

# **REGENERATION AND PLANNING SERVICES SCRUTINY FORUM AGENDA**



**2 August 2012**

**at 3.00 p.m.**

**in Committee Room B**

**MEMBERS: REGENERATION AND PLANNING SERVICES SCRUTINY FORUM:**

Councillors Ainslie, Cranney, Dawkins, Hall, Payne, Turner and Wells

**1. APOLOGIES FOR ABSENCE**

**2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**

**3. MINUTES**

3.1 To confirm the minutes of the meeting held on 22 February 2012.

**4. RESPONSES FROM THE COUNCIL, THE EXECUTIVE OR COMMITTEES OF THE COUNCIL TO FINAL REPORTS OF THIS FORUM**

4.1 Portfolio Holder's Response to the investigation into Employment and Training Opportunities for 19-25 Year Olds – *Joint Report of the Director of Regeneration & Neighbourhoods and Portfolio Holder for Regeneration & Neighbourhoods*

**5. CONSIDERATION OF REQUEST FOR SCRUTINY REVIEWS REFERRED VIA SCRUTINY CO-ORDINATING COMMITTEE**

No items

**6. CONSIDERATION OF PROGRESS REPORTS / BUDGET AND POLICY FRAMEWORK DOCUMENTS**

No items

**7. ITEMS FOR DISCUSSION**

7.1 The Role of the Regeneration and Planning Services Scrutiny Forum – *Scrutiny Support Officer*

7.2 Regeneration and Planning Services Scrutiny Forum – Work Programme for 2012/13 – *Scrutiny Support Officer*

**Scrutiny Investigation into Employment**

7.3 Scoping Report – *Scrutiny Support Officer*

**8. ISSUES IDENTIFIED FROM FORWARD PLAN**

8.1 The Executive's Forward Plan - *Scrutiny Support Officer*

**9. ANY OTHER ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT**

**ITEMS FOR INFORMATION**

i) **Date of Next Meeting – Thursday 13 September 2012, commencing at 3.00pm in Committee Room B**

# **REGENERATION AND PLANNING SERVICES SCRUTINY FORUM**

## **MINUTES**

**22 February 2012**

The meeting commenced at 3.00 pm in the Civic Centre, Hartlepool

**Present:**

Councillor: Trevor Rogan (In the Chair)

Councillors: Allan Barclay, Rob Cook, Kevin Cranney, Steve Gibbon, Trisha Lawton, Ann Marshall, Trevor Rogan and Mike Turner.

Resident Representatives:  
Ted Jackson and John Maxwell

Officers: Antony Steinberg, Economic Development Manager  
Patrick Wilson, Employment Development Officer  
Elaine Hind, Scrutiny Support Officer  
Angela Armstrong, Principal Democratic Services Officer

### **73. Apologies for Absence**

None.

### **74. Declarations of interest by Members**

None.

### **75. Minutes of the meeting held on 2 February 2012**

Confirmed.

### **76. Responses from the Council, the Executive or Committees of the Council to Final Reports of this Forum**

None.

**77. Consideration of request for scrutiny reviews referred via Scrutiny Co-ordinating Committee**

None.

**78. Consideration of progress reports/budget and policy framework documents**

None.

**79. Investigation into ‘Employment and Training Opportunities for Young People Aged 19-25’ – Consideration of Draft Final Report** (*Chair of Regeneration and Planning Services Scrutiny Forum*)

The Chair referred Members to the draft final report following the Forum's investigation into employment and training opportunities for young people aged 19-25.

The report included terms of reference, methods of investigation, key findings, sources of evidence, details of issues affecting training and employment opportunities for young people aged 19-25 and the types and effectiveness of employment and training services currently provided to 19-25 year olds in Hartlepool. The views of local people, businesses and providers were gathered throughout the investigation. The report detailed the current and future pressures and opportunities and how services could be provided going forward.

The Forum had taken evidence from a wide range of sources to assist in the formulation of a balanced range of recommendations. The Forum's key recommendations to Cabinet were as outlined below:-

- (a) That Hartlepool Borough Council liaise with prime providers of the Work Programme to:-
  - (i) ensure prime provider offers are developed which meet local employer needs;
  - (ii) assist Avanta in engaging with the Department of Work and Pensions (DWP) to share data regarding the success of the Work Programme within Hartlepool; and
  - (iii) develop a process to ensure the dissemination of information in relation to the success of the DWP Work Programme in Hartlepool to the Council and the Regeneration and Planning Services Scrutiny Forum, once available.
- (b) Hartlepool Borough Council facilitate meetings between prime providers of the DWP Work Programmes and third sector providers to:-

- (i) Promote the specialist support services local organisations are able to provide as sub-contractors; and
- (ii) Explore options to provide specialist services 'on demand'.
- (c) That the development of a process to hold careers events aimed at schools and sixth form college leavers to promote the types of careers available with local employers and also the routes to access potential opportunities, is explored with local service providers, employers and Connexions;
- (d) That ways of re-invigorating the partnership between Connexions and Job Centre Plus in Hartlepool be explored to ensure consent to share forms are completed and data shared, where possible and in accordance with the data protection act.
- (e) That the Economic Development Team works in partnership with prime providers and local suppliers of employment and training services to promote the Youth Contract and the National Apprenticeship Scheme to employers;
- (f) That the use of the Social Return on Investment model is explored:-
  - (i) as part of the budget process to provide Members with qualitative data upon which to make decisions;
  - (ii) to assist in shaping the future of service delivery by evaluating current service provision and gaining a better understanding of the value services users place on the outcomes delivered.

A lengthy discussion ensued on the benefits to be gained expanding the current partnership arrangements between Adult Education and the Economic Development Team to ensure the maximum benefits were achieved for residents of the town.

The Employment Development Officer informed Members that since the work programme had commenced on 1 June 2011, 370,000 adults had been referred nationally. In Hartlepool it was noted that over 600 clients had been dealt with by Avanta and Ingeous. Although the detailed performance figures of the prime providers were not available, the Economic Development Manager confirmed that local authorities were putting increasing pressure on the Government to release this information and as soon as this was made available it would be disseminated to Members. Members were reminded of the success of the Future Jobs Fund programme which secured 35% sustainable employment.

In response to question from a Member, the Employment Development Officer confirmed that the Economic Development Team had close links with the Child and Adult Services Department to enhance the provision of school fairs and awareness raising within schools through the development of a combined event. Members did have some concerns about the way the new apprentice

scheme operated and the Employment Development Officer indicated he would pass these concerns onto the relevant organisations. Members reiterated the importance of engaging with local and Tees wide businesses and promoting the apprenticeship programme and it was suggested that this be widened to include the armed forces. The Economic Development confirmed that the Connexions service played a key role in linking young people to job opportunities and careers.

The Scrutiny Support Officer concluded that recommendation (e) would be expanded to promote the youth contract, national apprenticeship service and the benefits of employing apprentices to employers. An additional recommendation referring to ensure effective liaison between Economic Development and Adult Education would also be included.

### **Recommended**

That the draft final report be agreed incorporating the following:

Amended recommendation (e):

- (e) That the Economic Development Team works in partnership with prime providers, local suppliers of employment and training services and the Economic Regeneration Forum to promote the Youth Contract, the National Apprenticeship Service and the benefits of employing apprentices to employers.

Additional recommendation:

- (g) That during the development of the skills based training programmes, Adult Education and Economic Development liaise to ensure that maximum benefit is achieved for the economic wellbeing of the town.

## **80. Six Monthly Monitoring of Agreed Regeneration and Planning Services Scrutiny Forum's Recommendations** *(Scrutiny Support Officer)*

The report provided Members with details of a six monthly progress report on the delivery of the agreed scrutiny recommendations against investigations undertaken by the Forum. The report included details of overall progress made by all scrutiny forums since 2005 and Appendix A provided a detailed explanation of progress made against each scrutiny recommendation agreed by this Forum since the last update on 9 September 2011.

It was noted that since the 2005/06 municipal year, 84% of all Forum's recommendations had been achieved.

A Member raised concern that one of the recommendations from the investigation into domestic violence against males was that the promotional

poster should not be used as it caused confusion, and yet it was still being used. The Scrutiny Support Officer indicated she would feed that back to the relevant officers.

The Economic Development Manager provided the Forum with copies of the finalised Economic Development Strategy which was a 10 year plan. It was highlighted however, that the Strategy was a live document and comments and feedback would be welcomed at any time.

A resident representative sought clarification on the progress to implement the new Enterprise Zones. The Economic Development Manager confirmed that the legislation governing Enterprise Zones had not yet been implemented. However there were two projects lined up for Queens Meadow.

### **Recommended**

That progress against the Regeneration and Planning Services Scrutiny Forum's agreed recommendations since the 2005/06 municipal year, be noted.

## **81. Any Other Items which the Chairman Considers are Urgent**

None.

Meeting concluded at 4.15pm

CHAIR

## **REGENERATION AND PLANNING SERVICES SCRUTINY FORUM**

**2 August 2012**



**Report of:** Joint Report of Director of Regeneration and Neighbourhoods and the Portfolio Holder for Regeneration and Neighbourhoods.

**Subject:** PORTFOLIO HOLDERS RESPONSE TO EMPLOYMENT AND TRAINING OPPORTUNITIES FOR 19-25 YEAR OLDS.

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### **1. PURPOSE OF THE REPORT**

- 1.1 The purpose of this report is to provide Members of the Regeneration and Planning Services Scrutiny Forum with feedback on the recommendations from the investigation into the Employment and Training Opportunities for 19-25 Year Olds, which was reported to Cabinet on 30 April 2012.

