

NEIGHBOURHOOD SERVICES SCRUTINY FORUM AGENDA



Monday 30 January 2012

at 3.30 p.m.

**in Committee Room B
Civic Centre, Hartlepool.**

NEIGHBOURHOOD SERVICES SCRUTINY FORUM:

Councillors Cook, Fenwick, Gibbon, Ingham, A Lilley, Loynes, Robinson, Tempest and Thomas.

Resident Representatives: John Cambridge, Iris Ryder and 1 vacancy.

1. APOLOGIES FOR ABSENCE

2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS

3. MINUTES

No items.

4. RESPONSES FROM THE COUNCIL, THE EXECUTIVE OR COMMITTEES OF THE COUNCIL TO FINAL REPORTS OF THIS FORUM

No items.

5. CONSIDERATION OF REQUEST FOR SCRUTINY REVIEWS REFERRED VIA SCRUTINY CO-ORDINATING COMMITTEE

No items.

6. CONSIDERATION OF PROGRESS REPORTS/BUDGET AND POLICY FRAMEWORK DOCUMENTS

- 6.1 Proposals for inclusion in Regeneration and Neighbourhoods Departmental Plan 2012/13 – *Director of Regeneration and Neighbourhoods*

7. ITEMS FOR DISCUSSION

No items.

8. ISSUES IDENTIFIED FROM FORWARD PLAN

8.1 The Executive's Forward Plan - *Scrutiny Support Officer*

9. ANY OTHER ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT

FOR INFORMATION

- i) **Date of Next Meeting Wednesday 29 February 2012, commencing at 4.30 p.m. in the Civic Centre, Hartlepool.**

NEIGHBOURHOOD SERVICES SCRUTINY FORUM

Date: 30 January 2012



Report of: Director of Regeneration and Neighbourhoods

Subject: PROPOSALS FOR INCLUSION IN REGENERATION
AND NEIGHBOURHOODS DEPARTMENTAL PLAN
2012/13

1. PURPOSE OF REPORT

- 1.1 To provide the opportunity for the Neighbourhood Services Scrutiny Forum to consider the proposals for inclusion in the 2012/13 Regeneration and Neighbourhoods Departmental Plan.

2. BACKGROUND

- 2.1 For 2012/13 a review of the Outcome Framework has been undertaken to ensure that it still accurately reflects the key outcomes that the Council and Partners have identified as being important for the future of town. A revised outcome framework, to be implemented from April 2012, was reported to Scrutiny Coordinating Committee on 11 November 2011 and Cabinet on 19 December 2011.
- 2.2 As in previous years detailed proposals are being considered by each of the Scrutiny Forums in January/February. A report will be prepared for Scrutiny Coordinating Committee on 17 February 2012 detailing the comments/observations of each of the Scrutiny Forums to inform a response to Cabinet.
- 2.3 The Departmental Plan is a working document and as such there are still a small number of areas where further information is still to be provided. This information will be included in the version of the Plan that is to be considered by Scrutiny Coordinating Committee and by Cabinet in March 2012.

3. PROPOSALS

- 3.1 The Director of Regeneration and Neighbourhoods (or his representative) will deliver a short presentation at the meeting detailing the key challenges that the department faces over the next year, and beyond, and setting out proposals for how these will be addressed.

- 3.2 The focus of the presentation will be on the actions that have been identified by officers from across the Council, that set out in detail how the outcomes will be delivered in 2012/13. The Scrutiny Forum will be given the opportunity to comment on the proposals throughout the presentation. Only those outcomes and actions that fall under the remit of the Neighbourhood Services Scrutiny Forum will be included in the presentation.
- 3.3 In addition to the actions included in the presentation, officers from across the Council have also been identifying the Performance Indicators (PIs) that will be monitored throughout the year to measure progress and these, together with the actions are included in the proposed Regeneration and Neighbourhoods Departmental Plan, attached at **Appendix A**.
- 3.4 As In 2011/12, only Key Performance Indicators will include future targets, and other indicators will be included for monitoring purposes only. For those indicators where targets have been proposed it may be necessary for the targets to be revised based on final year outturns for 2011/12 and/or final budget decisions. Any changes to proposed targets will be included in future proposals to Scrutiny Coordinating Committee and Cabinet.

