

REGENERATION AND PLANNING SERVICES SCRUTINY FORUM AGENDA



Thursday 2 February 2012

at 3.00 pm

in Committee Room B, Civic Centre, Hartlepool

REGENERATION AND PLANNING SERVICES SCRUTINY FORUM:

Councillors Barclay, Cook, Cranney, Gibbon, Law ton, A Marshall, McKenna, Rogan and Turner

Resident Representatives: Ted Jackson, Peter Joyce and John Maxwell.

1. **APOLOGIES FOR ABSENCE**
2. **TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
3. **MINUTES**
 - 3.1 Minutes of the meeting held on 19 January 2012 *(to follow)*
4. **RESPONSES FROM THE COUNCIL, THE EXECUTIVE OR COMMITTEES OF THE COUNCIL TO FINAL REPORTS OF THIS FORUM**

No items
5. **CONSIDERATION OF REQUEST FOR SCRUTINY REVIEWS REFERRED VIA SCRUTINY CO-ORDINATING COMMITTEE**

No items
6. **CONSIDERATION OF PROGRESS REPORTS / BUDGET AND POLICY FRAMEWORK DOCUMENTS**
 - 6.1 Proposals for inclusion in Regeneration and Neighbourhoods Departmental Plan 2012/13 – *Director of Regeneration and Neighbourhoods*

7. ITEMS FOR DISCUSSION

- 7.1 Draft Final Report – Social Return on Investment of Connexions Services to 19-25 Year Olds
 - (a) Covering report – *Scrutiny Support Officer*
 - (b) Draft Final Report of Social Return on Investment Focus Group – *Chair of the Social Return on Investment Focus Group*
- 7.2 Scrutiny Investigation into Employment and Training Opportunities for Young Adults Aged 19-25 – Evidence from Redcar and Cleveland Council:-
 - (a) Covering report – *Scrutiny Support Officer*
 - (b) Presentation – *Representative from Redcar & Cleveland Council*
- 7.3 Scrutiny Investigation into Employment and Training Opportunities for Young Adults Aged 19-25 - Evidence from Hartlepool Borough Council Community Services Team:-
 - (a) Covering Report – *Scrutiny Support Officer*
 - (b) Presentation – *Assistant Director Community Services*

8. ISSUES IDENTIFIED FROM FORWARD PLAN

- 8.1 The Executive's Forward Plan - *Scrutiny Support Officer*

9. ANY OTHER ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT

ITEMS FOR INFORMATION

Date of Next Meeting Wednesday 22 February 2012, commencing at 3.00 pm in Committee Room B, Civic Centre, Hartlepool

REGENERATION AND PLANNING SERVICES SCRUTINY FORUM

MINUTES

19 January 2012

The meeting commenced at 10.00 a.m. in the Civic Centre, Hartlepool

Present:

Councillor: Trevor Rogan (In the Chair)

Councillors: Allan Barclay, Rob Cook, Steve Gibbon, Trisha Lawton, Ann Marshall and Mike Turner

Resident Representatives:

Ted Jackson, Peter Joyce and John Maxwell

Also Present:

The Mayor, Stuart Drummond

Alan Sheppard, North Tees and Hartlepool NHS Foundation Trust

Andy Steel and Paul Marshall, Hartlepool College of Further Education

Officers: Dave Stubbs, Director of Regeneration and Neighbourhoods
Patrick Wilson, Employment Development Officer
Elaine Hind, Scrutiny Support Officer
Angela Armstrong, Principal Democratic Services Officer

51. Apologies for Absence

Apologies for absence were received from Councillors Kevin Cranney and Jonathan Brash, Portfolio Holder for Housing and Transitions.

52. Declarations of interest by Members

None.

53. Minutes of the meeting held on 9 December 2012

Confirmed.

54. Responses from the Council, the Executive or Committees of the Council to Final Reports of this Forum

None.

55. Consideration of request for scrutiny reviews referred via Scrutiny Co-ordinating Committee

None.

56. Consideration of progress reports/budget and policy framework documents – Regeneration and Planning Services: Medium Term Financial Strategy (MTF) 2012/13 to 2014/14 – Final Consultation Proposals
(Scrutiny Support Officer)

The Scrutiny Support Officer presented the report which included the Executive's finalised budget proposals for the Medium Term Financial Strategy 2012/13 to 2014/15. The Forum's views were requested in relation to the proposals for those service areas within the Regeneration and Planning Services Department to be fed back to Scrutiny Co-ordinating Committee on 27 January 2012 to enable a response to be formulated and presented to Cabinet on 6 February 2012.

Attached as appendices to the report were details of departmental pressures, proposed savings and review of reserves which Cabinet had referred to Scrutiny for consideration. It was noted that the departmental issues remained unchanged from the initial proposals referred to Scrutiny Co-ordinating Committee in October 2011. The Director of Regeneration and Neighbourhoods summarised the feedback from the meeting of Cabinet in December 2011. In relation to budget reserves, the Director of Regeneration and Neighbourhoods confirmed that a decision would be required by Council on the future use of any underspend from the departmental budget.

The Forum reaffirmed the comments/views expressed at the initial budget consultation meeting on 3 November 2011 and hoped that these would be taken forward. The Scrutiny Support Officer referred to an additional report that had been submitted that highlighted the impact of the proposed budget cuts.

A Member sought clarification on the savings to be achieved through redundancies. The Director of Regeneration and Neighbourhoods confirmed only a small element of the savings required had been achieved from voluntary redundancies. However, Members were asked to note that the Department had been able to retain the same number of apprentices in the

current year, but this may change in future years. A resident representative commented that further publicity of the financial situation the Council faced should be undertaken to ensure that residents of the town were fully aware of the issues the Council were facing and the fact that some services may need to cease in the future. There was also concern that through redundancies, the Council were losing a vast amount of experience and knowledge and this may ultimately impact on the level of service delivery.

Recommended

- (i) That the Regeneration and Neighbourhoods Department Business Transformation Programme Targets, pressures and reserves as part of the Budget and Policy Framework consultation proposals for 2012/13 be supported.
- (ii) That the comments/views of the Forum, as outlined in the initial budget consultation meeting of 3 November 2011, be reaffirmed and the above comments be reported to the meeting of Scrutiny Co-ordinating Committee on 27 January 2012 to enable a formal response to Cabinet on 6 February 2012.

57. Mayor's Employment Initiative – Covering Report (Scrutiny Support Officer)

The Mayor had been invited to the meeting to provide an update on his recent town-wide employment initiative to encourage businesses in Hartlepool to employ an additional person to take on an apprentice, in an attempt to reduce the levels of unemployment within the town.

The Mayor confirmed that he had written to around 2,500 established businesses within the town at the beginning of November 2011 to ask if they would be able to employ one or more members of staff or take on an apprentice. In addition, businesses were asked if there was anything the Council could do to help with this such as removing any perceived barriers to employing apprentices and through lobbying government nationally or locally. It was noted that around 100 businesses had responded and officers from within the Economic Development Section were continuing dialogue with these businesses and following up letters with phone calls to which over 400 businesses had responded.

The businesses who had responded raised a number of issues but one of the biggest issues of concern was around the employer contributions to tax and national insurance. The Mayor added that this may be an issue that the Council could lobby the Government for support, particularly for smaller businesses. A number of other issues were raised as barriers to the sustainability of smaller local businesses including the ability to tender for local authority contracts.

A number of businesses commented that they had encountered problems when trying to employ young people who did not seem to want to work.

However, it was acknowledged that this was a generalisation and that there were a lot of young people who needed to be matched to the correct job. There were several areas where the local authority could be more proactive in providing additional support to businesses including supporting the generation of new businesses within the town and developing empty properties and bringing them back into use. Although it was acknowledged that it was a difficult economic climate for all businesses there was encouragement that the majority of businesses were forward thinking and planning ahead for future expansion.

The Mayor was able to confirm that, although this initiative was a work in progress, there were currently 43 employers who were looking to appoint additional people as a result of this letter. In addition to this, discussions were ongoing across the Tees Valley with a view to securing further jobs.

A discussion ensued on the following issues:

- (i) A Member questioned whether any of the businesses approached indicated that lack of support from the banks was a problem. The Mayor responded that funding and borrowing from banks was a huge issue for businesses and he indicated that he would be contacting appropriate ministers to raise awareness of this problem. In addition to this, the Local Enterprise Partnership was looking to lobby government on this issue on a Tees Valley basis.
- (ii) Members were informed that the Economic Development Team was working with the National Apprenticeship Service to develop a timetable to promote the benefits of the apprenticeship programme to local businesses. The Employment Development Officer commented that some employers were not aware of the apprenticeship offer, but when they had been engaged with had showed some interest in employing an apprentice.
- (iii) Members were concerned that the generalisation that young people did not want to work was not a fair assessment as a lot of young people were willing and keen to work but had not been given the opportunity.
- (iv) A Member commented that a lot of traditional trades were now suffering through the lack of young people being trained with the appropriate skills and it was hoped that the National Apprenticeship Programme may help alleviate this.
- (v) Clarification was sought on the qualification criteria required to undertake an apprenticeship. A representative from the College of Further Education indicated that this was dependent upon the framework chosen and was not rigid. Generally for an intermediate level a mixture of 'c' and 'd' grades were required and for advanced 'c' plus grades were required.
- (vi) The Mayor commented that a lot of the issues raised by businesses were that they were not necessarily matched with the right calibre of young person and this was something that the local authority could provide support with.
- (vii) The Employment Development Officer commented that the Economic Development Team continue to work with the College of Further

- Education and other local providers to promote the apprenticeship programme. This would continue and would be enhanced when the partnership working between the Council and NAS commences shortly.
- (viii) In response to a question from a Member, the Employment Development Officer confirmed that the Economic Development Team work closely with Job Centre Plus and have links with most employers in the town. In addition to this, employer events were held twice a year and they had proved extremely popular with local businesses.

Recommended

The update and Members comments were noted.

58. Investigation into Employment and Training Opportunities for Young People Aged 19-25 – Evidence from North Tees and Hartlepool NHS Foundation Trust *(Scrutiny Support Officer)*

A representative from North Tees and Hartlepool NHS Foundation Trust (FT) had been invited to provide information in relation to the investigation into employment and training opportunities in Hartlepool for young people aged 19-25.

The presentation provided details of the way the FT recruited and managed apprenticeships in conjunction with Middlesbrough and Stockton Riverside Colleges. It was highlighted that apprentices were recruited to vacant posts depending on the needs of the service. After the two year apprenticeships a lot of young people chose to remain in post and full time employment with the FT with some progressing to become registered nurses.

A discussed ensued which included the following issues:

- (i) A Member sought clarification on whether apprentices went onto fulltime employment with the FT. The representative from FT confirmed that as all apprentices were recruited to vacant posts, once the apprenticeship was up, providing they were able and willing, the opportunity to continue in that post on a permanent basis was available.
- (ii) Whilst it was acknowledged that apprenticeships were paid 75% of the appropriate salary in year 1 and 85% in year 2, the programme enabled young people to become appropriately educated and trained and gain work experience in a health care profession with a view to gaining full time employment within the NHS when the apprenticeship ceased. The Employment Development Officer added that there were longer term benefits for a company to employ an apprentice including replacing skills shortages areas.

The representative from the North Tees and Hartlepool Foundation Trust was thanked for his informative presentation and for answering Members'

questions.

Recommended

The presentation and comments noted above would be used to inform the Forum's investigation.

59. Investigation into Employment and Training Opportunities for Young People Aged 19-25: Evidence from Hartlepool College of Further Education *(Scrutiny Support Officer)*

Representatives from Hartlepool College of Further Education (HCFE) had been invited to provide information in relation to the investigation into employment and training opportunities in Hartlepool for young people aged 19-25.

The representatives from the College provided the Forum with a detailed and comprehensive presentation which identified the number of apprenticeships the College had in place over the last two years and the areas of work they were delivered. The College had developed the apprenticeship programme in conjunction with a number of employers, agencies and partners and external stakeholder groups in the town and this was continuing to be expanded. Details of the funding arrangements for apprenticeships were included in the presentation along with the Government's recent announcement of a £1 billion Youth Contract.

It was highlighted that there were a number of potential funding changes to the provision of the apprenticeship programme including the implementation of grants to Small Medium Enterprises as part of the Youth Contract and new and additional funding being available for the unemployed.

In response to a question from a Member, one of the representatives from the College indicated that a lot of employers were using the adult apprenticeship programme to upskill current employees and not to create new jobs. It was noted that funding the apprenticeships was a significant barrier for some smaller businesses and the College was working with these businesses to inform them of the benefits of the programme.

The representatives from Hartlepool College of Further Education were thanked for the very informative and detailed presentation and for answering Members' questions.

Recommended

The presentation and comments noted above would be used to inform the Forum's investigation.

60. Forward Plan

None.

61. Any Other Items which the Chairman Considers are Urgent

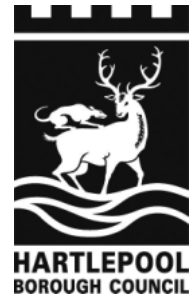
None.

The meeting concluded at 4.50 pm.

CHAIR

REGENERATION AND PLANNING SERVICES SCRUTINY FORUM

2 February 2012



Report of: Director of Regeneration and Neighbourhoods

Subject: PROPOSALS FOR INCLUSION IN REGENERATION
AND NEIGHBOURHOODS DEPARTMENTAL PLAN
2012/13

1. PURPOSE OF REPORT

- 1.1 To provide the opportunity for the Regeneration and Planning Services Scrutiny Forum to consider the proposals for inclusion in the 2012/13 Regeneration and Neighbourhoods Departmental Plan.

2. BACKGROUND

- 2.1 For 2012/13 a review of the Outcome Framework has been undertaken to ensure that it still accurately reflects the key outcomes that the Council and Partners have identified as being important for the future of town. A revised outcome framework, to be implemented from April 2012, was reported to Scrutiny Coordinating Committee on 11 November 2011 and Cabinet on 19 December 2011.
- 2.2 As in previous years detailed proposals are being considered by each of the Scrutiny Forums in January/February. A report will be prepared for Scrutiny Coordinating Committee on 17 February 2012 detailing the comments/observations of each of the Scrutiny Forums to inform a response to Cabinet.
- 2.3 The Departmental Plan is a working document and as such there are still a small number of areas where further information is still to be provided. This information will be included in the version of the Plan that is to be considered by Scrutiny Coordinating Committee and by Cabinet in March 2012.

3. PROPOSALS

- 3.1 The Director of Regeneration and Neighbourhoods (or his representative) will deliver a short presentation at the meeting detailing the key challenges

that the department faces over the next year, and beyond, and setting out proposals for how these will be addressed.

