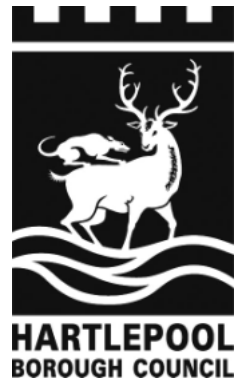


ADULT AND COMMUNITY SERVICES SCRUTINY FORUM AGENDA



Wednesday 1 February 2012

at 2.00 pm

in Committee Room B, Civic Centre, Hartlepool

MEMBERS: ADULT AND COMMUNITY SERVICES SCRUTINY FORUM

Councillors Cranney, Griffin, Lawton, Loynes, A Marshall, Preece, Richardson, Shaw and Shields.

Resident Representatives: Christine Blakey, Evelyn Leck and Michael Unwin.

1. APOLOGIES FOR ABSENCE

2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS

3. MINUTES

3.1 To confirm the minutes of the meeting held on 16 January 2012 (*to follow*)

4. RESPONSES FROM THE COUNCIL, THE EXECUTIVE OR COMMITTEES OF THE COUNCIL TO FINAL REPORTS OF THIS FORUM

No items.

5. CONSIDERATION OF REQUEST FOR SCRUTINY REVIEWS REFERRED VIA SCRUTINY CO-ORDINATING COMMITTEE

No items.

6. **CONSIDERATION OF PROGRESS REPORTS / BUDGET AND POLICY
FRAMEWORK DOCUMENTS**

- 6.1 Proposals for inclusion in the Child and Adult Services Departmental Plan
2012/13 – *Child and Adult Services Departmental Team*

7. **ITEMS FOR DISCUSSION**

No items

8. **ISSUES IDENTIFIED FROM FORWARD PLAN**

- 8.1 Executive's Forward Plan – *Scrutiny Support Officer*

9. **ANY OTHER ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT**

ITEMS FOR INFORMATION

**Date of next meeting – Monday 24 February 2012 commencing at 2.00 pm in
Committee Room B, Civic Centre, Hartlepool**

ADULT AND COMMUNITY SERVICES SCRUTINY FORUM

MINUTES
16 January 2012

The meeting commenced at 2.00 pm in the Civic Centre, Hartlepool

Present:

Councillor: Jane Shaw (In the Chair)

Councillors: Kevin Cranney, Sheila Griffin, Trisha Lawton, Brenda Loynes,
Ann Marshall, Arthur Preece, Carl Richardson and Linda Shields

Resident Representatives: Christine Blakey and Michael Unwin

Also Present: Councillor Cath Hill, Culture Leisure and Tourism Portfolio
Holder
Councillor Kaylee Sirs, Health Scrutiny Forum Member
Caroline Glendinning – Professor of Social Policy, University of
York

Officers: Jill Harrison, Assistant Director, Adult Social Care
John Mennear, Assistant Director, Community Services
John Lovatt, Head of Service, Adult Social Care
Phil Homsby, Head of Service, Adult Social Care
Hannah Gill, Modernisation Lead, Housing Care and Support
Laura Stones, Scrutiny Support Officer
Denise Wimpenny, Principal Democratic Services Officer

50. Apologies for Absence

Councillor P Hargreaves

51. Declarations of interest by Members

None

52. Minutes of the meeting held on 8 November 2011

Confirmed

53. Responses from the Council, the Executive or Committees of the Council to Final Reports of this Forum

None

54. Consideration of request for scrutiny reviews referred via Scrutiny Co-ordinating Committee

None

55. Consideration of progress reports/budget and policy framework documents - Adult and Community Services Department: Medium Term Financial Strategy (MTFS) 2012/13 to 2014/15 Consultation Proposals

Scrutiny Support Officer

The Scrutiny Support Officer presented the report which included the Executive's finalised budget proposals for the Medium Term Financial Strategy 2012/13 to 2014/15. The Forum's views were requested in relation to the proposals for those service areas within the Child and Adult Services Department to be fed back to Scrutiny Co-ordinating Committee on 27 January 2012 to enable a response to be formulated and presented to Cabinet on 6 February 2012.

Attached as appendices to the report were details of departmental pressures, proposed savings and review of reserves which Cabinet had referred to Scrutiny for consideration. It was noted that the departmental issues remained unchanged from the initial proposals referred to Scrutiny Co-ordinating Committee in October 2011.

The Forum reaffirmed the comments/views expressed at the initial budget consultation meeting on 8 November 2011 and hoped that these would be taken forward.

In response to a request for clarification as to whether a letter of response had been submitted by the Mayor to central government in response to the local government finance settlement, the Assistant Director stated that it was agreed at a recent Cabinet meeting that this letter would be finalised by the Chief Finance Officer in consultation with the Mayor. It was requested that a copy of this letter be provided to all Members of the Forum following the meeting.

Recommendation

- (i) That the Adult and Community Services Business Transformation Programme Targets, pressures and reserves as part of the Budget and Policy Framework consultation proposals for 2012/13 be supported.
- (ii) That the comments/views of the Forum, as outlined in the initial budget consultation meeting of 8 November 2011, be reaffirmed and the above comments be reported to the meeting of Scrutiny Co-ordinating Committee on 27 January 2012 to enable a formal response to Cabinet on 6 February 2012.
- (iii) A copy of the letter of response to the local government finance settlement be provided to all Members of the Forum under separate cover following the meeting.

56. Scrutiny Investigation into Early Intervention and Reablement Services – Covering Report/Presentation (Scrutiny Support Officer/Professor of Social Policy, York University)

As part of the Forum's investigation into Early Intervention and Reablement Services, the Professor of Social Policy at York University had been invited to attend the meeting to provide details of the research carried out by York University and how the research might influence the delivery of reablement services in Hartlepool in the future.

The Professor of Social Policy provided a detailed and comprehensive presentation which included the following issues:-

What are Home Care Re-Ablement Services?

