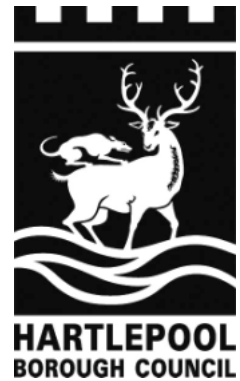


# **ADULT AND COMMUNITY SERVICES SCRUTINY FORUM AGENDA**



**Monday 24 October 2011**

**at 2.00 pm**

**in Committee Room B,  
Civic Centre, Hartlepool.**

MEMBERS: ADULT AND COMMUNITY SERVICES SCRUTINY FORUM

Councillors Cranney, Griffin, Lawton, Loynes, A Marshall, Preece, Richardson, Shaw and Shields.

Resident Representatives: Christine Blakey, Evelyn Leck and Michael Unwin.

1. **APOLOGIES FOR ABSENCE**
2. **TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
3. **MINUTES**
  - 3.1 To confirm the minutes of the meeting held on 12 September 2011.
4. **RESPONSES FROM THE COUNCIL, THE EXECUTIVE OR COMMITTEES OF THE COUNCIL TO FINAL REPORTS OF THIS FORUM**

No items.
5. **CONSIDERATION OF REQUEST FOR SCRUTINY REVIEWS REFERRED VIA SCRUTINY CO-ORDINATING COMMITTEE**

No items.

**6. CONSIDERATION OF PROGRESS REPORTS / BUDGET AND POLICY FRAMEWORK DOCUMENTS**

No items.

**7. ITEMS FOR DISCUSSION**

**CULTURAL AND COMMUNITY SERVICES BUDGET CONSULTATION**

7.1 Cultural and Community Services Budget Consultation:-

- (a) Covering Report – *Scrutiny Support Officer*
- (b) Presentation – *Assistant Director of Community Services*

**ADULT SOCIAL CARE BUDGET CONSULTATION**

7.2 Adult Social Care Savings – Scoping Report – *Scrutiny Support Officer*

7.3 Adult Social Care Budget Consultation

- (a) Covering Report – *Scrutiny Support Officer*
- (b) 2012/13 Savings in Adult Social Care – *Assistant Director of Adult Social Care*

**8. ISSUES IDENTIFIED FROM FORWARD PLAN**

**9. ANY OTHER ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT**

**ITEMS FOR INFORMATION**

- i) **Date of Next Meeting Tuesday 8 November, 2011, commencing at 2.00 p.m. at the Civic Centre, Hartlepool.**

# **ADULT AND COMMUNITY SERVICES SCRUTINY FORUM**

## **MINUTES**

12 September 2011

The meeting commenced at 2.00 p.m. in the Civic Centre, Hartlepool

### **Present:**

Councillor: Jane Shaw (In the Chair)

Councillors: Kevin Cranney, Sheila Griffin, Trisha Lawton, Brenda Loynes, Ann Marshall, Arthur Preece and Carl Richardson.

Resident Representative: Michael Unwin

Also Present: Julie Parkes, Assistant Director, Specialist Services - North Tees and Hartlepool NHS Trust  
Linda Watson, Clinical Director of Community Services - North Tees and Hartlepool NHS Trust  
Julie Stevens, Commissioning Manager, NHS Tees  
Carole Johnson, NHS Hartlepool  
Phil Rafferty, HVDA 50+ Development Officer  
Joan Scrafton, 50+ Forum Chair  
Tracy Jefferies, Hartlepool Carers  
Christopher Akers-Belcher, Hartlepool Link

Officers: Jill Harrison, Assistant Director, Adult Social Care  
Phil Homsby, Head of Service  
Hannah Gill, National Management Trainee  
Laura Stones, Scrutiny Support Officer  
David Cosgrove, Democratic Services Team

## **26. Apologies for Absence**

Councillor Shields.

## **27. Declarations of interest by Members**

None.

## **28. Minutes of the meeting held on 15 August 2011**

Councillor Loynes indicated that her attendance at the meeting hadn't been recorded. Subject to that amendment the minutes were confirmed.