- 3.2 The focus of the presentation will be on the actions that have been identified by officers from across the Council, that set out in detail how the outcomes will be delivered in 2012/13. The Scrutiny Forum will be given the opportunity to comment on the proposals throughout the presentation. Only those outcomes and actions that fall under the remit of the Regeneration and Planning Services Scrutiny Forum will be included in the presentation.
- 3.3 In addition to the actions included in the presentation, officers from across the Council have also been identifying the Performance Indicators (PIs) that will be monitored throughout the year to measure progress and these, together with the actions are included in the proposed Regeneration and Neighbourhoods Departmental Plan, attached at **Appendix A**.
- 3.4 As In 2011/12, only Key Performance Indicators will include future targets, and other indicators will be included for monitoring purposes only. For those indicators where targets have been proposed it may be necessary for the targets to be revised based on final year outturns for 2011/12 and/or final budget decisions. Any changes to proposed targets will be included in future proposals to Scrutiny Coordinating Committee and Cabinet.

4. **NEXT STEPS**

- 4.1 The remainder of the Regeneration and Neighbourhoods Departmental Plan have already been discussed by Scrutiny Coordinating Committee on 27 January 2012 and Neighbourhood Services Scrutiny Forum on 30 January 2012. Comments and observations from those meetings will be added to those received at today's meeting and included in the overall presentation to the meeting of the Scrutiny Coordinating Committee on 17 February 2012.
- 4.2 The Regeneration and Neighbourhoods Departmental Plan will then be considered, alongside the Council's Corporate Plan and other Departmental Plans, by Scrutiny Coordinating Committee on 9 March 2012 before being formally agreed by Cabinet at it's meeting on 19 March 2012.
- 4.3 Progress towards achieving the actions and targets included in the Regeneration and Neighbourhoods Departmental Plan will be monitored throughout 2012/13 by officers across the Council and progress reported quarterly to Cabinet and Scrutiny Coordinating Committee.

4. **RECOMMENDATIONS**

- 4.1 It is recommended that the Regeneration and Planning Services Scrutiny Forum: -
 - considers the proposed outcome templates for inclusion in the 2012/13 Regeneration and Neighbourhoods Departmental Plan

- formulates any comments and observations to be included in the overall presentation to the meeting of the Scrutiny Coordinating Committee on 17 February 2012.

Contact Officer: - Dave Stubbs
Director of Regeneration and Neighbourhoods
Tel: 01429 523301
E-mail: Dave.Stubbs@Hartlepool.gov.uk

Proposals for inclusion in Regeneration and Neighbourhood Services Departmental Plan 2012/13 (Regeneration and Planning)

SECTION 1 OUTCOME DETAILS					
Theme	Jobs and the Economy	Outcome	1. Hartlepool has improved business growth and business infrastructure and an enhanced culture of entrepreneurship	Hartlepool Partnership Outcome?	Yes

SECTION 2 ACTIONS			
Action		Corporate Plan	Assignee
Undertake audit of existing commercial premises and business infrastructure in context of growth sectors and produce report for commercial premises and business parks.			Mick Emerson
Undertake study of existing vacant properties / sites to identify potential end use for businesses and implement marketing campaign to promote sites.			Mick Emerson

SECTION 3 PERFORMANCE INDICATORS & TARGETS								
Code	Indicator	Assignee	Targeted or Monitor	Corporate Plan	Collection Period	Previous Target (2011/12)	Future Targets	
							12/13	13/14
RND P056	Percentage occupancy levels of Hartlepool business units	Mick Emerson	Monitor		Financial Year	N/A	N/A	N/A
RND P057 RND P058	Percentage of newly born business enterprises surviving (a) Twelve Months (b) Twenty Four Months	Mick Emerson	Target		Financial Year	N/A	To be set	To be set

SECTION 1 OUTCOME DETAILS					
Theme	Jobs and the Economy	Outcome	2. Hartlepool has attracted new investment and developed major programmes to regenerate the area and improve connectivity	Hartlepool Partnership Outcome?	Yes

SECTION 2 ACTIONS			
Action	Corporate Plan	Due Date	Assignee
Develop a robust planning policy framework to facilitate the regeneration of key sites.		March 2013	Derek Gouldburn
Submit the Core Strategy publication Documents to the Secretary of State for approval		April 2012	Derek Gouldburn
Undertake examination of the Core Strategy in public.		July 2012	Derek Gouldburn
Adopt the Core Strategy		October 2012	Derek Gouldburn
Establish Local Development Orders covering identified Enterprise Zones to facilitate regeneration through the simplification of the planning process.		April 2012	Derek Gouldburn

SECTION 3 PERFORMANCE INDICATORS & TARGETS								
Code	Indicator	Assignee	Targeted or Monitor	Corporate Plan	Collection Period	Previous Target (2011/12)	Future Targets	
							12/13	13/14
RND P059	Core Strategy approved by Secretary of State	Derek Gouldburn	Target		Financial Year	N/A	Yes	N/A

SECTION 1 OUTCOME DETAILS					
Theme	Jobs and the Economy	Outcome	3. Hartlepool has increased employment and skills levels with a competitive workforce that meets the demands of employers and the economy	Hartlepool Partnership Outcome?	No

SECTION 2 ACTIONS			
Action	Corporate Plan	Due Date	Assignee
Develop partnership agreements with work programme prime providers		March 2013	Antony Steinberg
Submit bid for the new 'Innovation Fund' to help address youth unemployment		Sept 2012	Antony Steinberg
Implement the Going Forward Together model to target young people classified as the most 'high risk' of becoming Not in Education, Employment or Training (NEET)		July 2012	Patrick Wilson

SECTION 3 PERFORMANCE INDICATORS & TARGETS								
Code	Indicator	Assignee	Targeted or Monitor	Corporate Plan	Collection Period	Previous Target (2011/12)	Future Targets	
							12/13	13/14
NI 151	Overall employment rate (proportion of people of working age population who are in employment)	Antony Steinberg	Monitor		Financial Year	Monitor	N/A	N/A
RPD P052	Unemployment rate (Hartlepool) – the proportion of economically active people who are unemployed.	Antony Steinberg	Monitor		Financial Year	Monitor	N/A	N/A
RND P060	Number of jobs created	Antony Steinberg	Monitor		Financial Year	N/A	N/A	N/A
NI 117	Percentage of 16 to 18 year olds who are Not in Education, Employment or Training (NEET)	Antony Steinberg	Monitor		Financial Year	N/A	N/A	N/A
RPD P054	Youth unemployment rate (Hartlepool) the proportion of economically active 18 to 24 year olds who are unemployed.	Antony Steinberg	Monitor		Financial Year	Monitor	N/A	N/A

SECTION 1 OUTCOME DETAILS					
Theme	Jobs and the Economy	Outcome	5. Hartlepool has a boosted visitor economy	Hartlepool Partnership Outcome?	No

SECTION 2 ACTIONS			
Action	Corporate Plan	Due Date	Assignee
Develop the tourism infrastructure and visitor offer through the delivery of the Seaton Carew Master Plan.		March 2013	Andrew Golightly
Complete initial public consultation on the Seaton Carew Master Plan		June 2012	Andrew Golightly
Commence work on the first site identified under the Seaton Carew master plan.		March 2013	Andrew Golightly

SECTION 3 PERFORMANCE INDICATORS & TARGETS								
Code	Indicator	Assignee	Targeted or Monitor	Corporate Plan	Collection Period	Previous Target (2011/12)	Future Targets	
							12/13	13/14
RND P061	Achieve Quality Coast award for Seaton Carew beach	Debbie Kershaw	Target		Financial Year	N/A	Yes	Yes
RND P062	Visitor numbers to Seaton Carew	Andrew Golightly	Monitor		Financial Year	N/A	N/A	N/A
RND P063	Turnover of tourism related business in Seaton Carew	Andrew Golightly	Monitor		Financial Year	N/A	N/A	N/A
RND P064	Occupancy levels of commercial business premises in Seaton Carew	Andrew Golightly	Monitor		Financial Year	N/A	N/A	N/A

SECTION 1 OUTCOME DETAILS					
Theme	Community Safety	Outcome	13. Hartlepool has reduced crime and repeat victimisation	Hartlepool Partnership Outcome?	Yes

SECTION 2 ACTIONS			
Action	Corporate Plan	Due Date	Assignee
Deliver in conjunction with partners a strategic assessment which is monitored through the Safer Hartlepool Partnership executive.		Dec 2012	Sally Forth
Deliver the Domestic Violence strategy action plan to be monitored by the Domestic Violence Forum.		March 2013	Lisa Oldroyd
Implement review of CCTV provision		March 2013	Nicholas Stone
Review the Council's position in relation to it's obligations under section 17 of the 'Crime and Disorder Act'		March 2013	Sally Forth

SECTION 3 PERFORMANCE INDICATORS & TARGETS								
Code	Indicator	Assignee	Targeted or Monitor	Corporate Plan	Collection Period	Previous Target (2011/12)	Future Targets	
							12/13	13/14
RPD P029a	Number of Domestic Burglaries	Lisa Oldroyd	Monitor		Financial Year	394	N/A	N/A
RPD P028a	Number of reported crimes in Hartlepool	Lisa Oldroyd	Monitor		Financial Year	7,120	N/A	N/A
RPD P031a	Number of incidents of local violence (assault with injury and assault without injury)	Lisa Oldroyd	Monitor		Financial Year	1,076	N/A	N/A
RND P065	Number of repeat victims of crime	Lisa Oldroyd	Monitor		Financial Year	N/A	N/A	N/A
NI 32	Number of repeat incidents of domestic violence	Lisa Oldroyd	Monitor		Financial Year	Monitor	N/A	N/A
RNDP047	Percentage of domestic related successful prosecutions	Lisa Oldroyd	Monitor		Financial Year	Monitor	N/A	N/A

SECTION 1 OUTCOME DETAILS					
Theme	Community Safety	Outcome	14. There is reduced harm caused by drugs and alcohol misuse	Hartlepool Partnership Outcome?	Yes

SECTION 2 ACTIONS			
Action		Corporate Plan	Assignee
None identified			

SECTION 3 PERFORMANCE INDICATORS & TARGETS								
Code	Indicator	Assignee	Targeted or Monitor	Corporate Plan	Collection Period	Previous Target (2011/12)	Future Targets	
							12/13	13/14
	Incidents of drug dealing and supply	Lisa Oldroyd	Monitor		Financial Year	N/A	N/A	N/A
	Number of young people found in possession of alcohol	Lisa Oldroyd	Monitor		Financial Year	N/A	N/A	N/A
P083	Reduce alcohol-related violent crimes	Sally Forth	Monitor		Financial Year	N/A	N/A	N/A

SECTION 1 OUTCOME DETAILS					
Theme	Community Safety	Outcome	15. Communities have improved confidence and feel more cohesive and safe	Hartlepool Partnership Outcome?	Yes

SECTION 2 ACTIONS			
Action	Corporate Plan	Due Date	Assignee
Implement the PREVENT action plan as guided by the Silver group.		March 2013	Sally Forth
Deliver the Anti-Social Behaviour Strategy action plan		March 2013	Nicholas Stone
Develop new Anti-Social Behaviour Strategy in line with Government policy		March 2013	Sally Forth
Develop and implement troubled families approach incorporating the team around the households initiative to 'break the cycle' of households having a detrimental affect on communities'		July 2012	Denise Ogden
Embed, monitor and evaluate the repeat victims protocol which links vulnerable victims to services.		March 2013	Clare Clark

SECTION 3 PERFORMANCE INDICATORS & TARGETS								
Code	Indicator	Assignee	Targeted or Monitor	Corporate Plan	Collection Period	Previous Target (2011/12)	Future Targets	
							12/13	13/14
RPD P035	Number of criminal damage to dwellings	Lisa Oldroyd	Monitor		Financial year	534	N/A	N/A
RPD P034	Number of deliberate fires in Hartlepool	Lisa Oldroyd	Monitor		Financial Year	Monitor	N/A	N/A

SECTION 1 OUTCOME DETAILS					
Theme	Community Safety	Outcome	16. Offending and re-offending has reduced	Hartlepool Partnership Outcome?	Yes

SECTION 2 ACTIONS			
Action	Corporate Plan	Due Date	Assignee
Co-ordinated the delivery of the offending and re-offending action plan		March 2013	Sally Forth

SECTION 3 PERFORMANCE INDICATORS & TARGETS								
Code	Indicator	Assignee	Targeted or Monitor	Corporate Plan	Collection Period	Previous Target (2011/12)	Future Targets	
							12/13	13/14
RND P066	Re-offending rates of Prolific and Priority Offenders (PPOs) (adults)	Lisa Oldroyd	Target		Financial Year	N/A	Reduce	Reduce
RND P067	Re-offending rates of High Crime Causers (HCCs) (adults)	Lisa Oldroyd	Target		Financial Year	N/A	Reduce	Reduce
RND P068	Re-offending rates (juveniles)	Lisa Oldroyd	Target		Financial Year	N/A	Reduce	Reduce

SECTION 1 OUTCOME DETAILS					
Theme	Environment	Outcome	17. Hartlepool has an improved and built environment	Hartlepool Partnership Outcome?	Yes

SECTION 2 ACTIONS			
Action		Corporate Plan	Assignee
Develop the innovation and Skills Quarter (ISQ) to assist with the regeneration of the town centre			Rob Smith
Complete the Hartlepool Managed workspace feasibility study for former Crown House site and selection of preferred business model			Rob Smith

SECTION 3 PERFORMANCE INDICATORS & TARGETS								
Code	Indicator	Assignee	Targeted or Monitor	Corporate Plan	Collection Period	Previous Target (2011/12)	Future Targets	
							12/13	13/14
RND P069	Crown House site business model produced	Rob Smith	Target		Financial Year	N/A	Yes	N/A

SECTION 1 OUTCOME DETAILS					
Theme	Housing	Outcome	21.Hartlepool has an improved and more balanced housing offer that meets the needs of residents and is of high quality design	Hartlepool Partnership Outcome?	Yes

SECTION 2 ACTIONS			
Action	Corporate Plan	Due Date	Assignee
Develop a system for monitoring the quality standards of privately developed homes to understand how many homes are being built to lifetime homes and high levels of energy efficiency		Sept 2012	Val Hastie
Implement Baden Street Improvement Scheme		Sept 2012	Gemma Day
Commence implementation of the Carr/Hopps Street regeneration scheme		March 2013	Nigel Johnson
Produce an annual assessment and evidence based housing need document using information obtained from Registered Providers.		Dec 2012	Nigel Johnson

