

MAYOR'S PORTFOLIO DECISION SCHEDULE



Monday 21 May 2012

at 9.30 am

in Committee Room B, Civic Centre, Hartlepool

The Mayor Stuart Drummond will consider the following items.

1. KEY DECISIONS

- 1.1 Domestic Violence Strategy 2012-2015 – *Director of Regeneration and Neighbourhoods*
- 1.2 Hartlepool Voluntary & Community Sector Strategy (Community Pool – Grant Allocations 2012/2013) – *Director of Regeneration and Neighbourhoods*
- 1.3 Flexible Support Fund – *Director of Regeneration and Neighbourhoods*

2. OTHER ITEMS REQUIRING DECISION

- 2.1 Action Plan – The Provision of Face to Face Financial Advice and Information Services in Hartlepool – *Director of Child and Adult Services*
- 2.2 Civic Lottery Fund Grant Applications 2012/2013 – *Director of Child and Adult Services*
- 2.3 Tees Valley Strategic Housing Market Assessment (SHMA) – *Director of Regeneration and Neighbourhoods*

3. BUDGET AND POLICY FRAMEWORK

- 3.1 Youth Justice Strategic Plan 2012-2013 – *Director of Child and Adult Services*

4. REPORTS FROM OVERVIEW OF SCRUTINY FORUMS

No items

5. LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006

EXEMPT ITEMS

Under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in the paragraphs referred to below of Part 1 of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006.

6. EXEMPT KEY DECISIONS

- 6.1 Land at Tanfield Road South – *Director of Regeneration and Neighbourhoods*

MAYOR'S PORTFOLIO

21st May 2012



Report of: Director Regeneration and Neighbourhoods

Subject: DOMESTIC VIOLENCE STRATEGY 2012-2015

SUMMARY

1. PURPOSE OF REPORT

The purpose of this report is to seek approval and support from the Mayor for the Safer Hartlepool Partnership Domestic Violence Strategy 2012-2015.

2. SUMMARY OF CONTENTS

The report provides background information to the development of the Domestic Violence Strategy 2012-15 which builds on the success of the first Hartlepool Domestic Violence Strategy published in 2007. The full strategy and supporting action plan is attached to the report at **Appendix 1**.

3. RELEVANCE TO PORTFOLIO

Domestic Violence is a key community safety issue in Hartlepool with up to 34 instances reported to the police each night. It is a crime that affects all walks of life with repeat incidents in Hartlepool continuing to be significant. The 2012-15 strategy aims to break the cycle of domestic violence to improve outcomes for all those affected by the issue.

4. TYPE OF DECISION

Key decision (test ii applies). Forward Plan reference number RN29/10

5. DECISION MAKING ROUTE

Mayor's Portfolio

6. DECISION REQUIRED

The Mayor is asked to approve and support the Safer Hartlepool Domestic Violence Strategy 2012-15.

Report of: Director Regeneration and Neighbourhoods

Subject: DOMESTIC VIOLENCE STRATEGY 2012-15

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to seek approval and support from the Mayor for the Safer Hartlepool Partnership Domestic Violence Strategy 2012-2015.

2. BACKGROUND

- 2.1 Domestic Violence is a key community safety issue within Hartlepool. From 1st April 2010 to 31st March 2011, Police in Hartlepool dealt with 2846 Domestic Violence related incidents, of which 745 were recorded as crimes.
- 2.2 Domestic violence is experienced by all social groups irrespective of age, gender, race, religion, sexuality, socio-economic status or lifestyles. But we know that some groups are more vulnerable than others and remain at greater risk. We also know that domestic violence can get progressively worse, and for those caught in a cycle of domestic violence the consequences can be far reaching. Domestic violence can cause significant ongoing physical and mental health problems for victims and their families, in addition to poverty, homelessness, and unemployment.
- 2.3 The estimated economic cost of domestic violence in Hartlepool using the national calculator 'Violence Against Women and Girls Ready Reckoner' is £27,317,000.
- 2.4 The first Domestic Violence Strategy for Hartlepool was published in 2007. Some of the key achievements during the life span of the strategy include the implementation of a Multi-Agency Risk Assessment Conference; the establishment of a Specialist Domestic Violence Court; the provision of trained and accredited Independent Domestic Violence Advisors, and the provision of a perpetrator programme.
- 2.5 Nationally, much has also been done to tackle domestic violence through implementation of new legislation to support victims such as The Forced Marriage (Civil Protection) Act 2007, and establishment of Domestic Homicide Reviews. In October 2010 Government also published its strategic narrative 'Violence Against Women and Girls'.

2.6 The 2012-15 Domestic Violence Strategy builds on the progress made in previous years, taking into consideration national policy, recent research, consultation, and development work. The strategy sets out the following four key strategic objectives to break the cycle of domestic violence in Hartlepool to ensure improved outcomes for everyone affected by the issue.

- Prevention and early intervention
- Provision of Services
- Partnership Working
- Justice outcomes and risk reduction for victims

3. DOMESTIC VIOLENCE STRATEGY DEVELOPMENT

3.1 The Domestic Violence Strategy for 2012 to 2015 has been developed in consultation with a broad range of partners and stakeholders including victims, and local residents. The development was undertaken in a number of stages beginning in 2010 when the Chief Executive of Hartlepool Borough Council set up a Domestic Violence Development Group with partners to establish a clear picture of what was being delivered in Hartlepool.

3.2 In early 2011, voluntary sector service providers and statutory agencies met to discuss priorities, and further work was undertaken to examine why such low numbers of minority groups report domestic violence, together with what could be done to encourage and support more victims to report. This was followed by a Domestic Violence Commissioning Event held in July 2011, where a broader range of partners came together to discuss essential domestic violence services that needed to be commissioned and delivered in Hartlepool, and based on previously identified priorities, to agree the strategic objectives for the Domestic Violence Strategy 2012-15. The four strategic objectives agreed at the event are:

<p>Strategic Objective One - Prevention and early intervention</p> <p>Preventing violence through increasing awareness and knowledge of the impact of domestic violence, services and options available and intervene early to reduce violence and escalation of violence</p>
<p>Strategic Objective Two - Provision of services</p> <p>Continue to provide support to victims/survivors, and children whose lives are blighted by domestic violence and to perpetrators and ensure that</p>

they face minimal barriers in accessing the support they need.
Strategic Objective Three - Partnership Working Continue to work closely with our partners to obtain the best outcome for victims and their families
Strategic Objective Four - Justice Outcomes and Risk Reduction for Victims Take action to reduce the risk to victims and their family. Empower and support victims to bring perpetrators to justice through the criminal justice process.

- 3.3 The draft strategy was presented to the Portfolio Holder on 9th December 2011 with the intention of developing an action plan to support delivery of the strategy through the consultation process.
- 3.4 The consultation process was carried out in accordance with the requirements of the existing Hartlepool Compact. It involved an on-line consultation through Survey Monkey, together with direct consultation with a number of groups and organisations.
- 3.5 Although there was a relatively low take-up in relation to the on-line survey, there was full support for the proposed Domestic Violence Strategy and its key objectives from all respondents, together with the groups and organisations consulted.
- 3.6 An action plan to support implementation of the strategy has been developed taking into account comments and suggestions received through the consultation process, and where necessary the Domestic Violence Strategy document has been amended. Details of groups consulted, and comments received through consultation on the draft strategy, and actions taken to accommodate suggestions are attached at **Appendix 2**.
- 3.7 During the consultation process care was also taken to ensure links with other local strategies and action plans to avoid duplication and maximise resources. In particular the draft Hartlepool Childrens Safeguarding Board (HCSB) Action Plan incorporates a number of actions relating to tackling domestic violence. These actions have been cross matched and referenced in the Domestic Violence Strategy Action Plan. However these actions remain subject to the approval of the HCSB in May.

4. MONITORING AND MEASURING SUCCESS

- 4.1 Progress made against the strategy will be managed and monitored by the Safer Hartlepool Partnership through the Domestic Violence Forum which is currently chaired by the District Commander of

Hartlepool Police. The action plan will be monitored quarterly and reviewed annually to ensure delivery is being achieved.

5 RECOMMENDATION

- 5.1 That the Mayor approves and supports the Safer Hartlepool Partnership Domestic Violence Strategy 2012-2015, subject to approval of the Hartlepool Childrens Safeguarding Board Action Plan.

6 BACKGROUND PAPERS:

- 6.1 Domestic Violence Strategy and Implementation Plan 2012- 2015
Consultation process and Feedback

7. CONTACT OFFICER

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Hartlepool Domestic Violence Strategy

2012 -2015

“Breaking the cycle of domestic violence in Hartlepool, leading to improved outcomes for everyone affected by the issue”

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Foreword



I am very pleased to be able to introduce the Hartlepool Domestic Violence Strategy 2012-2015 which has been developed by the Safer Hartlepool Partnership.

The strategy builds on excellent work that has been going on in Hartlepool for a number of years now.

Despite this, Domestic Violence continues to be of great concern with incidents reported to the Police on a daily basis. Behind each report lies untold misery to those directly involved and also the rest of the family. We need to support the whole family to break the cycle and bring about better outcomes for everyone.

This strategy brings together representatives from the statutory and voluntary sectors to achieve this common goal.

Mayor Stuart Drummond
Chair of the Safer Hartlepool Partnership

Defining Domestic Violence

Nationally and internationally there are numerous definitions of domestic violence.

The Safer Hartlepool Partnership has adopted the Government definition of domestic violence as follows:

“any incident of threatening behavior, violence or abuse (psychological, physical, sexual, financial or emotional) between adults who are or have been intimate partners or family members, regardless of their gender or sexuality”

This includes issues of concern to Black and Minority Ethnic and Refugee (BMER) communities, such as so called ‘honour based violence’, Female Genital Mutilation (FGM) and Forced Marriage. (Home Office, 2008).

Domestic violence is rarely a one-off incident and should instead be seen as a pattern of abusive and controlling behaviour through which the abuser seeks power over their victim. Domestic violence occurs across society, regardless of age, race, sexuality, gender identity, religion, wealth and geography.

National Policy and Context

Over recent years, national and local government have increasingly recognised the complex issues relating to domestic abuse and the importance of tackling domestic violence, both in terms of the social and economic costs. During the last few years we have seen the introduction of;

- **Specialist Domestic Violence Courts** which provide a specialised way of dealing with domestic violence cases in magistrates' courts. They represent a multi agency approach by police, probation, prosecutors and support services to supporting victims through the criminal justice system and share information better so that more offenders are brought to justice.
- **Independent Domestic Violence Advisors** (IDVAs), who are independent professional advisors that work with victims from the point of crisis to assess the level of risk, discuss the range of suitable options available to victims and develop coordinated safety plans.
- **Independent Sexual Violence Advisors** (ISVAs), who provide support and advice to victims of recent and historic sexual violence and abuse throughout and beyond the criminal justice process.
- **Multi Agency Risk Assessment Conferencing** (MARAC) which is a multi agency meeting that focuses on the safety of high risk domestic violence victims. Probation, Police, Housing, Local Authority, Health and IDVA are a few of the agencies that attend MARAC.
- **Sexual Assault Referral Centres** (SARC) are one-stop locations where victims of recent sexual assault can receive medical care and counselling quickly and where forensic evidence can be captured for potential prosecutions.
- **Sanctuary Schemes** which enable households at risk of violence to remain in their own homes and reduce repeat victimisation through the provision of enhanced security measures (Sanctuary) and support.
- **Perpetrator programmes** that provide structured group work to support perpetrators of domestic violence address the attitudes and beliefs which underpin their abusive behaviour. In order to tackle domestic violence there needs to be a focus on addressing the violent and abusive behaviour of those who perpetrate it and there are currently very few avenues of practical support - especially for perpetrators who recognise they have a problem and would like to change their behaviour, and for young people who perpetrate violence in their relationships to challenge their violent behaviour before it becomes entrenched.

A great deal of work has also been undertaken by national Government and agencies to raise awareness and deal with the issues of **Forced Marriage** which is a marriage in which one or both spouses do not (or, in the case of some vulnerable adults, cannot) consent to the marriage and duress is involved. Forced marriage is a violation of human rights and a form of child/adult domestic abuse. Also, in tackling **Honour-Based Violence** which includes assault, imprisonment and murder where the person is being

punished by their family or their community for being perceived as bringing "shame" or "dishonour" to the family.

We have also seen the implementation of new legislation to support victims of domestic violence:-

- In June 2011, **Domestic Violence Protection Orders (DVPOs)** were piloted for one year in three police force areas. The DVPO which, if made by the Magistrates Court, may require the alleged perpetrator to not contact the victim or return to the victim's address for a minimum of 14 days and maximum of 28 days. This recognises the fact that immediately after a domestic violence incident, the victim may require immediate protected time and support.
- **Domestic Homicide Reviews (DHR)**, were established on a statutory basis under section 9 of the Domestic Violence, Crime and Victims Act 2004 and came into force on 13th April 2011. Overall responsibility for establishing a DHR rests with Community Safety Partnerships which are required to undertake a multi-agency review when a person has been killed as a result of domestic violence; to make sure lessons are learned and professionals understand fully what happened and most importantly, to identify what needs to change in order to reduce the risk of such tragedies happening in the future.
- **The Forced Marriage (Civil Protection) Act 2007**, which came into force on 25th November 2008, provides for three types of applicant who may apply for a Forced Marriage Protection Order. They are the victim, anyone on their behalf with the permission of the court and a relevant third party. A relevant third party may apply on behalf of a victim and does not require the leave of the court. Local authorities, once designated will be able to act as a relevant third party.

In November 2010, the Government published the **Violence against Women and Girls (VAWG)** strategic narrative which outlined its vision in tackling violence against women and girls. Its key aims were to:

- Prevent such violence from happening in the first place by challenging attitudes and behaviors' which foster it, increasing understanding and intervening early where possible.

- Provide adequate levels of support where violence does occur
- Work in partnership to obtain the best outcome for victims and their families
- Take action to reduce the risk to women and girls who are victims of these crimes and ensure that perpetrators are brought to justice

National Picture

Domestic violence can get progressively worse over time and can happen to anyone. There are factors that can increase risk and there are a certain number of 'givens' when we look at the nature and extent of domestic violence. For instance we know that:

- At least 1 in 4 women in the UK will experience domestic abuse in their lifetime (British Crime Survey (BCS) 2010/2011).
- Domestic violence accounts for 18% of all violent incidents (Crime in England and Wales 2010/11), 7 per cent of women and 5 per cent of men reported having experienced domestic violence in 2010/11.
- In the 2010-11 BCS, 73 per cent of incidents of domestic violence were experienced by repeat victims, just under half were victimised more than once, and nearly a quarter were victimised three or more times.
- Every year around 400, 000 women are sexually assaulted and 80,000 women raped (BCS 2010/11).
- In January to December 2010 the forced marriage unit received 1735 reports relating to possible forced marriage, and provided direct support in 469 assistance and immigration cases (Home Office, 2011).
- Approximately 66,000 women with female genital mutilation are living in England and Wales (Home Office, 2011).
- At least 750,000 children a year witness domestic violence. Domestic violence is a major indicator of risk to children and young people. (Dept of health, 2003).
- On average, two women a week are killed by a male partner or former partner. (Povey, (ed.), 2004, 2005; Home Office, 1999; Department of Health, 2005.)

- 30% of domestic violence starts in pregnancy. (Lewis and DRife, 2001, 2005; McWilliams and McKiernan, 1993).

Domestic violence is a hidden crime and as such it is greatly under reported with only a minority of incidents of domestic violence reported to the police, approximately between 23% and 35%. Therefore, relying on Police data gives us an incomplete picture and we need to look more widely for supporting data from other agencies. However, we also know that victims have increasing confidence in the Police and are more likely to report incidents of violence now than they have in previous years.

Domestic violence occurs in all communities and is experienced across all social groups irrespective of age, class, disability, gender, race, religion, sexuality, socio-economic status or lifestyle. Domestic violence also occurs in a range of relationships including heterosexual, LGBT (lesbian, gay, bisexual and transgender) and also within extended families. While perpetrators are often partners, they may also be boy/girlfriends, parents, parents-in-law, siblings or ex-partners.

We also know domestic violence causes significant health problems including physical injuries, self harm, eating disorders, attempted suicide, depression and anxiety and other mental health problems, and substance misuse. The consequences of domestic violence include poverty, unemployment and homelessness and impacts on employers by decreasing the productivity of employees, increasing absenteeism and staff turnover.

Domestic Violence in Hartlepool

There is still a great deal to learn about the nature and extent of domestic violence in Hartlepool. The picture we have at present is based mostly on data and information provided by the Police, but we also know that a large number of victims will not report every attack to the Police or may wait until the violence increases in severity before reporting it. They may instead seek assistance from their GP, or go to A&E, or disclose to a friend or Health Visitor. Therefore, to understand the true picture in Hartlepool, which is necessary to make provision for services and preventative interventions, data needs to be collected and analysed from all agencies that are touched by victims and families of domestic and sexual violence.

Based on the 2001 census figures, Hartlepool has a population of 89,600 which can be broken down into;

Females	37200
Males	34200
Children under 16yrs living in the	18200

Borough	
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Using the Violence Against Women and Girls ready reckoner, and based on regional data from the British Crime Survey, the estimate for an area the size of Hartlepool would be that:

4,800 women and girls aged 16-59 have been a victim of domestic abuse in the past year

2,000 woman and girls aged 16 -59 have been a victim of sexual assault in the past year

5,700 women and girls aged 16-59 have been a victim of stalking in the past year

The estimated cost of domestic and sexual violence in an area with the population size of Hartlepool would be:

£5,886,000	physical and mental health care costs
£3,708,000	criminal justice costs
£698,000	social services costs
£17,025,000	other costs include housing, civil & legal and employment costs

The total of £27,318,000 does not take into account the human and emotional costs of domestic violence which are significant. The cost of domestic violence is very high, both in terms of human suffering and financial cost to services.

Between 1st April 2010 to 31 March 2011, Police in Hartlepool dealt with:

- 2846 domestic violence related incidents of which 765 were recorded as domestic related crimes. Not all incidents reported to the police are defined as crimes. Emotional abuse for example is not defined as a crime but can have a serious and lasting impact on the person.
- Two thirds of crimes involved the victim being subject to physical violence.
- One in ten crimes related to sexual violence.
- Alcohol is a contributory factor in the occurrence of domestic violence and abuse, with one third of crimes being committed whilst the perpetrator was under the influence of alcohol.

Of these incidents and crimes:

- Eight out of ten victims were female.
- Over 300 children were present in the house when the incident took place.
- 80 per cent involved individuals who were intimate relationships aged 18 years and over.
- 14 per cent of victims were assessed as High Risk, with a further 7 per cent deemed as Very High Risk.
- 158 of cases had been discussed at the MARAC.
- Repeat victimisation continues to be an issue.

What has been done to tackle domestic violence in Hartlepool?

In 2010 the Chief Executive of Hartlepool Borough Council established and chaired a Domestic Violence Development Group with a view to improving joint working between relevant public bodies and establish a clear picture of the effectiveness of what was being delivered in Hartlepool. Following from this, a report was produced; 'Domestic Violence – Mapping of Services in Hartlepool', and set out areas for improvement.

The Authority also examined its own processes, systems and procedures and compared them to best practice to see how improvements could be made. Early 2011, Voluntary Sector service providers and HBC officers met to discuss and agree priorities which were identified as:

- Prevention, including workforce development
- Support to female victims with children, to include a IDVA service
- Refuge and 'move on' accommodation
- Support to children in households with domestic violence
- Support to female victims
- A male perpetrator programme
- Support to male victims

- Security improvements to victims' homes (target hardening)

Additionally, work has been undertaken to examine and discuss why such low numbers of minority groups report domestic violence and what can be done to encourage and support more victims to report.

In July 2011, a Domestic Violence Commissioning Event was held, when a wide range of Partners came together to discuss the essential domestic violence services that needed to be commissioned and delivered in Hartlepool and to agree the strategic objectives for the Domestic Violence Strategy 2012-2015.

At an operational level, a multi agency Domestic Violence Forum has been reconstituted and will meet every quarter. The first meeting was held in October 2011 and will be chaired by Hartlepool's District Commander.

Hartlepool's Domestic Violence Strategy 2007-2010 outlined the priorities and planned actions to reduce domestic violence in Hartlepool using prevention and education; supporting victims and improving access to domestic violence services; increasing detections and positive enforcement outcomes; and developing methods of data collection and data sharing.

There have been a number of key achievements during the life span of the strategy which include:

- Implementing a Multi Agency Risk Assessment Conference (MARAC); this confidential meeting is held every three weeks in Hartlepool where information about very high risk clients is shared and discussed in order to enable safety and support measures to be put in place. On average nine cases are discussed at each meeting and between January 2011 and October 2011, 123 cases were listed with 33% of cases heard are as the result of repeat incidents (Cleveland Police Vulnerability Unit).
- Having trained and accredited Independent Domestic Violence Advisors (IDVAs) to address the safety of high risk domestic abuse victims and their children and they also serve as the victim's primary point of contact.
- Establishing a Specialist Domestic Violence Court (SDVC) in Hartlepool; this received accreditation in April 2010 from the Home Office and Ministry of Justice.
- The provision of a voluntary perpetrator programme to deliver a structured programme for men who are violent or abusive to their partners and wish to change their behaviour.
- The Probation Service also delivers the Community Domestic Violence Programme (CDVP) for perpetrators of domestic violence, which can be imposed as part of a Community Order, Suspended Sentence Order or as an additional Licence condition where the License is of sufficient duration to complete the Programme. However, many perpetrators of domestic violence never, or only infrequently, come into contact with the Police, let alone the courts and the probation service.

The aim of the programme is to help them stop their offending and contribute to the safety of children and young people living in homes where there is domestic violence.

- The establishment of Helen Britton House, a Sexual Assault Referral Centre based in Middlesbrough which provides services to all victims of rape across the Tees Valley area. It provides essential physical, mental and support services tailored to meet the needs of victims that can be responded to within one location.

- An Independent Sexual Violence Adviser (ISVA) who provides support to victims who have been sexually assaulted or raped, regardless of whether their case is being dealt with through the Criminal Justice System or not.

The **Police** are usually the first agency to respond to incidents of domestic violence and in July 2009, Cleveland Police changed the way in which it dealt with child and adult abuse and domestic violence by establishing two Vulnerability Units - North (Stockton and Hartlepool) and South Tees (Middlesbrough and Redcar and Cleveland). The teams brought together the working practices of child abuse investigations, vulnerable adult abuse investigations and serious and complex cases of domestic violence. Each team, lead by a Detective Inspector specialise in child abuse work, vulnerable adult investigations and serious and complex domestic violence. Police staff are also involved in risk assessment, safety planning, preparation and dissemination of Police information and research.

Each team, lead by a Detective Inspector specialise in child abuse work, vulnerable adult investigations and serious and complex domestic violence. There are also police staff involved in risk assessment, safety planning, preparation and dissemination of police information and research.

Housing Hartlepool is the main provider of social housing in Hartlepool and works closely with the Police and Voluntary sector agencies to support its tenants who are victims of domestic violence. It has an active policy in relation to domestic violence and undertakes target hardening of properties upon referral from a Crime Prevention Officer, and uses its powers to seek legal remedies; namely injunctions and proceedings for possession which will be sought against perpetrators where a victim has fled the family home.

Health; pregnancy is one of the major triggers for domestic violence and some health professionals, particularly Midwives and Health Visitors play a key role in screening and identifying women suffering domestic violence or abuse and make the appropriate referral. Domestic violence has been identified as a prime cause of miscarriage or still-birth (Mezey, 1997), and of maternal deaths during childbirth. (Lewis and Drife, 2001, 2005). Between 4 and 9 women in every 100 are abused during their pregnancies and/or after the birth. (Taft, 2002)

It is also important that acute services such as Accident and Emergency Depts. have a good awareness of the issues around domestic violence. To this end Hartlepool Domestic Violence Forum works closely with North Tees Accident and Emergency Department, providing information on the help available to victims and ensuring that staff have a good understanding of domestic violence issues and how to respond to victims.