Members questioned if a response had yet been received from the Coroner's Office. The Scrutiny Support Officer stated that no reply had been received to date.

## **29. Responses from the Council, the Executive or Committees of the Council to Final Reports of this Forum**

No items.

## **30. Consideration of request for scrutiny reviews referred via Scrutiny Co-ordinating Committee**

No items.

## **31. Consideration of progress reports/budget and policy framework documents**

No items.

## **32. How Early Intervention and Reablement Services are Currently Delivered in Hartlepool** *(Scrutiny Support Officer)*

The Head of Service gave a presentation to the forum outlining how early intervention and re-ablement services were currently delivered by the authority. The presentation set out how referrals into the service were considered, the low level support that was available and how Multilink provided intermediate care and the re-ablement services available to people.

The low level support services included the Handyman service, luncheon clubs, meals delivery, gardening, welfare benefits and debt management. Re-ablement Services included occupational therapists, care workers, re-ablement officers and equipment such as aids to daily living and telecare. Brief details of what these services covered was given for the forum's information together with testimonials from service users.

Similar detail was given on the Multilink services which included rapid response nurses, social workers and physiotherapists. Further testimonials together with details of how interventions could be structured were given as part of the presentation.

The Assistant Director, Specialist Services, North Tees and Hartlepool NHS

Trust, outlined the Trusts part in the delivery of the services and showed a short video to the forum which gave direct testimonials from service users as to how the service had assisted them and gave them the opportunity to remain independent.

Following the presentations, the Chair opened the meeting for comments/questions from Members.

- There were concerns that patient discharge procedures weren't fully being adopted as a Member related a direct case of an elderly patient in North Tees Hospital, but a resident of Hartlepool, who's family were told to contact Stockton social services so an assessment could be carried out before the patient was allowed to return home. The Assistant Director, Specialist Services, commented that the discharge team should have picked such an issue up; they did work across both hospital sites. It should have been anticipated that the discharge procedure was seamless. There was concern that not all staff seemed to have the same message on discharge procedures. It was highlighted that similar complaints had been received by Hartlepool Link, particularly in relation to a lack of discharge planning and information sharing. The services were first class, the communication appeared not to be.
- Welfare Notices did not appear to be advertised well enough. Members sought further information on the issuing of these notices. The Head of Service indicated that the notices would only be formally launched on 1 October following the signing of the contract for the delivery of this service. There would be a formal launch.
- Members questioned what sort of services could be provided to some of the elderly residents shown in the presentation. It was indicated that the low level support service could provide things such as window cleaning, gardening etc. Members did feel that there was still a communication issue in getting details of these services out to the community.
- It was highlighted that there were good discharge liaison teams in place that included nurses and therapists. Information was checked across services though it was highlighted that in the case of elderly patients, the family would be expected to share information across the services. Members did feel that this may not always happen.
- There would be situations where the full details may not be divulged by the patient but may be by close family. Members did feel that there was a case for involving the extended family. Officers did indicate that this was not always possible. Some patients may not give consent or simply not want their family involved. The care plan did belong to the patient. It was not always clear cut though and family could sometimes help in 'brokering' discharge procedures and re-ablement plans.
- Members were concerned at the ability for all users of these services to pay. It was highlighted that services such as the handyman didn't incur a charge for those that were eligible. Where people could pay there was the 'trusted tradesmen' list that gave vulnerable people access to trusted services that had been checked. Members sought clarification of the free services and the trusted tradesmen service..
- There was concern expressed at the increasing emphasis on the

voluntary sector in the provision of these services; often for things which people expected for free but did actually cost to provide. It was indicated that many of the services being put in place would be on a contract basis and would be free to the user.

- Members questioned the call-out times of the rapid response service. Officers indicated that the rapid response team was in place until 10.00 p.m. in the evening; after that it was a nursing service. The team aimed to attend urgent calls within 30 minutes. The welfare notices hadn't yet been introduced as the service had been capacity building to ensure it could deal with the potential demand.

