7542	Parking Lay Bys	17	8	9	0	17	0	SPB
7544	LTP-Shop-Mobility	20	0	20	0	20	0	GRANT
7545	LTP-Motorcycle Training	10	0	10	0	10	0	GRANT
7546	Road Safety Education & Training	32	0	32	0	32	0	GRANT
7549	Other Bridge Schemes	79	0	79	0	79	0	SPB
7580	Highways Remedial Works - Marina	4	0	4	0	4	0	CORP RES
7581	Tees Valley Boundary Signs	3	0	3	0	3	0	GRANT
7644	School Travel Plans	10	0	10	0	10	0	GRANT
7645	LTP General	266	0	266	0	266	0	MIXED
7651	Burn Valley Park Beck	94	0	94	0	94	0	GRANT
7706	Waterproofing Ph2 Multi Storey Car Park	9	0	9	0	9	0	MIXED
7707	HM Other Schemes (non-LTP)	40	18	22	0	40	0	MIXED
7734	Hart Lane/Wiltshire Way Junction Improvements 0708	204	39	165	0	204	0	SPB
7736	Bus Priority	232	176	56	0	232	0	MIXED
7821	Waste Performance Efficiency Amenity Site	59	0	59	0	59	0	GRANT
7844	Town Moor - Develop Multi Use Games Area	9	0	9	0	9	0	GRANT
7852	Highways Improvements - TESCO S106 Expend	313	36	277	0	313	0	CORP RES

Project Code	A Scheme Title	EXPENDITURE IN CURRENT YEAR						
		B	C	D	E	F	G	H
		2011/2012 Budget £'000	2011/2012 Actual as at 30/06/11 £'000	2011/2012 Expenditure Remaining £'000	Expenditure Rephased into 2012/13 £'000	C+D+E 2011/2012 Total Expenditure £'000	F-B 2011/2012 Variance from budget £'000	Type of financing
7878	Community Safety CCTV Upgrade	19	2	17	0	19	0	UCPB
7891	Strategy Study-Seaton Carew	29	0	29	0	29	0	GRANT
7892	Strategy Study - Town Wall	24	2	22	0	24	0	GRANT
7895	ED Indl & Comm Business Grants	54	1	53	0	54	0	UCPB
7896	Brougham Enterprise Centre Toilet & Shower Facilities	9	6	3	0	9	0	UCPB
7897	Regen Match Funding	553	0	553	0	553	0	UCPB
7899	Coast Protection 0809 UPB	1	0	1	0	1	0	MIXED
7906	Bryan Hanson House On Street Parking	0	0	0	0	0	0	MIXED
7955	Cycling Advanced Stop Sign	5	0	5	0	5	0	SPB
7956	Cycle Route Signage	13	0	13	0	13	0	SPB
7959	Other Walking Schemes	16	0	16	0	16	0	SPB
7961	LTP-School 20mph Zones	20	0	20	0	20	0	GRANT
7965	HM Catcote Turn Circle Rec	4	0	4	0	4	0	MIXED
7973	Other Safety Schemes	3	3	0	0	3	0	MIXED
7990	Ward Jackson Park Bandstand Shutters	4	0	4	0	4	0	GRANT
8006	Access Road to Briarfields	20	0	20	0	20	0	CORP RES
8015	Tesco New Entrance/Junction/Lights	39	0	39	0	39	0	MIXED
8034	Resurface Outside Civic Centre	16	0	16	0	16	0	MIXED
8037	Resurface Catcote Road/Oxford Road/Marlowe Road	164	164	0	0	164	0	MIXED
8079	Household Waste Recycling Centre	10	0	10	0	10	0	GRANT
8081	Non Adopted Highway Areas	17	0	17	0	17	0	MIXED
8085	Church Street Offices - Install Electrical Distribution System	20	0	20	0	20	0	GRANT
8091	North Cemetery - Improvements to Entrance	19	0	19	0	19	0	MIXED
8099	Brougham Enterprise Centre - Install new Enhanced Windows	9	0	9	0	9	0	GRANT
8100	North Cemetery - Structural Refurbishment to Wall	60	31	29	0	60	0	GRANT
8102	Church Street - Re-Roof Garage with Enhanced Roofing System	2	0	2	0	2	0	GRANT
8121	Rossmere Park Re-Development	1	0	1	0	1	0	GRANT
8123	Review Strategy Study - North Sands to Newburn Bridge	2,140	39	2,101	0	2,140	0	GRANT
8124	Headland Walls Phase 1 Model Study	23	10	13	0	23	0	GRANT
8154	Surface Water	19	2	17	0	19	0	GRANT
8155	Preventing Repossession Fund	29	0	29	0	29	0	GRANT
8161	Newburn Bridge - Roofing and Replacement of doors	58	17	41	0	58	0	GRANT
8170	SCRAPT Voluntary Sector Premises Pool	4	0	4	0	4	0	GRANT
8210	SCRAPT Key Vacant Buildings Grant Scheme	199	12	187	0	199	0	GRANT
8214	Building Management System - Replace Equipment	21	12	9	0	21	0	GRANT
8241	Gray Street -Part	3	0	3	0	3	0	SPB
8243	Hurworth Street-Raby Road to No 3	3	0	3	0	3	0	SPB
8268	Purvis Place-Miers Ave to Garside Drive	8	0	8	0	8	0	SPB
8269	Warren Road-Winterbottom to West View	23	0	23	0	23	0	SPB
8270	Catcote Road-Callander to Campbell	8	0	8	0	8	0	SPB
8271	Rossmere Way-O's Youth Club	2	0	2	0	2	0	SPB
8272	Sandringham Rd-No 4 to Murray St	4	0	4	0	4	0	SPB
8273	Albert Street-Various	4	0	4	0	4	0	SPB
8274	Burbank Street-Clark Street to Thompson Street	5	0	5	0	5	0	SPB
8275	Green Street -Full length	5	0	5	0	5	0	SPB
8276	Windermere Rd-Ashgrove to Bakers	2	0	2	0	2	0	SPB
8277	Marlowe Road-Various	5	0	5	0	5	0	SPB
8279	Air Quality Monitoring Equipment (SCRAPT)	11	0	11	0	11	0	GRANT
8280	Upgrade Sea Defences, Seaton	4	0	4	0	4	0	GRANT
8284	DAT Tier 4 Accommodation	119	15	104	0	119	0	GRANT
8286	Alleygates Night Time Economy	24	3	21	0	24	0	GRANT
8296	Rossmere Park Playbuilder Year 2	44	7	37	0	44	0	GRANT
8297	Seaton Sea Front Playbuilder Year 2	42	1	41	0	42	0	GRANT
8298	Coronation Drive Playbuilder Year 2	42	1	41	0	42	0	GRANT
8299	Seaton 3 Playbuilder Year 2	42	1	41	0	42	0	GRANT
8300	Summerhill Playbuilder Year 2	43	15	28	0	43	0	GRANT
8301	Elwick Village Playbuilder Year 2	43	1	42	0	43	0	GRANT
8302	Ward Jackson Park Playbuilder Year 2	42	1	41	0	42	0	GRANT
8304	Phoenix Centre Playbuilder Year 2	16	0	16	0	16	0	GRANT

Project Code	A Scheme Title	EXPENDITURE IN CURRENT YEAR						
		B	C	D	E	F	G	H
		2011/2012 Budget £'000	2011/2012 Actual as at 30/06/11 £'000	2011/2012 Expenditure Remaining £'000	Expenditure Rephased into 2012/13 £'000	C+D+E 2011/2012 Total Expenditure £'000	F-B 2011/2012 Variance from budget £'000	Type of financing
8306	Regen & NS - Kitchen Refurbishment	23	0	23	0	23	0	GRANT
8309	Chester Road Allotments	10	0	10	0	10	0	GRANT
8311	S Carew - Northern Management Unit Ph1 Construction	352	42	310	0	352	0	MIXED
8314	Tees Valley Bus Network Improvements Scheme	2,237	0	737	1,500	2,237	0	GRANT
8315	S Carew - Northern Magement Unit Ph2 Construction	80	0	80	0	80	0	GRANT
8328	Carriageway-Dalton Village Road Part 1	12	0	12	0	12	0	GRANT
8329	Carriageway-Dalton Village Road Part 2	17	0	17	0	17	0	GRANT
8330	Carriageway-Seaton Lane Part 1	24	0	24	0	24	0	GRANT
8331	Carriageway-Seaton Lane Part 2	36	0	36	0	36	0	GRANT
8332	Carriageway-Owton Manor Lane Part 1	29	0	29	0	29	0	GRANT
8333	Carriageway-Owton Manor Lane Part 2	24	0	24	0	24	0	GRANT
8334	Carriageway-Owton Lodge Roundabout	21	0	21	0	21	0	GRANT
8335	Carriageway-Station Lane Part 1	23	0	23	0	23	0	GRANT
8336	Carriageway-Station Lane Part 2	19	0	19	0	19	0	GRANT
8337	Carriageway-Oxford Road Part 1	28	0	28	0	28	0	GRANT
8338	Carriageway-Oxford Road Part 2	33	0	33	0	33	0	GRANT
8339	Carriageway-Dent Street	7	0	7	0	7	0	GRANT
8340	Carriageway-Cameron Road	10	0	10	0	10	0	GRANT
8341	Carriageway-Alma Street	7	0	7	0	7	0	GRANT
8342	Carriageway-Grove Close	3	0	3	0	3	0	GRANT
8343	Carriageway-Egerton Road	11	0	11	0	11	0	GRANT
8344	Carriageway-Everett Street	17	0	17	0	17	0	GRANT
8345	Carriageway-Hereford Street	5	0	5	0	5	0	GRANT
8346	Carriageway-Eden Street	2	0	2	0	2	0	GRANT
8347	Carriageway-Moreland Street	12	0	12	0	12	0	GRANT
8348	Carriageway-Pennith Street	4	0	4	0	4	0	GRANT
8349	Carriageway-Challoner Road	29	0	29	0	29	0	GRANT
8350	Carriageway-Beacon/Alliance/Trinity Street	11	0	11	0	11	0	GRANT
8351	Carriageway-Bukre Place	5	0	5	0	5	0	GRANT
8352	Carriageway-Sunningdale Grove	5	0	5	0	5	0	GRANT
8361	TVBNI - Yord Road - Burn Vally H1ab	235	2	233	0	235	0	GRANT
8363	TVBNI - York Road - Park Road H1d	239	0	239	0	239	0	GRANT
8364	TVBNI - York Road - Victoria Road H1e	5	0	5	0	5	0	GRANT
8365	TVBNI - Victoria Road H1f	5	0	5	0	5	0	GRANT
8366	TVBNI - Marina Gateway H7	41	1	40	0	41	0	GRANT
8367	TVBNI - Burn Valley H9	10	0	10	0	10	0	GRANT
8368	TVBNI - Oxford Road H10	140	0	140	0	140	0	GRANT
8369	TVBNI - Oxford Road H11	4	0	4	0	4	0	GRANT
8370	TVBNI - Oxford Road H12	15	5	10	0	15	0	GRANT
8371	TVBNI - Brenda Road H14	9	0	9	0	9	0	GRANT
8373	TVBNI - Throston Grange H19	6	0	6	0	6	0	GRANT
8375	TVBNI - Winterbottom Way H21	18	0	18	0	18	0	GRANT
8376	TVBNI - Clavering Parking H22	101	0	101	0	101	0	GRANT
8377	TVBNI - King Oswy Drive H30	5	2	3	0	5	0	GRANT
8378	TVBNI - Northgate H32	102	0	102	0	102	0	GRANT
8379	TVBNI - Wynard Road H33	3	1	2	0	3	0	GRANT
8380	TVBNI - Owton Manor Lane H34	273	20	253	0	273	0	GRANT
8381	TVBNI - Catcote Road H35b	20	2	18	0	20	0	GRANT
8382	TVBNI - Elizabeth Way H36	26	0	26	0	26	0	GRANT
8383	TVBNI - Catcote Road H37	52	1	51	0	52	0	GRANT
8384	TVBNI - Raby Road H44	2	1	1	0	2	0	GRANT
8385	TVBNI - Catcote Road H45	6	1	5	0	6	0	GRANT
8387	Empty Property Improvement Scheme	168	0	168	0	168	0	GRANT
		16,563	1,443	13,469	1,651	16,563	0	

Key

RCCO Revenue Contribution towards Capital
MIX Combination of Funding Types
UCPB Unsupported Corporate Prudential Borrowing
SCE R Supported Capital Expenditure (Revenue)

GRANT Grant Funded
CAP REC Capital Receipt
UDPB Unsupported Departmental Prudential Borrowing
SPB Supported Prudential Borrowing

Appendix E

[illegible]

Appendix E (continued)

2011/2012
COMMENTS[illegible]

Appendix E (continued)

[illegible]

SCRUTINY CO-ORDINATING COMMITTEE

23rd September, 2011



Report of: Corporate Management Team

Subject: QUARTER 1 – REVENUE FINANCIAL
MANAGEMENT REPORT 2011/2012

SUMMARY

1. PURPOSE OF REPORT

- 1.1 To provide details of progress against the Council's overall revenue budget for 2011/2012.

2. CONSIDERATION OF ISSUES

- 2.1 A separate report has not been prepared for your Committee as a comprehensive report was submitted to Cabinet on 30th August, 2011 (**Appendix 1**). This report sets out the key issues to bring to your attention.
- 2.2 In line with previous monitoring reports, the attached report provides an overall picture of progress against the approved 2011/2012 revenue budget.

3. RECOMMENDATIONS

- 3.1 Members consider the report.

Report of: Corporate Management Team

Subject: QUARTER 1 – REVENUE FINANCIAL
MANAGEMENT REPORT 2011/2012

1 PURPOSE OF REPORT

- 1.1 To inform Cabinet of progress against the Council's own 2011/2012 Revenue Budget, for the period to 30th June, 2011.

2 BACKGROUND

- 2.1 This report provides details covering the following areas:-

- Overview of Financial Position;
- Review of High Risk Budget Areas;
- Key Balance Sheet information.

- 2.2 This report will be submitted to Scrutiny Co-ordinating Committee on 23rd September 2011.

3 REVENUE FINANCIAL MANAGEMENT 2011/2012 - OVERVIEW

3.1 Overview of Financial Position

- 3.2 In 2011/12 the Council is managing a gross revenue budget of £210.8m. This includes services funded from specific grants and income from fees and charges for services, which in total funds £118.9m of the gross revenue budget. The remaining expenditure is funded from the Formula Grant, Council Tax and the planned use of the Budget Support fund. The financial management arrangements review all aspects of the gross budget. These arrangements also concentrate on the net revenue budget of £91.9m, as ultimately any variances in the gross budget needs to be managed within this limit.

- 3.3 This report looks at expenditure for the first three months of the financial year as summarised below:

Line No	2011/12	Description of Expenditure	Actual Position 30/06/11		
	Net Total Budget		Expected Expenditure/ (Income)	Actual Expenditure/ (Income)	Variance Adverse/ (Favourable)
	£'000		£'000	£'000	£'000
1	33,895	Adult & Community Services	8,555	8,362	(193)
2	24,645	Child Services	6,032	5,967	(65)
	58,540	Total Child & Adult	14,588	14,329	(259)
3	4,661	Chief Executives	(788)	(757)	31
4	20,160	Regeneration and Neighbourhood Services	9,868	10,171	303
5	8,525	Corporate	4,592	3,930	(662)
6	91,886		28,260	27,673	(587)

This position is supported by detailed Financial Management statements for each Department, which include comments on material variances as set out below:

- Appendix A - Adult and Community Services
- Appendix B - Children's Services
- Appendix C - Chief Executives
- Appendix D - Regeneration & Neighbourhoods

3.4 Forecast outturns for all areas are not prepared until the second financial management report is prepared and clearer income and expenditure trends are established. A number of issues are beginning to emerge covering the impact of interest rates, income shortfalls and the part year benefit of achieving some 2012/13 savings early. It is anticipated these issues will have a net positive benefit and there will be an under-spend at the end of the current financial year.

