



Chief Executive's Department
Civic Centre
HARTLEPOOL

14 May, 2012

The Mayor, Stuart Drummond

Councillors Ainslie, C Akers-Belcher, S Akers-Belcher, Beck, Brash, Cook, Cranney, Dawkins, Fisher, Fleet, Gibbon, Griffin, Hall, Hargreaves, Hill, Jackson, James, Lauderdale, A E Lilley, G Lilley, Loynes, Dr. Morris, Payne, Richardson, Robinson, Shields, Simmons, Sirs, Tempest, Thompson, Turner, Wells and Wilcox.

Madam or Sir,

You are hereby summoned to attend the Annual meeting of the COUNCIL to be held on THURSDAY, 24th May, 2012 at 7 p.m. in the Civic Centre, Hartlepool to consider the subjects set out in the attached agenda.

Yours faithfully

N Bailey
Acting Chief Executive

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ANNUAL COUNCIL AGENDA



24 May 2012

At 7.00 pm

**In the Council Chamber,
Civic Centre, Hartlepool**

1. To elect a person to preside at the meeting if the Chair is not present.
2. To receive apologies from absent members.
3. To elect the Chair of Council for the coming Municipal Year.
4. To elect the Vice-Chair of Council for the coming Municipal Year.
5. To receive suitable presentations from the newly-elected Chair.
6. To receive any Declarations of Interest from Members.
7. To approve the Minutes of Proceedings for the meetings held on 12 April 2012 (copy attached).
8. To receive any announcements from the Chair, Mayor and/or Head of the Paid Service.
9. To be informed by the Mayor about the composition and constitution of the Executive for the coming Municipal Year, and the scheme of Executive delegations (to follow).
10. To approve a programme of ordinary meetings of the Council for the year (copy attached).
11. To make appointment to committees, forums and other bodies as required by the Constitution (to follow)
12. To make appointments to joint committees and other outside bodies where appointment is reserved to Council (to follow)

<p style="text-align: center;">COUNCIL</p> <p style="text-align: center;">MINUTES OF PROCEEDINGS</p> <p style="text-align: center;">12 April 2012</p>
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The meeting commenced at 7.00 pm in the Civic Centre, Hartlepool

PRESENT:-

The Chairman (Councillor C Richardson) presiding:

The Mayor, Stuart Drummond

COUNCILLORS:

Aiken	C Akers-Belcher	S Akers-Belcher
Barclay	Cranney	Fenwick
Fleet	Gibbon	Griffin
Hall	Hill	Jackson
James	Lauderdale	Lawton
A Lilley	G Lilley	Loynes
Maness	A Marshall	J Marshall
Payne	Preece	Robinson
Rogan	Shaw	Shields
Simmons	Sirs	Tempest
Thomas	H Thompson	P Thompson
Wells	Wright	

Officers – Nicola Bailey, Acting Chief Executive
Andrew Atkin, Assistant Chief Executive
Peter Devlin, Chief Solicitor
Jill Harrison, Assistant Director, Adult Social Care
Chris Little, Chief Finance Officer
Joanne Machers, Chief Customer and Workforce Services Officer
Denise Ogden, Assistant Director (Neighbourhood Services)
Dave Stubbs, Director of Regeneration & Neighbourhoods
Angela Armstrong and Amanda Whitaker, Democratic Services Team

182. APOLOGIES FOR ABSENT MEMBERS

Councillors Brash, Cook, Fleming, Hargreaves, Ingham, JW Marshall, McKenna, Morris, Turner and Wilcox.

Members were advised that Councillors Fleming and Cook had both recently been discharged from hospital. It was agreed that a card and flowers be sent to Councillors Cook and Fleming wishing them a speedy recovery.

183. DECLARATIONS OF INTEREST FROM MEMBERS

None

184. BUSINESS REQUIRED BY STATUTE TO BE DONE BEFORE ANY OTHER BUSINESS

None

185. PUBLIC QUESTION

- (i) The following question had been received from Mr Fred Corbett to the Mayor, Stuart Drummond:

“After information available on a local interest website & indeed in a National magazine came to my attention can I, & the residents of Hartlepool be assured that local Voluntary Organisations that receive grants from HBC are both audited & accountable to HBC?”

The Mayor responded that the Council has appropriate arrangements in place to ensure all grants paid to local voluntary organisations are spent in accordance with the terms of the grant award and the Council receives the agreed services covered by the grant payment. The Mayor added that these arrangements are proportionate to the size of the grant payments made to individual organisations and the arrangements are followed consistently and robustly for all organisations funded by the Council. Grant payments are only made after Council Officers have gained the necessary assurance that the agreed services will be provided.