### **2. BACKGROUND INFORMATION**

- 2.1 The investigation into Employment and Training Opportunities for 19-25 Year Olds conducted by this Forum falls under the remit of the Regeneration and Neighbourhoods Department and is, under the Executive Delegation Scheme, within the service area covered by the Regeneration and Neighbourhoods Portfolio Holder.
- 2.2 On 30 April 2012, Cabinet considered the Final Report of the Regeneration and Planning Services Scrutiny Forum into Employment and Training Opportunities for 19-25 Year Olds. This report provides feedback from the Portfolio Holder following the Cabinet's consideration of, and decisions in relation to this Forum's recommendations.
- 2.3 Following on from this report, progress towards completion of the actions contained within the Action Plan will be monitored through Covalent; the Council's Performance Management System; with standardised six monthly monitoring reports to be presented to the Forum.



### 3. SCRUTINY RECOMMENDATIONS AND EXECUTIVE DECISION

- 3.1 Following consideration of the Final Report, Cabinet approved the recommendations in their entirety. Details of each recommendation and proposed actions to be taken following approval by Cabinet are provided in the Action Plan attached at **Appendix A**.

### 4. RECOMMENDATIONS

- 4.1 That Members note the proposed actions detailed within the Action Plan, appended to this report (**Appendix A**) and seek clarification on its content where felt appropriate.

**Contact Officer:-** Damien Wilson – Assistant Director, Regeneration & Planning  
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Hartlepool Borough Council  
Telephone Number: 01429 523400  
E-mail – Damien.wilson@hartlepool.gov.uk

### BACKGROUND PAPERS

The following background papers were used in the preparation of this report:-

- (i) The Regeneration and Planning Services Scrutiny Forum's Final Report Employment and Training Opportunities for 19-25 Year Olds considered by Cabinet on 30 April 2012
- (ii) Decision Record of Cabinet held on 30 April 2012

## OVERVIEW AND SCRUTINY ENQUIRY ACTION PLAN

4.1  
Appendix A

**NAME OF FORUM:** Regeneration and Planning Services Scrutiny Forum

**NAME OF SCRUTINY ENQUIRY:** Employment and Training Opportunities for 19-25 Year Olds

**DECISION MAKING DATE OF FINAL REPORT:** April 2012

RECOMMENDATION		EXECUTIVE RESPONSE / PROPOSED ACTION	FINANCIAL IMPLICATIONS	LEAD OFFICER	DELIVERY TIMESCALE
(a)(i)	That Hartlepool Borough Council liaise with prime providers of the Work Programme to ensure prime provider offers are developed which meet local employer needs;	Quarterly meetings will be arranged with the prime providers to progress this matter.	Officer time	Patrick Wilson	July 2012
(a)(ii)	That Hartlepool Borough Council liaise with prime providers of the Work Programme to assist Avanta in engaging with the Department of Work and Pensions (DWP) to share data regarding the success of the Work Programme within Hartlepool;	At the present time, both prime providers have been instructed by the Department for Work & Pensions (DWP) that they cannot release information on performance. A regional group has been established with representation from Hartlepool Borough Council which will provide the forum to challenge DWP on this matter.	Officer time	Patrick Wilson	July 2012
(a)(iii)	That Hartlepool Borough Council liaise with prime providers of the Work Programme to develop a	As stated above, the Work Programme providers are not contractually able to release information. However, the	Officer time	Patrick Wilson	July 2012

## OVERVIEW AND SCRUTINY ENQUIRY ACTION PLAN

4.1  
Appendix A

**NAME OF FORUM:** Regeneration and Planning Services Scrutiny Forum

**NAME OF SCRUTINY ENQUIRY:** Employment and Training Opportunities for 19-25 Year Olds

**DECISION MAKING DATE OF FINAL REPORT:** April 2012

RECOMMENDATION		EXECUTIVE RESPONSE / PROPOSED ACTION	FINANCIAL IMPLICATIONS	LEAD OFFICER	DELIVERY TIMESCALE
	process to ensure the dissemination of information in relation to the success of the DWP Work Programme in Hartlepool to the Council and the Regeneration and Planning Services Scrutiny Forum, once available	quarterly meetings and the regional meeting will progress this matter.			
(b)(i)	That Hartlepool Borough Council facilitate meetings between prime providers of the DWP Work Programmes and third sector providers to promote the specialist support services local organisations are able to provide as sub-contractors	Initial meetings have already taken place with the prime providers to discuss the potential for third sector organisations to offer specialist services within subcontract arrangements. This matter will continue to be progressed by the Council in the quarterly meetings.	Officer time	Patrick Wilson	July 2012
(b)(ii)	That Hartlepool Borough Council facilitate meetings between prime providers of the DWP Work Programmes	As stated in (b)(ii), initial meetings have highlighted this matter and will be progressed within the quarterly meetings.	Officer time	Patrick Wilson	August 2012

## OVERVIEW AND SCRUTINY ENQUIRY ACTION PLAN

4.1  
Appendix A

**NAME OF FORUM:** Regeneration and Planning Services Scrutiny Forum

**NAME OF SCRUTINY ENQUIRY:** Employment and Training Opportunities for 19-25 Year Olds

**DECISION MAKING DATE OF FINAL REPORT:** April 2012

RECOMMENDATION		EXECUTIVE RESPONSE / PROPOSED ACTION	FINANCIAL IMPLICATIONS	LEAD OFFICER	DELIVERY TIMESCALE
	and third sector providers to explore options to provide specialist services 'on demand'				
(c)	That the development of a process to hold careers events aimed at schools and sixth form college leavers to promote the types of careers available with local employers and also the routes to access potential opportunities, is explored with local service providers, employers and Connexions	11-19 Partnership will take responsibility  Secure financial contributions across 11-19 partnership for Choices Event	Officer Time  Officer Time	Tom Argument  Tom Argument	July 2013  September 2012
(d)	That ways of re-invigorating the partnership between Connexions and Job Centre Plus in Hartlepool be explored to ensure consent to share forms are completed and data shared, where	Explore co-delivery opportunities through sitting Job Centre + workers in OSS  Secure Job Centre + attendance at Youth Unemployment Group	Officer Time  Officer Time	James Sinclair  Patrick Wilson	July 2012  May 2012

## OVERVIEW AND SCRUTINY ENQUIRY ACTION PLAN

NAME OF FORUM: Regeneration and Planning Services Scrutiny Forum

NAME OF SCRUTINY ENQUIRY: Employment and Training Opportunities for 19-25 Year Olds

DECISION MAKING DATE OF FINAL REPORT: April 2012

RECOMMENDATION		EXECUTIVE RESPONSE / PROPOSED ACTION	FINANCIAL IMPLICATIONS	LEAD OFFICER	DELIVERY TIMESCALE
	possible and in accordance with the data protection act.	meetings			
(e)	That during the development of skills based training programmes Adult Education and Economic Development liaise to ensure that maximum benefit is achieved for the economic wellbeing of the town.	Quarterly meetings will be arranged between Adult Education and Economic Development to progress working arrangements on matters such as, development of training programmes and bidding for external funding.	Officer time	Antony Steinberg	June 2012
(f)	That the Economic Development Team works in partnership with prime providers, local suppliers of employment and training services and the Economic Regeneration Forum to promote the Youth Contract, the National Apprenticeship Service and the benefits of employing apprentices to employers.	A working group has been established between partners such as Economic Development, Jobcentre Plus (JCP) and the National Apprenticeship Service (NAS) to formulate wider activities to engage and raise awareness of apprenticeships to employers. This will include the Employer Services Manager of NAS being based within Economic Development Team	Officer time	Patrick Wilson	September 2012

## OVERVIEW AND SCRUTINY ENQUIRY ACTION PLAN

4.1  
Appendix A

**NAME OF FORUM:** Regeneration and Planning Services Scrutiny Forum

**NAME OF SCRUTINY ENQUIRY:** Employment and Training Opportunities for 19-25 Year Olds

**DECISION MAKING DATE OF FINAL REPORT:** April 2012

RECOMMENDATION	EXECUTIVE RESPONSE / PROPOSED ACTION	FINANCIAL IMPLICATIONS	LEAD OFFICER	DELIVERY TIMESCALE	
		for one day per week from April 2012.			
(g)(i)	That the use of the Social Return on Investment model is explored as part of the budget process to provide Members with qualitative data upon which to make decisions.	The use of the Social Return on Investment model is extremely resource intensive. The potential use needs to be explored in the context of the resource constraints facing the Council and other pressures on resources. These issues includes legislative changes being implemented over the next 12 months, including localisation of business rates and Council Tax benefits, work on ICT and the delivery of budget savings for 2013/14. It is envisaged that the model may be applicable to specific budget proposals rather than the whole budget process.	Officer time	Chris Little	July 2012
(g)(ii)	That the use of the Social Return on Investment model	As detailed above the use of this model is resource intensive and	Officer time	Chris Little	July 2012

## OVERVIEW AND SCRUTINY ENQUIRY ACTION PLAN

4.1  
Appendix A

**NAME OF FORUM:** Regeneration and Planning Services Scrutiny Forum

**NAME OF SCRUTINY ENQUIRY:** Employment and Training Opportunities for 19-25 Year Olds

**DECISION MAKING DATE OF FINAL REPORT:** April 2012

RECOMMENDATION		EXECUTIVE RESPONSE / PROPOSED ACTION	FINANCIAL IMPLICATIONS	LEAD OFFICER	DELIVERY TIMESCALE
	is explored to assist in shaping the future of service delivery by evaluating current service provision and gaining a better understanding of the value services users place on the outcomes delivered.	application to specific cases may be provide improved information for decision making. This issue needs exploring.			

