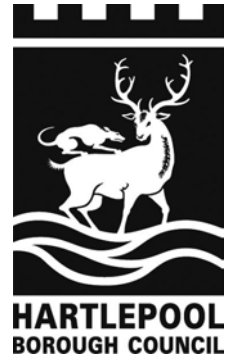


ADULT AND COMMUNITY SERVICES SCRUTINY FORUM AGENDA



Tuesday 8 November 2011

at 2.00pm

in Committee Room B

MEMBERS: ADULT AND COMMUNITY SERVICES SCRUTINY FORUM

Councillors Cranney, Griffin, Lawton, Loynes, A Marshall, Preece, Richardson, Shaw and Shields.

Resident Representatives: Christine Blakey, Evelyn Leck and Michael Unwin.

ALSO INVITED: MEMBERS OF THE HEALTH SCRUTINY FORUM

Councillors S Akers-Belcher, Griffin, James, G Lilley, Preece, Robinson, Shields, Sirs and Wells.

Resident Representatives: Maureen Braithwaite, Norma Morrish and Ian Stewart.

- 1. APOLOGIES FOR ABSENCE**
- 2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
- 3. MINUTES**
 - 3.1 To confirm the minutes of the meeting held on 24 October 2011 *(to follow)*

4. **RESPONSES FROM THE COUNCIL, THE EXECUTIVE OR COMMITTEES OF THE COUNCIL TO FINAL REPORTS OF THIS FORUM**

No items.

5. **CONSIDERATION OF REQUEST FOR SCRUTINY REVIEWS REFERRED VIA SCRUTINY CO-ORDINATING COMMITTEE**

No items.

6. **CONSIDERATION OF PROGRESS REPORTS / BUDGET AND POLICY FRAMEWORK DOCUMENTS**

6.1 Adult and Community Services Department: Medium Term Financial Strategy (MTFS) 2012/13 to 2014/15 – Initial Consultation Proposals – *Scrutiny Support Officer*

7. **ITEMS FOR DISCUSSION**

No items

8. **ISSUES IDENTIFIED FROM FORWARD PLAN**

8.1 Executive's Forward Plan – *Scrutiny Support Officer*

9. **ANY OTHER ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT**

ITEMS FOR INFORMATION

i) **Date of Next Meeting Monday 16 January 2012 commencing at 2.00 pm in Committee Room B**

ADULT AND COMMUNITY SERVICES SCRUTINY FORUM

8 November 2011



Report of: Scrutiny Support Officer

Subject: ADULT AND COMMUNITY SERVICES: MEDIUM
TERM FINANCIAL STRATEGY (MTF) 2012/13 TO
2014/15 - INITIAL CONSULTATION PROPOSALS

1. PURPOSE OF REPORT

- 1.1 To provide the opportunity, as part of the consultation process in relation to the development of the Council's Medium Term Financial Strategy (MTF) for 2012/13 to 2014/15, for the Adult and Community Services Scrutiny Forum to consider initial proposals in relation to those service areas of the Child and Adult Services Department's budget that fall within its remit.

2. BACKGROUND INFORMATION

- 2.1 At the meeting of the Scrutiny Co-ordinating Committee held on 23 September 2011 it was agreed that, as in previous years, consideration of the budget proposals would be split to enable each standing Scrutiny Forum to look in detail at the service areas that fall within their remit. Any comments / observations to then be fed back to the Scrutiny Co-ordinating Committee on the 2 December 2011, to enable a formal response to be presented to Cabinet on 19 December 2011.
- 2.2 As a starting point for the 2012/13 budget process, Cabinet on the 10 October 2011 considered a detailed report in relation to the development of the Council's Medium Term Financial Strategy (MTF) for 2012/13 to 2014/15 and approved details of the consultation process and timetable for consideration of the Executives proposals. In addition to this, it was also brought to the Cabinet's attention that, over and above dealing with core budget issues, the Local Authority will also have to deal with:
- A number of one-off strategic financial issues, around redundancy/early retirement costs, housing market renewal, land remediation costs and capital investment requirements; and
 - The impact of Government Proposals for changing Business Rates and Council Tax funding arrangements; and

- Changes to Grant regimes.

2.3 Details of Cabinet's initial views on the pressures identified were expressed at the Cabinet meeting of 10 October 2011 and are attached as **Appendix A**.

2.4 Overview and Scrutiny involvement in the consultation process commenced at the Scrutiny Co-ordinating Committee meeting on the 14 October 2011, at which consideration was given to the report received by Cabinet on the 10 October 2011. The Committee looked in detail at the report and discussed at length the one-off strategic financial issues facing the Council and the impact of potential changes to Business Rate and Council Tax funding arrangements. The Committee also approved the submission of the initial proposals contained within the report to the relevant Standing Scrutiny Forums for further detailed consideration.

2.5 In accordance with the wishes of the Scrutiny Co-ordinating Committee, the Adult and Community Services Scrutiny Forum is today being asked to look in detail at the initial proposals in relation to those service areas within the Child and Adult Services Department that fall within its remit. Details of these initial proposals are contained within the following appendices:-

Appendix B - Business Transformation (BT) Programme Targets;

Appendix C - Budget Pressures;

Appendix D - Reserves; and

Appendix E - Grants.

2.6 To assist Members of this Scrutiny Forum in the consideration of the initial proposals, arrangements have been made for the Assistant Director of Adult Social Care and the Assistant Director of Community Services to be in attendance and an invitation to this meeting has also been extended to the relevant Portfolio Holder(s) (attendance subject to availability).

3. RECOMMENDATIONS

3.1 It is recommended that the Adult and Community Services Scrutiny Forum: -

- a) as part of the Budget and Policy Framework initial consultation proposals for 2012/2013, consider the (BT) Programme Targets, pressures, reserves and grants relating to the adult and community services areas of service provision within the Child and Adult Service Department; and
- b) formulates any comments and observations in relation to each to be presented by the Chair of this Scrutiny Forum to the meeting of the Scrutiny Co-ordinating Committee to be held on 2 December 2011 to enable a formal response to be presented to the Cabinet on 19 December 2011.

Contact Officer:- Laura Stones – Scrutiny Support Officer
Chief Executive's Department - Corporate Strategy
Hartlepool Borough Council
Tel: 01429 523 087
Email: laura.stones@hartlepool.gov.uk

BACKGROUND PAPERS

- (i) Report of the Corporate Management Team entitled 'Medium Term Financial Strategy (MTFS) 2012/2013 To 2014/2015' presented to Cabinet on 10 October 2011
- (ii) Minutes from Cabinet 10 October 2011
- (iii) Report of the Chief Finance Officer entitled 'Medium Term Financial Strategy (MTFS) 2012/2013 To 2014/2015 – Initial Consultation Proposals' presented to Scrutiny Co-ordinating Committee on 14 October 2011

111. Medium Term Financial Strategy (MTFS) 2012/13 to 2014/15 *(Corporate Management Team)*

Type of decision

Budget and Policy Framework

Purpose of report

The purpose of the report is to update the MTFS and to enable Cabinet to commence the budget process for 2012/13.