3.5 Further work is needed to quantify this position and details will be reported to Cabinet on 10th October 2011 as part of the 2012/13 Medium Term Financial Strategy (MTFS) report. This report will also update Members on the significant strategic financial risks facing the Council, which include future redundancy/early retirement costs and unavoidable Housing Market Renewal capital commitments. The MTFS report will identify a proposed strategy for using the forecast 2012/13 underspend to help mitigate these issues and the options for funding the majority of this shortfall.

3.6 Review of High Risk Budget Areas

3.7 High risk budget areas were identified as part of the budget setting report, submitted to Cabinet in February. These issues are explicitly managed and reported to ensure any problem areas are identified at an early stage, to enable appropriate corrective

action to be taken. The areas identified as high risk budgets are attached at **Appendix E**, which explains how these items were identified and indicates that there are currently variances on a number of budgets.

3.8 The main adverse variances relate to Car Parking, Building and Development Control income. This risk was identified as part of the 2010/11 outturn strategy and resources have been set aside to manage the short term position for 2011/12. As these trends are continuing this issue will need to be addressed as part of the 2012/13 MTFS.

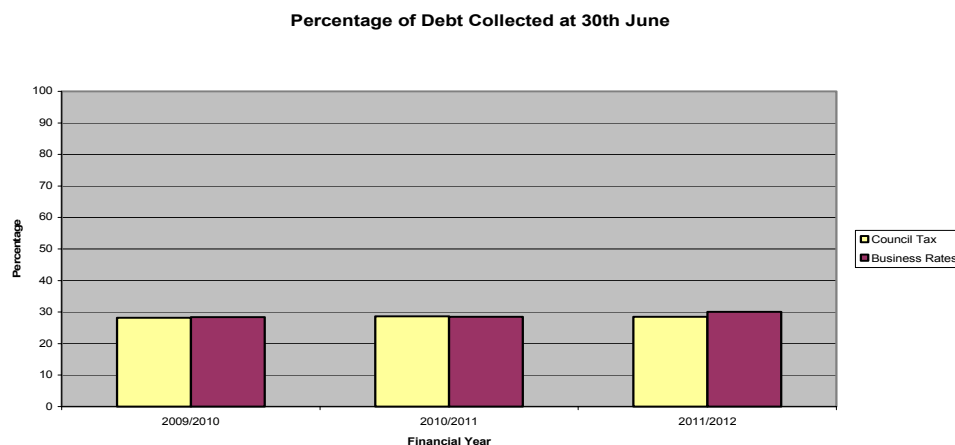
3.9 The shortfalls in Building & Development control are attributable to the impact of the economic downturn. This shortfall is reflected in the overall financial position detailed in paragraph 3.4.

3.10 Key Balance Sheet Information

3.11 A Balance Sheet provides details of an organisation's assets and liabilities at a fixed point in time, for example, the end of the financial year or other fixed accounting periods. Traditionally local authorities have only produced a Balance Sheet on an annual basis. It is however appropriate to monitor the key cash balance sheet items on a more regular basis and these are summarised below:-

- Debtors

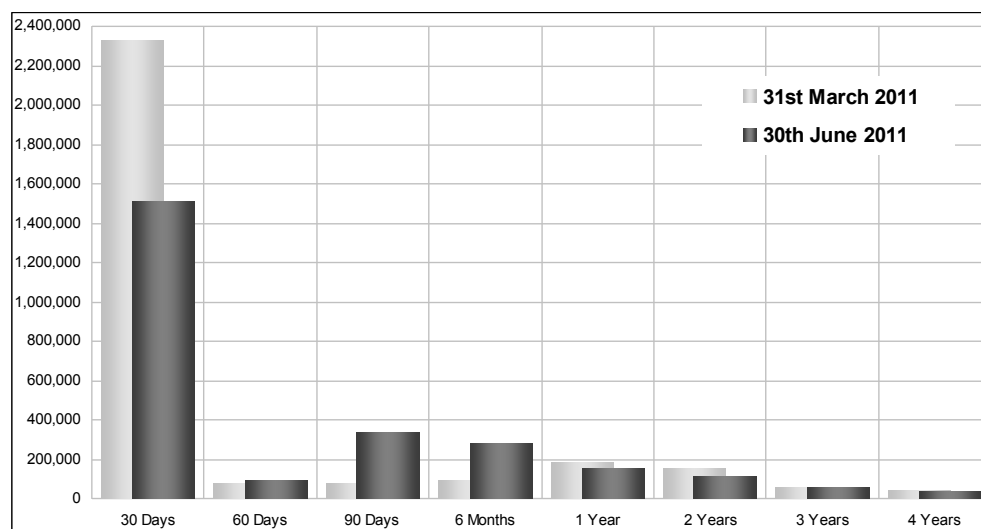
The Council's key debtors arise from the non payment of Council Tax, Business Rates and Sundry Debtors. These areas are therefore subject to detailed monitoring throughout the year. The position on Council Tax and Business rates are summarised below:-



The Council Tax collection rate is down slightly by 0.18% and the NNDR collection rate increased by 1.65% when compared

to the same period last financial year. In-year collection rates are affected by the timing of week/month ends.

The position in relation to Sundry Debtors is summarised below:



At the start of the current financial year the Council had outstanding sundry debts of £3.124m. During the period 1st April, 2011 to 30th June, 2011, the Council issued approximately 4,800 invoices with a value of £4.960m. As at the 30th June, 2010, the Council had collected £5.372m, leaving £2.712m outstanding, which consists of: -

- Current Debt - £1.943m

With regard to current outstanding debt, this totals £1.943m at 30th June, 2010, inclusive of approximately £1.511m of debt less than thirty days old.

- Previous Years Debt - £0.769m

These debts relate to the more difficult cases where court action or other recovery procedures are being implemented. At the 30th June, 2010, debts older than one year totalled £0.769m.

- Borrowing Requirement and Investments

The Council's borrowing requirement and investments are the most significant Balance Sheet items. Decisions in relation to the Council's borrowing requirements and investments are taken in accordance with the approved Treasury Management Strategy.

No new long term borrowing has been undertaken since 31st March 2011 owing to prevailing interest rates. The Treasury Management Strategy has continued to net down investments and borrowings as this is the most cost effective strategy and reducing investment counter party risk.

4 CONCLUSIONS

- 4.1 The report details progress against the Council's own 2011/2012 Revenue Budget for the period to 30th June, 2011.

5 RECOMMENDATION

- 5.1 Cabinet is asked to note the current position with regard to revenue monitoring;

REVENUE FINANCIAL MONITORING REPORT FOR FINANCIAL YEAR 2011/2012

Approved 2011/2012 Budget £'000	Description of Best Value Unit	Expected Budget £'000	Actual to 30/06/11 £'000	Variance to Date - Over/ (Under) spend £'000	Director's Explanation of Variance
26	Archaeology Services	43	43	(0)	
417	Carers & Assistive Technology	36	39	3	
4,433	Commissioning-Adults	1,105	1,119	14	
1,367	Commissioning-Mental Health	390	422	33	The adverse variance reflects additional residential placements for vulnerable adults
9,580	Commissioning-Older People	2,274	2,185	(89)	The favourable variance reflects a slight decrease in residential placements for older people
5,938	Commissioning-Working Age	1,648	1,544	(104)	The favourable variance reflects additional income received from individuals
154	Community Centres	40	27	(13)	
226	Complaints & Public Information	57	61	4	
732	Cultural Services	229	250	21	
655	Departmental Running Costs	216	222	5	
1,266	Direct Care & Support Team	315	262	(52)	
26	Drug & Alcohol	1	1	0	
457	Grants to Comm & Vol Orgs	197	197	0	
480	LD & Transition Social Work	110	109	(1)	
1,351	Libraries	402	404	2	
2,213	Locality & Safeguarding Team	495	498	3	
956	Mental Health Services	231	207	(24)	
1,298	OT & Disability Equipment	245	204	(41)	
	Renaissance in the Regions	86	86	(0)	
890	Sports, Leisure & Rec Facilities	107	134	27	
0	Tall Ships Event 2010	42	42	(0)	
273	Workforce Planning & Dev	76	78	2	
1,158	Working Age Adult Day Services	210	229	19	
33,895	TOTAL	8,555	8,362	(193)	

USE OF RESERVES

The above figures include the 2011/2012 approved budget along with the planned use of Departmental Reserves created in previous years.

The details below provide a breakdown of these reserves

Description of Best Value Unit	Approved 2010/2011 Budget £'000	Planned Usage 2010/11 £'000	Variance Over/ (Under) £'000	Director's Explanation of Variance
Commissioning Adults - Social Care Reform	50	50	0	
Libraries	2	2	0	
Locality & Safeguarding - Stroke Care	10	10	0	
Sport & Recreation - Sports Awards	2	2	0	
Sport & Recreation - Public Health Physical Activity	29	29	0	
	93	93	0	

REVENUE FINANCIAL MONITORING REPORT FOR FINANCIAL YEAR 2011/2012

Approved 2011/2012 Budget £'000	Description of Best Value Unit	Expected Budget £'000	Actual to 30/06/11 £'000	Variance to Date - Over/ (Under) spend £'000	Director's Explanation of Variance
2,133	Access to Education	481	470	(11)	The variance is owing to a secondment of a member of the School Attendance Team to a secondary school, maternity leave who will return on reduced hours resulting in a shared saving between DSG and the LA.
1,038	Central Support Services	0	1	1	
210	Children's Fund	440	443	3	
11,637	Children & Families	2,932	2,929	(3)	
467	Early Years	(154)	(168)	(13)	
104	Information Sharing & Assessment	25	42	17	
1,560	Other School Related Expenditure	277	269	(8)	
23	Play & Care of Children	44	46	2	
1,400	Raising Educational Achievement	754	682	(72)	The variance is owing to the use of standards fund income which has resulted in a one-off base budget saving.
4,034	Special Educational Needs	570	523	(47)	The variance is owing to staff vacancies.
1,064	Strategic Management	300	272	(28)	The variance is owing to the use of standards fund income which has resulted in a one-off base budget saving.
502	Youth Offending Team	275	276	1	
470	Integrated Youth Service	89	83	(6)	
0	Dedicated Schools Grant - Trfr to Ring-Fenced DSG Reserve	0	99	99	Within the variances described above are forecast net savings on DSG funded services totalling £99k. This mainly relates to various staffing savings, the use of standards fund income and reduced operating costs within the Pupil Referral Unit.
24,645	TOTAL	6,032	5,967	(65)	

USE OF RESERVES

The above figures include the 2011/2012 approved budget along with the planned use of Departmental Reserves created in previous years.
The details below provide a breakdown of these reserves

Description of Best Value Unit	Approved 2011/2012 Budget £'000	Planned Usage 2011/12 £'000	Variance to Date Over/ (Under) £'000	Director's Explanation of Variance
School Transformation Team (BSF)	472	352	(120)	Capitalisation of some of costs of site managing the new build at Dyke House - reserve to continue to fund spend in future years
Youth Offending	45	45	0	
Carlton Outdoor Centre	67	67	0	
Looked After Children	423	329	(94)	The favourable variance reflects the position of costs incurred for LAC funded by the reserve to date, however this reserve is managed to support risk over a number of years.
Local Safeguarding Children's Board	16	16	0	
Home to School Transport	220	220	0	
Newly Qualified Teachers	25	25	0	
Playing for Success	38	28	(10)	This project is being funded by reserves until Summer 2011 following the cessation of the grant funding in March 2011, there is expected to be an underspend on Supplies & Services.
Promotion of Breast Feeding	45	45	0	
	1,351	1,127	(224)	

REVENUE FINANCIAL MONITORING REPORT FOR FINANCIAL YEAR 2011/2012

Approved 2011/2012 Budget	Description of Best Value Unit	Expected Budget	Actual	Variance to Date - Over/ (Under) spend	Director's Explanation of Variance
£'000		£'000	£'000	£'000	
1,402	Accountancy	447	452	5	
(316)	Benefits	(104)	(111)	(7)	
(1,734)	Central Administration	0	0	0	
135	Community Partnerships	34	33	(1)	
538	Corporate ICT	130	132	2	
445	Corporate Strategy	117	117	0	
68	Council Tax & Housing Benefit Subsidy	(3,165)	(3,165)	0	
194	Democratic	45	48	3	
33	Finance Miscellaneous	0	(1)	(1)	
43	Fraud	46	35	(11)	
539	Hartlepool Connect	320	280	(40)	The current favourable variance is owing to ongoing vacant posts.
652	HR & Health and Safety	256	261	5	
51	HR Payroll System	0	0	0	
203	Internal Audit	65	61	(4)	
492	Legal Services	140	147	7	
93	Municipal & Parliamentary Elections	45	23	(22)	
(43)	Other Office Services	(11)	19	30	The adverse variance in owing to a continued reduction in Land Search income. One-off funding was set aside in the 10/11 Outturn strategy to fund the 11/12 shortfalls.
158	Performance & Consultation	37	38	1	
115	Performance Management Misc	80	75	(5)	
115	Public Relations	30	22	(8)	
86	Registration of Electors	8	8	0	
7	Registration Services	2	2	0	
1,013	Revenues	231	234	3	
(331)	Revenues & Benefits Central	61	65	4	
161	Scrutiny	39	32	(7)	
729	Shared Services Unit	380	389	9	
(938)	Shopping Centre Income	(234)	(127)	107	Shopping Centre income was less than budgeted for in quarter one, following the same pattern as in the past two years. One-off funding was set aside in the 10/11 Outturn strategy to fund the 11/12 shortfalls.
593	Support Services	161	126	(35)	The current favourable variance is owing to ongoing vacant posts.
121	Support to Members	30	31	1	
37	Training & Equality	22	17	(5)	
4,661	TOTAL	(788)	(757)	31	

USE OF RESERVES

The above figures include the 2011/2012 approved budget along with the planned use of Departmental Reserves created in previous years.
The details below provide a breakdown of these reserves

Description of Best Value Unit	Approved 2011/2012 Budget	Planned Usage 2011/12	Variance Over/ (Under)	Director's Explanation of Variance
£'000	£'000	£'000	£'000	
Accommodation	26	26	0	
Chief Executive's Department Ring Fenced Grants	196	196	0	
Corporate Strategy - Corporate Consultation	16	16	0	
Corporate Strategy - Divisional Restructure	67	67	0	
Corporate Strategy - Enhancing Council Profile	2	2	0	
Corporate Strategy - ICT System Development	84	84	0	
Corporate Strategy - ICT Contract Review	50	50	0	
Corporate Strategy - Joint Working	33	33	0	
Corporate Strategy - Performance Management	30	30	0	
Corporate Strategy - Working from Home	23	23	0	
Finance - Accountancy	60	60	0	
Finance - Audit Section	5	5	0	
Finance - IT Investment	62	62	0	
Finance - IT Developments R & B	35	35	0	
Finance - R & B	38	38	0	
Finance - Internal Bailiff Development	16	16	0	
Finance - Financial Inclusion Programme	50	50	0	
Finance - New Scanner	4	4	0	
Finance - FSM Software	5	5	0	
Finance - e-form Development	20	20	0	
Finance - Specific Grant Reduction	50	50	0	
Finance - Atlas Project	20	20	0	
Finance - Payment Card Industry	5	5	0	
Finance - Integration Import	5	5	0	
Finance - Zipporah Corporate Booking System	10	10	0	
Finance - Software Projects	10	10	0	
Finance - Council Tax Rebate Development	15	15	0	
Financial Inclusion	100	100	0	
Hartlepool Connect	81	81	0	
HR - People Framework Development	18	18	0	
HR - Resource Investment	3	3	0	
Legal, Registration and Members	24	24	0	
Registrars	30	30	0	
1,193	1,193	0		

