

REGENERATION, LIVEABILITY AND HOUSING PORTFOLIO

DECISION SCHEDULE



Friday 21st July, 2006

at 10.00 am

in Committee Room “A”

The Mayor Stuart Drummond responsible for Regeneration, Liveability and Housing will consider the following items.

1. KEY DECISIONS

No items

2. OTHER ITEMS REQUIRING DECISION

- 2.1 Pride in Hartlepool Proposals – *Head of Environmental Management*
- 2.2 Minor Works Proposals, Neighbourhood Consultative Forums – *Head of Environmental Management*
- 2.3 Neighbourhood Services Departmental Plan 2006/2007 – *Head of Neighbourhood Management*
- 2.4 Community Security Contract Specification – *Head of Community Safety and Prevention*
- 2.5 The Local Authorities (Alcohol Consumption in Designated Public Places) Regulations 2001 – *Head of Community Safety and Prevention*

3. ITEMS FOR INFORMATION

- 3.1 LAA Delivery and Improvement Plan 2006/07 – *Head of Community Strategy*

4. ITEMS FOR DISCUSSION

No items

5. REPORTS FROM OVERVIEW OF SCRUTINY FORUMS

No items

**REGENERATION, LIVEABILITY & HOUSING PORTFOLIO
REPORT TO PORTFOLIO HOLDER
21 July 2006**



Report of: Head of Environmental Management

Subject: PRIDE IN HARTLEPOOL PROPOSALS

SUMMARY

1. PURPOSE OF REPORT

To consider recommendations of the Pride in Hartlepool Steering Group in respect of proposals for community projects.

2. SUMMARY OF CONTENTS

List of Pride in Hartlepool proposals and recommendations for funding of those proposals.

3. RELEVANCE TO PORTFOLIO MEMBER

Recommendations of spend on Pride in Hartlepool projects to be confirmed by the Portfolio Holder for Regeneration and Liveability.

4. TYPE OF DECISION

Non key decision.

5. DECISION MAKING ROUTE

Recommendations of Pride in Hartlepool Steering Group to Regeneration and Liveability.

6. DECISION(S) REQUIRED

To agree the recommendations of the Pride in Hartlepool Steering Group in respect of proposals for community projects.

Report of: Head of Environmental Management

Subject: PRIDE IN HARTLEPOOL PROPOSALS

1. PURPOSE OF REPORT

- 1.1 To consider recommendations of the Pride in Hartlepool Steering Group in respect of proposals for community projects.

2. BACKGROUND

- 2.1 The Pride in Hartlepool Steering Group met on 10th July 2006 and recommended the following for approval:
- 2.2 Hartlepool Carers had requested £180 to support Barbara's Garden Project - initiated by the Young Carers who wish to convert the dull back yard at Hartlepool Carers into a small garden area.

The young people would like to brighten the yard by adding planted tubs and pots, creating colourful wall murals and adding outdoor seating so that they can enjoy the space. It was recommended that funding of £180 be approved.

- 2.3 Hartwell Residents Association had requested funding for hanging baskets for Stephen, Suggitt and Hardcourt Street phased over a three year period. The Steering Group recommended that funding of £970 for Stephen Street be approved for 2006/7 with a review prior to an extension of the project to include the other streets in 2007/8 and 2008/9 respectively.

3. FINANCIAL IMPLICATIONS

- 3.1 The funding for the above projects is available within the Pride in Hartlepool budget.

4. RECOMMENDATION

- 4.1 That the recommendations of the Pride in Hartlepool Steering Group be approved.

REGENERATION, LIVEABILITY & HOUSING PORTFOLIO

Report To Portfolio Holder

21st July 2006



Report of: Head of Environmental Management

Subject: MINOR WORKS PROPOSALS, NEIGHBOURHOOD
CONSULTATIVE FORUMS

SUMMARY

1. PURPOSE OF REPORT

- 1.1 To consider recommendations of the Central Neighbourhood Consultative Forum in respect of minor grant works.

2. SUMMARY OF CONTENTS

- 2.1 List of minor works proposals.

3. RELEVANCE TO PORTFOLIO MEMBER

- 3.1 Recommendations of spend on Minor Works projects to be confirmed by the Portfolio Holder for Regeneration and Liveability.

4. TYPE OF DECISION

- 4.1 Non-key decision.

5. DECISION MAKING ROUTE

- 5.1 Recommendations of Neighbourhood Consultative Forum to Regeneration and Liveability.

6. DECISION(S) REQUIRED

- 6.1 To agree the recommendations of the Neighbourhood Consultative Forum in respect of Minor Works proposals.

Report of: Head of Environmental Management

Subject: MINOR WORKS PROPOSALS, NEIGHBOURHOOD
CONSULTATIVE FORUMS

1. PURPOSE OF REPORT

- 1.1 To consider recommendations of the Central Neighbourhood Consultative Forum in respect of minor grant works.

2. BACKGROUND

- 2.1 The last cycle of consultative forums recommended the following for approval:

Central Neighbourhood Consultative Forum

Grass Verge Removal – Rift House Area

Cost £20,000.

Hart Lane – Adjacent to Naisberry Park

Request for the large shrub beds to be thinned and reduced, the removal of some trees and extensive maintenance works. Cost £10,000.

Wesley Square Environmental Improvements

Includes the removal of a small trip rail and replacement with a higher substantial railing together with the planting of new shrubs. Cost £5,000.

3. FINANCIAL IMPLICATIONS

- 3.1 All of the above works can be carried out using existing minor works budgets.

4. RECOMMENDATION

- 4.1 That the recommendation of the Central Neighbourhood Consultative Forum be approved.

**REGENERATION, LIVEABILITY & HOUSING PORTFOLIO
REPORT TO PORTFOLIO HOLDER
21 July 2006**



Report of: Head of Neighbourhood Management

Subject: NEIGHBOURHOOD SERVICES DEPARTMENTAL
PLAN 2006/2007

SUMMARY

1. PURPOSE OF REPORT

To agree the Neighbourhood Services Departmental plan for 2006/2007.

2. SUMMARY OF CONTENTS

The Neighbourhood Services Departmental Plan 2006/2007 details the actions and associated performance indicators planned to be carried out by the department over the coming twelve months.

3. RELEVANCE TO PORTFOLIO MEMBER

The portfolio holder for Regeneration, Liveability & Housing has responsibility for part of the Neighbourhood Services Departmental Plan.

4. TYPE OF DECISION

Non key.

5. DECISION MAKING ROUTE

Regeneration, Liveability & Housing Portfolio, 21 July 2006.

6. DECISION(S) REQUIRED

Approval of the Departmental Plan.

Report of: Head of Neighbourhood Management

Subject: NEIGHBOURHOOD SERVICES DEPARTMENTAL
PLAN 2006/2007

1. PURPOSE OF REPORT

- 1.1 To agree the Neighbourhood Services Departmental Plan for 2006/2007.

2. BACKGROUND

- 2.1 The Council's corporate aims have been developed to align with those of the community plan and the Hartlepool Partnership. The Neighbourhood Services Departmental Plan shows how the department will complement and work towards these corporate aims.
- 2.2 This Departmental Plan sets out the department's aims and objectives and details the actions to be taken over the coming twelve months toward achieving these. The plan also includes performance indicators associated with these actions, together with a range of key national and local indicators.
- 2.3 A copy of the plan is attached at **Appendix A**.

3. RECOMMENDATIONS

- 3.1 It is recommended that the Plan be approved.

Neighbourhood Services



**Departmental
Plan
2006 - 2007**

Contents

1. Introduction to this plan
 2. Neighbourhood Services
 - a. Introduction to Neighbourhood Services
 - b. Vision
 - c. What is a Neighbourhood
 3. Management Structure
 4. Aims & Objectives
 5. Values & Culture
 6. Monitoring & Reporting
 7. Portfolio
 8. Medium Term Priorities
 9. Action Plan
 10. Performance Indicators
- Appendix 1 Neighbourhood Services – Service Plans
- Appendix 2 Neighbourhood Services Department Structure

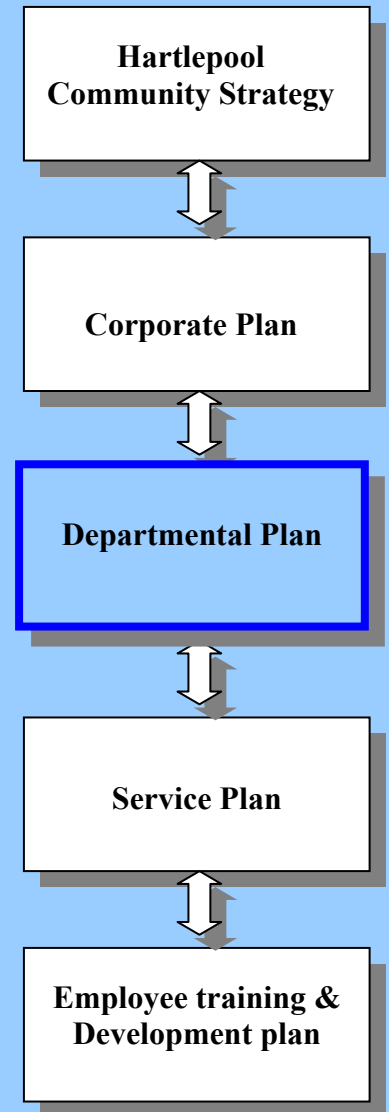
This document is the Neighbourhood Services Departmental Plan for 2006/7 and forms part of the Council's overall service planning arrangements. The plan details the key priorities and issues facing the department over the coming year, along with detailed action plans for the next 12 months. This plan will be reviewed on an annual basis, which will allow for any emerging priorities to be addressed.

The plan details how the department will meet the Council's key priorities as stated in the Corporate Plan.

This plan should be looked at in conjunction with both the Council's Corporate Plan and the individual Service Plans within Neighbourhood Services, that together form part of the Council's overall service planning arrangements. The diagram adjacent demonstrates how the plans are linked and a description of each of these plans is detailed below.

Corporate Plan	This plan details the Key, Council-wide, strategic objectives identified as being a priority over the next year. Also included are key actions associated with each objective.
Departmental Plan	This plan details the key issues facing the Neighbourhood Services department. It also includes a detailed action plan stating how the department will deliver the relevant key actions identified within the Corporate Plan
Service Plans	These plans will be produced by each individual service within the department. They will detail the services key objectives for the forthcoming year, and how the service will meet the relevant key actions included within the Departmental Plan. A list of the Service Plans within Neighbourhood Services can be found as appendix 1 at the back of this document.

Introduction



Neighbourhood Services

Introduction to Neighbourhood Services

Vision:

to work hand in hand with communities and to provide and develop excellent services that will improve the quality of life for people living in Hartlepool neighbourhoods

This statement will guide us in the delivery of services through the departmental management structure detailed on the following pages.

Throughout the year we will be assessing our performance against the targets set in this plan and we will report progress to the members of the Council and the employees of the department. In certain circumstances it may become necessary to either remove or amend an aim/objective or specific action from this plan. This could be for a number of reasons, such as changing priorities or a delay in implementing a particular scheme through unforeseen circumstances. Any amendments to the plan will only be made with full agreement of the relevant portfolio holder(s).

The Council adopted the seven aims of the Community Strategy in 2001 and our department has a special role to play in achieving those aims and in particular Strengthening Communities and Environment and Housing by bringing together a range of services that have the greatest impact upon the day-to-day quality of life of at a neighbourhood level to the citizens of Hartlepool. These aims have been further developed to reflect the department's role in delivering these aims (see Aims & Objectives on page 8 of this document).

