

# REPLACEMENT AGENDA

## CABINET AGENDA



23 July 2012

at 9.30 am

in Committee Room B, Civic Centre, Hartlepool

MEMBERS: CABINET:

The Mayor, Stuart Drummond

Councillors Hill, Lauderdale and Thompson.

1. **APOLOGIES FOR ABSENCE**

2. **TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**

3. **MINUTES**

To receive the Record of Decision in respect of the meeting held on 9 July 2012  
(previously circulated)

4. **BUDGET AND POLICY FRAMEWORK**

No Items

5. **KEY DECISIONS**

5.1 Raby Road Corridor Developer Agreement – *Director of Regeneration and Neighbourhoods*

6. **OTHER ITEMS REQUIRING DECISION**

- 6.1 Former Leathers Chemical Site – *Director of Regeneration and Neighbourhoods*
- 6.2 Directed Lettings 2012/2013 Hire of Premises by Voluntary/Community Groups – *Director of Child and Adult Services*
- 6.3 Hartlepool Sports Council Awards Allocation 2012/2013 - *Director of Child and Adult Services*
- 6.4 Consultation Process for Health and Wellbeing Strategy - *Director of Public Health*

# CABINET REPORT

23rd July 2012



**Report of:** Director of Regeneration and Neighbourhoods

**Subject:** RABY ROAD CORRIDOR DEVELOPER AGREEMENT

## 1. TYPE OF DECISION/APPLICABLE CATEGORY

1.1 Key Decision (test i) Forward Plan Reference No. RN100/11

## 2. PURPOSE OF REPORT

2.1 To update Cabinet on the position in relation to scheme viability of the Raby Road Corridor housing regeneration site and to seek approval from Cabinet to fund the demolition of the existing 199 houses and social club. The report also seeks approval to revise the existing developer agreement with Keepmoat Homes for the delivery of 83 new houses on this site.

## 3. BACKGROUND

3.1 Members have received a number of reports over recent years in respect of the Raby Road Corridor scheme and specifically the selection of a developer partner and redevelopment of the Raby Road Corridor (Perth Street Area) site following the successful Compulsory Purchase Order and subsequent General Vesting Declaration.

3.2 On the 10<sup>th</sup> December 2010 a report was approved by Community Safety and Housing Portfolio holder for the appointment of Keepmoat Homes as preferred developer partner for the Raby Road Corridor. At this point Portfolio Holder agreed to fund £111,080 towards demolition. It was subsequently reported to Contract Scrutiny Panel on the 11<sup>th</sup> April 2011 to confirm the appointment of Keepmoat Homes and the signing of the developer agreement.

3.3 The existing developer agreement with Keepmoat Homes includes the demolition of the 199 residential units and social club and development of 85 new residential units, 15 of which are affordable. The agreement specified that at the time of planning approval the scheme viability assessment would be updated to confirm the viability of the scheme prior to site handover. The

agreement also specified that the Council must own the full site and demonstrate clear title which took place through the GVD process in February 2012.

#### **4. PROPOSALS**

- 4.1 The updated scheme viability assessment was conducted by Keepmoat in June 2012 and this highlighted a scheme deficit of £457,000 there were a number of factors contributing to this change:
- a) Firstly a number of amendments were required as part of the planning application consideration process. This has resulted in a reduction of units from 85 to 83 (with affordable numbers remaining the same at 15 units).
  - b) In addition the economic downturn and lack of availability of finance has meant that sales projections have been revised from 36 units to 24 units a year. This is based on sales rates of similar schemes in Hartlepool and elsewhere in the North East.
  - c) Site investigation conducted in January 2012 revealed greater proportions of ash in the ground which would require more extensive foundation works to the new build properties than initially projected and additional remediation works on the site.
  - d) Finally, recent improvements in the standards of building and sewer regulations having an additional cost impact.
- 4.2 All of these factors have raised concerns about the scheme viability if Keepmoat are to carry out the demolition of existing properties as originally agreed.
- 4.3 In order to improve scheme viability Keepmoat have submitted a bid to the Homes and Communities Agency for the Get Britain Building Funding to support the viability of the scheme. We have recently been informed that this application has been stalled due to the schemes contractual association with demolition which the government will not support.
- 4.4 It is proposed that Hartlepool Borough Council fund the shortfall by contributing to the demolition of the existing properties. This requires approval of an additional contribution of £348,080 which requires the Council to fund £457,000 in total. The demolition is to be carried out by Keepmoat Homes under a license arrangement, at cost using an open book approach. The developer agreement will then be revised to cover only the arrangements for re-development of the site. This would also allow for successful delivery of the new build scheme and facilitate a revised submission to the GBB fund. If a GBB bid was successful demolition would need to be completed by November 2012 and start on site achieved by December 2012.
- 4.5 Benchmarking of demolition costs has taken place and this indicates that there is a considerable cost saving (approximately £500,000) to the Council in taking forward the demolition in the proposed way. A recent demolition

scheme for similar property types was approximately £5,000 a unit. Applying this cost to the Raby Road Corridor Scheme would result in a cost of £995,000 for the demolition of the residential properties alone and an additional cost for demolition of the club. If the Council does not progress with demolition at this stage the cost of managing and security of properties is approximately £100,000 a year and there is also a risk that Keepmoat Homes do not take the scheme forward and the Council would be unable to progress with redevelopment. This would have an additional cost implication in terms of appointing a new developer and ongoing management of the liability of the existing properties. The likelihood of appointing a new developer to deliver the Raby Road Corridor scheme is marginal given current economic conditions.