SECTION 3 PERFORMANCE INDICATORS & TARGETS								
Code	Indicator	Assignee	Targeted or Monitor	Corporate Plan	Collection Period	Previous Target (2011/12)	Future Targets	
							12/13	13/14
NI 155	Number of affordable homes delivered (gross)	Nigel Johnson	Target		Financial Years	80	80	To be set
LAA H P001	Number of long term (over 6 months) empty homes brought back into use.	Nigel Johnson	Target		Financial Years	58	To be set	To be set

SECTION 1 OUTCOME DETAILS					
Theme	Housing	Outcome	22. Hartlepool has improved housing stock where all homes across tenures offer a decent living environment	Hartlepool Partnership Outcome?	Yes

SECTION 2 ACTIONS			
Action	Corporate Plan	Due Date	Assignee
Produce a new strategic housing market assessment that will identify housing need, including affordable housing need, across the borough for now and the future.		June 2012	Derek Gouldburn
Evaluate the feasibility of buying empty properties which have been repossessed.		March 2013	Amy Waller
Implement identified improvements to the tenant/landlord liaison service.		March 2013	Nigel Johnson
Explore investment opportunities to identify public realm initiatives to ensure all homes across tenures offer a decent living environment.		Dec 2012	Karen Oliver

SECTION 3 PERFORMANCE INDICATORS & TARGETS								
Code	Indicator	Assignee	Targeted or Monitor	Corporate Plan	Collection Period	Previous Target (2011/12)	Future Targets	
							12/13	13/14
RND P071	Number of properties improved through grants or loans schemes.	Amy Waller	Monitor		Financial Years	N/A	N/A	N/A

SECTION 1 OUTCOME DETAILS					
Theme	Housing	Outcome	23. Housing services and housing options respond to the specific needs of all communities within Hartlepool	Hartlepool Partnership Outcome?	Yes

SECTION 2 ACTIONS			
Action	Corporate Plan	Due Date	Assignee
Review the performance of the current selective licensing scheme by obtaining baseline data and use this review to inform a decision to expand the scheme		March 2013	Nigel Johnson
In partnership with BME housing advisors improve the range of information and advice available to people from BME groups – specifically information on shared ownership, disabled adaptations grants; welcome packs for refugee groups.		March 2013	Karen Kelly
Review the impact of Welfare and Social housing reforms on tenancy sustainability, homelessness, tenancy satisfaction and vulnerable people on the housing waiting list		March 2013	Nigel Johnson

SECTION 3 PERFORMANCE INDICATORS & TARGETS								
Code	Indicator	Assignee	Targeted or Monitor	Corporate Plan	Collection Period	Previous Target (2011/12)	Future Targets	
							12/13	13/14
RND P051	Number of households where homelessness has been prevented through Local Authority action	Lynda Igoe	Target		Financial Year	Monitor	To be set	To be set
NI 156	Number of households accommodated in temporary accommodation each quarter	Lynda Igoe	Monitor		Financial Years	Monitor	N/A	N/A

REGENERATION AND PLANNING SERVICES SCRUTINY FORUM

2 February 2012



Report of: Scrutiny Support Officer

Subject: DRAFT FINAL REPORT – SOCIAL RETURN ON
INVESTMENT OF CONNEXIONS SERVICES TO 19-
25 YEAR OLDS

1. PURPOSE OF REPORT

- 1.1 To inform Members of the Regeneration and Planning Services Scrutiny Forum that the Draft Final Report of the Social Return on Investment Focus Group into 'Social Return on Investment of Connexions Services for 19-25 Year Olds' will be presented at today's meeting.

2. BACKGROUND INFORMATION

- 2.1 Members will recall that at the meeting of this Forum on 1 September 2011, Members of the Regeneration and Planning Services Scrutiny Forum agreed that the concept of 'Social Return on Investment' should be explored as part of the Forum's investigation into 'Employment and Training Services for 19-25 Year Olds'. In order not to impact on the main investigation, Members agreed that a focus group of the Regeneration and Planning Services Scrutiny Forum would be tasked with looking specifically at the social return on investment for of the Connexions service for 19-25 year olds, with the results being taken as evidence by the main scrutiny forum.
- 2.2 In accordance with the Authority's Access to Information Rules, it has not been possible to include the 'Social Return on Investment of Connexions Services to 19-25 Year Olds' Draft Final Report within the statutory requirements for the despatch of the agenda and papers for this meeting. The report will be circulated under separate cover in advance of this meeting.

3. RECOMMENDATION

- 3.1 Members are requested to note the content of this report and agree the Draft Final Report into 'Social Return on Investment of Connexions Services to 19-

25 Year Olds' to be circulated under separate cover in advance of this meeting.

Contact Officer:- Elaine Hind – Scrutiny Support Officer
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BACKGROUND PAPERS

No background papers were used in the preparation of this report.

REGENERATION AND PLANNING SERVICES SCRUTINY FORUM

2 February 2012



Report of: Social Return on Investment Focus Group

Subject: FINAL REPORT – SOCIAL RETURN ON
INVESTMENT ON CONNEXIONS SERVICE FOR 19-
25 YEAR OLDS

1. PURPOSE OF REPORT

- 1.1 To present the findings of the Regeneration and Planning Services Scrutiny Forum Social Return on Investment Focus Group following its investigation into the 'Social Return on Investment of Connexions Services for 19-25 Year Olds'.

2. BACKGROUND INFORMATION

- 2.1 During the Regeneration and Planning Services Scrutiny Forums scoping of their investigation into 'Employment and Training Services for 19-25 Year Olds' Members agreed that the concept of 'Social Return on Investment' should be explored as part of the Forum's investigation. In order not to impact on the main investigation, Members agreed that a focus group of the Regeneration and Planning Services Scrutiny Forum would be tasked with looking specifically at the social return on investment for the Connexions service for 19-25 year olds, with the results being taken as evidence by the main scrutiny forum.

3. SCOPE AND STAKEHOLDERS

Background to the Connexions Service

- 3.1 The Local Authority Youth Service and Connexions integrated in March 2010. The service leads on strategies to support young people to make a successful post 16 transition to further learning and employment and has responsibility for monitoring progress of the cohort, in addition, the service also supports a number of other key local indicators such as access to positive activities, reducing teenage pregnancy, substance misuse and youth offending.

- 3.2 The service aims to fulfil its remit via a number of methods including:-
- ensuring that young people have access to a range of positive activities and non-formal learning opportunities tailored to suit their needs by providing better information, advice and guidance to help young people make more informed choices, about learning, raise their aspirations and equip them to make safe and sensible decisions about sexual health and substance misuse;
 - ensuring that young people are engaged in shaping the services they receive and encouraging more young people to volunteer and become involved in their communities;
 - offering more personalised, joined up support for young people who are experiencing difficulties;
 - investing in the workforce to improve the quality and capacity of those working with young people and their families.
- 3.3 The service is delivered by 11 Personal Advisors qualified to a minimum of NVQ Level 4 in Careers Guidance or Information, Advice and Guidance. Connexions offers direct support via a 'One Stop Shop' facility (contained within the Middleton Grange Shopping Centre). It also provides support in schools to prepare for post 16 transition, outreach services provided largely through home visits or via Community Facilities.
- 3.4 The numbers contained within the 13-19 cohort are constantly changing but were 8500 at the start of the investigation. The numbers of 20-25 with Statement of Special Educational Needs equalled 155.
- 3.5 At 18 and beyond many young people choose to receive support via Job Centre plus, in line with their presentation at the Job Centre and the claiming of benefits. Young people are signposted between the two services where appropriate.
- 3.6 Young people aged 18 plus are also entitled to support via Next Steps (the national Adult Guidance Service) and in recent years direct referral to this service via Job Centre Plus has been embedded within national support arrangements. Ongoing support is provided to 19 year olds where this is part of an continuing piece of work. Support is also provided to 19 year olds at the request of local organisations who highlight that the young person will benefit from information, advice, support and guidance.
- 3.7 The majority of Connexions emphasis and resources continues to be focused upon post 16 transition, coordinating the 'September Guarantee' for 16 and 17 year olds to ensure that all Year 11's and Year 12's have a guaranteed place in learning, in line with the forthcoming Raising of the Participation age.
- 3.8 The majority of support for 19-25 year olds would be with the SEN cohort, who would receive support to review and establish their post 16 options including a review in school and supporting the young person's transition plan.

- 3.9 This support includes a complete assessment of post 16 learning needs to support post 16 option choices and identify whether local provision can meet the young persons needs. The service supports young people and their family to complete applications to Independent Specialist Providers (ISP) and also with applications for funding to enable them to attend ISP. Connexions advisors also collate and present detailed information on individual cases, to the Independent Specialist Placement Panel, to allow the panel to make a decision on funding out of area placements.
- 3.10 A designated Personal Adviser is provided to support young people with profound learning difficulties and disabilities and who are accessing special educational services. The service also provides direct support to Hartlepool College of Further Educations “Skills for Working Life” course for those aged 19+.

Type of SROI analysis undertaken

- 3.11 Social Return on Investment (SROI) is a new approach to measuring social value. SROI is a framework for understanding, measuring and managing a much broader concept of value; it seeks to reduce inequality and environmental degradation and improve wellbeing by incorporating social, environmental and economic costs and benefits.
- 3.12 SROI places a monetary value on social, environmental and economic outcomes to allow them to be compared with the investment made. It measures change in ways that are relevant to the people or organisations that experience and contribute to it, though it should be noted that documentation issued by the Cabinet Office of the Third Sector emphasises the following:
- ‘Organisations work with different stakeholders and will have different judgements when analysing their social return. Consequently, it is not appropriate to compare the social return ratios alone, as social investors will need to consider all of the information produced as part of the SROI analysis. However, an organisation should compare changes in its own social return over time and examine the reasons for changes.’¹
- 3.13 As part of the scrutiny investigation into ‘Employment and Training Opportunities for Young Adults in Hartlepool Aged 19-25’, the Regeneration and Planning Services Scrutiny Forum determined that a focus group should be tasked with undertaking a SROI analysis of the services provided to 19-25 year olds by Connexions, to determine the social value these services generate.
- 3.14 The overall aim of the exercise was to determine the social value produced by services for 19-25 year old provided by Connexions in order to contribute

¹ A guide to Social Return on Investment – Cabinet Office of the Third Sector (Nicholls et al 2009)

to the Regeneration and Planning Services Scrutiny Enquiry into training and employment opportunities for young people aged 19 – 25 in Hartlepool.

- 3.15 The SROI analysis will form part of the evidence delivered to the Regeneration and Planning Services Scrutiny Forum of Hartlepool Borough Council to assist the Forum in its enquiry into 'Training and Employment Opportunities for Young People Aged 19-25 in Hartlepool'.
- 3.16 At a meeting of the SROI Focus Group on 17 October 2011 Members determined that a forecast SROI analysis should be undertaken (a measure which predicts how social value will be created if the activities meet their intended outcomes). It was determined that this was preferable to an evaluative analysis due to the short timescales involved, and that forecast evaluations ensure that the right data collection systems are in place to perform a full analysis in the future.

Stakeholders

- 3.17 At the meeting of the SROI Focus Group on 17 October 2011, Members determined the stakeholders in the Connexions Services provided to 19-25 year olds. These were as follows:-

Connexions services 19-25 year olds	
Stakeholder	Reason for Inclusion
Young people who use services	Primary beneficiaries of the service, likely to be experiencing positive outcomes if use of services is successful.
Connexions workers 19-25	Those employed would not otherwise be employed. This is a significant change to their lives.
Hartlepool College of Further Education	Likely to have a number of 19-25 year olds attending courses who may have used the Connexions service as a pathfinder.
Nacro	Partner service provider to the cohort who also engages in the re-habilitation of ex-offenders and teenage pregnancy.
Catcote School	Outreach work carried out by Connexions at the school to engage pupils in the service (advisor placed in the school).
Tees Valley Works	Acts as an umbrella organisation for other service providers, referrals made to this group by Connexions service.
Federation of Small Businesses	Represents local employers likely to take on young people in some form of employment.

Jobcentre Plus	Young people have the opportunity to present at either service, sign post to each other.
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- 3.18 Members discussed a number of other stakeholders but determined that these should not to be included. Details of these potential stakeholders are included in section seven 'Audit Trail'.
- 3.19 Members identified young people who were (or who had previously been) involved with the Connexions service as the key stakeholders and agreed to conduct telephone interviews with young people who were currently using the Connexions Service where possible, to engage them in the SROI process.
- 3.20 Members also visited the Connexions offices and 'one stop shop' facility, the Chair of the focus group also undertook a visit to Catcote School where he was able to gather the views of pupils, staff and Connexions workers. Details of the visits to the Connexions building and Catcote School were reported back to the SROI focus group and are attached as **Appendix 2**. As part of this evidence it was noted that some interventions were very lengthy and costly whilst some were short. It was agreed that these would balance out when considered in the SROI process.
- 3.21 As part of the engagement process, questionnaires were drafted for young people, other service providers and local employers. These were distributed as widely as possible to the target groups, with the young people's questionnaire being delivered to Jobcentre Plus, Hartlepool College of Further Education, Connexions One Stop Shop and was also to employers, where possible. All questionnaires were also uploaded to the Council's 'Your Town, Your Say' web based consultation pages.
- 3.22 To engage with other stakeholders, Members attended a meeting of the Regeneration and Planning Services Scrutiny Forum held on 8 December 2011, to which other local service providers such as Nacro, local employers and their representatives were all invited. During this meeting group discussions were undertaken regarding employment and training opportunities for young people aged 19-25 in Hartlepool and what does and does not work well.

4. OUTCOMES AND EVIDENCE

- 4.1 At the meeting of the SROI focus group on 16 December 2011 Members reviewed the stakeholders determined at the previous meeting and identified the intended and unintended changes for each, (for results see **Stage 1** of the Impact Map **Appendix 1**). During this process Members determined that the Federation of Small Businesses should be removed as a stakeholder due to the limited impact the Connexions Service would have on them as a group. Members also recognised that an emerging stakeholder would be the

prime providers of the DWP work programme such as Avanta, but that these potential stakeholders did not warrant inclusion in this exercise as the change for them could not be determined as yet.