Supplementary questions raised by Mr Corbett requested the Mayor to consider instigating an independent financial review of the accounts of a local organisation which had received ‘significant’ funding from the Council. The questioner alleged that the 2007/8 and 2008/9 accounts of the organisation were ‘exactly the same’ and presented the Council with examples of figures included in those accounts.

The Mayor advised that it was not appropriate for him to respond to issues raised in relation to a specific organisation but that all charities had to submit their accounts to the Charity Commission. Therefore, if there were any suspicions of financial irregularities then they should be addressed to the Charity Commission. The Mayor added that unless the figures quoted related directly to grants awarded by the Council, it would not be within the remit of the Council to undertake a financial review. The Mayor reiterated that arrangements

were in place to ensure all grant payments funded by the Council were robustly monitored.

Members debated issues arising from the question and the response given by the Mayor. Some Members spoke in support of the issue which had been highlighted by the questioner. In relation to the response provided by the Mayor, some Members referred to responsibilities of the Council being such that an investigation should be undertaken. Other Members expressed concerns that information which had been referred to had not been corroborated and referred to the positive work undertaken by the voluntary sector. Existing arrangements in relation to accountability were highlighted and comments made earlier by the Mayor were reiterated.

186. MINUTES OF PROCEEDINGS

The Minutes of Proceedings of the Council held on 1 March 2012 and the Extraordinary Council held on 22 March 2012, having been laid before the Council.

RESOLVED - That the minutes be confirmed.

The minutes were thereupon signed by the Chairman.

187. QUESTIONS FROM MEMBERS OF THE COUNCIL ON THE MINUTES OF THE PREVIOUS MEETING OF THE COUNCIL

With reference to minute 168 of the Council meeting held on 1 March 2012, a Member raised further questions in relation to costs and officer time incurred in relation to the proposed development on Jacksons Landing. The Chair highlighted that there was a report to be considered later in the agenda which provided details of the costs to the Council to date associated with the proposal to bring forward development on Jacksons Landing and any questions could therefore be addressed following presentation of that report later in the meeting.

188. QUESTIONS FROM MEMBERS OF THE COUNCIL

- (a) Questions to Members of the Executive about recent decisions of the Executive

None

- (b) Questions to Members of the Executive and Chairs of Committees and Forums, for which Notice has been given

None.

- (c) Questions to the appropriate Members on Police and Fire Authority issues, for which notice has been given.

None.

Minutes of the meetings of the Cleveland Police Authority held on 20 December 2011 and 23 January 2012 and the meeting of the Cleveland Fire Authority held on 16 December 2011 were submitted to the meeting.

189. BUSINESS REQUIRED BY STATUTE

(i) Pay Policy Statement

A report presented by the Chief Solicitor advised Members that in recent months there had been three new or amended requirements to pay policy and pay data publication requirements as a result of:

- (a) The Accounts and Audit (England) Regulations 2011;
- (b) The Code of Recommended Practice for Local Authorities on Data Transparency published by the Department for Communities and Local Government;
- (c) Openness and accountability in local pay: Guidance under Section 40 of the Localism Act 2011 issued by the Department for Communities and Local Government.

Members were informed that the Localism Act required the Council to agree a written pay policy for 2012/13. A proposed policy had been circulated for Council approval based on a common policy statement jointly prepared by the Tees Valley Heads of Human Resources adapted to reflect local arrangements. The proposed pay policy statement at Appendix A to the report reflected the current policies and arrangements within the Council. The report set out specific details which the pay policy statement must include to conform with final guidance issued in respect of Section 40 of the Localism Act. The pay policy statement must be published, including being published on the Council's website

It was noted that the guidance stipulated also that full Council must consider whether the pay policy should require Council approval before large salary packages were offered in respect of a new appointment. The Secretary of State considered that £100,000 to be the right level for that threshold to be set. For this purpose, salary packages should include salary, any bonuses, fees or allowances routinely payable to the appointee and any benefits in kind to which the officer was entitled as a result of their employment. The policy which had been circulated reflected the Council's Constitution regarding the appointment to posts defined under the Officer Employment Rules which included all Chief Officers posts. The lowest Chief Officer Salary point was currently £54,041.