## 5. FINANCIAL CONSIDERATIONS

- 5.1 As part of the 2012/13 Medium Term Financial Strategy an assessment of one-off strategic financial risks, covering Housing Market Renewal, Land Remediation costs and redundancy/early retirement costs relating to budget cuts over a three year period, was completed. This assessment identified the estimated costs of these issues and phasing of expenditure commitments over the period 2012/13 to 2014/15 and the total estimated value of these commitments is £14m. The key commitments relate to Housing Market Renewal schemes and redundancy/early retirement costs and these costs will be phased over 3 years.
- 5.2 Specific funding of approximately £9.5m was indentified and Members were advised that the shortfall of £4.5m will need to be funded from capital receipts forecast to be achieved over the next three years, which is being managed carefully to ensure there is not a funding shortfall. Members were advised that in the event of a funding shortfall this will need to be funded from Prudential Borrowing, which would result in an additional unbudgeted revenue pressure. This fall back position assumes that any potential funding shortfall relates to expenditure which can be capitalised.
- 5.3 The commitments identified for Housing Market Renewal commitments did not include provision for the costs identified in this report of £0.366m, as these costs could not be foreseen at the time the original forecasts were prepared. Therefore a funding strategy is needed to address these unfunded costs.
- 5.4 At this stage it is too earlier to determine if the full funding provisions previously allocated for the Housing Market Renewal schemes, or allocated for redundancy/early retirement costs will be needed as these costs will be phased over a number of years. In the case of the Housing Market Renewal schemes these commitments are only beginning to be incurred in the current year. It would therefore be prudent to maintain these provision until 2013/14 by which time the major expenditure commitments will have either been incurred, or will be more certain.
- 5.5 The position on the commitment for land remediation costs is slightly more positive as these costs are expected to be less than initially forecast. This

position is not guaranteed and the actual cost will still depend on the completion of more detailed assessments and final decisions reached by the Environment Agency. In view of this reduced risk it would not at this stage be inappropriate to anticipate a lower cost for this element of the one-off strategic financial risks. A precise figure cannot be determined at this stage, although for planning purpose it is anticipated that the reduction should be in the order of £0.4m, which would offset the increased costs identified within this report.

- 5.6 Therefore, it is suggested that Cabinet note that at this stage it is anticipated that the additional costs identified within the report in relation to Housing Market Renewal commitments should be able to be funded from the overall funding allocated for one-strategic financial risks. Cabinet needs to recognise that funding these additional costs may increase the risk that the total costs of one-off strategic exceed the resources set aside for these issues. At this stage this risk is anticipated to be manageable, although this position will need to be managed carefully over the next few years. The proposal to reallocate this funding needs approving by full Council.

## **6. RECOMMENDATIONS**

- 6.1 That Cabinet approves the revision of the existing developer agreement and agrees to fund the demolition costs for the existing properties on the Raby Road Corridor site as set out within section 4.
- 6.2 Cabinet agrees to seek Council approval to vire funding of £0.366m allocated for Land Remediation Costs to cover increased Housing Market Renewal costs.
- 6.3 Council is asked to note complexities of the one-Strategic Commitments being managed over the next 3 years and to also note that at this stage the above proposal is not expected to increase the total costs of the overall one-off Strategic Risk commitments identified within the 2012/13 Medium Term Financial Strategy of £14m.
- 6.4 Cabinet asks Council to note that the resources identified for one-off Strategic Financial Risk commitments will continue be managed careful and any variance on actual costs against the forecast costs will be reported within the Medium Term Financial Strategy to enable Members to determine a strategy for funding any shortfall, or in the unlikely event actual costs are lower than estimated to determine a strategy for using any uncommitted resources.

## **7. REASONS FOR RECOMMENDATIONS**

- 7.1 To facilitate development of the site by ensuring demolition is taken forward quickly and ensure the viability of the new build scheme for the Raby Road Corridor site.

**8. CONTACT OFFICER**

8.1 Director of Regeneration and Neighbourhoods ,  
[Dave.stubbs@hartlepool.gov.uk](mailto:Dave.stubbs@hartlepool.gov.uk), 04129 523301.

# CABINET REPORT

23<sup>rd</sup> July 2012



**Report of:** Director of Regeneration and Neighbourhoods

**Subject:** FORMER LEATHERS CHEMICAL SITE

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## 1. TYPE OF DECISION / APPLICABLE CATEGORY

1.1 Non key decision

## 2. PURPOSE OF REPORT

2.1 To inform Cabinet of the:-

- actions taken by the Assistant Director (Transportation and Engineering) following discussion with the Portfolio Holder (the Mayor) in determining the sand dunes area (Zone 3) as contaminated land in accordance with Part 2A of the Environmental Protection Act 1990.
- content of the Environment Agency inspection report and that a further Cabinet report will be presented on this subject in relation to Zones 1 and 2, once the Environment Agency have completed their review (as discussed in the text below);
- immediate actions undertaken by the Council's Technical Officers to manage the identified risk by capping the area and applying for grant assistance.

## 3. BACKGROUND

3.1 In compliance with Part 2A of the Environmental Protection Act 1990 (the legislation underpinning the contaminated land regime), the Council's adopted 'Inspection Strategy for Contaminated Land' classified the former Leathers Chemicals Site and surrounding area as a priority for investigation in 2002.

3.2 The area was split into 3 zones as follows; Frutarom Site (referred to as Zone 1), the former Leathers Chemicals Site (referred to as Zone 2) and the sand dunes area (referred to as Zone 3). For the purpose of this Cabinet

Report, only the Zone 3 area (referred to hereafter as the “site”) as outlined below (Figure 1) is being discussed in detail at this stage, due to the urgent actions required as a result of the existing contamination in this area.