Inputs

- 4.2 Young People - The main input identified for young people was their time, in accordance with the current convention in SROI, time spent by beneficiaries on a programme is not given a financial value.
- 4.3 Connexions/Local Authority – Members identified a proportion of the Connexions budget allocated to providing services for 19-25 year olds would be used as the input for this stakeholder.
- 4.4 At the meeting of the Focus Group on 16 December 2011 Members agreed that the method of calculating this proportion of the Connexions budget would be as follows:-

$$\frac{\text{PA day rate} \times \text{number of days per month allocated to 19-25 cohort}}{\text{Number of sub contacts with 19-25 year olds for month}} = \text{PA rate per 19-25 year old}$$

- 4.5 The focus group agreed that an average of these figures would be taken between April and September 2011 and that this figure would be used to determine the annual cost of providing the service to 19-25 year olds.
- 4.6 Following consideration, Members then determined that a more accurate reflection of the overall cost of the services would be to use the following equation:-

$$\frac{\text{Number of 19-25 years olds as at 1 November 2011}}{\text{Total cohort as at 1 November 2011}} \times \text{Budget for the whole service}$$

- 4.7 Members were in agreement that this would then include the additional costs of lighting, heating etc rather than purely the cost of the interventions.
- 4.8 Following discussions, Members agreed that no other stakeholder contributed to the input column, as they did not directly invest in the Connexions Service.
- 4.9 The calculation for the value of the investment to the Connexions Service using the formula described at 4.6 is as follows:-

$$\frac{1432 \text{ (19-25 year olds)}}{8393 \text{ (total cohort)}} \times £722,775 = £123,319$$

Outputs

- 4.10 Outputs are described as a quantitative summary of an activity. Members determined that outputs for the young people who access services and

Connexions/Local Authority would be the number of interventions undertaken by the Connexions Service with 19-25 years olds for the period of 1 month between 1 November 2011 and 1 December 2011, which would then be used as a basis for calculating the annual figure.

- 4.11 Members recognised that some interventions were much more lengthy and therefore more costly than others, however it was felt that given that some interventions were very short the use of this figure would give a balanced level of outputs overall.
- 4.12 Data relating to the remainder of stakeholders was discounted, Members felt that only data relating directly to Connexions outputs could be used to assess the SROI of the service.

Outcomes

- 4.13 SROI is an outcomes based measurement tool, with regards to describing outcomes for Connexions the focus group agreed to use destinations data collected by Connexions in relation to activities of those young people who had completed compulsory education e.g. in employment or training.
- 4.14 Destinations data is divided into a number of activities, Members raised concerns that not all destinations would be reflected in the data if no young person had fallen in to that category during the period under review, therefore **Appendix 3** has been included to show all possible outcomes.
- 4.15 Members agreed to group potential outcomes into the following headings:-
- Education and training
 - Health
 - Wellbeing
 - Homelessness
 - Carers
- 4.16 The softer outcomes, such as more self-confidence and participating in more social activities, identified from the results of the questionnaires issued to young people were factored in under appropriate headings.
- 4.17 Indicators – These are a way of knowing that change has happened. Members agreed to group the outcomes data into the categories identified at 4.15 and the use the Connexions data to determine the numbers attached to each outcome as an indicator, where possible.

Sources – Sources for outcomes data were determined as the responses received to questionnaires and the Connexions outcomes data for the period 1 November 2011 to 1 December 2011.

Quantity – The numbers highlighted by the Connexions outcomes data pro rata for the year. It is recognised that an intervention can have more multiple

outcomes so that initial quantity will not equate to the exact same number of outcomes.

Duration - Members agreed to use the length of time attached to a Connexions currency as the duration of the outcome (see **Appendix 4** for details of each currency duration). The minimum timescale for the forecast SROI was one year to where interventions lasted less than this time the annual figures were included on a pro-rata basis.

Financial Proxy and Values - Members agreed to use the following as values for outcomes:-

Health – details of the cost to the NHS of averting teenage pregnancy and cessation of smoking would be sought as a measure to be allocated 50/50.

Housing – single room rate for people under 25s would be used.

Carers – average carers benefit rate would be used.

Employment – apprenticeship rate plus the single persons benefit rate. Members considered using an element of the disability living allowance in addition to the above criteria, but agreed that this would not be used as the apprenticeship rate and reduction in benefits would act as an average, which would suffice for the purposes of the analysis.

Training – the HCFE student bursary would be used as a standard though it was recognised not all students would get this so it was assumed 25% would receive the bursary, plus the single persons benefit rate.

Wellbeing – the cost of weekly ‘Street Project’ sessions with Families First.

4.18 Members agreed that the source for the financial proxies would be as follows:-

Health – NHS statistics on the cost of averting teenage pregnancy and cost of treating a smokers. This information was obtained through the following sources:

- Teenage pregnancy: University of Sheffield School of Health and Related Research – Modelling the Cost Effectiveness and Young People, Especially Socially Disadvantaged Young People to Use Contraceptives and Contraceptive Services – April 2010
- Smoking: Health Economics Research Group Brunel University, Queens Medical Centre University of Nottingham, London Health Observatory: Building the Economic Case for Tobacco Control, A Toolkit to Estimate the Economic Impact of Tobacco – December 2011

Housing, Carers, Employment – All figures were to be sourced from the DWP benefits figures for 2011/12.

Training – Information supplied by Connexions Manager.

Wellbeing – The cost of weekly sessions 'Street Project' sessions. Information obtained directly from Hartlepool Families First.

5. IMPACT

5.1 **Deadweight** is a measure of the amount of an activity, which would have occurred even if the activity had not taken place. When analysing Connexions destination data Members were presented with details of the likelihood of young people obtaining the service elsewhere.

5.2 It was determined that where a young person presented at the Connexions building / one stop shop it was likely that they would have presented at an alternative service provider if the Connexions Service were not available. However, where the intervention had been as a result of proactive work by Connexions PAs it was deemed that this intervention would not have occurred anywhere else.

5.3 Members agreed that of those who presented, half would have sought an alternative service provider, resulting in the following deadweight rates:-

Employment – 22 presented directly - $22/125 \times 100 \times 50\% = 10.8\%$ rounded to 11%.

Training – 5 presented directly - $5/125 \times 100 \times 50\% = 2\%$

Health – 0

Wellbeing – 0

Carers – 0

5.4 **Displacement** is another component of impact and assess how much of an outcome displace other outcomes. The SROI guide indicates that this does not apply in every case and Members decided that displacement would not be taken into consideration as it was not relevant for the area under review.

5.5 **Attribution** is the assessment of how much of the outcome was caused by the contribution of other organisations or people.

5.6 Members determined that whilst there was joint working with a number of agencies the best indicator was for those aged over 20 years in Catcote School (16 interventions). It was agreed that half of these would have some attribution with other agencies, which was converted to a percentage of the overall interventions $16/125 \times 100 \times 50\% = 6.5\%$.

5.7 **Drop off** is the amount of outcome over future years, Members determined that as the longest currency was one year there would be no drop off past this point.

6. SOCIAL RETURN CALCULATION

- 6.1 The Social Return on Investment was calculated as £1.66 per £1 invested, as shown on the impact map (**Appendix 1**). Members recognised that the calculation is based heavily on a number of assumptions which have been listed through each stage of the report and that any alteration in these assumptions would be likely to significantly affect the SROI figure.
- 6.2 Member particularly noted that the number of interventions recorded could be subject to change as no weighting was given to interventions. Certain types of intervention are not recorded by Connexions systems as they are deemed too short, however they still form part of a PAs workload. Alternatively, other interventions would count only once or twice despite involving numerous meetings, officer time and assistance. Members recognised that this would affect the value and cost of an intervention quite significantly.
- 6.3 Another area where the assumptions used could affect the value of the SROI significantly were the financial proxy information. Members were satisfied that the values used were appropriate but recognised that there were a number of differing values that could be used for all categories, particularly employment and training data. Members also recognised that due to the high costs associated with health proxies, any change to these would greatly affect the SROI calculation.

7. AUDIT TRAIL

- 7.1 During the SROI process a number of different ideas were discussed for each stage the process. Details of these are recorded as part of the audit trail of the process.
- 7.2 Stakeholders initially identified at the meeting of the Focus Group on 17 October 2011 but not included, and rationale for this is as follows:-

Excluded stakeholders	Reasons for exclusion
AIMS Consortium	Would be covered by Tees Valley Works as an umbrella organisation
Youth Offending Team	These participants would be picked up via another route such as Nacro and engagement with Connexions was not felt to be a large part of the work of this organisation
WNF Providers 19-25	Would be covered by Tees Valley Works as an umbrella organisation

Adult Education	These participants would be picked up via another route and engagement with Connexions was not felt to be a large part of the work of this organisation
6 th Forms & 6 th Form Colleges	Unlikely to have a large enough cohort of 19-25 year olds to be considered a major stakeholder
JHP/Springboard	Covers similar but not as wide ranging areas as Nacro, therefore Nacro included to avoid duplication
Prince's Trust	Small number of participants likely to be picked up via another route
Teenage Pregnancy Support Service	These participants would be picked up via another route such as Nacro. Engagement with Connexions was not felt to be a large part of the work of this organisation
Social Care	These participants would be picked up via another route. Engagement with Connexions was not felt to be a large part of the work of this organisation

7.2 Stakeholders discounted following a review by Members of intended and unintended changes at the meeting of the Focus Group of 16 December 2011:-

Federation of Small Businesses – Connexions Services would have a limited impact on them as a group.

7.3 Emerging stakeholders who should be considered for future SROI reviews in this area, identified by Members at the meeting of the Focus Group on 16 December 2011:-

Avanta – Prime Provider of the DWP Work Programme.

7.4 At the meeting of the Focus Group on 16 December 2011, Members agreed that only inputs and data related to young people and the Connexions Service/Local Authority should be considered as part of the SROI analysis, and as such the following stakeholders were not included in the SROI calculation:-

- Hartlepool College of Further Education
- Nacro
- Catcote School
- Tees Valley Works
- Jobcentre Plus

- 7.5 Evidence submitted from young people as part of the investigation through any of the above stakeholders was counted under 'young people'.
- 7.6 Members considered several financial proxies for the 'Wellbeing' indicator, the initial suggestion was that a value associated with the social element assigned to a young persons personal budget could be used. However, it was determined that this would be personal to each user and no set figure would be able to be identified. It was then agreed to use the cost of weekly 'Street Project' sessions provided by Families First as these were attended by a number of students from Catcote Futures.

8. CONCLUSIONS

- 8.1 The Regeneration and Planning Services Scrutiny Forum Social Return on Investment Focus Group concluded that:-
- (a) The Social Return on Investment tool was a very useful way of gaining an understanding of the overall value of the Connexions Service for 19-25 year olds and undertaking the review had provided Members with a valuable insight into the service;
 - (b) Connexions was providing a very valuable service to 19-25 year olds within Hartlepool in a number of areas, in addition to employment and training advice;
 - (c) That the completion of social return on investment exercises was best carried out by officers with knowledge of internal service areas and the SROI process, the basis for this being that a detailed background knowledge and understanding of the service would enable accurate results to be obtained over a shorter time period and would ensure reliance could be placed on the outcome of the exercise by Members.

9. RECOMMENDATIONS

- 9.1 The Regeneration and Planning Services Scrutiny Forum Social Return on Investment Focus Group has explored a wide range of evidence from various sources to assist in the formulation of a balanced range of recommendations. The Focus Group's key recommendations to the Regeneration and Planning Services Scrutiny Forum are as outlined below:-
- (a) Consideration should be given to utilising the Social Return on Investment model as follows:-
 - (i) as part of the budget process to provide Members with qualitative data upon which to make decisions;

- (ii) to assist in shaping the future of service delivery by evaluating current service provision and gaining a better understanding of the value services users place on the outcomes delivered.

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BACKGROUND PAPERS

The following background paper was used in the preparation of this report:-

- (i) Report of the scrutiny support officer entitled 'Social Return on Investment Focus Group – Scoping Report' presented to the Regeneration and Planning Social Return on Investment Focus Group on 17 October 2011.
- (ii) Report and presentation of the scrutiny support officer entitled 'Social Return on Investment' presented to the Regeneration and Planning Social Return on Investment Focus Group on 17 October 2011.
- (iii) Report and presentation of the scrutiny support officer entitled 'Social Return on Investment Stages 2 - 4' presented to the Regeneration and Planning Social Return on Investment Focus Group on 16 December 2011.
- (iv) Report of the scrutiny support officer entitled 'Social Return in Investment Focus Group – Feedback from Connexions and Catcote Futures Visit' presented to the Regeneration and Planning Social Return on Investment Focus Group on 16 December 2011.

Social Return on Investment – The Impact Map

Organisation	Connexions Service For 19-25 Year Olds										Name				
Objectives	Training and Employment Advice & Guidance to Help Find Employment or Training										Date				
Scope	Activity	Primarily advice and guidance on emplyment and training for for young people					Objective of Activity	To determine the SROI Connexions Services Provided to 19-25 Year olds					Time Period	1 Year (2011)	
	Contract/Funding/Part of organisation	Local Authority Budget					Purpose of Analysis	To feed into the RPSSF investigation into 'Employment and Training Opportunities for 19-25 year olds'					Forecast or Evaluation	Forecast	

Stage 1		Stage 2				Stage 3							Stage 4		
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Stakeholders	Intended/unintended changes	Inputs		Outputs	The Outcomes	The Outcomes (what changes)							Dead-weight %	Attribution %	Drop Off %	Impact
		Description	Value £		Description	Indicator	Source	Quantity	Duration	Financial proxy	Value £	Source				
Who do we have an effect on?	What do you think will change for them?	What do they invest?		Summary of activity in numbers	How would you describe the change?	How would you measure it?	Where did you get the information from	How much change was there?	How long does it last?	What proxy would you use to value the change?	What is the value of the change?	Where did you get the information from?	What would have happened without the activity?	Who else contributed to the change?	Does the outcome drop off in future years?	Quantity times financial proxy, less deadweight, displacement, and attribution.
Who has an effect on us?																
Young people who use the services	Dependent on the nature of visit.Key objective of the service is to reduce the NEET figure by providing advice and guidance on training and employment opportunities, however they can also access information in relation to health, housing and finance.	Time	£0	125 interventions x 12 months = 1500 per annum	Employment, Education and Training: accessed IAG which assisted the young person into the role or training course of their choice, reducing the numbers who would otherwise ended up on benefits.	Number of interventions in relation to employment	Connexions data for the period 1 November 2011 to 1 December 2011	16 x 12 = 192	1 year	Apprenticeship rate plus reduction in benefits	2.60 x 37 = 96.20 + £53.45 = £149.65	Direct Gov: DWP Social Security Benefit Up-rating 2011/12	11%	0%	0%	25,572
						Number of interventions in relation to education or training	Connexions data for the period 1 November 2011 to 1 December 2011 and responses to questionnaires	(107 x 12) + 20 = 1304	6 months	HCFE training bursary to be used as a standard plus a reduction in benefits	£30 per week for 25% of students plus reduction in benefits for all = £83.45 for 326 and £53.45 for 978	Connexions Manager	2%	0%	0%	78,433
					Health: accessed IAG in relation to teenage pregnancy, smoking cessation, STIs etc,	Number of interventions in relation to health	Connexions data for the period 1 November 2011 to 1 December 2011	19 x 12 = 228 allocated 50/50 114 pregnancy 114 Smoking cessation	3 months	Cost to NHS of averting teenage pregnancy and smoking	£310 intervention per pregnancy averted £440 per smoker	Pregnancy: University of Sheffield research Smoking: Brunel University and NICE research	0%	0%	0%	85,500
					Wellbeing: as a result being assisted on to an appropriate training course or into employment young people enjoyed more social activities and felt they had great confidence.	Number of interventions in relation to wellbeing	Connexions data for the period 1 November 2011 to 1 December 2011 and responses to questionnaires	(34 x 12) + 16 = 424	3 months	Cost of 'Street Project' session provided by Hartlepool Families First	Approx £11 per session x 2 weekly sessions = £22	Hartlepool Families First	0%	6.50%	0%	8,722
					Homelessness: accessed IAG to assist with housing issues and finance to avoid homelessness.	Number of interventions in relation to homelessness	Connexions data for the period 1 November 2011 to 1 December 2011	6 x 12 = 72	3 months	Single room rate for people under 25	£53.45	Direct Gov: DWP Social Security Benefit Up-rating 2011/12	0%	0%	0%	3,848
					Carers (not teenage parents as they are included in wellbeing)	Number of interventions in relation to carers	Connexions data for the period 1 November 2011 to 1 December 2011	4 x 12 = 48	3 months	Average carers benefit	£55.55	Direct Gov: DWP Social Security Benefit Up-rating 2011/12	0%	0%	0%	2,666
Connexions/Local Authority	A reduction in NEET young people, plus assistance with health, housing and finace issues.	Proportion of Connexions budget allocated to 19-25 year olds	£123,319		Material outcomes are for young people and have been considered above.											