Following presentation of the report, a number of issues were raised including whether £100,000 was the right level for the threshold. It was proposed that the Pay Policy document be approved subject to review and possible variation

following further consideration by the Council in the near future. It was highlighted, however, that Council Procedure Rules stated that a motion or amendment to rescind, or having the effect of rescinding, a decision made at a meeting of Council within the past six months cannot be moved. Therefore, it was proposed also that the Pay Policy Statement be agreed with the caveat that the document could be revisited during the first 6 months of implementation if required.

In accordance with Council Procedure Rule 17.4 of the Constitution a recorded vote was taken:-

Those in favour:

The Mayor, Stuart Drummond and Councillors Aiken, C Akers-Belcher, S Akers-Belcher, Barclay, Cranney, Fenwick, Fleet, Gibbon, Griffin, Hall, Hill, Jackson, James, Lauderdale, Lawton, A Lilley, G Lilley, Loynes, Maness, A Marshall, J Marshall, Payne, Preece, Richardson, Robinson, Rogan, Shaw, Shields, Simmons, Sirs, Tempest, Thomas, H Thompson, P Thompson, Wells and Wright

Those against:

None

Those abstaining:

None

The vote was carried.

190. ANNOUNCEMENTS

The Chairman announced that the Workers Memorial Day Remembrance Service and Wreath Laying Ceremony would be held on Saturday 28th April at Christchurch, Church Square.

191. TO DISPOSE OF BUSINESS (IF ANY) REMAINING FROM THE LAST MEETING AND TO RECEIVE THE REPORT OF ANY SCRUTINY FORUM OR OTHER COMMITTEE TO WHICH SUCH BUSINESS WAS REFERRED FOR CONSIDERATION

(i) Jacksons Landing Proposal – Project Costs

With reference to minute 167 of the meeting held on 1 March 2012, a report was submitted by the Executive which provided details of the costs to the Council to date associated with the proposal to bring forward development on Jacksons Landing.

The report set out background information in terms of the context of Officers often being requested to contribute to the development of project ideas and concepts, exploring feasibility and getting involved in the direct delivery of projects. It was highlighted that the development of Jacksons Landing had been a complicated process.

A table included in the report highlighted the costs to date against a range of activities. A total of 282 hours of officer time had been spent on the Jacksons landing development proposal. The hours worked had been individually costed against each officer according to their hourly rate including on costs and this came to a total of £8,549.63. This combined with the other costs highlighted in the table brought the total cost to £35,935.63. However, taking into consideration that all officers working on the project were established posts and their time was already accounted for within the overall Council budget, the real cost to the Council was £27,386.00.

Addressing the question raised earlier in the meeting (minute 187 refers), the Mayor advised that there could be some additional costs in terms of legal costs but it was considered that the return to the Council would be more than worth it. In response to further questions asked by the Member, the Mayor advised that some information relating to the project was commercially sensitive at this stage but would be available to Members in the future.

RESOLVED – That the report be noted.

192. TO RECEIVE REPORTS FROM THE COUNCIL'S COMMITTEES AND WORKING GROUPS

(i) Proposed Changes to the Council's Constitution

A report was presented on behalf of the Constitution Committee in respect of the review of the Council's Constitution. The Committee had given detailed consideration to suggested changes to the Constitution taking account of the recommendations of the Local Government Boundary Commission for England in its review of the Borough Council, which recommendations had taken effect through the Hartlepool (Electoral Changes) Order, 2012. Consequently the majority of recommendations made by the Constitution Committee reflected the reduction in Council size from 47 to 33 Elected Members together with recommendations following previous referrals to the Committee by Council.

The report set out a variety of recommendations which incorporated changes to the following items:-

- (i) Financial Procedure Rules
- (ii) Constitution Review – Proposed Policy Framework
- (iii) Budget and Policy Framework Procedure Rules – Framework Development Process
- (iv) Delivery of Member Support and Community Engagement
- (v) Review of Outside Bodies
- (vi) Miscellaneous

The Vice Chair of the Committee highlighted the salient issues included in the report relating to changes to the Financial Procedure Rules, corrections to the naming of the Neighbourhood Forums and the introduction of an Approved Conference List arising from the review of Outside Bodies.

It was noted that there were some areas, arising from the Outside Bodies Review, where clarification was still needed and which would be addressed in a further report to Council.

It was moved and seconded as follows:-

Financial Procedure Rules

- (i) That Directors may approve revenue budget transfers up to £100,000 (only on two occasions and cumulatively up to £200,000 over the financial year) and that formal Council approval be sought for transfers over this limit.
- (ii) That there be no other revenue budget transfers outside of the above limits and no transfers between “directorates” without former Council approval.