**Figure 1:** 'Site' in question (hatched red)

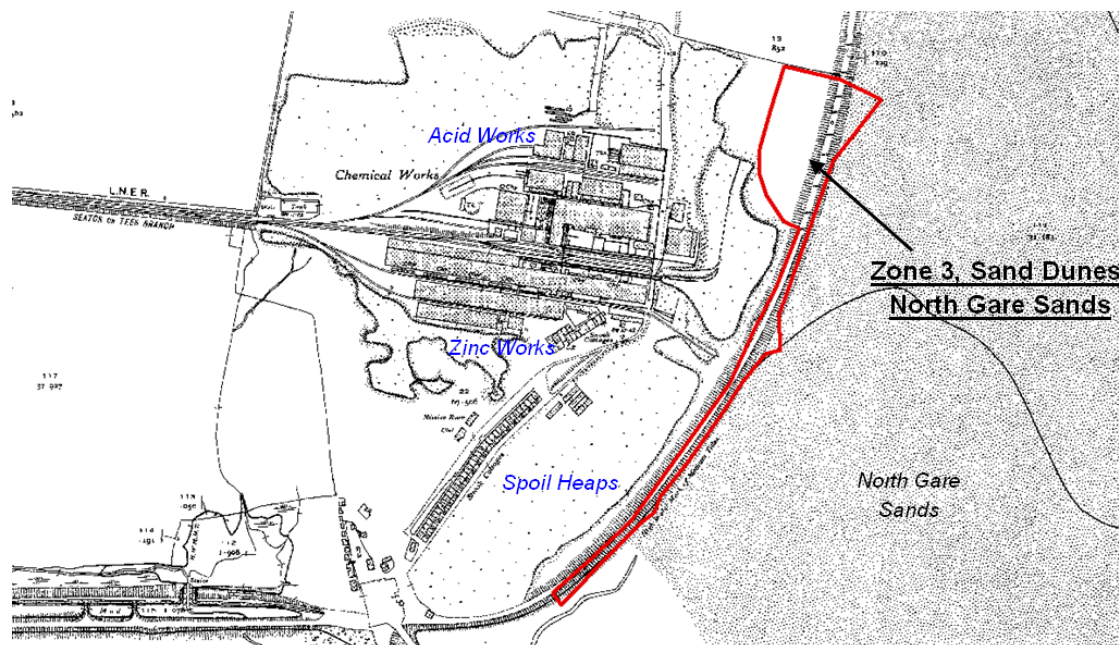
- 3.3 In 2003, the Council considered that the whole investigation and inspection potentially qualified as a 'Special Site'; therefore in accordance with the Contaminated Land (England) Regulations, the Environment Agency accepted responsibility for the formal inspection of the area. Since 2003, the Environment Agency has discussed the investigation with appropriate bodies and have made changes to their management boundaries and undergone significant internal restructuring; as a result the investigation was transferred from the Agency's Dales Office to Newcastle. The Environment Agency commenced the detailed inspection process in 2009.

#### **4. BRIEF HISTORICAL SETTING**

- 4.1 The 1897 historic map shows the presence of a railway siding (wagon way) running along the full extent of the boundary of the Chemical Works. It is considered that this railway siding was built for the purpose of providing access for the construction of the North Gare Breakwater, situated to the north of the area. The area to the west of the railway siding, at this time, has been reclaimed from the sea and comprises a series of dwelling houses. The railway siding is inferred to have been dismantled by the 1938 historic plan.
- 4.2 The adjacent area to the west of the 'site' was developed from the early 1920's, and shows this area to be occupied by a zinc works and acid works. However, anecdotal information suggests that these industries may have occupied the site from as early as 1908 (mapping for this time is incomplete).



- 4.3 In the area of the zinc works and acid works, a number of tanks, chimneys and an electrical substation were recorded (reference Figure 2). It is thought that some materials were also transported by river/sea, using the wharf and slipway shown to the south of the 'site'.



**Figure 2:** 'Site' and adjacent area historical setting (1938-1940 Map)

- 4.4 Large spoil heaps are recorded in the area surrounding the zinc and acid works during the time that the works were in operation. It is likely that these spoil heaps comprised raw and waste materials associated with the works. Anecdotal information indicates stored materials to have included spent oxide and sulphur.
- 4.5 Given the historic exposed tipping of materials forming high stockpiles on the Chemical Works site, it is considered that these materials could have been wind blown and deposited within the sand dunes (the 'site'). Plate 1, indicated in section 6 shows previously exposed oxides present in the face of the sand dunes.

## 5. SITE INVESTIGATION

- 5.1 In 2009, the Environment Agency commenced their potential special site investigation. The Environment Agency commissioned Entec UK Limited to undertake a Phase 1 Desk Study which encompassed Frutarom (Zone 1), former Leathers Chemicals site (Zone 2), and the sand dunes 'site' (Zone 3).
- 5.2 Following on from the recommendations presented within the desk study, a site investigation (undertaken by Bureau Veritas) was carried out which included the drilling of boreholes, excavation of trial pits and sampling and

testing of surface and sub-surface materials from across the three areas as defined above.

- 5.3 The Bureau Veritas investigation was completed in March 2011 with the raw data passed to the Council. The Environment Agency formulated an inspection report based on the investigation and testing undertaken across the area and presented the Council with their draft inspection report and recommendations in March 2012.
- 5.4 In April 2012, the Statutory Guidance underpinning the contaminated land regime changed. The changes in guidance are such that this may have significant implications on the Environment Agency's recommendations. The Council's Technical Officers (Engineering Services) have therefore referred the report back to the Environment Agency and requested that they review and revise their report and recommendations in accordance with the new Statutory Guidance.
- 5.5 The Environment Agency's initial report recommended that the Council determine the sand dunes 'site' as contaminated land. Whilst there have been changes to the Statutory Guidance, and the Environment Agency is subsequently reviewing their inspection, it is the opinion of the Council's Technical Officers (after discussions with an independent legal expert) that the 'legal' definition of the 'site' will not change as a result of this process and that action is required.