- Specialise time-limited intervention
- Emphasis on restoring self-care abilities and social integration
- Almost all adults referred for home care – various exclusions
- Special retraining for home care staff
- Occupational therapy

What do Home Care Re-Ablement Services do?

- A distinctive ethos 'doing with'/watching and encouraging, rather than 'doing for'
- Personal care
- Practical help
- Promoting medication
- Psychological/emotional support
- Advice and information
- Rapid access to equipment
- Problem-solving
- Extended assessment

How are Home Care Re-Ablement Services organised?

- Dedicated teams

- Assessment and reassessment
- Flexible duration of visits
- Staff rotas that enhance continuity
- Case recording and communication within team
- Supervision and shadowing
- Formal reviews/reassessment
- Onward referral

Impact and Outcomes of Home Care Re-Ablement Services

- High proportions receiving re-ablement services need no further home care
 - but would they have recovered anyway?
 - and how long do the effects last?
- York/Kent study aimed to provide evidence on longer term impacts of home care re-ablement
 - compared outcomes of re-ablement -v- conventional home care services up to 12 months later

Study Design

- 5 re-ablement councils, 5 conventional home care councils
- Users recruited on referral – baseline interviews
- Standardised outcome measures – health, quality of life, social care outcomes
- Costs of re-ablement and other services used
- User data on NHS etc services used
- How re-ablement services organised and delivered
- Experiences of users and carers

Impacts and Costs of Home Care Re-Ablement

- Re-ablement had positive impacts on health related quality of life and social care outcomes
- Typical re-ablement episode (39 days) costs £2,088
- But 60% less use of social care services subsequently
- Over full year, total social care services used by re-ablement group cost £380 less than conventional home care
- Re-ablement group – higher health service costs

Is Home Care Re-Ablement Cost-Effective?

- Compare improvements in outcomes against costs
- Re-ablement is cost-effective in relation to health related quality of life outcomes
- Re-ablement may be cost-effective in relation to social care outcomes

User and Carer Perspectives

- Little initial understanding of aims of re-ablement
- Appreciated frequent visits, monitoring
- Reported greater independence, improved confidence, relearned self – care skills
- People discharged from hospital/recovering accidents or illness reported greater gains
- Gaps

What Contributes to Success in Home Care Re-Ablement – Internal Factors

- Service organisation
- Communication and continuity
- Training and supervision

Wider Factors

- User characteristics
- Wider environment – strong shared vision of the service
- Direct referral for ongoing home care
- Direct referral for ongoing home care
- Capacity within independent sector providers

Following the conclusion of the presentation a number of issues were raised which included the following:-

- (i) Clarification was sought as to whether there were various perceptions at a local level in relation to the differences between home care services and reablement services. The representative emphasised the importance of Adult Social Care, NHS staff as well as service users and carers understanding the vision and the term reablement to avoid any misunderstanding of its purpose.
- (ii) A query was raised as to whether the research involved any observation of communication between hospitals and assessors in relation to the assessment of individuals prior to and following discharge from hospital. Members were advised of the assessment process following discharge emphasising the importance of Senior Reablement Officers undertaking assessments in the home which was in addition to hospital based assessments.
- (iii) A Member queried the average time spent with individuals in the home by Reablement Officers to which the representative advised that whilst information was collected on the average duration of visits, duration times varied dependent upon individual needs.
- (iv) In response to a query regarding charging arrangements, the Forum was advised that home care reablement services would normally be funded by local authorities or jointly with Primary Care Trusts.

Legal Guidance was obtained as part of the study which indicated that the service should be free of charges, not subject to means testing arrangements and be provided as part of the 6 week free intermediate care policy.

- (v) Reference as made to the “ethos of encouraging rather than doing” and the benefits and purpose of this approach were outlined.
- (vi) A Resident Representative referred to the role of Care Workers as well as time restraints placed on Carers. A recent personal experience following a recent illness was also shared with the Forum. Discussion ensued in relation to how Care Workers could be recognised and supported in their role as part of this process. The representative acknowledged the time constraints placed on Care Workers which was largely as a result of contract arrangements with providers. Contracts would need to be reviewed to address issues of this type. The advantages of reablement services as opposed to standard home care services were emphasised. The Head of Service provided background information to the Council’s approach to care services highlighting that care contracts had been redesigned to place more focus on outcomes.

The Chair thanked the representative for an informative presentation and for responding to Members’ questions.

Recommended

That the information given be noted and the comments of the Forum and evidence provided be used to assist with the scrutiny investigation.

57. Hartlepool Safeguarding Vulnerable Adults Board – Quarterly Statistics and Update 1 April 2011 – 30 September 2011 *(Scrutiny Support Officer)*

The report outlined the Hartlepool Safeguarding Vulnerable Adults Board (HSVAB) statistics covering the period April to September 2011. Details of progress of the Hartlepool’s Vulnerable Adults Board Action Plan were included in the report together with information on trends activity and challenges.

In response to the Chair’s request for clarification in relation to types of abuse, the Assistant Director advised that more detailed statistics were available in the end of year annual report, a copy of which could be provided to the Forum.

A query was raised as to how care staff under investigation were supported and what arrangements were in place to ensure external organisations provided a satisfactory level of care. The Head of Service outlined the process in place to deal with issues of this nature and provided details of the

Council's contract monitoring and inspection arrangements as well as the role of the Care Quality Commission.

Recommended

- (i) The update report was noted.
- (ii) That a copy of the annual safeguarding report be provided.

58. Issues Identified from Forward Plan

None

59. Date and Time of Next Meeting

It was reported that the next meeting would be held on Wednesday 1 February 2012.

The meeting concluded at 3.15 pm.