What is a Neighbourhood?

A neighbourhood is a flexible unit. In one sense it could be the whole of Hartlepool or it could be a few residents who live in the same street. It could be a village or an area with its own special identity; it could have a long history or could have begun yesterday.

We aim to contribute to the development of neighbourhoods in all of our activities

The Departmental Management Team (DMT) takes seriously their role in leading the Neighbourhood Services Department. We have worked to develop our vision for the department in consultation with stakeholders which will be of benefit to the citizens of Hartlepool and which will give everyone who works for the department a better understanding of their own special contribution to the town.

Departmental Management Team

As a Management Team we will work together to provide clear leadership for the Neighbourhood Services Department. We are all fully committed to the delivery of this plan so that we improve the quality of life for the people living in Hartlepool.

Emergency Planning



"Disaster or major incidents can strike suddenly, unexpectedly and anywhere. We aim to ensure that appropriate levels and standards of resilience and civil protection are in place for a wide range of emergencies"

Denis Hampson, Head of Emergency Planning

Main Services: *Emergency planning*

Finance & Business Development



"We provide seamless customer focused services, which will achieve our departmental aims, it is important to provide front line services with timely and appropriate support".

Keith Smith, Head of Finance & Business Development

Main Services: *ICT; Finance and Administration*

Neighbourhood Management



"We are committed to providing neighbourhood managed services that produce a seamless service. The involvement of our customers in the democratic processes underpins that service delivery".

Dave Stubbs, Head of Neighbourhood Management

Main Services: *Horticulture, street cleansing; highway services; environmental enforcement; school catering; waste management; building cleaning; client services*

Procurement & Property Services



"Our aim is to ensure the Council makes best use of its land and property assets in terms of service delivery, accessibility and financial return whilst developing a strategic procurement capacity to deliver value for money and achieve our community aims"

Graham Frankland, Head of Procurement & Property Services

Main Services: *Building Management and Maintenance; Building Consultancy; Land and Property Management; Procurement; Logistics*

Public Protection & Housing



"We aim to protect and enhance the well-being of Hartlepool people by effective application of Public Protection and Housing legislation, education and by maximising funding opportunities."

Ralph Harrison, Head of Public Protection & Housing

Main Services: *Environmental Health, Trading Standards, Licensing, Environmental Standards, Housing Services*

Technical Services



"We aim to ensure that highways, transportation and civil engineering services are delivered within the Borough of Hartlepool in an effective and efficient manner providing a safer and sustainable environment for everyone to benefit from".

Alastair Smith, Head of Technical Services

Main Services: *Engineering consultancy, coastal defences, watercourses' contaminated land, Local Transport Plan, social transport' vehicle repair and maintenance, Traffic & transportation*

Aims and Objectives

To create seamless local services delivered at an area level where appropriate

1. To increase the involvement of communities in the provision of local services
2. To ensure that the housing needs of the borough are met
3. To safeguard and improve the health and well being for people working, living and visiting the borough
4. To provide and develop a sustainable environment that is safe, attractive and clean
5. To maximise the benefits of the Council's land and property assets
6. To provide a safe and accessible transport system which offers equal accessibility and maximum choice
7. To provide a comprehensive and effective resilience and emergency planning service for Hartlepool and also for the former Cleveland authorities in a Lead Authority capacity

In addition to the above, Financial and support services will be provided to ensure the effective functioning of the department in order to achieve these aims.

In working to achieve these aims we will: -

- Work alongside residents, businesses and other organisations within a community
- Support people to take responsibility within their own neighbourhoods and reward those taking genuine pride
- Help people play a part in the democratic process so that they can make the best use of Council resources to improve their quality of life
- Act as a single point of contact for any issue affecting a neighbourhood
- Deliver high quality direct services and always seek to develop and improve them
- To ensure that procurement of services via in-house and other providers achieves value for money and delivers our community aims.
- Work in partnership with other organisations both within and outside of the Council who are responsible for delivering services.

It is not only our services and role that have an impact upon the community – the way we do business as an organisation and as individuals itself has an impact. The Values we strive towards are to : -

1. Treat people with respect
 - Being open and honest
 - Recognising and valuing diversity
 - Listening to and learning from others
 - Working as part of a team
 - Taking responsibility for ourselves
 - Letting others take responsibility for themselves
2. Be customer focused
 - Putting the service users at the forefront
 - Giving and obtaining value for money
 - Being concerned about quality and always seeking to improve
 - Being prepared to find new and innovative ways of doing things
 - Always looking to “find a way”

Values and Culture

Monitoring and Reporting

A basket of indicators containing PI's in respect of key front-line services will be monitored monthly.

The Departmental Management Team will monitor the whole plan at the end of each Quarter. This performance will be reported to the Council's Corporate Management Group (CMG) and the appropriate portfolio holder.

Effective communication to those within and those outside of the department will be a vital element in the delivery of the Plan. The content of this plan will be communicated as follows:-

- To individual staff members – in annual appraisal (April – July)
- To Staff members generally through –
 - departmental briefings which
 - staff newsletter – published at least six times per year
 - core briefings from DMT cascaded through divisions
- To Service Managers – in divisional management teams and in 1-1 meetings with Heads of Service
- To Corporate Management Group (CMG) – in quarterly performance reports
- To Portfolio Holders – in quarterly performance reports.

DMT meets: -

- Informally on a weekly basis
- Formally once every four weeks

Neighbourhood Services is a wide-ranging department of Hartlepool Council. This is reflected in the fact that it undertakes services, which are covered by the executive members of the Council. A separate report, detailing relevant Performance information, is sent to each of these portfolio holders on a quarterly basis showing the progress made toward achieving the targets within this plan

Portfolio



Stuart Drummond (Mayor)
Regeneration, Liveability and
Housing Portfolio Holder

Peter Jackson
Performance Management
Portfolio Holder



Victor Tumilty
Culture, Leisure and
Transportation Portfolio
Holder

Ray Waller
Adult and Community
Services Portfolio Holder



Robbie Payne
Finance Portfolio Holder

Pamela Hargreaves
Children's Services Portfolio
Holder





Medium Term Priorities

The table below sets out the priorities for each division of the department over the next three years. Objective / action references have been included against each of these 'longer term' priorities identifying specifics to be achieved within the coming twelve months.

Description	Objective / Action References
Emergency Planning	
To develop effective response plan(s) to deal with the threat from a pandemic flu outbreak	NS72
To develop resilience plans to deal with terrorism and the threat of terrorism	NS72; NS73
To develop the role of the Local Resilience Forum, particularly in the area of risk assessment and overseeing that the requirements of the Civil Contingencies Act are met by local responders	NS74; NS75
To develop sustainable strategies to promote business continuity within the local community, particularly in respect of medium and small enterprises	NS1; NS2; NS3; NS4
To develop sustainable strategies for the provision of information to the public so that they are aware of the risks of emergencies and they can be better prepared to protect themselves.	NS76
Neighbourhood Management	
To develop a fully integrated environmental enforcement team to include wardens, Police Community Support Officers (PCSO's) and environmental enforcement officers	NS18
To develop an integrated environmental education and enforcement programme	NS20; NS36
To co-ordinate cleansing and enforcement in order to reduce overall spend on back-street cleansing	NS20; NS36
To increase the client base for client services.	NSCS1; NSCS2; NSCS3
To maintain and expand catering into other areas other than schools.	NCSA10
To maintain the viability of school catering in the light of new nutritional standards	NCSA1, NCSA5
To expand highway maintenance into non-traditional areas.	-

Medium Term Priorities

To successfully complete planned increased recycling initiatives	NS35; NS36, NSW8;
To increase funding to Neighbourhood Management	-
Procurement and Property Services	
To develop a sustainable and funded maintenance strategy.	NSAM1; NSAM7, NS30
To develop a sustainable accommodation strategy linked to service asset management plans	NS30
To develop fully integrated electronic property management information including the corporate GIS	NS87; NS28
To procure a framework agreement for the future delivery of construction, property and highway services	NS24; NS29; NS46; NS31
To review the building maintenance operation and produce sustainable and economic delivery	NSBM5
To work with partners and other organisations in the sharing of premises and property services generally	NSAM1
To successfully complete the refurbishment works to the Civic Centre	NS28
To address environmental and economic affects to climate change and energy management	NSAM21
To continue to improve the accessibility to buildings	NS55
To further improve the management of the Council's asset base by developing the asset management plan linked to the Capital Strategy.	EH5
Public Protection & Housing	
To develop a Hartlepool climate change strategy	EH9
To develop and stretch the healthy eating service provision through the delivery of the Local Public Service Agreement (LPSA II) healthy eating initiative	NS14; NS15; NS16;
To develop local action plans to deliver the Hartlepool Public Health Strategy	NS 7; NSCA1
Regenerate housing in the central areas, reduce the number of privately owned empty houses and establish future partnership working to achieve these objectives.	NS11; NS55; NS56; NS59
Develop the sub-regional housing strategy and work sub-regionally to bid for resources.	
Meet the Decent Homes Standard targets in the private sector.	NS56; NS87

Medium Term Priorities

Introduce choice based lettings with Housing Hartlepool.	NS66
Service Development	
Continue to work towards the Investors In People standard and retain the award	NS83; NS84
Technical Services	
Address issues of contaminated land eg Coronation Drive and the former Anhydrite mine site	NSEC4; NSEC5
Coastal Protection. <ul style="list-style-type: none"> Town Wall Project Shoreline Management Plan II 	NSEC1
Development of the Transport Interchange	NS41
Review of Concessionary fare payments	NSTT38
Highway Asset Management Plan (HAMP)	NS6
Implementation and delivery of the Local Transport Plan (LTP)	NS41; NSTT24
Review of the safety camera partnership	NS53
Review of parking arrangements	NSTT118, NSTT119, NSTT120

Action Plan

The following tables set out those issues that will be dealt with over the coming twelve months. The tables show the specific actions Neighbourhood Services will complete as our contribution towards achieving the objectives of the Council

The objectives Neighbourhood Services contributes toward have been set out not only at the Departmental level, but also at corporate level. Where the objectives have been set at corporate level, other providers may also have an input in achieving these.