## **6. EMERGENCY CAPPING WORKS**

- 6.1 On receipt of the Bureau Veritas draft investigation report, the Council's Technical Officers initiated, in agreement with Natural England, emergency temporary remedial works to the sand dunes area. This involved capping with a clay cap. The dunes were then replenished with a sand surfacing (Plate 2, indicated below). These works cost circa £6k and were funded from the Council's contaminated land revenue budget.
- 6.2 After the emergency works were carried out, the Health Protection Agency, who was consulted by the Environment Agency, concluded that due to the acute human health risks posed by cyanide (as exposed in the dunes), the 'site' represents a significant possibility of significant harm to human health.
- 6.3 In March 2012, an inspection of the temporary emergency cap showed that this is beginning to fail and erode (Plate's 3 and 4, Indicated below), and contaminated material is becoming re-exposed. The Council's Technical Officers have since revisited the site, and re-established the temporary capping at a cost of circa £1k, again funded from the revenue budget.



**Plate 1:** Exposed contamination within sand dunes (MARCH 2011)



**Plate 2:** Contamination capped through temporary emergency works (JUNE 2011)



**Plate 3:** Failure/erosion of emergency capping works (MARCH 2012)



**Plate 4:** Re-exposure of contamination within sand dunes (MARCH 2012)

## 7. THE WAY FORWARD AND LEGISLATIVE REQUIREMENTS

- 7.1 An update report will be presented to Cabinet once the Environment Agency have reviewed their report and recommendations in light of the new Statutory Guidance.
- 7.2 Given the risks present and considering the restrictions in applying for grant assistance; the Assistant Director (Transportation and Engineering) following discussions with the Portfolio Holder (The Mayor) has determined the 'site' as contaminated land. Following this determination the Council are required to develop a preferred remediation strategy.
- 7.3 The legal process dictates that following the determination, the Council gives notice to any party which the Council considers may be potentially responsible for the contamination and hence also responsible for remediation (Appropriate Persons). This step in the process has commenced.

7.4 Following receipt of information/representation from the Appropriate Persons, the Council must apportion liability and secure remediation; either by agreement or serving a legal notice. Generally, this process is quite time consuming.

7.5 Whilst the legal process is ongoing, it must be ensured that the temporary remedial works are inspected and maintained.

## **8. FINANCIAL CONSIDERATIONS**

8.1 The Environment Agency administers a Contaminated Land Capital Projects grant regime and the window for applications is on an annual basis. The window closed in May 2012 and the Council's Technical Officers (after discussion with the Environment Agency) have submitted a bid for funding based on two separate applications, outlined as follows:

- an application for funding to maintain remedial capping works to the sand dunes and footpath: circa £15k over the financial year 2012/13; and
- an application to carry out further site investigation work to produce a detailed options appraisal to determine the most appropriate and cost effective remedial solution (para 7.2 above): circa £40k. Whilst there is sufficient information to make a determination in accordance with the Act, to establish feasible remedial options to make this area safe (an options appraisal), further investigation works will be required.

## **9. RECOMMENDATIONS**

9.1 It is recommended that the Cabinet:-

- note and endorse the actions taken by the Assistant Director (Transportation and Engineering) following discussion with the Portfolio Holder (the Mayor) in determining the sand dunes area (Zone 3) as contaminated land in accordance with Part 2A of the Environmental Protection Act 1990.
- note the content of the report and that a further Cabinet report will be presented on this subject in relation to Zones 1 and 2 as outlined in the report, once the Environment Agency have completed their review;
- note the immediate actions undertaken by the Council's Technical Officers to manage the identified risk by capping the area and applying for grant assistance.

## 10. REASONS FOR RECOMMENDATIONS

- 10.1 In determining the sand dunes 'site' as Contaminated Land, the Council is complying with it's duties under Part IIA of the Environmental Protection Act 1990.

## 11. BACKGROUND PAPERS

- Former Leathers Chemicals Site, Hartlepool: Phase 1 Contaminated Land Desk Study Report and Detailed Inspection Proposal. Entec UK Limited, March 2010.
- Former Leathers Chemicals Site, Hartlepool: Risk Assessment Report. Bureau Veritas Land & Water Quality, March 2011
- Environment Agency Part IIA Inspection Report: Former Leathers Chemicals Site, March 2012.
- Part IIA of Environmental Protection Act 1990.
- Defra Contaminated Land Statutory Guidance, April 2012.

## 12. CONTACT OFFICER

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**CABINET**  
**23 July 2012**



**Report of:** Director of Child and Adult Services

**Subject:** DIRECTED LETTINGS 2012/2013  
HIRE OF PREMISES BY VOLUNTARY/COMMUNITY GROUPS

**1. TYPE OF DECISION/APPLICABLE CATEGORY**

Non key decision.

**2. PURPOSE OF REPORT**

2.1 This report provides details of applications to the Directed Lettings Scheme, the hire of premises by voluntary/community groups.

**3. BACKGROUND**

3.1 Prior to 1996, community groups, including uniformed groups operating in school premises, were allowed free use of those premises for their meetings by Cleveland County Council. In 1996, when Hartlepool became a Unitary Authority, sufficient resources were not available to allow these groups free use, so the Directed Lettings Scheme was established to target resources to the groups operating in the most disadvantaged areas, i.e. those meeting in areas designated as suffering from the highest levels of disadvantage were awarded 100% of their costs, other groups were awarded up to 50% of their costs.

3.2 Since the scheme was established, several groups have ceased to operate, others have rationalised by joining groups together and some have moved to cheaper accommodation in order to reduce their costs. All groups have had to increase their membership charges.

3.3 Through the Directed Lettings Scheme, support has previously been provided to Elwick and Hart Parish Council's. The Council has a legal obligation to provide grant aid to Parish Council's in respect of the hire of premises and Section 134 of the Local Government Act 1972 gives the Council the powers to provide a meeting place for Parish Councils paid for from its own budget.