# **REGENERATION AND PLANNING SCRUTINY FORUM REPORT**

**2 August 2012**



**Report of:** Scrutiny Support Officer

**Subject:** THE ROLE OF THE REGENERATION AND  
PLANNING SERVICES SCRUTINY FORUM

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## **1. PURPOSE OF REPORT**

- 1.1 To give an overview of the role and functions of the Regeneration and Planning Scrutiny Forum.

## **2. BACKGROUND**

- 2.1 The Council's approach to Overview and Scrutiny has been informed by government guidance, best practice nationally and experience of what works locally to ensure that the Scrutiny Forum's operate in an optimum scrutiny structure that will enable the Forums to add value and improve services for the residents of Hartlepool.
- 2.2 The role of the Scrutiny Co-ordinating Committee is briefly discussed in the following section. Following this in section 4, there is a more detailed description of the roles and functions of this forum.

## **3. ROLE AND FUNCTIONS OF THE SCRUTINY CO-ORDINATING COMMITTEE**

- 3.1 The membership of the Scrutiny Co-ordinating Committee reflects both the Council's political make-up and the five standing Scrutiny Forums (which are equally represented on the Committee). A total of sixteen Elected Members serve on the Committee, consisting of the Chair (appointed by Council) and the Chair, Vice-Chair and one other Members from each of the five standing Forums.
- 3.2 This approach enables the Scrutiny Co-ordinating Committee to draw on the experience of a variety of Members, represent a cross-section of political views and equally represent each of the five standing Forums. The Scrutiny Co-ordinating Committee is responsible for the overall management of Overview and Scrutiny within the Authority. Other authorities' experience of



scrutiny appears to have benefited from the establishment of such a body. Given the increasing importance of the scrutiny role under the new arrangements and the likely increase in workload of the scrutiny function the role of the Scrutiny Co-ordinating Committee is invaluable. The main roles and functions of the committee are as follows:-

- (i) To work with the five Forums to decide an annual Overview and Scrutiny Work Programme, including the programme of any ad-hoc Forum that it appoints, to ensure that there is efficient use of the Forums and that the potential for duplication of effort is minimised;
- (ii) To lead the involvement of Overview and Scrutiny in the development of the budget and the plans and strategies that make up the policy framework and to delegate issues for consideration to the Forums;
- (iii) Where matters fall within the remit of more than one Overview and Scrutiny Forum, to determine which of them will assume responsibility for any particular issue and to resolve any issues of dispute between overview and scrutiny Forums;
- (iv) To receive requests from Members, the executive and/or the full council for items (including those referred via the Councillor Call for Action mechanism) to be considered by overview and scrutiny forums and to allocate them, if appropriate to one or more overview and scrutiny forum;
- (v) To put in place and maintain a system to ensure reports from Overview and Scrutiny to the Executive are managed efficiently and do not exceed any limits set out in the Constitution (this includes making decisions about the priority of reports, if the volume of such reports creates difficulty for the management of Executive business or jeopardises the efficient running of the Council business);
- (vi) To exercise the power of call-in in relation to Executive decisions made as set out in Section 21 (3) of the Local Government Act 2000, or allocate them to the appropriate overview and scrutiny Forum for consideration; and
- (vii) Assessing, monitoring and advising on the role of the Council's central support services in supporting the Council's progress towards the Sustainable Community Strategy's priority aims, including:-
  - General policies of the Council relating to the efficient use of resources (people, money, property, information technology); and
  - District Auditor performance reports, the District Auditor's Annual Audit Letter, Performance Indicators and health and safety issues.
- (viii) To undertake the functions of the Councils Crime and Disorder Committee – holding the local Crime and Disorder Reduction

Partnership to account (as required by the Crime and Disorder (Overview and Scrutiny) Regulations 2009).

#### **4. FUNCTIONS OF OVERVIEW AND SCRUTINY FORUMS**

4.1 The five standing Overview and Scrutiny Forums have three main functions and these are set out in the following paragraphs:-

(a) Policy Development and Review

Overview and Scrutiny Forums may:

- (i) Assist the Council and the Executive in the development of the budget and policy framework by in-depth analysis of policy issues;
- (ii) Conduct research, community and other consultation in the analysis of policy issues and possible options;
- (iii) Consider and implement mechanisms to encourage and enhance community participation in the development of policy options;
- (iv) Question members of the Executive and Chief Officers about their views on issues and proposals affecting the area; and
- (v) Liaise with other external organisations operating in the area, whether national, regional or local, to ensure that the interests of local people are enhanced by collaborative working.

(b) Scrutiny

Overview and Scrutiny Forums may:

- (i) Review and scrutinise the decisions of the Executive and Chief Officers both in relation to individual decisions and their overall strategic direction;
- (ii) Review and scrutinise the work of the Council in relation to its policy objectives, performance targets and/or particular service areas;
- (iii) Question members of the Executive and Chief Officers about their decisions, whether generally in comparison with the service plans and targets over a period of time, or in relation to particular decisions, initiatives or projects;
- (iv) Review and scrutinise the performance of other public bodies in the area, requesting them to attend and address relevant scrutiny forums to speak about their activities and performance;
- (v) Investigate other issues of local concern, outside the control of the Council and other public bodies in the area, and make

recommendations to the Council, the Executive and / or other organisations arising from the outcome of the scrutiny process;

- (vi) Question and gather evidence from any person (with their consent); and
- (vii) Make recommendations to the executive and / or the council arising from the outcome of the scrutiny process.

(c) Finance

Overview and Scrutiny Committees may exercise overall responsibility for the finances made available to them. This presently consists of a dedicated overview and scrutiny budget of 50k. Applications for funding must be made through Scrutiny Co-ordinating Committee.

## 5. THE REMIT OF THIS FORUM

- 5.1 The strategic direction of the Scrutiny Forums will be to assess, monitor and advise on the Council's progress towards the 7 priority aims of the Sustainable Community Strategy whilst the operational direction of the individual Scrutiny Forums will be governed by the remits outlined in the Constitution.

The remit of the Regeneration and Planning Scrutiny Forum is as follows:-

*'To consider issues relating to regeneration, the Community Strategy, building control, development control, economic development, landscape and conservation, housing (including strategic housing) and community safety.'*

- 5.2 There will be, however, from time to time, be issues that could be considered by more than one forum and it will be for the Scrutiny Co-ordinating Committee to determine which forum should examine a particular issue. It is also open to the Scrutiny Co-ordinating Committee to appoint ad hoc forums. For example, where an issue comes within the remit of two scrutiny forums, the Scrutiny Co-ordinating Committee could decide to establish an ad hoc forum made up of four Members from each of those two Forums.

## 6. SCHEDULE OF FORUM DATES FOR 2012/13

- 6.1 Detailed below, for Members information, are the scheduled dates for meetings of the Regeneration and Planning Services Scrutiny Forum in 2012/13. Please note that all scheduled meetings will commence at 3.00pm, in various venues across the town, with the capacity for additional meetings to be arranged where required to accommodate the needs of individual inquiries.

Thursday 2 August 2012;  
Thursday 13 September 2012;

Thursday 11 October 2012;  
Thursday 8 November 2012;  
Thursday 13 December 2012;  
Thursday 17 January 2013;  
Thursday 21 February 2013;  
Thursday 21 March 2013; and  
Thursday 18 April 2013.

## **7. CONCLUSIONS**

- 7.1 No specific action is required as a result of this report, however, Members may have questions about the role of the Forum.

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## **BACKGROUND PAPERS**

The following background paper was used in the preparation of this report:-

- (i) Hartlepool Borough Council Constitution.

## **REGENERATION AND PLANNING SERVICES SCRUTINY FORUM**

2 August 2012



**Report of:** Scrutiny Support Officer

**Subject:** REGENERATION AND PLANNING SERVICES  
SCRUTINY FORUM - WORK PROGRAMME FOR  
2012/13

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### **1. PURPOSE OF REPORT**

- 1.1 To confirm the Regeneration and Planning Services Scrutiny Forum's work programme for 2012/13.

### **2. BACKGROUND INFORMATION**

- 2.1 At the Scrutiny Co-ordinating Committee on 15 June 2012 (to which all Members of the Regeneration and Planning Services Scrutiny Forum were invited), Members were asked to consider potential topics for inclusion in the Regeneration and Planning Services Scrutiny Forum's work programme for the 2012/13 Municipal Year.
- 2.2 Members of the Scrutiny Co-ordinating Committee, at their meeting of 15 June 2012, delegated responsibility to the Chairs of the Scrutiny Forums to finalise Work Programmes for their respective Forums, identifying specific elements of the Joint Strategic Needs Assessment (JSNA) and budget / collaboration programme. It was agreed that the Regeneration and Planning Services Scrutiny Forum would focus on the following items for the 2012/13 Municipal Year:-

#### **JSNA Work Programme Item**

- i) Employment

#### **Budget and Policy Framework Items**

- i) Corporate and Departmental Plans 2013/14  
ii) Budget Consultation  
iii) Development Plan

### **3. RECOMMENDATIONS**

- 3.1 The Regeneration and Planning Services Scrutiny Forum is requested to note the work programme as outlined in paragraph 2.2

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### **BACKGROUND PAPERS**

The following background papers were used in the preparation of this report:-

- (i) Minutes of Scrutiny Co-ordinating Committee of 15 June 2012.