Departmental Action Plan

Corporate Action / Department Objective	Department Actions	By When	Responsible Officer	Associated PI
Corporate Objective: To help build an enterprise society, support indigenous growth and attract inward investment				
JE4 To develop and improve the resilience of businesses in Hartlepool through the promotion of Business Continuity	NS1 Create working relationship with Tees Valley Business Link	October 2006	Denis Hampson	CEPU PI 15
	NS2 Produce information literature for dissemination to SME's	October 2006	Denis Hampson	CEPU PI 15
	NS3 Form Tees Valley Local Authority's BCM sub group	October 2006	Denis Hampson	CEPU PI 15
	NS4 Hold conference for SME's within the Tees Valley	October 2006	Denis Hampson	CEPU PI 15
Corporate Objective: To promote a positive image for the town as tourism, investment and residential location				
JE21 Continue to improve visitor attractions, facilities, and the associated public realm	NS5 Work with and develop procedures with residents, elected members and businesses in relation to regeneration and Neighbourhood Action Plans.	March 07	Karen Oliver	
Corporate Objective: Improve the vitality and viability of the town centre				
JE18 Develop proposals to improve the condition of key town centre infrastructure and seek funding	NS6 Produce a Highway Asset Management Plan	March 07	Mike Blair	
Corporate Objective: Improved health – reduce premature mortality rates and reduce inequalities in premature mortality rates between wards / neighbourhoods. (Independence, Well-being and Choice outcome)				
HC2 Complete and launch the Hartlepool public health strategy in partnership with the Director of Public Health	NS7 To work in partnership to develop and implement a public health strategy action plan for 2006/7	March 07	Sylvia Tempest	

Departmental Action Plan

Corporate Action / Department Objective	Department Actions	By When	Responsible Officer	Associated PI
Corporate Objective: Access to Services – To support easier access to services which are integrated and tailored to individual need				
HC15 To work with the community in Owton to design and implement a Connected Care Scheme	NS8 Represent Neighbourhood Services on the steering group.	Mar 07	David Frame	
Corporate Objective: To safeguard and improve health and well-being for people working, living and visiting the borough				
HC1 Develop pro-active approaches to prevention of ill health	NS9 To deliver healthy eating training in the community	March 07	Helen Beaman	PH221
HC21 To carry out enforcement duties and deliver high quality services through the efficient and effective use of resources	NS10 To assess Strategic Housing services against inspection and other criteria, making improvements where appropriate towards providing an 'excellent' service(Strategic Housing Ref SHO18)	March 07	Penny Garner Carpenter	PH281 PH282
	NS11 To produce and implement a fit for purpose Housing Strategy (Strategic Housing Ref SHO19)	March 07	Penny Garner Carpenter	
	NS12 To produce and implement the supporting people strategy (Strategic Housing Ref SHO20)	March 07	Penny Garner Carpenter	
	NS13 Supplementing our enforcement role by providing targeted education and advice	March 07	Sylvia Pinkney	BV166 PH304 PH306 PH308 PH309

Departmental Action Plan

Corporate Action / Department Objective	Department Actions	By When	Responsible Officer	Associated PI
Corporate Objective: To safeguard and improve health and well-being for people working, living and visiting the borough				
HC22 To deliver an effective health development service	NS16 Develop and implement the new Local Area Agreement health food initiative	June 07	Sylvia Tempest	LAA10.6
HC23 To maintain and improve public health and safety through the enforcement of housing and nuisance legislation	NS17 To provide an effective and efficient service to residents to investigate, advise and take action where appropriate both formal and informal, to resolve complaints relating to housing and public health.	March 2007	Penny Garner-Carpenter	
Corporate Objective : To improve neighbourhood safety and increase public reassurance, leading to reduced fear of crime and anti-social behaviour				
CS7 Develop the new environmental enforcement scheme and other environmental services so they contribute to reducing fear of crime.	NS18 Obtain additional powers for Community Wardens.	April 06	Craig Thelwell	EM04 EM05
	NS19 Establish Covert Surveillance Unit	May 06	Craig Thelwell	
	NS20 Introduce back street enforcement initiative to reduce the number of domestic waste infringements, arson related incidents and burglaries.	June 06	Craig Thelwell	
	NS21 New Dog Control Orders to be introduced, replacing dated legislation, offering greater control over dogs within communities.	Mar 07	Craig Thelwell	EM04
	NS22 Fully implement powers associated with Clean Neighbourhoods & Environment act 2005 (exc. Dog Control Order) to reduce key environmental crimes within communities.	Sept 06	Craig Thelwell	

Departmental Action Plan

Corporate Action / Department Objective	Department Actions	By When	Responsible Officer	Associated PI
Corporate Objective : To improve neighbourhood safety and increase public reassurance, leading to reduced fear of crime and anti-social behaviour				
CS7 Develop the new environmental enforcement scheme and other environmental services so they contribute to reducing fear of crime.	NS23 Ensure safety of members of the public at night time through appropriate illumination	On-going	Bob Golightly	BV215a TE55
	NS24 Improve illumination in residential areas to reduce fear of crime.	March 07	Bob Golightly	
Corporate Objective: To protect and enhance the countryside and natural environment, the build environment and the historic environment and have cleaner, greener and safer public spaces				
EH5 Develop an integrated capital and asset strategy to maintain and develop buildings land highways and coastal structures.	NS25 Produce an integrated asset management plan / capital strategy for Cabinet approval.	June 2006	Keith Lucas	
	NS26 Complete maintenance strategy for Council property for Cabinet approval.	October 2006	Albert Williams	
	NS27 Review asset management plan / capital strategy document	March 2007	Keith Lucas	
	NS28 Appraise requirements of web-based solution for Corporate Property Database and Land Terrier records	Nov 2006	Keith Lucas	
	NS29 Implement new five year rolling programme for capital asset valuations	March 2007	Keith Lucas	PL102
	NS30 Successfully deliver the Accommodation Logistics Workstream of the Civic Centre Capital Maintenance Programme	June 2009	Keith Lucas	
	NS31 Improve the town's environment in specific work areas including Coast Protection, Contaminated Land, Land Drainage and Closed Landfill sites	March 07	Alan Coulson	

Departmental Action Plan

Corporate Action / Department Objective	Department Actions	By When	Responsible Officer	Associated PI
Corporate Objective (CO42): To protect and enhance the countryside and natural environment, the built environment and the historic environment and have cleaner, greener and safer public spaces				
EH5 Develop an integrated capital and asset strategy to maintain and develop buildings land highways and coastal structures.	NS32 Ensure the continued integrity of all Council owned highway structures.	April 06 and Oct 06	Richard Dumbleton	
Corporate Objective: To promote and develop a sustainable environment that is safe, attractive and clean				
EH9 To increase community and corporate knowledge and action on environmental sustainability issues	NS33 To co-ordinate the development and delivery of environmental strategy	Mar 07	Sylvia Tempest	
	NS34 Provide a sustainable waste management service through kerbside recycling and bring centres	May 07	Colin Ogden	BVPI 82 BVPI 84 BVPI 86 BVPI 87 BVPI 91
	NS35 Increase recycling participation through raising awareness and education.	Mar 07	Colin Ogden	BVPI 82
	NS36 Formulate and introduce enforcement initiatives to aid Alternate Weekly Collection (AWC) and recycling services.	June 06	Craig Thelwell	BV82
	NS37 Encourage innovative design solutions that are cost effective, that meet the needs of clients and that are compatible with the principals of sustainable development and whole life costing.	Jan 07	Colin Bolton	
EH10 To give advice on the issues concerning the natural and built environment and to enforce environmental legislation when appropriate	NS38 To deliver an effective noise, air pollution and pest control service	Mar 07	Sylvia Tempest	BVPI 217

Departmental Action Plan

Corporate Action / Department Objective	Department Actions	By When	Responsible Officer	Associated PI
Corporate Objective: To reduce total crime and narrow gaps between the Neighbourhood Renewal area and Hartlepool				
CS1 Ensure all Council departments understand and deliver their responsibilities to prevent and reduce crime and disorder when delivering their services.	NS39 Ensure all sections of the department understand and deliver their responsibilities to prevent and reduce crime and disorder when delivering their services. (section 17)	June 2006	Dave Stubbs	
	NS40 Complete self assessment forms	June 2006	Carol Davis	
Corporate Objective: To provide a safe and effective integrated transport system and improved accessibility.				
EH12 Adopt and implement the Local Transport Plan	NS41 Hartlepool Local Transport Plan 1 Annual Progress Report and 5 year progress report	July 06	Mike Blair	
	NS42 Produce Cycling Action Plan	Dec 06	Mike Blair	
	NS43 Improved utilisation of the Council fleet and greater efficiencies in transport provision	June 06	Alastair Smith	
	NS44 Provide an integrated transport strategy for the delivery of community transport services.	March 07	Alastair Smith	TE95 TE96
	NS45 To co-ordinate the delivery of the Councils Dial a Ride service in conjunction with the Councils Community transport services, providing greater efficiencies in vehicle utilisation and an enhanced Dial a Ride service.	July 06	Alastair Smith	TE92 TE68 TE94

Departmental Action Plan

Corporate Action / Department Objective	Department Actions	By When	Responsible Officer	Associated PI
Corporate Objective: To provide a safe and effective integrated transport system and improved accessibility.				
EH13 Improve access by public transport to key facilities through the core routes and interchange strategy, complemented by improvements to other services	NS46 Publish Public Transport Guide	August 2006	Ian Jopling	
EH14 Develop a revised approach to procuring socially necessary bus services.	NS47 Instigate Local Transport Plan (LTP) bus strategy including 'Dial a ride'	Jan 07	Mike Blair	
EH15 Reduce road casualties in line with the 2010 target	NS48 To actively target the Council's 2010 casualty targets by the introduction of local safety schemes.	February 2007	Mike Blair	BVPI 99
	NS49 Introduce and discharge Network Management duties conferred on the Authority by the Traffic Management Act 2004	Feb 07	Alan Shield	
	NS50 Provide children and parents with a safer environment by enforcing school keep clear zones	June 06	Phil Hepburn	BVPI 99
EH15 Reduce road casualties in line with the 2010 target	NS51 Establish a plan to facilitate the delivery of road safety education, training and publicity for the Hartlepool area based on the Governments 2010 strategy.	Sept 06	Paul Watson	
	NS52 Provide training for primary school pupils in all aspects of road safety	March 07	Paul Watson	
	NS53 Reduce speeding by successful management of the Cleveland Safety Camera Partnership.	June 06	Chris Cole	BVPI 99

Departmental Action Plan

Corporate Action / Department Objective	Department Actions	By When	Responsible Officer	Associated PI
Corporate Objective: To rebalance the supply and demand for housing and address housing market renewal and improvement of existing stock				
EH17 Pursue a programme of strategic housing market renewal in partnership with Tees Valley Living, Housing Hartlepool and Hartlepool Revival, the private sector and external funding agencies	NS54 Prepare for compulsory Purchase Order on the North Central Hartlepool Regeneration Scheme	September 2006	Emma Dixon	
EH19 To achieve national decent homes standard by 2010: social housing 100%, private sector 70%	NS55 To improve the % of vulnerable households living in private housing meeting the Decent Homes Standard from 64.85% to 66.46%, in order to achieve the government's targets of 70% by 2010 and 75% by 2016 (strategic housing ref sho2)	March 2007	Penny Garner-Carpenter	LAA 24.2 LPI NS10 PH228
EH20 To improve the quality, energy efficiency and attractiveness of existing housing, and reduce the number of vulnerable households experiencing fuel poverty.	NS56 To improve the condition of private rented properties through informal and formal action, in particular, to take action on hazards identified using Health and safety rating system introduced in the housing act 2004.	March 2007	Penny Garner-Carpenter	LAA 24.2 LPI NS10 PH226 PH227
	NS57 To improve the percentage of vulnerable households living in private housing meeting the decent homes standard from 64.85% to 66.46%.	March 2007	Penny Garner-Carpenter	PH228

Departmental Action Plan

Corporate Action / Department Objective	Department Actions	By When	Responsible Officer	Associated PI
Corporate Objective: To rebalance the supply and demand for housing and address housing market renewal and improvement of existing stock				
EH20 To improve the quality, energy efficiency and attractiveness of existing housing, and reduce the number of vulnerable households experiencing fuel poverty.	NS58 To utilise internal and external funding to improve the SAP rating for private houses	March 2007	Penny Garner-Carpenter	LPI NS11 PH235 PH236 PH237 PH238 PH233 PH234
EH21 To enhance the standard of management of private rented housing	NS59 To improve the condition and management of private rented houses through the Landlord Registration Scheme and selective licensing scheme (if accepted)	March 2007	Penny Garner-Carpenter	PH239 PH240 PH241 PH242 PH243 PH244 PH245
Corporate Objective: To rebalance the supply and demand for housing and address housing market renewal and improvement of existing stock				
EH21 To enhance the standard of management of private rented housing	NS60 To licence those Houses in Multiple Occupation (HMOs) subject to mandatory licensing in accordance with the Housing Act 2004 and government guidelines	March 2007	Penny Garner-Carpenter	PH246 PH247 PH248 PH249 PH251 PH250