- 3.4 Officers are recommending an allocation of £3,000 from the Community Pool for the 2012/2013 financial year for Directed Lettings.

#### 4. FUNDING PROPOSAL

- 4.1 As previously highlighted, there is a requirement to support the premises' costs of Elwick and Hart Parish Council meetings from the Directed Lettings budget. However, Hart Parish Council now holds its meetings in the village hall free of charge therefore no grant will be required going forward. However, Elwick Parish Council still requires support through the Directed Letting's scheme. The Parish Council meets on a monthly basis for 11 months of the year at a total cost of £220 per year.
- 4.2 Applications for support towards premises costs have also been received from another four community/voluntary organisations and details of the applications can be found as **Appendix 1**.
- 4.3 In accordance with the Directed Lettings Scheme, grant aid is recommended towards the costs of the hire of a venue for one meeting per week.
- 4.4 Applications have been received from three groups, 22<sup>nd</sup> Hartlepool Rainbows, Brownies and Guides, 34<sup>th</sup> Hartlepool Rainbows, Brownies and Guides and 1<sup>st</sup> Hartlepool Brownies Unit. These groups have previously benefited from a 50% subsidy towards their costs, however, neither of them meet in a ward identified as one of the most deprived in the town (as identified in the Index of Multiple Deprivation 2010) but they do have members from those wards or have the potential to attract members from those wards. Whilst it is accepted that resources are limited and need to be targeted to the most deprived areas of the town, these groups have previously benefited from support from the Directed Lettings Scheme and are probably reliant on it. Therefore funding is recommended for 22<sup>nd</sup> Hartlepool Rainbows, 34<sup>th</sup> Hartlepool Rainbows, Brownies and Guides, 1<sup>st</sup> Hartlepool Brownies.
- 4.5 Hartlepool Swimming Club is a town-wide organisation which is based in a deprived ward and has the potential to enhance their membership from that ward. Therefore up to 40% subsidy is recommended for this group towards the costs of the hire of a venue for one hour per week.
- 4.6 In situations where groups have grant aid remaining from the previous financial year the recommendation for 2012-2013 has been reduced accordingly as those groups will be expected to utilise the remaining balance in this financial year. Therefore approval of these grant awards is recommended, amounting to £2,394.00 as detailed at **Appendix 1**.
- 4.7 Subject to the approval of the recommendations as detailed in **Appendix 1**, as all applications to the Directed Lettings allocation have been presented for consideration the balance of £606 will be returned to the Community Pool budget.

## 5. RECOMMENDATIONS

### Members are recommended to approve:

1. An allocation of £3,000 from the Community Pool for the 2012/2013 financial year for Directed Lettings.
2. The following levels of grant aid for 2012/2013:

22 <sup>nd</sup> H'pool Rainbows, Brownies, Guides	£575.00
34th H'pool Guides, Brownies, Rainbows	£675.00
1st H'pool Brownie Unit	£429.00
Hartlepool Swimming Club	£495.00
Elwick Parish Council	£220.00

**Total of Recommendations** **£2,394.00**

As the applications to the Directed Lettings allocation have now been satisfied the remaining balance of £606 is to be added back to the Community Pool.

## 6. REASONS FOR RECOMMENDATIONS

This has been funded in previous years and the groups could be dependent on this funding for their sustainability.

## 7. APPENDICES AVAILABLE ON REQUEST, IN THE MEMBERS LIBRARY AND ON-LINE

Appendix 1 – Breakdown of applications

## 8. BACKGROUND PAPERS

Applications to the Community Pool: Directed Lettings 2012/2013  
Local Government Act 1972 Section 134.  
Index of Multiple Deprivation Estimated National Rankings 2010.

## 9. CONTACT OFFICER

John Mennear, Assistant Director of Child and Adult Services (Community Services)



<b>DIRECTED LETTINGS 2012/13</b>								
ORGANISATION	AREA OF OPERATION	VENUE	2011/2012 AWARD	COST PER SESSION	PROJECTED NO OF WEEKS OPERATIONAL	NO OF YOUNG PEOPLE BENEFITING	SUBSIDY	GRANT RECOMMENDED 12/13
	(WARD)		£					£
								*amount recommended is minus clawback of unspent grant aid from 11/12
22ND H'POOL RAINBOWS BROWNIES GUIDES	ROSSMERE	ST JAMES COMMUNITY ROOM	£ 580.00	£ 30.00	39	70	50%	£ 575.00
34TH H'POOL RAINBOWS BROWNIES GUIDES	THROSTON	THROSTON PRIMARY	£ 675.00	£ 75.00	36	75	50%	£ 675.00
(reccomendation based on previous years charges of £37.50 per session - costs have risen dramatically)								
1ST H'POOL BROWNIE UNIT	HART	CLAVERING PRIMARY	£ 416.00	£ 26.00	33	15	50%	£ 429.00
ORGANISATION	AREA OF OPERATION	VENUE	2011/2012 AWARD	COST PER HOUR	PROJECTED NO OF WEEKS OPERATIONAL	NO OF YOUNG PEOPLE BENEFITING	SUBSIDY	GRANT RECOMMENDED 12/13
	(WARD)		£					£
HARTLEPOOL SWIMMING CLUB	TOWNWIDE	MILL HOUSE	£ 333.40	£ 26.33	47	66	40%	£ 495.00
ORGANISATION	AREA OF OPERATION	VENUE	2011/2012 AWARD	COST PER MONTH	NO OF MONTHS OPERATIONAL	NO OF YOUNG PEOPLE BENEFITING	SUBSIDY	GRANT RECOMMENDED 12/13
	(WARD)		£					£
ELWICK PARISH COUNCIL	ELWICK	ELWICK PRIMARY	£ 220.00	£ 20.00	11		100%	£ 220.00
							<b>TOTAL COMMITMENTS</b>	<b>£2,394.00</b>
<b>BUDGET ALLOCATION 2012/2013</b>	<b>£ 3,000.00</b>							
<b>COMMITMENTS 2012/2013</b>	<b>£ 2,394.00</b>							
<b>BALANCE TO BE TRANSFERED BACK TO POOL</b>	<b>£ 606.00</b>							

**CABINET**  
23 July 2012



**Report of:** Director of Child and Adult Services

**Subject:** HARTLEPOOL SPORTS COUNCIL  
AWARDS ALLOCATION 2012/2013

**1. TYPE OF DECISION/APPLICABLE CATEGORY**

Non-key decision.