Many of the services available for victims are provided by **Voluntary Sector agencies**. The main agencies in Hartlepool are:

- Harbour, which is based in Hartlepool, is the main provider of domestic violence services in the town. It provides; refuge provision, outreach and resettlement support, counselling, IDVA services, a perpetrator programme, sexual violence counselling and support to male victims of domestic violence.
- Victim Support, an independent organisation based in Hartlepool, provides information, practical help, advocacy and emotional support to people who have experienced a crime and to their families and friends. Their services are free and available to everyone, whether or not the crime has been reported and regardless of when it happened. They also provide a Witness Service in every criminal court, supporting witnesses for both the prosecution and defense and comprehensive support to children at court.
- Women's Support Network (WSN), which is based in Middlesbrough, provides a free and confidential counselling service across the Teesside area for victims over 14 years of age who have suffered rape or sexual abuse. As well as providing a counselling service, WSN employ an Independent Sexual Violence Advisor to support victims of sexual violence in Middlesbrough, Stockton and Hartlepool.

What more can we do?

We know that there is a great deal more to be done to tackle the challenges in reducing domestic and sexual violence in Hartlepool. There are groups of people who suffer from domestic and sexual abuse that are particularly vulnerable and face additional barriers to accessing support. Whilst domestic and sexual violence is under reported, it is particularly so with these groups of people and therefore we need to develop a greater understanding as to the prevalence and specific issues that they may face. These groups include:

Children and young people

The links between domestic violence and child safeguarding are evident. The Safer Hartlepool's Strategic Assessment – Nov 2010, identified that nearly one third of domestic violence victims who accessed local voluntary sector services had one or more children aged 16 years and under. 181 children were aged between 0-5 years and a further 25 children were aged between 6-16 years.

Although not every child is affected in the same way, living with domestic abuse and violence can cause serious emotional harm in both the short and long term. More worryingly, children may also be physically and sexually abused. Children exposed to violence will react in different ways, and not every child who witnesses abuse will experience long-term difficulties. Children can also feel that the violence is their fault and experience anger, increased levels of anxiety, psychosomatic illnesses such as headaches, abdominal complaints, have low ratings in school, and may also worry that violence is taking place when they are at school or out with friends.

To help address this, Children's Services is strengthening its focus on the early identification of domestic violence in families where there are children present, including those families where indicators of domestic violence or abuse are apparent but no disclosures have been made. It will tackle this by providing a specialist domestic violence expert to provide advice, guidance and intervention in specific cases, to the Children's Early Intervention Team. It is anticipated that this approach of early identification and delivery of services to children and families will reduce the number of incidents of domestic violence, reduce the risk to children and their family and increase their safety.

The influence of domestic violence is also evident amongst young offenders with just under half claiming that DV was a factor in their lives with the majority being victims or witnesses and that it was a contributory factor in their emotional or behavioural problems, and in some cases for their involvement in the criminal justice system.

Partner exploitation and violence in teenage intimate relationships

Although a body of evidence exists regarding adult experiences of domestic violence, very little is known about abuse and violence in teenage relationships.

The results of a two year study 'Partner exploitation and violence in teenage intimate relationships'; (University of Bristol and the NSPCC) into this issue were published in Sept 2009 and findings showed

that from a study involving 1353 young people between the ages of 13yrs and 17 yrs, overall, 88 % of young people reported some form of intimate relationship violence. Girls reported greater incidence rates for all forms of violence and experienced violence more frequently and described a greater level of negative impacts on their welfare. The research also found that younger participants (aged 13 to 15 years old) were as likely as older adolescents (aged 16 and over) to experience particular forms of violence.

Hartlepool has approx. 18,200 children under the age of 16yrs living in the borough and therefore we need to gain a clearer picture as to what the findings from the research means in terms of the young people of Hartlepool.

Additionally, a report 'Standing on my Own Two Feet'; (University of Bristol and NSPCC) represents the first UK research to focus on disadvantaged young people's experiences of violence and control in their intimate relationships and showed that impoverished teenagers are twice as likely as 'better off' youngsters to be abused by their boyfriends or girlfriends'.

This is significant as Hartlepool is ranked 24th most deprived out of the 354 Local Authorities in the Country. Hartlepool has 11 wards, five of which fall into the top five per cent of most deprived wards in Britain.

People who identify themselves as Lesbian, Gay, Bisexual or Transgender (LGBT)

Domestic abuse is a considerable problem for gay, lesbian, bisexual, and transgender people and there are limited options available to victims regarding support or advice.

The reality of LGBT relationship violence is rarely discussed both within LGBT communities and within mainstream agencies that provide support for those experiencing domestic violence. In fact, research suggests that often LGBT victim/survivors of domestic violence may not recognise or name their experiences as domestic violence. LGBT people can be reluctant to seek help for fear of homophobic

or transphobic treatment, and may be unable to turn to family or friends for support if they are not 'out' about their sexuality. This can leave LGBT people who suffer from domestic violence especially isolated and at risk of further abuse.

Sometimes the abuse looks similar to that experienced by heterosexual women but there are additional features that can be present in LGBT intimate partner violence that do not factor into heterosexual relationships. The abuser may threaten to 'out' the victim to friends, family, religious communities, co-workers, and others if he or she does not comply with the abuser's wishes. The abuser may further isolate the victim/survivor by denigrating the local LGBT community and/or scene by exploiting the homophobia victim/survivors might fear from their families of origin, neighbours, and workplace; and from mainstream agencies that should be available to provide support

Understandably, this is an under recorded crime and therefore obtaining accurate data to give a greater understanding of the scale and nature of the problem is difficult.

The Northern Rock Foundation has funded until 2013/14, a North East Regional LGBT Domestic Abuse Development Worker. Their role will be to initiate and coordinate work on this issue across the region. In doing so they will aim to:

- Develop a regional LGBT Domestic Abuse Forum.
- Coordinate and disseminate the roll out of training.
- Improve monitoring, data collection and analysis for all agencies,
- Develop work around increasing the awareness of the effects of domestic abuse on transgender people, particularly around provision of refuge space and other safe accommodation;
- Enable mainstream agencies to make visible their services to LGBT victim/survivors.

This regional and more strategic approach will have a positive benefit for Hartlepool.

Hart Gables is the main organisation that offers support for LGBT people in Hartlepool. However, it does not offer a specific service for victims of domestic violence and instead refers victims to Harbour, which is the main provider of domestic violence services in town.

People with substance misuse issues

Research into alcohol and domestic violence indicates a strong association between alcohol use, both 'drinking in the event' and long term drinking patterns.

Understanding the reasons and causes of substance misuse and domestic violence are varied and whilst substance use does not cause domestic violence, there is a clear link between the two. Women often misuse substances as a way of coping with domestic violence. Drug and alcohol use is often present in violent relationships and findings from a review of the British Crime Surveys revealed that 44% of domestic violence offenders were under the influence of alcohol and 12% affected by drugs when they committed acts of physical violence.

The Yale Trauma Study in 1991 found that abused women were:

- Fifteen times more likely to abuse alcohol
- Nine times more likely to abuse drugs
- Five times more likely to attempt suicide
- 45% of female alcoholics started out as abused women

Some key issues are; that women who are problematic substance users may be excluded from services. For instance refuges often find it difficult to support women who use substances. As a result, these groups of women are particularly vulnerable to long term experiences of domestic violence and possibly homelessness and they have fewer options of where to go to find help, support or safety.

Drug, alcohol and domestic violence agencies may quite often serve the same client base. It is important therefore, for domestic violence, alcohol and drug agencies to make the links between their areas of work and provide a range of services needed by victims, survivors or perpetrators of domestic violence who also experience problematic substance misuse.

People with Disabilities

Disabled women are twice as likely to experience domestic violence as non-disabled women (1995 British Crime Survey, also confirmed by data from other countries). They are also likely to experience abuse over a longer period of time and to suffer more severe injuries as a result of the violence.

In addition, between 50% and 60% of women mental health service users will have experienced domestic violence and abuse, (Dept of Health, 2003), yet the level of awareness amongst mental health professionals can be low and women are rarely asked about their experience of violence or sexual abuse.

Black, Minority, Ethnic and Refugee (BMER)

At 1% of the population, Hartlepool has a lower non-British population compared to the average 3.4% for the North East region. Similarly, the percentage born outside the UK 2% is lower than the regional average at 5% (North East Strategic Migration Partnership; Hartlepool Local Migration Profile Quarter 1 2011-12)

Whilst the numbers are low, the issues facing women and girls from BMER backgrounds are quite complex and they may find it more difficult to leave an abusive situation due to cultural beliefs, or concerns such as; bringing shame on the family, family pressure to stay, the abuse can be viewed as

normal behaviour, or accepted, and in some cases they not trust the Police. There may also be language barriers or they don't know who to talk to or go to for help.

Other issue's that may face young people is that of being 'forced' into a marriage against their will and without their permission. This is not the same as an arranged marriage where the families take a role in choosing and introducing the marriage partners and the marriage is entered into freely by both people.

So called 'Honour' Based Violence and "honour killings" can also be an issue in some BME communities and are mainly but not exclusively against women. The crimes include; assault, imprisonment and murder where the person is being punished by their family or their community. They are being punished for actually, or allegedly, undermining what the family or community believes to be the correct code of behaviour and bringing "shame" or "dishonour" on the family.

Elder abuse

We know that nationally and regionally we have a growing elderly population and elderly people may become more vulnerable as they grow older and therefore more dependent on others for help and support.

Elder abuse is largely hidden and the signs are not well recognised leading to under-reporting of the problem. Organisations that deal with elder abuse such as, 'Action on Elder Abuse' identify several different types of elder abuse: physical abuse; sexual abuse; emotional abuse; financial exploitation and neglect – whether intentional or not. Often linked to financial abuse is coercion or intimidation.

A 'UK Study of Abuse and Neglect of Older People' undertaken and published by the National Centre for Social Research stated that partners (51%) and other family members (49%) were most commonly reported as the perpetrators of mistreatment. The report also stated that interpersonal abuse was most likely to be experienced by women aged 66-74 and seems to virtually disappear among those aged 85 and over. Interpersonal abuse was largely carried out by partners (57%) or other family members (37%) and financial abuse increased with age for men, a pattern not seen for women

Family abuse is difficult and can make it particularly difficult for an older person to accept or confront what is happening to them.

All of these factors can make it very difficult to address elder abuse.

Victims of Sexual Violence

Sexual abuse is often a component of domestic violence - for example, partners and former partners may use force, threats or intimidation to engage in sexual activity; they may taunt or use degrading treatment related to sexuality, force the use of pornography, or force their partners to have sex with other

people. Rape and sexual assault are crimes, whether or not they take place within marriage or between partners or ex-partners

According to the British Crime Survey, serious sexual assault is most likely to be committed by someone known to the victim (89 per cent of female and 83 per cent of male victims). Just over half (54%) of female victims reported that a partner or ex-partner had been the offender (British Crime Survey 2005/06).

Only 6% of rapes reported to the police result in a successful conviction and over two-thirds of cases are lost during the Police investigation. During the period January 2011 to October 2011, there were 26 rapes reported in Hartlepool (over 16year olds) of which 50% were by partners / ex partners (Cleveland Police Vulnerability Unit 2011).

What gaps have been identified?

- **Data:** Progress has been made in terms of collecting and sharing data to give us a more comprehensive picture of domestic and sexual violence. However, there is more that can be done, particularly in relation to Accident & Emergency data, and sharing data across agencies, voluntary sector and also between departments within the local authority.
- **Referral protocols:** to ensure that all agencies including voluntary sector, Police, Local Authority Departments, Housing and CPS are involved in developing and/or agreeing to referral protocols for clients.
- **Workforce development and training:** raising awareness of tackling domestic violence, (including forced marriage and 'honour' violence) with frontline practitioners and professionals, including Education and Health professionals through training and effective practice.
- **Strengthen protection:** for vulnerable children and pregnant mothers who are at risk and address the need for early identification and clear referral processes.
- **Identification and support:** for young perpetrators and victims of domestic violence, challenging their behaviours and attitudes.

Strategic Priorities

The approach of the Safer Hartlepool Partnership is to build on the progress made during the previous strategy, take into consideration recent research, consultation and development work and consolidate its strategic objectives for 2012-2015 into four objectives which will cover; prevention and early intervention; support; partnership working; reducing the risk for victims and bringing perpetrators to justice.

One: Prevention and Early Intervention

Through our work to prevent violence we will increase awareness and knowledge of the impact of domestic violence, services and options available and intervene early to reduce violence and the escalation of violence.

Two: Provision of Services

We will continue to provide support to victims/survivors, and children whose lives are blighted by domestic violence and to perpetrators and ensure that they face minimal barriers in accessing the support they need.

Three: Partnership Working

We will continue to work closely with our Partners to obtain the best outcome for victims and their families.

Four: Justice Outcomes and Risk Reduction for Victims

We will take action to reduce the risk to victims and their family. Will we empower and support victims to bring perpetrators to justice through the criminal justice process.

Monitoring and Resourcing the Domestic Violence Strategy

This chapter considers how the strategic priorities will be achieved, how progress will be monitored and the work resourced. An action plan has been produced that details how the aims and objectives of the Strategy will be achieved.

Performance and Monitoring

It is imperative that progress made against the Strategy is managed and monitored. This will be overseen by the Domestic Violence Forum. The action plan will be monitored quarterly and reviewed annually to ensure that delivery is being achieved as well as to ensure that it is kept up-to-date with any changes in national or local policy.

Development

During the lifetime of the Strategy best practice will be considered and services and processes adapted as a result of experience. Improvement will also be sought through sharing information and ideas with partners, both locally and sub regionally.

Value for Money

Local Authorities are responsible for public funds and need to demonstrate value for money. The Council will continue to work with partners, both locally and sub-regionally, to procure services, make savings and provide a consistent approach. The outcomes of the Strategy will be monitored to ensure they are cost efficient and effective.

Resources

There are considerable pressures on the amount of resources that are available to deliver the aims of the Strategy and resources are likely to be further reduced in the future. Budgets are limited as the Council, in line with other public sector bodies has to achieve considerable savings.

Innovative solutions to attracting funding will be sought and this will involve close partnership working to look for opportunities to combine resources and bid for funding.

Hartlepool Domestic Violence Action Plan 2012 – 2015

This action plan accompanies the Hartlepool Domestic Violence Strategy 2012 – 2015 and underpins its implementation. This plan details how we will achieve and monitor the objectives set out in the strategy. The actions contained within this plan contribute to the overarching aim of the strategy which, is to 'break the cycle of domestic violence in Hartlepool, leading to improved outcomes for everyone affected by this issue'.

The Plan sets out actions under four key areas that we aim to achieve:

Objective 1 : Prevention and Early Intervention

Through work to prevent violence we will increase awareness and knowledge of the impact of domestic violence, services and options available to intervene early to reduce violence and the escalation of violence.

Objective 2 : Provision of Services

We will continue to provide support to victim/survivors, and children whose lives are blighted by domestic violence and to perpetrators and ensure that they face minimal barriers in accessing the support they need.

Objective 3 : Partnership Working

We will continue to work closely with our Partners to obtain the best outcome for victims and their families.

Objective 4 : Justice Outcomes and Risk Reduction for Victims

We will take action to reduce the risk to victims and their family. Will we empower and support victims to bring perpetrators to justice through the criminal justice process.

Objective 1 : Prevention and Early Intervention

Through work to prevent violence we will increase awareness and knowledge of the impact of domestic violence, services and options available to intervene early to reduce violence and the escalation of violence.

Desired Outcome	Action	Lead Officer/Group	Timescale	Progress
Change the attitudes, behaviours and practices which contribute to the issue of domestic violence and abuse.	<p>Seek the views of children and young people to determine what services and preventative work should be used in Hartlepool.</p> <p>Promote education about healthy relationships in the education setting.</p> <p>Identify opportunities to interact and deliver key messages to young people.</p> <p>Appropriate targeting of resources to children and young people who may become perpetrators of domestic violence</p>	<p>HBC Child and Adults Dept – Youth Services and Preventions team.</p> <p>Hartlepool Safeguarding Children's Board (HSCB)</p>	March 2013	
Increase public understanding of domestic violence and abuse including honour based violence & forced marriage by delivering	Develop and deliver a domestic violence & abuse communication strategy.	<p>Domestic Violence Forum</p> <p>Safer Hartlepool</p>	March	

focussed awareness raising initiatives.	Develop a Hartlepool domestic violence service directory.	Partnership - Community Safety Manager	2013	
Protect vulnerable adults & children by working with frontline partners to make them aware of the tools and systems available to them to ensure the first right response.	<p>Develop a multi agency training strategy to equip frontline professionals to recognise and deal effectively with victims and perpetrators of domestic violence & abuse.</p> <p>Agencies represented on HSCB to ensure single agency training in place.</p> <p>HSCB Training Group ensure Domestic Violence training provided multi-agency.</p>	<p>Domestic Violence Forum</p> <p>HSCB Partners</p> <p>HSCB Training Group</p>	March 2013	
Early identification of households/families where domestic violence & abuse is occurring.	<p>Develop a process & criteria to identify households affected by the issue of domestic violence & abuse, linking with the Early Intervention Strategy and Troubled Families Programme.</p> <p>Agencies will share relevant information and work jointly wherever possible to reduce the</p>	<p>Safer Hartlepool Partnership – Research & Development Co-ordinator.</p> <p>HSCB</p>	<p>May 2012</p> <p>Ongoing</p>	April 2012 - Work has already began on identifying troubled families within Hartlepool. A range of multi-agency has been used for this exercise.

	risks of domestic violence to victims, including children and young people.			
Agencies to work to a common assessment tool which identifies children in households where domestic violence is occurring.	Frontline staff will complete a CAF as early as possible where domestic violence is occurring and following safeguarding procedures.	HSCB	March 2013	

Objective 2: Provision of Services

We will continue to provide support to victim/survivors, and children whose lives are blighted by domestic violence and to perpetrators and ensure that they face minimal barriers in accessing the support they need.

Desired Outcome	Action	Lead Officer/Group	Timescale	Progress
Improve local domestic violence and abuse support services by tailoring service provision to meet local needs.	Commission, maintain and monitor specialist services to support victims needs. Improve service user engagement in the development of services.	Safer Hartlepool Partnership - Community Safety Manager	April 2012	
Strengthen links with diverse communities and ensure services meet their needs.	Explore the prevalence and effects of domestic abuse amongst diverse community groups e.g. LGBT, BME. Address any barriers/gaps in services. Consider the development of a Domestic Violence LGBT Tees Valley Strategy working in conjunction with the Northern Rock Foundation.	Safer Hartlepool Partnership - Community Safety Manager	December 2012	Initial contact to be made with key community members and organisations e.g. Hart Gables by September 2012.

Employers recognise and support victims of domestic and/or sexual violence/abuse.	Ensure that policies are in place to respond and support employees who may disclose being a victim or perpetrator of domestic and/or sexual violence/abuse.	Domestic Violence Forum	March 2013	
Perpetrators can access services to support and promote behaviour change.	Ensure that we maintain an effective voluntary perpetrator programme.	Domestic Violence Forum Harbour	Ongoing	

Objective 3 : Partnership Working

We will continue to work closely with our Partners to obtain the best outcome for victims and their families.

Desired Outcome	Action	Lead Officer/Group	Timescale	Progress
Better support for victims and their families with statutory, voluntary and community sectors working together to share information and agree practical action	<p>Ensure partners are signed up to relevant information sharing protocols.</p> <p>Partners will share relevant information and work jointly wherever possible to reduce risks of domestic violence & abuse.</p> <p>Schools are informed of all reported Domestic violence & abuse incidents pertinent to children in their school, in order to understand and support children and young people affected.</p>	<p>Safer Hartlepool Partnership – Community Safety Manager</p> <p>Domestic Violence Forum</p> <p>Children's Service – Information HUB</p>	March 2013	
We continue to deliver an effective and well attended MARAC.	MARAC to be quality assessed, in line with CAADDA guidance.	Safer Hartlepool Partnership – Community Safety Manager	March 2013	

Objective 4 : Justice Outcomes and Risk Reduction for Victims

We will take action to reduce the risk to victims and their family. Will we empower and support victims to bring perpetrators to justice through the criminal justice process.

Desired Outcome	Action	Lead Officer/Group	Timescale	Progress
Victims receive effective support and guidance when seeking justice through the Specialist Domestic Violence Court (SDVC).	Provide an effective IDVA service. Conduct a SDVC health check audit. Improve the number of successful prosecutions processed by the SDVC. Explore the feasibility of unsupported prosecutions.	Domestic Violence Forum Harbour Safer Hartlepool Partnership – Community Safety Manager Police/CPS		
A range of legislative measures will be put in place to protect victims and bring perpetrators to justice.	Practitioners make effective use of tools and powers to protect and provide justice outcomes for victims.	Domestic Violence Forum. Police		

Consultation Process and Feedback on Draft Strategy

- Consultation survey created & live on Safer Hartlepool Partnership Website
- Press release prepared and issued & linked to HBC Facebook - 13th March 2012
- Interview with Radio Hartlepool - 14th March 2012
- Targeted email sent to statutory and voluntary sector representatives 14 February 2012

Changes made to Domestic Violence Strategy in Response to the Consultation

Concern/Feedback from Consultation	Action Taken
Concerns were raised at the Central Consultative (CC) Forum over the use of a picture of a male and female tied together, the use of this picture in awareness raising campaigns was previously subject to a discussion at a scrutiny investigation in 2011 – re male victims of domestic violence.	Removed picture from the strategy front cover.
Members of the South and North Consultative Forums expressed concern regarding the level of unreported incidents and a query was raised as to how this could be addressed.	<p>The strategy recognises that domestic violence is a hidden crime and as such it is imperative that the Partnership raises awareness of domestic violence and associated reporting mechanisms. It is also essential that data is shared across agencies so we are able to understand the full extent of domestic violence in Hartlepool, as such the following outcomes/actions have been included in the action plan.</p> <p>Outcome: Increase public understanding of domestic violence and abuse including honour based violence & forced marriage by delivering focussed awareness raising initiatives.</p> <p>Action: Develop and deliver a domestic violence & abuse communication strategy.</p> <p>Action: Develop a Hartlepool domestic violence service directory.</p> <p>Outcome: Better support for victims and their families with statutory, voluntary and community sectors working together to share information and agree practical action.</p> <p>Action: Ensure partners are signed up to relevant information sharing protocols.</p> <p>Action: Partners will share relevant information and work jointly wherever possible to reduce risks of domestic violence & abuse.</p>
Concern/Feedback from Consultation	Action Taken
In light of the above, the Chair of the Domestic Violence Forum – Glenn Gudgeon asked for all pictures/photographs/images to be removed from the strategy.	Removed pictures/photographs/images from the strategy.
Denise Ogden requested that reference to the ward deprivation on page 16 “Hartlepool has 17 wards, seven of which fall into the top five per cent of most deprived in Britain.....” Is revised to reflect new ward boundaries.	Text has been amended to the following “Hartlepool has 11 wards, five of which fall into the top five per cent of most deprived wards in Britain.” page 17
High incidence of DV in LGBT Community. Would suggest Safer Hartlepool Partnership works with Hart Gables to develop a strategy to fill gap in provision for	<p>Action included in action plan</p> <p>Outcome: Strengthen links with diverse communities and</p>

1.1 APPENDIX 2

LGBT community.	<p>ensure services meet their needs.</p> <p>Action: Explore the prevalence and effects of domestic abuse amongst diverse community groups e.g. LGBT, BME.</p> <p>Action: Address any barriers/gaps in services.</p>
A Consultative Forum member commented on the benefits of the Safer Hartlepool Partnership working with the Northern Rock Foundation and all Tees Valley partners to develop a Domestic Violence Strategy for the Lesbian Gay and Bisexual, Transgender (LGBT) community and suggested that this be pursued.	<p>Action included in action plan</p> <p>Outcome: Strengthen links with diverse communities and ensure services meet their needs.</p> <p>Action: Consider the development of a Domestic Violence LGBT Tees Valley Strategy, working in conjunction with the Northern Rock Foundation.</p>
Given the apparent prevalence of Domestic Violence I find it surprising that the figures shown in the National Picture information are from research undertaken circa 2002 and that the substance misuse figures are from 1991. Might the more up to date research then show a significant increase in the figure and show an even more disturbing picture?	<p>Figures in relation to the National Picture have been amended to include statistics obtained from the British Crime Survey 2010/11.</p> <p>Although the figures re substance misuse are somewhat dated the relevance is significant and evidences the wide/detriment impact domestic violence has on the victim.</p>
Objectives and priorities are clearly identified, and good use of extrapolated data in the absence of raw data	Positive feedback – no changes to be made.
Page 11 talks about the multi agency DV forum - are housing advice service represented at this? The strategy has some useful information on the issues - however this takes up 21 of the 23 pages. Only 1 page talks about the priorities - how will these actually be delivered - what outcomes are expected? What are the timescales for the individual actions that will be required? There is no action plan attached to the draft strategy - will this be consulted on at a later stage?	<p>The Community Safety Manager will ensure a rep from the Housing advice service will be invited to the Domestic Violence Forum. The Community Safety Manager also attends the Homeless Strategy working group.</p> <p>An action plan has been developed and included with the strategy.</p>
Concern/Feedback from Consultation	Action Taken
Really good report with detailed information what has already been done and what is the core problem. However, the strategy has been narrowed down to only four sentences. It doesn't actually state how particular issues are going to be addressed and what is planned in terms of short and long term perspective.	This level of information has been captured in the supporting Action Plan.
I strongly agree with the strategy and the importance of having one in place, however, we do need more publicity on the support on offer to BME groups with regards to forced marriages and honour killings.	<p>Action included in action plan</p> <p>Outcome: Strengthen links with diverse communities and ensure services meet their needs.</p> <p>Action: Explore the prevalence and effects of domestic abuse amongst diverse community groups e.g. LGBT, BME.</p> <p>Address any barriers/gaps in services.</p> <p>Outcome: Increase public understanding of domestic violence and abuse including honour based violence & forced marriage by delivering focussed awareness raising initiatives.</p> <p>Action: Develop and deliver a domestic violence & abuse communication strategy.</p>
Chair of the Domestic Violence Forum commented upon	Objective 4 reworded to the following - Justice Outcomes

1.1 APPENDIX 2

objective 4 – Justice Outcomes and Risk Reduction for Victims. He stated that not all victims want their partners brought to justice.

and Risk Reduction for Victims. We will take action to reduce the risk to victims and their family. We will empower and support victims to bring perpetrators to justice through the criminal justice process.