Issue(s) for consideration by Cabinet

The Chief Financial Officer indicated that previous budget reports had advised Cabinet that the Government had provided detailed Local Government Grant allocations for only two years (2011/12 and 2012/13). For the second half of the spending review period (2013/14 and 2014/15) the Government had only provided details of the headline national cuts in Local Government funding. The consultation document published in July 2011 outlining the Governments proposals to re-localise Business Rates confirmed the headline cuts in Local Government funding for 2013/14 and 2014/15. Details of the cuts in individual councils funding for these years would not be known until after the Government had completed a review of the current funding system for councils.

For planning purpose the MTFS assumed that in 2013/14 and 2014/15 Hartlepool's grant would decrease in line with the National Grant cuts. As indicated previously this was likely to be an optimistic assumption and actual grant cuts were anticipated to be higher than the national cuts, for two reasons. Firstly, experience of the grant cuts in 2011/12 and 2012/13 indicated that local funding cuts were likely to be higher than the national average. Secondly, an assumption that the Government's review of the current funding system would have an adverse impact on areas with greater dependency on Government Grants and a lower proportion of expenditure funded from Council Tax, such as Hartlepool.

At this stage insufficient information was available to assess the potential impact of these changes. The position would need to be reviewed when more information was provided by the Government. In the meantime the known grant cut for 2012/13 and existing planning assumptions for 2013/14 and 2014/15 meant the Council would need to make further budget cuts before the start of 2014/15 (i.e. by March 2014) and in February 2011 these were estimated to total £14.7m.

The Chief Financial Officer stated that the forecast budget deficits also reflected the following planning assumptions:

- Council Tax is increased by 2.5% per year for 2012/13 to 2014/15.
- The national public sector pay freeze applies to Local Government employees in 2011/12 and from 2012/13 cost of living pay awards do not exceed the provision included in the MTFS.
- Demographic and unavoidable cost pressures do not exceed the

headroom provision of £1m per year included in the MTFS.

- Non-pay inflation pressures over the period of the MTFS do not exceed 2.5% per year.

The review of the MTFS needed to address the key financial issues and risks affecting the Council and the linkages between the following areas;

- The core revenue budget
- Funding of redundancy/early retirement costs and other decommissioning costs of reducing the core revenue budget
- Housing Market Renewal Exit strategy
- Capital receipts and potential capital investment
- Review of Reserves and financial risks

These issues needed to be considered as an overall strategic framework for developing a coherent financial strategy and short and medium term plans to address these.

The Chief Financial Officer reminded Cabinet that the existing planning assumptions indicated that the Council needed to make further budget cuts of £14.7m before the start of 2014/15 (this is on top of the £10m cuts implemented for the current year). As a result of the Government's decision to front load grant cuts the Council needed to make £6.6m of these additional cuts before the start of 2012/13 and this would be very challenging. If these cuts are not made in 2012/13 this would mean that cuts of £9.5m needed to be made in 2013/14. This situation needs to be avoided as the higher level of cuts in 2013/14 would be extremely challenging to manage and would significantly increase the financial risk the Council needs to manage. The remainder of the report therefore assumed that the Council would address the annual budget deficits by implementing permanent reductions in the budget over the next three years. This position is summarised below:

The Chief Financial Officer outlined the revised budget pressures that the council faced from 2012/12 to 2014/15. For 2012/13 pressures total £1.711m, as detailed in Appendix B to the report. This was more than the £1m headroom included in the 2012/13 budget forecasts for potential pressures and therefore increased the budget gap as it was recommended these were funded. A number of other potential pressures had been identified, as detailed in Appendix C to the report and it was currently recommended that these items should not be funded.

For 2012/13 the revised planning assumptions provide a net benefit of £0.544m, which partly offsets the additional pressures identified above. When account was taken of the increased pressures and the benefits of the revised planning assumptions the revised deficit for 2012/13 is £6.767m, compared to the original forecast of £6.6m. Assuming the planned departmental budget cuts of £5.387m were achieved the Council still needed to bridge a gap for 2012/13 of £1.38m.

The revised deficits for 2013/14 and 2014/15 assume that each year's

budget would be balanced on an annual basis by making permanent cuts in expenditure. The 2012/13 pressures and revised planning assumptions marginally increase the overall deficit which needed to be addressed before the start of 2014/15 from £14.7m to £15.083m. The impact on annual deficits is summarised below:

| | Original Deficits £'m | Revised Deficits £'m |
|---------|-----------------------------|----------------------------|
| 2012/13 | 6.600 | 6.767 |
| 2013/14 | 2.900 | 3.118 |
| 2014/15 | 5.200 | 5.198 |
| Total | 14.700 | 15.083 |

The Chief Financial Officer moved on to outlining the strategy that would be required to manage the budget position of the council. The MTFs assumed that the 2012/13 budget was balanced on a sustainable basis through a combination of departmental cuts and project savings. The Council would then still face significant deficits in 2013/14 and 2014/15. There would not be a single approach to addressing these deficits and a range of measures would be required. Some proposals would have much longer lead in times running over more than one financial year. Some decisions would need to be taken by Cabinet and Council outside the traditional budget cycle to ensure financial benefits could be achieved within the required timescales.

Addressing future deficits would require the Council to adopt a range of measures including reassessing priorities and new ways of working. Details of these issues would be the subject of separate reports as more detailed proposals and issues for consideration were worked up to enable Cabinet to determine their agreed way forward.

In addition to managing cuts in the General Fund revenue budget the Council would also need to manage the following strategic financial issues:

- Redundancy and early retirement costs;
- Housing Market Renewal costs;
- Land Remediation costs;
- Capital investment requirements;

Given the scale of the budget deficits over the next three years of £15.083m reductions in the size of staffing establishments and staff would be unavoidable. The Council would continue to seek to minimise compulsory redundancies wherever possible.

The Government had now recognised that the complete withdrawal of HMR funding has left a number of councils with a difficult position to manage. In response the Government have decided to provide some transitional funding to assist councils to manage the position. The Government have stated that this funding was only designed to achieve a 'managed exit' not to complete schemes. Transitional funding is subject to a regional bidding

process and Hartlepool's bid has been included in the Tees Valley submission. Nationally the Government are providing £30m and it is understood that bids significantly exceed this amount. If the bid was not successful the Council's funding shortfall will increase by £2m.

Officers from the Council and the Environment Agency have recently completed investigation of land contamination at the former Leathers chemical site. This investigation indicates some remediation works are needed to make this site safe, although there is no risk to public health. It is estimated these works will cost £1m. These costs are not eligible for Government funding and will need to be funded from the Council's own resources.

In previous years the Council has used Prudential Borrowing to provide an annual budget for a 'Council Capital Projects'. The repayment costs of using Prudential Borrowing had then been included as a budget pressure. Given the size of the budget deficits over the next few years this approach is less appropriate and an alternative strategy was needed to avoid an ongoing budget pressure. It was therefore suggested that a one-off 'Council Capital Projects' budget of £1m is established on a contingency basis from one-off resources.