REVENUE FINANCIAL MONITORING REPORT FOR FINANCIAL YEAR 2011/2012

Approved 2011/2012 Budget	Description of Service Area	Expected Budget	Actual	Variance to Date - Over/ (Under) spend	Directors Explanation of Variance
£'000		£'000	£'000	£'000	
(45)	Building Control	8	41	33	Fees are less than budget as a result of the continued economic downturn.
80	CADCAM	69	69	0	
(1,013)	Car Parking	(162)	(96)	66	Car parking income continues to be less than the base budget and corporate resources have been set aside to fund this pressure in the short term. The position has improved from last year as a result of various initiatives including the new fines enforcement van. One-off funding was set aside in the 10/11 Outturn strategy to fund the 11/12 shortfalls.
591	Community Safety	91	88	(3)	
659	Consumer Services	164	162	(2)	
232	Development Control	31	102	71	Fee income is less than budget as a result of the continued economic downturn.
1,071	Economic Development	968	970	2	
510	Engineering Consultancy	132	122	(10)	
12	Environmental Protection	0	6	6	
(83)	Environmental Standards	(21)	(18)	3	
(99)	School Catering	298	347	49	The variance is owing to the rising costs of ingredients and a reduction in income from paying pupils.
104	Facilities Management	1,102	1,022	(80)	The favourable variance relates to the Building Maintenance Trading Account and is subject to schemes progressing as planned to generate the assumed level of income.
(4)	Grounds Maintenance	(1)	14	15	
2,243	Highway Maintenance and Insurance	580	580	0	
(183)	Highways Trading	456	428	(28)	
623	Highways Traffic & Transp Management	155	167	12	
677	Housing Services	644	649	5	
145	ITU Passenger Transport	254	256	2	
364	ITU Road Safety	91	92	1	
0	ITU Strategic Management	60	78	18	
(207)	ITU Vehicle Fleet	1,259	1,259	0	
(5)	Logistics	79	92	13	
(1)	NDORS (National Driver Offender Rehabilitation) Scheme	(141)	(141)	0	
2,370	Neighbourhood Management	478	489	11	
1,165	Network Infrastructure	283	258	(25)	
2,355	Parks & Countryside	778	796	18	
89	Procurement	(74)	(41)	33	
62	Property Services	(172)	(146)	26	
	Reserve Movements - Regen & NS	0	0	0	
0	Safety Cameras	(69)	(69)	0	
(192)	Salary Turnover Target	(55)	0	55	
0	Section 38's	(141)	(141)	0	
830	Strategic Management & Admin	269	284	15	
120	Strategic Management (Regen & Planning)	30	30	0	
53	Sustainable Development	13	12	(1)	
2,318	Sustainable Transport	2,123	2,079	(44)	The variance relates to savings achieved in relation to the concessionary fares bus operators contract.
559	Urban & Planning Policy	126	125	(1)	
4,760	Waste & Environmental Services	109	152	43	The variance is owing to one-off exceptional costs arising from the refurbishment of the incinerator. One-off funding was set aside in the 10/11 Outturn strategy to fund the 11/12 shortfalls.
0	Working Neighbourhoods Fund	54	54	0	
20,160	TOTAL	9,868	10,171	303	

USE OF RESERVES

The above figures include the 2010/2011 approved budget along with the planned use of Departmental Reserves created in previous years.
The details below provide a breakdown of these reserves.

Description of Best Value Unit	Approved 2011/2012 Budget	Planned Usage 2011/12 Qtr1	Variance Over/ (Under)	Directors Explanation of Variance
	£'000	£'000	£'000	
Earmarked Grant Funding	127	127	0	
Housing	96	96	0	
Jobs and The Economy	180	180	0	
Local Plan Reserve	32	32	0	
Neighbourhood Management Strategic Change	526	526	0	
Resources Strategic Change	18	18	0	
Managed Revenue Underspend	103	103	0	

REVENUE FINANCIAL MONITORING REPORT FOR FINANCIAL YEAR 2011/2012

Approved 2011/2012 Budget	Description of Service Area	Expected Budget	Actual	Variance to Date - Over/ (Under) spend	Directors Explanation of Variance
£'000		£'000	£'000	£'000	
	Grant Funded Staffing	62	62	0	
	Regeneration Strategic Change	535	535	0	
	Seaside Grant	200	200	0	
	Transport and Engineering Strategic Change	112	112	0	
	Total	1,991	1,991	0	

2011/12 FINANCIAL RISK MANAGEMENTRisk Rating

A simplified version of the Risk Assessment criteria used in the Council's Risk Management Strategy has been used to rank budget risks. This assessment rates risk using the convention of green/amber/red, as defined below, although different levels of risk within each category have not been defined. The risk assessment helps inform the Council's budget monitoring process as it identifies areas that need to be monitored more closely than other budgets. These procedures help ensure that departments can manage budgets and services within the overall departmental resource allocation and the Council's overall financial management framework, which enable departments to establish reserves for significant risks and to carry forward under and over spends between financial years.

The value of expenditure/income on individual areas, together with the percentage of the authority's net budget, are shown in the table below to highlight the potential impact on the Council's overall financial position.

Green - these are unlikely events which would have a low financial impact.

Amber - these are possible events which would have a noticeable financial impact.

Red - these are almost certain to occur and would have a very significant impact. Provision would need to be made for such events in the budgets.

EXPENDITURE ITEMSCORPORATE RISKS

Financial Risk	Risk Rating	2011/12 Base Budget £'000	Budget as % of net budget	Variance to 30th June (Favourable)/ Adverse £'000
Pay costs - Single Status and costs of living pay award	Amber	50,470	55%	0
Higher costs of borrowing and/or lower investment returns	Green	6,829	7%	(337)
IT.	Green	2,758	3%	0
Planned Maintenance Budget	Amber	216	0%	0

CHILD & ADULT SERVICES

Financial Risk	Risk Rating	2011/12 Base Budget £'000	Budget as % of net budget	Variance to 30th June (Favourable)/ Adverse £'000
Individual School Budget (ISB)	Amber	69,541	N/A	0
Individual Pupils Budget allocated during the year to schools for high level SEN pupils	Green	1,832	2%	2
Home to School Transport Costs	Amber	1,415	2%	0
Building Schools for the Future	Amber	N/A	N/A	0
Carlton Outdoor Education Centre	Red	85	0%	15
Increased demand in places at independent schools for pupils with high level of SEN	Amber	650	1%	(6)
Increased Demand for Looked After Children Placements	Red	5,310	6%	(22)
Schools Buy-Back Income	Amber	(339)	0%	0
Demographic changes in Older People	Amber	16,584	18%	60
Demographic changes in Working Age Adults	Red	9,476	10%	0
Non-achievement of income targets - Community Services	Amber	(1,323)	-1%	(38)
Non-achievement of income targets - Social Care	Amber	(10,929)	-12%	(60)

REGENERATION & NEIGHBOURHOODS

Financial Risk	Risk Rating	2011/12 Base Budget £'000	Budget as % of net budget	Variance to 30th June (Favourable)/ Adverse £'000
Car Parking	Amber	1,806	2%	66
Fee Income - Planning & Building Control	Amber	718	1%	104
Rent Income - Economic Development Service	Green	205	0%	0

SCRUTINY CO-ORDINATING COMMITTEE

23 September 2011



Report of: Scrutiny Manager

Subject: SCRUTINY CO-ORDINATING COMMITTEE
CONSIDERATION OF 2012/13 BUDGET ITEMS –
SCOPING REPORT

1. PURPOSE OF REPORT

- 1.1 To make proposals to Members of the Scrutiny Co-ordinating Committee regarding their consideration of the 2012/13 budget items chosen as part of the Work Programming process on the 24 June 2011.

2. BACKGROUND INFORMATION

- 2.1 At the meeting of Scrutiny Co-ordinating Committee on 24 June 2011 Members determined their work programme for the 2011/12 Municipal Year. It was decided that each Scrutiny Forum would focus its attention on preparations for the 2012/13 budget during the current Municipal Year, given the extremely challenging financial situation facing the authority.
- 2.2 Each Scrutiny Forum was requested to consider the budget proposals identified in relation to the remit of that Forum, to formulate a view on those proposals and / or to suggest ways of achieving the required savings.
- 2.3 At the meeting on the 24 June 2011, it was agreed that the Scrutiny Co-ordinating Committee would consider the following budget proposals / projects:-
- Extended Customer and Support Services DSO
 - Penalty Charges – Income
 - Council Tax Class A Exemption Removal – Income
 - Bailiff Care Parking Enforcement – Income
 - Review of Service Provision and Potential Divisional Restructure in Corporate Strategy
- 2.4 In accordance with the timetable agreed at the Scrutiny Co-ordinating Committee on the 24 June 2011, consideration is to be given to the below proposal / project at today's meeting:-
- Council Tax Class A Exemption Removal – Income

3. OVERALL AIM OF SCRUTINY CONSIDERATION OF BUDGET ITEMS

- 3.1 To provide views and / or alternative suggestions for savings, regarding the 2012/13 budget proposals presented to the Scrutiny Co-ordinating Committee in relation to 'Council Tax Class A Exemption Removal – Income'.

4. PROPOSED TERMS OF REFERENCE FOR THE CONSIDERATION OF 2012/13 BUDGET PROPOSALS

- 4.1 The following Terms of Reference are proposed:-

- (a) To gain an understanding of the service areas in relation to:
 - i) The current budget (as detailed in the budget book);
 - ii) Staffing information;
 - iii) Budgetary and operational pressures / challenges / priorities and statutory responsibilities (where applicable);
 - iv) The level of savings required.
- (b) To explore the budget requirements in relation to:-
 - i) The required savings (including areas where provision of services could be ceased, reduced or changed to improve efficiency);
 - ii) The potential impact of proposals / options on future service provision; and
 - iii) How the provision of service could look in the future.
- (c) To formulate the Committee's comments on the budget proposals to feed in to the decision making process;
- (d) To provide details of, and consider, any alternative suggestions the Committee may develop to achieve the required savings in the areas identified.

5. POTENTIAL AREAS OF ENQUIRY / SOURCES OF INFORMATION

- 5.1 Members of the Committee can request a range of evidential and comparative information throughout the budget process. However, Members may wish to be mindful of the need to deal with budget proposals in an efficient and timely manner and the impact on the department responsible for the budget area, when considering such requests.
- 5.2 The 2012/13 budget will be discussed at a number of public meetings including Scrutiny Forums, Scrutiny Co-ordinating Committee, Cabinet and Council. Elected Members, representatives of groups who provide and use services, residents and members of the public are welcome to attend these meetings, where consideration will be given to their views in relation to the budget proposals.

5.3 Evidence to be provided:

- (i) Details of the current budget (as detailed in the budget book);
- (ii) staffing information;
- (iii) Details of budgetary and operational pressures / challenges / priorities and statutory responsibilities (where applicable);
- (iv) The level of savings required; and
- (v) Details of potential options identified for the delivery of required budget savings.

6. COMMUNITY ENGAGEMENT / DIVERSITY AND EQUALITY

- 6.1 Community engagement plays a crucial role in the Scrutiny process and diversity issues have been considered in the background research for this enquiry under the Equality Standards for Local Government. Paragraph 5.2 identifies the budget process route. Further details regarding the public meetings to be held to discuss the 2012/13 budget can be found on the Council's website.

7. PROPOSED TIMETABLE OF THE BUDGET PROCESS

- 7.1 The tight timescale for consideration of this proposal / project, to enable the submission of a view / report to the Performance Portfolio Holder in November 2011, has resulted in the identification of a proposed timetable (as detailed below):-

23 September 2011

- 1) Setting the scene presentation and evidence gathering in relation to the 'Council Tax Class A Exemption Removal – Income' budget proposals / project, including:-
 - (i) A detailed overview of services currently provided in relation to the Council Tax Class A Exemption;
 - (ii) Details of the amount of required savings / income required in relation to the removal of the Council Tax Class A Exemption;
 - (iii) Details of how the require efficiencies / income generation may be delivered; and
 - (iv) The potential effect of efficiencies / income generation on future service provision / what the service will look like in the future.

14 October 2011

- 1) Consideration of any further evidence requested at the 2 September 2011 meeting of the Scrutiny Co-ordinating Committee.
- 2) Formulation and consideration by the Committee of suggestions to achieve the required savings to be fed back to the Performance Portfolio Holder at part of the 2012/13 budget decision process.

November 2011 – Consideration of the Committee's proposals / suggestions in relation to the removal of the Council Tax Class A Exemption, as a means of income generation, by the Performance Portfolio Holder.

8. RECOMMENDATION

8.1 Members are recommended to:-

- i) Agree the Scrutiny Co-ordinating Committee's remit of consideration of the 2012/13 budget proposal / project as outlined in paragraph 4.1; and
- ii) Formulate views on proposals for / suggestions in relation to the generation of the required savings / income, to be fed back to the Performance Portfolio Holder in November 2011.

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BACKGROUND PAPERS

The following background paper(s) was/were used in the preparation of this report:-

- (i) Presentation by the Assistant Chief Executive entitled 'Budget Position 2012/13' - delivered to Scrutiny Co-ordinating Committee of 24 June 2011.
- (ii) Report of the Assistant Chief Executive entitled 'Selection and Timetabling of Project / Service Areas to feed into the 2012/13 Budget Process' – delivered to Scrutiny Co-ordinating Committee of 24 June 2011
- (iii) Minutes of Scrutiny Co-ordinating Committee 24 June 2011.

SCRUTINY CO-ORDINATING COMMITTEE

23 September 2011



Report of: Scrutiny Manager

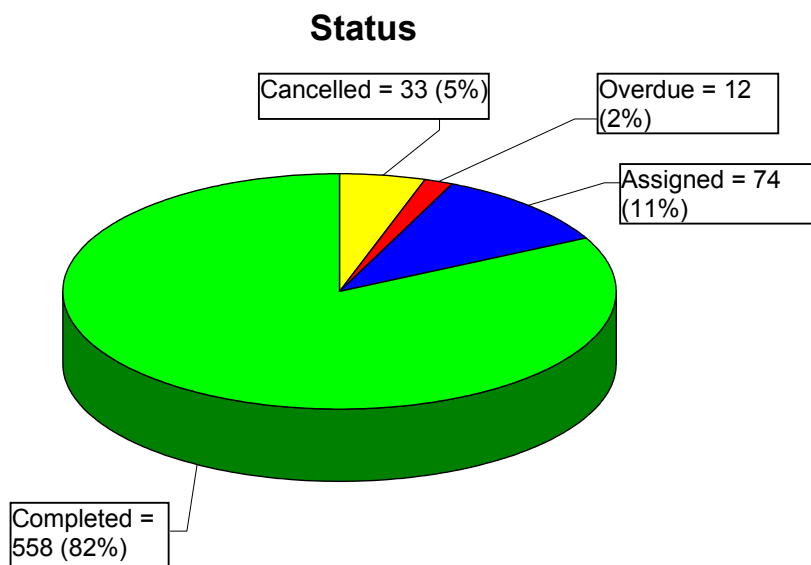
Subject: SIX MONTHLY MONITORING OF AGREED
SCRUTINY CO-ORDINATING COMMITTEE'S
RECOMMENDATIONS

1. PURPOSE OF REPORT

- 1.1 To provide Members with the six monthly progress made on the delivery of the agreed scrutiny recommendations of this Committee.