# REGENERATION AND PLANNING SERVICES SCRUTINY FORUM

2 August 2012



**Report of:** Scrutiny Support Officer

**Subject:** SCRUTINY INVESTIGATION INTO EMPLOYMENT  
– SCOPING REPORT

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## 1. PURPOSE OF REPORT

- 1.1 To make proposals to Members of the Regeneration and Planning Services Scrutiny Forum for their forthcoming investigation into Employment.

## 2. BACKGROUND INFORMATION

- 2.1 At the meeting of Scrutiny Co-ordinating Committee on 15 June 2012 (to which all Members of the Regeneration and Planning Services Scrutiny Forum were invited), Members were asked to:-

- i) Consider potential topics for inclusion in the Regeneration and Planning Services Scrutiny Forum's work programme for the 2012/13 Municipal Year; and
- ii) Adopt the Marmot principles<sup>1</sup> as the overarching framework against which the provision of Council services and potential options for service changes be measures and assessed.

- 2.2 Members of the Scrutiny Co-ordinating Committee, at their meeting of 15 June 2012:-

- i) Delegated responsibility to the Chairs of the Scrutiny Forums to finalise Work Programmes for their respective Forums, identifying specific elements of the Joint Strategic Needs Assessment (JSNA) and budget / collaboration programme; and
- ii) Approved the adoption of the Marmot principles as overarching framework and identified one Forum to act as a lead in relation to each principle. The

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<sup>1</sup> The Marmot Review – 'Fair Society, Healthy Lives' aims to improve health and wellbeing for all and to reduce health inequalities through policy objectives as detailed in section 2.2.

relevant principle allocated to the Regeneration and Planning Services Scrutiny Forum was 'Create Fair Employment and Good Work for all'.

The priority objectives and policy recommendations in relation to this principle being:-

**Priority Objectives:-**

- (a) Improve access to good jobs and reduce long-term unemployment across the social gradient;
- (b) Make it easier for people who are disadvantaged in the labour market to obtain and keep work; and
- (c) Improve quality of jobs across the social gradient.

**Policy Recommendations**

- (a) Prioritise active labour market programmes to achieve timely interventions to reduce long-term unemployment;
- (b) Encourage, incentivise and, where appropriate, enforce the implementation of measures to improve the quality of jobs across the social gradient, by:
  - Ensuring public and private sector employers adhere to equality guidance and legislation; and
  - Implementing guidance on stress management and the effective promotion of wellbeing and physical and mental health at work.
- (c) Develop greater security and flexibility in employment, by:
  - Prioritising greater flexibility of retirement age; and
  - Encouraging and incentivising employers to create or adapt jobs that are suitable for lone parents, carers and people with mental and physical health problems.

- 2.3 Scrutiny Chairs met on the 2 July 2012 to consider their Work Programmes and in relation to the Regeneration and Planning Services Scrutiny Forum, it was agreed that the Forum would in 2012/13 focus on the following JSNA<sup>2</sup> topic:-

**Employment** - Increasing the number of people who are 'work ready' with the right skills to get local employment; helping people understand that they could have their own business, and help them to develop their entrepreneurial ideas.

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<sup>2</sup> The JSNA provides an agreed, comprehensive picture of health and wellbeing needs and assets demand.



- 2.4 Given the identification of the Marmot principles as the overarching framework against which Scrutiny would measure the provision of Council services, Members are asked to be mindful of the principles in undertaking their work this year.

### **3. OVERALL AIM OF THE SCRUTINY INVESTIGATION/ENQUIRY**

- 3.1 To strategically evaluate, and contribute towards the development of, the 'Employment' topic within Hartlepool's Joint Strategic Needs Assessment, whilst reflecting (where possible / appropriate) on the Marmot principle to 'Create Fair Employment and Good Work for all.'

### **4. PROPOSED TERMS OF REFERENCE FOR THE SCRUTINY INVESTIGATION/ENQUIRY**

- 4.1 The following Terms of Reference for the investigation/review are proposed:-

- (i) To gather evidence in relation to the following:-
  - (a) What are the key issues?
  - (b) Who is at risk and why?
  - (c) What is the level of need?
  - (d) What services are currently provided?
  - (e) What is the projected level of need / service use?
  - (f) What evidence is there for effective intervention?
  - (g) What do people say?
  - (h) What needs might be unmet?
  - (i) What additional needs assessment is required?
  - (j) What are the recommendations for commissioning?
- (ii) To formulate a view in relation to:-
  - (a) the needs of Hartlepool residents; and
  - (b) the current level and quality of service provision to meet those needs.
- (iii) To make recommendations to inform the development and delivery of the health & wellbeing and commissioning strategies.

### **5. POTENTIAL AREAS OF ENQUIRY / SOURCES OF EVIDENCE**

- 5.1 Members of the Forum can request a range of evidential and comparative information throughout the Scrutiny review.

5.2 The Forum can invite a variety of people to attend to assist in the forming of a balanced and focused range of recommendations as follows:-

- (a) Member of Parliament for Hartlepool;
- (b) Elected Mayor (and Cabinet Member with Portfolio Holder for Regeneration and Neighbourhoods);
- (c) Director and / or Appropriate Officers of Regeneration and Neighbourhood Services Department;
- (d) Local residents;
- (e) Chamber of Commerce;
- (f) Schools / Colleges;
- (g) Employer Representatives;
- (h) Representatives of minority communities of interest or heritage;
- (i) Ward Councillors; and
- (j) Neighbourhood Forums.

5.3 The Forum may also wish to refer to a variety of documentary / internet sources, key suggestions are as highlighted below:-

- (a) Hartlepool JSNA – Available online at <http://www.teesjsna.org.uk/hartlepool/>
- (b) The Marmot Review – Available online at <http://www.instituteofhealthequity.org/projects/fair-society-healthy-lives-the-marmot-review>

## 6. COMMUNITY ENGAGEMENT / DIVERSITY AND EQUALITY

6.1 Community engagement plays a crucial role in the Scrutiny process and diversity issues have been considered in the background research for this enquiry under the Equality Standards for Local Government. Based upon the research undertaken, paragraph 5.2 includes suggestions as to potential groups which the Forum may wish involve throughout the inquiry (where it is felt appropriate and time allows).

## **7. REQUEST FOR FUNDING FROM THE DEDICATED OVERVIEW AND SCRUTINY BUDGET**

- 7.1 Consideration has been given, through the background research for this scoping report, to the need to request funding from the dedicated Overview and Scrutiny budget to aid Members in their enquiry. At this stage no additional funding has been identified as being necessary to support Members in their investigation. Members, however, may wish to seek additional funding over the course of the investigation and the pro forma attached at **Appendix A** outlines the criteria on which a request to Scrutiny Co-ordinating Committee will be judged.

## **8. PROPOSED TIMETABLE OF THE SCRUTINY INVESTIGATION**

- 8.1 Detailed overleaf is the proposed timetable for the review to be undertaken, which may be changed at any stage:-

**2 August 2012** – Formal meeting of the Forum:-

- (i) To receive the Scoping Report; and
- (ii) To consider involvement of the Neighbourhood Forums in the scrutiny process.

**13 September 2012** – Formal meeting of the Forum to receive the following:-

- (i) A 'Setting the Scene' presentation on the key issues; the level of need; and who is at risk and why; and
- (ii) Evidence from the MP / Mayor / Portfolio Holder.

**3 October 2012 and / or 23 January 2013** – Neighbourhood Forums meet to contribute to the scrutiny process.

**11 October 2012** – Formal meeting of the Forum to receive evidence on the following areas:-

- (i) The services that are currently provided; and
- (ii) The projected level of need / service use.

**13 December 2012** – Formal meeting of the Forum to receive evidence on how effective is the current intervention.

**21 February 2013** – Formal meeting of the Forum to receive evidence on:-

- (i) What needs might be unmet and any additional needs assessment that maybe required; and

- (ii) Response from the Neighbourhood Forums and any other relevant stakeholders.

**21 March 2013** – Formal meeting of the Forum to:-

- (i) Formulate a view in relation to:-
  - (a) the needs of Hartlepool residents; and
  - (b) the current level and quality of service provision to meet those needs.
- (ii) To make recommendations to inform the development and delivery of the health & wellbeing and commissioning strategies.

**18 April 2013** – Consideration of Draft Final Report by the Regeneration and Planning Services Scrutiny Forum

**26 April 2013** – Consideration of Final Report by the Scrutiny Coordinating Committee

**13 May 2013** – Consideration of Final Report by the Cabinet (tentative date)

## **9. RECOMMENDATION**

- 9.1 Members are recommended to agree the Regeneration and Planning Services Scrutiny Forum's remit of the Scrutiny investigation as outlined in paragraph 4.1.