CHAIRMAN

ADULT AND COMMUNITY SERVICES SCRUTINY FORUM

MINUTES

1 February 2012

The meeting commenced at 2.00 pm in the Civic Centre, Hartlepool

Present:

Councillor: Carl Richardson (In the Chair)

Councillors: Kevin Cranney, Trisha Lawton, Brenda Loynes, Ann Marshall,
Arthur Preece and Linda Shields

Resident Representatives: Christine Blakey, Evelyn Leck and Michael Unwin

Officers: Jill Harrison, Assistant Director, Adult Social Care
John Mennear, Assistant Director, Community Services
David Hunt, Strategy and Performance Officer
Laura Stones, Scrutiny Support Officer
Denise Wimpenny, Principal Democratic Services Officer

60. Apologies for Absence

Councillors Griffin and Shaw.

61. Declarations of interest by Members

None

62. Minutes of the meeting held on 16 January 2012

Confirmed. In relation to minute 55, it was reported that a letter of response regarding the local government finance settlement had been included in the papers for consideration by Council on 9 February 2012.

63. Responses from the Council, the Executive or Committees of the Council to Final Reports of this Forum

None

64. Consideration of request for scrutiny reviews referred via Scrutiny Co-ordinating Committee

None

65. Consideration of progress reports/budget and policy framework documents – Proposals for Inclusion in the Child and Adult Services Departmental Plan 2012/13
(Scrutiny Support Officer)

The Strategy and Performance Officer introduced the report which provided the opportunity for the Adult and Community Services Scrutiny Forum to consider the proposals for inclusion in the 2012/13 Child and Adult Services Departmental Plan. The Assistant Director, Adult Social Care gave a detailed and comprehensive presentation which provided the proposed outcomes and actions contained within the plan. The presentation highlighted the challenges faced by the Department and proposals on how to deal with those challenges.

Following the conclusion of the presentation a discussion ensued which included the following issues:-

- (i) With regard to the proposed action to deliver a number of major cultural events, including the Queen's Diamond Jubilee festival and Olympic torch relay, it was noted that the Olympic torch relay would be passing through Hartlepool on Sunday 17 June and work was currently underway in preparation for this event. A query was raised as to whether the Council would be working collaboratively with Stagecoach to provide services throughout major cultural events and it was suggested that this be further explored.
- (ii) A Resident Representative referred to the action to review day services using the Working Together for Change methodology to ensure that people using services, carers, providers and commissioners were partners in the process and raised concerns regarding the potential decrease in the number of day services which may reduce the level of choice available for service users. The Assistant Director indicated that statistics confirmed that a significant number of service users no longer wished to utilise traditional buildings based services, hence the reason for review. The Forum was advised that the review had resulted in minimal

changes to service provision.

- (iii) With regard to use of personal budgets a concern was expressed that a service users was not fully aware of how their budget could be spent. The Forum was advised that guidance and support was provided by Social Workers and Care Managers in terms of what personal budgets could be utilised for. The benefits of personal budgets were outlined.
- (iv) Reference was made to the proposed action to work closely with key partners and groups to deliver programmes of activity to meet the sport and physical activity needs of the Hartlepool community. Members suggested exploring the possibility of increasing sport and activity provision currently on offer to provide a wider choice.
- (v) In relation to the proposal to develop a cultural trust or other management arrangements for community services, Members questioned how the Council could ensure quality and a smooth transition when services were transferred from Council provision to alternative provision. A copy of the various quality models that were used was requested.
- (vi) The Forum discussed the reduction in library service provision and the impact on the community as a result. The Assistant Director provided clarification in response to queries regarding attendance figures at public libraries, museums and galleries. With regard to national indicators NI9 and NI10 relating to use of public libraries and visits to museums and galleries, it was pointed out that previous and current targets were expressed in percentage terms. Members requested that targets be expressed in figures rather than percentage terms. Members were advised that as these indicators were national indicators there was a requirement to produce them in percentage terms. However, details of visitation levels to Hartlepool Art Gallery and Museum, individual libraries and the Maritime Experience could be provided to Members of the Forum under separate cover following the meeting.

Recommendation

- (i) That the proposed outcomes and actions for inclusion in the 2012/13 Departmental Plan, attached at Appendix A, be supported.
- (ii) That the comments of the Forum, as outlined above, be presented to Scrutiny Co-ordinating Committee on 17 February 2012.
- (iii) That feedback in response to the issues raised be provided as necessary.

66. Items for Discussion

None

67. Executive's Forward Plan *(Scrutiny Support Officer)*

The Executive's Forward Plan for February to May 2012 was provided to give Members of the Adult and Community Services Scrutiny Forum the opportunity to consider whether any items within the Plan should be considered by the Forum.

In relation to Allotments, Decision Reference RN58/11, a Resident Representative raised concerns regarding the potential increase in allotment rents. In response to a request for clarification, the Principal Democratic Services Officer indicated that it was proposed that this issue would be considered at the February meeting of the Culture Leisure and Tourism Portfolio Holder. However, agenda papers had not yet been issued. The Forum was reminded to seek clarification that the item was listed on the agenda prior to attendance at the meeting.

Recommended

That the information given be noted.

68. Date and Time of Next Meeting

It was reported that the next meeting would be held on Monday 20 February 2012 commencing at 2.00 pm.

The meeting concluded at 3.12 pm.

CHAIRMAN

ADULT AND COMMUNITY SERVICES SCRUTINY FORUM

Date: 1 February 2012



Report of: Child and Adult Services Departmental Management Team

Subject: PROPOSALS FOR INCLUSION IN CHILD AND ADULT SERVICES DEPARTMENTAL PLAN 2012/13

1. PURPOSE OF REPORT

- 1.1 To provide the opportunity for the Adult and Community Services Scrutiny Forum to consider the proposals for inclusion in the 2012/13 Child and Adult Services Departmental Plan.

2. BACKGROUND

- 2.1 For 2012/13 a review of the Outcome Framework has been undertaken to ensure that it still accurately reflects the key outcomes that the Council and Partners have identified as being important for the future of town. A revised outcome framework, to be implemented from April 2012, was reported to Scrutiny Coordinating Committee on 11 November 2011 and Cabinet on 19 December 2011.
- 2.2 As in previous years detailed proposals are being considered by each of the Scrutiny Forums in January/February. A report will be prepared for Scrutiny Coordinating Committee on 17 February 2012 detailing the comments/observations of each of the Scrutiny Forums to inform a response to Cabinet.
- 2.3 The Departmental Plan is a working document and as such there are still a small number of areas where further information is still to be provided. This information will be included in the version of the Plan that is to be considered by Scrutiny Coordinating Committee and by Cabinet in March 2012.