2. BACKGROUND INFORMATION

- 2.1 In November 2007 the Scrutiny Co-ordinating Committee approved the introduction of the Scrutiny Monitoring Database, an electronic database, to monitor the delivery of agreed scrutiny recommendations since the 2005/06 Municipal Year.
- 2.2 In March 2010 Scrutiny Chairs noted and agreed for the movement of the Scrutiny Monitoring Database into the Covalent, which is the Council's Performance Management System. Members are asked to note that during May 2011 all call-in's and referrals since the 2005/06 Municipal Year were added to Covalent, therefore, although actions may have been completed as far back as 2005/06 they will appear in Appendix A.
- 2.3 In accordance with the agreed procedure, this report provides for Members details of progress made against each of the investigations undertaken by the Committee. **Chart1** overleaf is the overall progress made by all scrutiny forums since 2005, **Appendix A** provides a detailed explanation of progress made against each scrutiny recommendation agreed by this Committee since the last update to this Committee on 15 April 2011 and **Appendix B** gives a breakdown of progress made by the five standing Forums.

Chart1: Progress made by all Scrutiny Investigations Undertaken since 2005

3. RECOMMENDATIONS

3.1 That Members:-

- (a) Note progress against the Scrutiny Co-ordinating Committee's agreed recommendations, since the 2005/06 Municipal Year, and explore further where appropriate; and
- (b) Retain **Appendix A** for future reference.

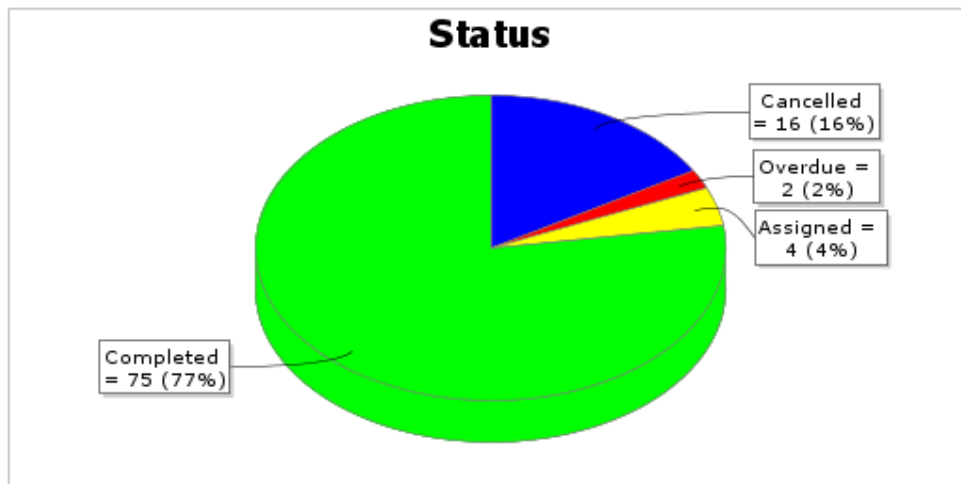
Contact Officer:- Joan Stevens – Scrutiny Manager
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 Hartlepool Borough Council
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BACKGROUND PAPERS

No background papers were used in the preparation of this report.

Scrutiny Co-ordinating Committee - All

Generated on: 12 September 2011



Year 2008/09

Investigation Kerbside Recycling Scheme Referral

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
SCR-SCC/7a/vi That as part of work to further improve waste disposal and recycling services in Hartlepool, the implementation of the following activities be	SCR-SCC/7a/vi Set of meetings to be scheduled exploring the most appropriate collection method to enable residents to recycle and participate in the Kerbside Collection Service. Information will be incorporated in the welcome packs.	Craig Thelwell	01-May-2009	01-May-2011	07-Mar-2011 The welcome packs are still issued to teh private sector housing selective licencing scheme members as well as any new properties receiving the Authority's refuse and recycling leaflets.	<div> <div style="width: 43%;">43%</div> <div>Overdue</div> </div>

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
explored:- (vi) Close working with the Authority's Private Sector Housing Team.					<p>Conversations have also been had with Hartlepool Housing re the waste collections in multiple occupancies.</p> <p>25-Feb-2010 The welcome pack has been designed and issued out to private sector housing's selective licencing scheme members. The welcome pack includes information on landlord responsibilities with respect to waste management. Collection methods for bedsits will be identified during the pilot scheme.</p>	
SCR-SCC/7b/i-vi That as part of the process for the reconfiguration of in-house services, a feasibility study be undertaken incorporating the following areas of provision: (i) The reconfiguration of contracts in line with the service standard.	SCR-SCC/7b/i-vi Reconfiguration of current services will be carried out as detailed in the recommendation, taking account of business transformation frameworks which are currently being developed.	Fiona Srogi	01-Dec-2010	01-Dec-2011	<p>07-Mar-2011 The route optimisation has modelled two options for routing this includes a four day week and a five day week option. Research is also being undertaken into separate green waste collections, different kerbside collection methods such as dual-stream collections. We are also investigating the options and efficiencies from the inhouse disposal of green waste. Charges to bulky waste will be introduced on the 1st February in preparation for this we have</p>	<div> <div>75%</div> Assigned </div>

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
					<p>reviewed the working methods and reduced the number of vehicles from 3 to 2. The waste transfer station working practices have been reviewed to ensure that all users of the site must segregate where possible.</p> <p>16-Aug-2010 The Bring Centre contract is being reviewed before documents go out for tender. Tender documents are being prepared with amendments added to incorporate changes to the Bring Centre Service within the Tees Valley.</p> <p>25-Feb-2010 Reduction of the Bring centre provision programme has commenced, five of the sites identified for removal being removed. Further sites will be removed in the coming weeks.</p>	
SCR-SCC/7f That ways of increasing the levels of recycling with small businesses across the town be explored further.	SCR-SCC/7f Options to explore how best to increase business recycling without adding additional financial pressures to the waste revenue budgets.	Craig Thelwell	01-Sep-2009	01-Sep-2011	07-Mar-2011 investigations into the feasibility of a trade waste recycling centre have been undertaken, however there is concerns that there is a number of strong competitors within the town, also we are looking at how feasible	<div> <div>50%</div> <div>Overdue</div> </div>

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
					<p>a collection service would be.</p> <p>25-Feb-2010 Discussions have been held to look at the options to increase business recycling with small businesses without additional financial pressures to waste revenue budgets. Concerns have been raised that an recycling collection would have to be cheaper than standard trade waste collection to make it an attractive service to businesses, and this will have an adverse affect on waste revenue budgets. We have also had preliminary discussion with a Recycling Company regarding this subject</p>	

Year 2008/09**Investigation** Use of Agency Workers Within the Council

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
SCR-SCC/8g That twelve months after the implementation of the new HR/payroll system and the introduction of centralised control measures for the	SCR-SCC/8g Provide monitoring report.	Joanne Machers	01-Sep-2010	30-Sep-2011	<p>19-Apr-2011 Revised completion date 30.9.11</p> <p>04-Apr-2011 All payroll aspects of ResourceLink are operational. Some HR modules and self-service functions are</p>	<div>80%</div> Assigned

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
recruitment of agency workers / specialists across the Authority.					<p>prioritised as part of the efficiencies programme. A review of the requirements arising from the Agency Worker Regulations has delayed the implementation of record keeping and monitoring agency worker use within ResourceLink with a revised deadline of 30.9.11 for completion.</p> <p>12-Apr-2010 HR / PAYroll Steering Group meets regularly to monitor progress</p> <p>25-Feb-2010 Hr/Payroll system implementation on schedule.</p>	

Year 2009/10**Investigation** Child Poverty and Financial Inclusion in Hartlepool

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
SCR-SCC/9d That the capacity of Council to become involved in schemes for provision of things e.g. household items, new/second hand, at a reasonable cost to residents be explored to prevent vulnerable families being drawn into	SCR-SCC/9d Develop working arrangements with the voluntary sector to reuse furniture and other items from the Council's Household Waste Recycling centre and the Bulky Waste Collection service.	Fiona Srogi	31-Dec-2010	31-Dec-2011	07-Mar-2011 The British Heart Foundation are keen to work with HBC with the furniture reuse, a SLA is agreed in principle with the documents to be drafted. Further to this the Hartlepool Hospice has also expressed an interest in working with the authority on Furniture reuse	<div> <div>75%</div> Assigned </div>

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
high cost finance deals.					16-Aug-2010 There is a facility provided at the Household Waste Recycling Centre, Burn Road to segregate furniture and other items for reuse, This facility is available for local voluntary sector to take items for reuse.	

Year 2010/11
Investigation Call-In: Community Pool 2011/12

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
SCR-SCC/22c That the decision taken in relation to the award of a Community Pool grant to the Hartlepool Credit Union Forum (Ltd) contravened the principles of decision making (as outlined in Section 2.9 and 2.13 above).	SCR-SCC/22c/ii That following this informal meeting the application by the Hartlepool Credit Union come back to the Grants Committee for consideration at a future meeting to be arranged.	John Mennear	31-Dec-2011	31-Dec-2011	31-Aug-2011 Following the informal meeting with the HCU on the 5th NMay the Grants Committee was scheduled for the 6th june. The grants committee decision was as follows;-i) That the decision to provide funding to the Hartlepool Credit Union Board of £16,793 be reaffirmed subject to the appointment of the Council representatives nominated to the Board at Annual Council. (ii) That the allocation of grant aid be released in monthly instalments to	<div> <div>75%</div> Assigned </div>

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
					safeguard the Council's investment and minimise risk. Following legal advice the monthly payments to the HCU have been made towards their core costs. Following Annual Council four councillors were nominated for appointment to the Board of the HCU and these are currently in the process of submission and consideration by the HCU and then the FSA.	

Year 2005/06**Investigation** Additional Powers for Community Wardens

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
SCR-SCC/14a That the findings of the consultation exercise (Appendix A refers) be used to assist in the determination of additional powers for Community Wardens under the Accreditation Scheme	SCR-SCC/14a	After careful consideration the Mayor, at a subsequent meeting of Regeneration and Liveability Portfolio meeting held on 20th January 2006 approved the granting of additional powers to the Community Wardens as outlined in Section 3 of this report, as a result of this Committee's Final Report into the Additional Powers for Community Wardens.	31-Jan-2006	31-Jan-2006	03-May-2011 Approved by Portfolio Holder for Regeneration & Liveability on 20/01/06.	<div><div>100%</div></div> Completed
SCR-SCC/14b That the future funding	SCR-SCC/14b	That the future funding arrangements of	31-Mar-2020	31-Mar-2020	03-May-2011 Consideration of item	<div><div>0%</div></div> Cancelled

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
arrangements of Community Wardens be considered as an area worthy of further scrutiny review during the compilation of the Authority's Overview and Scrutiny Work Programme for the 2006/07 Municipal Year.	Community Wardens be considered as an area worthy of further scrutiny review during the compilation of the Authority's Overview and Scrutiny Work Programme for the 2006/07 Municipal Year.				was rejected during informal work programme meetings.	

Year 2005/06**Investigation** Call-In: Briarfields Allotments Site

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
SCR-SCC/15a It is recommended that the Cabinet reconsider the decision, setting out the reasons for doing so in response to the issues raised by the Scrutiny Co-ordinating Committee as outlined in paragraph 2.2 of this report.	SCR-SCC/15a That Cabinet approves the reinstatement of the Briarfields allotment site following Council's approval to the Capital funds for the scheme as part of the 2006/07 Budget and Policy Framework.		28-Feb-2006	28-Feb-2006	03-May-2011 Decision changed by Cabinet at their meeting of 27/02/2006.	<div><div>100%</div></div> Completed

Year 2005/06**Investigation** Enquiry into the use of the Authority's Overview and Scrutiny Procedure Rule 18

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
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Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
SCR-SCC/12a That based on the findings of the Scrutiny Co-ordinating Committee's Enquiry into the use of Overview and Scrutiny Procedure Rule 18 on 6 June 2005, the rule be amended to ensure there is a requirement to consult with Non-Executive Members	SCR-SCC/12a The Working Group supported the proposal put forward by the Scrutiny Co-ordinating Committee, with the amendments shown in bold, and agreed that it be forwarded to the Constitution Committee for appropriate consideration.		31-Oct-2005	31-Oct-2005	03-May-2011 Constitution Committee agreed with the proposed changes at their meeting of 10/10/05, which was formally ratified at Council on 27/10/05	<div><div>100%</div></div> Completed

Year 2005/06**Investigation** UPVC Windows in Conservation Areas

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
SCR-SCC/13a That Members consider the request to delete the referral from the Scrutiny Work Programme.	SCR-SCC/13a That the request to delete the referral from the Scrutiny Work Programme be approved, for the reasons stated in the report.		30-Apr-2006	30-Apr-2006	03-May-2011 Agreed by Council at their meeting of 13 April 2006.	<div><div>100%</div></div> Completed

Year 2006/07**Investigation** Call-In: Salary Reductions for Industrial Action

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
SCR-SCC/23a It is recommended that Cabinet consider the Scrutiny Co-	SCR-SCC/23a The establishment of a policy for future deductions from pay in response to strike action be referred to		31-Dec-2006	31-Dec-2006	15-Jun-2011 Agreed by Cabinet at their meeting of 6/11/2006	<div><div>100%</div></div> Completed

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
ordinating Committee's recommendation for a way forward as outlined in paragraph 4.3 of the report.	a Cabinet Working Group to include also Scrutiny Co-ordinating Committee Members and Trade Union Representatives.					

Year 2006/07**Investigation** Formal Response to the Committee on Radioactive Waste Management (CORWM)

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
SCR-SCC/11a That in response to the Scrutiny Referral, Council endorses the recommendation of the Scrutiny Co-ordinating Committee to hold a Members Seminar on this issue.	SCR-SCC/11a That in response to the Scrutiny Referral, the recommendation of the Scrutiny Co-ordinating Committee to hold a Members' Seminar on this issue, in accordance with the organisational arrangements outlined in the report, be endorsed.		23-Oct-2006	23-Oct-2006	26-Apr-2011 Action assigned to Stuart Green, completed back in 2006, but missed from inclusion in scrutiny database.	<div><div>100%</div></div> Completed

Year 2007/08**Investigation** Interim Report: Hartlepool Borough Council's CCTV Provision



Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
SCR-SCC/16a That the Regeneration and Planning Services Scrutiny Forum investigates in greater detail the issue of Hartlepool Borough Council's CCTV Provision	SCR-SCC/16a That the Regeneration and Planning Services Scrutiny Forum investigates in greater detail the issue of Hartlepool Borough Council's CCTV Provision to be concluded and reported back to Cabinet by the end of September 2008, to		30-Sep-2008	30-Sep-2008	11-May-2011 Regeneration & Planning Services Scrutiny Forum carried out investigation and reported their findings to Cabinet at their meeting of 29 September 2008.	<div><div>100%</div></div> Completed

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
	enable any budgetary requirements to be considered as part of the budget setting process for 2009/10.					
SCR-SCC/16b That the Terms of Reference of the Regeneration and Planning Services Scrutiny Forum's investigation into CCTV provision in Hartlepool cover the following key areas / issues	SCR-SCC/16b That the Terms of Reference of the Regeneration and Planning Services Scrutiny Forum's investigation into CCTV provision in Hartlepool cover the following key areas/issues:- (i) Considers the establishment of a fund for the repair, replacement, renewal and appropriate running costs of the CCTV system. Whilst the control of CCTV provision in Hartlepool should remain with the Council, the Forum should investigate with partner organisations (e.g. Cleveland Police, Cleveland Fire Brigade) for a financial contribution into this fund; (ii) Investigates the utilisation of Planning gain to ensure that where appropriate CCTV camera provision is built in, or where this is not viable then funding should be sought to add to the repair, replacement, renewal and running costs fund;		30-Sep-2008	30-Sep-2008	11-May-2011 Regeneration & Planning Services Scrutiny Forum carried out investigation and reported their findings to Cabinet at their meeting of 29 September 2008.	<div><div>100%</div></div> Completed

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
	<p>(iii) Reviews the current camera provision throughout Hartlepool to recommend if cameras should be decommissioned, relocated or new cameras commissioned;</p> <p>(iv) Engages with all partners to ensure that CCTV cameras continue to contribute to combating crime and the fear of crime;</p> <p>(v) Seek ways of partnership working with utilities and other authorised contractors who dig up the roads in Hartlepool, to ensure that fibre optic cables can be laid at the same time, therefore, improving the network;</p> <p>(vi) Investigate if the current transmission service provider, British Telecommunications, are providing a quality service or if other providers in the market place might exceed those standards;</p> <p>(vii) Assess the current siting of the Community Monitoring Centre and engage with Housing Hartlepool to discuss future plans for the building, as well as the Service Level</p>					

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
	Agreement between the Council and Housing Hartlepool for the operation of the CCTV system that is due to expire in March 2009; and (viii) On conclusion of the scrutiny investigation into CCTV by the Regeneration and Planning Scrutiny Forum, publicity should be generated through a variety of mediums, including the Council's 'Hartbeat' magazine to highlight the role of CCTV cameras in Hartlepool i.e. What the cameras are there for, what the cameras do, who runs them etc.					

