

# **CHILDREN'S SERVICES PORTFOLIO DECISION SCHEDULE**



**Friday 21st July 2006**

**at 3.00 pm**

**in Committee Room "C"**

Councillor Hargreaves, Cabinet Member responsible for Children's Services will consider the following items.

1. **KEY DECISIONS**  
None

2. **OTHER ITEMS REQUIRING DECISION**
- 2.1 Appointment of Local Authority Representatives to serve on School Governing Bodies – Director of Children's Services
  - 2.2 Engagement of a Training Provider for the Newly Qualified Teacher Programme – Director of Children's Services

3. **REPORTS FROM OVERVIEW OF SCRUTINY FORUMS**  
None

## **EXEMPT ITEMS**

Under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in the paragraphs referred to below of Part 1 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) Act 1985

4. **KEY DECISION**  
None

5. **OTHER ITEMS REQUIRING DECISION**
- 5.1 Children's Homes Regulation 33/34 Reports – Director of Children's Services

## **CHILDREN'S SERVICES PORTFOLIO**

Report to Portfolio Holder

21<sup>st</sup> July 2006



**Report of:** Director of Children's Services

**Subject:** APPOINTMENT OF LOCAL AUTHORITY  
REPRESENTATIVES TO SERVE ON SCHOOL  
GOVERNING BODIES

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### **SUMMARY**

#### **1. PURPOSE OF REPORT**

To request the Portfolio Holder for Children's Services consideration and approval of the recommendations of the General Purposes Committee, in respect of the appointment of Local Authority representative Governors, to serve on school governing bodies where vacancies currently and will exist in August 2006 following the expiry of terms of office of a number of Local Authority representative Governors.

#### **2. SUMMARY OF CONTENTS**

The report summarises the process for inviting applications for representative governors and the criteria for their selection.

#### **3. RELEVANCE TO PORTFOLIO MEMBER**

It is the responsibility of the Portfolio Holder to decide the appointment of Local Authority representative school governors following advice from the General Purposes Sub Committee.

#### **4. TYPE OF DECISION**

Non-key decision.

#### **5. DECISION MAKING ROUTE**

Portfolio Holder's meeting on 21<sup>st</sup> July 2006.

**6. DECISION(S) REQUIRED**

Approval by the Portfolio Holder of the recommendations of the General Purposes Committee, in respect of the appointment of representative Governors to serve on school governing bodies where vacancies currently exist and will exist following the expiry of terms of office of a number of Local Authority Governors on 31<sup>st</sup> August 2006.

**Report of:** Director of Children's Services

**Subject** APPOINTMENT OF LOCAL AUTHORITY  
REPRESENTATIVES TO SERVE ON SCHOOL  
GOVERNING BODIES

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**1. PURPOSE OF REPORT**

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**2. BACKGROUND**

Applications are invited from members of the general public, elected members and those governors whose term of office is about to expire or have expired who are interested in serving or wish to continue serving as a Local Authority representative governor on school governing bodies.

The following criteria were agreed by the Borough Council for the recruitment of Local Education Authority representative governors in 2000.

Local Authority governors should be able to show :

- Demonstrable interest in and commitment to education;
- A desire to support the school concerned;
- A commitment to attend regular meetings of the governing body (and committees as appropriate) and school functions generally;
- Good communication/interpersonal skills;
- Ability to work as part of a team;
- A clearly expressed willingness to participate in the governor training programme.

A schedule setting out details of vacancies together with applications received in respect of the vacancies was considered by members of the General Purposes Sub Committee at their meeting held on 30<sup>th</sup> June 2006 (**Appendix 1**).

### 3. RECOMMENDATIONS

The Portfolio Holder for Children's Services approve recommendations of the General Purposes Committee in respect of the appointment of Local Authority representative governors to serve on school Governing Bodies. A schedule outlining recommendations of the General Purposes Sub Committee is attached at **Appendix 1**.