4. NEXT STEPS

- 4.1 The remainder of the Regeneration and Neighbourhoods Departmental Plan will be discussed by Regeneration and Planning Services Scrutiny Forum on 2 February 2012, and has already been discussed by Scrutiny Coordinating Committee on 27 January 2012. Comments and observations from those meetings will be added to those received at today's meeting and included in the overall presentation to the meeting of the Scrutiny Coordinating Committee on 17 February 2012.
- 4.2 The Regeneration and Neighbourhoods Departmental Plan will then be considered, alongside the Council's Corporate Plan and other Departmental Plans, by Scrutiny Coordinating Committee on 9 March 2012 before being formally agreed by Cabinet at its meeting on 19 March 2012.
- 4.3 Progress towards achieving the actions and targets included in the Regeneration and Neighbourhoods Departmental Plan will be monitored throughout 2012/13 by officers across the Council and progress reported quarterly to Cabinet and Scrutiny Coordinating Committee.

4. RECOMMENDATIONS

- 4.1 It is recommended that the Neighbourhood Services Scrutiny Forum: -
- considers the proposed outcome templates for inclusion in the 2012/13 Regeneration and Neighbourhoods Departmental Plan

- formulates any comments and observations to be included in the overall presentation to the meeting of the Scrutiny Coordinating Committee on 17 February 2012.

Contact Officer: - Dave Stubbs
Director of Regeneration and Neighbourhoods
Tel: 01429 523301
E-mail: Dave.Stubbs@Hartlepool.gov.uk

Proposals for inclusion in Regeneration and Neighbourhood Services Departmental Plan 2012/13 (Neighbourhood Services)

SECTION 1 OUTCOME DETAILS					
Theme	Health and Wellbeing	Outcome	9. Improve health by reducing inequalities and improving access to services	Hartlepool Partnership Outcome?	Yes

SECTION 2 ACTIONS			
Action		Corporate Plan	Assignee
Work with colleagues to improvement Public Health through the Health Protection and Improvement elements of the Core Public Health Strategy.			Sylvia Pinkney

SECTION 3 PERFORMANCE INDICATORS & TARGETS								
Code	Indicator	Assignee	Targeted or Monitor	Corporate Plan	Collection Period	Previous Target (2011/12)	Future Targets	
							12/13	13/14
NI 184	Percentage of food establishments in the area which are broadly compliant with food hygiene law.	Sylvia Pinkney	Target		Financial Year	89%	89%	To be set

SECTION 1 OUTCOME DETAILS					
Theme	Health and Wellbeing	Outcome	10. Be healthy – children enjoy good physical, social and emotional health and live a healthy lifestyle	Hartlepool Partnership Outcome?	Yes

SECTION 2 ACTIONS			
Action		Corporate Plan	Assignee
Develop Service Level Agreement arrangements with schools across the range of services delivered through Facilities Management, to provide services tailored to requirements			John Brownhill

SECTION 3 PERFORMANCE INDICATORS & TARGETS								
Code	Indicator	Assignee	Targeted or Monitor	Corporate Plan	Collection Period	Previous Target (2011/12)	Future Targets	
							12/13	13/14
NI 52a	Percentage uptake of school meals – Primary Schools	Lynne Bell	Target		Financial Year	61%	62%	To be set
NI 52b	Percentage uptake of school meals – Secondary schools	Lynne Bell	Target		Financial Year	53%	54%	To be set

SECTION 1 OUTCOME DETAILS					
Theme	Environment	Outcome	18. Quality local environments where public and community open spaces are clean, green and safe	Hartlepool Partnership Outcome?	Yes

SECTION 2 ACTIONS			
Action	Corporate Plan	Due Date	Assignee
Undertake a review of the Terms and Conditions of allotment tenancy, agree with stakeholders and implement with tenants		June 2012	Helen Beaman
Undertake a review of the service delivery and implement changes in street cleansing, grounds maintenance and highways to reflect the revised Neighbourhoods		March 2013	Jon Wright
Undertake improvements to areas of Burn Valley Gardens as identified in the Wild Green Spaces project		March 2013	Deborah Jefferson
Encourage volunteer and community input into local green space management		March 2013	Deborah Jefferson

SECTION 3 PERFORMANCE INDICATORS & TARGETS								
Code	Indicator	Assignee	Targeted or Monitor	Corporate Plan	Collection Period	Previous Target (2011/12)	Future Targets	
							12/13	13/14
RND P050	Percentage of streets that fall below an acceptable level of cleanliness.	Jon Wright	Target		Financial Year	Monitor	To be set	To be set
RND P070	No of volunteer days spent working on local green space management initiatives	Deborah Jefferson	Monitor		Financial Year	N/A	N/A	N/A

SECTION 1 OUTCOME DETAILS				
Theme	Environment	Outcome	19. Provide a sustainable, safe, efficient, effective and accessible transport system	Hartlepool Partnership Outcome?
				Yes

SECTION 2 ACTIONS			
Action	Corporate Plan	Due Date	Assignee
Deliver year 2 schemes as identified in the Local Transport Plan 2011 – 2015.		March 2013	Peter Frost
Seek funding for highway improvement in the A689 / Wynyard area, particularly through developer contributions		Sept 2012	Mike Blair
Introduce Tees Valley Urban Traffic Management Control system common database, in conjunction with other Tees Valley authorities.		March 2013	Peter Frost.