Year 2008/09**Investigation 2009/10 Capital Programme and Prudential Borrowing Limits - Household Waste Recycling Centre and Winter Grit Storage Facilities**

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
SCR-SCC/17a That the option of funding the development of the Household Waste Recycling Centre and construction of the new Salt Store be funded through Prudential Borrowing	SCR-SCC/17a That the option of funding the development of the Household Waste Recycling Centre and construction of the new Salt Store be funded through Prudential Borrowing		30-Jun-2009	30-Jun-2009	11-May-2011 Agreed at the joint meeting of the Neighbourhoods & Communities and Finance & Efficiency Portfolio Holders held on 26 May 2009.	 100% Completed
SCR-SCC/17b That where possible the Neighbourhood Services Department	SCR-SCC/17b That where possible the Neighbourhood Services Department annually make a revenue contribution		30-Jun-2009	30-Jun-2009	11-May-2011 Agreed at the joint meeting of the Neighbourhoods & Communities and	 100% Completed

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
annually makes a revenue contribution towards the Prudential Borrowing required for the development of the Household Waste Recycling Centre and construction of the new Salt Store	towards the Prudential Borrowing required for the development of the Household Waste Recycling Centre and construction of the new Salt Store				Finance & Efficiency Portfolio Holders held on 26 May 2009.	
SCR-SCC/17c That the materials used in the construction of the new Salt Store minimise the corrosive nature of the salt and maximise the life span of the building	SCR-SCC/17c That the materials used in the construction of the new Salt Store minimise the corrosive nature of the salt and maximise the life span of the building		30-Jun-2009	30-Jun-2009	11-May-2011 Agreed at the joint meeting of the Neighbourhoods & Communities and Finance & Efficiency Portfolio Holders held on 26 May 2009.	<div><div>100%</div></div> Completed
SCR-SCC/17d That following the joint meeting of the Portfolio Holder's for Neighbourhoods and Communities & Finance and Efficiency on 26 May 2009	SCR-SCC/17d That discussions take place immediately with the Chair of the Council for the holding an Extraordinary Council meeting on 11th June 2009.		30-Jun-2009	30-Jun-2009	11-May-2011 Extraordinary meeting of Council held on 11 June 2009.	<div><div>100%</div></div> Completed


Year 2009/10**Investigation** Child Poverty and Financial Inclusion in Hartlepool

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
SCR-SCC/9e That updates be presented to Scrutiny on progress in tackling child	SCR-SCC/9e Update reports on progress to be prepared for Scrutiny on a 6 monthly basis.	Danielle Swainston	30-Nov-2010	30-Nov-2010	06-Jul-2011 Face to face financial advice investigation to be presented with action plan to Cabinet on 7th	<div><div>100%</div></div> Completed


Recommendation	Action		Assigned To	Original Due Date	Due Date	Note	Progress
poverty at regular intervals.						July.	
						31-Mar-2011 Scrutiny updates are provided as needed. Report being presented to scrutiny re: face to face financial advice investigation on 25th March	
						02-Mar-2011 Scrutiny updates are provided as needed. Report being presented to scrutiny re: face to face financial advice investigation on 11th March	
						17-Jan-2011 Scrutiny updates being provided as requested.	
						12-Oct-2010 Scrutiny updates being provided. Face to face financial advice investigation in progress.	
						12-Jul-2010 Recommendations from Scrutiny approved by Cabinet.	
SCR-SCC/9g That the recommendations of the ANEC Child Poverty Task and Finish Group be supported and taken forward wherever possible.	SCR-SCC/9g	Progress against the actions as outlined in appendix B of the report will be updated on a 6 monthly basis as part of the reporting.	Danielle Swainston	30-Nov-2010	30-Nov-2010	06-Jul-2011 Reporting taking place as needed.	<div>100%</div> Completed
						02-Mar-2011 Face to face financial advice investigation coming to a close. Report to be presented to Scrutiny on 11th March. Child Poverty Strategy being revised alongside the development of a Child Poverty Needs	

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
					Assessment. 17-Jan-2011 Face to face investigation continues. Child Poverty strategy being reviewed. 12-Oct-2010 Face to face financial advice investigation in progress 12-Jul-2010 Closing the Loop Report to go to Scrutiny Coordinating Committee 23rd July 2010.	



Year 2009/10**Investigation** Strategy for Funding One Off Business Transformation Costs

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
SCR-SCC/18a That Council be recommended to approve the proposed Strategy for the funding of Business Transformation one-off costs	SCR-SCC/18a That the proposed Strategy for the funding of Business Transformation one-off costs be approved.		30-Sep-2009	30-Sep-2009	12-May-2011 Recommendation agreed by Council at their meeting of 17/09/09.	 100% Completed

Year 2010/11**Investigation** Call-In: Community Pool 2011/12

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
SCR-SCC/22a That the decisions taken	SCR-SCC/22a That the decisions previously taken by the		30-Apr-2011	30-Apr-2011		 100% Completed

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
by the Grants Committee in relation to the following groups had not contravened the principles of decision making (as outlined in Article 13 of the Constitution).		Grants Committee in relation to the following groups be enacted with immediate effect: a. Hartlepool Citizens Advice Bureau b. Hartlepool Voluntary Development Agency c. Owton Manor West Neighbourhood Watch and Residents Association				
SCR-SCC/22b/i That whilst the Scrutiny Co-ordinating Committee was satisfied that the current process / procedure had been implemented correctly in approving the grants outlined in 3.1 above.	SCR-SCC/22b/i	That the following be taken into consideration as part of the review of the grant criteria currently being undertaken: (i) Submissions for grant monies to contain comprehensive detail of the services each organisation will provide to the people of Hartlepool and that this service be provided for the length of the grant awarded	30-Apr-2011	30-Apr-2011	17-May-2011 Agreed by Grants Committee at their meeting of 20 April 2011.	<div><div>100%</div></div> Completed
SCR-SCC/22b/ii That whilst the Scrutiny Co-ordinating Committee was satisfied that the current process / procedure had been implemented correctly in approving the grants outlined in 3.1 above.	SCR-SCC/22b/ii	That the following be taken into consideration as part of the review of the grant criteria currently being undertaken:- (ii) That following the award of grants the performance of groups be closely monitored to ensure that the provision of services meets the level and standard agreed as part of the grant approval	31-Mar-2020	31-Mar-2020	17-May-2011 Agreed by Grants Committee at their meeting of 20 April 2011.	<div><div>100%</div></div> Completed

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
SCR-SCC/22b/iii That whilst the Scrutiny Co-ordinating Committee was satisfied that the current process / procedure had been implemented correctly in approving the grants outlined in 3.1 above.	SCR-SCC/22b/iii That the following be taken into consideration as part of the review of the grant criteria currently being undertaken:- (iii) That the Scrutiny Co-ordinating Committee be involved and consulted on the process for the review of the criteria and process for the award of Community Pool Grants.		30-Apr-2011	30-Apr-2011	17-May-2011 Agreed by Grants Committee at their meeting of 20 April 2011.	 100% Completed
SCR-SCC/22c That the decision taken in relation to the award of a Community Pool grant to the Hartlepool Credit Union Forum (Ltd) contravened the principles of decision making (as outlined in Section 2.9 and 2.13 above).	SCR-SCC/22c/i That officers facilitate an informal meeting between the Grants Committee and representatives of Hartlepool Credit Union in order to find appropriate solutions to the issues raised by Scrutiny Co-ordinating Committee	John Mennear	31-Dec-2011	31-Dec-2011	31-Aug-2011 An informal meeting between Hartlepool Credit Union representatives and members of the Grants Committee was held on the 5th May 2011. The HCU recognised and accepted the position outlined at the Finance portfolio/Council meeting in Sept 2010 when no further grant applications were to be considered. The HCU were of the view that they had upheld this position but that it had not applied, in their view, to the Grants Committee annual support towards core costs. furthermore the acceptance of the Council's nominated representatives onto the Board of the HCU were accepted in	 100% Completed

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
					principle but the HCU stated that they reserved the right to accept or reject individual members prior to the same being submitted for FSA endorsement. The HCU described the ongoing difficulty they were having in seeking members who have been nominated to complete all the relevant forms for submission. It was acknowledged that these forms were onerous in their detail. Cllrs undertook to encourage the nominated members to complete any outstanding forms. Grants Committee members undertook to reconsider the position at their next meeting.	




Year 2010/11**Investigation** Call-In: Counselling Services

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
SCR-SCC/21a Current arrangements for the provision of counselling services should continue in	SCR-SCC/21a Current arrangements for the provision of counselling services should continue in the short term to allow time for an 'informal' quotations procedure to be		31-Mar-2020	31-Mar-2020		<input type="text" value="0%"/> Cancelled

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
the short term to allow time for an 'informal' quotations procedure to be undertaken	undertaken					
SCR-SCC/21b As part of the 'informal' procedure, 3 quotations be sought from local companies to facilitate the award of a 12 month contract for the provision of counselling services on a 60:40 (quality: price) basis	SCR-SCC/21b As part of the 'informal' procedure, 3 quotations be sought from local companies to facilitate the award of a 12 month contract for the provision of counselling services on a 60:40 (quality: price) basis		31-Mar-2020	31-Mar-2020		<div><div>0%</div></div> Cancelled
SCR-SCC/21c During the 12 month duration of the contract, a full evaluation of the counselling service provided be undertaken, including consideration of demand, effectiveness / quality and the impact of external factors (i.e. GP commissioning)	SCR-SCC/21c During the 12 month duration of the contract, a full evaluation of the counselling service provided be undertaken, including consideration of demand, effectiveness / quality and the impact of external factors (i.e. GP commissioning)		31-Mar-2020	31-Mar-2020		<div><div>0%</div></div> Cancelled
SCR-SCC/21d At the end of the 12 month contract, the results of the evaluation are used to inform a decision as to whether a 'formal' quotations procedure should be undertaken to	SCR-SCC/21d At the end of the 12 month contract, the results of the evaluation are used to inform a decision as to whether a 'formal' quotations procedure should be undertaken to		31-Mar-2020	31-Mar-2020		<div><div>0%</div></div> Cancelled

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
quotations procedure should be undertaken to award a full / longer term contract.	award a full / longer term contract.					

Year 2010/11**Investigation** Call-In: Migration of Telephony Provision to Hartlepool Borough Council

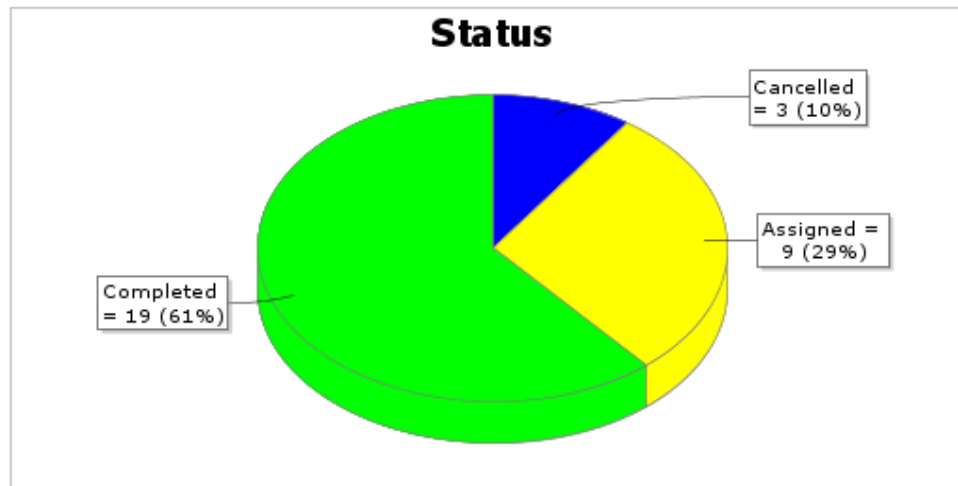
Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
SCR-SCC/20a The formal procurement process (as laid down in the Constitution) should be followed at all times to prevent an issue of this nature reoccurring again	SCR-SCC/20a That the formal procurement process be followed at all times to prevent an issue of this nature recurring again		31-Mar-2011	31-Mar-2011	12-May-2011 Agreed by the Finance & Procurement Portfolio Holder at their meeting of 7 March 2011.	 100% Completed
SCR-SCC/20b The current telephony procurement exercise should include a requirement for the new system to be adaptable / compatible with possible future changes to IT equipment.	SCR-SCC/20b That the current telephony procurement exercise include a requirement for the new system to be adaptable/compatible with possible future changes to IT equipment		31-Mar-2011	31-Mar-2011	12-May-2011 Agreed by the Finance & Procurement Portfolio Holder at their meeting of 7 March 2011.	 100% Completed
SCR-SCC/20c A full review of Members' IT equipment requirements should be carried out and that this should be included in any	SCR-SCC/20c That a full review of Members' IT equipment requirements be carried out and included in any future equipment procurement exercise		31-Mar-2011	31-Mar-2011	12-May-2011 Agreed by the Finance & Procurement Portfolio Holder at their meeting of 7 March 2011.	 100% Completed

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
future equipment procurement exercise.						