The one-off Strategic Financial issues were in addition to the General Fund budget deficit and had a total value of £14m, which consisted of one-off revenue and capital items as summarised below:

| | Revenue Costs £'m | Capital Costs £'m | Total Costs £'m |
|-------------------------------------|-------------------------|-------------------------|-----------------------|
| Redundancy/ Early Retirements costs | 7.5 | 0.0 | 7.5 |
| Housing Market Renewal | 0.0 | 4.5 | 4.5 |
| Land Remediation costs | 0.0 | 1.0 | 1.0 |
| Capital Investment Requirements | 0.0 | 1.0 | 1.0 |
| Total | 7.5 | 6.5 | 14.0 |

As detailed in the following table the estimated one-off costs exceed available resources by £4.47m. The forecasts in the table assumed that costs would be phased over the next three years. For financial planning purposes redundancy and early retirement costs were expected to follow the annual budget deficits, although in practice there will be some variation between years.

Summary one-off commitments and proposed funding

| | 2012/13 £'000 | 2013/14 £'000 | 2014/15 £'000 | Total £'000 |
|---|------------------|------------------|------------------|----------------|
| <u>Expenditure Commitments</u> | | | | |
| <u>Revenue</u> | | | | |
| Redundancy and Early Retirement costs | 3,300 | 1,500 | 2,700 | 7,500 |
| <u>Capital</u> | | | | |
| Housing Market Renewal | 1,400 | 2,700 | 400 | 4,500 |
| Land Remediation costs | 1,000 | 0 | 0 | 1,000 |
| Council Capital Fund | 1,000 | 0 | 0 | 1,000 |
| Total forecast expenditure commitments | 6,700 | 4,200 | 3,100 | 14,000 |
| <u>Less Available Funding</u> | | | | |
| <u>Revenue</u> | | | | |
| Review of reserves | (2,250) | (1,100) | (2,700) | (6,050) |
| 2011/12 Forecast Outturn | (1,650) | (330) | 0 | (1,980) |
| | (3,900) | (1,430) | (2,700) | (8,030) |
| <u>Capital</u> | | | | |
| Capital Receipts already achieved | (1,500) | 0 | 0 | (1,500) |
| Total available funding | (5,400) | (1,430) | (2,700) | (9,530) |
| Unfunded forecast expenditure commitments | 1,300 | 2,770 | 400 | 4,470 |

At this stage bridging the estimated residual gap would be wholly reliant on achieving capital receipts over the next three years. Achieving the required capital receipts would be based on the asset sales identified in Appendix E to the report. These proposals should begin to generate capital receipts in the current year and phasing in future years should ensure further capital receipts are achieved to fund the annual commitments

The Chief Financial Officer indicated that a review of the reserves and risks had been undertaken as an integral part of the process. At the 31st March 2011 the Council had total reserves of £39.023m. This included reserves held in trust for schools which could not be spent by the Council and capital reserves earmarked to fund capital expenditure commitments re-phased into 2011/12. When account is taken of these amounts and an amount that needed to be included back into the reserves to reflect the Transitional Grant that was used to meet redundancy costs, the net reserves available for review was £25.379m. Appendix F to the report provided an explanation of the risk individual reserves.

The review of reserves was based on a detailed re-assessment of the risks individual reserves were originally earmarked for. This re-assessment of risk identified which reserves need to be maintained, those that could be scaled back and those that were no longer needed. In total the re-assessment of risks had identified £6.044m of reserves which could be released to partly fund the forecast one-off strategic costs.

The Council needed to retain reserves with a total value of £19.335m at 31st March 2011 to manage specific risks and to fund existing commitments. This included reserves allocated to manage Equal Pay/Equal Value claims, demand led risks relating to Looked After Children and older people, the Insurance Fund and the uncommitted General Fund Balance – which needed to be maintained to address emergency situations and would need to be repaid if used on a temporary basis.

The Chief Financial Officer reported that work is ongoing to estimate the first forecast outturns for the current year and details would be reported to a future Cabinet meeting. These initial outturns will be based on the financial position for the first six months of the financial year. At this stage a number of issues were beginning to emerge and initial outturns have been prepared. It is anticipated that these issues could provide a one-off net benefit in the current year of £1.980m, as detailed in Appendix G to the report.

The Chief Financial Officer highlighted the potential impact of Government proposals for changing Business Rates and Council Tax benefit funding arrangements. The existing MTFS forecasts take no account of these proposed changes as details had only recently been issued by the Government. These changes would have a fundamental impact on the system for funding local authorities and the financial positions of individual councils. Reports later on the agenda set out the significant implications of these two arrangements.

The Government introduced changes to a number of grant regimes from April 2011 covering the transfer of specific grants into the main Formula Grant and the introduction of the Early Intervention Grant, funded from existing grants. These arrangements were accompanied by reductions in the level of grants received by the Council. A separate report would be submitted to Cabinet detailing the draft Early Intervention Strategy and priority commissioning intentions. A second report would be submitted in November covering the outcome of consultation and restructures within services.

The Chief Financial Officer indicated that the report identified the key financial risks which would affect the Council. Internally these cover a range of issues and the report outlines proposals for managing and funding these risks, which cover:

- Implementing significant sustainable budget reductions in each of the next three years;
- Managing significant one-off costs, including redundancy/early retirement costs and HMR commitments;
- Continuing demand lead and demographic pressures.

External financial risks also arose from the Government's proposals to re-localise Business Rates and to transfer responsibility for Council Tax Benefits to councils. These proposals were fundamental changes in the

system for funding local authorities and would have a significant impact for 2013/14 and future years. The exact impact would not be known until the Government issue final proposals.

There were also potential external financial risks from other organisations seeking to maximise income, as part of their strategy for managing cuts in expenditure, which could pass costs on to councils. Non-financial risks were equally significant and would also need to be managed. These included the capacity of the organisation to manage the budget position over the next few years and the unavoidable budget reductions. This also includes capacity to set up new ways of working, such as trust and partnership working with other councils. Also, the capacity of the organisation to manage legislative changes, such as implementing a local Council Tax Benefit system and responding to other Government initiatives.

In concluding, the Chief Financial Officer stated that the financial challenges facing the public sector and councils were greater now than anything which had existed in the past 50 years. In recommending the initial questions to be put forward for consultation, the Chief Financial Officer also highlighted that government had announced in the past few days that there would be a Council Tax freeze for 2012/13. The grant for this was, however, only for one year, unlike the grant the government had given councils for the council tax freeze in 2010/11 which would be paid over the four years of the government. In light of this the question arose as to whether the authority took the grant for the council tax freeze or raised council tax by the 2.5% initially as projected in the MTFS. If the grant was taken, the Chief Financial Officer stressed that savings would need to be made in 2013/14 to replace the income not being generated from the forecast council tax rise.

Cabinet questioned what level of deficit gap would there be if the council tax increase was not approved and the grant taken. The Chief Financial Officer stated that the deficit gap would increase by a further £1m in 2013/14.