**2. PURPOSE OF REPORT**

The purpose of this report is to request approval for funding from the Community Pool for Hartlepool Sports Council to continue their awards scheme in 2012/2013 and to update Cabinet on the awards allocated with funding from the Community Pool in the 2001/2012 financial year.

**3. BACKGROUND**

- 3.1 Hartlepool Sports Council is a forum for all sports within Hartlepool. The Sports Council is made up of Council Members, sports club representatives, officers from the Council's Sport and Recreation service and other co-opted members, all of whom are committed to raising the profile of sport with the town.
- 3.2 The Sports Council provides awards to athletes to assist with training, coaching fees and specialist equipment. A presentation event is held annually during which the awards are distributed.
- 3.3 Other funding is also secured by the Sports Council to add to any funding provided by Hartlepool Borough Council. In recent years funding has been received from Wynyard Park Ltd. This funding has continued into the current financial year with a total of £2,000 being made available to the Sports Council.
- 3.4 Hartlepool Sports Council was awarded a grant of £2,500 from the Community Pool in 2011/2012 to contribute towards their awards scheme.

### 6.3 APPENDIX 1 – Grant Award Winners 2012

	<b>Sport</b>	<b>Club</b>	<b>Level</b>	<b>Amount</b>
Victoria Liddle	(Indoor Bowls)	Hartlepool Indoor Bowls Club	County	£100
Paul Braithwaite	(cricket)	Seaton Cricket Club	County	£100
Jack Turnbull	(cricket)	Seaton Cricket Club	County	£100
Robyn Ingram	Football	(Teeside Sports Girls Centre for Excellence)	County	£100
Laura Maddison	Swimming	(Hartlepool Swim Club)	County	£100
Oliver Stoker	Swimming	(Hartlepool Swim Club)	County	£100
Sarah Joy	Swimming	(Hartlepool Swim Club)	County	£100
Imogen Joy	Swimming	(Hartlepool Swim Club)	County	£100
Emily Rafferty	Swimming	(Hartlepool Swim Club)	County	£100
Samuel McMorris	Swimming	(Hartlepool Swim Club)	County	£100
Anthony Jackson	Swimming	(Hartlepool Swim Club)	County	£100
Lewis Rogers	Swimming	(Hartlepool Trampoline Club)	County	£100
Katie Laybourn	Swimming	(Hartlepool Swim Club)	County	£100
Ashleigh Wood	Athletics	(Gateshead Harriers)	National	£225
Caine Newsome	BMX	(NE BMX Club at Summerhill)	National	£225

### 6.3 APPENDIX 1 – Grant Award Winners 2012

Luke Brightman	Gymnastics	(Hartlepool Gymnastics Club)	National	£225
Lewis Muldown	Martial Arts	(Hartlepool Wadokai)	National	£225
Eldon Myers	Rugby	Hartlepool 6 <sup>th</sup> Form College/ West Rugby)	National	£225
Ryan Hepple	Swimming	(Hartlepool Swim Club)	National	£225
Heather Richardson	Swimming	Hartlepool Swim Club	National (moved up from County level which was awarded 2011)	£225
Matthew Ray	Bowling	(Hpool Indoor Bowls centre)	International	£425
Bailey Reed	Martial Arts	(Hartlepool Wadokai)	International	£425
Jasmine Langley	Martial Arts	(Hartlepool Wadokai)	International	£425
Bethan Kelly	Canoe Slalom	Tees Tigers	International (moved up from National level which was awarded in 2011)	£425

Information is attached as **Appendix 1** detailing the awards which were made in 2011/2012.

#### **4. CURRENT POSITION**

- 4.1 The award process is administered by the Hartlepool Sports Council with input from officers from the Council's Sport and Recreation section who administer and publicise the awards scheme.
- 4.2 The criteria for the awards scheme ensures that applicants applying for an award are at least county standard or above and reside in, or represent a club, within the Hartlepool Borough Council area. Items which are eligible for funding include travel costs, coaching fees, competition fees and purchase of equipment.
- 4.3 Applicants are expected to provide details of their competition history during the previous 12 months as well as declare any previous grant aid received. Funding is allocated by the Sports Council depending on the competition level achieved by the participant: a maximum of £150 for county level applicants; a maximum of £300 for national level applicants and a maximum of £500 for international competitors, subject to funds being available.
- 4.4 From 7<sup>th</sup> July to 1<sup>st</sup> September, 2012 during the Olympic Games, a formal photography exhibition will be displayed with in the Hartlepool Art Gallery. This will include memorabilia provided by past athletes as well as old school photographs. The exhibition will include images of local female talented athletes taking part in their sport or coaching local players. Athletes represented in the exhibition from Hartlepool Sports Council include Amanda Coulson (Boxing), Emma Cassell (Swimming), Amy Coulson (Karate), Savannah Marshall (Boxing) and Jemma Lowe (Swimming). Events such as this help to raise the profile of Hartlepool Sports Council.