3. PROPOSALS

- 3.1 The Assistant Directors, Adult Social Care and Community Services, will deliver a short presentation at the meeting detailing the key challenges that the department faces over the next year, and beyond, and setting out proposals for how these will be addressed.

- 3.2 The focus of the presentation will be on the actions that have been identified by officers from across the Council, that set out in detail how the outcomes will be delivered in 2012/13. The Scrutiny Forum will be given the opportunity to comment on the proposals throughout the presentation. Only those outcomes and actions that fall under the remit of the Adult and Community Services Scrutiny Forum will be included in the presentation.
- 3.3 In addition to the actions included in the presentation, officers from across the Council have also been identifying the Performance Indicators (PIs) that will be monitored throughout the year to measure progress and these, together with the actions are included in the proposed Child and Adult Services Departmental Plan, attached at **Appendix A**.
- 3.4 As In 2011/12, only Key Performance Indicators will include future targets, and other indicators will be included for monitoring purposes only. For those indicators where targets have been proposed it may be necessary for the targets to be revised based on final year outturns for 2011/12 and/or final budget decisions. Any changes to proposed targets will be included in future proposals to Scrutiny Coordinating Committee and Cabinet.

4. NEXT STEPS

- 4.1 The remainder of the Child and Adult Services Departmental Plan has already been discussed by Health Scrutiny Forum on 26 January and Children's Services Scrutiny Forum on 31 January 2012. Comments and observations from those Scrutiny Forums will be added to those received at today's meeting and included in the overall presentation to the meeting of the Scrutiny Coordinating Committee on 17 February 2012.
- 4.2 The Child and Adult Departmental Plan will then be considered, alongside the Council's Corporate Plan and other Departmental Plans, by Scrutiny Coordinating Committee on 9 March 2012 before being formally agreed by Cabinet at its meeting on 19 March 2012.
- 4.3 Progress towards achieving the actions and targets included in the Child and Adult Services Departmental Plan will be monitored throughout 2012/13 by officers across the Council and progress reported quarterly to Cabinet and Scrutiny Coordinating Committee.

4. RECOMMENDATIONS

- 4.1 It is recommended that the Adult and Community Services Scrutiny Forum: -
- considers the proposed outcome templates for inclusion in the 2012/13 Child and Adult Services Departmental Plan
 - formulates any comments and observations to be included in the overall presentation to the meeting of the Scrutiny Coordinating Committee on 17 February 2012.

Contact Officer: - Jill Harrison
Assistant Director, Adult Social Care
Tel: 01429 523911
E-mail: Jill.Harrison@Hartlepool.gov.uk

6.1 APPENDIX A

Proposals for inclusion in Child and Adult Services Departmental Plan 2012/13 (Adult and Community Services)

SECTION 1 OUTCOME DETAILS					
Theme	Lifelong Learning and Skills	Outcome	8. Provision of high quality community learning and skills opportunities that widen participation and builds social justice	Hartlepool Partnership Outcome?	Yes

SECTION 2 ACTIONS			
Action		Corporate Plan	Assignee
Ensure a wide range of learning opportunities are available which encourage participation.			Maggie Heaps
Ensure a wide range of learning opportunities are available which encourage community involvement via implementation of the Adult Education Service Plan			Maggie Heaps
Ensure a wide range of learning opportunities are available which encourage participation in Lifelong Learning via implementation of the Adult Education Service Plan			Maggie Heaps

SECTION 3 PERFORMANCE INDICATORS & TARGETS								
Code	Indicator	Assignee	Targeted or Monitor	Corporate Plan	Collection Period	Previous Target (2011/12)	Future Targets	
							12/13	13/14
ACS P053	Number of learners participating in Adult Education Programmes	Maggie Heaps	Monitor	Yes	Academic Year	Not Required		

SECTION 4 RISKS		
Code	Risk	Assignee

SECTION 1 OUTCOME DETAILS					
Theme	Health and Wellbeing	Outcome	9. Improve health by reducing inequalities and improving access to services	Hartlepool Partnership Outcome?	Yes

SECTION 2 ACTIONS			
Action	Corporate Plan	Due Date	Assignee
Be an active lead partner in the physical activities workstream for Public Health		March 2013	Pat Usher
Ensure coordination of mental health activity across the town		March 2013	Geraldine Martin
Ensure implementation of the Cardiovascular Primary Preparation programme across all practices in Hartlepool	Yes	March 2013	Louise Wallace
Implement the early detection & awareness of cancer programme across Hartlepool		March 2013	Louise Wallace
Ensure that the department has procedures in place to meet the requirements of the Equality Act 2010 by co-ordinating activities across the department to contribute to the items included in the Equality & Diversity Action Plan.		March 2013	Leigh Keeble
Ensure all eligible people particularly in high risk groups take up the opportunity to be vaccinated especially in relation to flu	Yes	March 2013	Louise Wallace
Ensure all eligible groups for respective screening programmes are aware and able to access screening		March 2013	Louise Wallace
Draft the Health & Wellbeing strategy through shadow Health & Wellbeing board	Yes	March 2013	Louise Wallace
Review Joint Strategic Needs Assessment (JSNA) in the context of the local authority responsibilities as described in the NHS White Paper	Yes	July 2012	Louise Wallace
Influence the commissioning of effective evidence based Stop Smoking Services and work collaboratively through the Smoke Free alliance to reduce illicit tobacco across the town		March 2013	Louise Wallace

SECTION 3 PERFORMANCE INDICATORS & TARGETS								
Code	Indicator	Assignee	Targeted or Monitor	Corporate Plan	Collection Period	Previous Target (2011/12)	Future Targets	
							12/13	13/14
NI 39	Alcohol related hospital admissions	Louise Wallace	Targeted	Yes	Financial Year	Not Set	TBC	TBC
NI 123	Stopping smoking	Carole Johnson	Targeted	Yes	Financial Year	1918	TBC	TBC