Groups, Organisations and Individuals Consulted:

HBC Neighbourhood Consultative Forums; Hartlepool Safeguarding Children's Board (HSCB) ; Hartlepool Safeguarding Adult's Board (HSCB) ; Safer Hartlepool Partnership; Reducing Reoffending Group; Domestic Violence Group; Salaam Centre Manager; Chinese Association Chair; Polish Worker at Salaam Centre; Asylum Seeker & Refugee group; Ohanaeze; Hart Gables; Transgender Rep; DeafCentre; Hartlepool Pinoy (Filipino Community); Hartlepool Blind Welfare Association; Hartlepool Borough Council Childrens and Adults; Hartlepool Borough Council Regeneration and Neighbourhoods; Durham Tees Valley Probation; Cleveland Police; Housing Hartlepool; Victim Support; Harbour; Cleveland Fire Service; Cleveland Police Authority.

MAYORS PORTFOLIO
21st May 2012



Report of: Director of Regeneration and Neighbourhoods

Subject: HARTLEPOOL VOLUNTARY & COMMUNITY
SECTOR STRATEGY (COMMUNITY POOL –
GRANT ALLOCATIONS 2012/2013)

SUMMARY

1. PURPOSE OF REPORT

The purpose of the report is to advise and seek approval for the level of grants allocated to Community and Voluntary Groups under Category 4 of the Community Pool for 2012/2013. The report also outlines the proposed level of grant available for Category 5 of the Community Pool following the allocation of grants through Category 4. Cabinet is asked to consider these and approve a grant level for Category 5.

2. SUMMARY OF CONTENTS

This report provides Mayors Portfolio with details of the process undertaken to evaluate the applications submitted to Category 4 of the Community Pool and provides allocation recommendations.

3. RELEVANCE TO CABINET

On 21st November 2011, Cabinet authorised the formation of five categories of the 2012/2013 Community Pool Grant. Cabinet also agreed to the allocation of Category 4 through a grant process and the criteria for Category 4 at meetings on 6th February 2012 and 19th March 2012 respectively. This report provides details of the level of applications received and seeks Mayors Portfolio approval on the allocation of this funding.

4. TYPE OF DECISION

Key Decision (test i) Forward Plan Reference Number 96/11.

5. DECISION MAKING ROUTE

Mayors Portfolio on 21st May 2012.

6. DECISION(S) REQUIRED

Mayors Portfolio are asked to:

1. Approve the use of £40,645 reserve, unallocated from 2011/12 for Category 5 allowing the remaining budget for of £151,529 to be allocated to Category 4.
2. Note the process undertaken to consider applications for Category 4.
3. Approve the recommendations for allocating grants in Category 4 as set out in **Appendix 1**.
4. Note the projects not recommended for approval as outlined in **Appendix 2**.
5. Note the flexibility proposed in the payment and monitoring of Category 4 projects.
6. Note the proposed support arrangements for unsuccessful applicants.

Report of: Director of Regeneration and Neighbourhoods

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1. PURPOSE OF REPORT

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2. BACKGROUND

- 2.1 Following the review of the Community Pool, the approach to commissioning of the budget this financial year has been significantly different to the approach taken in previous years.
- 2.2 On 21 November 2011, Cabinet agreed that the overall value of the Community Pool Grant Fund 2012/2013 would be £403,000. Cabinet also agreed that this funding would be allocated via the following five categories:
- Category 1 – The provision of universal welfare benefits and advice;
 - Category 2 – The provision of universal credit union support;
 - Category 3 – Capacity and resource building in the Voluntary and Community Sector (VCS);
 - Category 4 – The provision of universal specialist support; and
 - Category 5 – The provision of development / investment
- 2.3 A formal procurement process was undertaken to award Categories 1, 2 and 3; the level of expenditure for these three categories is £251,203, and was agreed by Cabinet on 19th March 2012. Following this, the level of budget available for Categories 4 and 5 is a total of £151,797.
- 2.4 The original intention was to split the remaining budget equally between Categories 4 and 5; however it was agreed at Cabinet on the 19th March 2012 that the decision on allocating funding to each category should be postponed in order to assess the level of interest

in Category 4 grants. In addition to this, there is £40,645 remaining from the 2011/2012 allocation; this is an amount that is currently in reserves and has historically been carried forward. Steps have been taken to ensure that this reserve can be carried forward into this financial year.

- 2.5 Cabinet agreed on the 6th February 2012 that grants given to both Categories 4 and 5 will continue to be awarded via the Grants Committee; however given the short timescales outlined for the delivery of Category 4, proposals are being presented to Cabinet.

3. PROCESS

- 3.1 The Community Pool is open to applications from all VCS Organisations in Hartlepool, with set eligibility criteria for both Categories 4 and 5. The deadline for Category 4 was Monday 30th April 2012 and 19 applications were received. Category 4 was over-subscribed by £250,000, with the total level of funding requested through applications totalling £401,138. The requests received ranged from £6,058 to £43,473 and were from a wide variety of diverse organisations. The over-subscription highlights the fiscal pressures faced by the Council and that disappointment to some interested parties would be unavoidable.
- 3.2 Due to the high level of funding requested the following process was undertaken to assess each of the applications and make the recommendations outlined in this report; this is based on the eligibility criteria detailed in the Community Pool Application Guidance and Information Pack presented to Cabinet on 19th March 2012.
- 3.3 The initial phase of the application assessment process was to ensure that the project met the criteria, with additional consideration given to the following:
- a) If the same service is presently or due to be commissioned by the Council through another channel,
 - b) If the applicant organisation receives a significant level of their income from the council or receives management fees for core costs from the council through existing contracts.
- If either of the above applied to any given application it would automatically be exempt.
- 3.4 The next stage of the process was to prioritise qualifying applications. The approach taken was to formulate and utilise a scoring matrix to consider each application individually. Consideration was given to strategic links to the aims of Community Pool, beneficiaries, output, outcomes, value for money and performance management as well as what the funding would pay for, leverage, reserves of the organisation and any other relevant information provided by the organisation to accompany the application forms.

- 3.5 The assessments were undertaken by a panel of officers with representation from Neighbourhood Management, Community Regeneration and Development Team and Corporate Procurement Team.

4. PROPOSALS

- 4.1 The recommendations for funding through Category 4 are attached as **Appendix 1**. This spreadsheet details the level of funding requested, what the funding would pay for as well as the level of funding recommended. To enable the funding to support as many organisations as possible, each application was considered to see if part funding a project would be viable. **Appendix 2** outlines the projects not recommended for funding.
- 4.2 The level of funding recommended for approval is £151,529; whilst this is almost the full allocation of the budget to Category 4, it is suggested that the reserve of £40,645 is allocated to Category 5 along with the remaining £268 from the original budget. Allocating this level of budget to Category 4 will support 9 out of the 19 applications in whole or part, and ensures that a range of VCS organisations offering a variety of services will be supported.
- 4.3 Cabinet previously agreed (21st November 2011) to the proposal that grants in Category 5 would be capped at a maximum of £8,000 with a minimum threshold of £2,000. Therefore the proposed use of the reserve for Category 5 would enable the allocation of at least 5 grants.

5. FINANCIAL CONSIDERATIONS

- 5.1 To safeguard the Council's investment and minimise risk, it is recommended that where grant aid is approved, the frequency of payments should be determined on a case by case basis dependent on the level of grant and purpose of the funding. In all cases it is proposed that an element of the grant funding is paid in advance to support the projects.
- 5.2 A thorough monitoring process will be undertaken with all successful applicants to ensure that the projects are performing as expected. The frequency of monitoring and performance management will be determined on a case by case basis, the detail of which will be set out in individual offer letters ensuring that organisations are aware of monitoring requirements from the outset of the project.
- 5.3 This approach will highlight successes within the local supply base, but will primarily allow the Council to monitor the impact of service

provision within the VCS in the robust manner envisaged by Cabinet (21st November 2011).

6. SUPPORT

- 6.1 Further advice and guidance will be available for all organisations that are unsuccessful in securing funding through Category 4. Areas where it is expected that additional support may be required include:
- Funding searches and support in bid writing;
 - Training and capacity building in procurement processes;
 - Volunteer training;
 - Performance management;
 - Sustainability options; and
 - Exploring consortia models.
- 6.2 Both the Community Regeneration and Development Team and the VCS Infrastructure Organisation who have been commissioned to deliver a Capacity and Resource Building service through Category 3 will be able to offer advice and guidance as well as signpost to support and training opportunities ensuring that organisations receive the support required.

7. RECOMMENDATIONS

- 7.1 Mayors Portfolio are asked to:
1. Approve the use of £40,645 reserve, unallocated from 2011/12 for Category 5 allowing the remaining budget for of £151,529 to be allocated to Category 4.
 2. Note the process undertaken to consider applications for Category 4.
 3. Approve the recommendations for allocating grants in Category 4 as set out in **Appendix 1**.
 4. Note the projects not recommended for approval as outlined in **Appendix 2**.
 5. Note the flexibility proposed in the payment and monitoring of Category 4 projects.
 6. Note the proposed support arrangements for unsuccessful applicants.

8. REASONS FOR RECOMMENDATIONS

- 8.1 Cabinet has previously agreed to commission Category 4 through a grant process (6th February 2012) and the criteria for Category 4 grants (19th March 2012). This report summarises the process undertaken to make recommendations for funding.

- 8.2 Cabinet previously agreed to consider the applications submitted within Categories 4 and 5 before determining any funding split. The recommendations have been prepared in light of this.

10. BACKGROUND PAPERS

- (i). Item 5.1 from Cabinet on 21st November 2011.
- (ii). Minutes from Cabinet on 21st November 2011.
- (iii). Item 6.1 from Cabinet on 6th February 2012.
- (iv). Minutes from Cabinet on 6th February 2012.
- (v). Item 5.1 from Cabinet on 20th February 2012.
- (vi). Minutes from Cabinet on 20th February 2012.
- (vii) Item 5.12 from Cabinet on 19th March 2012.
- (viii) Minutes from Cabinet on 19th March 2012.

11. CONTACT OFFICER

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12.05.21 - Mayor's Pfolio - 1.2 - Hartlepool Voluntary & Community Sector Strategy (Community Pool) - App 1

Applicant Group	Amount Applied for	Proposed Expenditure of Grant	Recommendation	Grant Recommended	Reason for Recommendation
Epilepsy Outlook	£9,163.00	Project is for 31% of Operations Manager salary.	Support application	£9,163.00	Project presents good value for money for the level of benefits listed. This is a specialist service provided.
Families First	£27,074.74	Funding requested towards the cost of 3 salaries (2 core workers and 1 project), 40.5% of Manager, 25% of Finance Officer and 25% of Senior STREET Project Worker.	Support application	£21,958.89	Application demonstrates very good strategic links, benefits and outcomes and performance management. Recommended that the core elements only of the project are funded.
Hartlepool Access Group	£23,949.00	Application for support towards 5 salaries, 40.8% of manager, 40.8% of administrator, 40.8% of equipment worker (x2), 40.8% of book keeper.	Support application	£23,949.00	Application demonstrates good strategic links, benefits and outcomes and performance management arrangements. The application receives 100% match funding from PPG Metro which is conditional on the Community Pool funding.
Hartlepool Hospice	£24,313.50	Funding applied for the salary of a Head of Bereavement, 75% of salary plus on costs. Current funding ends in July 2012.	Support application	£24,314.00	The project links to wider HBC strategies than those linked to the Community Pool. Reassurance to be sought that funding should support the project in Hartlepool.
Hartlepool PROP	£7,070.00	Project to fund 29.41% salary contribution for Manager post (no one in post at present)	Support application	£7,070.00	Application meets criteria with clear strategic fit. The organisation provides a 7 day per week service. The organisation is at risk of closure. Clear performance management is outlined in application. Organisation looking at ways to become sustainable.
Owton Fens Community Association	£29,760.00	Project to fund 50% Project Manager salary and 50% Development Worker salary and £8,500 towards core costs.	Support application	£22,760.00	Clear strategic fit for the project. Suggestion to support core posts and a reduced level of core costs @ £1,500. The organisation are currently establishing a new base for the Rossmere Community Hub which has been taken over by OFCA through the asset transfer programme.
People's Centre	£28,007.75	Project to fund 50% towards Project Managers salary, 50% towards Group Support Officers salary and contribution to running costs.	Support application	£17,823.96	Recommended that the Project Manager's Salary only is funded. Identified in the Job Description that this role is vital to the organisation delivering services. The organisation is a resource centre however a clear strategic fit has been demonstrated.
Salaam Centre	£25,132.00	Project is to fund 100% Caretaker salary, 12.5 on-costs and £18,000 core costs (£6700 rates, £1800 telephone & fax, £9,500 heating & lighting).	Support application	£18,432.00	Application demonstrates very good strategic links, benefits and outcomes and performance management. Recommended that the heating & lighting and telephone costs and caretaker salary are supported by the Community Pool as this element of the application has a significant impact on the running of the organisation.
Voluntary Wheels	£6,058.00	Project to fund 32.56% of Coordinator/Driver's salary.	Support application	£6,058.00	Application demonstrates clear outputs, outcomes and good value for money.
		Total Recommended for approval £151,528.85			
Total Requested	£180,527.99			Total Available	£151,797.00
				Non- allocated	£268.15

12.05.21 - Mayor's Pfolio - 1.2 - Hartlepool Voluntary & Community Sector Strategy (Community Pool) - App 2

Applicant Group	Amount Applied for	Proposed Expenditure of Grant	Recommendation	Grant Recommended	Notes
Artrium	£28,600.00	Funding is requested to fund 92.25% of the Project Managers annual salary including on costs.	Not to fund this application. Nil		Outputs not demonstrated clearly in application. Match funding decision due in November.
Belle Vue Centre	£24,000.00	Project to fund 66.67% of Finance Officer and Caretaker salaries	Not to fund this application. Nil		No demonstration of how posts funded would equate with the beneficiaries identified. The organisation receives HBC funding for a number of other projects.
Hart Gables	£13,997.45	37.5% of Manager post, 100% of Finance Worker (3hrs per week), £1000 towards rent and £1000 towards heating and lighting.	Not to fund this application. Nil		No demonstration of strategic fit and lack of qualitative monitoring detailed. Error in calculations on application.
Hartlepool Carers	£31,644.00	Funding requested towards 2 salaries. 50% of Manager and 50% of Finance, HR and Admin Officer.	Not to fund this application. Nil		Organisation already receives a substantial level of support from HBC.
Hartlepool MIND	£15,000.00	Application is for 29% of the Salary Costs for the Chief Executive Officer.	Not to fund this application. Nil		No demonstration for strategic fit and how post funded would equate with the beneficiaries identified
Hartlepool PATCH	£43,473.00	Project to fund 44% Manager's salary, 42% Office Manager's salary, 50% Early Years Support Worker salary, 11% Group Support Worker salary and 50% Home Loan Organiser salary. 13.80% on-cost and £4,864 core costs.	Not to fund this application. Nil		Clear similarities to the existing service delivered by HBC Child and Adult through the Early Years Agenda.
Headland Future	£18,000.00	Project to fund 37.46% of Chief Executive's salary, 13% on-costs and £4,000 towards core costs.	Not to fund this application. Nil		The organisation already receives funding from HBC for a number of other projects.
The Haven	£17,908.00	Project to fund 50% Project Coordinator salary, 12% on-costs and £5,650 core costs.	Not to fund this application. Nil		The project has clear links to the Early Intervention Strategy and is a specialist project. HBC Child and Adult Services are due to commission a service for emotional and wellbeing support for young people. Therefore it is recommended that the project is not funded.
West View Project	£8,000.00	Project to fund 20% Development Manager and 20% Admin Worker salaries and 10% on-costs	Not to fund this application. Nil		The organisations have existing contracts with HBC which include management fees.
Wharton Trust	£19,988.00	Application is for salary cost of 33% of Manager and 50% of finance & resource officer.	Not to fund this application. Nil		Good strategic links, however lack of evidence in relation to benefits realisation and performance management approach.
Total Requested	£220,610.45				

MAYOR'S PORTFOLIO

21ST May 2012



Report of: Director of Regeneration and Neighbourhoods

Subject: FLEXIBLE SUPPORT FUND

SUMMARY

1. PURPOSE OF REPORT

To seek approval from the Mayor for Hartlepool Borough Council to be the accountable body for the Department for Work and Pensions (DWP) Tees Valleywide Flexible Support Fund (FSF) and to deliver the programme in Hartlepool.

2. SUMMARY OF CONTENTS

The report provides information relating to the FSF Grant Offer letter.

3. RELEVANCE TO PORTFOLIO

The employment and skills agenda falls within the Regeneration and Economic Development and Skills Portfolio. However, due to the need for close sub-regional work with the five Local Authorities within the Tees Valley and TVU, the report has been submitted to Portfolio.

4. TYPE OF DECISION

Key Forward Plan reference Number: RN69/11. Key Test Decision (i) and (ii) applies.

5. DECISION MAKING ROUTE

Previous report submitted to Cabinet on 15th August 2011 and further report considered by Cabinet on 2nd April 2012. Mayor's Portfolio 21st May 2012

6. DECISION(S) REQUIRED

- 6.1 To seek approval from the Mayor for Hartlepool Brough Council to be the accountable body for the DWP Tees Valley wide FSF and to deliver the programme in Hartlepool.
- 6.2 That the Mayor authorises the Chief Finance Officer (Section 151 Officer) of Hartlepool Borough Council to sign the Grant offer letter.

Report of: Director of Regeneration and Neighbourhoods

Subject: FLEXIBLE SUPPORT FUND

1. PURPOSE OF REPORT

- 1.1 To seek approval from the Mayor for Hartlepool Borough Council to be the accountable body for the Department for Work and Pensions (DWP) Tees Valley wide Flexible Support fund (FSF) and to deliver the programme for Hartlepool.

2. BACKGROUND

- 2.1 An FSF application form was submitted to JCP in September 2011 with the original proposal for a six month programme to be delivered between September 2011 and March 2012. Within this application the five Local Authorities agreed to offer match funding to this FSF proposal.

See confidential **Appendix 1** Grant Offer Letter for a financial breakdown of the proposal.

This item contains exempt information under Schedule 12A Local Government Act 1972 (as amended by the Local Government (Access to Information) (Variation) Order 2006) namely, (para 3) information relating to the financial or business affairs of any particular person (including the authority holding that information

3. PROPOSALS

- 3.1 The original proposed delivery model was:
- Delivery of a Tees Valley wide FSF project.
 - Assist 400 pre-Work Programme customers to enter into employment or an employed status apprenticeship, of which 80% will be 18-24 years.
 - Engage with 500 SME's to promote the project.
 - Deliver 10 Human Resource/Employment Legislation workshops to SME's.
 - Deliver 10 self-employment workshops.
 - Achieve Level 2 qualifications for the 80% of the 18-24 year olds (This service could be brokered to training providers).

- The five Local Authority Economic Regeneration Teams would be the delivery partners.
- 3.2 The FSF and match funding secured would be used to fund costs such as employer subsidy payments so that the targets would be achieved.
- 3.3 On 17th February 2012, JCP requested that Hartlepool Borough Council revise their original profiled job outcomes so that the project could be delivered between April 2012 to March 2013. Tees Valley Unlimited and the five Local Authorities revised the profiled job outcome targets as shown below and submitted it to JCP on the same day.

Profiled Job Outcome Targets												
April 12	May 12	June 12	July 12	Aug 12	Sep 12	Oct 12	Nov 12	Dec 12	Jan 13	Feb 13	Mar 13	Total
5	10	20	30	45	70	70	55	20	15	30	30	400

- 3.4 On 29th February 2012, JCP contacted Hartlepool Borough Council to confirm that its application had been approved.

4. INDICATIVE VOLUMES AND AREAS

- 4.1 The Department for Work and Pensions (DWP) has confirmed grant funding of £500,000 to provide support to the partnership through Hartlepool Borough Council subject to compliance with the conditions below.
- 4.2 The partnership will deliver the following minimum requirements:
- Support 400 pre work programme people from JSA/ESA claimant register into employment between April 1st 2012 and 10th May 2013, of whom, 320 will be 18 – 24 yr old.
 - Engage and consult with 500 Small to Medium Employers (SME's) in growth sectors to assist them to employ pre- work programme customers in apprenticeships or up-skilling routeways.
 - 320 JSA or ESA claimants, aged 18-24yrs old, to have taken steps towards a sector based qualification or certificate or a first level 2.
 - 10 HR employment legislation workshops delivered across the Tees Valley, a minimum of 1 in each area.
 - 10 self employment workshops delivered across the Tees Valley, at least 1 in each area, tailored to target employees' needs.
- 4.3 Hartlepool Borough Council will deliver a fifth of the minimum outcomes required and also support Middlesbrough Borough Council with contractual management of their preferred provider. Hartlepool will

deliver 80 pre work programme people from JSA/ESA claimant register into employment, 64 will be 18-24yr old, 100 SME's engaged to create employment or apprenticeships or up-skilling routeways. HR and self employment workshops will be delivered against profile.

5. STAFF CONSIDERATIONS

- 5.1 The FSF proposal includes a new Contract Officer post within the delivery structure of the Tees Valleywide FSF programme. This post is fully funded through the FSF grant.
- 5.2 Hartlepool Borough Council will be the employer and manage the post holder on behalf of the partnership.