**Contact Officer: Ann Turner, Governor Support Officer (523766).**



**VACANCIES FOR  
LOCAL AUTHORITY REPRESENTATIVES  
JULY, 2006**

**Contact Officer: Ann Turner  
Tel. 523766**

**Children's Services Department**

## VACANCIES FOR LOCAL AUTHORITY REPRESENTATIVES ON GOVERNING BODIES

SCHOOL INCLUDING LA GOVERNORS	VACANCIES	POSSIBLE INTEREST	RECOMMENDED FOR APPOINTMENTS
<b>Barnard Grove Primary School</b>	Vice – Mrs. D. Stonehouse	Mrs. D. Stonehouse	Mrs. D. Stonehouse
Mr. J. M. Kay	Term of office expire 31.8.06		Defer one vacancy
Mrs D. Stonehouse	Vacancy		
Vacancy (Since September, 2004)			
<b>Brierton Community School</b>			
Councillor Mrs. M. James	Councillor M. James and	Councillor M. James	Councillor M. James
Mrs A. Lilley	Mrs. A. Lilley – terms of office expire	Mrs. A. Lilley	Mrs. A. Lilley
Mr. H. D. Smith	31.8.06		
<b>Brougham Primary School</b>			
Mrs J. Thompson	Mr. R. Atkinson	No interest expressed	Defer
Mr. R. Atkinson	Term of office expires 31.8.06		
Mr. A. Walker			
<b>Catcote School</b>			
Mrs I. Hodgman	Mr. J. Proud	No interest expressed	Defer
Dr. M Banim	Term of office expires 31.8.06		
Mr. J. Proud			
<b>Clavering Primary School</b>			
Councillor Mrs S. Griffin	Councillor Mrs. S. Griffin	Councillor Mrs. S. Griffin	Councillor Mrs. S. Griffin
Councillor R. Cook	Term of office expires 31.8.06		
<b>Fens Primary School</b>			
Mrs A. Lilley	Councillor Mrs. P. Rayner	Councillor Mrs. P. Rayner	Councillor Mrs. P. Rayner
Councillor A. Preece	Term of office expires 31.8.06		
Councillor Mrs P. Rayner			

SCHOOL INCLUDING LA GOVERNORS	VACANCIES	POSSIBLE INTEREST	RECOMMENDED FOR APPOINTMENTS
<b>Golden Flatts Primary School</b>			
Mrs K. Hird	Mrs. K. Hird	Mrs. K. Hird	Mrs. K. Hird
Councillor Mrs K. Hill Councillor M. W. Turner	Term of office expires 31.8.06		
<b>Grange Primary School</b>			
Mrs J. Hamilton	Mrs. Hamilton and		Mr. H. D. Smith
Mr. H. D. Smith	Mr. H.D. Smith – term of office expires	Mr. H. D. Smith	Defer one vacancy
Mr. R. Flintoff	31.8.06		
<b>Greatham C.E. Primary School</b>			
Vacancy	Mrs. P. Brotherton – term of office expires	Mrs. P. Brotherton	Mrs. P. Brotherton
Mrs P. Brotherton	31.8.06	Miss G. Pout	Miss G. Pout
<b>Hart Primary School</b>			
Mrs D. Adamson	Mr. W. Knowles – term of office expires	No interest expressed	Defer
Mr. W. Knowles	31.8.06		Vacancy
<b>Holy Trinity C.E. Aided Primary School</b>			
Councillor M. W. Turner	Councillor M. W. Turner – term of office	Councillor M. W. Turner	Councillor M. W. Turner
	Expires 31.8.06		
<b>Jesmond Road Primary School</b>			
Councillor Mrs J. Shaw	Vacancy Vice	No interest expressed	Defer vacancy
Mrs D. Adamson	Mr. R. Addison		
Mr. M. H. Ward			
Vacancy			



SCHOOL INCLUDING LA GOVERNORS	VACANCIES	POSSIBLE INTEREST	RECOMMENDED FOR APPOINTMENTS
<b>Manor College of Technology</b>			
Councillor A. Preece	Mrs. J. Hamilton – term of office expires 31.8.06	No interest expressed	Defer vacancy
Mrs E. Blakey			
Mrs J. Hamilton			
Mr. F. Reid			
<b>Rift House Primary School</b>			
Mrs M. Coser	Mrs. M. Coser		Councillor D. Young
Councillor D. Young	Councillor D. Young and	Councillor D. Young	Defer 2 vacancies
Mr. J. Proud	Mr. J. Proud terms of office expire 31.8.06		
<b>Rossmere Primary School</b>			
Mrs D. Stonehouse	Vacancy Vice	No interest expressed	Defer vacancy
Mrs M. Smith	Mrs. L. Hodgson		
Vacancy			
<b>Springwell School</b>			
Mrs E. Parkinson	Vacancy Vice	No interest expressed	Defer vacancy
Vacancy	Mr. C. Rowntree		
<b>St. Helen's Primary School</b>			
Mrs J. Armstrong	Miss C. Lamb	Miss C. Lamb	Miss C. Lamb
Miss C. Lamb	Term of office expires 31.8.06		
Councillor D. Allison			
Mrs S. Sotheran			
<b>St. Joseph's R.C. Primary School</b>			
Mrs J. Ganzerla	Mrs. J. Ganzerla – term of office expires 31.8.06	No interest expressed	Defer vacancy

SCHOOL INCLUDING LA GOVERNORS	VACANCIES	POSSIBLE INTEREST	RECOMMENDED FOR APPOINTMENTS
<b>Stranton Primary School</b>			
Councillor J. Lauderdale	Councillor J. Lauderdale	Councillor J. Lauderdale	Councillor J. Lauderdale
Mr. B. Hanna Mr. R. P. Gleeson	Term of office expires 31.8.06		
<b>Throston Primary School</b>			
Councillor H. Clouth	Vacancy Vice	No interest expressed	Defer vacancy
Miss J. Norman	Councillor P. Jackson		
	Removed non-attendance		
<b>Ward Jackson Primary School</b>			
Mr. M. Ruddock	Vacancy Vice	No interest expressed	Police Constable M. Hetherington
Vacancy	Councillor R. Payne (removed non-attendance)		Subject to receipt of
Vacancy	Mr. M. Ruddock – term of office expires 31.8.06		Application form
			Defer 1 vacancy
<b>West Park Primary School</b>			
Mrs L. Mulcahy	Mrs. L. A. Mulcahy – term of office expires 31.8.06	Mrs. L.A. Mulcahy	Mrs. L.A. Mulcahy
Mr. M. W. Ward			
Mrs S. Sotheran			