SECTION 3 PERFORMANCE INDICATORS & TARGETS								
Code	Indicator	Assignee	Targeted or Monitor	Corporate Plan	Collection Period	Previous Target (2011/12)	Future Targets	
							12/13	13/14
NI167	Congestion – average journey time per mile during the morning peak	Peter Frost	Monitor		Financial Year	Monitor	N/A	N/A
NI 47	The % change in the number of people killed or seriously injured in road traffic accidents during the calendar year compared to the average of the previous 3 years.	Peter Frost	Monitor		Calendar Year	Monitor	N/A	N/A
NI 48	The % change in the number of children killed or seriously injured in road traffic accidents during the calendar year compared to the average of the previous 3 years.	Peter Frost	Monitor		Calendar Year	Monitor	N/A	N/A
NI 168	The percentage of principal roads where maintenance should be considered	Ralph Young	Target		Financial Year	3%	4%	4%
NI 169	The percentage of non-classified roads where maintenance should be considered	Ralph Young	Target		Financial Year	12%	12%	12%

SECTION 1 OUTCOME DETAILS					
Theme	Environment	Outcome	20. Hartlepool is prepared for the impacts of climate change and takes action to mitigate the effects	Hartlepool Partnership Outcome?	Yes

SECTION 2 ACTIONS			
Action	Corporate Plan	Due Date	Assignee
Progress changes to Waste Management Service including changes to kerbside collections; suspension of green waste winter collections; route optimisation and provision of 4 day working week for refuse operatives.		March 2013	Craig Thelwell
Undertake annual review of the Carbon Reduction and efficiency group work plan to assist in reducing the Carbon footprint of the Authority		March 2013	Paul Hurwood
Undertake a review of the Carbon Reduction Strategy and associated actions and targets		March 2013	Paul Hurwood
Complete initial phase of Photovoltaic (PV) installation works to Council Buildings		April 2012	Colin Bolton
Implement the energy Invest to Save projects		March 2013	Albert Williams

SECTION 3 PERFORMANCE INDICATORS & TARGETS								
Code	Indicator	Assignee	Targeted or Monitor	Corporate Plan	Collection Period	Previous Target (2011/12)	Future Targets	
							12/13	13/14
NI 191	Number of kilograms of residual household waste collected per household	Fiona Srogi	Target		Financial Year	712	710	To be set
NI 192	Percentage of household waste sent for reuse, recycling or composting	Fiona Srogi	Target		Financial Year	45%	46%	To be set
NI 193	Percentage of municipal waste land filled	Fiona Srogi	Target		Financial Year	5%	6%	To be set
NI 185	Percentage CO2 reduction from local authority operations	Paul Hurwood	Target		Financial Year	-7%	-7%	To be set
NI 186	Percentage per capita reduction in CO2 emissions in the LA area	Paul Hurwood	Monitor		Financial Year	3.8	N/A	N/A

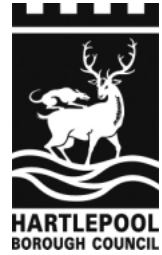
SECTION 1 OUTCOME DETAILS				
Theme	Strengthening Communities	Outcome	25. Local people have a greater voice and influence over local decision making and the delivery of services	Hartlepool Partnership Outcome? Yes

SECTION 2 ACTIONS			
Action	Corporate Plan	Due Date	Assignee
Refresh the Voluntary & Community Sector (VCS) Strategy and combine with the Compact		March 2013	Karen Oliver
Implement revised Neighbourhood Management arrangements including revisions to Neighbourhood Action Plans and ward boundary changes		June 2012	Denise Ogden
Implement revised Neighbourhood consultation mechanisms		March 2013	Clare Clark
Develop and implement Neighbourhood Plans as determined by the Localism Act		March 2013	Clare Clark
Develop a Neighbourhood plan for the rural area of Hartlepool in line with new neighbourhood planning policy under the localism act.		April 2013	Adele Wilson
Develop and implement response to the Community Right To Challenge within the Localism Act		March 2013	Dale Clarke
Develop and implement response to the Assets of Community Value within the Localism Act		March 2013	Dale Clarke

SECTION 3 PERFORMANCE INDICATORS & TARGETS
There are no Performance Indicators considered appropriate

NEIGHBOURHOOD SERVICES SCRUTINY FORUM

30 January 2012



Report of: Scrutiny Support Officer

Subject: THE EXECUTIVE'S FORWARD PLAN

1. PURPOSE OF REPORT

- 1.1 To provide the opportunity for the Neighbourhood Services Scrutiny Forum to consider whether any item within the Executive's Forward Plan should be considered by this Forum.