Constitution Review – Proposed Policy Framework

- (i) That the policy framework be revised as indicated within paragraph 3.1 of the appended report (Appendix 2 refers) subject to the Food Law Enforcement Service Plan being incorporated within the Health and Wellbeing Strategy.
- (ii) That there be a further review of the policy framework during the forthcoming municipal year.

Budget and Policy Framework Procedure Rules – Framework Development Process

- (i) That the changes noted in Appendices 1 and 2 to the report to the Constitution Committee on 29th March, 2012, be agreed.

Delivery of Member Support and Community Engagement

- (i) That the recommendations as contained in Appendix A to the report of the Constitution Committee dated 29th March 2012 be adopted. This recommendation comprises the formation of two Neighbourhood Forums termed “North and Coastal” and “South and Central” and such meetings should be held quarterly within the Civic Centre and the quorum for each Forum should be six Elected Members. Further, that a review as to the operation of these Forums be instigated after the period of six months from the commencement of the municipal with a report to the Council’s Cabinet and to Scrutiny. Furthermore, the Chair and Vice-Chairs of the Forums, be Members of the “in principle” Strategic Partners Group with

membership onto the four themed partnerships, subject to statutory requirements. It is also agreed that there be “no neighbourhood voice” and that the Parish Liaison meetings do cease, with recognition that the Elected Mayor will hold such meetings at his entire discretion.

2. That the proposals following discussions between Cabinet and Scrutiny Co-ordinating Committee as discussed on 9th March, 2012 as recorded in Appendix B to the report of the Constitution Committee dated 29th March, 2012, be adopted. In addition, Council is requested to consider and adopt the recommendations as to the composition, frequency of meetings and quorum of those Committees and Forums as set out above.
3. That the two Neighbourhood Forum areas be named: North and Coastal; and South and Central, both with Elected Members as Chair and Vice Chair who will participate in the Strategic Partners Group.

Outside Bodies Review

- (i) That the recommendations in relation to ‘Part 7 – Appointments to Outside Organisations and Other Bodies’ as detailed in Appendix 1 to the report dated 29th March, 2012 to the Constitution Committee, be adopted.
- (ii) The Council representation on any outside organisations within Part 7 highlighted with * to be subject to a further report to Council..

Miscellaneous

- (i) Allotments – to move from Adult and Community Services Scrutiny Forum to Neighbourhood Scrutiny Forum (to reflect departmental responsibility).
- (ii) Youth Justice Plan – moved from Regeneration and Planning Services Scrutiny Forum to Children’s Services Scrutiny Forum (to reflect departmental responsibility).
- (iii) Housing (all housing issues including strategic housing) – to be referred to the Regeneration and Planning Services Scrutiny Forum, as opposed to the current division of this area of Council functionality between the Regeneration and Planning Services Scrutiny Forum and the Neighbourhood Services Scrutiny Forum.
- (iv) Crime and Disorder Committee – responsibility with the Scrutiny Co-ordinating Committee

Consequential Changes to the Constitution

- (i) That all consequential and other changes required to implement the resolutions of Council be delegated to the Council’s Acting Chief Executive Officer to make such factual, grammatical, presentational and other

changes that may be required in order to fully implement and reflect the resolutions of Council

In accordance with Council Procedure Rule 17.4 of the Constitution a recorded vote was taken:-

Those in favour:

The Mayor, Stuart Drummond and Councillors Aiken, C Akers-Belcher, S Akers-Belcher, Barday, Cranney, Fenwick, Fleet, Griffin, Hall, Hill, Jackson, James, Lauderdale, Lawton, Loynes, Maness, A Marshall, Payne, Preece, Richardson, Robinson, Rogan, Shaw, Shields, Simmons, Sirs, Tempest, Thomas, H Thompson, P Thompson and Wells

Those against:

Councillors Gibbon, A Lilley, G Lilley, J Marshall and Wright.

Those abstaining:

None

The vote was carried.

193. TO CONSIDER ANY OTHER BUSINESS SPECIFIED IN THE SUMMONS OF THE MEETING

None

194. REPORT FROM THE EXECUTIVE

(a) Proposals in relation to the Council's budget and policy framework

(i) Corporate Plan 2012/13

A report presented on behalf of the Executive sought Council's approval of the 2012/13 Corporate Plan. As in previous years, the Corporate Plan set out a series of outcomes arranged around the eight Community Strategy themes. It included also a section dedicated to organisational development activities. The Actions, Performance Indicators and Targets set out in the Corporate Plan would be regularly reviewed through the Council's Performance Management Framework. Progress would be reported regularly to Cabinet and Scrutiny Coordinating Committee.