**Contact Officer:** - James Walsh – Scrutiny Support Officer  
Chief Executives Department – Corporate Strategy  
Hartlepool Borough Council  
Tel: - 01429 523 647  
Email:- james.walsh@hartlepool.gov.uk

## **BACKGROUND PAPERS**

The following background papers were used in the preparation of this report:-

- (i) Report of the Scrutiny Manager entitled 'Overview and Scrutiny Work Programme 2012/13' presented at the Scrutiny Co-ordinating Committee meeting of 15 June 2012; and
- (ii) Minutes of the meeting of Scrutiny Co-ordinating Committee held on 15 June 2012.

**APPENDIX A**

**PRO-FORMA TO REQUEST FUNDING TO SUPPORT  
CURRENT SCRUTINY INVESTIGATION**

<p><b>Title of the Overview and Scrutiny Committee:</b> REGENERATION AND PLANNING SERVICES SCRUTINY FORUM</p>
<p><b>Title of the current scrutiny investigation for which funding is requested:</b> Employment</p>
<p><b>To clearly identify the purpose for which additional support is required:</b></p>
<p><b>To outline indicative costs to be incurred as a result of the additional support:</b></p>
<p><b>To outline any associated timescale implications:</b></p>
<p><b>To outline the 'added value' that may be achieved by utilising the additional support as part of the undertaking of the Scrutiny Investigation:</b></p>

**To outline any requirements / processes to be adhered to in accordance with the Council's Financial Procedure Rules / Standing Orders:**

**To outline the possible disadvantages of not utilising the additional support during the undertaking of the Scrutiny Investigation:**

**To outline any possible alternative means of additional support outside of this proposal:**

## **REGENERATION AND PLANNING SERVICES SCRUTINY FORUM**

**2 August 2012**



**Report of:** Scrutiny Support Officer

**Subject:** THE EXECUTIVE'S FORWARD PLAN

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### **1. PURPOSE OF REPORT**

- 1.1 To provide the opportunity for the Regeneration and Planning Services Scrutiny Forum to consider whether any item within the Executive's Forward Plan should be considered by this Forum.

### **2. BACKGROUND INFORMATION**

- 2.1 One of the main duties of Scrutiny is to hold the Executive to account by considering the forthcoming decisions of the Executive (as outlined in the Executive's Forward Plan) and to decide whether value can be added to the decision by the Scrutiny process in advance of the decision being made.
- 2.2 This would not negate Non-Executive Members ability to call-in a decision after it has been made.
- 2.3 As you are aware, the Scrutiny Co-ordinating Committee has delegated powers to manage the work of Scrutiny, as it thinks fit, and if appropriate can exercise or delegate to individual Scrutiny Forums. Consequently, Scrutiny Co-ordinating Committee monitors the Executive's Forward Plan and delegates decisions to individual Forums where it feels appropriate.
- 2.4 In addition to this, the key decisions contained within the Executive's Forward Plan (August – November 2012) relating to the Regeneration and Planning Services Scrutiny Forum are shown below for Members consideration:-

#### **THE PLANS AND STRATEGIES WHICH TOGETHER COMPRISE THE DEVELOPMENT PLAN**

The Planning and Compulsory Purchase Act 2004 introduced a new two tier system of planning involving regional and local plans. At a regional level the Regional Spatial Strategy provided the regional planning framework. The Localism Act 2011, however, revokes the Regional Spatial Strategy leaving the local plan or Local Development Framework to set the planning framework for the Borough. The local plan should be in compliance with national

policy and there is a duty on local authorities to cooperate with neighbouring Councils in plan preparation.

The Hartlepool Local Development Framework will ultimately comprise a 'portfolio' of local development documents which will provide the framework for delivering the spatial planning strategy for the borough. Until this is fully in place, policies which are in the Local Plan and which have been "saved" will continue to form the basis of the planning policy for the town. Local development documents will comprise:

- a) Development plan documents – (DPDs) – these are part of the development plan and must include:-
- A core strategy setting out the long term spatial vision for the area and the strategic policies and proposals to deliver the vision
  - DPDs on Site specific allocations and policies
  - Generic development control policies relating to the vision and strategy set out in the core strategy, and
  - Proposals Map

Preparatory work relating to the Core Strategy has been ongoing for some time involving the gathering of essential evidence which will be required to support and justify the policies included in the Document. Various studies have been produced including the Strategic Housing Land Availability Assessment, the Housing Needs Assessment, an Executive Housing Need Strategy, a Housing Implementation Strategy, an Employment Land Review, a PPG17 Open Space Assessment, a Sport and Recreation Audit and an indoor Sports Facilities Study. Some of these documents require updating before the Core Strategy is published (see below) as the evidence needs to be as up to date as possible. A revised Strategic Housing Market Assessment is being prepared, as is the Local Infrastructure Plan which sets out details of infrastructure which will need to be provided in support of proposals contained within the Core Strategy. The draft Local Infrastructure Plan has been consulted on and will be submitted to Cabinet for approval in January 2012. Work is continuing to be progressed on preparing the Core Strategy. Following the initial Issues and Options stage, a Preferred Options Document was produced and consulted on in early 2010. Following a significant number of responses from the consultees which included statutory and non-statutory bodies, local groups and organisations and residents, and taking account of planning policy changes introduced or proposed at national level by the new government, Cabinet decided to revise and re-consult on the Preferred Options. The revised Preferred Options document was published in November 2010 and a 6 weeks consultation period concluded in February 2011.

The second Preferred Options document also generated a significant number of responses and these were reported to Cabinet in September as part of a detailed report which highlight officer recommendations on key policy issues such as proposed housing sites, industrial allocations and affordable housing policies. Cabinet's views have been fed into the Core Strategy Publication Document which was approved by Cabinet in January and full Council in February prior to a final consultation before being sent to the Secretary of State who will appoint an independent Planning Inspector to hold an Examination in Public (EiP). This is likely to take place in July / August 2012. The Publication Document is intended to represent the Councils definitive position in relation to Core Strategy and at this stage it would not be expected to make significant changes prior to the Examination in Public. If the Core Strategy passes the tests of 'soundness' it may be amended to take account of the Inspectors recommendations and then adopted, probably in December 2012.

The Local Development Framework also includes Minerals and Waste Development Plan Documents. The Minerals and Waste DPD Publication documents which were produced at a Tees Valley level were published in August 2009 and were subject to public examination in February 2011. The Inspectors findings were recently published which suggested only minor amendments. These have been reported to Cabinet and the DPD's were approved for adoption by the full Council on the 4th August 2011. The DPDs were jointly adopted by the Tees Valley Authorities on the 15th September 2011.



## b) Supplementary Planning Documents

A Transport Assessments and Travel Plans SPD was adopted in January 2009. This SPD sets out guidance and standards on the use of Travel Plans and Transport assessment planning agreements, including the circumstances when an agreement will be sought and on what basis.

Several other SPD's are in the process of or are proposed to be prepared which will provide additional planning policy guidance. Details of the timing of these documents are set out in a supplement to the Local Development Scheme (LDS), which has been approved by Cabinet and Council and which is reviewed on a regular basis. The following SPD's are included in the current LDS.

**Planning Obligations SPD** – This document will set out guidance and standards on the use of commuted sums negotiated from developers through planning agreements. A draft of this SPD was initially presented to Cabinet for approval for public consultation purposes in October 2009, with the consultation beginning on the 31 October 2009 for a period until 8 January 2010. Responses to this are being considered alongside changes to the Planning Obligations Regulations which were introduced in 2010. The revised Planning Obligations SPD will go to Cabinet for approval later in 2012.

**Community Infrastructure Levy (CIL)** – a new planning charge came into force in April 2010 which allows local authorities to raise funds from developers undertaking new building projects towards the cost of a wide range of infrastructure that is needed as a result of development. Although local authorities are not obliged to introduce CIL, restrictions on the use of Planning Obligations through Section 106 Agreements which will come into effect in 2014 would reduce local authorities' ability to secure infrastructure improvements without CIL. The scope for introducing CIL in Hartlepool is currently being investigated and subject to agreement to proceed a charging schedule will be prepared and submitted to Cabinet for approval later in 2012.

**Green Infrastructure SPD** - Cabinet agreed on 2 November 2009 that an SPD be prepared to give a more focused direction to the provision of green infrastructure in Hartlepool. Work on this is progressing.

**Central Area SPD** - Cabinet agreed on 20 April 2010 that an SPD be prepared for the Central Area of the town to provide a strategy for investment within Hartlepool town centre and to identify specific development proposals. The SPD will assist in preparation of bids for funding. Work on this is progressing.

**Seaton Carew SPD** – Cabinet agreed on 27th September 2010 to the preparation of an SPD for Seaton Carew to provide guidance and support for the regeneration of the sea front area. Work on this will progress.

**Design SPD** – Cabinet agreed on 27th September 2010 to the preparation of a Design SPD to provide guidance and support towards the raising of design standards for future development. Work on this SPD will progress.

## (c) Local Development Orders

Local Development Orders (LDOs) are a tool which can be used to simplify planning controls for designated areas of land. Whilst LDO's must be in general compliance with the key policies contained in the Development Plan (Local Plan/Core Strategy) an LDO will provide the planning policy framework within these areas, providing development meets the criteria established in the LDO. The government is currently encouraging the use of LDO's as a means of promoting development and supporting community led planning and sees these as a mechanism to support the delivery of their Enterprise Zone initiative. The Tees Valley has recently been successful in securing Enterprise Zone status under this initiative and the successful bid includes sites in Hartlepool at Queens Meadow and the port estate and Oakesway

Cabinet in October endorsed the preparation of draft LDOs for the Enterprise Zones, and undertake public consultation on these including submission of the LDOs to the Secretary of State prior to adoption by Council in April 2012. Government regulations mean that the LDOs for Enterprise Zones have to be adopted and in place by 1st April 2012.