Cabinet commented that the capital receipts strategy would need to be developed and managed in the next few years to bring the additional income the authority needed. There were, however, risks to this, particularly in buying strategic land/property for future disposal. It may, however, be one way to bring additional income into the council.

The additional pressure on concessionary fares was also highlighted by Cabinet as a concern. The Director of Regeneration and Neighbourhoods commented that government had set the increase in this grant above inflation to cover the increasing fuel costs but the grant simply wasn't high enough to cover the costs which were increasing mainly due to out of town travel.

Cabinet was aware of the issues surrounding Equality Impact Assessments that had also been included in the report and questioned if these were all completed. The Chief Customer and Workforce Services Officer all the assessments had been completed.

There was concern at some of the properties that were/would incur costs for the authority in the next financial year. The rent increase for the offices in Park Towers was seen as unsustainable when the council had property of its own that could be utilised instead. The Director commented that a contribution towards the rent at Park Towers had been achieved from Housing Hartlepool.

The Brierton Sports Centre was a major concern and it was suggested that a partner organisation could be brought on board as soon as possible. Officers stated that this and other options were already being explored.

Concern was also voiced at the pressure on the Healthy Eating Grant which was considered to be short sighted in light of the national campaigns against child and adult obesity. The Director commented that the duty and allocations on this were being passed back to the schools though it was up to them how they spent the money. The wider issue of service buy-back from the schools was a major issue that could have significant implications should certain services reach a 'tipping point' through schools not buying them back from the authority. Most schools did understand the value they received from council services and at times came back to the authority after testing private sector provision.

The Mayor indicated that the report contained proposals that were appropriate at this point in time. Further work would continue on developing the MTFs and any ideas that could come forward for saving money would be welcomed. Through the consultation, while timescales were tight, as many people and groups should be consulted as possible. The Council was at the point where it was going to cut significant sections of service to the public and make lots of staff redundant. The public doesn't always accept the excuse that these cuts are due to the governments decisions and we need to explain to them why we were cutting some services while protecting others; not everyone understands the things the Council did in their community and what it had to spend on them.

There was a view in Cabinet that whatever consultation was undertaken, the backlash would be against the Council. Some groups had no intention of doing anything other than criticising the council so it had to be questioned as to what value there actually was in the consultation.

In promoting the consultation it was suggested that utilising case studies may assist in giving more understandable information to the public in particular.

Decision

1. That the report be noted.
2. That the issues/questions set out below, be approved for consultation –
 - Do you support the proposals to fund the pressures detailed in Appendix B?

- Do you support the proposal not to fund the issues detailed in Appendix C?
 - Do you support the proposed strategy to partly fund one-off strategic costs of £14m detailed in paragraph 4.31 by earmarking funding of £9.6m from a combination of:
 - (i) Review of Reserves £6.050m;
 - (ii) Forecast 2011/12 Outturn £1.980m as detailed in Appendix G;
 - (iii) Capital Receipts already received £1.500m
 - Do you support the proposal to fund the residual one-off strategic costs of £4.47m from planned capital receipts to be achieved over the next three years as detailed in Appendix E?
 - Are there any proposals you wish Cabinet to include in the final budget report to Council in February 2012 on the use of the saving from the establishment of a temporary post of 'Acting Chief Executive' and associated backfilling arrangements (minimum net savings of £70,400 as detailed in paragraph 5.24)? For example should this funding be allocated towards the one-off costs referred to above?
 - Do you have any comments on the Governments proposal to re-localise Business Rates (paragraph 6.5)?
 - Do you have any comments on the Governments proposal to transfers responsibility for Council Tax Benefits to councils (paragraph 6.12)? Note detailed consultation on this issue and the design of a local Council Tax Benefit scheme will be undertaken if the Government implement this change and provide further details of how this will operate.
 - Should the Council look to increasing Council Tax by 2.5% as originally anticipated under the MTFS or take the government's one-year grant to maintain a council tax freeze accepting the consequent savings that would be required in 2013/14.
3. That the Corporate Management Team and Chief Customer and Workforce Services Officer be authorised to proceed with formal redundancy consultations on the basis of the proposals set out in this report. The outcome of consultations to be incorporated into further reports presented to Cabinet;
 4. Cabinet notes that a without prejudice voluntary redundancy sweep will be undertaken to determine the level of employee interest and whether there is scope for this to help manage the position for 2012/13;
 5. That the development of a capital receipts disposal strategy be approved, including the purchase of land for resale within the next three years where there is a robust business case and this does not increase financial risk to the authority, based on the proposed land sales detailed in Appendix E to the report and officers be authorised to progress these sales, subject to the Finance and Procurement Portfolio Holder approving individual land sales.

| Dept | Project name (Title) | Target savings (£K) | Project scope (Description) | Final decision point * (Cabinet) |
|------|---|---------------------|--|----------------------------------|
| C&A | SDR Community Pool Grants year 2/3 | £49,000 | Reduction in existing Grants pool through reconsideration of Councils objectives and criteria for disbursement | Cabinet |
| C&A | Community Services Review | £298,000 | Efficiencies across Museums, Theatre, events and arts and revisit whole of Community Services including those areas under SDR scrutiny, with alternative delivery mechanisms being considered. | Cabinet |
| C&A | Working Together for Change | £195,000 | Review all adult social care day services and consider new models of commissioning / provision that deliver savings. | Cabinet |
| C&A | Review of adult social care contracts including high cost out of area placements. | £364,000 | Work to be undertaken with all providers to understand costs in more detail including overheads and management costs, leading to renegotiation of costs, retendering to achieve better value for money or decommissioning of lower priority services. | Cabinet |
| C&A | Review of Social Care Management Structures | £85,000 | Review management structures and identify options available to achieve savings. | Cabinet |
| C&A | Review of Housing Related Support Funding. | £278,000 | Review of housing related support services to achieve contract efficiencies and decommission lower priority / lower risk services. | Cabinet |
| C&A | Reablement Funding | £500,000 | Approximately £500K from the £1.3M Department of Health reablement funding will be used to support existing services. High risk as the funding is currently only guaranteed for two years – potential for redundancies from March 2013 if funding does not continue. | Cabinet |
| C&A | Joint Packages | £90,000 | Establish recurrent impact of additional PCT funding for complex packages of care where people have identified continuing healthcare needs. High risk area as funding is not guaranteed in longer term. | Cabinet |
| R&N | Parks and Recreation | £45,000 | Income generation opportunities with regard to Stranton Nursery and Capital/Private works | Cabinet |
| | | £1,904,000 | | |