Members were reminded that the Corporate Plan was part of the Council's Budget and Policy Framework and therefore required the involvement of Scrutiny and approval by the full Council. The plan had been considered by Cabinet on 19 December 2011 and 19 March 2012. Scrutiny Coordinating

Committee had considered the Plan on 11 November 2011, 17 February 2012 and 9 March 2012. In addition draft proposals were considered by all of the Service Scrutiny Forums in January/February 2012.

The Portfolio Holder highlighted that at the most recent meeting of Scrutiny Coordinating Committee, on 9 March 2012, it had been suggested that both the Chief Executives Departmental Plan and the Corporate Plan should include reference to Benefits Support and it was agreed at Cabinet on 19 March 2012 that the Department would develop proposals and bring to this meeting for approval. In response two actions have been added to Outcome 4 (Hartlepool has increased economic inclusion of adults and is tackling financial exclusion) in both the Chief Executives Departmental Plan and the Corporate Plan (Appendix A).

It was moved and seconded:-

That the Corporate Plan 2012/13 be approved.

In accordance with Council Procedure Rule 17.4 of the Constitution a recorded vote was taken:-

Those in favour:

The Mayor, Stuart Drummond and Councillors Aiken, C Akers-Belcher, S Akers-Belcher, Barclay, Cranney, Fenwick, Fleet, Gibbon, Griffin, Hall, Hill, Jackson, James, Lauderdale, Lawton, A Lilley, G Lilley, Loynes, Maness, A Marshall, J Marshall, Payne, Preece, Richardson, Robinson, Rogan, Shaw, Shields, Simmons, Sirs, Tempest, Thomas, H Thompson, P Thompson, Wells and Wright

Those against:

None

Those abstaining:

None

The vote was carried.

(b) Proposal for Departure from the Budget and Policy Framework

(i) Revenue Budget Forecast Outturn 2012/13

A report submitted by the Executive presented details of the final forecast outturn reported to Cabinet on 19th March 2012 to enable Council to take account of advice from the Corporate Management Team to allocate part of the additional favourable outturn to manage specific risks and to inform Council of the net favourable outturn to be allocated to the Council's General Fund Reserve.

Members were advised that departments had continued to manage expenditure robustly and avoid expenditure where possible for the General Fund budget and EIG budgets. As a result of this action additional year end underspend were forecast to be achieved. The Corporate Management Team had identified a number of additional commitments which were not covered within existing budgets. Officers had recommended that Cabinet seek Council approval to establish specific reserves to manage these commitments to avoid these issues impacting on the 2012/13 budget. These items total £0.225m, including £0.090m of expenditure delayed from 2011/12 until 2012/13, as detailed in Appendix A. Assuming Council approved the establishment of the specific reserves recommended by the Corporate Management Team there would be a net underspend of £0.319m (£0.177m from the General Fund Budget and £0.142m from the EIG budget). In accordance with the resolution from the Council meeting on 9th February this money would be allocated to the Council's General Fund, to ensure that any further allocation of these monies was subject to full Council approval. The Corporate Management Team had recommended that Council delay developing a strategy for using the net underspend until the 2013/14 budget was developed. This would enable any usage to be considered in the context the Council's overall financial position for 2013/14 and the financial issues which would need to be addressed. The report also provided details of the outturn for Trading Accounts and the Corporate Management Team had recommended these monies are allocated to manage specific risks and commitments, as detailed in Appendix B to the report.

The report presented by the Mayor proposed the following:-

- i) Note the report and the advice from the Corporate Management Team in respect of the following decision to be taken by full Council;
- ii) Approve the allocation of part of the additional General Fund outturn to meet the commitments identified in Appendix A (£0.255m) and to transfer the remaining additional General Fund Outturn of £0.177m to the General Fund Reserve;
- iii) Approve the allocation of £0.325m from the Trading Account outturn to manage the risks and commitments identified in Appendix B;
- iv) Note that no additional Early Intervention Grant commitment or risks have been identified and the increased outturn of £142,000 will transfer to the General Fund Reserve;
- v) Approve the proposal to delay developing a strategy for using the total resources transferred into the General Fund Reserve of £0.319m detailed in (ii) and (iv) above until the 2013/14 budget process commences. This will enable any usage to be considered in the context of the Council's overall financial position for 2013/14 and the financial issues and risks which will need to be addressed as detailed in paragraph 4.4.