Total	204,742
Social Return per £1	£1.66

REGENERATION AND PLANNING SERVICES SCRUTINY FORUM SOCIAL RETURN ON INVESTMENT FOCUS GROUP

16 December 2011



Report of: Scrutiny Support Officer

Subject: SOCIAL RETURN ON INVESTMENT FOCUS
GROUP – FEEDBACK FROM CONNEXIONS AND
CATCOTE FUTURES VISIT

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to provide Members of the Social Return on Investment Focus Group with details of the visit to the Connexions offices and a visit by the Chair of the focus group to Catcote Futures.

2. BACKGROUND INFORMATION

Cadcote Visit

- 2.1 The Chair of the Social Return on Investment Focus Group, visited Catcote Futures based at Catcote School to shadow the Connexions on site personal advisor and engage with pupils, to determine the value they place on the Connexions service.
- 2.2 The Catcote site offers educational and vocational facilities for young people up to the age of 25 with special educational needs, known as 'Cadcote Futures'. Facilities include a kitchen, beauty salon, horticultural area and café, in addition to traditional learning environments, to allow pupils the freedom to pursue a range of activities.
- 2.3 There are currently 215 young people in the 19-25 Connexions special educational need cohort, 37 of which attend Catcote, 30 attend the skills for working life course at Hartlepool College of Further Education, with the remainder in other destinations.
- 2.4 Catcote has an onsite Connexions personal advisor (PA) 2 days per week. Over the period of a month the advisor spends on average 1 day with the post 19 cohort (they will respond to need if required) and the remaining 7 days per month with the 13-18 cohort and the pupils attending the on site pupil referral unit (BESD). All schools were offered the opportunity to

purchase more advisor time at the beginning of the academic year, but this was declined due a lack to funding.

- 2.5 The services provided to the 19+ cohort at Catcote include the following:-
- Assistance with producing applications for personal budgets;
 - Attending a young persons annual reviews (what they are doing/how they feel it is going/is it suitable etc);
 - Linking in with other agencies such as social care;
 - Liaising with the young persons family and / or their carer;
 - Attending group sessions once the young person is in Catcote (provide information about what is available, show the one stop shop etc).
- 2.6 Initially prior to attending Catcote, the young person is assisted with the choices available to them aged 19. The service promotes young people making their own choices and some young people opt to attend alternative provision and are still overseen by the SEN PA. Due to the current funding situation, there is a much-reduced presence in alternative provision. The PA will follow the young people up in line with currency guidelines however, young people who contact the PA will be offered an immediate service.
- 2.7 Other options available to SEN young people include:
- Attending another training provider (such as Nacro, JHP, Springboard etc);
 - Further Education- Skills for Working Life HCFE (CCAD etc);
 - Sixth Form environment (with support)(H6FC, EM6FC)
 - Employment (with support)- *some SEN young people can sustain employment with limited support
 - Out of area provision.
- 2.8 In all cases where a SEN young person is moving provider (e.g. Catcote to English Martyrs) a Section 139a-c assessment is updated/completed by a PA.
- 2.9 Where the young person has received a statement of special educational need this ceases post 19. In cases where it is beneficial for the young person to have a detailed statement of their needs post 19 a section 139A notice is drafted by the PA and passed to the College (or wherever the young person is moving to) to advise them of the support needs of the young person. The original SEN, information from the young person, their carers, social workers and parents is all collated when drafting the S139A. At the moment, it is very rare for a young person with higher level needs to go into employment.
- 2.10 The PA works with the social worker (and others working closely with the young person) to look at the opportunities open to that young person, with the social workers looking into what the young person's personal budget could buy.

- 2.11 If the young person decides they would like to remain at Catcote to attend Catcote Futures the student registers with HCFE as a post 19 student, with the curriculum being delivered within the Catcote Setting. HCFE determine the accreditation that drives the activities available and in some instances restricts what the students can study. The PA is not required to complete S139a-c assessment as Catcote are aware of support needs.
- 2.12 When young people decide to go into Foundation Learning with recognised training providers from the Hartlepool Partnership, due to changes in government legislation (Entry 2 Employment to Foundation Learning) the provider is no longer required to involve the Connexions service in the review process. A PA will continue to follow the young person yet may not be invited to their annual review.

Independent Specialist Provision

- 2.13 A recent change to the service for placements out of the area is that a PA from the local authority paying for the care must attend the young person's annual learning reviews. Previously all 19+ young people who attended Catcote regardless of residency were able to access the services provided by the PA, who was therefore able to attend all learning reviews being undertaken with young people within Catcote. Currently those who reside out of the area must have a PA from that area present; this was introduced as the cost of placing young people outside of their local authority area is far greater than a placement with the local authority area, particularly for those with autistic spectrum disorders. This is known as Independent Specialist Provision (ISP).
- 2.14 A PA from the young persons local authority needs to attend the training review to ensure the placement they are receiving is the most appropriate provision for them and also constitutes value for money for the Local Authority, if the same service could be provided within Hartlepool the Local Authority are unlikely to continue the out of area placement.
- 2.15 An ISP panel has recently been formed in Hartlepool to review all applications for placements out of the area. This consists of the Assistant Director of Performance and Achievement, the Social Care Team Manager, the Special Educational Needs Manager and others. There are other factors to consider with out of area placements, such as transport, health and social care, all of which will need to be funded. The PA will prepare background paper work involving the young person, their family, carers, social worker etc to submit to the panel to enable them to make an informed decision, this will also include details of any local provision the young person could access.
- 2.16 The Transitions Operations Group (TOG) meets bi-monthly and is currently chaired by the Integrated Youth Support Service (IYSS - Connexions). The TOG brings together agencies including health, social care, children services and adult services. One of the key objectives of the group is to forecast the

young people for whom the Local Authority may have to fund alternative provision (e.g. ISP).

- 2.17 Catcote is likely to have 40+ college aged students in the next academic year, and already has a waiting list of pupils who wish to access the unit from other Tees Valley authorities, but due to current space limits the unit is not able to accommodate these requests. The unit is also unable to accommodate certain autistic spectrum disorder (ASD) cases, these young people currently attend the ESPA facility in Middlesbrough.

Student views:

Jessica: Likes the post 19 education, she enjoys learning signing, working in the coffee shop and undertaking a Duke of Edinburgh Award in Horticulture. Jessica also like the hair and beauty course and would like to do more art. Jessica felt the course was what she expected.

Graham: Works in the coffee shop and has a placement in Café 177, he would love to do more cooking and would like more opportunities to do both ideally more work in Café 177 with training. Graham has also achieved independent travel to and from his job at Café 177.

Graham said all the students wanted a normal life and access to society but this was difficult as attending mainstream youth clubs etc required a care worker to attend with them, which immediately singled them out as different.

Emma: Emma would like the older students to have their own space and be a proper college. Emma joined from a school in Stockton as Catcote offered the courses she wanted.

Kirsty: Would like a bigger room and feels they deserve the same amount of space as able bodied students.

Karen: Travels from out of town and doesn't go out after school as there is nothing in her area. Transport is a problem.

Antony: Loves the horticulture the school does and also drama.

- 2.18 The students felt the PA should come in more often as she helps them and can talk to their mum and dad about things they would like to do and where they would like to be in their careers. It was difficult to find out what was out there and who should be providing the support, the PA helps with this, rather than them just attending the skills for working life course at the college and being 'stuck on that course'. The PA provides students with the choices available to them.

- 2.19 For staff, access to someone who knows the systems and different routes to access funding is invaluable.
- 2.20 The PA assigned to Catcote feels that they can only scratch the surface in the time available, especially given the time currently spent with the BESD leavers (the on site unit for permanently excluded pupils), some young people get very little service.
- 2.21 Once students reach 25 they leave the Catcote setting, all still have a social worker but they then move into adult social care and are able to use their personal budget to buy the services they require. Some ex-students use their personal budget to buy support to come back to Catcote and work within a vocational area.
- 2.22 The overriding theme of the visit was that the staff and students felt that they had a lot of potential and a vision for a 'learning village', which was hampered by the space and facilities currently available. More space would allow further development of the activities available and potentially an ASD unit and on site nurse for the 19+ cohort. Staff also felt that there was an income generation opportunity due to the waiting lists for places for out of town waiting pupils. This feedback is not in the scope for the social return on investment investigation into Connexions Services for the 19+ cohort, however this may be something Members wish to consider in the future.

Connexions Visit

- 2.23 Members of the focus group visited the Connexions building to receive a brief talk regarding the service and to conduct some telephone interviews with Connexions users.

Management Information

- 2.24 Connexions management information is collected for all meaningful contacts (termed interventions) PAs have with young people aged 16-19. Young People are prioritised into one of three tiers of support.

Tier 1 Young people are linked to specialist services (such as Youth Offending) and may be NEET. They require intensive support;

Tier 2 NEET but looking for a positive destination does not require intensive support;

Tier 3 In a positive destination.

- 2.25 The recording of the intervention figures does not include the tier level of the intervention or meetings attended by the PA on behalf of the young person (for example a personal review). As referred to earlier the PA must attend out of area reviews for young people who reside in Hartlepool, this will count as one intervention, however there can be significant travelling and

preparation time associated with such a meeting. Group work also is not included as an intervention.

- 2.26 Connexions utilise 16 data sheets that are reported internally on a monthly basis. These show the contact the PAs have with the young people using the Connexions service and run from April to March. Examples of the data captured are shown below.

- 2.27 Figures between 1-16 November 2011 are as follows:-

Number of interventions

Type of Intervention	Completed Compulsory Education Age		
	Up to 18	19+	Total
One to one personal contact	106	25	131
Telephone	52	38	90
E-mail/letter/text	4	5	9
Total Interviews	162	68	230

Number of young people receiving an intervention

Type of Intervention	Completed Compulsory Education Age		
	Up to 18	19+	Total
One to one personal contact	84	21	105
Telephone	48	36	84
E-mail/letter/text	4	4	8
Total Interviews	136	61	197

- 2.28 During this time there were 9 advisors working, with 12 working days in the time period.
- 2.29 The Connexions database is a Tees Valley wide database hosted by Stockton Council. The data collection and recording is specified by the Department for Education in February of each year. Young people aged 20 (who are not classed as SEN) are archived off the system each year as Connexions has no responsibility to track them.

Government Reporting

- 2.30 The Government no longer sets targets for the number or percentage of NEETS etc; targets for all groups are now set locally and are approved by the Assistant Director of Performance and Achievement.
- 2.31 However, two key pieces of information are reported to Central Government on an annual basis. The first is termed the 'annual activity survey' and is a snapshot taken on 1st November. This shows the destinations of young people aged 16 who left school the previous July.
- 2.32 The second piece of information recorded is the NEET figure for the town. NEET figures are taken on 30 November, 31st December and 31st January and an average used to determine the overall reported NEET figure. An adjustment is made to the NEET figure to incorporate a certain percentage of the 'not known' figure as it is likely that if some of the 'not known's' were

previously NEET they still will be. The 'not known' figure comprises of young people whose destination the PAs have been unable to establish.

- 2.33 Previously the government set a target of 2-3% 'not knowns', since the Coalition Government came to power this target is no longer used, however 'not knowns' are still tracked as not only do 'not knowns' affect the NEET figures (through the adjusted calculation), but there is a risk that young people are unaware of the services available to them. The NEET figure includes teenage pregnancy, illness and custodial sentence cases.

Changes to calculations

- 2.34 Previously, once a young person reached 19 they were removed from the recorded figures. Now the calculations use academic years, so those who are 19 are still included for a certain period of time, this makes targets more difficult to achieve.
- 2.35 Another change is to the recording of the educational base, previously if a young person was studying in Hartlepool this counted towards Hartlepool's positive destination figures and Hartlepool was a net importer. Figures are now based on residency and as a result, the number of positive destinations has fallen.
- 2.36 As previously the NEET target is set internally and agreed by the Assistant Director of Performance and Achievement. The 2011/12 target has been set at 8% up from 7.4% in 2010/11 to take in to account the reasons detailed above and the fact that educational maintenance allowances have been scrapped, resulting in some young people no longer being able to afford to go to, or remain at college and the reduction in staffing following budget cuts in 2010-11.

Service provision

- 2.37 Connexions resources are targeted to year 12,13 & 14 pupils (ages 16-18 years) as these are the cohort many of the Connexions targets refer to, those aged 19 plus can access universal services such as the job centre.
- 2.38 There was an agreement with Jobcentre Plus regarding consent to share information that would provide Connexions with more information surrounding the destinations of young people within Hartlepool. In practice, this is difficult to obtain as the relationship Connexions have is with JCP in Stockton, not Hartlepool, to obtain these forms. Connexions have identified a need to work in closer collaboration with Hartlepool Jobcentre to promote the completion of the consent to share forms with JCP advisors.
- 2.39 Each young person is identified as being in a destination (work, training, unemployed etc) and each destination has a 'currency' attached to it, which determined how often the young person has to be contacted. For example, a NEET young person would need to be contacted within 3 months, but a full-time employed young person would not need to be contacted for 1 year. If

the young employed person lost their job after a few weeks but did not re-present at Connexions they would not be contacted for 1 year as the service would not know that their circumstances had changed.