SCHEDULE OF 2012/13 BUDGET PRESSURES - Child and Adult Services

| Budget Area | Value of Pressure £'000 | Description of Pressure | Comment |
|----------------------------|----------------------------|---|--|
| Older People Commissioning | 450 | <p>There are two elements within this above inflationary pressure. The first relates to increased demographic pressures owing to an ageing population and increased prevalence of dementia, resulting in more older people requiring care and support with increasingly complex needs. The second element relates to fees payable to older people care home providers which are due for renegotiation from October 2011. These fees need to be set at a level which is comparative with other councils and ensures that local providers remain economically viable and able to invest in the sector locally. An initial assessment of these pressures has been made and this will need to be reviewed when detailed negotiations have been completed and a new cost of care model developed. It is worth noting that Hartlepool currently pays the lowest care home fees (for older people) in the North East region. There is potential to stage increases should the model identify a significant uplift in fees, although this would commit part of the headroom included in future years budget forecasts for pressures.</p> <p>A more detailed report on older peoples care home fees will be presented to Cabinet in November / December.</p> | Pressure may be higher and further work is needed to quantify this issue - detailed report to Cabinet in Nov / Dec 2011. |
| Brierton Sports Centre | 100 | <p>Brereton Sports Centre has been run since it's inception as a Community Facility managed by Brierton School. Since the closure of Brierton School and the decant of Dyke House School the facility has been managed directly by Dyke House School. Dyke House School have advised that after December 2011 (when they return to the Dyke House site) they will relinquish their management of the site. Early indications show that there would be a potential revenue cost of circa £100K per annum to maintain the facility for community use. In relation to the part year pressure in the current year this can be covered by a virement within existing budgets. There is a review underway of the future of the Brierton site - there is potential for an additional £100K capital pressure if equipment funded by Dyke House is removed from the site.</p> | |
| | 550 | | |

HARTLEPOOL BOROUGH COUNCIL - RESERVE BALANCES AS AT 31 MARCH 2011

RESERVES TO BE REVIEWED (NOT COMMITTED NOR HELD IN TRUST)

| Created 2010/11 as per Outturn Strategy £'000 | Department | Reserve | Actual Balance 31/03/2011 £'000 | Reason for/purpose of the Reserve | Total Value of Reserve to be released for Redundancy Costs £'000 | Value of Reserve to be retained £'000 | Reason for retention of reserve |
|--|------------|---------------------------|------------------------------------|--|---|--|--|
| £000 | | | £000 | | £000 | £000 | |
| 185 | Adult | Supporting People Reserve | 972 | Reserve created from Grant underspend and earmarked for potential clawback. To be used to fund transition arrangements following SDO reductions taking place during 2011/12. | 787 | 185 | Reserve created in 10/11 to be utilised in 2011/12 to fund the transitional costs of reducing contracts to providers following the significant cuts in resources made to Supporting People funding. If the full £185k is not required, the balance can be released. |
| 0 | Adult | Adult Education | 570 | Created from LSC (Learning Skills Council) grant fund to address short and long term pressures from within the Adult Education service. | 40 | 530 | Remainder of reserve is specific grant funding which needs to be held as can be subject to recall by LSC linked to numbers of students supported. |
| 421 | Adult | Older People - SRR | 421 | Increased income received in 2010/11. To be used to fund demographic pressures on Older People. | 0 | 421 | New reserve created in March 2011 as Strategic Risk Reserve owing to the very significant demographic pressures in Older People Services. |
| 188 | Adult | Social Care Reform Grant | 359 | Reserve created from specific grant received in 2010/11. To be used to fund project slippage in 2011/12 and 2012/13. | 171 | 188 | Reserve to be utilised to fund commitments relating to temporary staffing in 2011/12 and 2012/13. |
| 0 | Adult | Mill House | 146 | The reserve arose from a rates rebate following a review of the leisure centre rateable values in 2006/07. | 0 | 146 | Member decision to agree whether reserve should be transferred to capital funding or for ongoing maintenance within the overall council. |
| 0 | Adult | Tall Ships Reserve | 139 | This reserve has been set aside to support the Tall Ships visit in 2010. | 0 | 139 | As reported in the 2010/11 Outturn Strategy this amount is available should any residual contractual commitments arise in 11/12 - a review will be undertaken throughout the year. A strategy for using any residual balance can be developed as part of the 2012/13 budget process. |

| Created 2010/11 as per Outturn Strategy £'000 | Department | Reserve | Actual Balance 31/03/2011 £'000 | Reason for/purpose of the Reserve | Total Value of Reserve to be released for Redundancy Costs £'000 | Value of Reserve to be retained £'000 | Reason for retention of reserve |
|---|------------|--------------------------------------|------------------------------------|--|--|--|---|
| £000 | | | £000 | | £000 | £000 | |
| 0 | Adult | Seaton CC 'Management' | 108 | Balance carried forward from previous years. Some of this fund pertains to Children's Services. However, the amount is still being determined by the overseeing board. | 0 | 108 | Reserve to be held to contribute to any development proposals currently being discussed at Cabinet. |
| 100 | Adult | Reablement Funding | 100 | PCT income received for reablement of service users. | 0 | 100 | New reserve created in March 2011 re PCT specific funding received in March 2011 for agreed outcomes - timing delays - expected to fully spend the reserve. |
| 0 | Adult | Respite Provision for Autism | 80 | Income received from PCT for use to provide capital for creation of specialist housing provision of Autism respite. | 0 | 80 | Specific funding provided by PCT to contribute to capital scheme which has not come to fruition. Negotiations underway with interested parties to utilise the resources to attain long term benefits for the investment, non-use may lead to return of resources. |
| 0 | Adult | CSDP Contribution to capital | 68 | Reserve created from revenue to increase capital reserve for Adaptations for Disabled people. | 0 | 68 | Reserve to be utilised for DFG's to expedite waiting lists and ensure ongoing care costs are reduced. |
| 8 | Adult | Community Grants Pool | 59 | Reserve created year on year from the underspend on the Community Grants Pool budget as this expenditure is 'ring-fenced' by Members for contributing towards the community. | 0 | 59 | Member decision. |
| 0 | Adult | Carer Emergency Respite Care service | 54 | Reserve created from specific grant as contract for Emergency respite granted for a period of 2 years. Expenditure on respite for Carers can be sporadic and this is to be utilised to meet statutory duties around carers. Service now in place and usage has levelled out so reserve no longer required. | 54 | 0 | N/A |