The Chair thanked the officers for their very informative presentation and responses to Members' questions. The picture was generally very positive but it was obvious from the debate that there were some communication issues that needed to be rectified and some additional information provided to members / the public. It was clear that as far as was possible, the patient should be the first to know about their hospital discharge and the assistance they would receive when returning home. Patient confidentiality needed to be maintained, yet there seemed to be many incidences where nurses and social workers were talking to their family rather than the patient. Many may have very good reasons for not wanting their family to know the full details of their care package. It was a difficult balance but one that needed to be acknowledged.

#### **Recommended**

That officers and the representatives from North Tees and Hartlepool NHS Trust be thanked for their informative presentations and responses to Members questions.

#### **COUNCILLOR CARL RICHARDSON IN THE CHAIR**

### **33. Cultural and Community Services Efficiencies – Scoping Report** *(Scrutiny Support Officer)*

The Scrutiny Support Officer reported on proposals for the Forum regarding their consideration of the 2012/13 budget items chosen as part of the Work Programming process. It was agreed at the Scrutiny Co-ordinating Committee work programming meeting on 24 June 2011 that the following budget proposals would be considered by the Adult and Community Services Scrutiny Forum:-

- Cultural and Community Services Efficiencies
- Working Together for Change
- Review of Income

In accordance with the timetable agreed at the Scrutiny Co-ordinating Committee, consideration is to be given to the first of those issues; Cultural and Community Services Efficiencies. The report set out the proposed terms of reference for the investigations, the potential areas of enquiry and sources

of information and a timetable for the investigation which would feed into the budget consideration in November.

Members requested that in relation to staffing information the forum be supplied with the relevant structures and responsibilities.

**Recommended**

That the remit for consideration of the 2012/13 budget proposals in relation to Cultural and Community Services Efficiencies as set out in the report be approved.

The meeting concluded at 3.05 p.m.

CHAIR

# ADULT AND COMMUNITY SERVICES SCRUTINY FORUM

24 October 2011



**Report of:** Scrutiny Support Officer

**Subject:** BUDGET CONSULTATION – CULTURAL AND  
COMMUNITY SERVICES EFFICIENCIES –  
COVERING REPORT

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## 1. PURPOSE OF REPORT

1.1 To inform Members that the Assistant Director of Community Services has been invited to this meeting to provide information in relation to the Cultural and Community Services Efficiencies budget consultation item.

## 2. BACKGROUND INFORMATION

2.1 Members will recall that at the meeting of Scrutiny Co-ordinating Committee on Friday 24 June 2011, it was agreed that the Adult and Community Services Scrutiny Forum would consider the following budget item at its meeting of 24 October 2011:-

- Cultural and Community Services Efficiencies

2.2 Consequently the Assistant Director of Community Services has agreed to attend this meeting to deliver a presentation in relation to the budget area outlined above.

## 3. RECOMMENDATION

3.1 It is recommended that the Members of the Adult and Community Services Scrutiny Forum consider the information provided and seek clarification on any relevant issues where required.



**Contact Officer:-** Laura Stones – Scrutiny Support Officer  
Chief Executive’s Department – Corporate Strategy  
Hartlepool Borough Council  
Tel:- 01429 523087  
E-mail:- laura.stones@hartlepool.gov.uk

## **BACKGROUND PAPERS**

The following background papers were used in the preparation of this report:-

- (i) Report of the Assistant Chief Executive entitled ‘Overview and Scrutiny Work Programme 2011/12 – Selection and Timetabling of Project / Service Areas to feed into the 2012/13 Budget Process’ delivered to Scrutiny Co-ordinating Committee on 24 June 2011.

## ADULT AND COMMUNITY SERVICES SCRUTINY FORUM

24 October 2011



**Report of:** Scrutiny Support Officer

**Subject:** ADULT AND COMMUNITY SERVICES SCRUTINY FORUM CONSIDERATION OF 2012/13 BUDGET ITEMS – ADULT SOCIAL CARE SAVINGS – SCOPING REPORT

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### 1. PURPOSE OF REPORT

1.1 To make proposals to Members of the Adult and Community Services Scrutiny Forum regarding their consideration of the 2012/13 budget items chosen as part of the Work Programming process on the 24 June 2011.