SECTION 3 PERFORMANCE INDICATORS & TARGETS								
Code	Indicator	Assignee	Targeted or Monitor	Corporate Plan	Collection Period	Previous Target (2011/12)	Future Targets	
							12/13	13/14
NI 123 (NRA)	Stopping smoking (Neighbourhood Renewal Area narrowing the gap indicator)	Carole Johnson	Targeted	Yes	Financial Year	650	TBC	TBC
NI 131	Delayed transfers of care	John Lovatt	Targeted		Financial Year	0	0	TBC
P081	GP Referrals - The number of participants completing a 10 week programme of referred activity	Pat Usher	Targeted		Financial Year	325	325	TBC
P035	GP Referrals – of those participants completing a 10-week programme for the percentage going onto mainstream activity	Pat Usher	Targeted		Financial Year	50%	50%	TBC
P080	Vascular Risk Register (Vital Signs)	Louise Wallace	Monitor		Financial Year	Not Required		
NI 120a	All-age all cause mortality rate - Females	Louise Wallace	Monitor		Calendar Year	Not Required		
NI 120b	All-age all cause mortality rate - Males	Louise Wallace	Monitor		Calendar Year	Not Required		
NI 121	Mortality rate from all circulatory diseases at ages under 75	Louise Wallace	Monitor		Calendar Year	Not Required		
NI 122	Mortality for all cancers aged under 75	Louise Wallace	Monitor		Calendar Year	Not Required		

SECTION 4 RISKS		
Code	Risk	Assignee
CAD R014	Failure to make inroads in Health impact	Louise Wallace
NEW	Failure to actively manage the transition of Public health from the PCT to the local authority by 2013	Louise Wallace

SECTION 1 OUTCOME DETAILS					
Theme	Health and Wellbeing	Outcome	12. Vulnerable adults are supported and safeguarded and people are able to maintain maximum independence while exercising choice and control about how their outcomes are achieved	Hartlepool Partnership Outcome?	Yes

SECTION 3 ACTIONS			
Action	Corporate Plan	Due Date	Assignee
Work with strategic partners to further develop reablement services ensuring that funding is used effectively to meet the needs of all client groups (including people with dementia and disabilities) and to prevent hospital admissions.		March 2013	Phil Homsby / John Lovatt
Maximise use of preventative approaches such as assistive technology to support people to maintain their independence.	Yes	March 2013	Phil Homsby / John Lovatt
Increase the number of people accessing personal budgets through focused work with mental health services, development of personal budgets for carers, work with health partners on personal health budgets and health direct payments and the development of personal budgets for children and young people.		March 2013	Geraldine Martin / Sarah Ward
Further develop local arrangements to safeguard vulnerable adults, ensuring the engagement of all strategic partners.		March 2013	John Lovatt
Review day services using the Working Together for Change methodology to ensure that people using services, carers, providers and commissioners are partners in the process.		March 2013	Neil Harrison / Phil Homsby

SECTION 2 PERFORMANCE INDICATORS & TARGETS								
Code	Indicator	Assignee	Targeted or Monitor	Corporate Plan	Collection Period	Previous Target (2011/12)	Future Targets	
							12/13	13/14
NI 125	Achieving independence for older people through rehabilitation / intermediate care	John Lovatt	Monitor		Financial Year	70%	Not Required	Not Required
NI 130b	Social care clients receiving Self Directed Support	Geraldine Martin	Targeted		Financial Year	65%	70%	TBC
NI 132	Timeliness of social care assessment (all adults)	John Lovatt	Targeted	Yes	Financial Year	85%	85%	TBC
NI 135	Carers receiving needs assessment or review and a specific carer's service, or advice and information	Phil Homsby	Targeted	Yes	Financial Year	23%	25%	TBC
NI 136	People supported to live independently through social services (all adults)	John Lovatt	Monitor	Yes	Financial Year	4700	4700	TBC
NI 145	Adults with learning disabilities in settled accommodation	Neil Harrison	Targeted		Financial Year	70%	70%	TBC

SECTION 2 PERFORMANCE INDICATORS & TARGETS								
Code	Indicator	Assignee	Targeted or Monitor	Corporate Plan	Collection Period	Previous Target (2011/12)	Future Targets	
							12/13	13/14
NI 146	Adults with learning disabilities in employment	Neil Harrison	Monitor		Financial Year	Not Required		
NI 149	Adults in contact with secondary Mental Health in settled accommodation	Geraldine Martin	Targeted		Financial Year	70%	70%	TBC
NI 150	Adults in contact with secondary mental health services in employment	Geraldine Martin	Monitor		Financial Year	Not Required		
P050	Access to equipment; percentage equipment delivered in 7 days.	Phil Hornsby	Targeted		Financial Year	91%	91%	TBC
P051	Access to equipment and telecare: users with telecare equipment	Phil Hornsby	Targeted	Yes	Financial Year	725	750	TBC
P066	Admissions to residential care – age 65+	John Lovatt	Targeted		Financial Year	140	140	TBC
P072	Clients receiving a review	John Lovatt	Targeted		Financial Year	75%	75%	TBC
P079	Number of Safeguarding Referrals	John Lovatt	Monitor		Financial Year	Not Required		
NEW	Proportion of people provided with a reablement package in the period per 1000 population of adults (over 18)	Trevor Smith	Monitor		Financial Year	Not Required		
NEW	% of people provided with a reablement package in the period as a % of clients referred for community care assessments in the period	Trevor Smith	Targeted		Financial Year	N/A	TBC	TBC
NEW	% of reablement goals (user perspective) met by the end of a reablement package/episode (in the period)	Trevor Smith	Targeted		Financial Year	N/A	TBC	TBC
NEW	% of people who received intermediate care or reablement package on discharge from hospital who remain at home 91 days after discharge (NI 125)	Trevor Smith	Targeted		Financial Year	N/A	TBC	TBC
NEW	% of people who have <u>no</u> ongoing care needs following provision of a completed reablement package	Trevor Smith	Monitor		Financial Year	Not Required		
NEW	% of people not completing a reablement package as a total of those starting a reablement package in the period	Trevor Smith	Monitor		Financial Year	Not Required		
NEW	% of people whose need for home care intervention has reduced through the provision of a reablement package	Trevor Smith	Monitor		Financial Year	Not Required		