| Created 2010/11 as per Outturn Strategy £'000 | Department | Reserve | Actual Balance 31/03/2011 £'000 | Reason for/purpose of the Reserve | Total Value of Reserve to be released for Redundancy Costs £'000 | Value of Reserve to be retained £'000 | Reason for retention of reserve |
|--|------------|---|------------------------------------|---|---|--|---|
| £000 | | | £000 | | £000 | £000 | |
| 26 | Adult | Mental Health Capacity Act specific grants | 53 | Reserve created from a mixture of PCT/grant funding. | 27 | 26 | Contribution from PCT in 10/11 towards costs for 11/12 post - in year underspends led to non use of residual reserve. |
| 0 | Adult | Tobacco Control | 43 | Reserve created owing to grant income provided to carry out work over a 2 year period. | 0 | 43 | Needed to fund staffing posts to meet the terms & conditions of the original grant - exit strategy in place for staffing etc. |
| 0 | Adult | Telecare GD, DOH, Preventative Technology Grant c/fwd | 41 | Reserve created from under utilised specific grant to create a equipment replacement fund. Alternative funding provided by the PCT. | 41 | 0 | N/A |
| 13 | Adult | DOH Grant Stroke Care | 34 | Reserve created from specific grant. | 21 | 13 | Reserve required to continue to temporarily fund two Stroke Clubs within the community as per DOH specific grant. |
| 0 | Adult | Public Health Phys Activity | 29 | Reserve created from PCT monies. Monies to be awarded by HBC in grants to the community and voluntary sector on behalf of the PCT. | 0 | 29 | PCT funding for community and Voluntary Sector activities. |
| 21 | Adult | Campus Reprovisioning Grant | 21 | Reserve created from specific grant received in 2010/11. To be used to fund project slippage in 2011/12. | 0 | 21 | Reserve to be utilised to offset unfunded costs in Campus Reprovision via NHS funding transfer work underway to reduce ongoing contract costs through staffing changes currently covered by TUPE. |
| 0 | Adult | Adult Social Care | 20 | Income from PCT for various social care expenditure i.e., OT equipment, IT for Care homes Residual balance not required for project | 20 | 0 | N/A |
| 12 | Adult | Archaeology Projects | 16 | Reserve to be used for specific archaeology projects following SDO reductions. | 4 | 12 | Specific project underway to move archaeological items from Bunker - will be complete by September 2011. |
| 0 | Adult | Renaissance in the Regions | 14 | Reserve created from unspent grant funding to support the overall HUB shared by all 4 Tees Valley Authorities. | 0 | 14 | Specific grant underspend to support the overall hub - expected to be spent by September 2011. |
| 0 | Adult | Sports Activities - various | 14 | Underspend on grants for sports & health activities. | 0 | 14 | To be utilised for Olympic event summer 2011. |

| Created 2010/11 as per Outturn Strategy £'000 | Department | Reserve | Actual Balance 31/03/2011 £'000 | Reason for/purpose of the Reserve | Total Value of Reserve to be released for Redundancy Costs £'000 | Value of Reserve to be retained £'000 | Reason for retention of reserve |
|--|------------|--|------------------------------------|--|---|--|--|
| £000 | | | £000 | | £000 | £000 | |
| 0 | Adult | Grayfields Pitch Improvements | 13 | Reserve created to complete the pitch improvements at Grayfields. | 0 | 13 | Delayed owing to weather condition expected to be completed by September 2011. |
| 11 | Adult | Library System Improvements | 11 | Reserve set aside to fund Library System improvements in line with Government requirements for Data Protection and Security. | 0 | 11 | Upgrade of Library systems being installed June, tested and completed by July. |
| 0 | Adult | Sir William Gray House Storage Facilities | 8 | Reserve created to secure match funding from Heritage Lottery Fund to improve collections storage and facilities at Sir William Gray House. | 0 | 8 | Specific project underway to move archaeological items from Bunker - will be complete by September 2011. |
| 5 | Adult | Sports & Recreation - Sports Awards | 7 | To fund sports coaches training awards. | 0 | 7 | To be utilised for Olympic event summer 2011. |
| 7 | Adult | Marketing Reserve | 7 | Reserve to be used to fund Marketing expenditure in 2011/12 to generate increased income as part of the SDO target. | 0 | 7 | To be utilised this summer. |
| 0 | Adult | Health Walks programme Natural England | 6 | Grant from Natural England required to sustain health walks programme in 2010/11 & 2011/12. Other grant source for this year obtained via devolved funding bid from Sport England (Adults into Sport) using this as match funding. | 0 | 6 | Plan to spend reserve by September. |
| 0 | Adult | Adult Social Care - Communities for Health Grant | 6 | Specific grant received close to 2008-09 year end - residual balance not needed. <u>Residual balance not required for project.</u> | 6 | 0 | N/A |
| 0 | Adult | Archaeology - Monograph Series | 5 | Creation of reserve to ensure completion of project and ensure no loss of external funding for the overall project. | 0 | 5 | Fund to be used to print the series and meet conditions of grants received. |
| 0 | Adult | Culture Shock Community Engagement Project | 2 | Reserve created to make up shortfall of income from Heritage Lottery Fund for the project - residual balance not needed. | 2 | 0 | N/A |
| 0 | Adult | Throston Library Youth Worker | 1 | Reserve created to fund sessional Youth Worker at Throston Library. - residual balance not needed. | 1 | 0 | N/A |
| 0 | Adult | Development of Historic Quay | 1 | Residual balance, not needed. | 1 | 0 | N/A |

| Created 2010/11 as per Outturn Strategy £'000 | Department | Reserve | Actual Balance 31/03/2011 £'000 | Reason for/purpose of the Reserve | Total Value of Reserve to be released for Redundancy Costs £'000 | Value of Reserve to be retained £'000 | Reason for retention of reserve |
|---|----------------------------------|------------|------------------------------------|---|--|--|--|
| £000 | | | £000 | | £000 | £000 | |
| 0 | Regeneration & Neighbourhoods | Allotments | 50 | Implementation of the Council's Allotment Development Strategy as agreed by Members. | 0 | 50 | Insufficient revenue budget to invest in service asset improvement. |
| 996 | | | 3,476 | | 1,174 | 2,302 | |

Schedule of Grants which transferred into Formula Grant

| | Specific grant or ABG | ABG and Specific Grants transferred into Formula Grant £'000 |
|---|-----------------------|--|
| Formula Grant | | |
| Care Matters White Paper | ABG | 116 |
| Adult Social Care Workforce | ABG | 297 |
| Carers - Adult | ABG | 436 |
| Carers - Child | ABG | 109 |
| Local Involvement Networks | ABG | 99 |
| Mental Capacity Act & Independent Mental Capacity | ABG | 63 |
| Mental Health | ABG | 373 |
| Stroke Services | Specific | 87 |
| Social Care Reform Grant | Specific | 440 |
| Social Care Reform Grant | Specific | 63 |
| Social Care Reform Grant - Extra Care Specific | Specific | 20 |
| Aids | Specific | 7 |
| Supporting People | ABG | 3985 |
| Housing Strategy for Older People | ABG | 70 |
| LSC Staff Transfer | ABG | 275 |
| Preserved Rights | Specific | 270 |
| Adjusted Formula Grant | | 6,710 |

APPENDIX E

| 2011/12 Approved allocation £'000 | Reduction in Funding £'000 |
|--|----------------------------------|
| | |
| 100 | 16 |
| 257 | 40 |
| 377 | 59 |
| 94 | 15 |
| 86 | 13 |
| 54 | 9 |
| 322 | 51 |
| 75 | 12 |
| 380 | 60 |
| 54 | 9 |
| 17 | 3 |
| 6 | 1 |
| 3448 | 537 |
| 61 | 9 |
| 238 | 37 |
| | 37 |
| 233 | |
| 5,804 | 906 |

| 2012/13 Proposed allocation approved by Council 10.02.11 £'000 | Reduction in Funding £'000 |
|--|----------------------------------|
| | |
| 94 | 7 |
| 240 | 17 |
| 352 | 25 |
| 88 | 6 |
| 80 | 6 |
| 51 | 4 |
| 301 | 21 |
| 70 | 5 |
| 355 | 25 |
| 51 | 4 |
| 16 | 1 |
| 6 | 0 |
| 3218 | 231 |
| 57 | 4 |
| 222 | 16 |
| | 15 |
| 218 | |
| 5,419 | 385 |

ADULT AND COMMUNITY SERVICES SCRUTINY FORUM

8 November 2011



Report of: Scrutiny Support Officer

Subject: THE EXECUTIVE'S FORWARD PLAN

1. PURPOSE OF REPORT

- 1.1 To provide the opportunity for the Adult and Community Services Scrutiny Forum to consider whether any item within the Executive's Forward Plan should be considered by this Forum.