2. BACKGROUND INFORMATION

- 2.1 One of the main duties of Scrutiny is to hold the Executive to account by considering the forthcoming decisions of the Executive (as outlined in the Executive's Forward Plan) and to decide whether value can be added to the decision by the Scrutiny process in advance of the decision being made.
- 2.2 This would not negate Non-Executive Members ability to call-in a decision after it has been made.
- 2.3 As you are aware, the Scrutiny Co-ordinating Committee has delegated powers to manage the work of Scrutiny, as it thinks fit, and if appropriate can exercise or delegate to individual Scrutiny Forums. Consequently, Scrutiny Co-ordinating Committee monitors the Executive's Forward Plan and delegates decisions to individual Forums where it feels appropriate.
- 2.4 In addition to this, the key decisions contained within the Executive's Forward Plan (February 2012 – May 2012) relating to the Neighbourhood Services Scrutiny Forum are shown below for Members consideration:-

DECISION REFERENCE: RN 61/11 SELECTION OF REFERRED DEVELOPER FOR SITES IN SEATON CAREW

Nature of the decision

Given the reduction in government regeneration funding and reduction in future opportunities to regenerate areas such as Seaton Carew, alternative ways to deliver investment need to be explored. One option is to utilise

existing Council assets to generate funding to secure improvements which encourage tourism, support business investment and deliver community benefits.

Expressions of interest have therefore been sought from developers regarding Council owned sites in Seaton Carew. Developers have been asked to respond to a development brief with their initial proposals for the identified sites. It is envisaged that the development of these sites will enable the wider regeneration of Seaton Carew, releasing funding to deliver improvements to The Front, community facilities and contribute toward renewed sea defences. As part of the next phase of the procurement process shortlisted developers will be interviewed during June 2011 and asked to provide more detailed information to support their proposals. A report will be brought to Cabinet in August 2011 to seek endorsement for the appointment of a preferred development partner. The appointed partner would then work with the Council to develop, refine and deliver the proposals in accordance with an agreed masterplan for the area.

Who will make the decision?

The decision will be made by Cabinet

Ward(s) affected

Seaton Ward will be directly affected by the proposals.

Timing of the decision

The decision is expected to be made in April 2012.

Who will be consulted and how?

A number of consultation exercises have been carried out already in Seaton Carew in relation to the regeneration of the area. Further consultation is expected as part of the selection process.

Information to be considered by the decision makers

Within the report, Cabinet will be requested to consider information submitted by the shortlisted developers, regarding their proposals for development on the sites identified. The developers will be asked for more detailed information regarding their proposals for both residential and commercial development, in line with the development brief. They will also be asked for a valuation of the identified sites and an estimated sum that will be available through the development of sites, in order to deliver the regeneration priorities in Seaton Carew. This information along with draft plans and layouts for the suggested sites will form the basis upon which Cabinet will be asked to confirm the selection of a development partner.

How to make representation

Representations should be made to Damien Wilson, Assistant Director (Regeneration and Planning), Regeneration and Neighbourhoods Department, Civic Centre, Victoria Road, Hartlepool. Telephone: 01429 523400. E Mail: damien.wilson@hartlepool.gov.uk.

Further information

Further information can be obtained from Damien Wilson, as above.

DECISION REFERENCE: RN 68 / 11 - COMMUNITY COHESION FRAMEWORK

Nature of the decision

The Portfolio Holder is asked to approve the adoption of a Community Cohesion Framework.

Who will make the decision?

The decision will be made by the Portfolio Holder for Community Safety and Planning

Ward(s) affected

The Community Cohesion Framework covers all Wards of the Town

Timing of the decision

The decision is expected to be made in March 2012.

Who will be consulted and how?

Views in relation to the Community Cohesion Framework will be sort from the following:

- SHP Executive
- Community Safety and Housing Portfolio
- Both the Statutory and Voluntary Organisations: including – HVDA, Salaam Centre, Hart Gables, Access Group, Places of Worship, Police Adult and Child Services, Fire Brigade, Health and Social Housing Providers
- Scrutiny Co-ordinating Committee

In line with the existing Hartlepool Compact, under section (B) Consultation and Policy Code, those involved in the consultation process will be give 8 weeks to feed back their comments, information will include details of the time scale, any decision already made, and arrangements for expressing views.