### 2. BACKGROUND INFORMATION

2.1 At the meeting of Scrutiny Co-ordinating Committee on 24 June 2011 Members determined their work programme for the 2011/12 Municipal Year. It was decided that each Scrutiny Forum would focus its attention on preparations for the 2012/13 budget during the current Municipal Year, given the extremely challenging financial situation facing the authority.

2.2 Each Scrutiny Forum was requested to consider the budget proposals identified in relation to the remit of that Forum, to formulate a view on those proposals and / or to suggest ways of achieving the required savings.

2.3 It was agreed at the Scrutiny Co-ordinating Committee work programming meeting on 24 June 2011 that the following budget proposals would be considered by the Adult and Community Services Scrutiny Forum:-

- Cultural and Community Services Efficiencies
- Working Together for Change
- Review of Income

2.4 In accordance with the timetable agreed at the Scrutiny Co-ordinating Committee on the 24 June 2011, consideration is to be given to the below proposal / project at today's meeting:-

- Adult Social Care Savings (incorporating Working Together for Change).  
Note: Review of Income is not being taken forward as a 2012/13 budget saving due to a national review of funding for care and support.

### **3. OVERALL AIM OF SCRUTINY CONSIDERATION OF BUDGET ITEMS**

3.1 To provide views and / or alternative suggestions for savings, regarding the 2012/13 budget proposals presented to the Adult and Community Services Scrutiny Forum in relation to 'Adult Social Care Savings'

### **4. PROPOSED TERMS OF REFERENCE FOR THE CONSIDERATION OF 2012/13 BUDGET PROPOSALS**

4.1 The following Terms of Reference are proposed:-

- (a) To gain an understanding of the service areas in relation to:
  - i) The current budget (as detailed in the budget book);
  - ii) Staffing information;
  - iii) Budgetary and operational pressures / challenges / priorities and statutory responsibilities (where applicable);
  - iv) The level of savings required.
- (b) To explore the budget requirements in relation to:-
  - i) The required savings (including areas where provision of services could be ceased, reduced or changed to improve efficiency);
  - ii) The potential impact of proposals / options on future service provision; and
  - iii) How the provision of service could look in the future.
- (c) To formulate the Forum's comments on the budget proposals to feed in to the decision making process;
- (d) To provide details of, and consider, any alternative suggestions the Forum may develop to achieve the required savings in the areas identified.

### **5. POTENTIAL AREAS OF ENQUIRY / SOURCES OF INFORMATION**

5.1 Members of the Forum can request a range of evidential and comparative information throughout the budget process. However, Members may wish to be mindful of the need to deal with budget proposals in an efficient and timely

manner and the impact on the department responsible for the budget area, when considering such requests.

- 5.2 The 2012/13 budget will be discussed at a number of public meetings including Scrutiny Forums, Scrutiny Co-ordinating Committee, Cabinet and Council. Elected Members, representatives of groups who provide and use services, residents and members of the public are welcome to attend these meetings, where consideration will be given to their views in relation to the budget proposals.
- 5.3 Evidence to be provided:
- (i) Details of the current budget (as detailed in the budget book);
  - (ii) staffing information;
  - (iii) Details of budgetary and operational pressures / challenges / priorities and statutory responsibilities (where applicable);
  - (iv) The level of savings required; and
  - (v) Details of potential options identified for the delivery of required budget savings.

## 6. COMMUNITY ENGAGEMENT / DIVERSITY AND EQUALITY

- 6.1 Community engagement plays a crucial role in the Scrutiny process and diversity issues have been considered in the background research for this enquiry under the Equality Standards for Local Government. Paragraph 5.2 identifies the budget process route. Further details regarding the public meetings to be held to discuss the 2012/13 budget can be found on the Council's website.