Departmental Action Plan

Corporate Action / Department Objective	Department Actions	By When	Responsible Officer	Associated PI
Corporate Objective: To rebalance the supply and demand for housing and address housing market renewal and improvement of existing stock				
EH22 To tackle housing market imbalance and the problems caused by low and changing demand	NS61 To reduce the number of empty private houses:(a) overall (b)those empty for over 6 months as a % of the total private sector stock, towards a target of 0.71% which is the 2005 CPA Lower Quartile Threshold for the North East Region – CPA PI Ref H18	March 2007	Penny Garner-Carpenter	BVPI 64 LPI NS10 HSSA A1 & 6 LPINS9 PH252 PH253 PH254
Corporate Objective: To meet housing needs and provide opportunities for vulnerable residents to live independently				
EH24 To provide accommodation and services for vulnerable people (including the homeless, disabled and mentally ill), and to increase the opportunities for residents to live independently in the community	NS62 Develop extra care housing by 120 units in the next 10 years	March 2007	Penny Garner-Carpenter	LPI NS12a
	NS63 Develop commissioning strategy for Supporting People services	March 2007	Penny Garner-Carpenter	LPI NS12a PH264 PH265
	NS64 To ensure tenancy sustainability for those receiving support from the Housing Aid team	March 2007	Penny Garner-Carpenter	LAA 26.2 PH271 PH272
	NS65 To minimise homelessness	March 2007	Penny Garner-Carpenter	BVPI 183; 202; 213; 214 PH273 PH274 PH275

Departmental Action Plan

Corporate Action / Department Objective	Department Actions	By When	Responsible Officer	Associated PI
Corporate Objective: To meet housing needs and provide opportunities for vulnerable residents to live independently				
EH25 To ensure there is access to a choice of good quality housing to buy or rent, to meet the aspirations of residents and encourage investment.	NS66 To enable Registered Social Landlords (RSLs) to develop types of housing identified as a priority need in Housing Strategy	March 2007	Penny Garner-Carpenter	PH276 PH277 PH276 PH277
Corporate Objectives: To empower local people to have a greater voice and influence over local decision making and the delivery of services. Increase opportunities for everyone to participate in consultation, especially hard to reach groups and young people and enable people and communities to make a positive contribution. Enhance partnership and consultative structures and community involvement.				
SC6 Promoting Hartlepool as a fair trade town	NS67 Promote the use of Fair Trade products as an alternative for retail and catering premises.	March 2007	Sylvia Tempest	LAA 36.1 LAA 36.2
SC1 Work with Hartlepool Participation Network to ensure that children and young people are central to the development of a participation strategy that sets standards and includes involvement in democratic processes	NS68 Work alongside officers in Children's and Adult and Community Services to develop and encourage participation of young people in their community.	March 2007	Karen Oliver	
Corporate Objective: Improve quality of life for most disadvantaged neighbourhoods and ensure service providers are more responsive				
SC8 Continue a programme of Neighbourhood Action Plan (NAP) preparation, implementation monitoring and review in the context of the NRS	NS69 Continue a programme of Neighbourhood Action Plan (NAP) preparation, implementation monitoring and review in the context of the NRS	March 2007	Denise Ogden	

Departmental Action Plan

Corporate Action / Department Objective	Department Actions	By When	Responsible Officer	Associated PI
Corporate Objective: To develop the community planning approach at a town-wide and neighbourhood level				
SC15 Restructure the Neighbourhood Services Department to provide a Neighbourhood management framework consisting of three neighbourhood management areas with appropriate operational capacity to deliver services at a neighbourhood level	NS70 Complete the restructure of the Neighbourhood Services department	June 06	Dave Stubbs	
Corporate Objective: Improve accessibility of services and information				
SC16 Improve physical access to buildings by completing programme of improvement works	NS71 Complete programme of improvement works	March 2007	Keith Lucas	BVPI 156
Corporate Objective: Ensure communities are well prepared to respond to emergency incidents				
SC18 Continue to develop and review emergency planning arrangements	NS72 Produce and/or review plans, including Major Incident response plan	March 2007	Denis Hampson	CEPU PI's 1 & 12
	NS73 Provision of training and exercises for staff			
	NS74 Effective partnership working on a multi agency basis through the Local resilience Forum			
SC19 Provide local information to residents on responding to and dealing with emergencies	NS75 Provision of a Community Risk register available to the public	March 2007	Denis Hampson	CEPU PI's 5, 6 & 8
	NS76 Provision of an effective and informative internet website for the Cleveland Emergency Planning Unit			

Departmental Action Plan

Corporate Action / Department Objective	Department Actions	By When	Responsible Officer	Associated PI
Corporate Objectives: Ensure robust risk management				
OD7 Maintain register of strategic / departmental risks	NS77 Report to Corporate Risk Management Group on review of Departmental Risk Register	Mar 07	Dave Stubbs	
OD8 Embed awareness and use of risk management across the Neighbourhood Services Dept.	NS78 Create a risk management champion in Neighbourhood Services and form an action team from each division. Reports to be brought on a quarterly basis to DMT.	June 06 and ongoing	Dave Stubbs	
Corporate Objectives: Ensure robust risk management				
OD9 Business Continuity plans in place and exercised for all departments and corporate issues such as flu pandemic	NS79 Business Continuity Plan to be drawn up for the whole department. This has already been achieved. To be reviewed on a regular basis. (6 monthly)	June 06 and ongoing	Dave Stubbs	
Corporate Objective: Develop and implement information security plans				
OD12 Complete development and roll out of information security plans and ensure compliance with ISO17799 policies and procedures	NS80 Work with Corporate Strategy in the development and implementation of information security plans.	Mar 07	Paul Rayner	SS214

Departmental Action Plan

Corporate Action / Department Objective	Department Actions	By When	Responsible Officer	Associated PI
Corporate Objective: Implement, co-ordinate and monitor the Council's Complaints Strategy				
To ensure that a consistent, high standard for the investigation, monitoring and reporting of Complaints, comments and compliments is provided across the department.	NS81 Work in conjunction with Corporate Strategy on the implementation of a revised workflow strategy for handling formal complaints.	Mar 07	Steve Russell	
Corporate Objective: Implement the Communications Strategy				
Have in place effective methods of communication & consultation	NS82 Monitor relevance, accuracy and frequency of information published and report quarterly to DMT.	Mar 07	Angela Read	
Corporate Objective: Enhance workforce development arrangements				
To have a workforce that meets the current and future service needs of the community.	NS83 Have an effective appraisal and review procedure that is implemented throughout Neighbourhood Services.	Mar 07	Angela Read	
	NS84 Ensure Customer Care Training Is built into the Departmental Workforce Development Plan	Mar 07	Angela Read	
Corporate Objective: Enhance Equality and Diversity arrangements and mainstream into all council activities				
Achieve Level 3 of Equality Standard for Local Government	NS85 To have a Co-ordinate departmental approach to diversity and equality.	Mar 07	Carol Davis	
Complete access to services element of CEP. (INRA)	NS86 Assist in the review of divisional / service INRAs	July 06	Carol Davis	
Deliver Diversity Steering Group (DSG) workstreams	NS100 Deliver building access policy via DSG sub group 3	Dec 06	Graham Frankland	

Departmental Action Plan

Corporate Action / Department Objective	Department Actions	By When	Responsible Officer	Associated PI
Deliver Diversity Steering Group (DSG) workstreams	NS101 Deliver Partnership arrangements via DSG sub group 10	March 07	Graham Frankland	
Corporate Objective: Delivery of the ICT strategy to support corporate objectives				
OD93 Implement key programmes	NS87 Develop and Implement GIS solution on a phased basis	Nov 06	Keith Lucas	
Corporate Objective: Develop Strategic Financial Plans				
Develop Strategic Financial plans	NS88 Implement Integra Financial Management system within Neighbourhood Services	April 06	Keith Smith	TE286 TE287
	NS89 Develop and implement Job costing module of Integra FMS	Mar 07	Keith Smith	

Departmental Action Plan

Neighbourhood Services Department Objectives

Department Objectives			By When	Responsible Officer	Associated PI	
		Department Actions				
Organisational Development – Attendance						
NS90	Reduce sickness levels across dept	NS94	Reduce long term sickness absence within the services through innovative attendance management.	March 07	Carol Davis	
		NS95	Review service Managers requirements for the provision of sickness info	March 07	Steve Russell	
Organisational Development - Continuous Improvement.						
NS91	Continuous improvement in service provision	NS96	Identify Improvement Group projects for 2007/8	March 07	Angela Read	
		NS97	Successful completion of improvement group projects identified for 2006/7	March 07	Angela Read	
Organisational Development - Health & Safety						
NS92	Safe work practices that ensure the safety of customers and the workforce.	NS98	To assist managers in the co-ordination of health & safety procedures and the implementation of safety policies and procedures.	March 07	Carol Davis	
Organisational Development - Customer Satisfaction						
NS93	Raise levels of customer satisfaction.	NS99	Produce a standard for customer satisfaction feedback	December 2006	Angela Read	

Performance Indicators

PI Ref	PI Description	Comparative Performance 2004/5			Current Performance 2005/6		Future Target			Responsible Officer
		Other Authorities		Hartlepool	Target	Outturn	2006/7	2007/8	2008/9	
		Average (England Authorities)	Top quartile							
BV82a(i)	% of the total tonnage of household waste arising which have been sent by the Authority for recycling	15.22%	17.89%	12.43%	15%	13.84%	15%	16%	17%	Colin Ogden
BV82a(ii)	Total tonnage of household waste arising which have been sent by the Authority for recycling	New Indicator Introduced 2005/06			6,349kg	5440.42kg	5927	6322	7341	Colin Ogden
BV82b(i)	The % of household waste sent by the Authority for composting or treatment by anaerobic digestion.	6.44%	9.80%	6.67%	7%	7.81%	9%	10%	11%	Colin Ogden
BV82b(ii)	The tonnage (kg) of household waste sent by the Authority for composting or treatment by anaerobic digestion.	New Indicator Introduced 2005/06			2,963	3071.51	3663	4199	4750	Colin Ogden
BV82c(i)	% of the total tonnage of household waste arising which have been used to recover heat, power and other energy sources	11.55%	7.03%	73.61%	71.5%	70.7%	70%	65%	64%	Colin Ogden

Performance Indicators

PI Ref	PI Description	Comparative Performance 2004/5			Current Performance 2005/6		Future Target			Responsible Officer
		Other Authorities		Hartlepool	Target	Outturn	2006/7	2007/8	2008/9	
		Average (England Authorities)	Top quartile							
BV82c(ii)	Tonnage (kg) of household waste arising which have been used to recover heat, power and other energy sources	New Indicator Introduced 2005/06			30,263	27,796.5	28,491	27,249	27,635	Colin Ogden
BV82d(i)	% of household waste arising which have been landfilled	67.47%	67.19%	7.28%	6.5%	7.65%	6%	9	8	Colin Ogden
BV82d(ii)	The tonnage (kg) of household waste arising which have been landfilled	New Indicator Introduced 2005/06			2,751	3,006.48	2,442	3,773	3,454	Colin Ogden
BV84a	No. of kgs. of household waste collected per head of the population	444.9kg	397.7kg	447.79kg	489kg	436.32	452	465	479	Colin Ogden
BV84b	Percentage change from the previous financial year in the number of kilograms of household waste collected per head of population	New Indicator Introduced 2005/06			7%	-2.56%	3%	3%	3%	Colin Ogden
BV86	Cost of waste collection per household	£43.41	£35.31	£33.35	£37.69	£36.26	£38.48	£40.00	£41.23	Denise Ogden
BV87	Cost of waste disposal per tonne municipal waste	Not available		£35.63	£32.38	£37.60	£40.45	£42.23	£43.20	Denise Ogden