Information to be considered by the decision makers

The issue of Community Cohesion has risen up the national political agenda in recent years. Equality and diversity are key concepts for all of us as they aim to ensure a fair society where everyone has the same opportunities, and their different needs and aspirations are recognised and respected. The framework will be a resource which keeps developing and whose elements are constantly renewed as our knowledge and understanding continues to develop in relation to building well integrated and cohesive communities.

There are already lots of strategies and plans, locally and nationally, which talk about how the Council and others will work to promote Community Cohesion. To strengthen the overall approach it will be essential that this

framework and the issues involving community cohesion must be specifically addressed by drawing on the strategies already in place, such as Neighbourhood Management and Community Empowerment, SHP Crime and Disorder Strategy and Volunteering etc. The aim is that cohesion is not seen as an 'add on' to these existing strategies but as an integral part of everything that we do. Nationally it also will reflect the Coalition's recent initiatives around 'Big Society' and the Localism Bill.

How to make representation

Representations should be made to Denise Ogden Assistant Director (Neighbourhood Services), Regeneration and Neighbourhoods Department, Hartlepool Borough Council, Civic Centre, Victoria Road, TS24 8AY. Tel: 01429523201 Email: denise.ogden@hartlepool.gov.uk

Further information

Further information can be obtained from Karen Oliver, Neighbourhood Management (North), Regeneration and Neighbourhoods Department, Hartlepool Borough Council, Bryan Hanson House, Hanson Square, Hartlepool. TS24 7BT. Telephone 01429 523680. E-mail: karen.oliver@hartlepool.gov.uk

DECISION REFERENCE: RN 74/11 – FORMER LEATHERS CHEMICAL SITE**Nature of the decision**

To consider a report containing the outcome and recommendations of the Environment Agency following a Contaminated Land Special Site investigation into the former Leathers Chemicals site situated off Zinc Works Road and how this may impact on the Council.

Who will make the decision?

The decision will be made by the Cabinet.

Ward(s) affected

The former Leathers Chemicals site is situated in the Seaton Ward.

Timing of the decision

The decision is expected to be made in February 2012.

Who will be consulted and how?

Statutory consultees including land owner, leasee, land occupier, adjacent land owners and other public bodies will be consulted as part of the process following consideration of the report and these will be consulted in writing.

Information to be considered by the decision makers

Following a site investigation including sampling and testing of soils, the Environment Agency will advise the Council of their recommendations

following the Contaminated Land Special Site investigation into the former Leathers Chemicals Site and adjacent sand dunes. The Cabinet report will present these recommendations and discuss how the Council must then proceed in terms of the legislation (Part IIA of the Environmental Protection Act 1990) and the potential options available. Information is awaited from the Environment Agency which is expected in January prior to the report being submitted to Cabinet.

How to make representation

Formal representations can be made to Alastair Smith (Assistant Director Transportation and Engineering), Regeneration and Neighbourhoods Department, Civic Centre, Hartlepool, TS24 8AY. Tel 01429 523802 or e-mail alastair.smith@hartlepool.gov.uk

Further information

Further information can be sought by contacting Stephen Telford (Senior Engineer – Environmental Issues) on 01429 523245 or stephen.telford@hartlepool.gov.uk.

DECISION REFERENCE: RN94 /11 - REVIEW OF CONCESSIONARY FARE PAYMENTS TO BUS OPERATORS FOR 2012-2013

Nature of the decision

To agree a revised payment structure for the provision of free concessionary travel for the over 60's and disabled for the 2012-2013 period with the bus operators.

Who will make the decision?

The decision will be made by Cabinet

Timing of the decision

The decision will be made in February 2012

Who will be consulted and how?

Consultation will take place with the bus operators and will be coordinated on a Tees Valley level in the first instance with a local agreement determined from this dialogue.

Information to be considered by the decision makers

The statutory minimum travel concessions for all local residents aged 60 and over and disabled people to travel free of charge on registered off-peak local bus services throughout England (off-peak travel is from 9.30am to 11pm on weekdays and all day at weekends and bank holidays) Authorities are able to operate an enhanced scheme based on a judgement of local needs and circumstances.

Such enhancements that have previously been approved by Cabinet include allowing travel at all times of the day, and from last year, the payment of a fixed fare of 30p prior to 9:30am

The Government has recognised that the concession imposes a significant funding burden on local authorities because they will be obliged to reimburse operators for journeys and pay costs for issuing new passes.

Bus operators must be 'no better and no worse off' as a consequence of carrying eligible pass holders.