- 2.40 The destinations can be updated at any time once it has been established a young persons circumstances have changed. If a young person becomes 'not known', (their currency lapses and Connexions are unable to contact them) PAs will continue to try to locate the young person and determine their destination. Connexions used to be provided with UCAS lists which helped to identify those students that had gone on to higher education, these lists are no longer received and the PAs now need to contact each college leaver to determine their destination. This affects the destination status of over a 1000 young people every October.
- 2.41 It is recognised that young people need appropriate advice and guidance to move to a positive destination that is right for them, to ensure they don't drop out after a couple of weeks. Inappropriate advice may put them off re-engaging with services in the future.

3. RECOMMENDATIONS

- 3.1 That Members of the Forum consider the content of the report in relation to their ongoing work into the social return on investment for the Connexions Service for 19-25 year olds.

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BACKGROUND PAPERS

No background papers were used in the preparation of this report.

Potential Destination Categories of those who have completed Compulsory Education

In Education Employment of Training

In education, post Year 11

- School Sixth Form
- Sixth Form College
- Further Education
- Higher Education
- Part time Education
- Gap Year students
- Other Post 16 Education

Employment

- Employment funded through GST
- Employment with training to NVQ 2 or above
- Employment without training to NVQ 2
- Employment with locally recognised training
- Temporary employment
- Part Time Employment

Training

- Foundation Learning/E2E training
- Other YPLA funded training
- Other GST (eg, LA, VCS or ESF funded provision)
- Training derived through the Work Programme

Not in Education Employment or Training Group

Available to labour market

- Waged PDOs
- Other PDOs
- Full Time Voluntary Work
- Not yet ready for work or learning
- Awaiting an FL/E2E place
- Awaiting sub level 2 place
- Awaiting level 2 place
- Awaiting level 3+ place
- Start Date agreed
- Activity Agreement/E2L Pilot
- Seeking employment, education or training
- New Deal Gateway/JSA Stage 3 Regime

Not available to labour market

- Young carers
- Teenage parents
- Illness
- Pregnancy
- Religious grounds
- Unlikely to be economically active
- Other reason

Other (not EET or NEET)

Custody
Refugees/Asylum seekers
Current situation not known
Cannot Be Contacted
Refused to disclose activity
Currency Expired - EET
Currency Expired - NEET
Currency Expired - Other

Connexions Currency Information

Young People Who Have Reached Statutory School Leaving Age		
Full time Education	One per year	12 months from last confirmation. Cannot be extended beyond the end of the course. For those in higher education this can be extended to two years
Employment with training – including apprenticeships	One per year	12 months from last confirmation. Can in certain circumstances be extended to 2 years for those 18 and over.
Employment without training	Every 6 months	6 months from last confirmation.
Training	Every 6 months	6 months from last confirmation Cannot be extended beyond the end of the course.
Temporary Employment ; Part time learning; Part time employment; Gap Year Students	Forward review date according to circumstances	4 weeks after date of review unless contact has been made to confirm status
Custodial sentence/ asylum seekers/refugees yet to be granted citizenship	Forward review date according to circumstances	4 weeks after date of review unless contact has been made to confirm status
NEET Group		
Available to labour market	Every 3 months	3 months from last confirmation
Not available to labour market Personal Development Opportunities; Supporting family Illness; Pregnancy; Other reason not available	Forward review date according to circumstances	4 weeks after date of review unless contact has been made to confirm status

REGENERATION AND PLANNING SERVICES SCRUTINY FORUM

2 February 2012



Report of: Scrutiny Support Officer

Subject: SCRUTINY INVESTIGATION INTO EMPLOYMENT
AND TRAINING OPPORTUNITIES FOR YOUNG
ADULTS AGED 19 - 25 – EVIDENCE FROM
REDCAR AND CLEVELAND COUNCIL - COVERING
REPORT

1. PURPOSE OF REPORT

- 1.1 To inform Members that a representative from the Redcar and Cleveland Council has been invited to attend this meeting to provide information in relation to the investigation into employment and training opportunities in Hartlepool for young people aged 19-25.

2. BACKGROUND INFORMATION

- 2.1 Members will recall that at the meeting of this Forum on 21 July 2011, Members of the Regeneration and Planning Services Scrutiny Forum determined their work programme for the 2011/12 Municipal Year. The issue of employment and training opportunities for young adults aged 19 - 25 was selected as the topic for investigation.
- 2.2 In accordance with the Terms of Reference and Potential Areas of Inquiry / Sources of Evidence for this Scrutiny investigation, a representative from Redcar and Cleveland Council is attending at today's meeting to provide Members with a presentation outlining the following:-
- Employment and training services provided to 19-25 year olds;
 - Links to other service providers;
 - Any gaps identified in service provision;
 - Key challenges facing service delivery going forward;
 - Details of any future initiatives being developed locally.

3. RECOMMENDATION

- 3.1 It is recommended that the Members of the Regeneration and Planning Services Scrutiny Forum consider the evidence of the representative from Redcar and Cleveland Council in attendance at this meeting and seek clarification on any relevant issues where required.

Contact Officer:- Elaine Hind – Scrutiny Support Officer
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BACKGROUND PAPERS

The following background papers were used in the preparation of this report:-

- (i) Report of the Scrutiny Support Officer entitled 'Scrutiny Investigation into Employment and Training Opportunities for Young Adults Aged 19-25 – Scoping Report' Presented to the Regeneration and Planning Services Scrutiny Forum on 1 September 2011.
- (ii) Minutes of the Regeneration and Planning Services Scrutiny Forum 21 July 2011.

REGENERATION AND PLANNING SERVICES SCRUTINY FORUM

2 February 2012



Report of: Scrutiny Support Officer

Subject: SCRUTINY INVESTIGATION INTO EMPLOYMENT
AND TRAINING OPPORTUNITIES FOR YOUNG
ADULTS AGED 19 - 25 – EVIDENCE FROM THE
HARTLEPOOL BOROUGH COUNCIL ASSISTANT
DIRECTOR OF COMMUNITY SERVICES -
COVERING REPORT

1. PURPOSE OF REPORT

- 1.1 To inform Members that the Assistant Director of Community Services has been invited to attend this meeting to provide information in relation to the investigation into employment and training opportunities in Hartlepool for young people aged 19-25.

2. BACKGROUND INFORMATION

- 2.1 Members will recall that at the meeting of this Forum on 21 July 2011, Members of the Regeneration and Planning Services Scrutiny Forum determined their work programme for the 2011/12 Municipal Year. The issue of employment and training opportunities for young adults aged 19 - 25 was selected as the topic for investigation.
- 2.2 In accordance with the Terms of Reference and Potential Areas of Inquiry / Sources of Evidence for this Scrutiny investigation, the Assistant Director of Community Services is attendance at today's meeting to provide Members with a presentation detailing employment and training services provided by the Adult Education department to 19-25 year old, what determines the courses offered and how these link in with the services of other providers.

3. RECOMMENDATION

- 3.1 It is recommended that the Members of the Regeneration and Planning Services Scrutiny Forum consider the evidence of the Assistant Director of Community Services in attendance at this meeting and seek clarification on any relevant issues where required.

Contact Officer:- Elaine Hind – Scrutiny Support Officer
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BACKGROUND PAPERS

The following background papers were used in the preparation of this report:-

- (i) Report of the Scrutiny Support Officer entitled 'Scrutiny Investigation into Employment and Training Opportunities for Young Adults Aged 19-25 – Scoping Report' Presented to the Regeneration and Planning Services Scrutiny Forum on 1 September 2011.
- (ii) Minutes of the Regeneration and Planning Services Scrutiny Forum 21 July 2011.

REGENERATION AND PLANNING SERVICES SCRUTINY FORUM

2 February 2012



Report of: Scrutiny Support Officer

Subject: THE EXECUTIVE'S FORWARD PLAN

1. PURPOSE OF REPORT

- 1.1 To provide the opportunity for the Regeneration and Planning Services Scrutiny Forum to consider whether any item within the Executive's Forward Plan should be considered by this Forum.

2. BACKGROUND INFORMATION

- 2.1 One of the main duties of Scrutiny is to hold the Executive to account by considering the forthcoming decisions of the Executive (as outlined in the Executive's Forward Plan) and to decide whether value can be added to the decision by the Scrutiny process in advance of the decision being made.
- 2.2 This would not negate Non-Executive Members ability to call-in a decision after it has been made.
- 2.3 As you are aware, the Scrutiny Co-ordinating Committee has delegated powers to manage the work of Scrutiny, as it thinks fit, and if appropriate can exercise or delegate to individual Scrutiny Forums. Consequently, Scrutiny Co-ordinating Committee monitors the Executive's Forward Plan and delegates decisions to individual Forums where it feels appropriate.
- 2.4 In addition to this, the key decisions contained within the Executive's Forward Plan (February 2012 – May 2012) relating to the Regeneration and Planning Services Scrutiny Forum are shown below for Members consideration:-

THE PLANS AND STRATEGIES WHICH TOGETHER COMPRISE THE DEVELOPMENT PLAN

The Planning and Compulsory Purchase Act 2004 introduced a new two tier system of planning involving regional and local plans. At a regional level the Regional Spatial Strategy provided the regional planning framework. The Localism Act 2011, however, revokes the Regional Spatial Strategy leaving the local plan or Local Development Framework to set the planning framework for the Borough. The local plan should be in compliance with national policy

and there is a duty on local authorities to cooperate with neighbouring Councils in plan preparation. The Hartlepool Local Development Framework will ultimately comprise a 'portfolio' of local development documents which will provide the framework for delivering the spatial planning strategy for the borough. Until this is fully in place, policies which are in the Local Plan and which have been "saved" will continue to form the basis of the planning policy for the town. Local development documents will comprise:

- a) Development plan documents – (DPDs) – these are part of the development plan and must include:-
 - A core strategy setting out the long term spatial vision for the area and the strategic policies and proposals to deliver the vision
 - DPDs on Site specific allocations and policies
 - Generic development control policies relating to the vision and strategy set out in the core strategy, and
 - Proposals Map

Preparatory work relating to the Core Strategy has been ongoing for some time involving the gathering of essential evidence which will be required to support and justify the policies included in the Document. Various studies have been produced including the Strategic Housing Land Availability Assessment, the Housing Needs Assessment, an Executive Housing Need Strategy, a Housing Implementation Strategy, an Employment Land Review, a PPG17 Open Space Assessment, a Sport and Recreation Audit and an indoor Sports Facilities Study. Some of these documents require updating before the Core Strategy is published (see below) as the evidence needs to be as up to date as possible. A revised Strategic Housing Market Assessment is being prepared, as is the Local Infrastructure Plan which sets out details of infrastructure which will need to be provided in support of proposals contained within the Core Strategy. The draft Local Infrastructure Plan has been consulted on and will be submitted to Cabinet for approval in January 2012. Work is continuing to be progressed on preparing the Core Strategy. Following the initial Issues and Options stage, a Preferred Options Document was produced and consulted on in early 2010. Following a significant number of responses from the consultees which included statutory and non-statutory bodies, local groups and organisations and residents, and taking account of planning policy changes introduced or proposed at national level by the new government, Cabinet decided to revise and re-consult on the Preferred Options. The revised Preferred Options document was published in November 2010 and a 6 weeks consultation period concluded in February 2011.

The second Preferred Options document also generated a significant number of responses and these were reported to Cabinet in September as part of a detailed report which highlight officer recommendations on key policy issues such as proposed housing sites, industrial allocations and affordable housing policies. Cabinet's views will be fed into the Core Strategy. Publication Document which will be presented to Cabinet in January for approval prior to a final consultation before being sent to the Secretary of State who will

appoint an independent Planning Inspector to hold an Examination in Public (EiP). This is likely to take place in spring / summer 2012. The Publication Document is intended to represent the Councils definitive position in relation to Core Strategy and at this stage it would not be expected to make significant changes prior to the Examination in Public. If the Core Strategy passes the tests of 'soundness' it may be amended to take account of the Inspectors recommendations and then adopted, probably in late summer 2012.

The Local Development Framework also includes Minerals and Waste Development Plan Documents. The Minerals and Waste DPD Publication documents which were produced at a Tees Valley level were published in August 2009 and were subject to public examination in February 2011. The Inspectors findings were recently published which suggested only minor amendments. These have been reported to Cabinet and the DPD's were approved for adoption by the full Council on the 4th August 2011. The DPDs were jointly adopted by the Tees Valley Authorities on the 15th September 2011.

b) Supplementary Planning Documents

A Transport Assessments and Travel Plans SPD was adopted in January 2009. This SPD sets out guidance and standards on the use of Travel Plans and Transport assessment planning agreements, including the circumstances when an agreement will be sought and on what basis.

Several other SPD's are in the process of or are proposed to be prepared which will provide additional planning policy guidance. Details of the timing of these documents are set out in a supplement to the Local Development Scheme (LDS), which has been approved by Cabinet and Council and which is reviewed on a regular basis. The following SPD's are included in the current LDS.

Planning Obligations SPD – This document will set out guidance and standards on the use of commuted sums negotiated from developers through planning agreements. A draft of this SPD was initially presented to Cabinet for approval for public consultation purposes in October 2009, with the consultation beginning on the 31 October 2009 for a period until 8 January 2010. Responses to this are being considered alongside changes to the Planning Obligations Regulations which were introduced in 2010. The revised Planning Obligations SPD will go to Cabinet for approval later in 2011.

Community Infrastructure Levy (CIL) – a new planning charge came into force in April 2010 which allows local authorities to raise funds from developers undertaking new building projects towards the cost of a wide range of infrastructure that is needed as a result of development. Although local authorities are not obliged to introduce CIL, restrictions on the use of Planning Obligations through Section 106 Agreements which will come into effect in 2014 would reduce local authorities' ability to secure infrastructure improvements without CIL. The scope for introducing CIL in Hartlepool is currently being investigated and subject to agreement to proceed a charging

schedule will be prepared and submitted to Cabinet for approval later in early 2012.

Green Infrastructure SPD - Cabinet agreed on 2 November 2009 that an SPD be prepared to give a more focused direction to the provision of green infrastructure in Hartlepool. Work on this is progressing.

Central Area SPD - Cabinet agreed on 20 April 2010 that an SPD be prepared for the Central Area of the town to provide a strategy for investment within Hartlepool town centre and to identify specific development proposals. The SPD will assist in preparation of bids for funding. Work on this is progressing.

Seaton Carew SPD – Cabinet agreed on 27th September 2010 to the preparation of an SPD for Seaton Carew to provide guidance and support for the regeneration of the sea front area. Work on this SPD will progress throughout 2011.