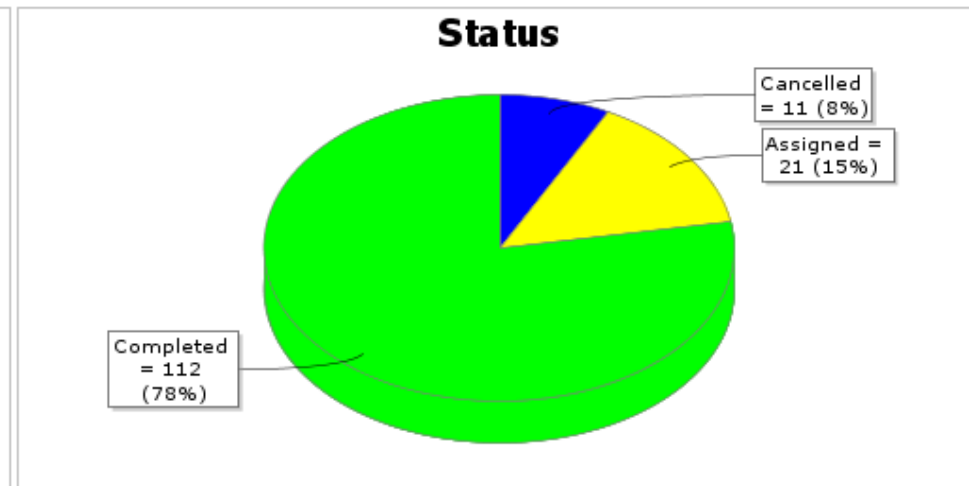
Year 2011/12**Investigation** Call-In - Strategy for Bridging the Budget Deficit 2012/13 – ICT, Revenues and Benefits Services

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
SCR-SCC/25a The Committee disagreed with Cabinets decision of the 23 May 2011 (Minute 246) in that it contravened the principles of decision making in relation to the provision of clear aims and desired outcomes and that Cabinet reconsider its decision.	SCR-SCC/25a	That the Committee disagreed with Cabinets decision of the 23 May 2011 (Minute 246), in that it contravened the principles of decision making in relation to the provision of clear aims and desired outcomes and that Cabinet be asked to reconsider its decision. <i>(The basis for this decision is outlined in Section 2.8 of the report.)</i>		31-Mar-2020	31-Mar-2020	20-Jul-2011 Recommendation rejected by Cabinet. <div>0%</div> Cancelled
SCR-SCC/25b That Scrutiny Co-ordinating Committee recommendations for service changes/savings (made in response to the Cabinet referral) be explored/implemented immediately for areas of Rev's & Ben's Services not included in the OGC procurement exercise.	SCR-SCC/25b	That a timetable for the implementation of the recommendations of Scrutiny Coordinating Committee relating to potential service changes / savings, particularly in relation to those areas of the Revenues and Benefits Service not included in the OGC procurement exercise, be reported to an early Cabinet meeting.		20-Jun-2011	20-Jun-2011	<div>100%</div> Completed

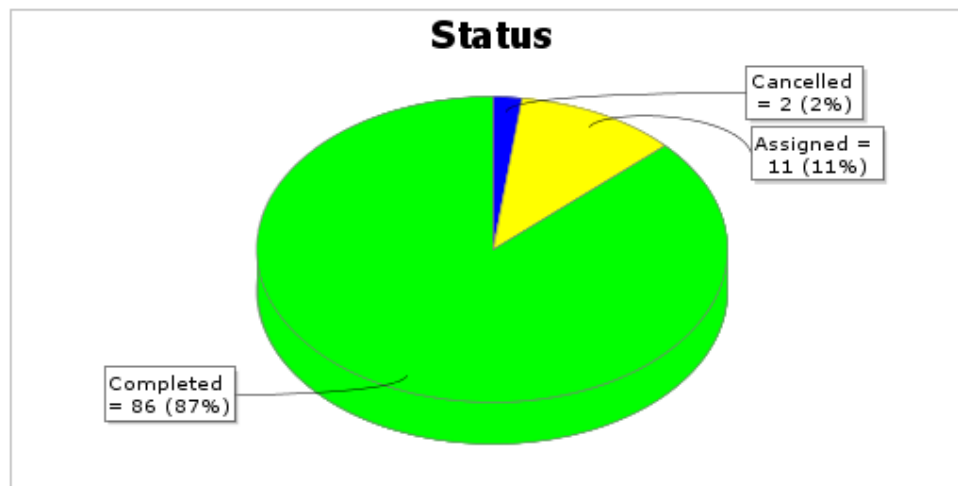
Adult & Community Services Scrutiny Forum



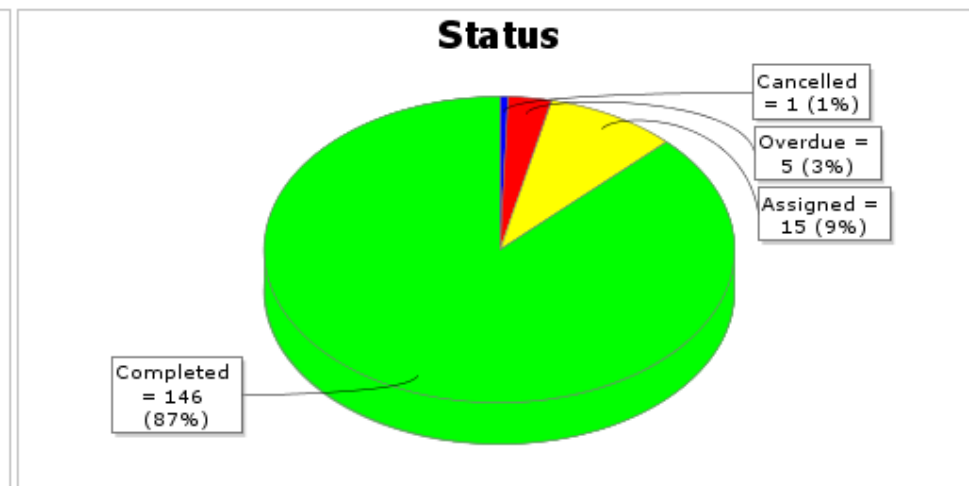
Children's Services Scrutiny Forum



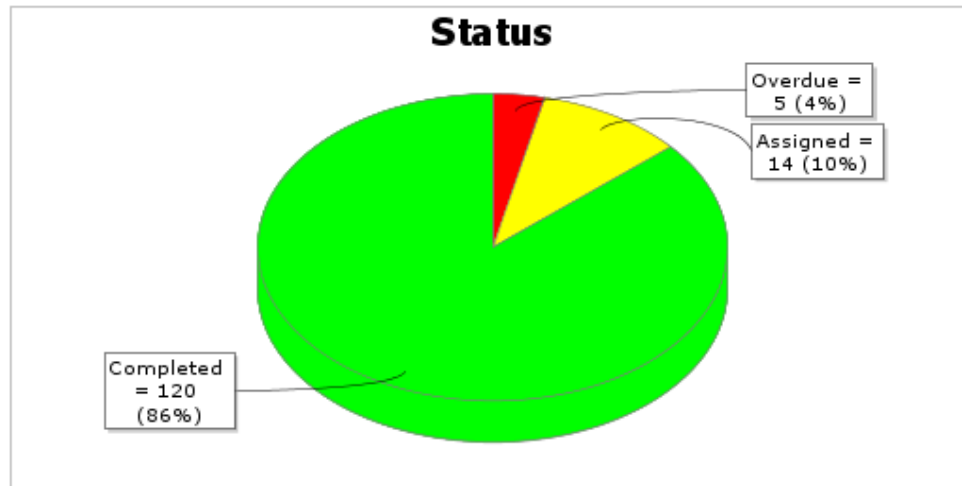
Health Scrutiny Forum



Neighbourhood Services Scrutiny Forum



Regeneration and Planning Services Scrutiny Forum



SCRUTINY CO-ORDINATING COMMITTEE

23 September 2011



Report of: Chair of the Adult and Community Services Scrutiny Forum

Subject: ADULT AND COMMUNITY SERVICES SCRUTINY FORUM – PROGRESS REPORT

1. PURPOSE OF REPORT

- 1.1 To inform the Scrutiny Co-ordinating Committee of the progress made to date by the Adult and Community Services Scrutiny Forum.

2. PROGRESS OF THE SCRUTINY FORUM

- 2.1 Since the start of the 2011/12 Municipal year, the Adult and Community Services Scrutiny Forum has undertaken the following work:-
- 2.2 Work Programme 2011/12: All Scrutiny Members were invited to attend a meeting of the Scrutiny Co-ordinating Committee on 24 June 2011 where, following detailed discussions, it was determined that the Adult and Community Services Scrutiny Forum would consider 'Early Intervention and Reablement Services' as the topic of investigation for the 2011/12 Municipal Year.
- 2.3 Members of the Adult and Community Services Scrutiny Forum also agreed to consider budget proposals in relation to Cultural and Community Services; Working Together for Change; and Review of Income as part of the 2011/12 budget process.
- 2.4 Investigation into 'Adult Safeguarding': At the meeting of the Adult and Community Services Scrutiny Forum held on 18 July 2011 the response of the Portfolio Holder for Adult and Public Health Services to the recommendations from the Forum's investigation into 'Adult Safeguarding' were considered. Members of the Forum were informed that following consideration of the final report by Cabinet on 23 May 2011 the recommendations were accepted in their entirety.
- 2.5 Six Monthly Monitoring of Agreed Adult and Community Services Scrutiny Forum's Recommendations: The Forum at their meeting of 15 August 2011

was delighted to receive an update on the progress made against the recommendations resulting from scrutiny inquiries undertaken by the Adult and Community Services Scrutiny Forum since the 2005/06 Municipal year. Members noted that 61% of recommendations were completed, 29% assigned and 10% cancelled.

- 2.6 Investigation into 'Early Intervention and Reablement Services': The Adult and Community Services Scrutiny Forum approved the Aim, Terms of Reference and Timetable for its investigation into 'Early Intervention and Reablement Services' on the 18 July 2011.
- 2.7 The Forum, at its meeting on the 15 August 2011, began the evidence gathering process. During the meeting the Forum received a 'Setting the Scene' presentation from the Head of Service for Adult Social Care which detailed the national and local context in relation to prevention, early intervention and reablement services. The Forum was also delighted to receive verbal evidence from the Portfolio Holder for Adult and Public Health Services and the Member of Parliament for Hartlepool, Iain Wright.
- 2.8 The Forum at its next meeting of 12 September 2011 will consider further evidence from the Child and Adult Services Department on how early intervention and reablement services are delivered in Hartlepool. Partner organisations have also been invited to attend this meeting.
- 2.9 The Forum is on track to complete this investigation by the 19 March 2012 in order for the Final Report to be submitted to the Scrutiny Co-ordinating Committee on 13 April 2012, for submission to Cabinet in May 2012.
- 2.10 Forward Plan: The Adult and Community Services Scrutiny Forum, at each of its meetings, continue to consider possible issues from the Council's Forward Plan for inclusion within its Work Programme. Since the Forum's last progress report, in April 2011, no specific items have been identified.

3. RECOMMENDATION

- 3.1 It is recommended that the Scrutiny Co-ordinating Committee notes the progress of the Adult and Community Services Scrutiny Forum.

**COUNCILLOR JANE SHAW
CHAIR OF THE ADULT AND COMMUNITY SERVICES SCRUTINY FORUM**

BACKGROUND PAPERS

No background papers were used in the preparation of this report.

SCRUTINY CO-ORDINATING COMMITTEE

23 September 2011



Report of: Chair of the Children's Services Scrutiny Forum

Subject: CHILDREN'S SERVICES SCRUTINY FORUM –
PROGRESS REPORT

1. PURPOSE OF REPORT

- 1.1 To inform the Scrutiny Co-ordinating Committee of the progress made to date by the Children's Services Scrutiny Forum.

2. PROGRESS OF THE SCRUTINY FORUM

- 2.1 Since the start of the 2011/12 Municipal year, the Children's Services Scrutiny Forum has undertaken the following work:-

- 2.2 Work Programme 2011/12: All Scrutiny Members were invited to attend a meeting of the Scrutiny Co-ordinating Committee on 24 June 2011 where, following detailed discussions, it was determined that the Children's Services Scrutiny Forum would consider the 'Provision of Support and Services to Looked After Children / Young People' as the topic of investigation for the 2011/12 Municipal Year.

- 2.3 Members of the Children's Services Scrutiny Forum also agreed to consider budget proposals as part of the 2011/12 budget process in relation to:-

- Play Opportunities Pool
- Youth Service Headland Futures
- Children's Social Care Commissioning Year 3 SDO
- Reduce the Number of Looked After Children
- Review Allowance
- Child and Adolescent Mental Health Services (CAMHS)
- Home to School Transport
- Review of Youth Offending Service Admin and Support Services

- 2.4 The young people, co-opted onto the Forum, decided that they would also investigate a topic of their choice. The topic chosen by the young people was 'Young People's Access to Transport'. It was agreed by the Forum and the young people that the young people would scope the investigation; gather the evidence; and produce a final report with recommendations.

- 2.5 Consideration of Budget Items: The Children's Services Scrutiny Forum to date has considered budget items in relation to Home to School Transport; CAMHS; Play Opportunities Pool; and Youth Service Headland Futures. The comments of the Forum on each of the items will be considered by Cabinet or the relevant Portfolio Holder as scheduled.
- 2.6 Investigation into 'Think Family': At the meeting of the Children's Services Scrutiny Forum held on 19 July 2011 the response of the Portfolio Holder for Children's Services to the recommendations from the Forum's investigation into 'Think Family' were considered. Members of the Forum were informed that following consideration of the final report by Cabinet on 18 April 2011 the recommendations were accepted in their entirety.
- 2.7 Investigation into 'Youth Involvement / Participation in the Development and Delivery of Council Services including the Safeguarding of Young People': At the meeting of the Children's Services Scrutiny Forum held on 19 July 2011 the response of the Portfolio Holder for Children's Services to the recommendations from the Forum's investigation into 'Youth Involvement / Participation in the Development and Delivery of Council Services including the Safeguarding of Young People' were considered. Members of the Forum were informed that following consideration of the final report by Cabinet on 18 April 2011 the recommendations were accepted in their entirety.
- 2.8 The Forum was updated on the progress to date in relation to this investigation. It was highlighted to the Forum that matters had moved forward quickly following the approval of the report by Cabinet. At the Cabinet meeting of 18 April 2011, the following decision was made:-
- "That the Young People's Representatives on the Children's Services Scrutiny Forum be asked to explore the identification of specific Council activities that young people would wish to more aware of through the Social Networking Sites they are part of."
- 2.9 Following the meeting of Cabinet, a Social Media Group was set up involving representatives from the Chief Executive's, Child and Adult Services and Regeneration and Neighbourhood's Departments, chaired by the Assistant Chief Executive. The Social Media Group was currently finalising details of a Corporate Social Media Policy and would be contacting the Young People's Representatives on the Children's Services Scrutiny Forum to take forward the recommendation made by Cabinet.
- 2.10 Six Monthly Monitoring of Agreed Children's Services Scrutiny Forum's Recommendations: The Forum at their meeting of 6 September 2011 was delighted to receive an update on the progress made against the recommendations resulting from scrutiny inquiries undertaken by the Children's Services Scrutiny Forum since the 2005/06 Municipal year. Members noted that 78% of recommendations were completed, 15% assigned and 8% cancelled.

- 2.11 Investigation into the 'Provision of Support and Services to Looked After Children / Young People': The Children's Services Scrutiny Forum will start its investigation into the 'Provision of Support and Services to Looked After Children / Young People' at its meeting of 18 October 2011.
- 2.12 Youth Justice Strategic Plan 2011/12: Members at their meeting of 19 July 2011 considered the Youth Justice Strategic Plan 2011 – 12, which is a requirement under the Budget and Policy Framework.
- 2.13 Investigation into 'Young People's Access to Transport': The young people's representatives, at the meeting of 6 September 2011, presented the scoping report for their investigation into 'Young People's Access to Transport'. The young people will provide an update at every meeting of the Children's Services Scrutiny Forum on the progress they have made on their investigation.
- 2.14 Forward Plan: The Children's Services Scrutiny Forum, at each of its meetings, continues to consider possible issues from the Council's Forward Plan for inclusion within its Work Programme. Since the Forum's last progress report, in April 2011, no specific items have been identified.

3. RECOMMENDATION

- 3.1 It is recommended that the Scrutiny Co-ordinating Committee notes the progress of the Children's Services Scrutiny Forum.