Performance Indicators

PI Ref	PI Description	Comparative Performance 2004/5			Current Performance 2005/6		Future Target			Responsible Officer
		Other Authorities		Hartlepool	Target	Outturn	2006/7	2007/8	2008/9	
		Average (England Authorities)	Top quartile							
BV91a	% of households resident in the authority's area served by kerbside collection of recyclables	91.2%	100%	100%	100%	100%	100%	100%	100%	Clare Scott
BV91b	% of households resident in the authority's area served by kerbside collection of at least two recyclables by 2010	New Indicator Introduced 2005/06			100%	100%	100%	100%	100%	Clare Scott
BV199a	The proportion of relevant land and highways (expressed as a percentage) that is assessed as having combined deposits of litter and detritus that fall below an acceptable level.	18.1%	11%	5%	5%	17.02%	14%	11%	10%	Albert Cope
BV199b	The proportion or relevant land and highways (expressed as a percentage) from which unacceptable levels of graffiti are visible.	New Indicator Introduced 2005/06			Target not set for 05/6	2.42%	3%	3%	3%	Albert Cope

Performance Indicators

PI Ref	PI Description	Comparative Performance 2004/5			Current Performance 2005/6		Future Target			Responsible Officer
		Other Authorities		Hartlepool	Target	Outturn	2006/7	2007/8	2008/9	
		Average (England Authorities)	Top quartile							
BV199c	The proportion or relevant land and highways (expressed as a percentage) from which unacceptable levels of fly-posting are visible.	New Indicator Introduced 2005/06			Target not set for 05/6	0.11%	2%	2%	2%	Albert Cope
BV199d	The year-on-year reduction in total number of incidents and increase in total number of enforcement actions taken to deal with 'fly-tipping'	New Indicator Introduced 2005/06			Target not set for 05/6	1 'Very Effective'	1 'Very Effective'	1	1	Craig Thelwell
BV218a	Percentage of new reports of abandoned vehicles investigated within 24hrs of notification.	New Indicator Introduced 2005/06			95%	100%	100%	100%	100%	Craig Thelwell
BV218b	Percentage of abandoned vehicles removed within 24 hours from the point at which the Authority is legally entitled to remove the vehicle	New Indicator Introduced 2005/06			100%	100%	100%	100%	100%	Craig Thelwell
BV215a	The average number of days taken to repair a street light fault, which is in the control of the local authority.	New Indicator Introduced 2005/06			3 days	1.6 days	1.6 days	1.6 days	1.6 days	Bob Golightly

Performance Indicators

PI Ref	PI Description	Comparative Performance 2004/5			Current Performance 2005/6		Future Target			Responsible Officer
		Other Authorities		Hartlepool	Target	Outturn	2006/7	2007/8	2008/9	
		Average (England Authorities)	Top quartile							
BV215b	The average number of days taken to repair a street light fault, which is in the control of a Distribution Network Operator (DNO)	New Indicator Introduced 2005/06			30 days	22.62 days	21 days	20 days	18 days	Bob Golightly
BV166a	Environmental Health checklist of best practice	84.9%	97%	100%	100%	100%	100%	100%	100%	Sylvia Pinkney
BV166b	Trading Standards checklist of best practice	92.8%	100%	100%	100%	100%	100%	100%	100%	Sylvia Pinkney
BV156	The % of authority buildings open to the public where all areas are suitable for and accessible to disabled people	Information not available		17.74%	25%	20%	28%	30%	30%	Keith Lucas
BV 99 (a)(i)	Road Accident Casualties: KSI all people. Number of people killed or seriously injured (KSI) in road traffic collisions.	Amended 2004/5 – comparison information not applicable			39.96	49	45.45	41.91	38.36	Peter Frost
BV99 (a)(ii)	Road Accident Casualties: KSI all people. Percentage change in the number of people killed or seriously injured (KSI) in road traffic collisions since the previous year.	Amended 2004/5 – comparison information not applicable			-4	-12.5	-7.34	-7.79	-8.47	Peter Frost

Performance Indicators

PI Ref	PI Description	Comparative Performance 2004/5			Current Performance 2005/6		Future Target			Responsible Officer
		Other Authorities		Hartlepool	Target	Outturn	2006/7	2007/8	2008/9	
		Average (England Authorities)	Top quartile							
BV 99 (a)(iii)	Road Accident Casualties: KSI all people. Percentage change in the number of people killed or seriously injured (KSI) in road traffic collisions since the 1994-98 average.	Amended 2004/5 – comparison information not applicable			-20	6.1	-1.62	-9.29	-16.97	Peter Frost
BV 99 (b)(i)	Road Accident Casualties: KSI children. Number of children (aged under 16 years) killed or seriously injured (KSI) in road traffic collisions.	Amended 2004/5 – comparison information not applicable			8.85	10	8.36	7.86	7.37	Peter Frost
BV 99 (b)(ii)	Road Accident Casualties: KSI children. Percentage change in the number of children (aged under 16 years) killed or seriously injured (KSI) in road traffic collisions since the previous year.	Amended 2004/5 – comparison information not applicable			-5.25	-33.33	-16.4	-5.98	-6.23	Peter Frost
BV 99 (b)(iii)	Road Accident Casualties: KSI children. Percentage change in the number of children killed or seriously injured (KSI) in road traffic collisions since the 1994-98 average.	Amended 2004/5 – comparison information not applicable			-25	-15.3	-29.15	-33.39	-37.54	Peter Frost

Performance Indicators

PI Ref	PI Description	Comparative Performance 2004/5			Current Performance 2005/6		Future Target			Responsible Officer
		Other Authorities		Hartlepool	Target	Outturn	2006/7	2007/8	2008/9	
		Average (England Authorities)	Top quartile							
BV 99 (c)(i)	Road Accident Casualties: Slight injuries. Number of people slightly injured in road traffic collisions.	Amended 2004/5 – comparison information not applicable			368.22	304	305	300	295	Peter Frost
BV 99 (c)(ii)	Road Accident Casualties: Slight injuries. Percentage change in the number of people slightly injured in road traffic collisions since the previous year.	Amended 2004/5 – comparison information not applicable			-0.87	-0.33	0.33	-1.64	-1.67	Peter Frost
BV 99 (c)(iii)	Road Accident Casualties: Slight injuries. Percentage change in the number of people slightly injured in road traffic collisions since the 1994-98 average.	Amended 2004/5 – comparison information not applicable			-5	-21.56	-5.83	-6.67	-7.50	Peter Frost
BV 100	Temporary Road Closure. Number of days of temporary traffic controls, or road closure, on traffic sensitive roads, caused by roadworks, per km of traffic sensitive road.	1.3	0.1	0.139	0	0	0	0	0	Peter Frost

Performance Indicators

PI Ref	PI Description	Comparative Performance 2004/5			Current Performance 2005/6		Future Target			Responsible Officer
		Other Authorities		Hartlepool	Target	Outturn	2006/7	2007/8	2008/9	
		Average (England Authorities)	Top quartile							
BV 165	Pedestrian crossings with facilities for disabled people. The percentage of pedestrian crossings with facilities for disabled people, as a proportion of all crossings in the local authority area.	87	100	94.59%	100%	86.4%	100%	100%	100%	Peter Frost
BV 102	Passenger Journeys on Buses. Number of local bus passenger journeys originating in the authority area undertaken each year.	15m	19m	6,046,274	6,310,000	5,592,176	5,924,790	5,931,140	5,869,350	Mike Blair
BV64	Vacant dwellings returned to occupation or demolished	61.04	56.25	4	5 6	34	70	70	70	John Smalley
BV183a	Length of stay in temporary accommodation (Bed and Breakfast)	4	1	0	1	2	1	1	1	Lynda Garbutt
BV183b	Length of stay in temporary accommodation (Hostel)	12	0	0	0	0	0	0	0	Lynda Garbutt
BV187	Percentage of the category 1, 1a and 2 Condition of surface footway	25	16	22.2	22	14.97	14	13	12	Mike Blair
BV202	Number of rough sleepers	Not Available		0	0	0	0	0	0	Lynda Garbutt
BV203	Percentage change in number of families in temporary accommodation	20.63	-6.94	100	0	0	0	0	0	Lynda Garbutt

Performance Indicators

PI Ref	PI Description	Comparative Performance 2004/5			Current Performance 2005/6		Future Target			Responsible Officer
		Other Authorities		Hartlepool	Target	Outturn	2006/7	2007/8	2008/9	
		Average (England Authorities)	Top quartile							
BV213	Number of homelessness cases resolved by intervention per 1000 households	New Indicator Introduced 2005/06			35	3	4	4	4	Lynda Garbutt
BV214	% of statutory homeless households repeated within two years.	New Indicator Introduced 2005/06			2	2.54	2	2	2	Lynda Garbutt
BV216a	Number of ‘sites of potential concern’, with respect to land contamination	New Indicator Introduced 2005/06			Not Set	939	940	941	942	Alan Coulson
BV216b	Number of sites for which sufficient detailed information is available to decide whether remediation of the land is necessary, as a percentage of all ‘sites of potential concern’	New Indicator Introduced 2005/06			Not Set	13%	14%	15%	16%	Alan Coulson
BV217	Percentage of pollution control improvements to existing installations completed on time	New Indicator Introduced 2005/06			90%	91%	90%	90%	90%	Adrian Hurst
BV223	Percentage of the local authority principal road network where structural maintenance should be considered.	Amended 2005/06 – comparison not applicable			22	11.1	11.5	12.0	12.5	Mike Blair
BV224a	Percentage of the non-principal classified road network where maintenance should be considered.	Amended 2005/06 – comparison not applicable			16.75	23.18	23.5	24.0	24.5	Mike Blair

Performance Indicators

PI Ref	PI Description	Comparative Performance 2004/5			Current Performance 2005/6		Future Target			Responsible Officer
		Other Authorities		Hartlepool	Target	Outturn	2006/7	2007/8	2008/9	
		Average (England Authorities)	Top quartile							
BV224b	Percentage of the unclassified road network where structural maintenance should be considered.	Amended 2005/06 – comparison not applicable			38	16.51	35	20	35	Mike Blair

Performance Indicators

Satisfaction Surveys – Undertaken every three years									
PI Ref	PI Description	Outturn 2000/01	Comparative Information 2003/04				Future Target 2006/07	Responsible Officer	Comments
			Other Authorities ⁽¹⁾	Top Quartile ⁽²⁾	Hartlepool outturn	Hartlepool Target			
BV 89	User satisfaction with street cleanliness	53%	59.80%	66%	55%	58%	57%	Albert Cope	Previous surveys undertaken in 2003-4
BV90a	User satisfaction for Household Waste Collection	85%	84.03%	89%	89%	90%	90%	Colin Ogden	
BV90b	User Satisfaction for Waste Recycling (local facilities)	67%	67.85%	75%	83%	70%	85%	Colin Ogden	
BV90c	User Satisfaction for Waste Disposal (local tips)	74%	75.48%	84%	84%	78%	85%	Colin Ogden	
BV 103	User Satisfaction with Public Transport information	56%	49.72%	55%	59%	80%	80%	Mike Blair	
BV 104	User Satisfaction with Local Bus Service	62%	54.21%	61%	65%	70%	70%	Mike Blair	