Design SPD – Cabinet agreed on 27th September 2010 to the preparation of a Design SPD to provide guidance and support towards the raising of design standards for future development. Work on this SPD will also progress in 2011.

(c) Local Development Orders

Local Development Orders (LDOs) are a tool which can be used to simplify planning controls for designated areas of land. Whilst LDO's must be in general compliance with the key policies contained in the Development Plan (Local Plan/Core Strategy) an LDO will provide the planning policy framework within these areas, providing development meets the criteria established in the LDO. The government is currently encouraging the use of LDO's as a means of promoting development and supporting community led planning and sees these as a mechanism to support the delivery of their Enterprise Zone initiative. The Tees Valley has recently been successful in securing Enterprise Zone status under this initiative and the successful bid includes sites in Hartlepool at Queens Meadow and the port estate and Oakesway

Cabinet in October endorsed the preparation of draft LDOs for the Enterprise Zones, and undertake public consultation on these including submission of the LDOs to the Secretary of State prior to adoption by Council in March 2012. Government regulations mean that the LDOs for Enterprise Zones have to be adopted and in place by 1st April 2012.

The other documents within the Local Development Framework which must be prepared but which do not form part of the development plan are:

- a) Statement of Community Involvement (SCI) setting out how and when the Council will consult on planning policies and planning applications;
- b) Local Development Scheme (LDS) setting out a rolling programme for the preparation of local development documents, and

c) Annual Monitoring Report (AMR) assessing the implementation of the Local Development Scheme and the extent to which current planning policies are being implemented.

The Statement of Community Involvement was adopted by the Council on 26 October 2006. A review was undertaken during 2009 with public consultation being held April – June 2009. A report was made to Cabinet on 7 September 2009 and it was reported to Council on 10 December 2009 with formal adoption in January 2010.

The first Local Development Scheme (LDS) as approved by Cabinet came into effect on 15 April 2005. The Scheme has been updated annually and the most recent scheme was approved by Cabinet in October 2011.

Annual Monitoring Reports (AMR) have been produced each year since 2004/5. The most recent AMR was completed in 2011 relating to the year 2010 / 11. This reviews progress against the RSS and generally assesses the effectiveness of planning policies and the extent to which they are being implemented.

Further Information:

Derek Gouldburn, Urban and Planning Policy Manager, Regeneration and Planning Services Department, Bryan Hanson House, Hanson Square, Hartlepool, TS24 7BT Tel. 01429 523280
e-mail derek.gouldburn@hatlepool.gov.uk

DECISION REFERENCE: RN 29/10 HARTLEPOOL DOMESTIC VIOLENCE STRATEGY

Nature of the decision

To seek approval and support for the Hartlepool Domestic Violence Strategy.

Who will make the decision?

The decision will be made by the Cabinet.

Ward(s) affected

All wards will be affected.

Timing of the decision

The decision will be considered by Cabinet in March 2011

Who will be consulted and how?

The Safer Hartlepool Partnership Reducing Violence group and its sub-group, the domestic violence forum will assist with development and consultation. The Children's Trust Board and Local Safeguarding Children's Board will also be invited to comment during the consultation period. Local stakeholders and service users will be the key consultees. A seminar will be held to consult Elected Members.

Information to be considered by the decision makers

The first Hartlepool Domestic Violence Strategy was published in 2007. The revised and updated strategy will utilise local statistical evidence gathered from a range of partner organisations such as Police, Harbour, Children's Services, Courts, Housing Hartlepool, North Tees and Hartlepool NHS Foundation Trust and Probation.

The strategy will focus on support for victims, perpetrators and children and young people; awareness raising of the extent and impact of domestic violence and greater emphasis on high risk cases.

How to make representation

Representations should be made to Denise Ogden Assistant Director (Neighbourhood Services), Regeneration and Neighbourhoods Department, Hartlepool Borough Council, Civic Centre, Victoria Road, TS24 8AY. Tel: 01429 523201 Email: denise.ogden@hartlepool.gov.uk

Further information

Further information can be obtained from Sally Forth, Community Safety Manager, Police Office, Avenue Road, Hartlepool, TS24 8BB, Tel: 01642 302589. sally.forth@hartlepool.gov.uk

DECISION REFERENCE: RN 68 / 11 - COMMUNITY COHESION FRAMEWORK**Nature of the decision**

The Portfolio Holder is asked to approve the adoption of a Community Cohesion Framework.

Who will make the decision?

The decision will be made by the Portfolio Holder for Community Safety and Planning

Ward(s) affected

The Community Cohesion Framework covers all Wards of the Town

Timing of the decision

The decision is expected to be made in March 2012.

Who will be consulted and how?

Views in relation to the Community Cohesion Framework will be sort from the following:

- SHP Executive
- Community Safety and Housing Portfolio
- Both the Statutory and Voluntary Organisations: including – HVDA, Salaam Centre, Hart Gables, Access Group, Places of Worship, Police Adult and Child Services, Fire Brigade, Health and Social Housing Providers
- Scrutiny Co-ordinating Committee

In line with the existing Hartlepool Compact, under section (B) Consultation and Policy Code, those involved in the consultation process will be given 8 weeks to feed back their comments, information will include details of the time scale, any decision already made, and arrangements for expressing views.

Information to be considered by the decision makers

The issue of Community Cohesion has risen up the national political agenda in recent years. Equality and diversity are key concepts for all of us as they aim to ensure a fair society where everyone has the same opportunities, and their different needs and aspirations are recognised and respected. The framework will be a resource which keeps developing and whose elements are constantly renewed as our knowledge and understanding continues to develop in relation to building well integrated and cohesive communities.

There are already lots of strategies and plans, locally and nationally, which talk about how the Council and others will work to promote Community Cohesion. To strengthen the overall approach it will be essential that this framework and the issues involving community cohesion must be specifically addressed by drawing on the strategies already in place, such as Neighbourhood Management and Community Empowerment, SHP Crime and Disorder Strategy and Volunteering etc. The aim is that cohesion is not seen as an 'add on' to these existing strategies but as an integral part of everything that we do. Nationally it also will reflect the Coalition's recent initiatives around 'Big Society' and the Localism Bill.

How to make representation

Representations should be made to Denise Ogden Assistant Director (Neighbourhood Services), Regeneration and Neighbourhoods Department, Hartlepool Borough Council, Civic Centre, Victoria Road, TS24 8AY. Tel: 01429523201 Email: denise.ogden@hartlepool.gov.uk

Further information

Further information can be obtained from Karen Oliver, Neighbourhood Management (North), Regeneration and Neighbourhoods Department, Hartlepool Borough Council, Bryan Hanson House, Hanson Square, Hartlepool. TS24 7BT. Telephone 01429 523680. E-mail: karen.oliver@hartlepool.gov.uk

DECISION REFERENCE: RN 69/11 - FLEXIBLE SUPPORT FUND

Nature of the decision

To seek approval to deliver pre Work Programme employability programmes for unemployed active clients of all working age.

Who will make the decision?

The decision will be made by the Cabinet.

Ward(s) affected

Potentially all wards but particularly impacting on the most deprived wards in the Town.

Timing of the decision

The decision is expected to be made in February 2012.

Who will be consulted and how?

Key stakeholders and partners, one workshop has already been held involving Council Departments and the voluntary/community sector, which was held on the 13th July 2011.

Information to be considered by the decision makers

Job Centre Plus have announced £1.8m of Flexible Support Funds for Tees Valley and Durham to implement employability programmes to support unemployed clients of all working age who are not eligible for the DWP Work Programme. Essentially the scheme is aimed at pre Work Programme Job Centre Plus clients to deliver employment outcomes to avoid significant flows onto the Work Programme.

How to make representation

Representations should be made to Antony Steinberg, Economic Development Manager, Bryan Hanson House, Hanson Square Hartlepool, TS247BT, telephone 01429 523503, email antony.steinberg@hartlepool.gov.uk

Further information

Further information can be obtained from Antony Steinberg, contact details noted above.

DECISION REFERENCE: RN 70/11 - INNOVATION FUND

Nature of the decision

To seek approval to deliver a programme to support young people 14 years plus to improve employability prospects and in addition deliver employment outcomes for young people aged over 18. This will be subject to a successful bidding process via DWP.

Who will make the decision?

The decision will be made by the Cabinet.

Ward(s) affected

Potentially all wards but particularly focusing on the most deprived wards.

Timing of the decision

The decision is expected to be made in February 2012

Who will be consulted and how?

Key stakeholders and partners, one workshop has already been held involving Council Departments and the voluntary/community sector, which was held on the 13th July 2011.

Information to be considered by the decision makers

The Government has announced £30m of support to assist the most disadvantaged young people from 14 years plus to improve employability and in addition deliver employment outcomes for young people over 18 years old. DWP is inviting bids for organisations to deliver appropriate programmes and is based on an outcome payment model.

How to make representation

Representations should be made to Antony Steinberg, Economic Development Manager, Bryan Hanson House, Hanson Square Hartlepool, TS247BT, telephone 01429 523503, email antony.steinberg@hartlepool.gov.uk

Further information

Further information can be obtained from Antony Steinberg, contact details noted above.

DECISION REFERENCE: RN 71/11 - FAMILIES WITH MULTIPLE PROBLEMS

Nature of the decision

To seek approval to enter into partnership or sub contracting arrangements with a DWP Prime Provider to deliver the ESF funded Families With Multiple Problems. This is subject to negotiations with the successful Prime Provider to be appointed by DWP.

Who will make the decision?

The decision will be made by the Cabinet.

Ward(s) affected

Potentially all wards but particularly impacting on the most deprived wards in the Town.

Timing of the decision

The decision is expected to be made in February 2012.

Who will be consulted and how?

Key stakeholders and partners, one workshop has already been held involving Council Departments and the voluntary/community sector, which was held on the 13th July 2011.

Information to be considered by the decision makers

To negotiate and implement subcontracting arrangements with a DWP Prime

Provider to deliver an ESF funded programme, Families with multiple problems. The focus of the programme is to deliver employment outcomes and the programme operate over two years to support families with multiple barriers to employment including intergenerational worklessness.

The guidance from DWP stipulates that the Work Programme Prime Providers will be eligible to apply for the funding and that the successful Prime Provider must work closely with local authorities and all referrals of clients must be made via local authorities who will be responsible for identifying appropriate families. An update report was provided to Cabinet at its meeting on 19th December 2011 regarding developments where permission was requested to continue negotiations prior to the final report for decision in January 2012.

How to make representation

Representations should be made to Antony Steinberg, Economic Development Manager, Bryan Hanson House, Hanson Square Hartlepool, TS247BT, telephone 01429 523503, email antony.steinberg@hartlepool.gov.uk

Further information

Further information can be obtained from Antony Steinberg, contact details noted above.

DECISION REFERENCE: RN 77/11 - WYNYARD MASTER PLAN

Nature of the decision

To seek approval to progress a master plan study for the Wynyard area to help guide the development of this key location

Who will make the decision?

The decision will be made by Cabinet

Ward(s) affected

Elwick Ward

Timing of the decision

The decision is expected to be made in April 2012

Who will be consulted and how?

The intention is to carry out the master plan study in partnership with Stockton Borough Council and to include relevant land owners. The study is likely to involve consultation with major infrastructure providers and statutory consultees such as Natural England and the highways Agency. On completion and subject to agreement by Cabinet the master plan would be subject to public consultation.

Information to be considered by the decision makers

The emerging Core Strategy allocates Wynyard Business Park as a Prestige Employment Location but also identifies land both within the Business Park and to the south of the A689 for executive housing, whilst also recognising the aspiration for the development of a new hospital within the area.

The Business Park straddles the boundary with Stockton BC who are also looking at sites within their area with the potential for housing development. In order to ensure a coordinated approach to the development of the Wynyard area, to consider development options, ensure that the development proposals are compatible with other development and regeneration priorities and to maximise sustainability, it is considered that the development of a master plan for the wider Wynyard area would be an appropriate way forward.

How to make representation

Representations should be made to Damien Wilson, Assistant Director (Regeneration and Planning), Regeneration and Neighbourhoods Department, Civic Centre, Victoria Road, Hartlepool. Telephone: 01429 523400. E Mail: damien.wilson@hartlepool.gov.uk.

Further information

Further information can be obtained from Derek Gouldburn, Urban and Planning Policy Manager, Regeneration and Neighbourhoods Department, Civic Centre, Victoria Road, Hartlepool. Telephone: 01429 523276. Email Derek.gouldburn@hartlepool.gov.uk

DECISION REFERENCE: RN 99/11 COMMUNITY INFRASTRUCTURE LEVY**Nature of the decision**

Cabinet will be asked to consider the implications of undertaking work to produce a draft charging schedule for Community Infrastructure Levy (CIL). This levy will be charged on all new development in the Borough in the future. The money raised through CIL will be used to deliver Borough wide infrastructure requirements set out in the Local Infrastructure Plan.

Who will make the decision?

The decision will be made by Cabinet.

Ward(s) affected

The Community Infrastructure Levy would impact across the Borough.

Timing of the decision

The decision is expected to be made by Cabinet in February 2012.

Who will be consulted and how?

As the CIL is developed consultation will take place with stakeholders to ensure the approach taken is the right approach for Hartlepool. People will be

able to comment on the draft charging schedule and the levels and types of infrastructure covered. Comments will be asked for during a formal consultation period which is likely to last for a period of 6 weeks.

Information to be considered by the decision makers

Cabinet will be asked for permission to undertake preparatory work and evidence gathering which will inform the development of the draft CIL charging Schedule. This will need to be worked up so that it can be brought into use when the Core Strategy/Local Plan is adopted next year.

How to make representation

Representations should be made to the Urban and Planning Policy Team at Bryan Hanson House, Hanson Square, Lynn Street.

Further information

Further information can be obtained from Damien Wilson, Assistant Director (Regeneration and Planning), Regeneration and Neighbourhoods Department, Civic Centre, Victoria Road, Hartlepool. Telephone: 01429 523400. E Mail: damien.wilson@hartlepool.gov.uk.

DECISION REFERENCE: RN 100/11 RABY ROAD CORRIDOR DEVELOPER AGREEMENT

Nature of the decision

Key decision which will seek approval of the financial viability arrangements with Keepmoat Homes to satisfy the viability clause of the developer agreement for the delivery of new homes on the Raby Road Corridor housing regeneration scheme.

Who will make the decision?

The decision will be made by Cabinet.

Ward(s) affected

Dyke House Ward, Central Hartlepool.

Timing of the decision

The decision is expected to be made in April 2012.

Who will be consulted and how?

The development and implementation of the housing market renewal programme in central Hartlepool to date has been informed by extensive rounds of community consultation and resident/stakeholder engagement in a range of forms. The scheme is led by a resident steering group and consultation in relation to the proposed plans for the redevelopment of the Raby Road Corridor scheme took place in April 2011.