2. BACKGROUND INFORMATION

- 2.1 One of the main duties of Scrutiny is to hold the Executive to account by considering the forthcoming decisions of the Executive (as outlined in the Executive's Forward Plan) and to decide whether value can be added to the decision by the Scrutiny process in advance of the decision being made.
- 2.2 This would not negate Non-Executive Members ability to call-in a decision after it has been made.
- 2.3 As you are aware, the Scrutiny Co-ordinating Committee has delegated powers to manage the work of Scrutiny, as it thinks fit, and if appropriate can exercise or delegate to individual Scrutiny Forums. Consequently, Scrutiny Co-ordinating Committee monitors the Executive's Forward Plan and delegates decisions to individual Forums where it feels appropriate.
- 2.4 In addition to this, the key decisions contained within the Executive's Forward Plan (November 2011 – February 2012) relating to the Adult and Community Services Scrutiny Forum are shown below for Members consideration:-

DECISION REFERENCE: CAS95/11 HARTLEPOOL COMMUNITY POOL GRANTS REVIEW

Nature of the decision

To review the criteria of the Community Pool grants funding to align with the Council priorities and allow more dynamic intervention to assist voluntary sector groups within Hartlepool.

Who will make the decision?

Cabinet

Timing of the decision

November 2011

Ward(s) affected

All wards

Who will be consulted and how?

Voluntary sector groups currently in receipt of funding, HVDA and Scrutiny Coordinating Committee and any interested party.

Information to be considered by the decision-makers

The Community Pool grant fund will be reduced in size as part of the Council's budget strategy and Service Reviews, the criteria for assessment of grant applications will be reviewed to focus on Council Strategic priorities and enable wider access to grant funding on a non-core funding basis. The decision will be taken in a wider context of Voluntary Sector Commissioning.

How to make representations

Representations should be made to John Mennear, Assistant Director Community Services, Department of Child and Adult Services, Civic Centre, Victoria Road, Hartlepool. Telephone 01429 523417, e-mail john.mennear@hartlepool.gov.uk.

Further information

Further information on this matter can be sought from John Mennear.

DECISION REFERENCE: CAS97/11 COMMUNITY SERVICES SERVICE REVIEWS

Nature of the decision

The Community Services target savings are from across all services within this division and in addition to the former Cultural Services Review and Community Pool review.

Who will make the decision?

Cabinet

Timing of the decision

December 2011

Ward(s) affected

All wards

Who will be consulted and how?

The Portfolio Holder for Culture, Leisure and Tourism as part of regular briefings, DMT in September, CMT in late October and to Adult & Community Services Scrutiny Forum as a scoping report in September, for presentation on the 24th October and then to Cabinet in December.

Information to be considered by the decision-makers

The service area has a wide remit and covers Culture, Sport and Leisure, Archaeology, Libraries and Adult Education, the target savings are in addition to the Reviews carried out within this service area over the last two years and will contribute to the Budget and Strategy framework for 2012/13. The Community Services' Service Review includes all services within this division.

How to make representations

Representations should be made to John Mennear, Assistant Director Community Services, Child and Adult Services, Civic Centre, Victoria Road, Hartlepool. Telephone 01429 523417, e-mail john.mennear@hartlepool.gov.uk.

Further information

Further information on this matter can be sought from John Mennear

DECISION REFERENCE: CAS104/11 MOVING FORWARD TOGETHER: THE VISION FOR ADULT SOCIAL CARE IN HARTLEPOOL

Nature of the decision

To seek endorsement for the consultation process with the people of Hartlepool in respect of Moving Forward Together: The vision for adult social care in Hartlepool 2011-2014.

Who will make the decision?

The Adult and Public Health Portfolio Holder in November 2011. Following the consultation a second report setting out Hartlepool's response to the engagement process will be taken to Cabinet in January 2012 before being submitted to the Department of Health.

Timing of the decision

November 2011 and January 2012.

Ward(s) affected

a) All

Who will be consulted and how?

Service User forums, Planning Groups such as the Older Person Local Implementation Team, Carers' Strategy Group, Over 50s Forum, Learning Disability Partnership Board, HVDA networks, Hartlepool Now website, team meetings and the Hartlepool Borough Council intranet. A briefing paper with questions and information on the Department of Health website and ways to share views will be disseminated.

Information to be considered by the decision-makers

This is a Department of Health initiative. Hartlepool Borough Council will send a response and the consultation will enable us to represent the users of people who live in Hartlepool as part of this process.

How to make representations

Representations should be made to Geraldine Martin, Head of Service, Child and Adult Services, Civic Centre, Victoria Road, Hartlepool, TS24 8AY. Telephone 01429 868090, e-mail geraldine.martin@hartlepool.gov.uk

Further information

Further information on this matter can be sought from Geraldine Martin as above.

DECISION REFERENCE: CAS107/11 ADULT SOCIAL CARE 2012/13 SAVINGS

Nature of the decision

Service review of adult social care to achieve 2012/13 savings of approximately £1.6M.

Who will make the decision?

Cabinet

Timing of the decision

December 2011

Ward(s) affected

All wards

Who will be consulted and how?

The Portfolio Holder for Adult & Public Health Services as part of regular briefings, Child & Adult Services Departmental Management Team and Corporate Management Team in October, Adult & Community Services Scrutiny Forum 24 October, Cabinet Members in November / December.

Information to be considered by the decision-makers

Adult social care has a broad remit including assessment and care management, service delivery and commissioning and supports vulnerable adults with assessed social care needs. A service review has been undertaken and a number of proposals developed to achieve savings of approximately £1.6M from April 2012. Areas reviewed include adult social care contracts, housing related support, day services and management structures.

How to make representations

Representations should be made to Jill Harrison, Assistant Director – Adult Social Care, Child and Adult Services, Civic Centre, Victoria Road, Hartlepool. Telephone: 01429 523911, e-mail: jill.harrison@hartlepool.gov.uk.

Further information

Further information on this matter can be sought from Jill Harrison – contact details as above.

DECISION REFERENCE: CAS108/11 COST OF CARE FOR OLDER PEOPLE'S CARE HOMES

Nature of the decision

To seek approval for the implementation of a financial cost model determining fee levels, linked to a quality standards framework, to be paid to providers of care homes for older people.

Who will make the decision?

Cabinet will make the decision.

Timing of the decision

The decision is expected to be made in November 2011.