6. PERFORMANCE AND GRANT USAGE

- 6.1 The grant is awarded to meet the minimum requirements of the partnership and ensure delivery in line with the proposals in the application. The grant can be used flexibly within the terms and conditions of the grant letter to support the achievement of the agreed outcomes, targets and indicators.
- 6.2 The grant must not be used to duplicate provision, support or help that is already available from Jobcentre Plus or other partners. However, the grant can be used to cover identified gaps to wrap round and enhance existing provision

7. PAYMENT TERMS FOR THE COUNCIL

- 7.1 The payment terms for the Council to deliver this programme is dependent on the completion and return of a signed Grant Acceptance Letter and fully completed delivery profile.
- 7.2 The paymentschedule is detailed below on submission of the Combined Monitoring Claim Forms (CMCF)

CMCF reporting period – return schedule			
Start date	End date	CMCF to be received not later than	Payments linked to CMCF
1/4/2012	31/3/2013	5/4/2013	£500,000
[insert month start date for which CMCF relates to]	[insert month end date for which CMCF relates to]	[insert date by which CMCF should be returned]	[insert value of regular monthly payment]
1/4/2012	30/4/2012	8/5/2012	£41,666.00
1/5/2012	31/5/2012	11/6/2012	£41,666.00
1/6/2012	30/6/2012	6/7/2012	£41,666.00
1/7/2012	31/7/2012	7/8/2012	£41,666.00
1/8/2012	31/8/2012	7/9/2012	£41,666.00

1/9/2012	30/9/2012	5/10/2012	£41,666.00
1/10/2012	31/10/2012	7/11/2012	£41,666.00
1/11/2012	30/11/2012	7/12/2012	£41,666.00
1/12/2012	31/12/2012	8/1/2013	£41,666.00
1/1/2013	31/1/2013	7/2/2013	£41,666.00
1/2/2013	28/2/2013	7/3/2013	£41,666.00
1/3/2013	31/3/2013	5/4/2013 *	£41,674.00
*	Supplementary monitoring report to be received by	10/5/2013	
Total payment:			£500,000.00

8. CONTRACTUAL RISK IMPLICATIONS OF DELIVERING THE PROGRAMME

- 8.1 The Contract provides for both parties to have regular meetings to monitor and review the Council's delivery and partnership undertakings.
- 8.2 Should the Council fail to evidence at audit any amounts which were not spent for eligible purposes, the grant recipient must repay this amount within 30 days of the issue of an invoice from Jobcentre Plus.
- 8.3 Jobcentre Plus on behalf of the Department for Work and Pensions will reclaim any under spent grant after the final CMCF submission.
- 8.4 The match funding from the partnership will be managed to ensure minimal risk to the Council and provide a safety net for any identified ineligible spend.
- 8.5 Overall, the Council's Legal Team has confirmed that the obligations under the Contract do not appear to be excessively onerous on the Council. If outcomes are not achieved financial resources will not have been incurred therefore effectively any under spend will be reclaimed and therefore financial exposure is low.
- 8.6 That as long as Council and partners achieve the minimum requirements in relation to outcomes, targets and milestones then the Flexible Support Fund will provide a means of moving pre work programme people into employment and gaining sector based qualifications.

9 RECOMMENDATIONS

- 9.1 To seek approval from the Mayor for Hartlepool Borough Council to be the accountable body for the DWP Tees Valley wide FSF and to deliver the programme in Hartlepool.

- 9.2 That the Mayor authorises the Chief Finance Officer (Section 151 Officer) of Hartlepool Borough Council to sign the Grant offer letter.

10. CONTACT OFFICER

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MAYOR'S PORTFOLIO

21 May 2012



Report of: Director of Child and Adult Services

Subject: ACTION PLAN - THE PROVISION OF FACE TO FACE FINANCIAL ADVICE AND INFORMATION SERVICES IN HARTLEPOOL

SUMMARY

1. PURPOSE OF REPORT

- 1.1 To agree an Action Plan in response to the findings and subsequent recommendations of the Scrutiny Co-ordinating Committee's investigation into the provision of face to face financial advice and information services in Hartlepool.

2. SUMMARY OF CONTENTS

- 2.1 A report was provided to Cabinet on 4th July 2011 which provided background information into the Scrutiny investigation in to the provision of face to face financial advice and information services in Hartlepool. The proposed action plan presented at the meeting was deferred for further exploration. A revised action plan and the progress made to date on the principal recommendations is attached as **Appendix 1**.

3. RELEVANCE TO PORTFOLIO

- 3.1 The action plan attached is as a result of recommendations from the Scrutiny Co-ordinating Committee and there is a requirement for the Mayor to consider its response.

4. TYPE OF DECISION

- 4.1 Non-Key.

5. DECISION MAKING ROUTE

- 5.1 Portfolio 21 May 2012

6. DECISION REQUIRED

- 6.1 That the Mayor approves the Action Plan at **Appendix 1** in response to the recommendations of the Scrutiny Co-ordinating Committee's investigation into the provision of face to face financial advice and information services in Hartlepool.

Report of: Director of Child and Adult Services

Subject: ACTION PLAN - THE PROVISION OF FACE TO FACE FINANCIAL ADVICE AND INFORMATION SERVICES IN HARTLEPOOL

1. PURPOSE OF REPORT

- 1.1 To agree an Action Plan in response to the findings and subsequent recommendations of the Scrutiny Co-ordinating Committee's investigation into the provision of face to face financial advice and information services in Hartlepool.

2. BACKGROUND INFORMATION

- 2.1 A report was provided to Cabinet on 4th July 2011 which provided background information into the Scrutiny investigation into the provision of face to face financial advice and information services in Hartlepool. The proposed action plan presented at the meeting was deferred for further exploration. A revised action plan is attached as **Appendix 1**.
- 2.2 The overall aim of the investigation, as part of the child poverty eradication agenda, was to explore and evaluate the provision of face to face financial advice and information services in Hartlepool.

3. ACTION PLAN

- 3.1 As a result of the Scrutiny Co-ordinating Committee's investigation into the provision of face to face financial advice and information services in Hartlepool, the following recommendations were made:-
- (a) That, in thinking laterally about the how face to face financial advice services can be configured / provided in the future, a mechanism be put in place under the banner of 'Connected Care' that focuses on the provision of core 'holistic' baseline services with the ability to 'bolt' on other services to meet the specific needs of individual communities;
 - (b) That a criterion and formal monitoring mechanism / database be developed, with full Elected Member involvement, for the award of all funding from the Council (including the Community Pool) and other partners for the provision of face to face financial advice and information services;

- (c) That within the criteria (outlined in recommendation b):-
- i) Emphasis must be placed upon:
 - Simplicity of language and processes; and
 - Accountability and performance, to be achieved through the effective monitoring / evaluation of activities and outcomes.
 - ii) Clear 'baseline' aims and objectives must be defined for the provision of face to face financial advice services in Hartlepool, against which each application would be measured;
 - iii) There must be a requirement for each applicant to clearly define their aims / objectives, and specifically the activities they intend to undertake, in providing face to face financial advice services;
 - iv) There should be a requirement that no person waits more than a maximum of 10 days for a specialist face to face financial advice appointment and that an effective emergency response must also be available;
 - v) Details of the specialist the training and qualifications should be clearly specified, against which organisations can be assessed (i.e. showing that they either have, or are working towards, Matrix accreditation);
 - vi) In relation to Community Pool Funding, the capacity to retain part of the funding to be used to assist in achieving accreditation. 100% funding at first, decreasing in future applications; and
 - vii) Each organisation should be required to participate in a mechanism that enables the effective monitoring and evaluation of their outcomes against the agreed aims, objectives and activities.
- (d) That a web based monitoring process / database be identified that:
- Is implementable and accessible by all organisations who receive funding for the provision of face to face financial advice services, in a secure, transparent and generic way; and
 - Can be easily monitored in a consistent manner across all organisations.
- (e) A strategy needs to be developed to ensure that new financial advisors are trained and accredited in order to meet future demand;
- (f) That the centralised Citizens Advice Bureau (CAB) case management database be utilised to help focus the provision of face to face financial

advice services / resources and identify potential issues for inclusion in ward specific advice packages;

- (g) That work be undertaken to improve the transmission of information between all organisations (navigators and providers);
 - (h) That in light of the vast resource of expertise that exists across the town, ways of improving partnership mechanisms to facilitate the sharing of this expertise, and information on the availability of services, need to be explored;
 - (i) That in recognition of the importance of preventative services, funding should be found to enable the continued provision of money skills / management sessions in schools, in partnership with Bardays Money Skills Project / Hartlepool Financial Inclusion Partnership;
 - (j) That consideration be given to creating a generic Information Advice and Guidance (I.A.G.) Service which meets the needs of all residents at all stages of their lives, in partnership with current providers. This Service to incorporate the CAB "Badge" as a means of ensuring that Hartlepool does not lose out on access to national monies and recognised monitoring mechanisms, whilst ensuring that advice is readily available in community settings that are accessible to residents; and
 - (k) That the provision of a Generic I.A.G. Service, which incorporates Careers, Jobs, Training, Money Management, Benefits, Housing and Retirement, etc, and runs alongside/incorporates the roll out of the Connected Care model, be explored.
- 3.2 The above recommendations were presented to Cabinet on the 4th July 2011 and following this meeting, officers from Child and Adult Services and Chief Executives Department were tasked with undertaking further work in response to the recommendations and the proposed actions. A revised action plan is attached.
- 3.3. The Mayor will note that actions have either been completed or are ongoing for many of the recommendations. The Scrutiny review has informed corporate changes to Community Pool funding arrangements and to the development of a specification and monitoring framework for external delivery of face to face financial information advice and guidance. These new arrangements will provide for outreach services to priority neighbourhoods and will complement and integrate with the advice and signposting that will continue to be provided by officers in the Chief Executive's and Child and Adult Services Departments.

4. RECOMMENDATION

- 4.1 The Mayor is requested to approve the Action Plan attached as **Appendix 1** in response to the recommendations of the Scrutiny Co-ordinating Committee's investigation into the provision of face to face financial advice and information services in Hartlepool

NAME OF FORUM: Scrutiny Co-ordinating Committee

NAME OF SCRUTINY ENQUIRY: The Provision of Face to Face Financial Advice and Information Services in Hartlepool

DECISION MAKING DATE OF FINAL REPORT: 4 July 2011

RECOMMENDATION	EXECUTIVE RESPONSE / PROPOSED ACTION	FINANCIAL IMPLICATIONS	LEAD OFFICER	DELIVERY TIMESCALE
(a)	That, in thinking laterally about the how face to face financial advice services can be configured / provided in the future, a mechanism be put in place under the banner of 'Connected Care' that focuses on the provision of core 'holistic' baseline services with the ability to 'bolt' on other services to meet the specific needs of individual communities.	<p>This scrutiny investigation has been very helpful in exploring all elements of face to face financial advice together. It has offered an opportunity to look at all aspects of financial advice given by all organisations. The following actions acknowledge that there are a number of current models that offer face to face financial advice. The actions do not specify any specific model but are based on exploration of which models may be most effective in taking this forward. It is felt that the issues facing residents of Hartlepool in terms of economic wellbeing are significant therefore a further investigation to explore that pathways of services for residents will be carried out. This will then provide information to inform service specifications for commissioning.</p> <p>i) Further investigate the services</p>	None	<p>Childcare Market</p> <p>Completed</p>

NAME OF FORUM: Scrutiny Co-ordinating Committee

NAME OF SCRUTINY ENQUIRY: The Provision of Face to Face Financial Advice and Information Services in Hartlepool

DECISION MAKING DATE OF FINAL REPORT: 4 July 2011

RECOMMENDATION	EXECUTIVE RESPONSE / PROPOSED ACTION	FINANCIAL IMPLICATIONS	LEAD OFFICER	DELIVERY TIMESCALE
	available for residents in relation to economic wellbeing.		Officer (Penny Thompson)	Oct 11
	ii) Establish the pathways of services for residents in order to understand any duplication and gaps in services.	None	Childcare Market Officer (Penny Thompson)	Completed Oct 11
	iii) Ensure that all staff working directly with families are equipped with the knowledge to support and signpost to financial advice services – include financial	This has financial implications but is unknown	Awards & Benefits Security Manager (Julie Pullman) + Childcare Market Officer	Ongoing

NAME OF FORUM: Scrutiny Co-ordinating Committee

NAME OF SCRUTINY ENQUIRY: The Provision of Face to Face Financial Advice and Information Services in Hartlepool

DECISION MAKING DATE OF FINAL REPORT: 4 July 2011

RECOMMENDATION		EXECUTIVE RESPONSE / PROPOSED ACTION	FINANCIAL IMPLICATIONS	LEAD OFFICER	DELIVERY TIMESCALE
		support within workforce plan	until number of staff is known and the cost of the training	(Penny Thompson)	
(b)	That a criterion and formal monitoring mechanism / database be developed, with full Elected Member involvement, for the award of all funding from the Council (including the Community Pool) and other partners for the provision of face to face financial advice and information services.	i) Review all council funding available for face to face financial advice and support towards economic wellbeing ii) Explore possibility of commissioning economic wellbeing support using the information captured in (a)(ii) including recommendations in (c)	None Financial implications would depend on whether further funding needed to be identified	Childcare Market Officer (Penny Thompson) R & N Neighbourhood Manager (David Frame)	Completed Oct 11 Completed Mar 12

NAME OF FORUM: Scrutiny Co-ordinating Committee

NAME OF SCRUTINY ENQUIRY: The Provision of Face to Face Financial Advice and Information Services in Hartlepool

DECISION MAKING DATE OF FINAL REPORT: 4 July 2011

RECOMMENDATION	EXECUTIVE RESPONSE / PROPOSED ACTION	FINANCIAL IMPLICATIONS	LEAD OFFICER	DELIVERY TIMESCALE
		following receipt of commissioni ng bids.		
(c)	<p>That within the criteria (outlined in recommendation b):-</p> <p>i) Emphasis must be placed upon:</p> <ul style="list-style-type: none"> - Simplicity of language and processes; and - Accountability and performance, to be achieved through the effective monitoring / evaluation of activities and outcomes. <p>ii) Clear 'baseline' aims and objectives must be defined for the provision of face to face financial advice services in Hartlepool, against which each application would be measured;</p>	<p>i) to v) Develop a potential service specification for welfare benefits / financial advice and information services based on investigation carried out in (a).</p> <p>None</p>	ACFO Financial Services (John Morton)	Completed Jan 12

NAME OF FORUM: Scrutiny Co-ordinating Committee

NAME OF SCRUTINY ENQUIRY: The Provision of Face to Face Financial Advice and Information Services in Hartlepool

DECISION MAKING DATE OF FINAL REPORT: 4 July 2011

RECOMMENDATION	EXECUTIVE RESPONSE / PROPOSED ACTION	FINANCIAL IMPLICATIONS	LEAD OFFICER	DELIVERY TIMESCALE
<p>iii) There must be a requirement for each applicant to clearly define their aims / objectives, and specifically the activities they intend to undertake, in providing face to face financial advice services;</p> <p>iv) There should be a requirement that no person waits more than a maximum of 10 days for a specialist face to face financial advice appointment and that an effective emergency response must also be available;</p> <p>v) Details of the specialist training and qualifications should be clearly specified, against which organisations can be assessed (i.e. showing that they either have, or are working towards, Matrix accreditation);</p>			R & N Neighbourhood	

NAME OF FORUM: Scrutiny Co-ordinating Committee

NAME OF SCRUTINY ENQUIRY: The Provision of Face to Face Financial Advice and Information Services in Hartlepool

DECISION MAKING DATE OF FINAL REPORT: 4 July 2011

RECOMMENDATION	EXECUTIVE RESPONSE / PROPOSED ACTION	FINANCIAL IMPLICATIONS	LEAD OFFICER	DELIVERY TIMESCALE
<p>vi) In relation to Community Pool Funding, the capacity to retain part of the funding to be used to assist in achieving accreditation. 100% funding at first, decreasing in future applications; and</p> <p>vii) Each organisation should be required to participate in a mechanism that enables the effective monitoring and evaluation of their outcomes against the agreed aims, objectives and activities.</p>	<p>vi) Include this within Community Pool criteria review</p> <p>vii) Develop a potential service specification / monitoring framework for welfare benefits and financial advice services.</p>		<p>Manager (David Frame) + Regeneration Officer (Fiona Stanforth)</p> <p>ACFO Financial Services (John Morton)</p>	<p>April 12</p> <p>Completed Jan 12</p>
<p>(d) That a web based monitoring process / database be identified that:</p> <ul style="list-style-type: none"> - Is implementable and accessible by all organisations who receive funding for the provision of face to 	<p>i) Explore the need for a database to capture information on all the face to face financial advice that's available in Hartlepool</p>	<p>A system would need to be sourced which would have</p>	<p>R & N Neighbourhood Manager David Frame) +</p>	<p>Ongoing</p>

NAME OF FORUM: Scrutiny Co-ordinating Committee

NAME OF SCRUTINY ENQUIRY: The Provision of Face to Face Financial Advice and Information Services in Hartlepool

DECISION MAKING DATE OF FINAL REPORT: 4 July 2011

RECOMMENDATION	EXECUTIVE RESPONSE / PROPOSED ACTION	FINANCIAL IMPLICATIONS	LEAD OFFICER	DELIVERY TIMESCALE
<p>face financial advice services, in a secure, transparent and generic way; and</p> <p>- Can be easily monitored in a consistent manner across all organisations.</p>	<p>ii) Ensure that future delivery monitoring arrangements are rigorous</p>	<p>financial implications.</p>	<p>Regeneration Officer (Fiona Stanforth)</p>	
(e) A strategy needs to be developed to ensure that new financial advisors are trained and accredited in order to meet future demand.	Specification for Community Pool - Cat 1 Universal Welfare Benefits and Financial Advice will require provider to deliver this.	Further funding may need to be identified depending on commissioning bids and levels of future demand.	ACFO Financial Services (John Morton)	Completed Jan 12
(f) That the centralised CAB case management database be utilised to help focus the provision of face to face financial advice services / resources and identify potential issues for inclusion in ward specific	i) Work with new contract provider to map demand and focus service delivery and request that the provider undertake discussions with the CAB re historical data.	None	R & N Neighbourhood Manager (David Frame) +	Ongoing

NAME OF FORUM: Scrutiny Co-ordinating Committee

NAME OF SCRUTINY ENQUIRY: The Provision of Face to Face Financial Advice and Information Services in Hartlepool

DECISION MAKING DATE OF FINAL REPORT: 4 July 2011

RECOMMENDATION		EXECUTIVE RESPONSE / PROPOSED ACTION	FINANCIAL IMPLICATIONS	LEAD OFFICER	DELIVERY TIMESCALE
	advice packages.			Regenerati on Officer (Fiona Stanforth)	
(g)	That work be undertaken to improve the transmission of information between all organisations (navigators and providers).	Financial Inclusion Partnership to work with partners and other third sector bodies to improve information sharing	None	Finance Communit y Engageme nt Officer (Margaret Wrigglesw orth) + Financial Inclusion Partnershi p	Ongoing
(h)	That in light of the vast resource of expertise that exists across the town, ways of improving partnership mechanisms to facilitate the sharing of this expertise, and information on the availability of services, need to	Financial Inclusion Partnership to work with partners to explore increased partnership working to enable more effective use of resources	None	Communit y Engageme nt Officer (Margaret Wrigglesw	Ongoing

OVERVIEW AND SCRUTINY ENQUIRY ACTION PLAN

2.1
Appendix 1

NAME OF FORUM: Scrutiny Co-ordinating Committee

NAME OF SCRUTINY ENQUIRY: The Provision of Face to Face Financial Advice and Information Services in Hartlepool

DECISION MAKING DATE OF FINAL REPORT: 4 July 2011

RECOMMENDATION		EXECUTIVE RESPONSE / PROPOSED ACTION	FINANCIAL IMPLICATIONS	LEAD OFFICER	DELIVERY TIMESCALE
	be explored.			orth) + Financial Inclusion Partnershi p	
(i)	That in recognition of the importance of preventative services, funding should be found to enable the continued provision of money skills / management sessions in schools, in partnership with Barclays Money Skills Project / Hartlepool Financial Inclusion Partnership.	Financial Inclusion Partnership to work with children's services and financial institutions to explore funding opportunities for financial education	The exploration would have no funding implications but the development and implementation of an educational work programme would need funding.	Communit y Engageme nt Officer (Margaret Wrigglesw orth) + Childcare Market Officer (Penny Thompson)	Ongoing
(j)	That consideration be given to creating a generic Information Advice and Guidance (I.A.G.) Service which meets the needs of all residents at all	Community Pool Cat 1 Specification will require the delivery of welfare / debt advice including outreach services to priority neighbourhoods	None	ACFO Financial Services (John	Completed Jan 12

NAME OF FORUM: Scrutiny Co-ordinating Committee

NAME OF SCRUTINY ENQUIRY: The Provision of Face to Face Financial Advice and Information Services in Hartlepool

DECISION MAKING DATE OF FINAL REPORT: 4 July 2011

RECOMMENDATION	EXECUTIVE RESPONSE / PROPOSED ACTION	FINANCIAL IMPLICATIONS	LEAD OFFICER	DELIVERY TIMESCALE
	stages of their lives, in partnership with current providers. This Service to incorporate the CAB "Badge" as a means of ensuring that Hartlepool does not lose out on access to national monies and recognised monitoring mechanisms, whilst ensuring that advice is readily available in community settings that are accessible to residents.	and groups.	Morton)	
(k)	That the provision of a Generic I.A.G. Service, which incorporates Careers, Jobs, Training, Money Management, Benefits, Housing and Retirement, etc, and runs alongside/incorporates the roll out of the Connected Care model, be explored.	To be considered in the light of provider responses to the commissioning process.	None	R & N Neighbourhood Manager (David Frame) + Regeneration Officer (Fiona Stanforth)
				Ongoing

MAYOR'S PORTFOLIO

21 May 2012



Report of: Director of Child and Adult Services

Subject: CIVIC LOTTERY FUND
GRANT APPLICATIONS 2012/2013

SUMMARY

1. PURPOSE OF REPORT

The purpose of this report is to advise and seek approval for the first round of Civic Lottery Fund Grant applications in the 2012/2013 financial year.

2. SUMMARY OF CONTENTS

The report asks the Mayor to consider the following:

- The general approach to the allocation of the funding available from the Civic Lottery in 2012/2013.
- The approach to the award of grants for Senior Citizens' summer outings and Christmas parties and approval of the delegation of authority to officers to approve these grants.
- 28 applications from local groups that are being recommended for funding for the Queens Diamond Jubilee celebration events.
- 6 applications from local organisations, all of which have been previously supported with funding from the Civic Lottery.

3. RELEVANCE TO PORTFOLIO

The Mayor is responsible for determining the level of grant awards from the Civic Lottery.

4. TYPE OF DECISION

Non-key decision.

5. DECISION MAKING ROUTE

Portfolio to determine awards at meeting, 21st May 2012.

6. DECISION(S) REQUIRED

The report asks members to consider/approve:-

- (i) The general approach to the allocation of the funding available for distribution in 2012/2013 which amounts to £18,425.
- (ii) The approach to the award of grants for Senior Citizens' summer outings and Christmas parties, including setting aside of £1,500 for these applications as detailed in Section 3 of the report and delegating authority to approve these grants, in accordance with Civic Lottery Criteria, to the Director of Child and Adult Services.
- (iii) 28 applications from local groups who are planning celebration events for the Queens Diamond Jubilee with an allocation of £3,000. The applications are detailed in **Appendix 2**.
- (iv) In Round 1 grant aid to those organisations as recommended and detailed in **Appendix 3**.
- (v) The balance of the Round 1 allocation to be rolled forward to Round 2.

Report of: Director of Child and Adult Services

Subject: CIVIC LOTTERY FUND
GRANT APPLICATIONS 2012/2013

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to advise and seek approval for the first round of Civic Lottery Fund Grant applications in the 2012/2013 financial year.

2. BACKGROUND

- 2.1 In accordance with the procedure previously approved by the Grants Committee, the annual amount available for distribution of lottery grants is based upon the real rate of interest earned by the capital investment during the previous financial year. The amount is calculated on an apportionment of the Authority's interest balances to reserves, which amounts to £16,688.

- 2.2 Also, there is £1,737 to add back to the budget which is funding that has not been claimed by groups in previous financial years and can now be re-allocated. This being the case the total amount available for distribution in the 2012/2013 financial year is £18,425. Any grant awarded will not be released until evidence of expenditure is provided by the recipient group.

- 2.3 The Civic Lottery Fund Grant Application Guidelines includes the Civic Lottery criteria and provides information for applicants relating to what can be funded, including funding for specific activities Senior Citizens outings and Christmas parties and team activities. The guidelines are included as **Appendix 1.**

Senior Citizens Summer Outings and Christmas Parties and the Queens Diamond Jubilee Celebrations

- 2.4 For the 2012/2013 financial year Officers are recommending that £1,500 be top sliced for the Senior Citizens summer outings and Christmas Parties as has been done in previous years.
- 2.5 Because of the unexpected number of applications for funding for the Queens Diamond Jubilee Celebration an additional separate allocation is being recommended of £3,000 for these applications. There are currently 28 applications for funding for the Diamond Jubilee from local groups for a contribution to the costs of staging a party/event to celebrate the occasion.

Officers have used the criterion which is in place for senior citizens summer outings and Christmas parties to process these applications.

2.6 Therefore Officers are recommending that £3,000 is top sliced for known bids for 'one off' awards for this year only. This being the case Officers recommend that groups who receive funding for a Jubilee celebration will not be eligible to receive funding from the Civic Lottery for either the Senior Citizens Summer Outings and Christmas Parties funding or the Civic Lottery funding for the next twelve months.