Ongoing community consultation and engagement with local residents will remain a key feature of the implementation of the wider regeneration and housing programme moving forward.

Information to be considered by the decision makers

Cabinet will consider the viability clause within the developer agreement between Keepmoat Homes and Hartlepool Borough Council for the redevelopment of the Raby Road Corridor housing regeneration site following demolition of the existing terraced properties. Community Safety and Housing Portfolio holder on the 10th December 2010 provided approval to appoint Keepmoat Homes as preferred developer and to progress with a developer agreement. The report will provide further details of the final developer agreement and specifically the viability condition and revised viability assessment if necessary. The risk and financial implications of this agreement will be considered.

How to make representation

Representations should be made to Dave Stubbs, Director of Regeneration and Neighbourhoods, Civic Centre, Victoria Road, Hartlepool, TS24 8AY. Telephone 01429 523301. e-mail: dave.stubbs@hartlepool.gov.uk.

Further information

Further information can be obtained from Damien Wilson (Assistant Director Regeneration and Planning) 01429 523400 damien.wilson@hartlepool.gov.uk or Nigel Johnson (Housing Services Manager) 01429 284339 nigel.johnson@hartlepool.gov.uk.

DECISION REFERENCE: RN 102/11 PARTNERING ARRANGEMENT FOR CCTV**Nature of the decision**

To agree to enter into a Partnering Arrangement with Housing Hartlepool for the provision of Telecare, emergency planning, out of hours, and CCTV monitoring services.

Who will make the decision?

The decision will be made by Cabinet, as this is a town-wide service and impacts on a number of portfolio holder areas, and because this is required by the Council's Contract Procurement Rules.

Ward(s) affected

All wards are covered by the services under consideration.

Timing of the decision

The decision is expected to be made in March 2012.

Who will be consulted and how?

As this is a procurement issue it is not subject to external consultation. Services to residents will not alter as a result of the proposed arrangement.

Information to be considered by the decision makers

Decision makers will need to consider the fact that the existing arrangements for monitoring CCTV were market tested in 2008, and found to deliver excellent value for money.

Legal opinion has been sought and has confirmed that a partnering arrangement may be entered into.

The arrangements in Hartlepool are complex with HBC equipment installed in buildings owned by Housing Hartlepool.

A partnership approach seems to make sense for the integrated services provided at the Community Monitoring Centre. There would be risks and costs to both parties, if the package was broken up. This approach was agreed in principle by cabinet on 26th January 2009

How to make representation

Representations should be made to Denise Ogden Assistant Director (Neighbourhood Services), Regeneration and Neighbourhoods Department, Hartlepool Borough Council, Civic Centre, Victoria Road, TS24 8AY. Tel: 01429 523201 Email: denise.ogden@hartlepool.gov.uk

Further information

Further information can be obtained from Sally Forth, Community Safety Manager, Police Office, Avenue Road, Hartlepool, TS24 8BB, Tel: 01642 302589. sally.forth@hartlepool.gov.uk

DECISION REFERENCE: RN 103/11–HARTLEPOOL ECONOMIC REGENERATION STRATEGY**Nature of the decision**

The development of the Hartlepool Economic Regeneration Strategy is at the draft consultation stage. The strategy incorporates housing market renewal, physical regeneration and economic development priorities in a single combined strategy document. The strategy will help to ensure the delivery of the Council's key priority regeneration schemes in a joined up approach. Portfolio will be asked to endorse the final draft strategy document.

Who will make the decision?

The Portfolio Holder for Regeneration, Economic Development and Skills will make the decision.

Ward(s) affected

Wards in Central Hartlepool Housing Market Renewal Area, the town centre

and across the Borough including Seaton Carew will be affected.

Timing of the decision

The decision is expected to be made in February 2012.

Who will be consulted and how?

The development and implementation of the housing market renewal programme in Central Hartlepool has been informed by extensive rounds of community consultations and resident/stakeholder engagement. Various consultation and reporting exercises have already been carried out regarding a range of economic development priorities and regeneration schemes including those associated with the Central Area Investment Framework and consultation workshops have been carried that have been facilitated by Durham University Business School.

Information to be considered by the decision makers

Within the final draft strategy document Portfolio will consider the current housing renewal, regeneration and economic development priorities and an action plan to ensure the implementation of those priorities. The report will consider the current national housing, regeneration and economic development policy agenda and funding context and how this is going to impact on the delivery programme in Hartlepool. The implications of changes to organisational arrangements at the sub regional and regional level that will affect the regeneration agenda in Hartlepool will also be considered.

Against this background Portfolio will also consider how the Council can continue to deliver the key priorities within the strategy with reduced opportunities for attracting external funding. The need to explore alternative methods of delivery will therefore be highlighted including for example the strategic use of Council land and assets to assist delivery.

How to make representation

Representations should be made to Dave Stubbs, Director of Regeneration and Neighbourhoods, Civic Centre, Victoria Road, Hartlepool, TS24 8AY. Telephone 01429 523301 e-mail: dave.stubbs@hartlepool.gov.uk.

Further information

Further information can be obtained from Derek Gouldburn (Urban and Planning Policy Team Manager) 01429 523276 or Nigel Johnson (Housing Regeneration and Policy Manager) 01429 284339 or Antony Steinberg (Economic Development Manager) 01429 523503

DECISION REFERENCE: RN 2/12 LAYING THE FOUNDATIONS: A HOUSING STRATEGY FOR ENGLAND (HM GOVERNMENT)

Nature of the decision

Item for information. The Government Housing Strategy published on 21 November 2011 influences the Hartlepool Housing Strategy that was approved and adopted by Cabinet on 7 November 2011.

Who will make the decision?

The decision will be made by Cabinet

Ward(s) affected

All Wards

Timing of the decision

The decision is expected to be made in March 2012

Who will be consulted and how?

Engagement will take place with the Housing Partnership during the lifetime of the Hartlepool Housing Strategy 2011 – 2015 and the Council and its partners will respond flexibly to Government Housing Policy that is created from the Housing Strategy for England.

Information to be considered by the decision makers

A new Government Housing Strategy was launched on 21 November 2011 by the Prime Minister. It aims to tackle the national housing shortage, boost the economy, create jobs and give people the opportunity to get on the housing ladder.

The Housing Strategy sets out a package of reforms to:

- get the housing market moving again;
- lay the foundations for a more responsive, effective and stable housing market in the future;
- support choice and quality for tenants;
- improve environmental standards and design quality.

The new strategy will address concerns across the housing market making it easier to secure mortgages on new homes, improving fairness in social housing and ensuring homes that have been left empty for years are lived in once again.

Cabinet will consider how the Housing Strategy for England will influence the Hartlepool Housing Strategy and Action Plan 2011 – 2015 in meeting current and future housing priorities for Hartlepool.

How to make representation

Representations should be made to Dave Stubbs, Director of Regeneration and Neighbourhoods, Civic Centre, Victoria Road, Hartlepool, TS24 8AY. Telephone 01429 523301 e-mail: dave.stubbs@hartlepool.gov.uk

Further information

Further information can be sought by contacting Damien Wilson (Assistant Director of Regeneration and Planning) 01429 523400.

DECISION REFERENCE: RN 3/12 - HARTLEPOOL CCTV STRATEGY 2012 – 2015

Nature of the decision

To seek approval and support for the Hartlepool CCTV Strategy 2012-2015.

Who will make the decision?

The decision will be made by the Cabinet.

Ward(s) affected

All wards will be affected.

Timing of the decision

The decision will be considered by Cabinet in April 2012

Who will be consulted and how?

Residents will be consulted through the online survey monkey and the Neighbourhood Forums. Members will be consulted via a member's seminar. The police will be invited to make representations on the strategy.

Information to be considered by the decision makers

The first Hartlepool CCTV Strategy was published in 2008. The revised and updated strategy will reflect on learning from that strategy, and from an evaluation carried out in 2011 on the effectiveness of the existing strategy. The decision makers will need to bear in mind the reducing budgets available to run the town's CCTV and the need to make most effective use of the finance available.

How to make representation

Representations should be made to Denise Ogden Assistant Director (Neighbourhood Services), Regeneration and Neighbourhoods Department, Hartlepool Borough Council, Civic Centre, Victoria Road, TS24 8AY. Tel: 01429 523201 Email: denise.ogden@hartlepool.gov.uk

Further information

Further information can be obtained from Sally Forth, Community Safety Manager, Police Office, Avenue Road, Hartlepool, TS24 8BB, Tel: 01642 302589. sally.forth@hartlepool.gov.uk

DECISION REFERENCE: RN 4/12 HOUSING MARKET RENEWAL TRANSITION FUNDING PLAN

Nature of the decision

Key decision to endorse the completion of the Housing Market Renewal Programme in the Carr/Hopps Street area including financial implications, timescales, risk following the announcement of Hartlepool BC award of an allocation of Housing Market Renewal Exit funding.

Who will make the decision?

The decision will be made by Cabinet.

Ward(s) affected

Grange ward in Central Hartlepool.

Timing of the decision

The decision is expected to be made in March - April 2012.

Who will be consulted and how?

The development and implementation of the housing market renewal programme in central Hartlepool to date has been informed by extensive rounds of community consultations and resident/stakeholder engagement in a range of forms. Previously led by Hartlepool Revival and a resident led board the scheme is now led by Hartlepool Borough Council with on the ground consultation and implementation carried out by Housing Hartlepool. Ongoing community consultation and engagement with local residents will remain a key feature of the implementation of the wider regeneration and housing programme moving forward.

Information to be considered by the decision makers

Cabinet will consider the proposals for the delivery and completion of the Carr/Hopps housing regeneration area through the award of HMR transition funding of £2m recently announced exit fund. The grant requires the Council to match fund to the equivalent level. The financial implications and proposals for match funding will be demonstrated by financial modelling and a detailed project plan/proposal, including legal consideration, analysis of risk and phasing.

How to make representation

Representations should be made to Dave Stubbs, Director of Regeneration and Neighbourhoods, Civic Centre, Victoria Road, Hartlepool, TS24 8AY. Telephone 01429 523301 e-mail: dave.stubbs@hartlepool.gov.uk.

Further information

Further information can be sought by contacting Nigel Johnson (Housing Services Manager) 01429 284339 nigel.johnson@hartlepool.gov.uk or Amy Waller (Principal Housing and Regeneration Officer) 01429 523539 amy.waller@hartlepool.gov.uk.

- 2.5 A summary of all key decisions is attached as **APPENDIX A** to this report.
- 2.6 Copies of the Executive's Forward Plan will be available at the meeting and are also available on request from the Scrutiny Team (01429 5236437) prior to the meeting.

3. RECOMMENDATIONS

- 3.1 It is recommended that the Regeneration and Planning Services Scrutiny Forum:-
- (a) considers the Executive's Forward Plan; and
 - (b) decides whether there are any items where value can be added to the decision by the Regeneration and Planning Services Scrutiny Forum in advance of the decision being made.

CONTACT OFFICER – Elaine Hind – Scrutiny Support Officer
Chief Executive's Department - Corporate Strategy
Hartlepool Borough Council
Tel: 01429 523647
Email: elaine.hind@hartlepool.gov.uk

BACKGROUND PAPERS

The following background paper was used in preparation of this report:

- (a) The Forward Plan – February 2012 – May 2012

APPENDIX A

TIMETABLE OF KEY DECISIONS

Decisions are shown on the timetable at the earliest date at which they may be expected to be made.

1. DECISIONS EXPECTED TO BE MADE IN FEBRUARY 2012

CAS 105/11 (page 11) Hartlepool School admission Arrangements for 2013/14 Portfolio Holder

CAS 106/11 (page 12) Priority Schools Building Programme Cabinet

CAS 118/11 (page 20) Development of Supported Accommodation for Care Leavers and Homeless Young People Portfolio Holder

RN 13/09 (page 26) Disposal of Surplus Assets Cabinet / Portfolio Holder

RN 58/11 (page 29) Allotments Portfolio Holder

RN 69/11 (page 36) Flexible Support Fund Cabinet

RN 70/11 (page 37) Innovation Fund Cabinet

RN 71/11 (page 38) Families With Multiple Problems Cabinet

RN 74/11 (page 40) Former Leathers Chemical Site Cabinet

RN 89/11 (page 44) Former Brierton School Site Cabinet

RN 94/11 (page 48) Review of Concessionary Fare Payments to Bus Operators for 2012-2013 Cabinet

RN 96/11 (page 50) Hartlepool Voluntary & Community Sector Strategy and Compact Cabinet

RN 98/11 (page 52) Acquisition of Assets Cabinet / Portfolio Holder

RN 99/11 (page 54) Community Infrastructure Levy Cabinet

RN 101/11 (page 57) Sub Regional Strategic Tenancy Policy Cabinet

RN 103/11 (page 61) Hartlepool Economic Regeneration Strategy Portfolio Holder

RN 1/12 (page 63) Allocations Outside of Choice Based Lettings Portfolio Holder

2. DECISIONS EXPECTED TO BE MADE IN MARCH 2012

CE 44/11 (page 7) Workforce Arrangements Cabinet

CAS 112/11 (page 14) Adult Substance Misuse Plans 2012/13 Cabinet

CAS 116/11 (page 16) Development of Children's Residential Care Provision in Hartlepool Cabinet

CAS 117/11 (page 18) Housing, Care and Support Strategy 2012 Cabinet

RN 29/10 (page 28) Hartlepool Domestic Violence Strategy Cabinet

RN 68/11 (page 34) Community Cohesion Framework Portfolio Holder

RN 90/11 (page 46) Mill House Site Development and Victoria Park Cabinet

RN 102/11 (page 59) Partnering Arrangement for CCTV Cabinet

RN 2/12 (page 65) Laying the Foundations: A Housing Strategy for England (HM Government) Cabinet

RN 4/12 (page 68) Housing Market Renewal Transition Funding Plan Cabinet

3. DECISIONS EXPECTED TO BE MADE IN APRIL 2012

RN 61/11 (page 32) Selection of Preferred Developer for Sites in Seaton Carew Cabinet

RN 77/11 (page 42) Wynyard Master Plan Cabinet

RN 100/11 (page 55) Raby Road Corridor Developer Agreement Cabinet

RN 3/12 (page 67) Hartlepool CCTV Strategy 2012 - 2015 Cabinet

RN 5/12 (page 70) Seaton Carew Development Sites – Results of Joint Working Arrangement with Preferred Developer Cabinet

4. DECISIONS EXPECTED TO BE MADE IN MAY 2012

CE 46/11 (page 8) Review of Community Involvement & Engagement (Including LSP Review): Update on decisions taken 'in principle'