The other documents within the Local Development Framework which must be prepared but which do not form part of the development plan are:

- a) Statement of Community Involvement (SCI) setting out how and when the Council will consult on planning policies and planning applications;
- b) Local Development Scheme (LDS) setting out a rolling programme for the preparation of local development documents, and
- c) Annual Monitoring Report (AMR) assessing the implementation of the Local Development Scheme and the extent to which current planning policies are being implemented.

The Statement of Community Involvement was adopted by the Council on 26 October 2006. A review was undertaken during 2009 with public consultation being held April – June 2009. A report was made to Cabinet on 7 September 2009 and it was reported to Council on 10 December 2009 with formal adoption in January 2010.

The first Local Development Scheme (LDS) as approved by Cabinet came into effect on 15 April 2005. The Scheme has been updated annually and the most recent scheme was approved by Cabinet in October 2011.

Annual Monitoring Reports (AMR) have been produced each year since 2004 / 5. The most recent AMR was completed in 2011 relating to the year 2010 / 11. This reviews progress against the RSS and generally assesses the effectiveness of planning policies and the extent to which they are being implemented.

#### **Further Information:**

Chris Pipe, Planning Services Manager Regeneration and Planning Services Department, Bryan Hanson House, Hanson Square, Hartlepool, TS24 7BT Tel. 01429 523596 e-mail [Christine.pipe@hartlepool.gov.uk](mailto:Christine.pipe@hartlepool.gov.uk)

#### **DECISION REFERENCE: RN 68 / 11 - COMMUNITY COHESION FRAMEWORK**

Key Test Decision (ii) applies

#### **Nature of the decision**

The Portfolio Holder is asked to approve the adoption of a Community Cohesion Framework.

#### **Who will make the decision?**

The decision will be made by the Portfolio Holder for Regeneration and Neighbourhoods.

#### **Ward(s) affected**

The Community Cohesion Framework covers all wards of the town

#### **Timing of the decision**

The decision is expected to be made in September 2012.

**Who will be consulted and how?**

Views in relation to the Community Cohesion Framework will be sought from the following:

- SHP Executive
- Regeneration and Neighbourhoods Portfolio Holder
- Both the Statutory and Voluntary Organisations: including – HVDA, Salaam Centre, Hart Gables, Access Group, Places of Worship, Police Adult and Child Services, Fire Brigade, Health and Social Housing Providers
- Scrutiny Co-ordinating Committee
- Neighbourhood Watch
- Parish Councils
- Asylum Seeker and Refugee Groups

In line with the existing Hartlepool Compact, under section (B) Consultation and Policy Code, those involved in the consultation process will be given 8 weeks to feed back their comments, information will include details of the time scale, any decision already made, and arrangements for expressing views.

**Information to be considered by the decision makers**

The issue of Community Cohesion has risen up the national political agenda in recent years. Equality and diversity are key concepts for all of us as they aim to ensure a fair society where everyone has the same opportunities, and their different needs and aspirations are recognised and respected. The framework will be a resource which keeps developing and whose elements are constantly renewed as our knowledge and understanding continues to develop in relation to building well integrated and cohesive communities.

There are already lots of strategies and plans, locally and nationally, which talk about how the Council and others will work to promote Community Cohesion. To strengthen the overall approach it will be essential that this framework and the issues involving community cohesion must be specifically addressed by drawing on the strategies already in place, such as Neighbourhood Management and Community Empowerment, SHP Crime and Disorder Strategy and Volunteering etc. The aim is that cohesion is not seen as an 'add on'; to these existing strategies but as an integral part of everything that we do. Nationally it also will reflect the Coalition's recent initiatives around 'Big Society' and the Localism Act.

**How to make representation**

Representations should be made to Denise Ogden, Assistant Director, (Neighbourhood Services), Regeneration and Neighbourhoods Department, Hartlepool Borough Council, Civic Centre, Victoria Road, TS24 8AY. Tel: 01429 523800 Email: [denise.ogden@hartlepool.gov.uk](mailto:denise.ogden@hartlepool.gov.uk)

**DECISION REFERENCE: RN 70/11 - INNOVATION FUND**

Key Test Decision (i) and (ii) applies

**Nature of the decision**

To seek approval to deliver a programme to support young people 14 years plus to improve employability prospects and in addition deliver employment outcomes for young people aged over 18. This will be subject to a successful bidding process via DWP.

**Who will make the decision?**

The decision will be made by the Cabinet.

**Ward(s) affected**

Potentially all wards but particularly focusing on the most deprived wards.

**Timing of the decision**

The decision is expected to be made in October 2012

**Who will be consulted and how?**

Key stakeholders and partners, one workshop has already been held involving Council Departments and the voluntary/community sector, which was held on the 13th July 2011.

**Information to be considered by the decision makers**

The Government has announced £30m of support to assist the most disadvantaged young people from 14 years plus to improve employability and in addition deliver employment outcomes for young people over 18 years old. DWP is inviting bids for organisations to deliver appropriate programmes and is based on an outcome payment model.

**How to make representation**

Representations should be made to Damien Wilson, Assistant Director (Regeneration and Planning), Level 3, Civic Centre, Hartlepool, TS24 8AY. Telephone 01429 523400, email [damien.wilson@hartlepool.gov.uk](mailto:damien.wilson@hartlepool.gov.uk).

**DECISION REFERENCE: RN 99/11 COMMUNITY INFRASTRUCTURE LEVY**

Key Test Decision (i) and (ii) applies

**Nature of the decision**

Cabinet will be asked to consider the implications of undertaking work to produce a draft charging schedule for Community Infrastructure Levy (CIL). This levy will be charged on all new development in the Borough in the future. The money raised through CIL will be used to deliver Borough wide infrastructure requirements set out in the Local Infrastructure Plan.

**Who will make the decision?**

The decision will be made by Cabinet.

**Ward(s) affected**

The Community Infrastructure Levy would impact across the Borough.

**Timing of the decision**

The decision to progress preparatory work and evidence gathering was made by Cabinet in February 2012. The key decision in relation to the introduction of the CIL charging schedule will be taken following this work, in August/September 2012.

**Who will be consulted and how?**

As the CIL is developed consultation will take place with stakeholders to ensure the approach taken is the right approach for Hartlepool. People will be able to comment on the draft charging schedule and the levels and types of infrastructure covered. Comments will be asked for during a formal consultation period which is likely to last for a period of 6 weeks.

**Information to be considered by the decision makers**

Cabinet were asked for permission to undertake preparatory work and evidence gathering which will inform the development of the draft CIL charging Schedule. This will need to be worked up so that it can be brought into use when the Core Strategy/Local Plan is adopted next year. A further report will be brought back to Cabinet following the completion of this preparatory work for a formal decision whether to introduce a CIL charge.

**How to make representation**

Representations should be made to Damien Wilson, Assistant Director (Regeneration and Planning), Regeneration and Neighbourhoods Department, Civic Centre, Victoria Road, Hartlepool. Telephone: 01429 523400. E mail: damien.wilson@hartlepool.gov.uk.

**DECISION REFERENCE: RN 3/12 - REVIEW OF COMMUNITY SAFETY CCTV PROVISION**

Key Test Decision (ii) applies

**Nature of the decision**

To seek approval and support for the Hartlepool CCTV Strategy 2012-2015.

**Who will make the decision?**

The decision will be made by the Cabinet.

**Ward(s) affected**

All wards will be affected.

**Timing of the decision**

A draft strategy will be presented to the Regeneration and Neighbourhoods Portfolio Holder to approve commencement of consultation with the decision being considered by Cabinet in September 2012.

**Who will be consulted and how?**

Partner organisations will be consulted through the Safer Hartlepool Partnership. Elected Members will be consulted through Scrutiny Coordinating Committee.

The police will be invited to make representations on the strategy.

**Information to be considered by the decision makers**

The first Hartlepool CCTV Strategy was published in 2008. The revised and updated strategy will reflect on learning from that strategy, and from an evaluation carried out in 2011 on the effectiveness of the existing strategy.

The decision makers will need to bear in mind the reducing budgets available to run the town's CCTV and the need to make most effective use of the finance available.

**How to make representation**

Representations should be made to Denise Ogden Assistant Director (Neighbourhood Services), Regeneration and Neighbourhoods Department, Hartlepool Borough Council, Civic Centre, Victoria Road, TS24 8AY. Tel: 01429 523800 Email: denise.ogden@hartlepool.gov.uk

**DECISION REFERENCE: RN 5/12 SEATON CAREW DEVELOPMENT SITES – RESULTS OF JOINT WORKING ARRANGEMENT WITH PREFERRED DEVELOPER**

Key Test Decision (i) applies

**Nature of the decision**

Previously Cabinet has endorsed the selection of Esh Group as preferred developer to take forward development sites in Seaton Carew (December 2011). As part of that endorsement it was agreed that officers would work jointly with the developer to confirm the draft development proposals and layouts for the sites, carry out a programme of public consultation, undertake an assessment of the commercial market in Seaton Carew and draft a development agreement. Cabinet therefore will consider this further development work once completed and be asked to agree the proposed way forward.

**Who will make the decision?**

The decision will be made by Cabinet.

**Ward(s) affected**

Seaton Ward will be directly affected by the proposals.