Performance Indicators

Indicator No	Indicator Description	2004/5 outturn	2005/6 target	2005/6 outturn	Future Target 2006/7	Responsible Officer	Comments / Links
EM04	No. of fixed penalty notices issued for dog fouling.	135	100	118	200	Ian Burton	
EM05	No. of fixed penalty notices issued for litter offences.	104	100	173	200	Ian Burton	
PH221	Percentage of attendees satisfied with healthy food training courses provided	New Indicator Introduced 06/07			80%-100%	Emma Tierney	
PH228	No. of private rented houses improved to the Decent Homes Standard through enforcement action/liaison with landlords	New Indicator Introduced 06/07			5	John Smalley	
PH233	Average SAP rating for all dwellings	New Indicator Introduced 06/07			60	David Morgan	
PH234	Average SAP rating for RSL dwellings	New Indicator Introduced 06/07			69	David Morgan	
PH236	No. of households assisted by Hartwarmer grants (Hartwarmers Plus and Tees Valley Energy Savers)	New Indicator Introduced 06/07			850	David Morgan	
PH239	% increase in houses covered by the Landlord Registration Scheme	New Indicator Introduced 06/07			5%	Ken Natt	
PH248	No. of HMOs licensed as a proportion of those required to be licensed (estimated no. 10-20)	New Indicator Introduced 06/07			100%	Joanne Burnley	
PH254	No. houses brought back into use	New Indicator Introduced 06/07			10	John Smalley	

Performance Indicators

Indicator No	Indicator Description	2004/5 outturn	2005/6 target	2005/6 outturn	Future Target 2006/7	Responsible Officer	Comments / Links
PH258	The no. of Supporting People services assessed by checking and validating QAF self-assessments	New Indicator Introduced 06/07			30 services	Pam Twells	
PH264	Agreement of Joint Commissioning Strategy	New Indicator Introduced 06/07			Oct-06	Pam Twells	
PH276	The no. of new units completed by Registered Social Landlords (RSLs)	New Indicator Introduced 06/07			30	Penny Garner Carpenter	
PH277	The number of schemes starting on site	New Indicator Introduced 06/07			2	Penny Garner Carpenter	
PH281	VFM assessments completed on time	New Indicator Introduced 06/07			100% by 30.8.06	Penny Garner Carpenter	
PH282	No. relevant criteria achieved as a proportion of all KLOE criteria for each service	New Indicator Introduced 06/07			80%	Penny Garner Carpenter	
PH304	% of high risk trading standards inspections carried out.	-	100%	100%	100%	Sylvia Pinkney	
PH306	% of Trading Standards businesses compliant after initial inspection	New Indicator Introduced 06/07				Sylvia Pinkney	
PH308	Consumer satisfaction index of trading standards service.			100%	100%	Sylvia Pinkney	
PH309	Business satisfaction index of trading standards service.			94.3%	100%	Sylvia Pinkney	
PL102	Complete 25% of asset valuations per quarter	New indicator introduced	20% of 5 yr programmed for 06/07	100%	20% of 5 yr programme for 06/07	Emma Dixon	

Performance Indicators

Indicator No	Indicator Description	2004/5 outturn	2005/6 target	2005/6 outturn	Future Target 2006/7	Responsible Officer	Comments / Links
		2005-06					
SS214	Percentage of audits carried out adhering to implemented ISO17799 standards	New Indicator Introduce 2006/7			100%	Paul Rayner	
TE55	% of formal street lighting enquiries responded to within target	New indicator introduced 2005-06	100%	100%	100%	Bob Golightly	
TE68	Number of applications for community transport processed within seven working days	New indicator introduced 2005-06	95%	100%	96%	Jayne Brown	

Performance Indicators

Indicator No	Indicator Description	2004/5 outturn	2005/6 target	2005/6 outturn	Future Target 2006/7	Responsible Officer	Comments / Links
LPINS9	No. of dwellings cleared for regeneration	0	24	24	250	Penny Garner Carpenter	
LPINS10	No. of long term empty private houses	669	610	545	500	John Smalley	
LPINS11	Average SAP rating for private dwellings	55.7	56.4	56.8	56.4	David Morgan	
LPINS12A	Number of Extra Care units provided	0	0	0	20	Pam Twells	
LAA10.6	Number of schools achieving the new Healthy Schools Status (Performance with reward)	New indicator introduced 2006-07			36	Sylvia Tempest	
LAA24.2	Achieving decent homes standard in private housing sector	New indicator introduced 2006-07			65	John Smalley	
LAA26.2	% of new tenants receiving support from HBC sustaining their tenancies for 6 months	New indicator introduced 2006-07			90%	Chris Bartleson	
LAA36.1	Number of retail establishments offering Fairtrade as an alternative	New indicator introduced 2006-07				Sylvia Tempest	
LAA36.2	Number of catering establishments offering Fairtrade as an alternative	New indicator introduced 2006-07				Sylvia Tempest	
HSSA SECTION A1 and 6	The percentage of total private sector homes vacant for more than 6 months	New indicator introduced 2006-07			1.58%	John Smalley	

Performance Indicators

Cleveland Emergency Planning Indicators – Indicators reflect the work carried out across the Tees Valley Authorities by the Cleveland Emergency Planning Unit.

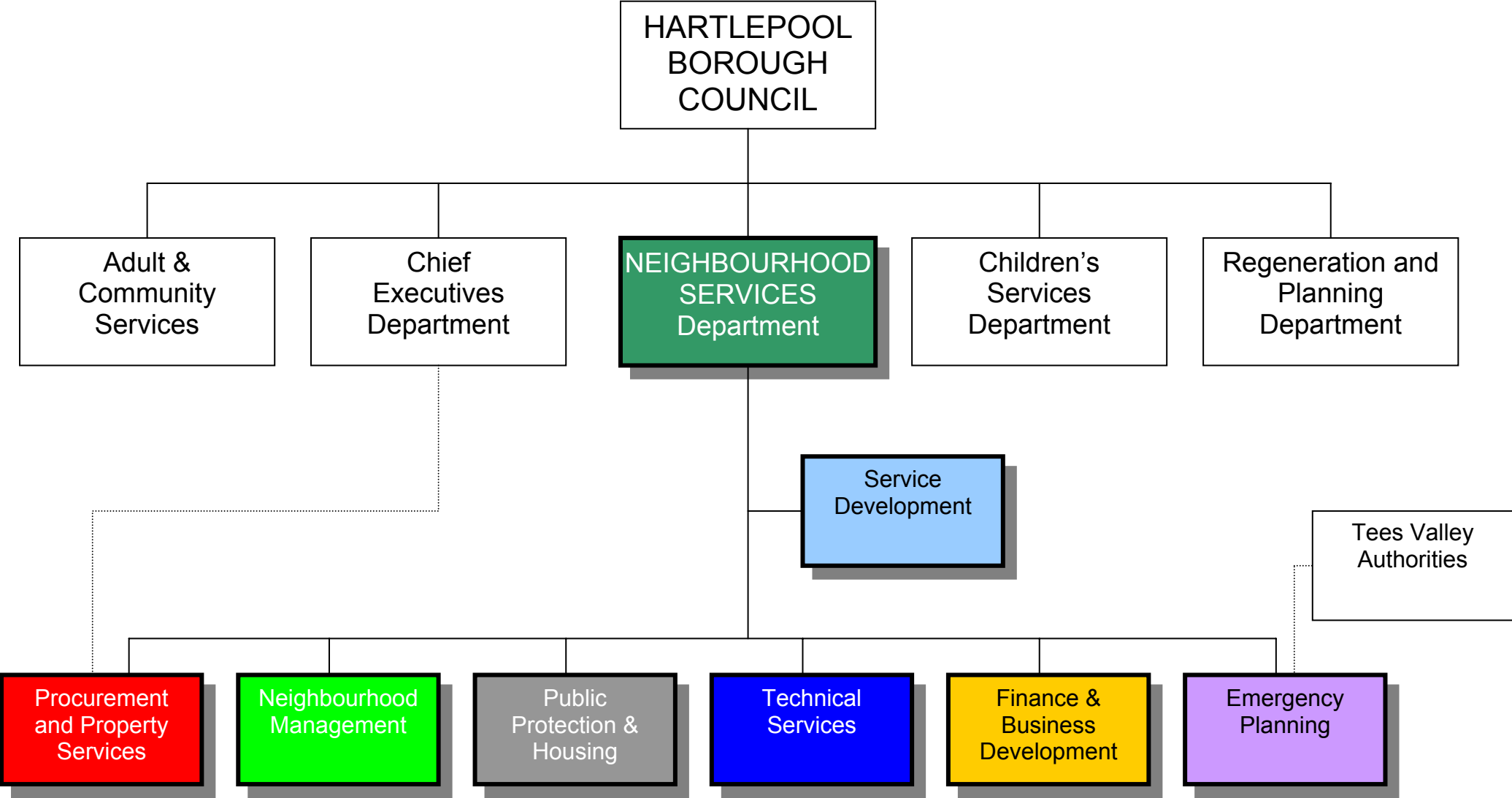
Indicator No	Indicator Description	Future Target 2006/7	Responsible Officer	Comments / Links
CEPU1	Develop and review emergency planning arrangements in each local authority	<ul style="list-style-type: none"> Each Local Authority MI Response Plan to be reviewed at least once 75% of all departmental / service area plans produced or reviewed 	Denis Hampson	
CEPU5	Provision of an effective Cleveland Community Risk Register	<ul style="list-style-type: none"> Complete risk register by 30.06.06 Put risk register on web site and review 6 monthly Hold 4 meetings of Risk Sub Group to monitor and review the register Report to Local Resilience Forum annually 	Denis Hampson	
CEPU6	Provision of an effective internet website for the Cleveland Emergency Planning Unit	<ul style="list-style-type: none"> Web site reviewed at least every 28 days Improved design completed by 30.06.06 Project leader to place new items on website within 5 days of receipt. 	Denis Hampson	
CEPU8	Provide information to the public / residents on responding to and dealing with emergencies	<ul style="list-style-type: none"> Produce 3 pieces of information material Material made available on CEPU website 2 CEPU Newsletters to be produced which will be disseminated within the 4 councils and placed on CEPU & council websites 	Denis Hampson	
CEPU12	Effective partnership working on a multi-agency basis across the Tees Valley area, with particular reference to the Cleveland Local Resilience Forum	<ul style="list-style-type: none"> 4 meetings of the Local Resilience Forum 4 meetings of the Local Resilience Working Group 4 meetings of the Media Emergency Forum 4 Ad hoc meetings Meet the milestones and targets set in the LRF implementation plan for the Civil Contingencies Act 	Denis Hampson	
CEPU15	Promote Business Continuity Management to medium and small enterprises (SME's)	<ul style="list-style-type: none"> Create working relation with Tees Valley Business Link Produce 5 pieces of literature for dissemination to SME's Form and hold 4 meetings of a Business Continuity Sub Group Hold seminar / conference for SME's 	Denis Hampson	