## **CHILDREN'S SERVICES PORTFOLIO**

Report to Portfolio Holder

21<sup>st</sup> July 2006



**Report of:** Director of Children's Services

**Subject:** ENGAGEMENT OF A TRAINING PROVIDER  
FOR THE NEWLY QUALIFIED TEACHER  
PROGRAMME

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### **SUMMARY**

#### **1. PURPOSE OF REPORT**

To seek approval to engage a single training provider to provide the necessary training for Newly Qualified Teachers (NQTs) in primary, secondary and special schools and to carry out lesson observations of Newly Qualified Teachers in secondary schools.

#### **2. SUMMARY OF CONTENTS**

To ensure the successful completion of their statutory Induction year, Newly Qualified Teachers require relevant, up to date, quality training, covering a number of key areas. Due to the retirement of the provider who currently carries out the NQT lesson observations in secondary schools, it is necessary to engage a new provider to take over this responsibility.

#### **3. RELEVANCE TO PORTFOLIO MEMBER**

The report relates to the contracting process in relation to an aspect of Children's Services.

#### **4. TYPE OF DECISION**

Non-key.

#### **5. DECISION MAKING ROUTE**

Children's Services Portfolio meeting on 21<sup>st</sup> July 2006.

**6. DECISION(S) REQUIRED**

To approve the engagement of Celsian:education as training provider for the Newly Qualified Teachers programme and lesson observations for Newly Qualified Teachers in secondary schools.

**Report of:** Director of Children's Services

**Subject:** ENGAGEMENT OF A TRAINING PROVIDER  
FOR THE NEWLY QUALIFIED TEACHER  
PROGRAMME

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**1. PURPOSE OF REPORT**

To seek approval to engage a single training provider to provide the necessary training for Newly Qualified Teachers (NQTs) in primary, secondary and special schools and to carry out lesson observations of Newly Qualified Teachers in secondary schools.

**2. BACKGROUND**

The Local Authority has a statutory responsibility to ensure that schools are able to meet their responsibility for monitoring, support and guidance and for undertaking a rigorous and fair assessment of Newly Qualified Teachers in their statutory Induction year.

Celsian:education has provided all NQT training in Hartlepool since 2001. All evaluations and feedback on the performance and quality of Celsian:education from both Newly Qualified Teachers and schools has been extremely complimentary and positive. In particular, it has highlighted the high quality training provided by Celsian:education which equips NQTs to complete their Induction period successfully. Last year the Children's Services Department commissioned an external evaluation of the Local Authority provision for NQTs. The findings concluded the "the training and support provided by Celsian was highly valued both in terms of content and style" and "the Celsian programme was described as brilliant, exciting and very stimulating". Celsian has a track record of proven quality and performance, to provide schools with training that is relevant and necessary for the professional development of NQTs.

All training, support and lesson observations are available to schools through a Service Level Agreement. In previous years all schools have bought into the Service Level Agreement.

Due to the retirement of the current provider of NQT lesson observations in secondary schools, it is necessary to engage a new provider to take over this role. The Local Authority received letters of interest from two providers. In consultation with Local Authority officers and the Secondary Continuing Professional Development Co-ordinators, it was recommended that Celsian:education be offered the opportunity to become the provider of lesson observations in

secondary schools. Reasons put forward for supporting this decision are the experience, knowledge and professional expertise of Celsian trainers, and the ability of Celsian:education to tailor training courses following lesson observations to meet the needs of the NQTs.

In addition, Celsian:education work in partnership with the Training and Development Agency for Schools and as a result are fully informed and up to date with current issues relating to NQTs and the forthcoming standards and regulations for Induction. There is a risk that an alternative provider would not meet similar quality standards, with a resultant impact on the quality of NQT induction in schools.

### **3. FINANCIAL IMPLICATIONS**

The Council's Procurement Procedures apply together with the Council's Contract Procedure Rules. Advice was sought in respect of the proposed engagement of the training provider and the Officer's Guide to Procurement was followed.

Within the Council's Constitution – Contract Procedure Rules – Part A allows for exceptions to normal contract procedural rules. Part A Section 1 (ii) states:

“With the exception of (vii) below, these rules do not apply to contracts with professional persons or contractors for the execution of works or the provision of services in which the professional knowledge and skill of these persons or contractors is of the primary importance or where the contract is for the provision of caring services to children or vulnerable persons”.

Extensive professional knowledge is required to deliver these programmes of support and it is considered that the above paragraph applies to this contract.

The amount to be spent on training and lesson observations until the end of the financial year is £14,950. This funding is available in full through the Service Level Agreement with schools.

### **4. RECOMMENDATIONS**

That the engagement of the training provider Celsian:education to

- (a) provide all training for Newly Qualified Teachers
- (b) carry out NQT lesson observations in secondary schools

be approved.

**Contact Officer: Rachel Smith, Education Officer**