SECTION 4 RISKS		
Code	Risk	Assignee
CAD	Services issues as a result of insufficient budget allocation or changes in national funding/grants (Actively Managed)	Jill Harrison

SECTION 4 RISKS		
Code	Risk	Assignee
R001		
CAD R002	Increased demand on services due to demographic pressures and current economic climate (Actively Managed)	Jill Harrison
CAD R003	Failure to provide statutory services to safeguard children & vulnerable adults and protect their well-being. (Actively Managed)	Jill Harrison; Sally Robinson
CAD R005	Failure to meet the statutory duties and requirements vested within the Child and Adult Services department (Actively Managed)	Jill Harrison; Caroline O'Neill
CAD R011	Failure to work in effective partnerships with NHS, including risk of cost shunting. (Actively Managed)	Jill Harrison; Caroline O'Neill

SECTION 1 OUTCOME DETAILS					
Theme	Community Safety	Outcome	14. There is reduced harm caused by drugs and alcohol misuse	Hartlepool Partnership Outcome?	Yes

SECTION 2 ACTIONS			
Action	Corporate Plan	Due Date	Assignee
Integrate drug and alcohol treatment and recovery programmes in line with new Drug Strategy	Yes	December 2012	Chris Hart
Establish criminal justice alcohol programmes for offenders		September 2012	Gemma Sparrow
Deliver comprehensive education and prevention campaigns re substance misuse		June 2012	Sharon Robson
Establish 'Whole Family' support network for substance misusers		September 2012	Chris Hart
Strengthen safeguarding and address Hidden Harm issues within substance misuse services	Yes	March 2013	Karen Clark

SECTION 3 PERFORMANCE INDICATORS & TARGETS								
Code	Indicator	Assignee	Targeted or Monitor	Corporate Plan	Collection Period	Previous Target (2011/12)	Future Targets	
							12/13	13/14
NI 30	Reoffending rate of prolific and other priority offenders	Gemma Sparrow	Targeted	Yes	Quarterly		TBC	TBC
NI 40	Change in number of drug users recorded as being in effective treatment compared to 2007/08 baseline	Karen Clark	Monitor		Annual Financial Year	Not Required		
P082	Number of alcohol users successfully completing treatment and recovering from their dependence	Sharon Robson	Monitor		Annual Financial Year	Not Required		
P083	Reduce alcohol-related violent crimes	Sally Forth	Monitor		Annual Financial Year	Not Required		

SECTION 4 RISKS		
Code	Risk	Assignee
CAD R006	Alcohol investment by does enable the provision of sufficient services to meet the increased level of need (e.g. PCT for clinical and treatment interventions, Offender programmes such as Alcohol Treatment Requirements (Actively Managed)	Chris Hart
CAD R007	Adverse publicity and community tension (e.g. in regard to reintegration of drug users,/offenders back into community, drug related deaths, establishing community services/Pharmacist) (Actively Managed)	Chris Hart

CAD R018	Government reduces grant allocations, i.e. Pooled Treatment and DIP	Chris Hart
-------------	---------------------------------------------------------------------	------------

SECTION 1 OUTCOME DETAILS				
Theme	Culture and Leisure	Outcome	24. People enjoy equal access to leisure, culture, sport and libraries which enrich their lives, improve the places where they live, and strengthen communities	Hartlepool Partnership Outcome?
				Yes

SECTION 2 ACTIONS			
Action	Corporate Plan	Due Date	Assignee
Achieve Service Accreditation as required across community services.	Yes	March 2013	John Mennear
Develop on-line membership services across community services, including sports & libraries		March 2013	Graham Jarritt/Pat Usher
Work closely with key partners and groups to deliver programmes of activity to meet the sport and physical activity needs of the Hartlepool community increasing participation by 1%	Yes	March 2013	Pat Usher
Undertake a strategic lead for the delivery of Sport and physical activity through the Community Activities Network		March 2013	Pat Usher
Deliver New Renaissance Programme to improve access to Museum Services and develop new audiences	Yes	March 2013	David Worthington
Implement Olympic Legacy Action Plan		March 2013	Pat Usher
Implement revised sport & physical activity strategy action plan		March 2013	Pat Usher
Implement outcome of the agreed scrutiny report into the museum collections & disposals		March 2013	David Worthington
Implement reviewed archaeology delivery arrangements to safeguard the service		March 2013	Robin Daniels
Develop cultural trust or other management arrangements for community services		March 2013	John Mennear
Deliver a number of major cultural events, including Queen's Diamond Jubilee festival & Olympic torch relay		March 2013	David Worthington/Pat Usher

SECTION 2 PERFORMANCE INDICATORS & TARGETS								
Code	Indicator	Assignee	Targeted or Monitor	Corporate Plan	Collection Period	Previous Target (2011/12)	Future Targets	
							12/13	13/14
NI 9	Use of public libraries	Graham Jarritt	Targeted		Financial Year	44%	45%	TBC
NI 10	Visits to museums and galleries	David Worthington	Targeted		Financial Year	54.9%	55.1%	TBC
LAA CL P001	Number of people from vulnerable groups engaged in culture, leisure activities and sport	Leigh Keeble	Targeted	Yes	Financial Year	1112	1115	TBC
P059 (LAA CL 003)	Overall average attendance at Mill House, Brierton and Headland Leisure Centres	Pat Usher	Targeted	Yes	Quarterly	405,000	410,000	TBC
P062	Number of housebound people receiving a home visit from the home library service once every 3 weeks, for as long as they require the service.	Graham Jarritt	Targeted		Financial Year	565	567	TBC
P084	Maintain & enhance the Historic Environment Record (HER) via % reviewed, edited and added.	Robin Daniels	Monitor		Financial Year	Not Required		
P011	People in organised school trips to museums / galleries	David Worthington	Monitor		Financial Year	Not Required		