The Government stated, when free national travel was introduced in 2008, that the net additional costs of new burdens placed on local authorities will be fully funded.

The cost to the Council for the national bus concession from the 1st April 2012 will be determined following negotiation with all bus operators operating services in Hartlepool.

How to make representation

Representations should be made to Mike Blair, Highways, Traffic and Transport Manager, 1 Church Street, Hartlepool, TS24 7DS. Telephone: 01429 523252. Email: mike.blair@hartlepool.gov.uk.

Further information

Further information can be obtained from Mike Blair as above.

DECISION REFERENCE: RN 100/11 RABY ROAD CORRIDOR DEVELOPER AGREEMENT

Nature of the decision

Key decision which will seek approval of the financial viability arrangements with Keepmoat Homes to satisfy the viability clause of the developer agreement for the delivery of new homes on the Raby Road Corridor housing regeneration scheme.

Who will make the decision?

The decision will be made by Cabinet.

Ward(s) affected

Dyke House Ward, Central Hartlepool.

Timing of the decision

The decision is expected to be made in April 2012.

Who will be consulted and how?

The development and implementation of the housing market renewal programme in central Hartlepool to date has been informed by extensive rounds of community consultation and resident/stakeholder engagement in a range of forms. The scheme is led by a resident steering group and

consultation in relation to the proposed plans for the redevelopment of the Raby Road Corridor scheme took place in April 2011. Ongoing community consultation and engagement with local residents will remain a key feature of the implementation of the wider regeneration and housing programme moving forward.

Information to be considered by the decision makers

Cabinet will consider the viability clause within the developer agreement between Keepmoat Homes and Hartlepool Borough Council for the redevelopment of the Raby Road Corridor housing regeneration site following demolition of the existing terraced properties. Community Safety and Housing Portfolio holder on the 10th December 2010 provided approval to appoint Keepmoat Homes as preferred developer and to progress with a developer agreement. The report will provide further details of the final developer agreement and specifically the viability condition and revised viability assessment if necessary. The risk and financial implications of this agreement will be considered.

How to make representation

Representations should be made to Dave Stubbs, Director of Regeneration and Neighbourhoods, Civic Centre, Victoria Road, Hartlepool, TS24 8AY. Telephone 01429 523301. e-mail: dave.stubbs@hartlepool.gov.uk.

Further information

Further information can be obtained from Damien Wilson (Assistant Director Regeneration and Planning) 01429 523400 amien.wilson@hartlepool.gov.uk or Nigel Johnson (Housing Services Manager) 01429 284339 nigel.johnson@hartlepool.gov.uk.

DECISION REFERENCE: RN 101/11 SUB REGIONAL STRATEGIC TENANCY POLICY

Nature of the decision

Key decision to endorse working towards the implementation of the Sub Regional Strategic Tenancy Policy

Who will make the decision?

The decision will be made by Cabinet

Ward(s) affected

All Wards

Timing of the decision

The decision is expected to be made in February 2012

Who will be consulted and how?

There has been early engagement in the development of the Sub Regional Strategic Tenancy Policy with all Registered Providers operating in Tees Valley, all 5 Local Authorities, Northern Housing Consortium and Homes and Communities Agency.

Ongoing consultation will take place with Registered Providers and other persons as the Secretary of State may prescribe once the Localism Bill has been enacted.

Information to be considered by the decision makers

The Localism Bill introduces a duty on all local housing authorities to produce a Strategic Tenancy Policy. This is a policy on how tenancies will be let and managed. This must be in place within 12 months of the Bill being enacted. The Tees Valley local authorities, following initial consultation with Registered Providers, have decided to adopt a Sub Regional Strategic Tenancy Policy.

Cabinet will consider how the Sub Regional Strategic Tenancy Policy will complement Hartlepool's Housing Strategy and Homelessness Strategy; the Tees Valley Common Allocations Policy and meet current and future housing priorities for Hartlepool.

How to make representation

Representations should be made to Dave Stubbs, Director of Regeneration and Neighbourhoods, Civic Centre, Victoria Road, Hartlepool, TS24 8AY. Telephone 01429 523301 e-mail: dave.stubbs@hartlepool.gov.uk

Further information

Further information can be sought by contacting Damien Wilson (Assistant Director of Regeneration and Planning) 01429 523400.

DECISION REFERENCE: RN 1/12 ALLOCATIONS OUTSIDE OF CHOICE BASED LETTINGS

Nature of the decision

Key decision to endorse the specific instances in which a social housing allocation will be made outside of the Choice Based Lettings (CBL) Common Allocations Policy

Who will make the decision?

The decision will be made by Portfolio Holder

Ward(s) affected

All Wards

Timing of the decision

The decision is expected to be made in February 2012

Who will be consulted and how?