## 7. PROPOSED TIMETABLE OF THE BUDGET PROCESS

- 7.1 Detailed below is the proposed timetable for the budget consultation to be undertaken in relation to 'Adult Social Care Savings', which may be changed at any stage:-

### 24 October 2011

To consider the scoping report on 'Adult Social Care Savings'

Setting the scene and evidence gathering in relation to 'Adult Social Care Savings' budget proposals including:-

- (i) A detailed overview of services currently provided in relation to Adult Social Care;
- (ii) Details of the amount of required savings;

- (iii) Details of how the required efficiencies may be delivered; and
- (iv) The potential effect of efficiencies on future service provision / what the service will look like in the future.

Formulation and consideration by the Forum of suggestions to achieve the required savings.

Formulation of comments by the Forum to feed into the 2012/13 budget decision making process.

**5 December 2011** – Consideration of the ‘Adult Social Care Savings’ proposals by Cabinet.

## **8. RECOMMENDATION**

- 8.1 Members are recommended to agree the Adult and Community Services Scrutiny Forum’s remit of consideration of the 2012/13 budget proposals as outlined in paragraph 4.1.

**Contact Officer:** - Laura Stones – Scrutiny Support Officer  
Chief Executive’s Department – Corporate Strategy  
Hartlepool Borough Council  
Tel: - 01429 523087  
Email:- laura.stones@hartlepool.gov.uk

## **BACKGROUND PAPERS**

The following background paper(s) was/were used in the preparation of this report:-

- (i) Presentation by the Assistant Chief Executive entitled ‘Budget Position 2012/13’ - delivered to Scrutiny Co-ordinating Committee of 24 June 2011.
- (ii) Report of the Assistant Chief Executive entitled ‘Selection and Timetabling of Project / Service Areas to feed into the 2012/13 Budget Process’ – delivered to Scrutiny Co-ordinating Committee of 24 June 2011
- (iii) Minutes of Scrutiny Co-ordinating Committee 24 June 2011.

# ADULT AND COMMUNITY SERVICES SCRUTINY FORUM

24 October 2011



**Report of:** Scrutiny Support Officer

**Subject:** BUDGET CONSULTATION – ADULT SOCIAL CARE SAVINGS – COVERING REPORT

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## 1. PURPOSE OF REPORT

1.1 To inform Members that the Assistant Director of Adult Social Care has been invited to this meeting to provide information in relation to the Adult Social Care Savings budget consultation item.

## 2. BACKGROUND INFORMATION

2.1 Members will recall that at the meeting of Scrutiny Co-ordinating Committee on Friday 24 June 2011, it was agreed that the Adult and Community Services Scrutiny Forum would consider the following budget item at its meeting of 24 October 2011:-

- Adult Social Care Savings (incorporating Working Together for Change). Note: Review of Income is not being taken forward as a 2012/13 budget saving due to a national review of funding for care and support.

2.2 Consequently, the Assistant Director of Adult Social Care has agreed to attend this meeting to provide information in relation to the budget area outlined above.

## 3. RECOMMENDATION

3.1 It is recommended that the Members of the Adult and Community Services Scrutiny Forum consider the information provided and seek clarification on any relevant issues where required.

**Contact Officer:-** Laura Stones – Scrutiny Support Officer  
Chief Executive’s Department – Corporate Strategy  
Hartlepool Borough Council  
Tel:- 01429 523087  
E-mail:- laura.stones@hartlepool.gov.uk

## **BACKGROUND PAPERS**

The following background papers were used in the preparation of this report:-

- (i) Report of the Assistant Chief Executive entitled ‘Overview and Scrutiny Work Programme 2011/12 – Selection and Timetabling of Project / Service Areas to feed into the 2012/13 Budget Process’ delivered to Scrutiny Co-ordinating Committee on 24 June 2011.
  
- (ii) Report of the Scrutiny Support Officer entitled ‘Adult and Community Services Scrutiny Forum Consideration of 2012/13 Budget Items – Adult Social Care Savings’ – Scoping Report presented to Adult and Community Services Scrutiny Forum on 24 October 2011.