**Timing of the decision**

The decision is expected to be made in September 2012

**Who will be consulted and how?**

As part of the period of joint working the developer and the Council will consult widely on the regeneration and development proposals for Seaton Carew.

**Information to be considered by the decision makers**

Within the report, Cabinet will be requested to consider the suggested development proposals and the feedback from the public consultation exercise on those proposals.

Cabinet will also be asked to consider the key elements of the draft development agreement which will form the terms of reference for taking forward the development of the sites. This will include details on the timetable for development, land disposal, the value and timing of key payments and the roles, responsibilities and obligations of the Council and the developer within the overall programme of development.

**How to make representation**

Representations should be made to Damien Wilson, Assistant Director (Regeneration and Planning), Regeneration and Neighbourhoods Department, Civic Centre, Victoria Road, Hartlepool. Telephone: 01429 523400. E Mail: [damien.wilson@hartlepool.gov.uk](mailto:damien.wilson@hartlepool.gov.uk).

**DECISION REFERENCE: RN12 / 12 COASTAL COMMUNITIES FUND APPLICATION**

Key Test Decision (i) and (ii) applies

**Nature of the decision**

To seek approval to implement a programme for coastal communities should a bid to the Coastal Communities Fund be successful.

**Who will make the decision?**

The decision will be made by the Regeneration and Neighbourhoods, Portfolio Holder.

**Ward(s) affected**

It is anticipated that the focus of the bid will be based around the Seaton Ward, however additional wards could also be affected depending upon the nature of the bid.

**Timing of the decision**

The decision is expected to be made in August 2012.

**Who will be consulted and how?**

Consultation will take place with the private, voluntary and community sectors to explore the potential for partnership working. Initial discussions have already taken place around potential project ideas.

**Information to be considered by the decision makers**

The Coastal Communities Fund is a new £18.2m government initiative to support the economic development of coastal communities. The available funding for 2013/14 will be announced later in 2012. Grants in excess of £50,000 are available for projects which benefit coastal communities. The fund is equal to 50% of the revenues generated by the Crown Estate's marine assets. The UK wide fund will be hosted by the Big Lottery Fund (BIG Fund), and will be delivered on a local level in conjunction with country specific boards.

The objective of the fund is to 'support the economic development of coastal communities by promoting sustainable economic growth and jobs, so that people are better able to respond to the changing economic needs and opportunities of their area'.

Project proposals are required to meet a number of specified criteria and those resulting in the highest level of economic growth will be prioritised.

The deadline for the first phase of the main funding round is the 27th April 2012. If successful a more detailed application will be invited in late May 2012 with a submission deadline of the 27th September 2012. Funding awards will be made in mid December 2012.

**How to make representation**

Representations should be made to Damien Wilson Assistant Director (Regeneration and Planning), Regeneration and Neighbourhoods Department, Hartlepool Borough Council, Civic Centre, Victoria Road, Hartlepool TS24 8AY. Tel: 01429 523400 Email: damien.wilson@hartlepool.gov.uk

**DECISION REFERENCE: RN 16 / 12 - SUB REGIONAL TENANCY STRATEGY**

Key Test Decision (ii) applies

**Nature of the decision**

Key decision to implement the Sub Regional Tenancy Strategy

**Who will make the decision?**

The decision will be made by Cabinet

**Ward(s) affected**

All Wards

**Timing of the decision**

The decision is expected to be made in September 2012

**Who will be consulted and how?**

There has been early engagement and consultation in the development of the Sub Regional Tenancy Strategy with all Registered Providers operating in Tees Valley, all 5 Local Authorities, Northern Housing Consortium and Homes and Communities Agency.

The draft Tenancy Strategy will be consulted on with all Registered Providers and Members via questionnaires and written consultation as agreed at Cabinet on 19.3.12.

**Information to be considered by the decision makers**

The Localism Act gained Royal Assent on 15 November 2011. In January 2012 the provision in the Act (Section 150) requiring local Housing Authorities to prepare and publish a tenancy strategy within 12 months of this came into force. This means that local authorities have a statutory duty to produce a strategy by January 2013. The Tees Valley local authorities, following initial consultation with Registered Providers, have decided to adopt a Sub Regional Tenancy Strategy.

Cabinet will consider how the Sub Regional Tenancy Strategy will complement Hartlepool's Housing Strategy and Homelessness Strategy; the Tees Valley Common Allocations Policy and meet current and future housing priorities for Hartlepool.

**How to make representation**

Representations should be made to Dave Stubbs, Director of Regeneration and Neighbourhoods, Civic Centre, Victoria Road, Hartlepool, TS24 8AY. Telephone 01429 523301 e-mail: dave.stubbs@hartlepool.gov.uk

**DECISION REFERENCE: RN 17 / 12 - HIGH STREET INNOVATION FUND**

Key Test Decision (i) & (ii) applies

**Nature of the decision**

To seek approval to implement projects from the High Street Innovation Fund.

**Who will make the decision?**

The decision will be made by the Regeneration and Neighbourhoods, Portfolio Holder.

**Ward(s) affected**

The High Street Innovation Fund is targeted at the Town Centre which is within the Victoria and Burn Valley Wards.

**Timing of the decision**

The decision is expected to be made in September 2012.



**Who will be consulted and how?**

Consultation will take place with the Economic Regeneration Forum who have established a Working Group to develop projects for the High Street Innovation Fund. Initial discussions have already taken place around potential project ideas.

**Information to be considered by the decision makers**

The High Street Innovation Fund is one of a number of new initiatives that have been launched by the Government to help create prosperous town centres in response to the recommendations of the Portas Review, an independent review of the English high street.

The Government's response to the Portas Review sets out a challenge for partners to "re-imagine their town centres and high streets, ensuring they offer something new and different that neither out-of-town shopping centres nor the internet can match-an experience that goes beyond retail, with creative use of public spaces and a vibrant evening economy". Communities are encouraged to develop innovative ideas that address local issues.

Hartlepool has been awarded £100k through the new £10m High Street Innovation Fund, which aims to address empty properties on the High Street by providing an opportunity to implement innovative local projects.

A wide range of activities are eligible for support including the provision of business rate discounts for new start-up businesses taking on empty properties. Temporary enterprises that will occupy vacant units, and apprenticeship schemes to train young people in shop fitting and refurbishment are also eligible for support.

**How to make representation**

Representations should be made to Damien Wilson Assistant Director (Regeneration and Planning), Regeneration and Neighbourhoods Department, Hartlepool Borough Council, Civic Centre, Victoria Road, Hartlepool TS24 8AY. Tel: 01429 523400 Email: damien.wilson@hartlepool.gov.uk

**DECISION REFERENCE: RN 20/12 SELECTIVE LICENSING**

Key Decision Test (i) and (ii) applies

**Nature of the decision**

To consider the effectiveness of the existing designation of Selective Licensing within the town and whether a further designation should be made into additional areas of Hartlepool.

**Who will make the decision?**

The decision will be made by Cabinet

**Ward(s) affected**

Various wards depending on the areas of private rented housing that members may consider could benefit from the introduction of an additional selective licensing designation.

**Timing of the decision**

The decision is expected to be made in September 2012.

**Who will be consulted and how?**

Extensive consultation, in compliance with detailed government guidance, will be necessary incorporating all stakeholders within any area proposed for an additional Selective Licensing designation, including;

- Residents
- Landlords
- Letting and managing agents
- Community groups
- Local businesses
- Ward Members

**Information to be considered by the decision makers**

The Housing Act 2004 introduced a discretionary power for Local Housing Authorities to designate areas for the selective licensing of private sector rented housing suffering from, or likely to suffer from, low demand and/or significant and persistent anti-social behaviour. The current designation of Selective Licensing was implemented in May 2009 covering 6 areas of the town and in September 2011 Cabinet agreed to delay their decision to extend the scheme into a further 9 areas for 12 months until a thorough evaluation of the evidence available from the existing scheme has been undertaken. This report will provide an analysis of the impact the scheme has had on each of the existing 6 areas and indicate the effectiveness of Selective Licensing in Hartlepool.

**How to make representation**

Representations should be made to Damien Wilson, Assistant Director (Regeneration and Planning), Regeneration and Neighbourhoods Department, Civic Centre, Victoria Road, Hartlepool. Telephone: 01429 523400. E Mail: damien.wilson@hartlepool.gov.uk.

**DECISION REFERENCE: RN 21 / 12 - LONGHILL AND SANDGATE BUSINESS IMPROVEMENT DISTRICT**

Key Test Decision (i) and (ii) applies

**Nature of the decision**

Cabinet are requested to consider the proposal for the Council to continue to be a partner in the renewal of the Longhill and Sandgate Industrial Estates Business Improvement District (BID).

**Who will make the decision?**

The initial decision for the Council to pursue the development of the BID renewal will be made by Cabinet.

The actual decision to renew the BID will be made by the businesses on the Longhill and Sandgate Industrial Estates themselves through a formal ballot that will take place in November 2012.

**Ward(s) affected**

The wards affected are Headland & Harbour.

**Timing of the decision**

The initial decision to continue to be a partner in the Longhill & Sandgate BID and to develop the details of a business plan for the BID renewal is expected to be made in July 2012.

A further decision to approve the business plan and to hold a ballot for the BID renewal is expected to be made in September 2012.

The actual BID ballot will be held in November 2012.