- vi) Approve the allocation of the saving in the current year from a reduction in the number of Special Responsibility Allowances paid to Cabinet Members of approximately £3,000 is towards the ring-fenced budget for retraining staff on the redeployment register.

Following presentation of the report and in order to show the Council's commitment to address social issues highlighted by Members at the meeting, it was moved and seconded:-

'That the proposals be approved subject to the transfer £0.177m from the General Fund budget and £0.142m from the EIG budget to a specific reserve identified to support families in poverty to be subject to Council approval prior to any spend.'

Members debated issues arising from the report including a concern which was highlighted regarding potential implications of reductions in budgets on local charitable organisations during the current difficult economic climate.

In accordance with Council Procedure Rule 17.4 of the Constitution a recorded vote was taken on the amendment:-

Those in favour:

The Mayor, Stuart Drummond and Councillors Aiken, C Akers-Belcher, S Akers-Belcher, Barclay, Cranney, Fenwick, Fleet, Gibbon, Griffin, Hall, Hill, Jackson, James, Lauderdale, Lawton, Loynes, Maness, A Marshall, J Marshall, Payne, Preece, Richardson, Robinson, Rogan, Shaw, Shields, Simmons, Sirs, Tempest, Thomas, P Thompson and Wells

Those against:

Councillors A Lilley, G Lilley, H Thompson and Wright

Those abstaining:

None

The vote was carried

In accordance with Council Procedure Rule 17.4 of the Constitution a recorded vote was taken on the substantive Motion:-

Those in favour:

The Mayor, Stuart Drummond and Councillors Aiken, C Akers-Belcher, S Akers-Belcher, Barclay, Cranney, Fenwick, Fleet, Gibbon, Griffin, Hall, Hill, Jackson, James, Lauderdale, Lawton, A Lilley, G Lilley, Loynes, Maness, A Marshall, J Marshall, Payne, Preece, Richardson, Robinson, Rogan, Shaw, Shields, Simmons, Sirs, Tempest, Thomas, H Thompson, P Thompson, Wells and Wright

Those against:

None

Those abstaining:

None

The vote was carried.

195. MOTIONS ON NOTICE

None.

196. COVER FOR CHIEF EXECUTIVE VACANCY

It was reported that the current temporary cover and backfilling arrangements to cover for the Chief Executive vacancy were due to expire on 31 March 2012. Cabinet had received a report detailing the budgetary savings from these arrangements along with a recommendation to extend the current arrangements to enable full consideration of the options available after the Council elections in May.

Cabinet had agreed to extend the cover arrangements until 30 June 2012 and to begin discussions with other Elected Members to determine an appropriate way forward in the new municipal year.

RESOLVED – That the report be noted.

197. PEER CHALLENGE SESSION

It was noted that the system of measuring and assessing a Council's performance by a system of Comprehensive Area Assessment or Comprehensive Peer Assessment (CA/CPA) had been abolished. However, in order to support councils to continue to improve and be open to external challenge, the government had supported the development of a system of self regulation and improvement in partnership with the Local Government Association and local Councils. The principles supporting this approach were detailed in the report.

At a meeting of Scrutiny Co-ordinating Committee on 9 March at which the Mayor was present, it was agreed that a corporate peer challenge would be of benefit in September 2012. Council was therefore requested to agree to undertake a Peer Challenge session in September 2012 and for The Mayor, the Chair of Scrutiny Co-ordinating Committee to work with the Acting Chief Executive and the Local Government Association to agree the scope of the review.

RESOLVED – That the report be noted.

198. RESIGNATIONS

(i) Resident Representative

Council was informed that Mr Peter Joyce, resident representative for the south area and a resident representative on the Regeneration and Planning Services Scrutiny forum had resigned with immediate effect.

(ii) Co-opted Member

Council was informed that Mrs Eira Ballinghall, co-opted Member of the Children's Services Scrutiny Forum as a secondary school parent governor had resigned from the Scrutiny Forum.

RESOLVED – That the report be noted.

Prior to concluding the meeting, the Chairman highlighted that this was the last Council meeting before the forthcoming elections. It was noted that Councillors Fenwick, Aiken, Sutheran, J W Marshall, J Marshall, Fleming, Ingham, McKenna, Hilary Thompson and Rogan were not standing in the elections. The Chairman expressed his best wishes to those Councillors and thanked them for their service to the Council.

The meeting concluded at 8.10 p.m.

