

GRANTS COMMITTEE

MINUTES AND DECISION RECORD

24 November 2011

The meeting commenced at 4.00 pm in the Civic Centre, Hartlepool

Present:

Councillor Robbie Payne (In the Chair)

The Mayor, Stuart Drummond and Councillors Jonathan Brash and Cath Hill

Officers: John Mennear, Assistant Director, Community Services
Susan Rybak, Community and Youth Resource Manager
Pat Wormald, Senior Clerical Officer
Angela Armstrong, Principal Democratic Services Officer
Vicky Bosley, Democratic Services Officer

18. Apologies for Absence

None.

19. Declarations of interest by Members

Councillor Robbie Payne declared a personal interest in minute 20, application no 3483.

20. Civic Lottery Fund Round 2 Grant Applications (*Director of Child and Adult Services*)

Type of decision

Non key.

Purpose of report

To advise and seek approval for the second round of Civic Lottery Fund Grant applications in the 2011/2012 financial year.

Issue(s) for consideration by the Committee

Members were reminded that the total funding for distribution for 2011/2012 was £8,500 and it was noted that the current criteria for eligibility and

distribution of the Civic Lottery Grant required the Grants Committee to consider applications three times a year. In previous years, the Grants Committee have agreed that £1,500 be made available for Senior Citizens' summer outings and Christmas parties. The same approach was approved by the Grants Committee on 22 July 2011 and as such the balance available for distribution for the year will be £7,000. As in previous years, one third of the balance was distributed in each of the three meetings with the amount available for distribution at each meeting being £2,333.

The report sought the consideration of the Grants Committee of the following:

- 9 applications from local organisations, 5 of which have not previously been supported with funding from the Civic Lottery.

The report detailed the applications received where either no previous grants had been awarded or the grant applications were for second and subsequent requests.

A Member sought clarification on the variation in percentage terms between the amount of grant requested and that recommended. The Community and Youth Resource Manager confirmed that the recommended grant allocation was generally to fill any gaps in funding to ensure that the overall project goes ahead.

The Assistant Director and Community and Youth Resource Manager responded to a number of questions and points of clarification from Members.

Decision

- (i) The grant aid to those organisations as detailed in Appendix 2 was approved.
- (ii) That any uncommitted balance of Round 2 allocation be carried forward to Round 3 of the Civic Lottery Fund 2011/2012.

21. Hartlepool Citizen's Advice Bureau (*Director of Child and Adult Services*)

Type of decision

Non key.

Purpose of report

To advise and seek approval to a request from Hartlepool Citizens Advice Bureau (CAB) to vary the terms of the expenditure of the grant award

approved from the Community Pool on 27 September 2011 for the period October 2011 to March 2012.

Issue(s) for consideration by the Committee

To request a variation of the terms of the expenditure of the grant approved for October 2011 to March 2012. The request from CAB had been attached as **Appendix 1** which contained **exempt information under Schedule 12A Local Government Act 1972 (as amended by the Local Government (Access to Information) (Variation) Order 2006)**, namely **information relating to the financial or business affairs of any particular person (including the authority holding that information), para 3**. The service specification/grant acceptance relating to the grant award, which had been signed by the Manager of the CAB had also been attached at **Appendix 2**.

The Assistant Director indicated that after the meeting of the Grants Committee on 27 September 2011, all relevant organisations had been informed that the existing community pool grants would cease at the end of the current financial year, which provided six months notice. Members were reassured that in view of the current economic climate, groups who had received community pool funding were monitored to ensure that additional support could be provided should it be deemed necessary.

Decision

The request from Hartlepool Citizens Advice Bureau to vary the terms and conditions of the expenditure of the grant awarded from the Community Pool on 27 September 2011 for the period October 2011 to March 2012 was approved.

22. Minutes of the meeting held on 27 September 2011

Received.

The meeting concluded at 4.26 pm

P J DEVLIN

CHIEF SOLICITOR

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