2.7 To clarify the budget available for the Civic Lottery for 2012/2013:

Budget 2012/2013:	£16,688
Plus under-spend from previous years	£1,737
Total available 2012/2013	<u>£18,425</u>
Minus Recommendations (top sliced):	
Senior Citizens Summer Outings & Christmas Parties	£1,500
The Queens Diamond Jubilee Celebrations	£3,000
Total left in Civic Lottery budget for allocation 2012/2013	<u>£13,925</u>

If the Grants Committee approves this approach for the 2012/2013 financial year, then the balance available for distribution through out the year will be £13,925.

3. PROPOSALS

3.1 Approach to applications for funding towards Senior Citizens' Summer outings and Christmas parties

It is usual at this time of year to consider applications from Senior Citizens' organisations and the Council's warden-controlled flatlets and bungalows, for assistance towards the cost of their summer outings and Christmas parties. It is suggested that the Grants Committee may wish to adopt a similar procedure as in previous years, whereby, a sum of £1,500 is set aside for applications for grants towards either summer outings or Christmas parties (not both). Members have previously agreed to award the Senior Citizen's summer outings/Christmas parties as follows:-

- Groups with a membership of up to 30 members can apply for up to £60.
- Groups with more than 30 members can apply for up to £100.

Members should be made aware that 7 applications have already been received for funding from Senior Citizens Groups for Summer outings.

3.2 Approach to applications for funding towards the Queen's Diamond Jubilee celebration events

Copies of the application forms are available in the Members library.

The same criteria that has been adopted for Senior Citizens' Summer outings and Christmas Parties has been used for processing the applications for the Queen's Diamond Jubilee celebration events. Applications have been rejected from groups that have already received funding from the Civic Lottery in the previous 12 months.

28 applications for funding for the Queen's Diamond Jubilee event have been received. The applications for funding for the Queen's Diamond Jubilee events are as follows:

App. No.	Organisation	Reason for Application	Total Cost	Sum Sought
3510	Lynton Court Residents Group	Assistance with Diamond Jubilee event	£250	£250
3516	Hartlepool & District U3A	Assistance with Diamond Jubilee party	£422	£134
3517	NHS Retirement Fellowship	Assistance with Diamond Jubilee party	Not known	£100
3518	Richard Court Residents & Friends	Assistance with Diamond Jubilee event	£1,420	£1,200
3519	Elizabeth's Jubilee Tea Dance	Assistance with Diamond Jubilee tea dance	£100	£100
3522	Stockton Road Residents Association	Assistance with Diamond Jubilee event	£305	£100
3525	Rossmere Residents Group	Assistance with Diamond Jubilee event	£240	£100
3526	Greatham Feast	Assistance with Diamond Jubilee event	£400	£100
3527	Elwick Parish Council	Assistance with Diamond Jubilee event	Not known	£100
3528	Hartlepool 50 plus Forum	Assistance with Diamond Jubilee event	£100	£100
3529	Albany Court Residents	Assistance with Diamond Jubilee garden party	£100	£100

3530	Burn Valley North Residents Association and St Mathews Community Centre	Assistance with Diamond Jubilee tea party and evening dance	£550	£550
3532	Station Road Street Party	Assistance with Diamond Jubilee Street Party	£200	£200
3534	Stonham, Gainford House Supported Living	Assistance with Diamond Jubilee Street Party	£200	£100
3535	Woburn Grove Diamond Jubilee Neighbourhood Party	Assistance with Diamond Jubilee street party	£250 – £300	£100
3536	Stranton Toddler Group	Assistance with Diamond Jubilee Street Party	£350	£200
3538	Breathe Easy Hartlepool	Assistance with Diamond Jubilee event	£356	£356
3539	The Sycamores Residents Association	Assistance with Diamond Jubilee event	£500	£500
3541	Owton Lodge Bowling Club	Assistance with Diamond Jubilee event	£200	£200
3543	Grantham Avenue Residents	Assistance with Diamond Jubilee event	£300	£100
3544	Elwick Women's Institute	Assistance with Diamond Jubilee event	£100	£100
3545	Hartlepool Special Needs	Assistance with Diamond Jubilee event	£550	£100
3546	Old Boys Fields	Assistance with Diamond Jubilee event	£280	£100
3547	Clifton Avenue Residents	Assistance with Diamond Jubilee event	N/A	£100
3548	Seaton Carew Bowling Club	Assistance with Diamond Jubilee event	£200	£200
3549	Friends of Anchor Court	Assistance with Diamond Jubilee	£540	£250

3450	St Cuthbert's Youth Group	Assistance with Diamond Jubilee	£200	£100
3451	Ye Old Durham's Social Club	Assistance with Diamond Jubilee	£2,000	£250
3452	South Youth Forum	Assistance with Diamond Jubilee	£100	£100

For details of the recommendations relating to the applications for funding for the Queens Diamond Jubilee see **Appendix 2**. Officers are recommending the approval of all the applications listed as **Appendix 2**.

The total amount recommended for these applications is £3,000 with the additional allocation for any late applications. Once this allocation is exhausted no additional funding will be made available.

3.3 Applications to the Civic Lottery 2012/2013

The current criteria for eligibility and distribution from the Civic Lottery Grant Fund require the applications to be considered three times a year, in order that an overall view of applications can be obtained. In previous years, one third of the balance available has been distributed at each of the three meetings. If this approach is maintained in this financial year, the amount available for distribution at this meeting and at each of the two remaining rounds will be £4,641.

3.4 Officers have considered each application and have made recommendations in relation to the allocation of funding, details of which can be found as **Appendix 3**. The total sum sought in Round 1 from this allocation is £5,000.

3.5 Applications for consideration where no previous grants have been awarded

There are no applications in this round from groups who have not received funding previously from the Civic Lottery.

3.6 Applications for consideration – second and subsequent requests

Copies of the application forms are available in the Members' Library.

App. No.	Organisation	Reason for Application	Total Cost	Sum Sought
3520	Hartlepool Ambassadors Jazz Band	Assistance with holding the Great British Championships	£1,800	£500

1 previous - 26/3/09 for £306.52

App. No.	Organisation	Reason for Application	Total Cost	Sum Sought
3521	Headland F.C.	Assistance with pitch and league fees	£560 +	£400
	1 previous - 1/3/11 for £200			
3523	Hartlepool Schools Football Association	Assistance with pitch hire and transport	£755 +	£400
	2 previous - last one 1/3/11 for £200			
3524	Hartlepool Welfare Athletic FC	Assistance with pitch and league fees	£465	£300
	1 previous - 1/3/11 for £200			
3531	Hartlepool Male Voice Choir	Assistance with show	£2,806	£2,000
	4 previous - last one 22/9/10 for £250			
3542	Hartlepool West End Homing Society	Purchase of pigeon baskets and a laptop	£1,320	£1,400
	1 previous - before 2009 for £200			

4. FINANCIAL CONSIDERATIONS

- 4.1 If Members approve the recommendations as detailed in the report (**Appendix 2 & 3**) there will be a balance of £2,461 to roll forward to next round of the Civic Lottery.

5. RECOMMENDATIONS

The report asks members to consider/approve:-

- (i) The general approach to the allocation of the funding available for distribution in 2012/2013 which amounts to £18,425.
- (ii) The approach to the award of grants for Senior Citizens' summer outings and Christmas parties, including setting aside of £1,500 for these applications as detailed in Section 4 of the report and delegating authority to approve these grants, in accordance with Civic Lottery Criteria, to the Director of Child and Adult Services.

- (iii) 28 applications from local groups who are planning celebration events for the Queens Diamond Jubilee with an allocation of £3,000. The applications are detailed in **Appendix 2**.
- (iv) In Round 1 grant aid to those organisations as recommended and detailed in **Appendix 3**.
- (v) The balance of the Round 1 allocation to be rolled forward to Round 2.

6. BACKGROUND PAPERS

Applications to the Civic Lottery 2012/2013

7. CONTACT OFFICER

John Mennear, Assistant Director (Community Services)

HARTLEPOOL BOROUGH COUNCIL

CIVIC LOTTERY FUND

GRANT APPLICATION GUIDELINES



Background

The Chief Solicitor advises me that pursuant to Section 7 of the Lotteries and Amusements Act 1976, a local authority may promote a local lottery for any purposes, and in doing so must give such publicity to the objects of the local lottery as will be likely to bring them to the attention of persons purchasing tickets or chances, these objects are then reflected in the eligibility criteria. The authority are under a duty to apply the money accruing from the lottery (including interest) only to the objects of the lottery being that for which the lottery was promoted - as extended by the Secretary of State.

From 1977-1982 a Civic Lottery was promoted by this Council, and a Civic Lottery Fund was established, the original object being for leisure recreational or environmental projects. There is provision in the legislation under Section 7(4) for the consent of the Secretary of State to be given to the appropriation of lottery funds to purposes outside the consent, for an amendment in the Council lottery, to include the provision of grants to local charitable organisations, and on the 4th December 1989 the said consent was granted. Any further departure from the current criteria would require similar consent.

Current Criteria of the Civic Lottery Fund

The current eligibility criteria for assistance from the Civic Lottery Fund is as follows:-

1. Any application must be for either leisure, recreational or environmental projects, and following approval by the Secretary of State in December, 1989, it is now also possible for charitable organisations to qualify for assistance.
2. The Grants Committee will consider applications for assistance 3 times during the municipal year in order that an overall view of applications can be obtained.
3. The Grants Committee will assess each application on its merit.
4. Applicants must be based in the Borough of Hartlepool.
5. Applicants should be either organisations or individuals supported by a club/organisation.
6. Applicants are restricted to applying for assistance only once every 12 months.
7. The maximum amount of grant allocated is restricted to £2000.
8. Grants must be claimed within one year of their approval.

Supplementary Criteria:**Specific criteria relating to funding for team activities, including football, netball and jazz bands:**

- i) Teams must comprise a majority of residents from areas of disadvantage as identified by the 1991 Census.
- ii) Grants of up to £200 per team or band up to a maximum of £300 per group may be awarded as a contribution towards running costs. These costs are likely to include pitch and league fees and transport.
- iii) Grant aid should not be used to establish new teams.
- iv) Applications for equipment will not be supported, i.e. the purchase of strips, nets, balls etc.

Specific criteria relating to funding for senior citizen groups:

Funding is available for senior citizens groups for either a summer outing or a Christmas party (not both). This is subject to funds being available and based on the number of members in the club.

- i) Senior citizens groups with under 30 members can apply for a maximum of £60 for an outing or party.
- ii) Groups with over 30 members can apply for a maximum of £100 for an outing or party.

RECOMMENDATIONS FOR CIVIC LOTTERY 1st ROUND 2012/2013						
CIVIC LOTTERY DIAMOND JUBILEE CELEBRATION APPLICATIONS 2012/2013						
NO	GROUP	REASON FOR APPLICATION	PREVIOUS GRANT YES/NO	TOTAL COST £	AMOUNT REQUESTED	AMOUNT RECOMMENDED
3510	LYNTON COURT RESIDENTS GROUP	ASSISTANCE WITH DIAMOND JUBILEE EVENT	YES	250	250	£ 100.00
3516	HARTLEPOOL & DISTRICT U3A	ASSISTANCE WITH DIAMOND JUBILEE EVENT	NO	422	234	£ 100.00
3518	RICHARD COURT RESIDENTS & FRIENDS	ASSISTANCE WITH DIAMOND JUBILEE EVENT	YES	1420	1200	£ 100.00
3519	ELIZABETHS JUBILEE PARTY	ASSISTANCE WITH DIAMOND JUBILEE EVENT	NO	100	100	£ 100.00
3522	STOCKTON ROAD AREA RESIDENTS ASN	ASSISTANCE WITH DIAMOND JUBILEE EVENT	NO	305	100	£ 100.00
3525	ROSSMERE RESIDENTS GROUP	ASSISTANCE WITH DIAMOND JUBILEE EVENT	NO	240	100	£ 100.00
3526	GREATHAM FEAST	ASSISTANCE WITH DIAMOND JUBILEE EVENT	YES	400	100	£ 100.00
3527	ELWICK PARISH COUNCIL	ASSISTANCE WITH DIAMOND JUBILEE EVENT	NO	?	100	£ 100.00
3528	HARTLEPOOL 50 PLUS FORUM	ASSISTANCE WITH DIAMOND JUBILEE EVENT	NO	100	100	£ 100.00
3529	ALBANY COURT RESIDENTS	ASSISTANCE WITH DIAMOND JUBILEE EVENT	NO	100	100	£ 100.00
3530	BURN VALLEY RES ASN & ST MATHEWS CC	ASSISTANCE WITH DIAMOND JUBILEE EVENT	YES	550	550	£ 100.00
3532	STATION ROAD STREET PARTY	ASSISTANCE WITH DIAMOND JUBILEE EVENT	NO	200	200	£ 100.00
3534	GAINFORD HSE SUPPORTED LIVING	ASSISTANCE WITH DIAMOND JUBILEE EVENT	NO	200	100	£ 100.00
3535	WOBBURN GROVE NEIGHBOURHOOD PARTY	ASSISTANCE WITH DIAMOND JUBILEE EVENT	NO	300	100	£ 100.00
3536	STRANTON TODDLER GROUP	ASSISTANCE WITH DIAMOND JUBILEE EVENT	YES	350	200	£ 100.00
3538	BREATHE EASY	ASSISTANCE WITH DIAMOND JUBILEE EVENT	YES	356	356	£ 100.00
3539	SYCAMORE RESIDENTS ASN	ASSISTANCE WITH DIAMOND JUBILEE EVENT	NO	?	500	£ 100.00
3541	OWTON LODGE BOWLING CLUB	ASSISTANCE WITH DIAMOND JUBILEE EVENT	YES	?	200	£ 60.00
3543	GRANTHAM AVE RESIDENTS	ASSISTANCE WITH DIAMOND JUBILEE EVENT	NO	300	100	£ 100.00
3544	ELWICK WOMEN'S INSTITUTE	ASSISTANCE WITH DIAMOND JUBILEE EVENT	YES	100	100	£ 100.00
3545	HARTLEPOOL SPECIAL NEEDS GROUP	ASSISTANCE WITH DIAMOND JUBILEE EVENT	YES	550	550	£ 100.00
3546	OLD BOYS FIELD SHELTERED BUNGALOWS	ASSISTANCE WITH DIAMOND JUBILEE EVENT	YES	280	100	£ 100.00
3547	CLIFTON AVENUE RESIDENTS	ASSISTANCE WITH DIAMOND JUBILEE EVENT	NO	?	N/A	£ 100.00
3548	SEATON CAREW BOWLING CLUB	ASSISTANCE WITH DIAMOND JUBILEE EVENT	YES	200	200	£ 100.00
3549	FRIENDS OF ANCHOR COURT	ASSISTANCE WITH DIAMOND JUBILEE EVENT	YES	540	250	£ 100.00
5450	ST CUTHBERTS YOUTH GROUP	ASSISTANCE WITH DIAMOND JUBILEE EVENT	NO	200	100	£ 60.00
5451	YE OLDE DURHAMS SOCIAL CLUB	ASSISTANCE WITH DIAMOND JUBILEE EVENT	NO	2,000	£250	£ 100.00
5452	SOUTH YOUTH FORUM	ASSISTANCE WITH DIAMOND JUBILEE EVENT	NO	£100	£100	£100
		TOTAL RECOMMENDED				£ 2,720.00

CIVIC LOTTERY APPLICATIONS 2012/2013 ROUND 1							
NO	GROUP	REASON FOR APPLICATION	PREVIOUS GRANT YES/NO	TOTAL COST £	AMOUNT REQUESTED £	AMOUNT RECOMMENDED £	PURPOSE OF GRANT
3520	HARTLEPOOL AMBASSADORS	ASSISTANCE WITH HOSTING					
	JAZZ BAND	THE GREAT BRITISH CHAMPIONSHIPS	YES	1,800	500	£ 300.00	TO PURCHASE DECORATIONS
3521	HEADLAND F.C.	ASSISTANCE WITH LEAGUE & PITCH FEES	YES	750	400	£ 300.00	CONTRIBUTION TO PITCH & LEAGUE FEES
3523	HEADLAND SCHOOLS	PITCH HIRE AND TRANSPORT	YES	755	400	£ 300.00	CONTRIBUTION TO PITCH HIRE & TRANSPORT
	FOOTBALL ASN						
3524	HARTLEPOOL WELFARE	ASSISTANCE WITH LEAGUE & PITCH FEES	YES	465	300	£ 300.00	CONTRIBUTION TO LEAGUE & PITCH FEES
	ATHLETIC F.C.						
3531	HARTLEPOOL MALE VOICE CHOIR	TO HIRE THE BOROUGH HALL FOR CONCERT & REHEARSALS	YES		2000	£ 500.00	CONTRIBUTION TO ROOM HIRE COSTS
3542	HARTLEPOOL WEST END HOMING SOCIETY	PURCHASE OF BASKETS & LAPTOP	YES	1320	1400	£ 480.00	PURCHASE OF 4 PIGEON CARRYING BASKETS
					£ 5,000.00		
		TOTAL RECCOMENDED ROUND 1				£ 2,180.00	

MAYOR'S PORTFOLIO

21st May 2012



Report of: Director of Regeneration and Neighbourhoods

Subject: TEES VALLEY STRATEGIC HOUSING
MARKET ASSESSMENT (SHMA)

SUMMARY

1. PURPOSE OF REPORT

To inform members of the completion of the Tees Valley Strategic Housing Market Assessment (SHMA), to present an overview of the key findings and to seek endorsement of the SHMA as part of the Local Development Framework evidence base.

2. SUMMARY OF CONTENTS

The report sets out an overview of the Tees Valley Strategic Housing Market Assessment (SHMA) undertaken by Arc4 on behalf of the Hartlepool Borough Council, Middlesbrough Borough Council, Stockton Borough Council and Redcar & Cleveland Borough Council.

The report provides a summary of the key findings of the SHMA, the differences between the new SHMA and previous 2007 SHMA and the implications for the Borough of Hartlepool.

With a lower assumed household formation rate, improved affordability and additional affordable housing provided since 2007, the overall affordable housing need in the Tees Valley and in the Borough of Hartlepool has significantly reduced.

3. RELEVANCE TO PORTFOLIO

The SHMA provides part of the evidence base for the Local Development Framework (LDF), specifically the Core Strategy Development Plan Document. In addition the SHMA will be used to inform future housing strategy and planning policy within Hartlepool.

4. TYPE OF DECISION

Non key.

5. DECISION MAKING ROUTE

Portfolio 21st May 2012

6. DECISION(S) REQUIRED

The Mayor is requested to note evidence contained the Tees Valley Strategic Housing Market Assessment and endorse it as part of the Local Development Framework evidence base.

Report of: Director of Regeneration and Neighbourhoods

Subject: TEES VALLEY STRATEGIC HOUSING MARKET
ASSESSMENT (SHMA)

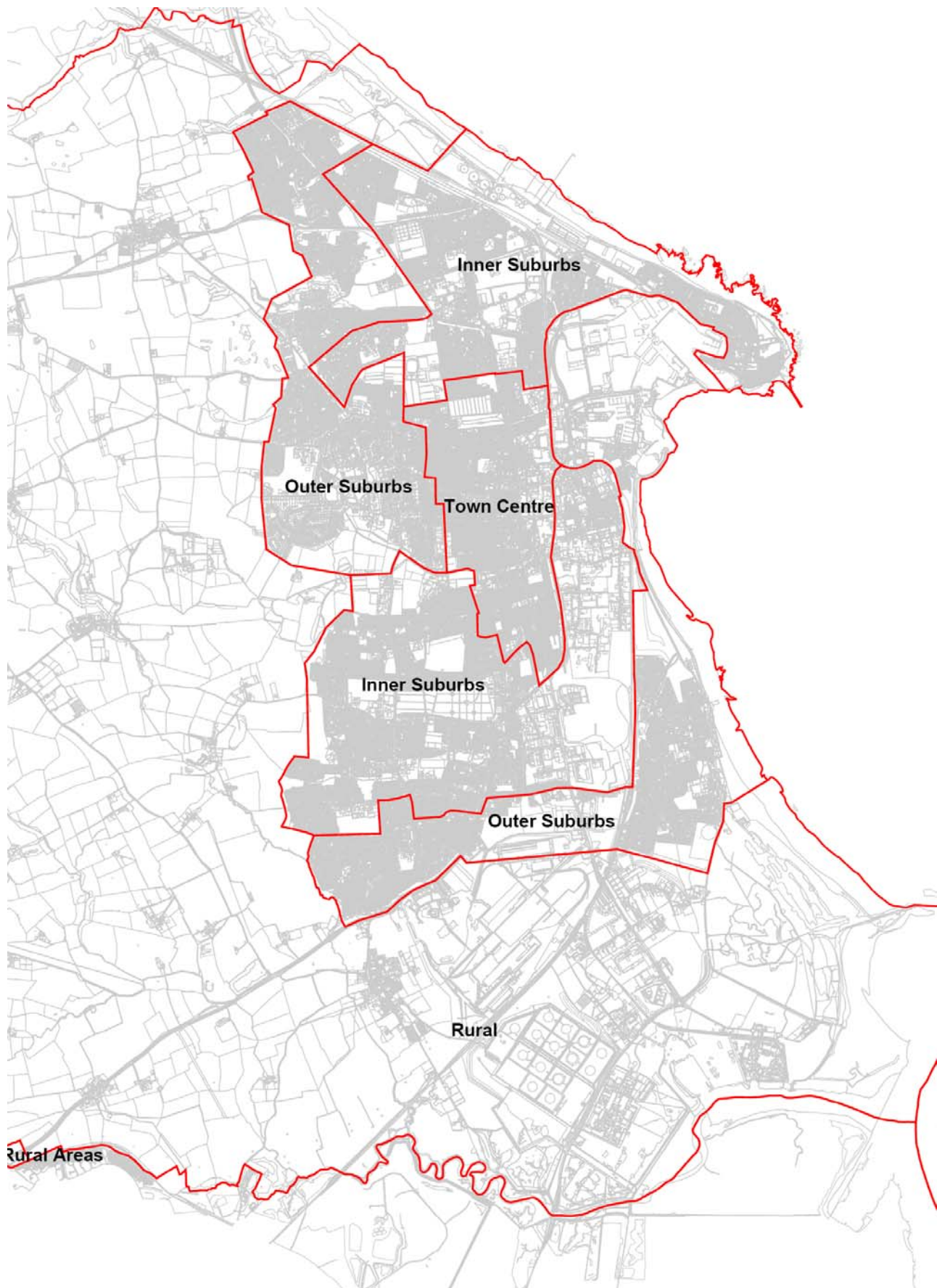
1. PURPOSE OF REPORT

- 1.1 To inform members of the completion of the Tees Valley Strategic Housing Market Assessment (SHMA), to present an overview of the key findings and to seek endorsement the SHMA as part of the Local Development Framework evidence base.

2. INTRODUCTION

- 2.1 The SHMA was undertaken by Arc4 on behalf of the Hartlepool Borough Council, Middlesbrough Borough Council, Stockton Borough Council and Redcar & Cleveland Borough Council. Darlington Borough Council was not included as part of the SHMA. Therefore it must be appreciated that when the "Tees Valley" is referred to; Darlington has been excluded from the assessment.
- 2.2 The SHMA is a major research study which will help to shape the future planning and housing policies of the area. The research will help inform the production and adoption of the Core Strategy and future Housing Strategies. The SHMA provides an up-to-date analysis of the social, economic, housing and demographic situation across the Tees Valley area.
- 2.3 The study has been carried out by arc4 Ltd and has included:
- A major household survey which was completed by 8,704 households which represented a 15.7% response rate;
 - Interviews with stakeholders; and
 - A review of existing data;
- 2.4 The findings from the study will provide a robust and defensible evidence base for future policy development which conforms to the Government's Strategic Housing Market Assessment guidance.
- 2.5 Each Borough was sub-divided into smaller local geographic areas, known as sub areas. Map 1 identifies the Borough of Hartlepool and the sub areas which divide the Borough with regard to the housing assessment. The evidence in the SHMA is represented on a Tees Valley level, then at Borough level, then finally down to sub area level. This approach enables the greatest flexibility of use of the information contained in the SHMA.