Housing Hartlepool's Management Transfers Policy has been developed in consultation with the Council and it will be raised with their Tenants' Panel in due course.

The Team around the Household re-housing policy has been consulted with the Tees Valley CBL Steering Group.

Information to be considered by the decision makers

A Tees Valley Common Allocations Policy under the Compass Choice Based Lettings Scheme (CBL) has been operating since 2009. CBL is a system which makes housing allocations open and transparent where applicants are able to 'bid' for properties and can see the feedback after each letting cycle.

The Portfolio Holder will be presented with a report which details how, in certain cases, it is sometimes necessary to make allocations outside of the system. Specifically, Housing Hartlepool Management Transfers and households involved in the Team around the Household initiative. With the support of Housing Hartlepool this will ensure that all information about lettings is kept open and transparent.

How to make representation

Representations should be made to Damien Wilson, Assistant Director of Regeneration and Planning, Civic Centre, Victoria Road, Hartlepool, TS24 8AY. Telephone 01429 523400 e-mail: damien.wilson@hartlepool.gov.uk

Further information

Further information can be sought by contacting Nigel Johnson (Housing Services Manager) 01429 284339.

DECISION REFERENCE: RN 4/12 HOUSING MARKET RENEWAL TRANSITION FUNDING PLAN**Nature of the decision**

Key decision to endorse the completion of the Housing Market Renewal Programme in the Carr/Hopps Street area including financial implications, timescales, risk following the announcement of Hartlepool BC award of an allocation of Housing Market Renewal Exit funding.

Who will make the decision?

The decision will be made by Cabinet.

Ward(s) affected

Grange ward in Central Hartlepool.

Timing of the decision

The decision is expected to be made in March - April 2012.

Who will be consulted and how?

The development and implementation of the housing market renewal programme in central Hartlepool to date has been informed by extensive rounds of community consultations and resident/stakeholder engagement in a range of forms. Previously led by Hartlepool Revival and a resident led board the scheme is now led by Hartlepool Borough Council with on the ground consultation and implementation carried out by Housing Hartlepool.

Ongoing community consultation and engagement with local residents will remain a key feature of the implementation of the wider regeneration and housing programme moving forward.

Information to be considered by the decision makers

Cabinet will consider the proposals for the delivery and completion of the Carr/Hopps housing regeneration area through the award of HMR transition funding of £2m recently announced exit fund. The grant requires the Council to match fund to the equivalent level. The financial implications and proposals for match funding will be demonstrated by financial modelling and a detailed project plan/proposal, including legal consideration, analysis of risk and phasing.

How to make representation

Representations should be made to Dave Stubbs, Director of Regeneration and Neighbourhoods, Civic Centre, Victoria Road, Hartlepool, TS24 8AY. Telephone 01429 523301 e-mail: dave.stubbs@hartlepool.gov.uk.

Further information

Further information can be sought by contacting Nigel Johnson (Housing Services Manager) 01429 284339 nigel.johnson@hartlepool.gov.uk or Amy Waller (Principal Housing and Regeneration Officer) 01429 523539 amy.waller@hartlepool.gov.uk.

DECISION REFERENCE: RN 5/12 SEATON CAREW DEVELOPMENT SITES – RESULTS OF JOINT WORKING ARRANGEMENT WITH PREFERRED DEVELOPER**Nature of the decision**

Previously Cabinet has endorsed the selection of Esh Group as preferred developer to take forward development sites in Seaton Carew (December 2011). As part of that endorsement it was agreed that officers would work jointly with the developer to confirm the draft development proposals and layouts for the sites, carry out a programme of public consultation, undertake an assessment of the commercial market in Seaton Carew and draft a development agreement. Cabinet therefore will consider this further development work once completed and be asked to agree the proposed way forward.

Who will make the decision?

The decision will be made by Cabinet.

Ward(s) affected

Seaton Ward will be directly affected by the proposals.

Timing of the decision

The decision is expected to be made in April 2012

Who will be consulted and how?

As part of the period of joint working the developer and the council will consult widely on the regeneration and development proposals for Seaton Carew.

Information to be considered by the decision makers

Within the report, Cabinet will be requested to consider the suggested development proposals and the feedback from the public consultation exercise on those proposals.

Cabinet will also be asked to consider the key elements of the draft development agreement which will form the terms of reference for taking forward the development of the sites. This will include details on the timetable for development, land disposal, the value and timing of key payments and the roles, responsibilities and obligations of the council and the developer within the overall programme of development.

