

APPOINTMENTS PANEL AGENDA



Tuesday 25 July 2006

at 4.00 p.m.

in Committee Room "C"

The Mayor, Stuart Drummond.
The Chairman of the Council, Councillor Richardson.
Councillors Fleet, Hall, James, Lilley, Turner and Wright

- 1. APOLOGIES FOR ABSENCE**
- 2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
- 3. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 15 JUNE 2006**
- 4. ANY OTHER ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT**
- 5. LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

EXEMPT ITEMS

Under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in the paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006.

- 6. ITEMS REQUIRING DECISION**
 - 6.1 Director Of Neighbourhood Services Appointment (para 1) - (*Chief Personnel Services Officer*)
- 7. ANY OTHER CONFIDENTIAL ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT**

<p style="text-align: center;">APPOINTMENTS PANEL</p> <p style="text-align: center;">MINUTES AND DECISION RECORD</p> <p style="text-align: center;">15th June 2006</p>

Present:

Councillor Fleet, Lilley and Richardson

In accordance with Council Procedure Rule 4.2, Councillor Dr Morris attended as substitute for Councillor Turner

Officers Joanne Machers, Chief Personnel Services Officer
Amanda Whitaker, Democratic Services Team Manager

1. APPOINTMENT OF CHAIRMAN

RESOLVED – That Councillor Richardson be appointed Chairman of this Appointments Panel.

COUNCILLOR RICHARDSON IN THE CHAIR

2. ADJOURNMENT OF MEETING

Statutory notice had been given that the meeting was to commence at 1pm. However, the Chairman advised that Members of the Panel had initially been informed that the meeting would commence at 4.00pm. Not all those Members had been involved in the decision to bring forward the time of the meeting and some of those Members were not able to attend the meeting at 1.00pm. Members had, therefore, received informal notification that the meeting would commence at 4.00pm.

RESOLVED –

That the meeting be adjourned and reconvened at 4.00pm on 15th June, 2006.

On reconvening the meeting, the following Members were present:-

The Mayor, Stuart Drummond

Councillor Richardson (In the Chair)

Councillors Fleet, Hall, James, Lilley and E Wright

In accordance with Council Procedure Rule 4.2, Councillor Dr Morris attended as substitute for Councillor Turner

Officers: Paul Walker, Chief Executive
Joanne Machers, Chief Personnel Services Officer
Amanda Whitaker, Democratic Services Team Manager

3. APOLOGIES FOR ABSENCE

Councillor Turner

4. DECLARATIONS OF INTEREST BY MEMBERS

None

5. LOCAL GOVERNMENT ACCESS TO INFORMATION

Under Section 100(A)(4) of the Local Government Act 1972, the press and public were excluded from the meeting for the following items of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006.

Minute 5 [Director Appointment] (Para 1 – information relating to a particular employee, former employee or applicant to become an employee of the Council).

6. DIRECTOR APPOINTMENT – *Chief Personnel Services Officer*

The Chief Personnel Services Officer submitted a report which sought the Panel's consideration of the job description, person specification and arrangements for the selection and process and dates for interviews in respect of the Director of Neighbourhood Services post.

RESOLVED – the decisions of the Panel are set out in the exempt section of the minutes.

C RICHARDSON

CHAIRMAN