Map 1: Hartlepool Sub Areas



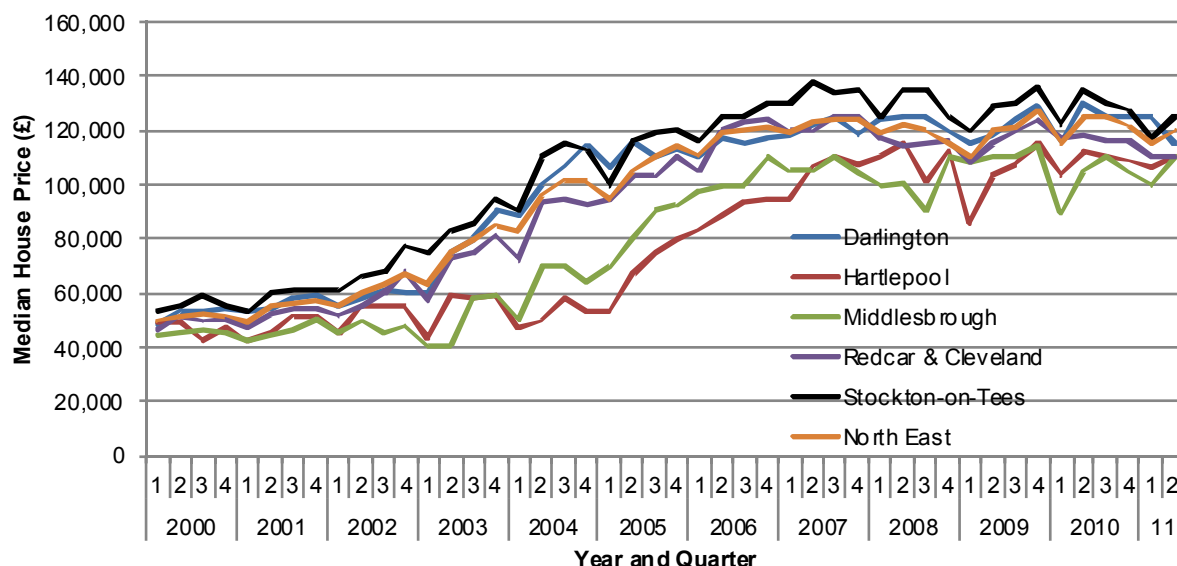
3. SUMMARY OF KEY FINDINGS

3.1 The following paragraphs give a brief summary of the key findings of the SHMA report.

House Prices

3.2 Figure 2 illustrates the progression of house prices since 2000. Median house prices across the Tees Valley have increased dramatically over the period 2000 to 2010, from around £48,000 in 2000 to £114,000 in 2011, representing an increase of 135%. Within Tees Valley, there are considerable variations in house prices and values, with prices in Hartlepool and Middlesbrough tending to be below the regional average, with Redcar and Cleveland similar to the regional average and Darlington and Stockton-on-Tees consistently above the regional average. Notwithstanding the overall gross increase in houses prices from 2000 to 2011, since the previous 2007 SHMA house prices have reduced (at 2011) to a more affordable level.

Figure 2: Progression of House Prices



Dwelling Stock

3.3 Across the Tees Valley there are a total of 247,661 dwellings of which 12,175 are vacant, resulting in a total of 235,486 occupied dwellings. Overall:

- 77.4% of properties are houses, 11.8% are flats/maisonettes, 10.3% are bungalows and 0.5% are other property types (e.g. caravans);
- 9.1% have one bedroom, 25.8% have two bedrooms, 47.4% have three bedrooms and 17.7% have four or more bedrooms;
- 9.7% of properties were built before 1919, a further 16.7% were built between 1919 and 1944, 24.1% between 1945 and 1964, 28% between 1965 and 1984 and 21.5% have been built since 1985;
- 66.2% of properties are owner-occupied, 22.6% are rented from a social landlord, 9.4% are private rented and 1.7% are intermediate tenure (e.g. shared ownership);

Demographic Drivers

- 3.4 The population of the Tees Valley is estimated to be 563,000 with Office for National Statistics (ONS) projections showing an increase to 601,700 by 2033. Over the next few decades, the age profile of residents in the Tees Valley is expected to change dramatically. There will be a considerable 'demographic shift' with both the number and proportion of older people increasing. Overall the number of people aged 65 and over is projected to increase by 53.2% (or by 50,000) by 2033; the number of 75+ residents is expected to increase by 70.5% (31,000) by 2033.

Economic Drivers

- 3.5 Across the Tees Valley area, 44.6% of households have a gross income of the head of household and partner (if applicable) of less than £300 each week and 33.7% receive at least £500 each week. 87.9% of people in employment work within the Tees Valley area. Of those working outside the Tees Valley area, 2.6% worked in North Yorkshire, 3.1% in County Durham, 5.4% elsewhere in the UK and 1.0% outside the UK.

Market Areas

- 3.6 The Department of Communities and Local Government (CLG) suggests that a housing market is self-contained if upwards of 70% of moves (migration and travel to work) take place within a defined area. An analysis of migration data suggests that 88.8% of households move within the Tees Valley area and 87.9% work within the Tees Valley area, therefore the Tees Valley area can be described as a self contained functional housing market. Individual districts are all self-contained in terms of migration but not in terms of travel to work as the proportion of residents working in the same District below the 70% CLG threshold.

Affordable Housing Need

- 3.7 Housing need is defined as "the quantity of housing required for households who are unable to access suitable housing without financial assistance". A key element of the study is to explore the scale of housing need and the extent to which additional affordable housing is needed.
- 3.8 Affordable housing is defined as either social/affordable rented or intermediate housing which is provided and made available to eligible households (i.e. those who lack their own housing or live in unsuitable housing) who cannot afford to meet their needs through the market. Intermediate affordable housing is housing at prices and rents above those of social rents, but below market prices or rents.
- 3.9 The scale of affordable housing requirements has been assessed by taking into account the annual need from existing and newly-forming households within each Local Authority area and comparing this with the supply of affordable (social/affordable rent and intermediate tenure) dwellings. The overall net shortfall is 936 affordable dwellings across the Tees Valley area each year. This figure is a measure of the extent to which the requirement for affordable housing is greater than the current supply. Table 1 provides a summary of annual affordable shortfalls by authority area.

Table 1: Tees Valley Affordable Housing Need

District	General		Older	
	Smaller 1/2 bedroom	Larger 3+ bedroom	1/2 bedroom	TOTAL
Hartlepool	103	-43	29	89
Middlesbrough	218	-43	15	190
Redcar and Cleveland	192	-99	4	97
Stockton on Tees	466	48	46	560
Tees Valley	979	-137	94	936

Note: Minus figures indicate there is sufficient supply relative to demand

3.10 Table 2 identifies the annual shortfalls by sub area in the Borough of Hartlepool.

Table 2: Hartlepool Affordable Housing Need

Sub Area	General		Older	
	Smaller 1/2 bedroom	Larger 3+ bedroom	1/2 bedroom	TOTAL
Inner Suburbs	-172	-34	26	-180
Outer Suburbs	90	-4	-5	81
Rural	13	12	1	27
Town Centre	172	-18	6	160
Hartlepool Borough	103	-43	29	89

3.11 In summary, in Hartlepool there is a general oversupply of larger 3+ bedroom affordable dwellings. Further to this a demonstrated need for additional smaller 1/2 bedroom affordable dwellings and a need for older persons accommodation.

3.12 The affordable housing tenure split was advocated at 70% Social Rent and/or Affordable Rented and 30% Intermediate tenure, reflecting the greater understanding of and growing popularity of Intermediate tenure as a housing product.

Executive Housing Demand

3.13 Executive housing is currently under-represented in the dwelling stock in the North East Region. Although the executive housing market only constitutes a small segment of the overall housing market this lack of supply is considered to be acting as a barrier to economic growth and in-migration in the Region.

3.14 There is a strong demand for new executive housing in the Tees Valley and appropriate locations for new executive housing in the Borough of Hartlepool would be to the west of the urban area.

Open Market Demand

3.15 Households intending to move in the open market were asked what type and size of property they would like and expect to move to. Of households moving, most would like to move to a house (79.8%), 18.2% would like to move to a bungalow and 2% to a flat. This compares with 81.2% who expect to move to a house, 15.9% to a

bungalow and 2.8 to % a flat. Although households are expecting to broadly achieve their aspirations, a higher proportion would like to move to a detached house (59.6%) but only 34.4% expect to. In contrast, higher proportions expect to move to a semi-detached house (38.7%) than would prefer to (17.3%).

- 3.16 In terms of property size, the majority of respondents expect to move to a property with two (19%), three (54.1%) or four or more (25.8%) bedrooms. A higher proportion of households would like a property with four or more bedrooms (42.9%).
- 3.17 Newly-forming households have moved to semi-detached houses (31.8%), terraced houses and flats/apartments (27.2%); and properties with two (40.7%) and three (35.1%) bedrooms.
- 3.18 Using household survey data, it is possible to ascertain market demand (as measured by the aspirations from existing households, newly-forming households and in-migrant households). This can then be reconciled with the likely supply based on turnover rates in the preceding five years. Table 3 shows where there are imbalances in the provision of general market accommodation relative to expectations.

Table 3: Hartlepool General Market Housing Demand

		Inner Suburbs	Outer Suburbs	Rural	Town Centre	Hartlepool
Tenure	Total					
	Owner Occupied					
	Private Rented					
Property size	One					
	Two					
	Three					
	Four or more					
Property type	Detached Hse					
	Semi Det Hse					
	Terraced Hse					
	Flat (inc bedsits)					
	Bungalow					
		Demand exceeds supply and particular pressure on stock				
		Demand exceeds supply and some pressure on stock				
		Demand equals supply; demand likely to be satisfied				
		Supply considerably exceeds demand				

- 3.19 In summary, analysis of general market supply and demand suggests that the open market is generally balanced across the Tees Valley area level. For Hartlepool there is a notable shortfall of detached houses in the inner suburbs and town centre and across the district generally; shortfall of terraced properties in the outer suburbs; and bungalows across most of the district; the market in the rural area is the most balanced in terms of supply meeting demand. The supply of terraced dwellings in rural areas, flats in Inner and Outer Suburbs; and one bedroom properties in the Town Centre and Outer Suburbs is considerably greater than demand.

Older People and Adaptations

- 3.20 Addressing the accommodation requirements of older people is going to become a major strategic challenge for Tees Valley Local Authorities over the next few decades, with the number of residents aged 65 or over expected to increase dramatically.
- 3.21 The vast majority of older people (62.2%) want to continue to live in their current home with support when needed. A further 20.5% are considering renting sheltered accommodation, 15.4% renting extra-care housing but 27.7% would consider an alternative Social Rented dwelling and 17.5% would consider buying a property on the open market. This evidence points to the need to diversify older persons' provision within the Tees Valley area.
- 3.22 In terms of adaptations to existing properties, 15.6% of older person households needed bathroom adaptations, 12% needed better heating and 9.8% needed internal handrails.
- 3.23 38.1% of older person households require help with gardening either now, or in the next five years, 36.5% with repair/maintenance and 27.3% with cleaning.

4. KEY CHANGES SINCE THE LAST STRATEGIC HOUSING MARKET ASSESSMENT IN 2007

- 4.1 Overall, the findings of the new SHMA are broadly similar to the previous 2007 SHMA. The only key change between the two assessments is the overall affordable housing target.
- 4.2 The new affordable housing target for the Borough of Hartlepool of 89 net annual additional affordable dwellings is significantly lower than previous target of 393 gross and 244 net additional affordable. Notwithstanding the significant new affordable housing provided since 2007, the lower affordable housing target is primarily due to improved relative affordability and revised household formation estimates.

Relative Affordability

- 4.3 Affordability has significantly improved due to a reduction in private market dwelling prices since 2007 and the stability of wages in the Tees Valley and the Borough of Hartlepool. Therefore more people in the Tees Valley and in the Borough of Hartlepool can now access properties at lower and median house prices.

Household Formation Estimates

- 4.4 Newly forming households estimates form the baseline figure of how many households need additional housing each year, regardless of actual population increases and decreases. Once an annual household formation baseline estimate is established the test of affordability is applied to that figure. Therefore the larger the assumed baseline estimate; the larger eventual affordable need would be.
- 4.5 In the new SHMA a lower rate of new household formations over the next 15 years has been assumed. The 2007 SHMA used national household formation estimates, of 1.7%, whereby it assumed households would increase by 1.7% annually. The new SHMA assumes a locally derived, more realistic Tees Valley estimate of 0.8%

annual. This approach is more locally robust and significantly alters the planned physical amount of newly forming households coming onto the housing need statistics.

Affordable Housing Tenure

- 4.6 The affordable housing need with regard to tenure split was previously 80% Social Rented and 20% Intermediate tenure. The new SHMA advocates a tenure split of 70% Social Rented and/or Affordable Rented and 30% Intermediate tenure.

Summary

- 4.7 With a lower assumed household formation rate, improved affordability and additional affordable housing provided since 2007, the overall affordable housing need in the Tees Valley and in the Borough of Hartlepool has significantly reduced.

5. IMPLICATIONS FOR THE BOROUGH OF HARTLEPOOL

- 5.1 The following paragraphs outline the implications of the new evidence for Hartlepool.

Demographic Considerations

- 5.2 Overall the number of people aged 65 and over is projected to increase by 53.2% (or by 50,000) by 2033; the number of 75+ residents is expected to increase by 70.5% (31,000) by 2033. This demographic change will have current and future implications for elderly person's accommodation and service provision in the Borough.

New Affordable Housing Provision

- 5.3 The SHMA evidence has important implications for the future provision of new affordable housing delivered exclusively by Registered Providers or affordable housing secured as part of private housing developments delivered through policies in the Core Strategy.
- 5.4 The SHMA evidence states that there is an over-provision of affordable housing in certain areas of the town. This indicates that where there is a current over-provision, additional affordable housing provided by Registered Providers should be treated with caution in such locations. This approach would reflect the need to create balanced and mixed communities.
- 5.5 The SHMA supports the existing Core Strategy policy Hsg5 which seeks to secure a 10% target of affordable housing as part of any private residential development of 15 dwellings or more. The Hsg5 policy is flexible with regard to how the affordable housing is provided, when considering (i) where new affordable housing is provided and (ii) the type of affordable housing provided.

(i) Where New Affordable Housing is Provided

- 5.6 New affordable housing as part of private developments, depending upon their location and nature, through Core Strategy policy Hsg5, have the option to be delivered on-site or off-site. Where there is demonstrated need for additional affordable housing (Town Centre for example) the expectation would be that any affordable housing would be provided on-site; to meet the existing local need. However, where there is a demonstrated over-provision of affordable housing (Inner Suburbs for example)

off-site provision could be more appropriate. This approach would reflect the need to create balanced and mixed communities.

(ii) Type of Affordable Housing Provided

- 5.7 Where new affordable housing is provided the overall housing need would be predominantly for smaller 1-2 bedroom general dwellings and for 1-2 bedroom older persons dwellings. There is an apparent over-provision of larger 3+ bedroom dwellings when compared to the existing housing need.
- 5.8 New affordable housing as part private developments, delivered through Core Strategy policy Hsg5 will need to reflect the identified housing need in each specific local sub area or the Borough need on strategic residential developments.
- 5.9 With regard to affordable housing tenure, private developments, delivered through Core Strategy policy Hsg5 will be required to meet the target of 70% Social and/or Affordable Rented tenure and 30% Intermediate tenure.

Executive Housing

- 5.10 The SHMA supports the provision of additional executive housing in the Tees Valley and also in the Borough of Hartlepool to meet an identified need and demand. The SHMA supports the identified locations for executive housing in the Core Strategy at Wynyard Park and at Wynyard Woods West.

Open Market Housing

- 5.11 All new housing should reflect the housing need and demand; where possible new private housing should reflect the housing demand. For Hartlepool this demand equates to a demand for private bungalows, private detached houses and generally private dwellings of three and four bedrooms. There is an over-provision of smaller dwellings including terraced houses and flats.

6. CONCLUSION

- 6.1 The Tees Valley SHMA provides further evidence to be used in conjunction with a suite of existing information, statistics and data to develop and underpin planning policies in the Core Strategy, inform housing policy and support bids for housing market renewal funding and affordable housing schemes. The SHMA specifically supports the 10% affordable housing policy target contained in policy Hsg5 in the Core Strategy. The work strengthens knowledge and understanding of the housing market both locally and sub-regionally; enhancing Hartlepool's case for additional affordable housing. The findings of the SHMA strongly support existing and future planned planning policy, housing strategy and housing regeneration policies within the town.
- 6.2 Where the assessment has highlighted specific issues and concerns for Hartlepool further work is already underway to address these issues and produce possible solutions, including the Housing Strategy, Empty Homes Strategy and the Core Strategy.

7. RECOMMENDATIONS

- 7.1 Members are requested to note evidence contained the Tees Valley Strategic Housing Market Assessment and endorse it as part of the Local Development Framework evidence base.

8. BACKGROUND PAPERS

- 8.1 There are no background papers.

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MAYOR'S PORTFOLIO

21st May 2012



Report of: Director of Child and Adult Services

Subject: YOUTH JUSTICE STRATEGIC PLAN 2012-2013

SUMMARY

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to present to Portfolio the final draft of the Youth Justice Strategic Plan for 2012-2013 (**Appendix 1**) and seek ratification from the Mayor prior to the Plan being considered by Council in June 2012.

2. SUMMARY OF CONTENTS

- 2.1 The report provides a brief overview of the broader national context within which the planning of local Youth Justice priorities and actions are taking place and summarises the planning framework within which the final draft of the plan has been developed. The Plan outlines performance against the four key areas for the provision of Youth Offending Services and details the proposed priorities and actions for 2012. The Youth Justice Strategic Plan is statutory in nature and therefore forms part of the Council's Budget and Policy Framework, following approval at Portfolio, it will require ratification from full Council.

3. RELEVANCE TO PORTFOLIO

- 3.1 The Youth Justice Strategic Plan for 2012/13 remains a statutory requirement and therefore part of the Local Authority's Budget and Policy Framework. The plan will determine how Hartlepool Borough Council and partners can make the most effective use of available funding to produce better outcomes for local children, young people and their families who are at risk of involvement or further involvement in offending behaviour.

4. TYPE OF DECISION

- 4.1 Budget and Policy Framework

5. DECISION MAKING ROUTE

- 5.1 Issues report presented to Cabinet on 13th March 2012.
- 5.2 Scrutiny Coordinating Committee considered the first draft of the Plan on 13th April 2012 to comment and make recommendations to support the further development of the local Youth Justice Plan.
- 5.3 Presented to Portfolio 21st May 2012 for ratification of final draft of the plan and;
- 5.4 Approval by full Council in June 2012 (Key Decision CAS128/12)

6. DECISION(S) REQUIRED

- 6.1 The Mayor is requested to ratify the local Youth Justice Plan for 2012 – 2013.

Report of: Director of Child and Adult Services

Subject: YOUTH JUSTICE STRATEGIC PLAN 2012-2013

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to present to Portfolio the final draft of the Youth Justice Strategic Plan for 2012-2013 (**Appendix 1**) and seek ratification from the Mayor prior to the Plan being considered by Council in June 2012.

2. BACKGROUND

- 2.1 The national Youth Justice Performance Improvement Framework is the Youth Justice Board's primary tool for monitoring and securing performance improvement across Youth Offending Services in England and Wales. The Framework includes a range of elements that work together to improve practice and performance. The framework builds upon the statutory responsibilities for Youth Offending Services established under the Crime and Disorder Act 1998 through a requirement for all Youth Offending Services to annually prepare, as part of the local business planning cycle, a local Youth Justice Plan for submission to the Youth Justice Board.

3. PLANNING FRAMEWORK

- 3.1 Whilst the local Youth Offending Service partnership can develop its own structure and content of the Youth Justice Plan, national guidance suggests the Plan should address four key areas as follows:
- Resourcing and value for money - The sufficient deployment of resources to deliver effective youth justice services to prevent offending and re-offending.
 - Structure and Governance - The Plan will set out the structures and governance necessary to ensure the effective delivery of local youth justice services. The leadership composition and role of the multi agency Youth Offending Service Management Board are critical to this.
 - Partnership Arrangements - To demonstrate that effective partnership arrangements are in place between the Youth Offending Service, statutory partners and other local partners that have a stake in delivering youth justice services and that these arrangements generate effective

outcomes for children and young people who offend or are at risk of offending.

- Risks to Future Delivery - To ensure the Youth Offending Service has the capacity and capability to deliver effective youth justice services, identifying risks to future delivery and the Youth Offending Service's partnership plans to address these risks.
- 3.2 The 2011- 2012 Youth Justice Plan was comprehensive and many of the key strategic objectives, previously established for the Youth Offending Service, have been rolled over into 2012/13 with only minor modifications.
- 3.3 Local planning has had full cognisance of those areas for improvement and priorities identified by the local Youth Justice Board Partnership Manager, the local Youth Offending Service Strategic Board, and has incorporated feedback from staff and service users. Further to this, the plan acknowledges the role of the Youth Offending Service in the recently developed Early Intervention Strategy.
- 3.4 The Plan also incorporates views and comments made at Scrutiny Coordinating Committee on 13th April 2012.
- 3.5 The local Youth Justice Strategic Plan summarises each of the key service priorities and actions for 2012 - 2013 and establishes responsibility across the Youth Offending Service and the Youth Offending Strategic Board for taking each improvement activity forward within agreed timescales. An action plan has been developed for the implementation of the priorities to ensure there is transparency and accountability as to how the priorities will be implemented.

4. KEY OBJECTIVES 2012/2013

- 4.1 Hartlepool Youth Offending Service is committed to the provision of high quality youth justice services, in partnership with other services and organisations, with the aim of preventing offending and re-offending by children and young people. In addition to the services provided to young people in or at risk of entering the Youth Justice System the service recognises the role it has in increasing public confidence in the youth justice system and increasing victim satisfaction through their involvement in restorative and reparative processes alongside its contribution to broader strategies seeking to improve outcomes for children, young people and their families more generally. This is reflected in the service's proposed eight strategic objectives for 2012/2013:
- Reduce further offending by young people who have committed crime
 - Sustain the reduction of first time entrants to the youth justice system
 - Ensure that there are effective arrangements in place for the management of the risk and vulnerability of young people and their families.

- Sustain and deliver excellent partnership arrangements with existing partners and develop partnership arrangements with the new services being developed through the local Early Intervention Strategy to ensure young people at risk of offending receive appropriate services to meet their needs.
- Maintain and improve compliance and performance in accordance with National Standards for Youth Justice.
- Provide high quality Restorative Justice Services that support victims of youth crime and provide confidence to the community in local Youth Justice Services.
- Ensure the Youth Offending Service is a good place to work focusing on staff training, support and development.

5. RECOMMENDATIONS

- 5.1 The Mayor is requested to ratify the Youth Justice Plan for 2012/13 prior to the plan being approved at Council in June 2012.

6. BACKGROUND PAPERS

- 6.1 The following background papers were used in the preparation of this report:

The Youth Justice Boards: Youth Justice Performance Improvement Framework (Guidance for Youth Justice Board English Regions) available at: <http://www.justice.gov.uk>

7. CONTACT OFFICERS

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Hartlepool Youth Offending Service

Youth Justice Strategic Plan 2012-2013

Second Draft

Version 2.0

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Forward

Welcome to the 2012-13 Hartlepool Youth Offending Service's Youth Justice Strategic Plan. In Hartlepool we have set our ambition and aspirations for the future in our Community Strategy 2008-20:

"Hartlepool will be an ambitious, healthy, respectful, inclusive, thriving and outward looking community, in an attractive and safe environment, where everyone is able to realise their potential"

The Youth Offending Service has a key role in contributing to this by delivering high quality, effective and safe youth justice services. Overall 20011-12 has been a year of contrasts for the service during what has been a period of significant transition.

The service has now successfully embedded the 'Triage' model at the point of arrest with our partners Cleveland Police and the Crown Prosecution Service which has brought further reductions in the number of young people entering the youth justice system for the first time. However, whilst the number of young offenders has reduced the number of offences committed by this cohort has risen in comparison to the previous year and this will clearly be the key area for improvement across the service and the broader local youth justice partnership going forward.

Beyond this the service has seen:

- The successful relocation to the Windsor Offices One Stop Shop facility which is enabling the service to provide support to young offenders in a non stigmatising setting in partnership with the Integrated Youth Support Service.
- The re-commissioning of Restorative Justice Services to bring about further improvements in the involvement of victims in youth justice processes and victim confidence and satisfaction.
- The successful recruitment, retention and training of volunteer panel members to secure effective Referral Order Panels.
- The further increase in the number of reparation projects undertaken by young people and increased week-end and evening work.
- The further development of court team arrangements leading to improved relationships with local magistrates.

In short the Youth Offending Service is continuing to demonstrate its direct contribution to both improving outcomes for young people and making local communities safer and stronger. Whilst recognising the tough financial climate ahead and the introduction of Police and Crime Commissioners in late 2012, it is essential that we continue to push forward with improvements to the Service in 2012 - 2013. This plan defines priorities for the Youth Offending Service in the coming year and highlights areas for improvement.