Who will be consulted and how?

Independent and Voluntary Sector providers of care homes for older people are working with Officers of the Council to agree the quality standards framework and have been consulted on the approach to identifying the cost of care model used.

Information to be considered by the decision-makers

A similar 'cost of care' exercise to establish fee levels for older people's care homes was last undertaken in 2005/06. This built on the first exercise of its nature in 2003 and established a transparent and robust model of calculating the reasonable running costs of efficient care homes which then determined fee levels.

The last exercise in 2005 used Price Waterhouse Coopers financial model which also included a calculation that annually reviewed the fee levels against a basket of indices that took into account inflation across a number of elements, including wages, utilities costs, food, etc. It is normal for models like this to be re-run at 3-yearly intervals but the Council extended the 2005 model for a further 3 years until 2011/12. Similar models have been used by a number of other local authorities in the North East. The Council is committed to having good quality care homes care homes within the borough and the development of a quality standards framework that rewards providers meeting the standards expected and monitored by the Council is linked to the proposal around future fee levels. The proposed 'cost of care' model links fee levels to the level of compliance against the quality standards framework and the report will detail the work undertaken to date and the financial impact of implementing the proposed financial model.

How to make representations

Representations should be made to Phil Hornsby, Head of Service, Child and Adult Services, Hartlepool Borough Council. Telephone: 01429 523944, e-mail: phil.hornsby@hartlepool.gov.uk.

Further information

Further information on this matter can be sought from Phil Hornsby, as above.

2.5 A summary of all key decisions is attached as **APPENDIX A** to this report.

2.6 Copies of the Executive's Forward Plan will be available at the meeting and are also available on request from the Scrutiny Team prior to the meeting.

3. RECOMMENDATIONS

3.1 It is recommended that the Adult and Community Services Scrutiny Forum:-

- (a) considers the Executive's Forward Plan; and
- (b) decides whether there are any items where value can be added to the decision by the Adult and Community Services Scrutiny Forum in advance of the decision being made.

CONTACT OFFICER:- Laura Stones – Scrutiny Support Officer
Chief Executive's Department - Corporate Strategy
Hartlepool Borough Council
Tel: 01429 523087
Email: laura.stones@hartlepool.gov.uk

BACKGROUND PAPERS

The following background paper was used in preparation of this report:

- (a) The Forward Plan – (November 2011 – February 2012)

TIMETABLE OF KEY DECISIONS

Decisions are shown on the timetable at the earliest date at which they may be expected to be made.

1. DECISIONS EXPECTED TO BE MADE IN NOVEMBER 2011

CE 44/11 (page 6) Workforce Arrangements Cabinet
CE45/11 (page 7) Strategy for Bridging the Budget Deficit 2012/13 – ICT, Revenues and Benefits Service Cabinet
CE 48/11 (page 13) Corporate Strategy Service Review Cabinet
CAS 95/11 (page 16) Hartlepool Community Pool Grants review Cabinet
CAS 102/11 (page 20) Early Intervention Strategy: Service Restructure Cabinet
CAS 103/11 (page 22) Special Educational Needs (SEN) Pathfinder Cabinet
CAS 104/11 (page 24) Moving Forward Together: The Vision for Adult Social Care in Hartlepool Portfolio Holder/Cabinet
CAS 106/11 (page 27) Priority Schools Building Programme Cabinet
CAS 108/11 (page 30) Cost of Care for Older People's Care Homes Cabinet
RN 13/09 (page 41) Disposal of Surplus Assets Cabinet / Portfolio Holder
RN 53/11 (page 44) Sustainable Construction Strategy Portfolio Holders
RN 57/11 (page 46) Dog Control Orders Portfolio Holder
RN 58/11 (page 48) Allotments Portfolio Holder
RN 60/11 (page 51) Hartlepool Housing Strategy 2011-2015 Cabinet
RN 61/11 (page 53) Selection of Preferred Developer for sites in Seaton Carew Cabinet
RN 62/11 (page 55) Seaton Carew Coastal Strategy Northern Management Unit Phase 2 Cabinet / Council
RN 74/11 (page 63) Former Leathers Chemical Site Cabinet
RN 77/11 (page 65) Wynyard Master Plan Cabinet
RN 78/11 (page 67) Sustainability Policy Portfolio Holders
RN 88/11 (page 70) Implementation of Changes to the Common Allocations Policy Governing the Tees Valley Choice Based Lettings Scheme Cabinet
RN 89/11 (page 72) Former Brierton School Site Cabinet / Council
RN 91/11 (page 76) Property Services Proposed Budget Savings Cabinet
RN 95/11 (page 82) Proposed Migration from the Tees Valley Food Hygiene Award Scheme to the National Food Hygiene Rating Scheme Portfolio Holder
RN 97/11 (page 86) Transportation and Engineering Services Proposed Budget Savings Cabinet
RN 98/11 (page 87) Acquisition of Assets Cabinet / Portfolio Holder / Council

2. DECISIONS EXPECTED TO BE MADE IN DECEMBER 2011

CE 47/11 (page 12) Customer and Support Services – Service Review Cabinet
CE 49/11 (page 14) Financial and Transactional Shared Services – Business Transformation 2 Programme Savings Cabinet
CAS 97/11 (page 17) Community Services Service reviews Cabinet
CAS 101/11 (page 18) Review of Children's Social Care Commissioning and 2012/13 Savings Proposal Cabinet

CAS 107/11 (page 29) Adult Social Care 2012/13 Savings Cabinet
CAS 109/11 (page 32) Support Services Savings Cabinet
CAS 110/11 (page 33) Home to School Transport Savings Cabinet
CAS 111/11 (page 34) Education Services and Out of School Activities Savings Cabinet
RN 29/10 (page 43) Hartlepool Domestic Violence Strategy Cabinet
RN 68/11 (page 57) Community Cohesion Framework Portfolio Holder
RN 69/11 (page 59) Flexible Support Fund Cabinet
RN 70/11 (page 60) Innovation Fund Cabinet
RN 71/11 (page 61) Families with Multiple Problems Cabinet
RN 87/11 (page 68) Consultation on Denominational Home to School Transport and Post 16 College Transport Cabinet
RN 92/11 (page 77) Asset Management Proposed Budget Savings Cabinet
RN 93/11 (page 79) Additional Highway Maintenance Works 2011-12 Portfolio Holder

3. DECISIONS EXPECTED TO BE MADE IN JANUARY 2011

RN 90/11 (page 74) Mill House Site Development and Victoria Park Cabinet / Executive Committee
RN 96/11 (page 84) Hartlepool Voluntary and Community Sector Strategy and Compact Cabinet

4. DECISIONS EXPECTED TO BE MADE IN FEBRUARY 2012

CE 46/11 (page 9) Review of Community Involvement and Engagement (including LSP Review): Update on decisions taken 'in principle' Cabinet / Council
CAS 105/11 (page 26) Hartlepool School Admission Arrangements fir 2013/14 Portfolio Holder
RN 94/11 (page 80) Review of Concessionary Fare Payments to Bus Operators for 2012-2013