SECTION 4 RISKS		
Code	Risk	Assignee
CAD R013	Failure to achieve required visitor income levels	John Mennear

ADULT AND COMMUNITY SERVICES SCRUTINY FORUM

1 February 2012



Report of: Scrutiny Support Officer

Subject: THE EXECUTIVE'S FORWARD PLAN

1. PURPOSE OF REPORT

- 1.1 To provide the opportunity for the Adult and Community Services Scrutiny Forum to consider whether any item within the Executive's Forward Plan should be considered by this Forum.

2. BACKGROUND INFORMATION

- 2.1 One of the main duties of Scrutiny is to hold the Executive to account by considering the forthcoming decisions of the Executive (as outlined in the Executive's Forward Plan) and to decide whether value can be added to the decision by the Scrutiny process in advance of the decision being made.
- 2.2 This would not negate Non-Executive Members ability to call-in a decision after it has been made.
- 2.3 As you are aware, the Scrutiny Co-ordinating Committee has delegated powers to manage the work of Scrutiny, as it thinks fit, and if appropriate can exercise or delegate to individual Scrutiny Forums. Consequently, Scrutiny Co-ordinating Committee monitors the Executive's Forward Plan and delegates decisions to individual Forums where it feels appropriate.
- 2.4 In addition to this, the key decisions contained within the Executive's Forward Plan (February 2012 – May 2012) relating to the Adult and Community Services Scrutiny Forum are shown below for Members consideration:-

DECISION REFERENCE: RN58/11 ALLOTMENTS

Nature of the decision

To implement priority actions highlighted through a consultation exercise with allotment holders, key stakeholders and the wider community aimed at identifying key issues on allotment sites throughout Hartlepool.

Who will make the decision?

The decision will be made by the Culture, Leisure & Tourism Portfolio Holder.

Ward(s) affected

Various wards throughout the town where allotment sites are located.

Timing of the decision

The decision will be made by the Portfolio Holder in February 2012.

Who will be consulted and how?

It is proposed that consultations are carried out over a twelve week period and will involve the following individuals/groups and key stakeholders:

- Allotment Holders;
- Allotment Associations;
- The Allotment Holders Association;
- Members of the Public/Residents;
- Elected Members of the Council;
- Resident Representatives;
- Neighbourhood Managers;
- Police;
- Fire Brigade;
- HBC Estates & Asset Management;
- HBC Environmental Enforcement;
- RSPCA;
- Dogs Trust.

The following mechanisms will be used in carrying out the proposed consultations:

- Allotment Holders/Associations meetings/forums;
- Allotment Holders Newsletters;
- Central Neighbourhood Consultative Forums;
- Residents Association meetings;
- Questionnaires (inc. on-line);
- Police Forums;
- Hartbeat/Hartlepool Mail/Local Media;
- Executive Council Meetings (Reports);
- Hartlepool Borough Council website;
- Letter/e-mail/etc

The consultation process will aim to identify those issues, which cause disruption to allotment holders and the allotment service as a whole; it will also seek to identify issues that impact upon the environment and those that affect the quality of life for people in neighbouring communities. Though not exhaustive, the following provides a list of examples:

- Allotments infrastructure e.g. water pipes, fencing, roads/tracks;
- allotment abuse e.g. storing of waste/other materials, keeping of animals;
- environmental crime e.g. fly tipping, illegal burning, noise;
- anti-social behaviour.

Information to be considered by the decision makers

Concern exist for the condition of allotment sites throughout Hartlepool and

recent surveys have highlighted the need for essential repairs to prevent serious deterioration to the fabric of the service; this includes roads, fencing, water pipes and general grounds maintenance.

A condition survey on individual plots has also revealed a number of issues, some more serious than others:

- Fly tipping;
- Illegal waste disposal;
- Illegal burning of waste;
- Illegal use of plots for commercial reasons;
- The keeping of animals.

Key stakeholders including the Police, Fire Brigade and the Safer Hartlepool Partnership report incidents of theft/burglary, arson and anti-social behaviour. These issues not only impact upon the activities of the genuine allotment gardener, but they also have implications for the wider community.

The decline of allotment sites has resulted from decades of under-investment, misdirection of resources and a failure to address key issues at an early stage.

It is now vital that Hartlepool Borough Council implements a realistic and achievable plan of action, which not only addresses those elements responsible for the decline of allotment sites, but one that provides for a sustainable allotment service.

Whilst there is both hard and anecdotal evidence of the issues that exist on allotment sites, it is correct and necessary to formally gauge the opinions of allotment holders, key stakeholders and local residents in order to prioritise remedial actions and implement a realistic timetable for improvement.

Further to this, if current allotment rents are deemed to be disproportionate to the level of investment required to carry out remedial works, or they are considered inadequate to maintain the standards required of the allotment service, then it will be necessary to carry out a review of the same. In this respect, allotment holders will need to be consulted before any proposals are placed before the council.

Consultations with allotment holders, key stakeholders and residents are therefore fundamental to any realistic and achievable action plan and it is necessary to embark upon this process at the earliest opportunity to halt the further decline of allotment sites.

How to make representation

Representations should be made to Denise Ogden, Assistant Director (Neighbourhood Services), Regeneration and Neighbourhoods Department, Hartlepool Borough Council, Civic Centre, Victoria Road, TS24 8AY. Tel: 01429 523201 Email: denise.ogden@hartlepool.gov.uk

Further information

Further information can be obtained from Craig Thelwell, Waste & Environmental Services Manager, 1 Church St, Hartlepool, TS24 1DS. Tel: 01429 523370 Email: craig.thelwell@hartlepool.gov.uk

DECISION REFERENCE: CAS117/11 HOUSING, CARE AND SUPPORT STRATEGY 2012

Nature of the decision

Cabinet to approve the Housing, Care, and Support Strategy 2012 which will replace the previous Older Person's Housing, Care and Support Strategy. The proposed strategy for 2012 has been expanded to include a number of vulnerable groups; learning and physical disabilities, older people, young people, mental health, and substance misuse.