CHAIR

EXECUTIVE PORTFOLIO	SCOPE OF PORTFOLIO
<p>1. Regeneration and Neighbourhoods</p> <p>Stuart Drummond</p>	<ul style="list-style-type: none"> • Policy Framework <ul style="list-style-type: none"> - Crime and Disorder Reduction Strategy - Economic Regeneration Strategy - Housing Strategy - Local Transport Plan - Sustainable Community Strategy - Tees Valley Joint Waste Management Strategy - The plans and strategies which together comprise the Development Plan - Voluntary Sector Strategy and Compact • Other Plans & Strategies <ul style="list-style-type: none"> - Adult Learning Plan - Allotment Strategy - Building Control - Cleveland Emergency Planning Unit Annual Plan - Climate Change Strategy - Community cohesion policy and strategy - Contaminated Land Plan - Development Control - Empty Homes Strategy - Hartlepool Incident Response Plan - Headland Coast Protection Strategy Study - Highway Asset Management Plan - Highway Maintenance Plan - Highway Network Management Plan - Housing Strategy - Neighbourhood Management & Empowerment Strategy - Neighbourhood Action Plans - Network Management Plan - Planning Policy - Rights of way Improvement Plan - Shoreline Management Plan - Tourism Strategy - Waste Management Strategy - Winter Maintenance Plan

	<ul style="list-style-type: none"> • Service Areas & Functions <ul style="list-style-type: none"> - Allotments - Apprenticeships - Asylum Seekers - Building Control - Business Support and Tourism - Climate Change - Child Poverty ** - Coastal Protection - Contaminated Land - Community Grants Pool - Community Safety, including prevention and enforcement of anti-social behaviour - Conservation and Ecology - Design Champion - Development Control - Economic Assessments – - Emergency Planning - Employability and Training - Engagement Boards - Enterprise Development - Environmental Enforcement - Environmental Initiatives - Facilities Management e.g. building maintenance and cleaning - Foreshore Services and Beach Lifeguards - Grounds Maintenance - Historic Environment Champion - Highways - Horticulture - Housing Market Renewal - Housing Services (Public & Private) - Integrated Regional Strategy - Lifelong Learning and Support - Land drainage - Local Partnerships - Neighbourhood Management - Neighbourhood Renewal - Parks and Countryside - Planning Policy - Public Conveniences - Regeneration Policy - Regeneration Programmes - Regional and Sub Regional - Regional Economic Strategy - Rights of Way - School transport - Strategic Transport
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	<ul style="list-style-type: none"> - Sustainability Champion - Sustainable Development - Tees Valley Partnership Issues - Town Centre Partnership / Steering Group - Town wide regeneration and Major Projects - Traffic and Transportation - Training - Transport Services and Fleet (Vehicle Procurement and Maintenance) - Urban Regeneration Company Issues - Voluntary Sector Compact, and Strategy and Commissioning - Waste Management - Worklessness
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EXECUTIVE PORTFOLIO	SCOPE OF PORTFOLIO
<p>2. Children's and Community Services</p> <p>Cath Hill</p>	<ul style="list-style-type: none"> • Policy Framework <ul style="list-style-type: none"> - Child Poverty Strategy - Children and Young People's Plan - Youth Justice Strategic Plan • Other Plans & Strategies <ul style="list-style-type: none"> - Archaeology Forward Plan - Arts & Museums Forward Plan - Arts Strategy - Child Poverty Strategy - Children's Centres and Extended Schools Strategy - Children's Fund Plan (expires 2008) - Departmental and Divisional Plans - Education Asset Management - Library Plan - Local Cultural Strategy - Play Facilities Strategy - Playing Pitch Strategy - SEN and Disability Action Plan - Sport and Recreation Strategy - Swim Development Strategy • Service Areas & Functions <ul style="list-style-type: none"> - 14-19 development - Access to Education - Admissions Policy - Archaeological Service - Carlton Outdoor Education Centre - Child and Adolescent Mental Health Services - Child Poverty ** - Children's Fund - Children's Trust and commissioning development. - Children's Workforce Development - Commissioning of statutory and discretionary social care services for vulnerable children, including children in need, children with disabilities, looked after children and child protection - Community Buildings - Connexions - Cultural Services (Arts, Museums and Events)

	<ul style="list-style-type: none"> - Directly provided social care services (children) - Early Years provision - Education policy and planning - Extended Schools and Children's Centres - Information sharing and assessment - Libraries and Information - Libraries Stock Management Plan - Local Safeguarding Children Board - Looked After Children - Outdoor Play Facilities - Play and out of hours care - Raising educational achievement - School governance - Schools Transformation - Special Educational Needs - Sports and Recreation - Tourism - Youth Offending - Youth Service
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** all portfolios – Lead Children's Services