# ADULT AND COMMUNITY SERVICES SCRUTINY FORUM

24 October 2011



**Report of:** Assistant Director – Adult Social Care

**Subject:** 2012/13 SAVINGS IN ADULT SOCIAL CARE

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## 1. Purpose of Report

The purpose of this report is to brief the Adult & Community Services Scrutiny Forum on proposed 2012/13 savings in Adult Social Care and to allow for comments to feed in to the budget process prior to any decisions being taken.

## 2. Background Information

### Budget

The net budget for adult social care is approximately £24M. This includes social work teams, adult safeguarding, mental health services, learning disability services, care home placements, personal budgets, support for carers, direct care and support services, occupational therapy services and community equipment.

### Staffing

There are approximately 260 staff employed within adult social care in a wide range of roles including social workers, home care workers, occupational therapists, contract officers, commissioners, day services staff and support workers.

### Pressures

Changing demographics have a significant impact on the demand for adult social care services. An ageing population and increasing prevalence of dementia results in increasing pressure for services for older people, while medical technology means that people are surviving and living longer with profound and multiple disabilities, and issues such as increasing unemployment and financial pressures mean that more people are experiencing mental health difficulties.

### Savings to be Achieved

The savings target for Adult Social Care, to be delivered from 1 April 2012, is £1.6M.



### 3. Consideration of Options

In considering options for savings within adult social care, there has been a drive to protect social work teams and other frontline services as far as possible and also to reduce the impact on staff in terms of redundancies. Cuts in the following areas have been considered but ruled out because of impact on frontline services, statutory service provision, people using services and / or staff:

- Locality Social Work Teams
- Occupational Therapy / Community Equipment
- Mental Health Social Work Teams
- Learning Disability Social Work Teams
- Carers Support & Assistive Technology
- Adult Safeguarding Services

### 4. Proposed Savings

A number of projects have been identified to deliver the required savings as outlined below.

Project	Savings	Description
Review of Housing Related Support (Supporting People)	£275,000	Over delivery of savings targets from the Supporting People budget in 2011/12 and 2012/13 through efficient commissioning of high priority services and decommissioning of lower priority / lower risk services.
Review of Adult Social Care Contracts (excluding placements)	£265,000	Savings will be achieved through re-tendering and achieving better value for money and through decommissioning of some lower priority services.
Social Care Funding via PCT	£500,000	£500K from £1.2M social care funding that will transfer to HBC in 2012/13 will be used to support existing investment in services. Significant risk associated with this saving as funding is currently only guaranteed for two years. If funding does not continue, services will cease and steps are being taken to mitigate this risk.
Review of Social Care Management Structures	£85,000	Review current management structures and deliver savings through reducing management costs in MH/LD employment services and reducing from four Heads of Service to three.
Joint Packages	£250,000	Establish recurrent impact of additional PCT funding for complex packages of care. High risk area as funding is subject to change and may not be guaranteed in longer term.
Working Together for Change	£175,000	Review of all day services using the Working Together for Change methodology and consideration of new models of service that deliver savings.
Direct Care & Support Services	£50,000	Reduction in staffing budget for the Direct Care & Support Team, which currently has vacant posts / un-worked hours. There is an element of risk associated with this as the service area is volatile and demand is influenced by external factors. A contingency will be retained to manage variations in demand.
<b>TOTAL</b>	<b>£1,600,000</b>	

## 5. Summary of Projects

### 5.1 Review of Housing Related Support

Housing related support has been funded for a number of years through the Supporting People Grant, which initially was ring-fenced for this purpose. The grant is no longer ring-fenced and is now allocated through base budget funding with significant cuts applied in 2011/12 and 2012/13 in addition to the loss of the Supporting People Admin Grant of £125,000.

2010/11 Funding	-	£3,985,000	
2011/12 Funding	-	£3,443,000	(cut of £542,000 / 13.5%)
2012/13 Funding	-	£3,218,000	(cut of £226,000 / 6.6%)

In order to manage these cuts, a working party was established in November 2010 to review housing related supported services, which support people with a wide range of needs including older people, learning disabilities, mental health, domestic violence, homelessness and young offenders.