How to make representation

Representations should be made to Damien Wilson, Assistant Director (Regeneration and Planning), Regeneration and Neighbourhoods Department, Civic Centre, Victoria Road, Hartlepool. Telephone: 01429 523400. E Mail: damien.wilson@hartlepool.gov.uk.

Further information

Further information can be obtained from Damien Wilson as above

- 2.5 A summary of all key decisions is attached as **APPENDIX A** to this report.
- 2.6 Copies of the Executive's Forward Plan will be available at the meeting and are also available on request from the Scrutiny Team (01429 523647) prior to the meeting.

3. RECOMMENDATIONS

- 3.1 It is recommended that the Neighbourhood Services Scrutiny Forum:-
 - (a) considers the Executive's Forward Plan; and
 - (b) decides whether there are any items where value can be added to the decision by the Neighbourhood Services Scrutiny Forum in advance of the decision being made.

CONTACT OFFICER – Elaine Hind – Scrutiny Support Officer
Chief Executive's Department - Corporate Strategy
Hartlepool Borough Council
Tel: 01429 523647
Email: elaine.hind@hartlepool.gov.uk

BACKGROUND PAPERS

The following background paper was used in preparation of this report:

- (a) The Forward Plan – February 2012 – May 2012

APPENDIX A

TIMETABLE OF KEY DECISIONS

Decisions are shown on the timetable at the earliest date at which they may be expected to be made.

1. DECISIONS EXPECTED TO BE MADE IN FEBRUARY 2012

CAS 105/11 (page 11) Hartlepool School admission Arrangements for 2013/14 Portfolio Holder

CAS 106/11 (page 12) Priority Schools Building Programme Cabinet

CAS 118/11 (page 20) Development of Supported Accommodation for Care Leavers and Homeless Young People Portfolio Holder

RN 13/09 (page 26) Disposal of Surplus Assets Cabinet / Portfolio Holder

RN 58/11 (page 29) Allotments Portfolio Holder

RN 69/11 (page 36) Flexible Support Fund Cabinet

RN 70/11 (page 37) Innovation Fund Cabinet

RN 71/11 (page 38) Families With Multiple Problems Cabinet

RN 74/11 (page 40) Former Leathers Chemical Site Cabinet

RN 89/11 (page 44) Former Brierton School Site Cabinet

RN 94/11 (page 48) Review of Concessionary Fare Payments to Bus Operators for 2012-2013 Cabinet

RN 96/11 (page 50) Hartlepool Voluntary & Community Sector Strategy and Compact Cabinet

RN 98/11 (page 52) Acquisition of Assets Cabinet / Portfolio Holder

RN 99/11 (page 54) Community Infrastructure Levy Cabinet

RN 101/11 (page 57) Sub Regional Strategic Tenancy Policy Cabinet

RN 103/11 (page 61) Hartlepool Economic Regeneration Strategy Portfolio Holder

RN 1/12 (page 63) Allocations Outside of Choice Based Lettings Portfolio Holder

2. DECISIONS EXPECTED TO BE MADE IN MARCH 2012

CE 44/11 (page 7) Workforce Arrangements Cabinet

CAS 112/11 (page 14) Adult Substance Misuse Plans 2012/13 Cabinet

CAS 116/11 (page 16) Development of Children's Residential Care Provision in Hartlepool Cabinet

CAS 117/11 (page 18) Housing, Care and Support Strategy 2012 Cabinet

RN 29/10 (page 28) Hartlepool Domestic Violence Strategy Cabinet

RN 68/11 (page 34) Community Cohesion Framework Portfolio Holder

RN 90/11 (page 46) Mill House Site Development and Victoria Park Cabinet

RN 102/11 (page 59) Partnering Arrangement for CCTV Cabinet

RN 2/12 (page 65) Laying the Foundations: A Housing Strategy for England (HM Government) Cabinet

RN 4/12 (page 68) Housing Market Renewal Transition Funding Plan Cabinet

3. DECISIONS EXPECTED TO BE MADE IN APRIL 2012

RN 61/11 (page 32) Selection of Preferred Developer for Sites in Seaton Carew Cabinet

RN 77/11 (page 42) Wynyard Master Plan Cabinet

RN 100/11 (page 55) Raby Road Corridor Developer Agreement Cabinet

RN 3/12 (page 67) Hartlepool CCTV Strategy 2012 - 2015 Cabinet

RN 5/12 (page 70) Seaton Carew Development Sites – Results of Joint Working Arrangement with Preferred Developer Cabinet

4. DECISIONS EXPECTED TO BE MADE IN MAY 2012

CE 46/11 (page 8) Review of Community Involvement & Engagement (Including LSP Review): Update on decisions taken 'in principle'