Who will make the decision?

The decision will be made by Cabinet

Timing of the decision

The decision is expected to be considered by Cabinet in March 2012

Ward(s) affected

a) All

Who will be consulted and how?

The draft strategy will be taken for consultation to all the relevant partnership boards and groups that cover learning and physical disabilities, mental health, older people, young people, and substance misuse. It will also be taken to the Housing Partnership and Housing, Care, and Support Steering Group.

Information to be considered by the decision-makers

The Housing, Care, and Support Strategy will provide a holistic vision to ensure that all people, including vulnerable groups, have access to suitable housing and the appropriate support to enable them to live as independently as possible. The strategy sets out the key achievements and current service gaps. The strategy sets out our next steps and a 2012/13 action plan has been developed which is monitored through the Housing, Care and Support Steering Group.

How to make representations

Representations should be made to Phil Hornsby, Head of Service, Child and Adult Services, Civic Centre, Victoria Road, Hartlepool. Telephone 01429 523944, email phil.hornsby@hartlepool.gov.uk

Further information

Further information on this matter can be sought from Hannah Gill, Modernisation Lead- Housing Care and Support, Child and Adult Services, Civic Centre, Victoria Road, Hartlepool. Telephone 01429 284300, email Hannah.gill@hartlepool.gov.uk

- 2.5 A summary of all key decisions is attached as **APPENDIX A** to this report.
- 2.6 Copies of the Executive's Forward Plan will be available at the meeting and are also available on request from the Scrutiny Team prior to the meeting.

3. RECOMMENDATIONS

3.1 It is recommended that the Adult and Community Services Scrutiny Forum:-

- (a) considers the Executive's Forward Plan; and
- (b) decides whether there are any items where value can be added to the decision by the Adult and Community Services Scrutiny Forum in advance of the decision being made.

CONTACT OFFICER:- Laura Stones – Scrutiny Support Officer
Chief Executive's Department - Corporate Strategy
Hartlepool Borough Council
Tel: 01429 523087
Email: laura.stones@hartlepool.gov.uk

BACKGROUND PAPERS

The following background paper was used in preparation of this report:

- (a) The Forward Plan – (February 2012 – May 2012)

TIMETABLE OF KEY DECISIONS

Decisions are shown on the timetable at the earliest date at which they may be expected to be made.

1. DECISIONS EXPECTED TO BE MADE IN FEBRUARY 2012

CAS 105/11 (page 11) Hartlepool School admission Arrangements for 2013/14 Portfolio Holder
CAS 106/11 (page 12) Priority Schools Building Programme Cabinet
CAS 118/11 (page 20) Development of Supported Accommodation for Care Leavers and Homeless Young People Portfolio Holder
RN 13/09 (page 26) Disposal of Surplus Assets Cabinet / Portfolio Holder
RN 58/11 (page 29) Allotments Portfolio Holder
RN 69/11 (page 36) Flexible Support Fund Cabinet
RN 70/11 (page 37) Innovation Fund Cabinet
RN 71/11 (page 38) Families With Multiple Problems Cabinet
RN 74/11 (page 40) Former Leathers Chemical Site Cabinet
RN 89/11 (page 44) Former Brierton School Site Cabinet
RN 94/11 (page 48) Review of Concessionary Fare Payments to Bus Operators for 2012-2013 Cabinet
RN 96/11 (page 50) Hartlepool Voluntary & Community Sector Strategy and Compact Cabinet
RN 98/11 (page 52) Acquisition of Assets Cabinet / Portfolio Holder
RN 99/11 (page 54) Community Infrastructure Levy Cabinet
RN 101/11 (page 57) Sub Regional Strategic Tenancy Policy Cabinet
RN 103/11 (page 61) Hartlepool Economic Regeneration Strategy Portfolio Holder
RN 1/12 (page 63) Allocations Outside of Choice Based Lettings Portfolio Holder

2. DECISIONS EXPECTED TO BE MADE IN MARCH 2012

CE 44/11 (page 7) Workforce Arrangements Cabinet
CAS 112/11 (page 14) Adult Substance Misuse Plans 2012/13 Cabinet
CAS 116/11 (page 16) Development of Children's Residential Care Provision in Hartlepool Cabinet
CAS 117/11 (page 18) Housing, Care and Support Strategy 2012 Cabinet
RN 29/10 (page 28) Hartlepool Domestic Violence Strategy Cabinet
RN 68/11 (page 34) Community Cohesion Framework Portfolio Holder
RN 90/11 (page 46) Mill House Site Development and Victoria Park Cabinet
RN 102/11 (page 59) Partnering Arrangement for CCTV Cabinet
RN 2/12 (page 65) Laying the Foundations: A Housing Strategy for England (HM Government) Cabinet
RN 4/12 (page 68) Housing Market Renewal Transition Funding Plan Cabinet

3. DECISIONS EXPECTED TO BE MADE IN APRIL 2012

RN 61/11 (page 32) Selection of Preferred Developer for Sites in Seaton Carew Cabinet
RN 77/11 (page 42) Wynyard Master Plan Cabinet
RN 100/11 (page 55) Raby Road Corridor Developer Agreement Cabinet
RN 3/12 (page 67) Hartlepool CCTV Strategy 2012 - 2015 Cabinet
RN 5/12 (page 70) Seaton Carew Development Sites – Results of Joint Working Arrangement with Preferred Developer Cabinet

4. DECISIONS EXPECTED TO BE MADE IN MAY 2012

CE 46/11 (page 8) Review of Community Involvement & Engagement (Including LSP Review): Update on decisions taken 'in principle'