All services were rated as red, amber or green in terms of the risk should the service cease. In allocating a rating members of the working party considered whether there was a statutory duty to provide the service, whether there were alternative services available, the vulnerability of the client group supported and whether those being supported had high, medium or low level needs. Alongside this exercise, all providers were contacted and asked for efficiency proposals to manage cuts of up to 30% in their funding. The response was generally positive with a number of providers identifying that their services could manage funding cuts with minimal impact to people using services through reconfiguration of services, reductions in management costs and reviews of staffing arrangements. Some providers did not identify any areas where efficiencies could be made or offered up savings of less than 10% based on current contract values.

Once the scale of the cuts to funding for housing related support was confirmed, the working party undertook a further review and identified how the savings could be made with least impact on high priority services. As a result a number of services were offered reduced contract values (in line with the savings they offered up) and others have been informed that their service will not be re-commissioned from April 2012. All providers where services will no longer receive funding have been given at least 11 months notice and have been offered support to manage the transition. Where possible flexibility has been offered in relation to contract end dates to accommodate specific circumstances of individual providers. A reserve of £185,000 was created to enable transitional costs to be covered and any residual needs to be met on a short term basis while alternative services were identified.

The contracts that will end in March 2012 predominantly relate to sheltered housing provision for older people with low level needs. The cessation of housing related support funding from the Local Authority does not necessarily mean that services will no longer be provided but may result in an additional cost to residents in the region of £5.00/week. Other services which will not be re-commissioned include a floating support service for people with mental health needs where this is capacity for these

people to be supported by existing in-house floating support services at no additional cost.

The majority of the services previously commissioned will continue to be provided while delivering significant savings and include a number of contracts where re-tendering and changes in delivery models have made efficiencies with minimal impact on services. In one example, a supported housing scheme for people with mental health needs was tendered and a saving of £85,000 (almost 40%) was achieved without any impact on people using the service.

The review of all housing related support services has identified savings in excess of the cuts to the supporting people funding of £275,000 which will contribute towards the 2012/13 savings target.

### 5.2 Review of Adult Social Care Contracts

A number of adult social care contracts have been reviewed and re-tendered which will deliver a contribution of £264,000 towards the 2012/13 savings target.

The contracts where savings have already been achieved are as follows:

<b>Contract</b>	<b>Savings</b>	<b>Rationale</b>
Advocacy	£41,000	Savings achieved through re-tendering and achieving better value for money.
Adult - Family Placements	£69,000	Service decommissioned due to low uptake. Alternative routes in place to support this type of provision.
Mental Health Day Services	£20,000	Services re-tendered with funding reduced from £150,000 to £130,000.
Hindu Cultural Society Day Service	£10,000	Service decommissioned due to low uptake.
Direct Payment Support Services	£100,000	Collaborative work with Stockton and reducing number of providers from two to one number of providers from two to one to achieve efficiencies.
Carers Emergency Respite Service	£25,000	Use of direct care hours has been low and the service can be provided more cost effectively through in-house services.

### 5.3 Social Care Funding via PCT

As part of the budget process it was identified that PCTs would receive allocations in 2011/12 and 2012/13 that were ring-fenced for social care priorities and must transfer to Local Authorities following agreement of priorities and outcomes. HBC received £1.3M in 2011/12 and will receive £1.2M in 2012/13 and has agreed priorities and outcomes with the PCT. Within the plans identified for use of this additional resource, HBC has planned to use £500,000 to offset existing spend on services that are linked to reablement, hospital discharge and maintaining people independently in their own homes. The base budget released through this process will be included within the 2012/13 savings.

This is a high risk area as there is no guarantee that funding will continue beyond 2012/13. There is however an incentive for Clinical Commissioning Groups to

maintain investment in this area if services are successful, as reablement services will be key to delivering priorities to reduce emergency admissions and readmissions. If funding does not continue beyond March 2013, services funded through this route will cease and there will be associated compulsory redundancies. A contingency to meet these costs has been built in to the spending plan to mitigate this risk.

The Adult & Community Services Scrutiny Forum has identified Early Intervention and Reablement as a potential area for investigation in 2011/12 to better understand services, outcomes for people and financial risks.