Appendix 1 – Neighbourhood Services Service Plans

Division / Service Plan	Lead Officer / Contact Number	Areas covered
Emergency Planning		
Emergency Planning	Denis Hampson (01642 221121)	Plan produced by Cleveland Emergency covering all Tees Valley Authorities
Finance & Business Development		
Finance & Business Development	Keith Smith (3104)	Finance support; Information and Communication Technology, Admin support within Church Street Depot
Neighbourhood Management		
Clean & Green	Albert Cope (3811)	Horticulture, street cleansing, public conveniences
Waste Management	Colin Ogden (3806)	Refuse collection & disposal
Neighbourhood Enforcement	Craig Thelwell (3370)	Environmental action, community wardens
Highway Services	Paul Mitchinson (3706)	Street Lighting, Road & Footpath repairs
Neighbourhood Management	Karen Oliver (3680)	Area based services
School Catering	Doreen Wilkinson (3850)	School catering
Client Services	John Brownhill (3807)	Building Cleaning, Plant & Vehicle training, Schools horticulture, Civic attendants
Procurement & Property Services		
Logistics	Fred Davison (3813)	Depot, Stores and Security Services
Building Management & Maintenance	Albert Williams (3396)	Maintenance and management of public buildings
Building Consultancy	Colin Bolton (3399)	Architects, M&E, QS Services
Estates & Asset Management	Keith Lucas (3237)	Valuation, estates and property management

Division / Service Plan	Lead Officer / Contact Number	Areas covered
Public Protection & Housing		
Consumer Services	Sylvia Pinkney (3315)	Food standards and safety, infectious disease, health & safety at work, animal health, port health, water quality, trading standards, licensing
Environmental Standards	Sylvia Tempest (3316)	Pollution, noise, pest control, environmental stewardship, open markets, health promotion, cemeteries and crematorium
Strategic Housing	Penny Garner-Carpenter (4117)	Private sector housing, supporting people, homelessness housing advice, enabling, strategic housing, special need housing, home energy conservation
Service Development		
Service Development	Carol Davis (3854)	Admin support, workforce development, performance management, customer Services
Technical Services		
Engineering Consultancy	Alan Coulson (3242)	Civil and structural engineering, Environmental issues (including coastal protection, contaminated land and land drainage), safety camera partnership, road safety, project management
Traffic & Transportation	Mike Blair (3252)	Traffic, transportation, car parking, traffic management, asset management
Finance & Administration	Sue Ayre (3574)	Finance and administration for Technical Services and Public Protection
Transport Services	Jayne Brown (3526)	Workshop, vehicle procurement, welfare transport, vehicle hire

Appendix 2 – Council/Neighbourhood Services Department structure



REGENERATION, LIVEABILITY & HOUSING PORTFOLIO

Report To Portfolio Holder
21 July 2006



Report of: The Head of Community Safety & Prevention

Subject: COMMUNITY SECURITY CONTRACT
SPECIFICATION

SUMMARY

1. PURPOSE OF REPORT

1. To seek approval for the Community Security Contract specification.

2. SUMMARY OF CONTENTS

1. Gives background to development process of new service provision and consultation with site managers. Brief details of specification are included in report and complete specification is attached to report. Outline timetable is included.

3. RELEVANCE TO PORTFOLIO MEMBER

1. Community Safety issue.

4. TYPE OF DECISION

1. Non key

5. DECISION MAKING ROUTE

1. Portfolio Holder

6. DECISION REQUIRED

1. Approval of the Community Security Contract specification.

Report of: The Head of Community Safety & Prevention

Subject: COMMUNITY SECURITY CONTRACT
SPECIFICATION

1. PURPOSE OF REPORT

1. To seek approval for the Community Security Contract specification.

2. BACKGROUND

1. At the Regeneration and Liveability Portfolio meeting on 15 December 2005, the Portfolio Holder agreed in principle, that in future the Council's security requirements would be provided by one or more of the following methods:
 - i) in-house provision by Neighbourhood Services Department
 - ii) static guard service for particular buildings or sites
 - iii) improved physical security at some sites.
2. At the Regeneration and Liveability Portfolio meeting on 21 April 2006, the Portfolio Holder approved the proposed new service provisions at sites requiring security. The Portfolio Holder was informed that site managers had been consulted on the changes proposed.
3. At a meeting on 3 April 2006 Contract Scrutiny Panel noted that the Chief solicitor had agreed an extension to the current contract for up to six months (ie to 30 September 2006)

3. SPECIFICATION

1. The specification has been prepared to incorporate all current and potential future requirements (e.g. special events, temporary security measures due to fire on site).
2. A copy of the specification is attached at **Appendix 1**.
3. The tender process will require select tenderers to attach a single cost for delivery of each module of the security contract:

i) Key-holding

- Parks/gardens, cemeteries (excluding Stranton) and public conveniences – opening and closing of locations at specified winter and summer timing for both weekends and weekend/Bank Holidays.
- Car parks, recreation locations and open spaces where gates or barriers installed – opening and closing of barriers at specified winter and summer timings for both weekdays and weekend/Bank Holidays.

ii) Manned guarding.

a) Mobile patrol x 2.

Weekdays 4pm to 12 midnight or as required to undertake patrol of a designated number of locations and sites throughout Hartlepool. This provision could include key-holding locking duties, with the exception of parks, during summer months.

Weekend/Bank Holidays 8am to 12 midnight or as required to patrol as above. This provision could include key-holding opening and closing duties on an all year round basis.

Park patrol (double manned with one person drive around exterior and one person walk through in radio contact and/or vehicle drive through) for Ward Jackson, Burn Valley Gardens, Rossmere and Seaton locations. Weekdays (summer 4pm to 11pm; winter cover to be concluded); Weekend/Bank Holidays (summer 12 midday to 11pm; winter 12 midday to agreed hour).

b) Static guarding

Historic Quay - to remain as at present.

Stranton Cemetery & Crematorium -hours of provision recently reduced. Further phased reductions proposed for winter period with intent to either remove completely or reduce to minimal presence through enhanced physical security – to be agreed with site manager.

Civic Centre reception area – to remain as at present

It is not the intention to re-introduce that static guard provision at Mill House Leisure Centre or within the Park locations.

iii) Emergency call-out attendance/escort duties.

To be contracted as an on-need provision, with an agreed response time, as either first line attendance or in support of H.B.C. personnel attending call out.

Escort duties to be contracted on an individual case where H.B.C. personnel support cannot be afforded.

vi) Other duties as required.

The tender will seek a cost of an hourly rate for the provision of temporary and/or emergency cover on a static or mobile cover basis. This will cover instances such as:

- covering of special events at locations such as Town Theatre or Borough Hall
- local elections and other occasional requirements.
- Crime, fire etc dictating an on-site enhanced security presence
- Seasonal needs eg. key-holding duties to sporting facilities at Brinkbum College

4. UPDATE ON PROGRESS

1. An advertisement was placed in various local and regional newspapers, a national trade magazine, HBC and other websites towards end of June 2006.
2. Expressions of interest and a completed pre-qualification questionnaire are due to be returned by 7 July.
3. Approval of a select tender list will be sought from contract Scrutiny Panel on 24 July 2006.
4. Tenderers selected will be invited to:
 - i) Participate in a tour of the sites before submitting their tender.
 - ii) Return their tender documentation by mid August 2006.
 - iii) Shortlisted tenderers to attend selection panel at end of August, where successful tenderer will be identified.
5. The contract will be supervised by Neighbourhood Services, as agent for the Community Safety & Prevention Division.

5. RECOMMENDATION

1. The Portfolio Holder is recommended to approve the specification attached to the report at Appendix 1.

Contact Officer Alison Mawson, Head of Community Safety & Prevention or Peter Gouldsbro, Community Safety Officer

Background Papers None

Summary of Current and Proposed Service Specification

<u>Service</u>	<u>Current</u>	<u>Proposed</u>	<u>Rationale</u>
<u>Static Guarding</u>			
1. Historic Quay & Museum	Daily – overnight	No change Daily – overnight.	Full review with Directorate – full cost recovery.
2. Stranton Cemetery	Daily – variable.	Phased reduction. Daily – variable.	Ongoing review with phased reduction of presence.
3. Mill House Leisure Centre.	Daily – late afternoon.	Withdraw.	No effective need – trial withdrawal May 2006 for 3 months.
4. Parks x 4	Replaced by dedicated mobile patrol (double manned)	Retain mobile patrol (double manned)	Risks exposure/ineffectiveness of single guarding
<u>24 Hour Mobile</u>			
1. Town Centre Car Parks.	Monday to Friday – Monitoring (9 a.m. to 4 p.m.) (withdrawn May 2006 – trial 3 months)	Withdraw	No effective purpose. CCTV and HBC Parking Officer enforcement.
2. Patrol of Town-wide locations – unlocking and locking gates.	Monday to Friday 5 p.m. to 7 a.m. Saturday & Sunday 24 hour.	Amend – Mon-Fri 5pm to midnight. Saturday & Sunday 7 a.m. to midnight.	Minimal call overnight other than patrolling locked buildings. Replace by emergency HBC/Security response. Separate gate unlocking arrangements.
<u>Parks Mobile Patrol</u>			
1. Rotational patrol (drive and walk) of Ward Jackson, Rossmere, Burn Valley, Seaton.	Added Oct. 05 to replace 4 x static guards.	Retain at 4 p.m. – 11 p.m. daily. Vary 2 p.m. to 11 p.m. Saturday & Sunday.	See Static Guarding (4)

<u>Alarm Response</u>	Serviced by 24 hour mobile.	HBC/Security emergency response.	Average 2 call outs per week. Mainly false alarm activations. Maximum response time agreement
<u>Aged/Disabled Persons Accommodation/Mobile Warden Support</u>	1 evening patrol. Warden escort as required.	Housing Hartlepool arrangements.	Housing Hartlepool provision. New Telecall staffing.
<u>Cromwell Street Depot</u>	Minimum 3 visits per patrol. Service withdrawn.		Closure of depot.
<u>Burn Road Amenity Site/Transfer Station</u>	2 overnight visits weekdays – additional 2 at weekends.	Withdraw overnight visit. Maintain late evening & weekend visits.	Enhanced electronic surveillance installation.
<u>Sundry Duties</u> e.g. Town Hall guard; Election cover.	As required – contract in.	As required – contract in or HBC personnel.	No change – use HBC personnel if appropriate/available.
<u>Emergency Cover</u>	As required – contract in.	As required – contract in or HBC personnel	No change – use HBC personnel if appropriate/available.
<u>Brinkburn Sixth Form College</u>	None	New static guard requirement – Saturday & Sunday	Service requirement – full cost recovery.

**REGENERATION, LIVEABILITY & HOUSING
PORTFOLIO**

Report To Portfolio Holder
21 July 2006



Report of: The Head of Community Safety & Prevention

Subject: THE LOCAL AUTHORITIES (ALCOHOL
CONSUMPTION IN DESIGNATED PUBLIC PLACES)
REGULATIONS 2001

SUMMARY

1. PURPOSE OF REPORT

1. To seek approval to begin the process of consultation regarding the phasing out of existing Consumption of Intoxicating Liquor in Designated Places byelaws and replacing these with a Designated Public Places Order under The Local Authorities (Alcohol Consumption in Designated Public Places) Regulations 2001

2. SUMMARY OF CONTENTS

1. Brief background history of Designated Public Places Order, outline of proposed action to carry out consultation regarding the replacing of existing byelaws.

3. RELEVANCE TO PORTFOLIO MEMBER

1. Community Safety issue.

4. TYPE OF DECISION

1. Non key.

5. DECISION MAKING ROUTE

1. Portfolio Holder to approve consultation. Portfolio Holder to consider results of consultation and evidence to support making Designation Order. Council to make Designation Order under The Local Authorities (Alcohol Consumption in Designated Public Places) Regulations 2001.