#### **5. FUNDING PROPOSAL**

- 5.1 Officers are recommending that a grant of £2,500 is approved from the Community Pool in 2012/2013 for the Hartlepool Sports Council. The grant will be used as a contribution to the funding for the Sports Council's grants for talented athletes who either live in Hartlepool or represent clubs based in Hartlepool.
- 5.2 The funding from the Community Pool will enable athletes representing Hartlepool or Hartlepool based sports clubs to further their sporting careers.
- 5.3 Those athletes who are awarded a grant from Hartlepool Sports Council will be asked to submit a 6 month update of their achievements.

## **6. CONCLUSION**

- 6.1 Hartlepool Sports Council has applied to the Community Pool for a grant of £2,500 to contribute towards the funding the Sports Council distributes to athletes who compete at county, national and international level.
- 6.2 In 2011/2012 Hartlepool Sports Council were awarded a grant of £2,500 from the Community Pool. Details of the grants made by the Sports Council to athletes either living or representing clubs based in Hartlepool are attached as **Appendix 1**.
- 6.3 Funding secured through the Community Pool and Wynyard Park Ltd has enabled a greater number of individuals to receive awards than in previous years. This has given both the Hartlepool Sports Council and sport as a whole a higher profile within the town. This grant process enables athletes to reach their highest standard.
- 6.4 Officers are recommending that a grant of £2,500 be approved for Hartlepool Sports Council.

## **7. RECOMMENDATIONS**

- 7.1 That Members note/approve:
- (i) The information presented as Appendix 1 detailing the awards made by Hartlepool Sports Council with funding from the Community Pool in 2011/2012.
  - (ii) A grant of £2,500 for Hartlepool Sports Council to contribute towards their funding for sports grants for the 2012/2013 financial year.

## **8. REASONS FOR RECOMMENDATIONS**

- 8.1 The support funding awarded to the Sports Council enables individuals to be given financial support from Hartlepool Borough Council in a bespoke area of activity.

## **9. APPENDICES AVAILABLE ON REQUEST, IN THE MEMBERS LIBRARY AND ON-LINE**

Appendix 1 – Awards made by Hartlepool Sports Council in 2012

## **10. BACKGROUND PAPERS**

Applications to the Community Pool: Hartlepool Sports Council 2012/2013

**11. CONTACT OFFICER**

John Mennear, Assistant Director of Child and Adult Services (Community Services)

# CABINET REPORT

Monday 23<sup>rd</sup> July 2012



**Report of:** Director of Public Health

**Subject:** CONSULTATION PROCESS FOR HEALTH AND WELLBEING STRATEGY

## 1. TYPE OF DECISION/APPLICABLE CATEGORY

NON KEY

## 2. PURPOSE OF REPORT

- 2.1 The purpose of this report is to outline to Cabinet the proposed consultation process for the draft joint Health and Wellbeing Strategy (JHWS).
- 2.2 It is anticipated that the consultation process will allow for consultation with stakeholders on the strategic aims and objectives to be set out in the strategy and also, to prioritise the strategic objectives to deliver the strategic aims for health and wellbeing in Hartlepool.

## 3. BACKGROUND

- 3.1 The NHS reform requires the Local Authority with partners agencies including the NHS to develop a joint Health and Wellbeing Strategy based on the Joint Strategic Needs Assessment (JSNA). The final draft of the strategy must be completed by April 2013. The strategy should focus on not only protecting the health of the population but improving it through a range of evidence based interventions.

## 4. CONSULTATION PROCESS

- 4.1 The aims of the consultation process are:
  - 1. To consult stakeholders on the strategic aims and objectives to be set in the JHWS for Hartlepool;
  - 2. To prioritise the strategic objectives to deliver the strategic aims for health and wellbeing in Hartlepool.
- 4.2 The purpose of consultation is as follows:



- Understand stakeholder views
- Incorporate into Strategy where possible and appropriate
- Fulfill democratic mandate of Local Authority
- Ascertain strategic objectives
- Prioritise objectives
- Inform work programme
- Inform stakeholders of current position
- Manage expectations of stakeholders
- Build platform for ongoing feedback and meaningful stakeholder engagement

#### 4.2 The desired outcomes of consultation are:

##### Outcome for aim 1:

A set of strategic aims for the Health and Wellbeing Strategy for Hartlepool; and strategic objectives that describe how the Health and Wellbeing Board and its partners will address the aims.

##### Outcome for aim 2:

A set of strategic objectives that have been prioritised according to agreed criteria.

#### 4.3 The following principles will be adopted during the consultation process:

- Fit with and maximise existing consultation processes
- Add to the existing process as needed
- Be 'fit-for-purpose' for the new world
- Clear process for consultation, with clear definitions e.g. definitions of different types of evidence and different types of need
- Consult a wide range of 'appropriate' stakeholders
- Clear aims and outcomes
- Build on existing work where appropriate
- Encourage innovative and creative working
- Clear expectations about the process and outcomes of consultation
- Clear communication and feedback processes from the consultation

#### 4.4 The consultation process will be carried out in three stages. The stages may not be mutually exclusive; however staging the process encourages a focused approach on specific outcomes throughout a potentially complex process. Different methods will be used for each stage.

##### Stage 1: Consultation on the strategic aims and objectives for the JHWS

This will enable wide stakeholder engagement on a range of topics and will encourage creative thinking, discussion about what is already done and about where the gaps might be. Stage 1 consultation will be carried out through the 'Face the Public' event and consultation with existing key stakeholder forums:

- Strategic Partners' Group
- Four theme groups:
  - Shadow Health and Wellbeing Board
  - Safer Hartlepool Partnership
  - Housing Partnership
  - Economic Regeneration Forum
- Neighbourhood fora
- Clinical Commissioning Group

It will be important to ensure the most vulnerable groups (who are the most likely to suffer poor health and wellbeing outcomes) are consulted through the above groups.