#### 5.4 Review of Social Care Management Structures

From April 2011, employment link / support services for people with mental health needs and / or learning disabilities have been brought together under a single management structure to provide a seamless service. Management arrangements for this service will be reviewed to deliver a saving of approximately £30,000 through loss of one post. It is hoped that this will be achieved through a voluntary redundancy.

Social care management structures will also be reviewed and rationalised to achieve a saving of approximately £55,000 through the loss of one or more posts, which will hopefully be achieved through voluntary redundancies.

#### 5.5 Working Together for Change

Adult social care has signed up to using the Working Together for Change methodology developed by the Department of Health, to review all day services for older people and people with disabilities. This approach involves providers of services, people using services and their carers in an in-depth review process that identifies positives and negatives in relation to current services and develops action plans with sign up from all stakeholders.

Work with the day centre for older people at Hartfields has already identified a saving of £120,000 due to lower uptake of places than was anticipated when the service was originally commissioned. This is largely due to people using direct payments to access support and social activities in different ways.

Within disability day services it is proposed that a vacant Community Development Worker post (Band 8) is not filled, which will deliver a saving of £25,000. The balance of the savings (£30,000) will be achieved through reviewing and rationalising use of buildings and a review of management arrangements / staffing levels. There may be one post deleted as a result of a voluntary redundancy request which will contribute to this saving.

#### 5.6 Joint Packages

There are a significant number of people with complex needs who have jointly funded packages of care with funding from HBC and the PCT, the proportionate split being dependent on the level of assessed continuing healthcare need. Over the past twelve months there has been a substantial increase in the level of funding received from the PCT for people in this situation, which reduced the funding required from HBC placement budgets.

There is a risk associated with this area in that peoples' needs can change and someone who receives 80% funding from the PCT one month can be reassessed as having less health need the next month resulting in a reduced level of PCT income. Given the nature of long term conditions and deterioration this doesn't tend to happen in the majority of cases where health needs increase over time but, because funding is linked to individual people, there is that degree of volatility due to changing needs, death, people moving out of the area etc.

A detailed review of PCT income over recent years has established that a saving of £250,000 can be achieved without leaving the Department at risk.

## 6. Equality Impact Assessment

As all of these savings are within adult social care, the impact will by definition be on vulnerable people. The table below summarises the groups that will be affected by each of the proposed schemes:

Project	Groups Affected	Notes
Review of Housing Related Support	Older People People with Mental Health Needs People with Learning Disabilities Homeless Young People	Main impact on older people with lower level needs.
Review of Adult Social Care Contracts	People with Mental Health Needs Hindu Population	No-one from Hartlepool has accessed the day service in recent years.
Social Care Funding via PCT	No impact on existing services.	
Review of Management Structures	No impact for people using services.	
Joint Packages	No impact for people using services.	
Working Together for Change	Older People People with Learning Disabilities People with Physical Disabilities	Minimal impact.

A detailed Equality Impact Assessment will be undertaken as proposals are worked through.

## 7. Risks

A number of risks associated with specific projects have been referenced throughout the report. The table below summarises key risks associated with delivery of the savings.

Project	Risks	Notes
Review of Housing Related Support	Savings may not all be achieved within timescales. Appeals from providers.	Reserve of £185K created to manage transition. One complaint received which has been managed.
Review of Adult Social Care Contracts	No identified risks.	
Social Care Funding via PCT	Funding may cease in March 2013.	Contingency provided to meet redundancy costs.
Review of Management Structures	No identified risks.	
Joint Packages	Changes in funding splits due to changes in assessed needs / deaths.	Trends indicate that most people have increasing health needs.
Working Together for Change	No identified risks.	
Direct Care & Support Team	Volatile area where demand is influenced by external issues.	Contingency retained to manage unpredictability of spend.

## 8. Summary

Subject to approval of the identified schemes, there are plans in place to deliver £1.6M of savings within adult social care from April 2012 without impacting on social work teams and with minimal impact on other frontline services.