6. DECISION(S) REQUIRED

1. Approval to begin consultation process relating to replacing alcohol-banning byelaws with Designated Public Places Order.

Report of: The Head of Community Safety and Prevention

Subject: THE LOCAL AUTHORITIES (ALCOHOL CONSUMPTION IN DESIGNATED PUBLIC PLACES) REGULATIONS 2001

1. PURPOSE OF REPORT

1. To seek approval to begin the process of consultation regarding the phasing out of existing Consumption of Intoxicating Liquor in Designated Places byelaws and replacing these with a Designated Public Places Order under The Local Authorities (Alcohol Consumption in Designated Public Places) Regulations 2001

2. BACKGROUND

1. The Home Office Action Plan on alcohol related crime, launched in August 2000 set out key priorities for tackling alcohol related crime and disorder. The action plan contained several measures to address these problems including providing local authorities with adoptive legislation through the Police and Criminal Justice Act 2001.
2. Sections 12-16 of the Police and Criminal Justice Act 2001 allow local authorities to adopt powers to designate areas, which have known anti-social drinking, and nuisance associated with them.
3. These sections of the Act have replaced the byelaws with primary legislation which can be adopted by local authorities. The adoption procedures are more straightforward and the introduction of primary legislation will help to ensure greater consistency.

3. THE PROCESS

1. Local authorities should first make an assessment about the level of the anti social drinking and disorder in areas proposed for designation. The level and detail of the assessment and evidence is not as extensive as previously required for establishing a byelaw. However, local authorities will have to be satisfied that the proposed area for designation has a history of anti-social drinking and disorder.
2. The next step is to consult with police, any parish or community councils, licensees, land owners or occupiers and receive representation about areas that will be affected by the designation order.

3. It may be impractical to consult individually with all land owners and occupiers in the proposed area, therefore public consultation notices in the local press would be acceptable as part of the process.
4. Before making an order, the local authority should:
 1. publish in the local press, a notice identifying areas proposed for designation.
 2. set out the effect of an order being made in relation to that place; and,
 3. invite representations as to whether or not an order should be made.

A local authority should not make an order until at least 28 days after the publication of the notice.

5. Once the process is complete, the local authority can make a Designation Order under 13(2) of the Criminal Justice and Police Act 2001. The Order should name all areas affected by it and the date it came into effect. A Copy of the Order should be sent to the Home Office.
6. Locations of areas currently covered by Byelaws are attached as **Appendix 1.**

4. **FUTURE CONSULTATION**

1. The current proposal is to consult on existing areas covered by Byelaws, but in future the Authority may wish to consider making further Designated Public Places Orders to cover other areas, if evidence of anti social drinking and behaviour is apparent.

5. **RECOMMENDATIONS**

1. The Portfolio Holder is recommended to approve the consultation process relating to making a Designated Public Places Order for the locations identified in Appendix 1, to replace existing byelaws in Hartlepool. A further report on the results of the consultation will be brought to the Portfolio member in due course.

Contact Officer: Joe Hogan Crime and Disorder Coordinator.

BACKGROUND PAPERS

<http://www.crimereduction.gov.uk/alcoholorders01.htm>

<http://www.opsi.gov.uk/si/si2001/20012831.htm>

Tackling alcohol related crime, disorder and nuisance:
Home Office 2000

Appendix 1

Existing areas covered by Consumption of Intoxicating Liquor in Designated Places Byelaws.

Part 1 - Hartlepool**Highways****Avenue Road**

From its junction with Victoria Road southerly to the Middleton Grange Shopping Centre.

Back Victoria Homes

Adjacent to Burn Valley Gardens

Baden Street

That part which passes through Burn Valley Gardens

Brinkburn Road

That part which passes through Burn Valley Gardens

Colwyn Road**Park Road**

From its junction with Osborne Road to its junction with Stockton Street

Roker Street**South Road**

From its junction with Avenue Road to its junction with Back York Road

Stockton Street

From its junction with Hucklehoven Way/Park Road to its junction with Upper Church Street

Swainson Street**Unnamed Road**

Adjacent to the north western edge of Burn Valley Gardens

Victoria Road

From its junction with Upper Church Street to its junction with York Road

Villiers Street**York Road and Back York Road East**

From its junction with Victoria Road to its junction with Park Road

Car Parks**Multi –story car park**

Junction of Park Road and Stockton Street

Surface level car park

West of Stockton Street

Surface level car park

East of Back York Road, including car park beneath the Market Hall

Surface level car park

North of Park Road

Central Library car park and its precincts

Parks, Gardens and other Public Leisure Facilities

Burn Valley Gardens

Lying south of Colwyn Road and extending west as far as the unnamed Footpath which runs north west to the junction of Queensberry Avenue and Elwick Road

Rossmere Park (south of Rossmere Way)

Open Amenity Areas

Open space

To the east of Burn Valley Gardens.

Open space

On south side of Colwyn Road adjacent to Burn Valley Gardens

Open space

At Raby Road, adjacent to Wesley Chapel

Church Precincts

Wesley Chapel

Swainson Street/Victoria Road/Raby Road

Part 2 – Headland

Highways

Albion Terrace

Bath Terrace

Cliff Terrace

The southern footpath only from its junction with Radcliffe Terrace to its junction with Bath Terrace

Croft Terrace

High Street

The southern footpath only from its junction with Sandwell Chare to its junction with Croft Terrace Path

Radcliffe Terrace

Sandwell Chare

South Crescent

The Headland Promenade

The Promenade

Between Headland Promenade and York Place.

Town Wall

From the western boundary of number 30 Town Wall to its junction with Croft Terrace.

Unnamed Path

From Moor Terrace to the site of the former gun placement

Unnamed Path

Between High Street and Croft Terrace

York Place

Parks, Gardens and other Public Leisure Facilities

Croft Garden, (east of Sandwell Chare)

Band Stand, the Promenade

Redheugh Close Gardens, including the War Memorial (between Radcliffe Terrace and Cliff Terrace)

Open Amenity Areas

Open Space

Between Harbour Public House and Croft Gardens

Fronts and the Foreshore

Front at Headland

- i) All that area of the front and foreshore including the paddling pool and all steps, ramps, paths, platforms and bankside from time to time situated between the low water mark of medium tides and Town Wall and the Promenade and between:
 - a) an imaginary line running south from a point on the western boundary of number 30 Town Wall; and
 - b) an imaginary line running from number 14 south Crescent along the south western elevation of the Heugh Breakwater.
- ii) Pilot Pier, also known as the Old Pier, is excluded from this area.

Other Areas

Area around the Heugh Lighthouse between Bath Terrace and the Promenade Car Park which forms the eastern extension of Moor Terrace
Heugh Battery
Old Gun Placement

Part 3 – Seaton Carew

Highways

Ashburn Street

Charles Street

Church Street

From its junction with The Front to the holy Trinity church

Coronation Drive

From the Swimming Baths Car Park to its junction with The Cliff

Green Terrace

Major Cooper Court, (Charles Street)

The Cliff

The Espanlade

The Green

The Front

Unnamed Road

Leading from The Front to and alongside the Amusement Park

Unnamed Road

From The Front adjacent to Café royal to The Espanlade

West View Terrace

Car Parks and Bus Terminus

Bus Terminus

East of The Front, including the verges, benches and shelters

Rocket House Car Park

South of Longscar Hall, The Front

Seaton Carew Car Park

Within Seaton Carew Park

Wainwright Walk Car Park

East of Coronation Drive

Parks, Gardens and Other Public Leisure Facilities

Crazy Golf Course

East of The Front

Lawns and Gardens and Paved Areas

East of The Front, The Green and The Cliff

North Shelter and Public Toilets

East of The Front

Paddling Pool

East of The Front

Putting Green

East of The Front

Seaton Carew Park

South of Station Lane

South Shelter, Clock and Public Toilets

East of the Bus Terminus

Open Amenity Areas

Open Space

East of The Front and The Cliff

Open Space

On south side of Station Lane at its junction with The Front

Open Space

East of Ashburn Street

Open Space

West of Ashburn Street

Open Space

East of Wainwright Walk

Open Space

The Green (including the War Memorial)

Fronts and the Foreshore

Front at Seaton Carew

All that area of the front and foreshore, including all steps, ramps, paths, platforms and banksides from time to time situated between the low water mark of medium tides and the Espanlade and between:

- a) **an imaginary straight line running in a generally easterly direction from a point on the Espanlade at its junction with the unnamed slipway road which runs between the Putting Green and the Amusement Park: and**
an imaginary straight line running in a generally easterly direction from a point on Coronation Drive at its junction with the Northern boundary of number 20 Wainwright Walk.

REGENERATION, LIVEABILITY & HOUSING PORTFOLIO

Report To Portfolio Holder
21st July 2006



Report of: The Head of Community Strategy

Subject: LAA DELIVERY AND IMPROVEMENT PLAN
2006/07

SUMMARY

1. PURPOSE OF REPORT

1. To inform the Portfolio Holder of the progress made in preparing the Local Area Agreement (LAA) Delivery and Improvement Plan 2006/07.

2. SUMMARY OF CONTENTS

1. The report provides background information on the role of LAAs, an outline of the contents of the Local Area Agreement (LAA) Delivery & Improvement Plan 2006/07 and sets out associated performance management arrangements.

3. RELEVANCE TO PORTFOLIO MEMBER

1. The LAA is the 3 year delivery plan of the Community Strategy and Neighbourhood Renewal Strategy. Both Strategies are within the Portfolio Holder's scope.

4. TYPE OF DECISION

1. Non-Key.

5. DECISION MAKING ROUTE

1. Hartlepool Partnership 14th July 2006.
Portfolio Holder 21st July 2006.

6. DECISION REQUIRED

1. The Portfolio Holder is asked to note the report.

Report of: The Head of Community Strategy

Subject: LAA DELIVERY AND IMPROVEMENT PLAN
2006/07

1. PURPOSE OF REPORT

1. To inform the Portfolio Holder of the progress made in preparing the Local Area Agreement (LAA) Delivery and Improvement Plan 2006/07. A copy of the Plan is available on the website, and a copy will be available in the Members room and also for the meeting.

2. BACKGROUND

1. Local Area Agreements are a new way of working to build a more flexible and responsive relationship between central government and a locality on the priority outcomes that need to be achieved at a local level. They form a key part of the Government's 10 year strategy for Local Government and aim to streamline bureaucracy between central government and local deliverers and improve service outcomes.
2. Hartlepool's LAA submission was signed off by Government in March 2006.
3. The LAA is structured around the aims and themes of the Community Strategy and forms the strategic framework for monitoring progress.

3. LAA DELIVERY AND IMPROVEMENT PLAN 2006/07

1. The LAA comprises 36 priority outcomes structured around the seven Community Strategy Themes. Details of each outcome are set out in Section 1 of the LAA Delivery and Improvement Plan. The delivery plan for each outcome containing the following information:
 - background and context
 - key contacts and partners involved
 - current activity
 - barriers and solutions
 - areas and groups targeted
 - key actions for improvement.

4. PERFORMANCE MANAGEMENT ARRANGEMENTS

1. Building on the previous performance arrangements the Hartlepool Partnership will drive delivery of the overall agreement through its network of Theme Partnerships.
2. Progress will be monitored against the targets and actions detailed in the LAA Delivery and Improvement Plan with quarterly performance reports presented to the Partnership Board. Performance will also be discussed at Thematic Chairs meetings.
3. The Council's performance on the elements of the Delivery & Improvement Plan that it is responsible for will be reported quarterly to Cabinet.

5. RECOMMENDATIONS

1. The Portfolio Holder is asked to note the report.