**COUNCILLOR CHRIS SIMMONS
CHAIR OF THE CHILDREN'S SERVICES SCRUTINY FORUM**

BACKGROUND PAPERS

No background papers were used in the preparation of this report.

SCRUTINY CO-ORDINATING COMMITTEE

23 September 2011



Report of: Chair of the Health Scrutiny Forum

Subject: HEALTH SCRUTINY FORUM – PROGRESS REPORT

1. PURPOSE OF REPORT

- 1.1 To inform the Scrutiny Co-ordinating Committee of the progress made to date by the Health Scrutiny Forum, since the last progress report to this Committee.

2. PROGRESS OF THE SCRUTINY FORUM

- 2.1 Since the start of the new 2011/12 Municipal Year, the Health Scrutiny Forum has undertaken the following work:-

2.2 Tees Valley Health Scrutiny Joint Committee:

Members of the Health Scrutiny Forum held an additional meeting on 11 July 2011 to consider the urgent issue of Member involvement with the Tees Valley Health Scrutiny Joint Committee (TVHSJC). Due to changes to support arrangements for the TVHSJC, the Forum discussed Hartlepool's continued involvement with the TVHSJC and concluded that Hartlepool would decline the offer to Chair the TVHSJC, but would continue to be involved and review Hartlepool's involvement at the end of the Municipal Year.

2.3 Connected Care:

At the meeting of the Health Scrutiny Forum on 11 August 2011, Members were informed that following consideration of the final report by Cabinet on 4 July 2011; although Cabinet accepted the recommendations made by the Forum; Cabinet asked for the Action Plan produced by the Department to be resubmitted at a later date. The Forum were pleased to learn that the amended Action Plan would be considered by Cabinet at a later date and

await confirmation of the Portfolio Holder's response at a future meeting of the Health Scrutiny Forum.

- 2.4 Development of a Hartlepool Health and Wellbeing Board:
An update was provided at the Scrutiny Co-ordinating Committee meeting of 19 August 2011.
- 2.5 Work Programme 2011/12:
Details of the Health Scrutiny Forum's Work Programme for 2011/12 were provided at the Scrutiny Co-ordinating Committee meeting of 19 August 2011.
- 2.6 North Tees & Hartlepool NHS Foundation Trust's Quality Account:
Members of the Health Scrutiny Forum were pleased to engage with North Tees & Hartlepool NHS Foundation Trust; in relation to its Quality Account for 2012/13; at their meeting of 8 September 2011. A copy of the Quality Account 2011/12 was circulated during the meeting and Members agreed to finalise three suggestions for inclusion in the Quality Account for 2012/13 when they next meet on 6 October 2011.
- 2.7 Emergency Assessment and Minor Injuries in Hartlepool – An Update:
Following the closure of the Accident and Emergency Department at the University Hospital of Hartlepool, Members were interested to hear from both North Tees & Hartlepool NHS Foundation Trust and NHS Hartlepool about the current arrangements and usage of Emergency Assessment and Minor Injuries pathways in Hartlepool.
- 2.8 Subsequently representatives from North Tees & Hartlepool NHS Foundation Trust and NHS Hartlepool were in attendance at the Health Scrutiny Forum meeting of 8 September 2011, where Members learnt that based on projected figures the Minor Injuries Unit at One Life Hartlepool was being used by slightly more people, whilst fewer people were using A&E at the University Hospital of North Tees than originally forecast.
- 2.9 Despite the relaxation of waiting times by the Government, Members were pleased to learn that A&E at the University Hospital of North Tees was still operating above the 98% standard. Members, however, reminded health colleagues present that it was still important to continue and improve communication with the public about the medical pathways that would ensure that patients were seen urgently and appropriately dependent on their medical condition.
- 2.10 Cancer Awareness and Early Diagnosis:
When the Forum met on 8 September 2011, Members agreed the scope of their investigation into Cancer Awareness and Early Diagnosis. In addition to receiving an overview of cancer in Hartlepool, Members also agreed to focus on smoking cessation services in the Town, particularly in relation to young people. The Forum is on track to conclude its investigation and provide its Final Report to the Scrutiny Co-ordinating Committee on 13 April 2012.

2.6 Forward Plan:

The Health Scrutiny Forum, at each of its meetings, continues to consider possible issues from the Council's Forward Plan for inclusion within its Work Programme. Since the start of the 2011/12 Municipal Year no specific items have been identified.

3. RECOMMENDATION

- 3.1 It is recommended that the Scrutiny Co-ordinating Committee notes the progress of the Health Scrutiny Forum.

**COUNCILLOR STEPHEN AKERS-BELCHER
CHAIR OF HEALTH SCRUTINY FORUM**

BACKGROUND PAPERS

No background papers were used in the preparation of this report.

SCRUTINY CO-ORDINATING COMMITTEE

23 September 2011



Report of: Chair of the Neighbourhood Services Scrutiny Forum

Subject: NEIGHBOURHOOD SERVICES SCRUTINY FORUM
– PROGRESS REPORT

1. PURPOSE OF REPORT

- 1.1 To inform the Scrutiny Co-ordinating Committee of the progress made to date by the Neighbourhood Services Scrutiny Forum, since the last progress report to this Committee.

2. PROGRESS OF THE SCRUTINY FORUM

- 2.1 Since the start of the new 2011/12 Municipal Year, the Neighbourhood Services Scrutiny Forum has undertaken the following work:-

2.2 Work Programme 2011/12:

All Scrutiny Members were invited to attend a meeting of the Scrutiny Co-ordinating Committee on 24 June 2011 where, following detailed discussions, it was determined that the Neighbourhood Services Scrutiny Forum would consider Private Sector Housing Schemes as the topic of investigation for the 2011/12 Municipal Year.

- 2.3 Members of the Neighbourhood Services Scrutiny Forum also agreed to consider budget proposals in relation to neighbourhood and waste management, private sector housing management and private sector licensing income from the Regeneration and Neighbourhoods Department as part of the 2011/12 budget process.

2.4 '20's Plenty – Traffic Calming Measures':

At the meeting of the Neighbourhood Services Scrutiny Forum on 27 July 2011, Members were informed that following consideration of the final report by Cabinet on 21 March 2011, in accordance with the initial recommendation

made by the Forum, a town wide consultation was to be undertaken on the introduction of 20 mph speed limits in residential areas.

The results of the consultation were presented to Cabinet on 15 August 2011 where it was determined that based on consultation responses 20 mph speed limits should not be implemented on all appropriate residential streets in Hartlepool. Cabinet agreed that if individual communities would still like to pursue 20 mph speed limits, these requests would be dealt with on a case by case basis. The Portfolio Holder will consider the remainder of the recommendations made by the Forum at a future Portfolio meeting.

2.5 'Foreshore Management':

At the meeting of the Neighbourhood Services Scrutiny Forum on 27 July 2011, the response of the Portfolio Holder for Culture, Leisure and Tourism to the recommendations from the Forums investigation into 'Foreshore Management' was considered. Members of the forum were informed that, following consideration of the final report by Cabinet on 23 May 2011, the report was accepted in its entirety.

2.5 Food Law Enforcement Plan:

At the meeting of the Neighbourhood Services Scrutiny Forum on 27 July 2011, Members considered the Food Law Enforcement Plan, which is a requirement under the Budget and Policy Framework.

2.6 Six Monthly Monitoring of Agreed Neighbourhood Services Scrutiny Forum's Recommendations:

At their meeting of 14 September 2011 the Neighbourhood Services Scrutiny Forum are due to received an update on the progress made against the recommendations resulting from scrutiny inquiries undertaken by the Neighbourhood Services Scrutiny Forum since the 2005/06 Municipal year. Members noted that 87% of all recommendations had been completed with the remaining 9% assigned, 3% overdue and 1% cancelled.

2.7 Private Sector Housing Schemes:

The Neighbourhood Services Scrutiny Forum on the 27 July 2011 approved the Aim, Terms of Reference and Timetable for its investigation into 'Private Sector Housing Schemes'.

2.8 At the same meeting, the Forum began the evidence gathering process. During the meeting, the Forum received a 'Setting the Scene' presentation from the Housing Services team, detailing the overall aims of the schemes, how each scheme operates, the links between the schemes and the areas of the town each scheme covers.

The Forum is on track to complete this investigation by the 9 November 2011 in order for the Final Report to be submitted to the Scrutiny Co-ordinating Committee on 2 December 2011, for submission to Cabinet in January 2012.

- 2.9 Referrals from Scrutiny Co-ordinating Committee:
The Neighbourhood Services Scrutiny Forum at each of its meetings considers requests for scrutiny reviews referred via Scrutiny Co-ordinating Committee. Since the Forum's last progress report, in April 2011, no specific items have been referred from Scrutiny Co-ordinating Committee to the Neighbourhood Services Scrutiny Forum.
- 2.10 Forward Plan:
The Neighbourhood Services Scrutiny Forum, at each of its meetings, continues to consider possible issues from the Council's Forward Plan for inclusion within its Work Programme. Since the Forum's last progress report, in April 2011, no specific items have been identified.

3. RECOMMENDATION

- 3.1 It is recommended that the Scrutiny Co-ordinating Committee notes the progress of the Neighbourhood Services Scrutiny Forum.

**COUNCILLOR STEPHEN THOMAS
CHAIR OF NEIGHBOURHOOD SERVICES SCRUTINY FORUM**

BACKGROUND PAPERS

No background papers were used in the preparation of this report.

SCRUTINY CO-ORDINATING COMMITTEE

23 September 2011



Report of: Chair of the Regeneration and Planning Services
Scrutiny Forum

Subject: REGENERATION AND PLANNING SERVICES
SCRUTINY FORUM - PROGRESS REPORT

1. PURPOSE OF THE REPORT

- 1.1 To inform the Scrutiny Co-ordinating Committee of the progress made to date by the Regeneration and Planning Services Scrutiny Forum, since the last progress report to this Committee.

2. PROGRESS OF THE FORUM

- 2.1 Since start of the new 2011/12 Municipal Year, the Regeneration and Planning Services Scrutiny Forum has undertaken the following work:-
- 2.2 Work Programme 2011-12:
At the meeting of the Regeneration and Planning Services Scrutiny Forum on 21 July 2011, following detailed discussions, Members agreed to conduct an investigation into Training and Employment Opportunities for Young People Aged 19-25 in Hartlepool.
- 2.3 Members of the Regeneration and Planning Services Scrutiny Forum also agreed to consider budget proposals relating to Economic Development within the Regeneration and Neighbourhoods Department as part of the 2011/12 budget process.
- 2.4 Six Monthly Monitoring of Agreed Regeneration and Planning Services Scrutiny Forum's Recommendations:
At their meeting of 1 September 2011 the Regeneration and Planning Services Scrutiny Forum received an update on the progress made against the recommendations resulting from scrutiny inquiries undertaken by the Regeneration and Planning Services Scrutiny Forum since the 2005/06 Municipal year. Members noted that 86% of all recommendations had been completed with the remaining 10% assigned and 4% overdue.

2.5 Working Neighbourhoods Fund:

At the meeting of the Regeneration and Planning Services Scrutiny Forum on 21 July 2011, the response of the Portfolio Holder for Regeneration and Economic Development to the recommendations from the Forums investigation into the 'Working Neighbourhood Fund' was considered. Members of the Forum were informed that, following consideration of the final report by Cabinet on 21 March 2011, the report was accepted in its entirety.

2.6 Services Available to Male Victims of Domestic Violence:

At the meeting of the Regeneration and Planning Services Scrutiny Forum on 21 July 2011, the response of the Portfolio Holder for Community Safety and Housing to the recommendations from the Forums investigation into 'Services Available to Male Victims of Domestic Violence' was considered. Members of the forum were informed that, following consideration of the final report by Cabinet on 23 May 2011, the report was accepted in its entirety.

2.7 Training and Employment Opportunities for Young People Aged 19-25 in Hartlepool:

The Regeneration and Planning Services Scrutiny Forum considered the Aim, Terms of Reference and Timetable for its investigation into 'Training and Employment Opportunities for Young People Aged 19-25 in Hartlepool' on the 1 September 2011.

2.8 At the same meeting, the Forum began the evidence gathering process. During the meeting the Forum received a 'Setting the Scene' presentation from the Economic Development Team, detailing the numbers of young people who are not in employment, education or training, an overview of services available, local economic trends and factors which may affect the issue and also where Hartlepool sits in comparison to regional and national figures.

The Forum is on track to complete this investigation by March 2012 in order for the Final Report to be submitted to the Scrutiny Co-ordinating Committee and Cabinet in April 2012.

2.9 Referrals from Scrutiny Co-ordinating Committee:

The Regeneration and Planning Services Scrutiny Forum at each of its meetings considers requests for scrutiny reviews referred via Scrutiny Co-ordinating Committee. Since the Forum's last progress report, in April 2011, no specific items have been referred from Scrutiny Co-ordinating Committee to the Regeneration and Planning Services Scrutiny Forum.

2.10 Forward Plan: –

The Regeneration and Planning Services Scrutiny Forum at each of its meetings, continues to consider possible issues from the Council's Forward Plan for inclusion within its Work Programme. Since the Forum's last progress report, in April 2011, no specific items have been raised.

3. RECOMMENDATION

It is recommended that the Scrutiny Co-ordinating Committee notes the progress of the Regeneration and Planning Services Scrutiny Forum.

**COUNCILLOR TREVOR ROGAN
CHAIR OF REGENERATION AND PLANNING SERVICES SCRUTINY FORUM**

BACKGROUND PAPERS

No background papers were used in the preparation of this report.

SCRUTINY CO-ORDINATING COMMITTEE

23 September 2011

Report of: Scrutiny Manager

Subject: SCRUTINY CO-ORDINATING COMMITTEE –
PROGRESS REPORT

1. PURPOSE OF REPORT

- 1.1 To inform the Members of the Scrutiny Co-ordinating Committee of the progress made by this Committee, since my last progress report on 15 April 2011.

2. PROGRESS OF THE SCRUTINY CO-ORDINATING COMMITTEE

- 2.1 The detailed report relating to the activities / progress of the Scrutiny Co-ordinating Committee is currently in the process of being finalised and will be circulated under separate cover prior to today's meeting.

4. RECOMMENDATION

- 4.1 That this holding report be noted and that the detailed report on the activities / progress of the Scrutiny Co-ordinating Committee, to be circulated under separate cover, be received and noted.

Contact Officer: - Joan Stevens – Scrutiny Manager
Chief Executive's Department – Corporate Strategy
Hartlepool Borough Council
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BACKGROUND PAPERS

No background papers were used in the preparation of this report.

SCRUTINY CO-ORDINATING COMMITTEE

23 September 2011



Report of: Chair of the Scrutiny Co-ordinating Committee

Subject: SCRUTINY CO-ORDINATING COMMITTEE –
PROGRESS REPORT

1. PURPOSE OF REPORT

- 1.1 To inform the Members of the Scrutiny Co-ordinating Committee of the progress made by this Committee, since my last progress report on 15 April 2011.