#### 4.5 Method for consultation

Consultation at 'Face the Public' events will be through:

- Providing background context and information to delegates
- Setting expectations and outcomes
- Facilitated workshop discussions to generate strategic aims and objectives

Consultation with existing stakeholder groups and fora will be through:

- Circulation of the available draft JHWS as a discussion point
- Facilitated discussion through attendance at group meetings (a framework for discussion will be provided to ensure the group is consulted on the areas and issues required)

#### 4.6 Stage 2: Prioritisation of the strategic objectives.

This will enable prioritisation of the objectives according to a set of agreed criteria to encourage objectivity. The process will use the strategic objectives generated in stage 1 and is likely to be a structured process.

A framework for prioritisation will be selected based on evidence of good practice and discussion with the Shadow Health and Wellbeing Board. The framework will cover a range of criteria e.g. evidence base, service user and public views, economic considerations and political considerations. The framework will be used to facilitate a structured discussion on how the list of objectives generated in stage 1 should be prioritised.

#### 4.7 Stage 3: Consultation on the draft JHWS

The outcomes of stages 1 and 2 will be assimilated to draw conclusions. These will be fed back to the Shadow Health and Wellbeing Board and will be used to draft a draft JHWS document, which will be circulated for consultation and comment with a wide range of stakeholders.

The draft will be circulated to the key stakeholders from stages 1 and 2 of the consultation process plus additional groups and stakeholders, with a brief questionnaire to encourage a broad and structured response. It will also be made available on the Local Authority website, together with the consultation questionnaire.

The outcomes of the consultation will be used to inform the final draft of the JHWS, which will be presented to the shadow Health and Wellbeing Board. The work programme for delivery on the objectives will be generated from the JHWS.

#### 4.8. What is needed for consultation?

- List of existing groups
- Existing mechanisms
- Gap analysis
- Proposals to consult on the draft Strategy
- Information pack: evidence base, existing services, possibly cost information / info. on financial resources and pressures
- Have a clear process for feeding back to consultees on the outcome of the consultation and resulting actions
- Have a clear process for incorporating the views of stakeholders into plans
- Clear process (and communication of this process) for ongoing feedback to Health and Wellbeing Board on implementation of the Strategy, once official consultation is complete
- Process for engaging and using the media where appropriate
- Process for linking to other groups who relate to the consultation e.g. CCGs, GPs, VCS

### 5. Process and timescales

5.1 The following timetable is proposed for the key stages in developing the JHWS:

<b>Step 1 – Initial consultation and development. June – October 2012</b>		
<b>Where</b>	<b>Description</b>	<b>Date of Meeting</b>
Forward Plan	Entry for Forward Plan due by 14 <sup>th</sup> August 2012	N/A
Face the Public Event	Initial workshops based around 6 Marmot Themes	17 July 2012
Cabinet	Initial report on HWB Strategy setting out the consultation process.	23 July 2012

Scrutiny Coordinating Committee	Initial report on HWB Strategy setting out the consultation process.	27 July 2012
Shadow Health & Wellbeing Board	Initial report on HWB Strategy setting out the consultation process.	30 July 2012
Health Scrutiny Forum	Initial report on HWB Strategy setting out the consultation process.	23 August 2012

During this period further consultation opportunities are being explored, including;

- Practitioner Workshop
- A half day CCG / HW Board event
- Young people specific consultation
- Online consultation utilising survey monkey tool

<b>Step 2 – Formal Consultation Period. October 2012 – February 2013 (minimum 8 week requirement)</b>		
<b>Where</b>	<b>Description</b>	<b>Date of Meeting</b>
Cabinet	Present draft for consultation	15 October 2012
Health Scrutiny Forum	Present draft for consultation	18 October 2012
Scrutiny Coordinating Committee	Present draft for consultation	19 October 2012 (6 weeks required)
Shadow Health & Wellbeing Board	Present draft for consultation	22 October 2012

<b>Step 3 – Final consultation and endorsement. January – February 2012.</b>		
<b>Where</b>	<b>Description</b>	<b>Date of Meeting</b>
Forward Plan	Entry for Forward Plan due by 13 <sup>th</sup> November 2012	N/A
Scrutiny Coordinating Committee	Second Draft for comment / endorsement	25 January 2013
Shadow Health & Wellbeing Board	Second Draft for comment/ endorsement	28 January 2013
Cabinet	Second Draft for comment / endorsement	4 February 2013

Health Scrutiny Forum	Second Draft for comment / endorsement	7 February 2013
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<b>Step 4 - Political Approval for Strategy. March – April 2013.</b>		
<b>Where</b>	<b>Description</b>	<b>Date of Meeting</b>
Health Scrutiny Forum	Final Strategy for approval	7 March 2013
Scrutiny Coordinating Committee	Final Strategy for approval	8 March 2013
Shadow Health & Wellbeing Board	Final Strategy for approval	11 March 2013
Cabinet	Final Strategy for approval	2 April 2013
Council	Final Strategy for approval	11 April 2013

## **6. RECOMMENDATIONS**

- 6.1 Cabinet is asked to note the process of consultation for the Joint Hartlepool Health and Wellbeing Strategy.

## **7. REASONS FOR RECOMMENDATIONS**

- 7.1 It is a statutory requirement for the Local Authority to produce a Health and Wellbeing Strategy with partner agencies by April 2013.

## **8. APPENDICES AVAILABLE ON REQUEST, IN THE MEMBERS LIBRARY AND ON-LINE**

No appendices attached to this report.

## **9. BACKGROUND PAPERS**

None

## **10. CONTACT OFFICER**

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 Director of Public Health  
 4<sup>th</sup> Floor Civic Centre  
 Hartlepool Borough Council