As always, the Partnership Board is extremely grateful for the skill and dedication of our employees in supporting young people who offend or are at risk of becoming involved in offending in Hartlepool.

On behalf of the Youth Offending Service Management Board I am pleased to endorse the Youth Justice Strategic Plan for 2012 - 2013.

A handwritten signature in black ink, reading "N. Bailey".

Nicola Bailey
Director, Child and Adult Services

2 Introduction

The Hartlepool Youth Justice Plan 2012-2013 sets out the strategic objectives and arrangements to ensure the effective delivery of local youth justice services in Hartlepool. The primary functions of Youth Justice Services are to prevent offending and re-offending by Children & Young People in Hartlepool and reduce the use of custody.

Under section 39 (1) of the 1998 Crime and Disorder Act it is the duty of every Local Authority, acting in co-operation with partner agencies, to establish for their area one or more youth offending teams who will have responsibility for the provision and coordination of youth justice services for all those in the authority's area who need them.

Hartlepool Youth Offending Service (YOS) was established in April 2000 following the introduction of the Crime and Disorder Act 1998. It is a multi-agency service and is made up of representatives from the Council's Children Services, Police, Probation, Health, Education, Community Safety and the local voluntary/community sector directed by the Head of Service. Because the Youth Offending Service incorporates representatives from a wide range of services, it can respond to the needs of young offenders, and their families in a comprehensive and coordinated way.

The Youth Offending Service is committed to the provision of high quality youth justice services, in partnership with other services and organisations, with the aim of preventing offending and re-offending by children and young people. In addition to the services provided to young people in or at risk of entering the Youth Justice System, the service recognises the role it has in increasing public confidence in the youth justice system and increasing victim satisfaction through their involvement in restorative and reparative processes alongside its contribution to broader strategies seeking to improve outcomes for children, young people and their families more generally.

Since its inception Hartlepool Youth Offending Service has been overseen and monitored (like all other Youth Offending Services in the country) by the national Youth Justice Board. The national Youth Justice Performance Improvement Framework is the Youth Justice Board's primary tool for monitoring and securing performance improvement across Youth Offending Services in England and Wales. The framework builds upon the statutory responsibilities for Youth Offending Services established under the 1998 Crime and Disorder Act 1998 through a requirement for all Youth Offending Services to annually prepare, as part of the local business planning cycle, a local Youth Justice Strategic Plan for submission to the Youth Justice Board.

National guidance suggests the Plan should address four key areas of provision for Youth Offending Services:

- **Resourcing and value for money** – To demonstrate that available resources are being deployed appropriately to deliver effective youth justice services to prevent offending and reoffending.
- **Structure and Governance** – To ensure that appropriate structures and robust governance arrangements are in place necessary to ensure the effective delivery of local youth justice services.
- **Partnership Arrangements** - To demonstrate that effective partnership arrangements are in place between the Youth Offending Service, statutory partners and other local partners that have a stake in delivering youth justice services and that these arrangements generate effective outcomes for children and young people who offend or are at risk of offending.
- **Risks to Future Delivery** - To ensure the Youth Offending Service has the capability to identify risks to future delivery and to determine how best the Youth Offending Service and the broader partnership's can address these risks.

The 2012/2013 Strategic Plan is structured to demonstrate how these key areas are delivered in Hartlepool.

3 Local Needs Analysis

Hartlepool is a small unitary authority on the North East coast of England. The borough as a whole covers 9,386 hectares and is predominantly rural with four distinct villages. The majority of the town's 91,900 people live in the urban area. Approximately 25% of the population are children and young people (under 18) and 10.8% (9905) are aged 10 to 17, the Youth Offending Service client group. Despite significant regeneration over the past twenty years the Index of Multiple Deprivation (2007) indicates that Hartlepool is still ranked as the 23rd most deprived out of England's 354 Local Authority districts. Deprivation covers a broad range of potentially life limiting issues and refers to unmet needs caused by the interplay of a number of local factors that impact upon families living conditions such as:

- low Income;
- exclusion from the labour market;
- impairment of quality of life by poor physical and mental health and disability;
- educational underachievement, barriers to progression and a shortage of skills and qualifications amongst adults;
- barriers to accessing key local services and affordable housing;
- low quality of individuals' immediate surroundings both within and outside the home; and
- a prevalence of violent crime, burglary, theft and criminal damage in an area.

Local analysis of need and outcomes highlights that, whilst there are families who are more resilient to deprivation, the interplay of the above factors clearly places families who are contending with deprivation at a disadvantage. This can significantly limit the opportunities and outcomes for their children which, in time, will tend to perpetuate a cycle of deprivation and disadvantage due to diminished life chances.

Unemployment in Hartlepool was 12.6% in 2010/2011 compared to the North East average at 9.8%. This is an increase on 2010 but in line with other areas where unemployment rates remain high.

The population of Hartlepool is predominantly white British (98.8%), 51.5% are female and 1.2% are from ethnic minority groups. Migration from the east European countries of the newly expanded European Community is a fairly recent phenomenon for which there is not yet definitive data.

There are five secondary schools, thirty primary schools, one nursery school, one pupil referral unit and two special schools. The Hartlepool Youth Offending Service boundaries are within those of the Cleveland Police and Durham Tees Valley Probation areas. Hartlepool Primary Care Trust and North Tees and Hartlepool NHS Foundation Trusts provide health services in the area.

Hartlepool has a number of notable demographic characteristics when compared to the national average, they include:

- Above average proportion of people with a health problem.
- Above average proportion of single parent households.
- Above average levels of households without access to a car.
- Above average levels of teenage pregnancy (15 to 17 years)
- Above average gap between young people on free school meals achieving 5 A* - C GCSE's including English and Maths in comparison to their peers.
- Above average binge drinking levels and hospital admissions.

- Above average levels of Child Poverty.
- Below average owner-occupiers but above average households renting from local authorities or housing associations.
- Below average proportion of ethnic minorities.

In the Governments Index of Multiple Deprivation (IMD) of 354 English districts Hartlepool is ranked 23rd with Middlesbrough being the only other Tees Valley District ranked as more deprived (9th). Close to half (47%) of Hartlepool's residents live in wards that are in the 20% most deprived in the Country whilst only 5% live in the 20% most affluent.

A more detailed analysis of the broader circumstances/factors of families whose children are experiencing difficulties indicates that parenting, parental substance misuse, housing and home conditions, employment issues and domestic violence are often the main factors linked to the prevalence of poor outcomes in local children and young people. It is often the complex interplay of each of these factors that makes problems in some households insurmountable and places the children at significant risk.

An annual analysis of factors that contribute to young peoples risk taking behaviour locally highlights that the most prevalent factors are often a combination of the young person's family circumstances, their lifestyle, their misuse of substances and a lack of engagement with education and/or further learning all of which shapes thinking and behaviour.

Local Youth Crime – Key Characteristics

In 20010/11, Hartlepool Youth Offending Service dealt with a total of 236 young offenders who committed 492 offences. 193 were male and 43 female. This represents a significant 21.5% reduction in offenders and 22.1% reduction in offences on the previous year. The table below illustrates the type and numbers of offences committed by these young people and the trend over the last five years (these figures will be updated once annual data for 2011/2012 have been verified by the Youth Justice Board).

Grouping	Offence	2006/07	2007/08	2008/09	2009/10	2010/11	% Change
Breach	Breach of Bail	14	11	8	0	6	57 % Reduction
	Breach of Conditional Discharge	5	6	6	3	8	60% Increase
	Breach of Statutory Order	45	33	28	38	15	66% Reduction
Vehicle	Death or Injury by Reckless Driving	0	0	0	0	0	NA
	Motoring Offences	87	74	51	73	21	75% Reduction
Theft and Burglary	Theft and Handling	215	245	200	140	108	49% Reduction
	Vehicle Theft	24	30	12	21	12	50% Reduction
	Domestic Burglary	47	35	22	14	11	76% Reduction
	Non Domestic Burglary	16	14	25	8	12	25% Reduction
	Fraud & Forgery	13	2	1	5	4	69% Reduction
	Robbery	4	0	6	4	1	75% Reduction
	Racially/Aggravated	8	2	0	3	4	50% Reduction
Violence	Sexual Offences	2	3	5	1	3	50% Increase
	Violence Against Person	187	146	117	128	76	59% Reduction
	Arson	9	8	6	1	3	66% Reduction
Other	Criminal Damage	140	121	109	103	78	44% Reduction
	Drugs Offences	13	9	23	22	16	23% Increase
	Other	19	18	9	11	25	31% Increase
	Public Order	104	101	71	57	89	14% Increase
	TOTAL	952	858	699	632	492	48% Reduction

As a comparison with the rest of the North East, Hartlepool has the second highest rate of offences per offender. Whilst this can be affected greatly by actual numbers, it is notable that the custody figures have also regressed and this underlines the fact that there have been a small number of high-profile cases affecting performance.

Local intelligence shows that the service is dealing with a number of offenders who repeat offend, for example one who is appearing at court on a weekly basis for minor criminal damage; this case is likely to progress to ISS status shortly. The partnership has relatively new but robust arrangements for discussing those young offenders who are known to all key children's services and community safety locally. The monthly risk & vulnerability meeting is attended by a range of partners and due to some changes in personnel, partners seem keen to engage, particularly around transition of young people from statutory Youth Offending Service contacts to targeted (voluntary) services. This would seem to be an area for development in order to ensure the smoothest possible transition to targeted services, where some young people disengage simply because they are no longer required to comply and helpful professional relationships are lost.

It is notable that there is a low use of remand and that after a significant break in provision, Hartlepool will be recruiting to its remand foster carer pool. In the past, this service has been available sub-regionally and spot purchased on occasion by neighbouring Youth Offending Service's. In a period of great financial constraint, the retention of the budget to enable this service is a significant and positive decision - and should put the local Youth Justice Partnership in a strong position to manage down the costs of custody.

Local intelligence about first time entrants into the Youth Justice System underlines that the rate continues to reduce and actually shows a 25% improvement over the comparator for last year. However, reductions are levelling out. In a town the size of Hartlepool, just one change of police officer can lead to a significant difference in how policing around first time entrants is carried out. However, work with the Police to compare figures enabled a match between the Youth Offending Service and Police National Computer for the first time, showing discrepancies around fixed-penalty notices on young people and the use of a Court Absolute

Discharge in a number of cases. In both scenarios, young people are not contacted by the Youth Offending Services. It is essential that the Prevention Manager works closely with the Police to encourage a change in policy to ensure that young people are fed through the triage system.

Consultation with Service Users/Recipients.

Consultation with local service users and recipients highlights that in the main both young people and parents are satisfied with the services they receive via the Youth Offending Service. Parents and young people highlighted the dual role the Youth Offending Service often performs in relation to highlighting the wrong-doing of young people whilst providing them with holistic support to help them refrain from further offending behaviour.

Parent - 'Makes them realise what wrong they have done'.

Young Person – 'Help people so they have someone to talk to about there problems'.

Parent – 'Prevents them getting into drugs and drink'.

Young Person – 'What can happen about getting involved with the Police'.

When asked what the Youth Offending Service could do better, participants in the consultation identified that the Youth Offending Service could improve the way it provides information relating to what services area available and that the service would benefit from further resources to either enable the service to increase the amount of contact time with young people and parents or to improve the facilities/activities used by the young people.

Young Person – ‘Do some more activities out of school’.

Parent – ‘Better explanations of services’.

Young Person – ‘Pool Cues and Pool Balls needed’.

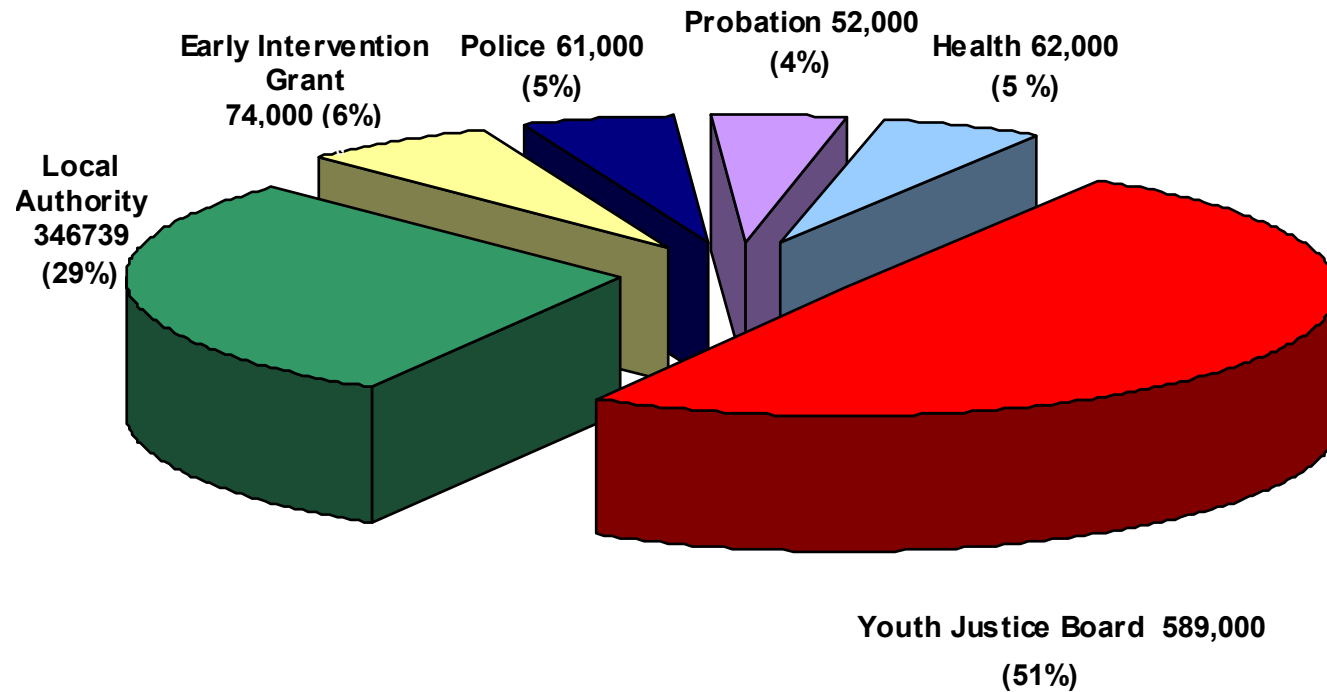
Young Person – ‘See me more’.

4 Resources and value for money

Adequate resourcing and the appropriate use of resources underpin the ability of the Youth Offending Service to deliver high quality services. The Youth Offending Service Budget for 2012/13 has seen a reduction in both the Youth Justice Board funding and contributions across statutory partners and as a consequence is 11% less than 2011/2012 at 1.18 million. The budget is made up of a central grant from the Youth Justice Board and contributions from statutory partners (Health, Children's Social Care, Police and Probation). Hartlepool Borough Council is the major contributor to the partnership budget.



Youth Offending Service Funding 2012-2013



In preparation for these anticipated reductions the Youth Offending Service has participated in a service wide review of resources. The Phase 1 review focussed on Management and Case Management arrangements in the Youth Offending Service. The Phase 2 review has considered Youth Offending support services including Intervention Support, Reparation, Education/training services and Referral Panel Co-ordination. Alongside the Phase 2 review into the Youth Offending Service, the Local Authority is undertaking reviews of:-

- Administrative support to the Youth Offending Service and the Integrated Youth Support Service (IYSS) which became co-located teams in April 2011.
- The Youth Offending Service Prevention Service as part of broader Early Intervention Children's Services.
- And the Restorative Justice Services contract.

Both phase 1 and phase 2 of the review have highlighted that the number and profile of young people who offend and require intervention and supervision services from the Youth Offending Service has changed significantly over the last five years. Whilst the numbers of young people receiving court orders has diminished, in line with improved preventative arrangements, the nature of the work undertaken by Youth Offending case managers has become more complex as they deal with a client group which is lower in number but whose risk and vulnerability needs are greater and require a very sound assessment, offence focussed intervention and regular reviews. Correspondingly the workload of support staff included in the Phase 2 review of Intensive Supervision and Support (ISS) & Integrated Resettlement and Support (IRS) has also changed over the same period with some of the work diminished and some expanded.

This has seen the development of more group work interventions being progressed within the service. It is anticipated that these will be fully embedded within the year and that case managers as well as Youth Offending Service support staff and partner agencies will all be involved in delivery. The group work will offer and deliver a wide ranging programme of interventions that address offending behaviour and the issues that ASSET assessment has identified as pre-disposing a young person to offend. This shift in service delivery has enabled the service realise a number of efficiencies whilst developing a more robust and accountable model of service delivery, without any depreciation to the service provide to young people at risk of offending or reoffending and their families.

Youth Offending Service Partnership funding settlements are anticipated to continue to be challenging for the foreseeable future and introduction of Police and Crime Commissioners in late 2012 has the potential have a further impact upon the resources of the Youth Offending Service going forward. It is anticipated that the Home Office element of the Youth Justice Grant (amongst other Home Office monies) will go to Police and Crime Commissioners who will have a remit to cut crime, and will have commissioning powers and funding to enable them to do this. In preparation for the introduction of Police and Crime Commissioners, Hartlepool Youth Offending Service intends to continue to work with its partners to continue to drive efficiency and improved performance across the Service to make maximum use of resources, ensuring that the service remains competitively placed to deliver high quality Youth Justice Services going forward.

Hartlepool Youth Offending Service currently believes that it has sufficient resources and staff, with the appropriate skills and expertise, to deliver youth justice services in line with National Standards and is committed to having in place a workforce strategy that ensures:

- the needs of Youth Offending Service staff are met, and their strengths recognised
- the Youth Offending Service retains its integrity as a successful multi-agency working model, and is not diluted in the process of establishing broader multi-agency structures

- the crucial role of the Youth Offending Service as the balancing point between the children's and criminal justice agenda is asserted
- managers can attract and retain a strong and suitable workforce
- Youth Offending Service staff can access training and development opportunities.
- Youth Offending Service staff have the appropriate knowledge, skills and expertise to deliver high quality and responsive services to young people at risk of offending or reoffending and their families.

The Youth Offending Service Management Board has supported workforce development with sufficient resources to ensure staff and volunteers have all the necessary support, training and advice to deliver effective youth justice services and as individuals improve their skills and progress in their chosen careers.

The effective and efficient use of resources is also dependent on effective commissioning arrangements. Working through the Children's Strategic Partnership commissioning processes the Youth Offending Service has during 2011/2012 revised the local service specification for Restorative Justice Services and re-commissioned a service that will ensure that Restorative Justice is an important underlying principle for all of our local youth justice disposals, from Final Warnings and Referral Orders to Reparation Orders, Action Plan Orders and Supervision Orders. Hartlepool Youth Offending Service believes that an investment in Restorative Justice is key to supporting the services broader efforts to prevent offending and re-offending by children and young people in Hartlepool.

The YOS will continue to manage and review existing commissioned services to ensure that commissioned services continue to deliver services in accordance with contractual specifications to improve outcomes for young people, victims and their families.

5 Structure and Governance

Governance

The Youth Offending Service is located within the Prevention, Safeguarding and Specialist Services Division of Child and Adult Services.. The Management Board is chaired by a local Chief Inspector and is made up of representatives from Child and Adult Services, Police, Probation, Health, Courts, Housing, Youth Support Services, Community Safety and the local Voluntary and Community Sector. Effective integrated strategic partnership working and clear oversight by the Management Board are critical to the success and effective delivery of youth justice services in Hartlepool.

The board is directly responsible for:

- **determining how the youth offending team(s) is to be composed and funded, how it is to operate and what functions it is to carry out;**
- **determining how appropriate youth justice services are to be provided and funded;**
- **overseeing the formulation each year of a Youth Justice Plan;**
- **overseeing the appointment or designation of a youth offending team manager; and**
- **agreeing measurable objectives linked to key performance indicators as part of the youth justice plan.**

The Management Board is clear about the priority areas for improvement, and monitors the delivery of the Youth Justice Strategic Plan, performance and prevention work. It is well attended and receives comprehensive reports relating to performance, finance and specific areas of service delivery.

Members of the Board are knowledgeable, participate well in discussions and are members of other related boards, which contribute to effective partnership working at a strategic level. Board meetings are well structured and members are held accountable.

The membership of the Board is as follows:

Lynne Beeston Chair	Chief Inspector – Cleveland Police
Nicola Bailey	Director of Child and Adult Services Hartlepool Borough Council
Sally Robinson	Assistant Director - Prevention, Safeguarding & Specialist Services Hartlepool Borough Council
Dean Jackson	Assistant Director – Performance and Achievement Hartlepool Borough Council
Khalid Azam	Ass. Director – Children’s Services Primary Care Trust
Lucia Saiger	Director of Offender Services - Durham Tees Valley Trust
Jean Bell	Principal Legal Advisor - Hartlepool Magistrates Court
Lynda Igoe	Principal Housing Officer Hartlepool Borough Council
Sally Forth	Community Safety Manager Hartlepool Borough Council
Dave Wise	Chair of the West View Project (Voluntary/Community Sector representative).

The Youth Offending Service Manager and nominated officers from within the Youth Offending Service are members of strategic boards relevant to young people who offend. For example representatives sit on the Criminal Justice Intervention Managers, 11-19 Strategic Board, Secondary Behaviour and Attendance Partnership, Parenting Strategy Board, Substance Misuse Steering Group, Pupil Referral Unit Management Board, Social Inclusion Strategy Group, Multi Agency Public Protection Arrangements (MAPPA). The Youth Offending Service is represented on the Children's Strategic Partnership, Local Safeguarding Children Board and the Crime and Disorder Reduction Partnership.

Structure

The Youth Offending Service is currently structured into two main areas; Pre-court and Post-court provision. The Pre-court team works with those children and young people requiring support to prevent them becoming involved in crime and anti-social behaviour and as a consequence entering the criminal justice system. The team also work with those young people who have come to the attention of the Police and have been the subject of a triage intervention, reprimand or final warning alongside young people who have been identified by the Anti-Social Behaviour Unit as requiring support relating to alcohol use and anti-social behaviour via Anti-Social Behaviour Contracts. Each worker within the team is attached to a designated secondary school as part of the 'Team Around the School' arrangements.

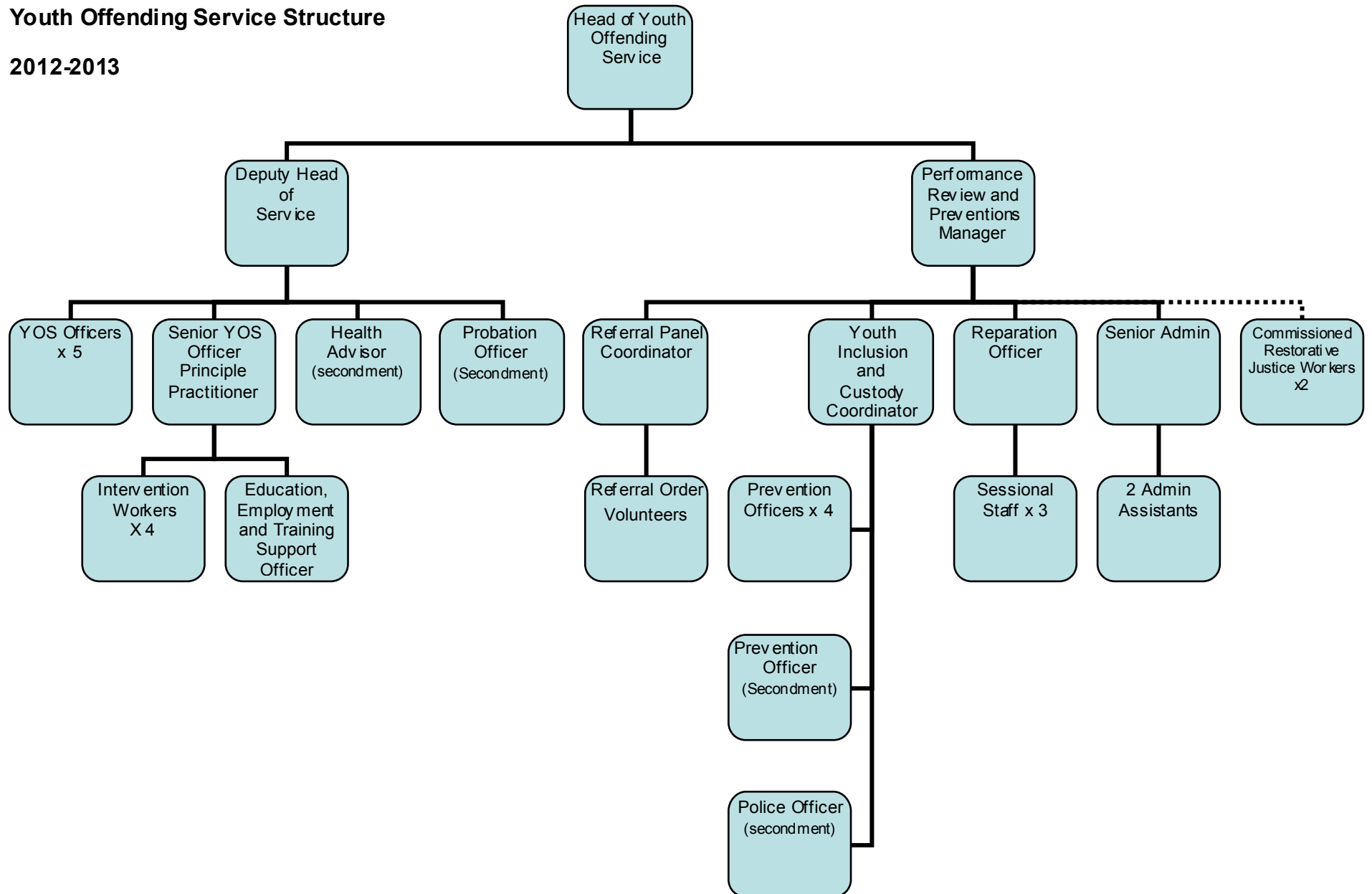
The promotion and introduction of a Restorative Justice approach is a high priority for the Pre-court and Restorative Justice Team. The increased use of the 'Triage' early intervention system in partnership with Cleveland Police and the effective use of reparation are just two examples of effective prevention and diversion of young peoples who are at risk of offending behaviour.