EXECUTIVE PORTFOLIO	SCOPE OF PORTFOLIO
<p>3. Adult & Public Health Services</p> <p>John Lauderdale</p>	<ul style="list-style-type: none"> • Policy Framework <ul style="list-style-type: none"> - Health and Well Being Strategy - Vision for Adult Social Care in Hartlepool • Other Plans & Strategies <ul style="list-style-type: none"> - Annual Drugs Treatment Plan - Annual Training Plan - Disability Strategy - Food Law Enforcement Service Plan - Fuel Poverty Strategy - Health & Safety Services Plan - Mental Health Strategy - Older Persons Mental Health Strategy - Older Persons Strategy - Public Health Strategy - Supporting People Strategy - Trading Standards Service Delivery Plan • Service Areas & Functions <ul style="list-style-type: none"> - Bereavement Services (Cems and Crams) - Child Poverty ** - Commissioning of Statutory and Discretionary Social Care Services for Vulnerable Adults, i.e. <ul style="list-style-type: none"> ➤ Older People ➤ People with Learning Disabilities ➤ People with Mental Health ➤ People with Physical Disabilities ➤ People with Sensory Loss Problems - Co-ordination and development of public health response - Directly Provided Social Care Services (Adults) - Drugs - Environmental Health - Health and Wellbeing Board - Licencing - Older Persons Champion - Open Market - Protection and Vulnerable Adults - Public Health Development - Service Development / integration with Partners - Supporting People

	- Trading Standards
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** all portfolios – Lead Children's Services

EXECUTIVE PORTFOLIO	SCOPE OF PORTFOLIO
<p>4. Finance and Corporate services</p> <p><i>Paul Thompson</i></p>	<ul style="list-style-type: none"> • Policy Framework <ul style="list-style-type: none"> - Annual Capital Budget - Annual Revenue Budget - Council Plan • Other Plans & Strategies <ul style="list-style-type: none"> - Accommodation Strategy - Anti Fraud and Corruption Strategy - Asset Management Plan - Corporate Capital Strategy - Commissioning and Procurement Strategy - Debt Recovery Strategy - Efficiency Strategy - Customer Care - Equality and Diversity Plan - Strategy - Equality and Diversity Scheme - HR Strategy - ICT Strategy - Insurance Strategy - People Framework (ind HR & Workforce Development Strategies) - Risk Management Strategy - Treasury Management Strategy - Whistleblowing Policy - Workforce Development Strategy • Service Areas & Functions <ul style="list-style-type: none"> - Benefits - Capital Programme - Centralised Property Management - Child Poverty ** - Council Operational Depots - Consultancy Services Corporate Strategy - Council Profile - Customer Services (CRM, Contact Centre) - Democratic Services - E-Champion - Efficiency Champion - Energy Management - Equality and Diversity

	<ul style="list-style-type: none"> - Equality and Diversity Champion - Financial Services - General Office Services - Health & Safety - Human Resources - ICT - Land and Property Acquisition and Disposal - Legal Services - Performance Management including consultation and data quality - Printing and Reprographics - Procurement Champion - Public Relations - Registrars - Regional Procurement Strategy - Registration and Electoral Services - Revenues - Risk Management Champion - Services for Members - Shared Services - Staff and Member Development (incl council apprenticeships) - Standards and Ethics - Stores and Purchasing - Strategic Asset Management Planning - Sustainable Construction - Sustainable Procurement Champion - The Leased Estate
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** all portfolios – Lead Children's Services

1. Council Meeting Dates 2012 / 2013

1.1 The following are the proposed Council meeting dates for 2012/13. The dates follow the same pattern as approved by Members in 2011/12. As agreed by Council, all meetings will commence at 7.00pm. Members are reminded that once agreed the programme of ordinary meetings can only be amended by Council.

1.2 The proposed new dates for ordinary Council meetings are: -

Thursday 21 June 2012
Thursday 2 August 2012
Thursday 13 September 2012
Thursday 25 October 2012
Thursday 6 December 2012
Thursday 7 February 2013
Thursday 21 February 2013
Thursday 28 February 2013
Thursday 11 April 2013
Thursday 23 May 2013 – Annual Meeting

1.3 Council is therefore requested to approve the ordinary meeting dates set out at 1.2 above.