2. PROGRESS OF THE SCRUTINY CO-ORDINATING COMMITTEE

- 2.1 Work Programme 2011/12 - All Scrutiny Members were invited to attend a meeting of the Scrutiny Co-ordinating Committee on 24 June 2011 where, following detailed discussions, the Work programmes for all Scrutiny Forums were set (with the exception of the Health Scrutiny Forum whose Work Programme was set by the Forum itself on 11 August 2011). An amendment to the Regeneration and Planning Services Scrutiny Forum was subsequently approved by the Scrutiny Co-ordinating Committee on the 25 July 2011.
- 2.2 Jacksons Landing – The Committee, at its meeting on the 3 June 2011, received an update on the current situation relating to Jackson's Landing. The Committee's views / response were included in the report considered by Cabinet and Council, resulting in the approval of proposals for the site.
- 2.3 Forward Plan – The Scrutiny Co-ordinating Committee, at its meetings on the 11 March 2011 and 19 August 2011, considered the identification of possible issues from the Council's Forward Plan for inclusion within its Work Programme. Whilst no specific items were identified, the Committee raised a number of questions, the answers to which have since been circulated by the relevant officers and where requested are outlined in the report at Item 9.3 of today's agenda. The Committee also requested the referral the following issues to the Council Working Group:
- Former Leather Chemicals site issue; and

- Hartlepool Housing Strategy (Re. the council's role as a major player in future housing provision for the town, including the potential provision of mortgages).
- 2.4 Consideration of 2012/13 Budget Items – Penalty Charges (Income) – The Scrutiny Co-ordinating Committee at its meeting on the 25 July 2011, considered proposals for income generation through the introduction of penalty charges. The Committee endorsed the proposed introduction of penalty charges and its views / comments are to be taken into consideration during consideration of the proposals by the Performance Portfolio Holder.
- 2.5 Development of a Hartlepool Health and Wellbeing Board - The Committee at its meeting on the 25 July 2011 considered the most appropriate means for scrutiny involvement in the development of Hartlepool's Health and Wellbeing Board. The Committee agreed that consideration of the issue would be referred to the Health Scrutiny Forum, with regular update reports to be provided to Scrutiny Co-ordinating Committee. The first update report was received by the Committee on the 19 August 2011.
- 2.6 Workforce Services Working Group – The Scrutiny Co-ordinating Committee, at its meeting on the 25 July 2011, approved the re-establishment of the above working Group. The Membership of the Working Group being Councillors James, Simmons, C Akers-Belcher, Preece, Richardson, Wells and Wilcox
- 2.7 Dedicated Overview and Scrutiny Budget:
- The Scrutiny Co-ordinating Committee was advised that overall expenditure from the Dedicated Overview and Scrutiny Budget in 2010/11 Outturn had been £890.60; and
 - The Scrutiny Co-ordinating Committee has since the last progress report received one request for funding from the 2011/12 dedicated overview and scrutiny budget. This related to £105.00 for the provision of support for Informal Chairs Meetings.
- 2.8 “Hear ‘n’ Hartlepool” petition Review – Under the Councils Petition Scheme, the Scrutiny Co-ordinating Committee at its meeting on the 2 September 2011 considered a petition review in relation to the “Hear ‘n’ Hartlepool” petition considered by Council on the 4 August 2011. Following detailed consideration of the review request, the Committee agreed that the petition had been dealt with adequately and no further action be taken.
- 2.9 Review of Community Pool Grant – Consultation - The Scrutiny Co-ordinating Committee, at its meeting on the 2 September 2011, took part in the first stage of the consultation process for the review of the Community Pool Grants process. Following consideration of the information provided, the Committee supported in principle the outline draft recommendations for

the future development of the grant and the view expressed by this Committee are to be considered by Cabinet in due course.

- 2.10 The Council Museum and Art Gallery Collection Working Group – The Scrutiny Co-ordinating Committee. At its meeting on the 2 September 2011, approved the creation of the above Working Group. The aim of the group being to ‘better understand the nature of the Museum and Art Gallery collections held within the possession of the Council’, aiding in the exploration of potential options for the future of the collection (taking in to consideration the legal status, ethical considerations and challenging budget situation that the Authority faces).

The membership of the Working Group was agreed as Councillors James, Preece, Loynes, Wilcox, Griffin and Fleet, with meetings to be held on the 23 September 2011, 6 October 2011 and 17 October 2011.

- 2.11 Purchase of Premises in Central Regeneration Area and Sale of Land at Tanfield Road adjoining Stranton Cemetery – The Committee, at its meeting on the 2 September 2011, was asked for its views in relation to the potential to purchase the premises in the central reservation area and the sale of land at Tanfield Road adjoining Stranton Cemetery. The Committee’s views / response are to be included in the report to be considered by Cabinet and Council.

3.12 Call-In’s:-

- i) Strategy for Bridging the Budget Deficit 2012/13 – ICT, Revenues and Benefits Services - This Call-in was accepted and considered by the Committee on the 14 June 2011, resulting in a request that Cabinet reconsider its decision. The Committee’s recommendations in relation to the Call-in were considered by Cabinet on the 20 June 2011 at which Cabinet agreed:

- That the previous decision in relation to the Strategy for Bridging the Budget Deficit 2012/13 - ICT, Revenues and Benefits Services would be reaffirmed; and
- That a timetable for the implementation of the recommendations of Scrutiny Coordinating Committee relating to potential service changes / savings, particularly in relation to those areas of the Revenues and Benefits Service not included in the OGC procurement exercise, be reported to an early Cabinet meeting.

- ii) Appointment of Local Authority Representatives to Serve on School Governing Bodies (Specifically the Decision Taken in relation to Seaton Carew Nursery School) - This Call-in was accepted on the 11 March 2011 and given full consideration by the Committee on the 7 April 11 and 25 July 2011, resulting in a recommendation that the Portfolio Holder should:

- Reconsider her decision; and

- That should the intention be in the future to disregard the recommendations of the General Purposes Committee, consideration would need to be given to the value of the Committee's involvement in the process for the appointment of School Governors.

The Committees recommendations in relation to the Call-in were considered by the Portfolio Holder on the 9 August 2011, at which time the decision taken on the 22 February 2011 was reaffirmed.

- iii) Local Authority Childcare Settings – Oscars Out of School Service, Bushbabies Daycare and Chatham House Daycare – This Call-in was accepted, and given full consideration, by the Committee on the 19 August 2011, resulting in a recommendation that the Portfolio Holders should:

- Reconsider their decision on the grounds that it contravened the principles of decisions making in relation to openness and transparency; and
- Ensure that meaningful and effective consultations be undertaken with the parents of those children affected by the closures.

3.13 Referrals:-

- i) Bus Services in Hartlepool (Referral from Portfolio Holder for Regeneration and Economic Development) – This referral was accepted by the Scrutiny Co-ordinating Committee, at its meeting on the 25 March 2011, and a Working Group was created to take the issue forward which met on the 31 March and 3 June 2011. The conclusions of the Working Group were presented to the Scrutiny Co-ordinating Committee on the 25 July 2011, resulting in the identification of a number of Members to work in a 'think tank' capacity with the Portfolio holder, as and when required.
- iv) Feedback Report - Business Transformation Programme II – Proposals for the Provision of the Revenues and Benefits Service (Referral from Cabinet) - This referral was accepted by the Scrutiny Co-ordinating Committee, at its meeting on the 25 February 2011. The Committee met on the 18 March 2011 to consider the detail of the referral and agreed its recommendations, for consideration by Cabinet on the 8 April 2011. Feedback on the outcome of Cabinet consideration of the Scrutiny Co-ordinating Committees response to the referral was received by the Committee at its meeting on the 3 June 2011.

- 3.1 Furniture Solutions - Council Assisted Scheme for the Provision of Household White Goods/Furniture – As part of the Scrutiny Co-ordinating Committee's investigation into Child Poverty and Financial Inclusion, reference was made to the potential benefits of the scheme in the generation of a revenue income stream from the provision of furniture and white goods mainly but not exclusively to families in receipt of benefits and those setting

up home for the first time. The Scrutiny Co-ordinating Committee has met on multiple occasions to explore the introduction of such a scheme (23 July 2010, 15 October, 7 April 2011 and 19 August 2011). A report on the issue is now to be considered by Cabinet on the 10 October 2011, feedback from which is to be reported back to the Scrutiny Co-ordinating Committee on the 14 October 2011.

3.2 Informal Meetings of the Scrutiny Chairs – I am pleased to report that informal meetings with the Scrutiny Chairs continue to be held on a regular basis (20 May 2011 and 25 July 2011). To ensure openness and transparency is maintained, I am pleased to inform Members that the following issues were discussed during the course of these meetings:-

- i) Scrutiny Work Programme Setting Process for 2011/12:
 - Process for the meeting on the 24 June 2010; and
 - Topic suggestions received;
 - Evaluation of effectiveness of the process
- ii) Regular update meetings between Scrutiny Chairs and Directors (effectiveness and expansion)
- iii) Young Peoples involvement in Scrutiny (*report to be presented to Members on the 14 October 2011*)
- iv) Evaluation of the Scrutiny Process
- v) Member Training
- vi) Joint Cabinet / Scrutiny – Identification of items for discussion
- vii) NEREO Joint Scrutiny Member/Officer Network

The next informal meeting of the Scrutiny Chairs will be held on the 14 October 2011.

4. RECOMMENDATION

- 4.1 It is recommended that the Scrutiny Co-ordinating Committee notes the content of this report.

**COUNCILLOR MARJORIE JAMES
CHAIR OF THE SCRUTINY CO-ORDINATING COMMITTEE**

BACKGROUND PAPERS

No background papers were used in the preparation of this report

SCRUTINY CO-ORDINATING COMMITTEE

23 September 2010



Report of: Scrutiny Manager

Subject: SCRUTINY INVOLVEMENT IN THE BUDGET SETTING PROCESS FOR 2012/13 – PROPOSED TIMETABLE

1. PURPOSE OF REPORT

- 1.1 To provide Members with the proposed timetable for the Scrutiny Co-ordinating Committee and the four standing Scrutiny Forums' involvement (with the exception to the Health Scrutiny Forum) in the budget setting process for 2012/13.

2. BACKGROUND INFORMATION

- 2.1 Building upon the success of the Scrutiny Co-ordinating Committee and the four standing Scrutiny Forums' involvement in last year's budget setting process, it is now time to establish the timetable for the 2012/13 budget setting process.
- 2.2 A proposed timetable for the Scrutiny Co-ordinating Committee and the four standing Scrutiny Forums' involvement (with the exception to the Health Scrutiny Forum) in the budget setting process for 2012/12 has been compiled. A copy of this timetable is attached at **Appendix A** for Members consideration.
- 2.3 In order to meet the statutory timescales of approving the Authority's budget for 2012/13, Members are asked to kindly note that it may be necessary to schedule additional meetings of the Scrutiny Co-ordinating Committee and the four standing Scrutiny Forums' where necessary. Arrangements will also be made for the relevant Director(s) and the appropriate Cabinet Member(s), subject to their availability, to attend those scrutiny meetings which fall under their area(s) of responsibility.

3. RECOMMENDATION

- 3.1 It is recommended that Members note the proposed timetable for the Scrutiny Co-ordinating Committee and the four standing Scrutiny Forums' involvement in the budget setting process for 2012/13.

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BACKGROUND PAPERS

No background papers were used in the preparation of this report.

**PROPOSED 2011/12 BUDGET AND POLICY FRAMEWORK TIMETABLE
OVERVIEW AND SCRUTINY COMMITTEES' INVOLVEMENT**

TIMESCALE / DATE OF MEETING	TO CONSIDER
<p>Scrutiny Co-ordinating Committee</p> <p>15 October 2011</p>	<p>Budget and Policy Framework 2012/13 - Initial Consultation Proposals.</p> <p>Invitations to be extended to Elected Mayor and Finance and Performance Portfolio Holder</p> <p>Relevant sections of the Initial Consultation Proposals are then to be considered by the relevant Scrutiny Forum to enable Scrutiny Members to have a more holistic view of the whole budget.</p>
<p>ADDITIONAL MEETINGS OF THE 4 SCRUTINY FORUMS TO BE HELD w/c 8 November 2011:</p> <p>Neighbourhood Services Scrutiny Forum 9 November 2011</p> <p>Children's Services Scrutiny Forum 1 November 2011</p> <p>Adult & Community Services Scrutiny Forum 8 November 2011</p> <p>Regeneration & Planning Services Scrutiny Forum 3 November 2011</p>	<p>Purpose of additional meetings to consider on a departmental basis the pressures and priorities, grant terminations and contingencies.</p> <p>Relevant Director and Portfolio Holder(s) (subject to availability) to be in attendance.</p>

**PROPOSED 2011/12 BUDGET AND POLICY FRAMEWORK TIMETABLE
OVERVIEW AND SCRUTINY COMMITTEES' INVOLVEMENT**

TIMESCALE / DATE OF MEETING	TO CONSIDER
Scrutiny Co-ordinating Committee 2 December 2011	<p>To consider the Chief Executive's pressures and priorities, grant terminations and contingencies.</p> <p>Nominated Chief Officer(s) on behalf of the Chief Executive's Department to be in attendance along with responsible Portfolio Holder((s) subject to availability)).</p> <p>To consider the responses to the budget proposals from the four Scrutiny Forum and to formulate the Scrutiny Co-ordinating Committee's formal response for consideration by the Cabinet on 19 December 2011.</p> <p>Delegated Authority to be given to the Chair of SCC to agree the content of the formal response to Cabinet.</p>
Cabinet 19 December 2011	<p>i) SCC to feedback to Cabinet on their initial consultation proposals; and</p> <p>ii) To consider the finalised (second round) budget proposals for formal Scrutiny.</p>
Scrutiny Co-ordinating Committee 13 January 2012	<p>To consider the finalised (second round) budget proposals of the Cabinet agreed on 19 Dec 11, with particular focus being placed upon the Chief Executive's Department</p> <p>Invitation extended to Elected Mayor and Finance and Performance Portfolio</p> <p>Nominated Chief Officer(s) on behalf of the Chief Executive's Department to be in attendance along with responsible Portfolio Holder ((s) subject to availability)).</p>

**PROPOSED 2011/12 BUDGET AND POLICY FRAMEWORK TIMETABLE
OVERVIEW AND SCRUTINY COMMITTEES' INVOLVEMENT**

TIMESCALE / DATE OF MEETING	TO CONSIDER
<p>ADDITIONAL MEETINGS OF THE 4 SCRUTINY FORUMS TO BE HELD w/c 16 January 2012:</p> <p>Neighbourhood Services Scrutiny Forum 18 January 2012</p> <p>Children's Services Scrutiny Forum 17 January 2012</p> <p>Adult & Community Services Scrutiny Forum 16 January 2012</p> <p>Regeneration & Planning Services Scrutiny Forum 19 January 2012</p>	<p>Purpose of additional meetings - to consider the Executive's finalised budget proposals on a departmental basis in relation to pressures and priorities, grant terminations and contingencies.</p> <p>Relevant Director and Portfolio Holder ((s) subject to availability)) to be in attendance.</p>
<p>Scrutiny Co-ordinating Committee 27 January 2012</p>	<p>To consider the formal responses of the SCC and the 4 Scrutiny Forums and to agree the formal response on the Executive's finalised proposals for submission to Cabinet on 6 February 2012.</p> <p>Invitation extended to Elected Mayor and Finance and Performance Portfolio</p> <p>Nominated Chief Officer(s) on behalf of the Chief Executive's Department to be in attendance along with responsible Portfolio Holder((s) subject to availability)).</p>

**PROPOSED 2011/12 BUDGET AND POLICY FRAMEWORK TIMETABLE
OVERVIEW AND SCRUTINY COMMITTEES' INVOLVEMENT**

TIMESCALE / DATE OF MEETING	TO CONSIDER
Cabinet 6 February 2012	<p>Cabinet to consider feedback from formal scrutiny and finalisation of Budget and Policy Framework to be referred to Council</p> <p>SCC to submit and present formal response in relation to the budget proposals to this meeting of Cabinet.</p>
Council 9 February 2012	<p>Council to consider the Cabinet's Budget and Policy Framework Proposals</p>

ENDS PROCESS