The team work closely with the Police, Courts and a range of agencies including social care, Child and Adolescent Mental Health Services, education, housing and the substance misuse team to deliver services to young people and their families to reduce the risk factors associated with their offending.

The Youth Offending Service currently has a staff team of thirty three people, which includes four seconded staff, three commissioned staff and three sessional workers. The service also benefits from a team of twenty two active volunteers who sit as Referral Order Panel members who have recently received refresher training. All staff and volunteers are subject to enhanced CRB checks which are renewed every three years.

Youth Offending Service Structure

2012-2013



6 Partnership arrangements

Hartlepool Youth Offending Service is a statutory partnership which includes, but also extends beyond, the direct delivery of youth justice services. In order to deliver youth justice outcomes it must be able to function effectively in both of the two key sectors within which it operates, namely:

- **criminal justice services.**
- **services for children and young people and their families.**

The Youth Offending Service contributes both to improving community safety and to safeguarding and promoting the welfare of children and in particular protecting them from significant harm. Working Together to Safeguard Children highlights the need for Youth Offending Services to work jointly with other agencies and professionals to ensure that young people are protected from harm and to ensure that outcomes for local children, young people and their families are improved.

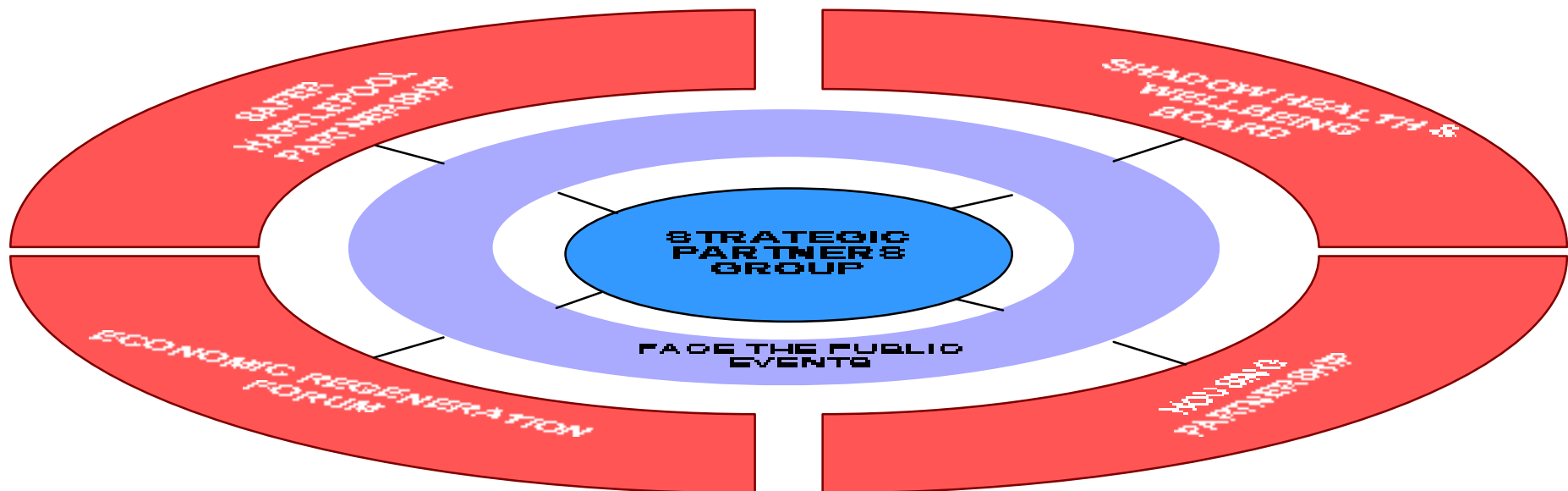
Many of the young people involved with the Youth Offending Service are amongst the most vulnerable children and are at greatest risk of social exclusion. The Youth Offending Service's multi-agency approach to meeting the needs of young people ensures that it plays a significant role in meeting the safeguarding needs of these young people. This is achieved through the effective assessment and management of vulnerability and risk and through working in partnership with other services, for example Children's Social Care, Health and Education to ensure young people have their needs met and are protected from harm.

In order to generate effective outcomes for children and young people who offend or are at risk of offending the Youth Offending Service has in place effective partnership arrangements and is an important delivery partner for the Safer Hartlepool Partnership as

well as a relevant partner in the Children's Strategic Partnership. This close relationship is embedded in Hartlepool's 'Crime, Disorder, and Drugs Strategy' and 'Children and Young People's Plans'.

The Hartlepool Partnership

The Hartlepool Partnership is a network of partnerships that brings together all of the Borough's strategic groups who are developing and delivering local services. It provides opportunities for involvement for a wide range of organisations and individuals in the development and implementation of policy. The Partnership is made up of a Board and a series of Theme Partnerships.



The Partnership works to the Community Strategy 2008 – 2020.

Community Strategy 2008 – 2020

The Community Strategy describes a long-term vision of Hartlepool's ambition and aspirations for the future as follows:

“Hartlepool will be an ambitious, healthy, respectful, inclusive, thriving and outward-looking community, in an attractive and safe environment, where everyone is able to realise their potential”

The Vision is further articulated through a set of aims, outcomes and associated objectives grouped into eight priorities:

1. Jobs and the Economy
2. Lifelong Learning & Skills
3. Health & Well-being
4. Community Safety
5. Environment
6. Housing
7. Culture & Leisure
8. Strengthening Communities

Safer Hartlepool Partnership

The Safer Hartlepool partnership is the statutory body charged with coordinating the activities of its members (including the Youth Offending Service) to work together to keep crime down across the Borough. Members include; Hartlepool Borough Council, Cleveland Police, Cleveland Fire Brigade, Hartlepool Housing, Hartlepool PCT, Youth Offending Service, Drug Strategy Team, Anti-social Behaviour Unit, Durham and Teesvalley Probation Service and is chaired by the local Mayor.

The Partnership has published its three-year Strategy to tackle crime, disorder, substance misuse and reducing re-offending in Hartlepool (2011-2014) which sets out the following priorities:

- Reduce crime and repeat victimisation
- Reduce the harm caused by drug and alcohol misuse
- Create confident, cohesive and safe communities
- Reduce offending and re-offending

Further information about the Safer Hartlepool Partnership can be obtained at <http://www.saferhartlepool.co.uk>

Children and Young People's Plan for 2009 – 2020

The Children and Young People's Plan for 2009 – 2020 is a document which was written on behalf of Hartlepool's Children's Trust and sets out the vision and the direction of travel for commissioning and service improvements for the next eleven years to improve outcomes for local children. The Children's Strategic Partnership is the main body which brings together organisations (including the Youth Offending Service) providing services for children, young people and parents and carers.

The Children and Young People's Plan 2009 – 2020 is structured around five key priorities:

1. Tackling Inequalities;
2. Narrowing the Gap;
3. Eradicating Child Poverty;
4. Living Safely;
5. Promoting Emotional Well-being.

You can download the Children and Young Peoples Plan at

http://www.hartlepool.gov.uk/download/4952/children_and_young_peoples_plan

The Early Intervention Strategy

The recent development of the Hartlepool Early Intervention Strategy acknowledges that the best way of dealing with offending and antisocial behaviour is to deliver services to children and young people to prevent them engaging in these risk taking behaviours in the first instance. The key premise of the strategy is to focus more time and money on helping children, young people and their families who are just starting to experience difficulties as opposed to responding at the point of crisis.

The vision is that all children and young people in Hartlepool are able to enjoy a happy, safe and healthy childhood and fulfil their potential. Families will be supported as needs emerge to identify, at the earliest opportunity, what services and support they require to transform their lives.

The vision and strategy are based on a series of principles designed to underpin the provision of prevention and early intervention services. These are:

- Think Family – all partners see their interventions within the context of whole family needs;
- Parents as partners in securing improved outcomes for children;
- A child centred system where the needs of the child are the paramount consideration;
- A commitment to prevention through early intervention;
- Offering children the best start in life;
- Supporting families throughout childhood and adolescence;
- Accessible, local, community based services for families;
- A high quality workforce;
- Commissioning and delivering programmes that work.

The strategy set out a new model of service delivery that focuses on prevention and early intervention ensuring children, young people and their families receive support in a timely way and tailored to their individual circumstances and it is envisaged that this will significantly support local efforts to prevent offending and re-offending by Children & Young People in Hartlepool and reduce the use of custody.

Partnership Working in the Youth Offending Service

Partnership working across the local statutory and voluntary sector is well established and effective. Relevant partners second the appropriate level of staff and contribute funding to the Youth Offending Service pooled budget. Additional sources of income have been achieved through successful partnership bids to the Youth Justice Board and through the use of the Early Intervention Grant, which supports projects such as prevention, parenting, mentoring, reparation schemes and restorative justice activities.

Service level agreements and protocols are in place with partner agencies for referrals and delivery of appropriate services to young people and their families to meet their needs. For example, a protocol has been developed to secure effective joint working across the Youth Offending and Children's Social Care to:

- promote a common understanding of the statutory duties, roles and responsibilities of each service;
- provide effective joint working between services to support young people and prevent or reduce offending behaviour;
- contribute to improvements in outcomes for children and young people in need, in care, leaving care, at risk of entering or in the youth justice system;
- support the implementation of national initiatives e.g. the Common Assessment Framework.

A good working relationship with the local Police has facilitated the development of 'Triage', first introduced in January 2010, for young people in Police custody who would previously have received a conviction. The Triage intervention addresses the young

persons offending and includes a restorative activity. If the young person successfully completes the Triage intervention there will be no further action from the Police. As a result the young person does not have a criminal record, which could affect their life chances in the future. The development of the Triage Programme has resulted in a significant reduction in the numbers of first time entrants in the Youth Justice System.

7 Risks to future delivery

The broader context for this Youth Justice Plan remains the publication (December 2010) of the green paper Breaking the Cycle: Effective Punishment, Rehabilitation and Sentencing of Offenders, which outlines their plans for the Criminal Justice System in 3 areas;

1. punishing offenders,
2. protecting the public and
3. reducing reoffending.

The paper sets out what the Government expects from Youth Justice Services in order to:

- prevent more young people from offending and divert them from entering into a life of crime, including by simplifying out-of-court disposals;
- protect the public and ensure that more is done to make young offenders pay back to their victims and communities;
- ensure the effective use of sentencing for young offenders;
- incentivise local partners to reduce youth offending and re-offending using payment by results models; and

Hartlepool YOS is confident that it has a structure and the staff with the appropriate skills to meet any future demands placed upon it and that the green paper does not conflict with any of the YOS's existing priorities.

Further to this has been the publication of 'A new approach to fighting crime' (March 2011) which lays out the coalition Government's ambition to introduce the role of the Police and Crime Commissioners who will have responsibility for the local prioritisation of Home Office funding going forward. Hartlepool Youth Offending Service is confident that by working through local partnerships youth justice will continue to remain a key focus within the borough in the coming year and will seek to secure funding

via the Police Crime Commissioner to continue to deliver a high quality and effective service to prevent offending and re-offending by children & young people in Hartlepool and reduce the use of custody.

Potential further reductions in core funding and the lack of clarity around grant allocations, with subsequent loss of specialist staff and difficulties with recruitment are always areas of concern; however the Youth Offending Service has successfully met these challenges in the past and is well placed to overcome any unpredictable future problems with the support of a committed, strong Management Board.

Hartlepool Youth Offending Service intends to work with its partners to continue to drive efficiency within the Service through the delivery of high quality, lean and efficient practices which make maximum use of resources. The Youth Offending Service Partnership will be proactive in addressing risks to ensure it continues to achieve its central aim and this gives rise to the following priorities for 2012-13:

- **Reduce further offending by young people who have committed crime**
- **Sustain the reduction of first time entrants to the youth justice system**
- **Ensure that there are effective arrangements in place for the management of the risk and vulnerability of young people and their families.**
- **Sustain and deliver excellent partnership arrangements with existing partners and develop partnership arrangements with the new services being developed through the local Early Intervention Strategy to ensure young people at risk of offending receive appropriate services to meet their needs.**
- **Maintain and improve compliance and performance in accordance with National Standards for Youth Justice.**

- **Provide high quality Restorative Justice Services that support victims of youth crime and provide confidence to the community in local Youth Justice Services.**
- **Ensure the Youth Offending Service is a good place to work focusing on staff training, support and development.**

The following Action Plan details how these strategic objectives will be taken forward during 2012-2013:

8 Youth Justice Action Plan 2012-2013

Key Objective	Key Actions	Resources	Responsible Officer(s)	Timeline	Performance Monitoring and Indicators
Reduce further offending by young people who have committed crime	The factors behind young peoples offending behaviour are established and robust plans are developed to reduce the risk of further offending behaviour through the use of ASSET.	Officer Time	Post Court Team monitored by Louise Hurst	Ongoing (review ed monthly)	Reduce the re-offending rate from a baseline of 39.8% in 2011/2012.
	Develop, review and improve current interventions to secure bespoke packages of support for young people and their families (including exit strategies and transitions).	Officer Time	Roni Checksfield and Graham Liggitt	Ongoing (review ed monthly)	Reduce the re-offending rate from a baseline of 39.8% in 2011/2012.
	Work effectively to increase the engagement in education, training and employment (ETE) of young people in the youth justice system.	Officer Time	YOS Post Court Team Mellissa Thornhill Emma Rutherford	Ongoing (review ed monthly)	Engagement in ETE is raised from an annual baseline of 69.5% in 2010/2011.

Key Objective	Key Actions	Resources	Responsible Officer(s)	Timeline	Performance Monitoring and Indicators
	Continue to work closely with the management of the Attendance Centre (Middlesbrough) to continuously improve the interventions we can provide.	Officer Time	YOS Post Court Team	Ongoing (reviewed monthly)	Reduce the re-offending rate from a baseline of 39.8% in 2011/2012.
	Participate in the Youth Justice Boards Peer Review process to determine the effectiveness of internal systems and local arrangements for the reduction of youth crime.	Financial cost to be determined	Youth Offending Service and Youth Offending Service Management Board	September 2012	Areas of strength and areas that would benefit from improvement are identified and any remedial action is taken to raise standards.
Sustain the reduction of first time entrants to the youth justice system	Develop, review and improve current interventions to secure bespoke packages of support for young people and their families (including exit strategies and transitions).	Officer time	Roni Checksfield Graham Liggitt	June 2012	First Time Entrants are further reduced from a Baseline of 93 in 2010/2011.

Key Objective	Key Actions	Resources	Responsible Officer(s)	Timeline	Performance Monitoring and Indicators
	Work closely with Cleveland Police to further develop the pre-court disposals process.	Officer time	Roni Checksfield	Ongoing (review ed quarterly)	First Time Entrants are further reduced from a Baseline of 93 in 2010/2011.
	Work effectively to increase the engagement in education, training and employment (ETE) of young people in the youth justice system.	Officer time	YOS Pre Court Team Mellissa Thornhill Emma Rutherford	Ongoing (review ed quarterly)	Engagement in ETE is raised from an annual baseline of 69.5% in 2010/2011
	Participate in the Youth Justice Boards Peer Review process to determine the effectiveness of internal systems and local arrangements for the prevention of youth crime.	Financial cost to be determined	Youth Offending Service and Youth Offending Service Management Board	September 2012	Areas of strength and areas that would benefit from improvement are identified and any remedial action is taken to raise standards.
Ensure that there are effective arrangements in place for the management of the risk and vulnerability of young people and their families.	Maintain operational procedures to ensure we are working within guidance issued by MAPPA (Multi Agency Public Protection Arrangements).	Officer time	Louise Hurst	Ongoing (review ed quarterly)	YOS is represented at all MAPPA meetings scheduled to discuss young people being supervised by the YOS.

Key Objective	Key Actions	Resources	Responsible Officer(s)	Timeline	Performance Monitoring and Indicators
	Review operational procedures to ensure risk and vulnerability are reviewed regularly and that the review of risk and vulnerability remains at the forefront of performance management arrangements.	Officer time	YOS Management Team	Ongoing (Reviewed Fortnightly)	<p>Risk, threats and vulnerability levels to both the young person and/or the broader community are identified and reviewed regularly in line with best practice to support the development of multi agency arrangements to protect individuals and the broader community.</p> <p>Risk and vulnerability arrangements are reviewed fortnightly via YOS Management Team meetings.</p> <p>Risk and vulnerability are a key focus of all supervision meetings with individual YOS staff.</p>
	The Protocol for joint working arrangements between YOS and Social Care is reviewed and updated to reflect local arrangements and best practice.	Officer time	Louise Hurst	June 2012	Effective joint planning is in place for all young offenders and their families who are supported by Children's Social Care.

Key Objective	Key Actions	Resources	Responsible Officer(s)	Timeline	Performance Monitoring and Indicators
	The Protocol for joint working arrangements between YOS and Probation is reviewed and updated to reflect local transition arrangements and best practice.	Officer time	Louise Hurst	June 2012	Effective joint planning and transition arrangements are in place for all young offenders and their families prior to the young persons 18 th Birthday.
	Local arrangements to ensure that safe and effective use of custodial remand and sentencing are reviewed to reflect best practice.	Officer Time	Louise Hurst	June September 2012	<p>The YOS will ensure that all relevant information (Asset, ROSH, RMP, VMP, PSR) is collated and sent to the Y J B Placement Service via Connectivity prior to the arrival of the young person at the secure establishment to ensure the welfare and safety of the young person and to address any form of risk of harm to themselves or others.</p> <p>The Initial Planning meeting (within 5 working days) and subsequent Reviews are a multi agency response to putting plans and interventions in place to address the needs of the young person whilst in custody. Continuity of staff, regular welfare visits and continued supervision assist in the seamless transition from custody to resettlement into the community upon release.</p>

Key Objective	Key Actions	Resources	Responsible Officer(s)	Timeline	Performance Monitoring and Indicators
	Participate in the Youth Justice Boards Peer Review process to determine the effectiveness of internal systems and local arrangements for the management of risk and vulnerability.	Financial cost to be determined	Youth Offending Service and Youth Offending Service Management Board	September 2012	Areas of strength and areas that would benefit from improvement are identified and any remedial action is taken to raise standards.
Sustain and deliver excellent partnership arrangements with existing partners and develop partnership arrangements with the new services being developed through the local Early Intervention Strategy and Team Around the Household initiative.	Actively participate in the ongoing development of the local Early Intervention Strategy.	Officer time	All Staff	Ongoing (review ed quarterly)	Attendance from across the service in Early Intervention development meetings and workshops.
	Actively participate in the ongoing development of the local Team Around the Household initiative	Officer time	All Staff	Ongoing (review ed quarterly)	Attendance from across the service Team Around the Household meetings w ere there are concerns relating to young people w ho are at risk of offending/further offending.
	Review all existing partnership arrangements with a view to improving collaborative working arrangements to improve outcomes for young people and their families.	Officer time	Mark Smith Jacquie Gofton Louise Hurst	September 2013	Partnership Arrangements and pathw ays for young offenders and their families are review ed with clear expectations of partners areas of responsibility and commitments by September 2013.

Key Objective	Key Actions	Resources	Responsible Officer(s)	Timeline	Performance Monitoring and Indicators
	Clear expectations are developed relating to the role of YOS staff in securing services for the broader families (particularly Parents and siblings) of Young Offenders.	Officer Time	Louise Hurst Roni Checksfield	September 2013	All assessment and planning relating to Young Offenders is holistic and incorporates the needs of the broader family. Further support for families is brokered via the Early Intervention Information HUB and locality teams.
Maintain and improve compliance and performance in accordance with National Standards for Youth Justice.	Continue to develop data processing auditing, training and data surgeries to improve accuracy of recording procedures.	Officer Time	Jacque Gofton	Ongoing (reviewed Monthly)	Reporting requirements are compliant with Youth Justice National Standards.
	Review internal Quality Assurance Arrangements to ensure that all key documentation is quality assured by the YOS Deputy Manager and/or Senior Practitioner.	Officer Time	Louise Hurst Graham Liggitt	Ongoing (Reviewed in line with Internal Audit).	ASSET's ROSH Risk Management Plans Vulnerability Management Plans Intervention Plans Pre-Sentencing Reports Referral Order Panel Reports are all quality assured internally to secure compliance with National Standards.

Key Objective	Key Actions	Resources	Responsible Officer(s)	Timeline	Performance Monitoring and Indicators
	Participate in the Youth Justice Boards Peer Review process to determine the effectiveness of internal systems and local arrangements for the prevention and reduction of youth crime and the management of risk and vulnerability and their compliance with National Standards.	Financial cost to be determined	Youth Offending Service and Youth Offending Service Management Board	September 2012	Areas of strength and areas that would benefit from improvement are identified and any remedial action is taken to raise standards.
Provide high quality Restorative Justice Services that support victims of youth crime and provide confidence to the community in local Youth Justice Services.	Manage the new contract for the delivery of Restorative Justice Services to develop and improve outcomes for victims.	Officer Time	Jacque Gofton	Ongoing (Reviewed Quarterly)	Quarterly report produced to determine the success of local Restorative arrangements and the satisfaction of victims.
	Promote the work and success of the YOS in local communities and with key stakeholders.	Officer Time	YOS Management Team	Ongoing (Reviewed fortnightly via Management Meetings)	YOS submits at least one success story per quarter to raise the profile of the YOS across local communities.

Key Objective	Key Actions	Resources	Responsible Officer(s)	Timeline	Performance Monitoring and Indicators
Ensure the Youth Offending Service is a good place to work focusing on staff training, support and development.	Maintain arrangements for the effective support of staff through regular supervision, annual appraisal, annual training reviews and team meetings.	Officer Time	YOS Management Team	Ongoing	Managers facilitate Annual Appraisal for all staff by June 2012 and Training Reviews by September 2012. Managers are able to identify training need across the service and secure appropriate workforce development opportunities.
	Re-visit expectations relating to office conduct, highlighting the role of individuals in supporting the further development of a productive and supportive working environment.	Officer Time	All Staff	Ongoing	Staff performance relating to the development of a productive and supportive working environment is discussed during supervision and annual appraisal. All staff are aware of what harassment and bullying in the workplace looks like.
	Human Resources provide an update to all staff relating workforce harassment and bullying and the use of the Local Authorities Grievance/Disciplinary Procedures,	Officer Time	Human Resources (to be determined) and YOS Management Team.	September 2012	Staff are able to identify harassment and bullying within the work place and understand their role in responding to these behaviours. All Internal grievances are managed at the informal stage with recourse to formal Grievance proceedings only when these have failed to bring about improvements for the staff concerned.

