

CONTRACT SCRUTINY PANEL AGENDA



Monday 24th July 2006

at 10:00 am

in Committee Room 'C'

MEMBERS: CONTRACT SCRUTINY PANEL:

Councillors Brash, S Cook, Henery, Lilley and Sutheran

1. **APOLOGIES FOR ABSENCE**
2. **TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
3. **MINUTES**
 - 3.1 To confirm the minutes of the meeting held on 10th July 2006 (*to follow*)
4. **ITEMS FOR INFORMATION**
 - 4.1 Security Guard Contract – Update of Re-Tender Process – *Head of Community Safety and Prevention*
5. **ITEMS FOR DECISION**

No items
6. **ANY OTHER ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT**
7. **LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

EXEMPT ITEMS

Under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in the paragraphs referred to below of Part 1 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006

8. ITEMS FOR INFORMATION

No items

9. OPENING OF TENDERS

- 9.1 Tenders for Warren Anhydrite Mine: Capping of the Mine Shaft – *Head of Technical Services* (para 3)

10. ANY OTHER CONFIDENTIAL ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT

CONTRACT SCRUTINY PANEL

24th July 2006



Report of: The Head of Community Safety & Prevention

Subject: Security Guard Contract – Update of re-tender process

SUMMARY

1.0 PURPOSE OF REPORT

To inform members of the Contract Scrutiny Panel of progress in the re-tender of the current Security Guard Contract which expires at the end of September 2006.

Update of report to Contract Scrutiny Panel of 3rd. April 2006.

2.0 SUMMARY OF CONTENTS

Report outlines progress in re-tender of security contract provision.

3.0 RELEVANCE TO CONTRACT SCRUTINY PANEL

Re-tender of revised security contract provision

4.0 TYPE OF DECISION

Non Key, for information

5.0 DECISION MAKING ROUTE

For subsequent referral to Contract Scrutiny Panel.

6.0 DECISION(S) REQUIRED

No decision – item for information.

Report of: Head of Community Safety & Prevention

Subject: Security Guard Contract – Update of re-tender process

1. PURPOSE OF REPORT

1. To inform members of the Contract Scrutiny Panel of progress in the re-tender of the current Security Guard Contract which expires at the end of September 2006.

2. BACKGROUND

1. In November 2000 the Council awarded the existing contract to Reay Security, following a competitive tendering process.
2. The contract was awarded for a period from 1st November 2000 to 31st March 2004, with the option to extend for up to a further two years. This option has been exercised in six month tranches by agreement with Reay Security. The contract was then due to expire on 31st March 2006.
3. An exceptional extension, final extension of six months was agreed to 30th September 2006 with Reay Security to enable finalisation of review of current and potential security guarding provision:-
 - a) In-house provision by Neighbourhood Services.
 - b) Review of current and future static guard provision, consolidating separate provision within one contract, and minimising where alternative cost effective provision can be introduced.
 - c) Review of current patrolling patterns where cost effectiveness is marginal or less.
 - d) Improved security (target hardening) at some locations, under agreement with buildings and site management

3. PROGRESS

1. Advertisements seeking expressions of interest, by way of return of completed pre-qualification questionnaire, from suitably qualified and licensed contractors to provide security services placed:-
 - a) H.B.C., N.E.P.O. (North Eastern Purchasing Organisation) and Govt. Websites - mid June '06
 - b) Local and Regional press – Hartlepool Mail; Middlesbrough Gazette; Northern Echo; New castle Journal - 22 June '06
 - c) Professional Security Magazine - July '06 issue (published 23 June '06). National Security Industry sector publication.
2. Return of completed pre-qualification questionnaires required Friday 7 July '06
3. 33 requests for provision of pre-qualification questionnaires received
4. 20 completed pre-qualification questionnaires received by final submission date
5. A panel to short list pre-qualification questionnaires is being convened. A short-list of companies invited to submit tenders is being compiled
6. Detailed revised specification, covering all the service requirements, to be received by Regeneration and Liveability Portfolio meeting on 21 July '06

4. RECOMMENDATIONS

1. Members of the Contract Scrutiny Panel are asked to note the report
2. A further report will be brought to the next Contract Scrutiny Panel meeting

Contact Officer: Alison Mawson, Head of Community Safety & Prevention.