#### **Who will be consulted and how?**

The BID renewal process will allow for extensive consultation to be undertaken with all the businesses affected on the Longhill & Sandgate Industrial Estates to gain their views on what activities they would want the BID renewal to fund.

There will also be further discussion with internal Council sections such as rates and recovery to consider any resource implications for the collection of the BID levy from businesses.

#### **Information to be considered by the decision makers**

The Longhill & Sandgate Business Improvement District (BID) has been running since April 2008 following a successful ballot of the businesses that took place in November 2007.

The Longhill & Sandgate BID imposes a 2% levy (minimum contribution £100 and maximum £1,000) on the rateable value of premises within the Estates area.

The income generated from the levy funds the operation of a 14 camera estate wide CCTV system. In particular this covers the ongoing revenue costs associated with the CCTV system i.e. monitoring and maintenance.

The current BID was agreed for 5 years and is due to finish in March 2013 and the Business Association have expressed their intention to renew the BID for a further 5 years.

#### **How to make representation**

Representations should be made to Damien Wilson, Assistant Director (Regeneration and Planning), Regeneration and Neighbourhoods Department, Civic Centre, Victoria Road, Hartlepool. Telephone: 01429 523400. E Mail: damien.wilson@hartlepool.gov.uk.

#### **DECISION REFERENCE: RN 22 / 12 CHOICE BASED LETTINGS POLICY REVIEW 2012**

Key Test Decision (ii) applies

#### **Nature of the decision**

Key decision to approve changes to the Tees Valley Choice Based Letting (CBL) policy.

#### **Who will make the decision?**

The decision will be made by Cabinet

#### **Ward(s) affected**

All Wards

#### **Timing of the decision**

The decision is expected to be made in October 2012

#### **Who will be consulted and how?**

Consultation will be carried out throughout the Tees Valley by all partners to the Common Allocation Policy; this will include tenants, applicants, stakeholders and elected members.

Consultation will take place via a range of methods including questionnaires and presentations.

### **Information to be considered by the decision makers**

In November 2011, the Government published its Housing Strategy for England. This contains policies and initiatives already in place because of the Localism Act 2011. One of the principles set out in the Strategy is the reform to make better use of social housing.

A range of measures contained in the Localism Act 2011 make changes to the way people access social housing (including flexible/shorter tenancies; changes to homelessness; ending of 'open' waiting lists).

The Government consulted on Allocation of Accommodation: guidance for local housing authorities in England between 5th January 2012 and 30th March 2012. The final guidance on allocations is expected to be issued to local authorities during June 2012. It will make clear that social homes are not "to be allocated to people who don't need them" while those "in genuine need should be prioritised".

A review of the Tees Valley Common Allocations Policy is centred on the main elements of the guidance:

- Eligibility to join the housing register;
- Additional preference for Armed Forces Personnel;
- Adoption of a modern measure of overcrowding and prioritising tenants who are under occupying; and
- Flexibility to award preference to those in paid employment / voluntary workers / prospective adoption or foster parents.

In addition the review will also consider other amendments to the policy that may be required as a result of the impact of welfare reforms

Cabinet will consider how changes to the Tees Valley Common Allocations Policy will meet current and future social housing needs for Hartlepool.

### **How to make representation**

Representations should be made to Damien Wilson, Assistant Director (Regeneration and Planning), Regeneration and Neighbourhoods Department, Civic Centre, Victoria Road, Hartlepool. Telephone: 01429 523400. E Mail: damien.wilson@hartlepool.gov.uk.

### **DECISION REFERENCE: RN 23/12 - HCA CLUSTER OF EMPTY HOMES FUNDING OUTCOME**

Key Decision Tests (i) and (ii) apply.

### **Nature of the decision**

To update Cabinet on the outcome of Hartlepool's bid to the Homes and Communities Agency Clusters of Empty Homes Funding and seek approval for scheme financial arrangements and for project implementation proposals.

### **Who will make the decision?**

The decision will be made by Cabinet.

### **Ward(s) affected**

Wards within the Central Area of town, Foggy Furze, Burn Valley, Victoria and Jesmond Wards.

**Timing of the decision**

The decision is expected to be made in August 2012.

**Who will be consulted and how?**

The development and implementation of the Empty Homes Strategy and Housing Strategy in Hartlepool to date has been informed by extensive rounds of community consultation and resident/stakeholder engagement in a range of forms. This scheme forms part of the incentive/ enforcement approach to tackling empty homes in Hartlepool.

Ongoing community consultation and engagement with local residents will remain a key feature of the implementation of the wider Empty Homes and Housing Strategy moving forward.

**Information to be considered by the decision makers**

Cabinet will consider the proposal for the implementation of a further phase of the Hartlepool Borough Council Empty Property Purchasing Scheme, following the announcement of HCA 'Cluster of Empty Homes Funding'. The original scheme was approved at Cabinet on the 19th March 2012, this included approval to submit a bid for HCA 'Cluster Funding'. If successful the report will propose the implementation of a wider empty homes purchasing scheme. The financial implications and proposals for match funding will be demonstrated and project delivery and phasing arrangements will also be considered. An update on the Empty Homes Strategy overall will also be presented.

**How to make representation**

Representations should be made to Damien Wilson, Assistant Director (Regeneration and Planning), Regeneration and Neighbourhoods Department, Civic Centre, Victoria Road, Hartlepool. Telephone: 01429 523400. E Mail: damien.wilson@hartlepool.gov.uk.

**DECISION REFERENCE: RN 25/12 – GAMBLING ACT – STATEMENT OF LICENSING PRINCIPLES**

Key Test Decision (ii) applies to whole borough

**Nature of the decision**

Approval of statement of licensing principles (gambling policy) as required by the gambling act 2005

**Who will make the decision?**

Council

**Ward(s) affected**

The ward(s) affected are all

**Timing of the decision**

The decision will be made in November 2012

**Who will be consulted and how?**

Letters to local interested parties, Gambling Trade, National Associations, Local Media, Website

**Information to be considered by the decision makers**

Craft policy, Consultation responses, National guidance

**How to make representation**

Representations should be made to Damien Wilson, Assistant Director (Regeneration and Planning), Regeneration and Neighbourhoods Department, Civic Centre, Victoria Road, Hartlepool. Telephone: 01429 523400. E Mail: damien.wilson@hartlepool.gov.uk.

- 2.5 A summary of all key decisions is attached as **APPENDIX A** to this report.
- 2.6 Copies of the Executive's Forward Plan will be available at the meeting and are also available on request from the Scrutiny Team (01429 523647) prior to the meeting.

**3. RECOMMENDATIONS**

- 3.1 It is recommended that the Regeneration and Planning Services Scrutiny Forum:-
  - (a) considers the Executive's Forward Plan; and
  - (b) decides whether there are any items where value can be added to the decision by the Regeneration and Planning Services Scrutiny Forum in advance of the decision being made.

**CONTACT OFFICER –** James Walsh – Scrutiny Support Officer  
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Tel: 01429 523647  
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**BACKGROUND PAPERS**

The following background paper was used in preparation of this report:

- (a) The Forward Plan – August – November 2012

**APPENDIX 2****TIMETABLE OF KEY DECISIONS**

Decisions are shown on the timetable at the earliest date at which they may be expected to be made.

**1. DECISIONS EXPECTED TO BE MADE IN AUGUST 2012**

CE 44/11 (page 6)	Workforce Arrangements	Cabinet
CAS 129/12 (page 15)	Collaboration in Child and Adult Services	Cabinet / Council
CAS 132/12 (page 18)	Denominational Transport – Savings Options	Cabinet
RN 13/09 (page 23)	Disposal of Surplus Assets	Cabinet
RN 74/11 (page 28)	Former Leathers Chemical Site	Cabinet
RN 89/11 (page 30)	Former Brierton School Site	Cabinet / Council
RN 98/11 (page 34)	Acquisition of Assets	Cabinet / Portfolio Holder / Council
RN 99/11 (page 36)	Community Infrastructure Levy	Cabinet
RN 10/12 (page 42)	Acquisition of the Longscar Building, Seaton Carew	Portfolio Holder
RN 11/12 (page 44)	Public Lighting Strategy	Portfolio Holder
RN 12/12 (page 46)	Coastal Communities Fund Application	Portfolio Holder
RN 14/12 (page 48)	Furniture Solutions Project	Cabinet
RN 15/12 (page 50)	Brenda Road Bridge	Portfolio Holder
RN 18/12 (page 56)	Leasing of Land to a Wind Turbine Developer for the Erection of Wind Turbines on Land at Brenda Road	Cabinet
RN 23/12 (page 64)	HCA Cluster of Empty Homes Funding Outcome	Cabinet

**2. DECISIONS EXPECTED TO BE MADE IN SEPTEMBER 2012**

CE 46/11 (page 8)	Review of Community Involvement & Engagement (Including LSP Review): Update on decisions taken 'in principle'	Cabinet / Council
CAS 106/11 (page 12)	Priority Schools Building Programme	Cabinet
CAS 127/12 (page 14)	Hartlepool School Admission Arrangements for 2014/15	Portfolio Holder
RN 68/11 (page 25)	Community Cohesion Framework	Portfolio Holder
RN 90/11 (page 32)	Mill House Site Development and Victoria Park	Cabinet / Council
RN 3/12 (page 38)	Review of Community Safety CCTV Provision	Cabinet
RN 5/12 (page 40)	Seaton Carew Development Sites – Results of Joint Working Arrangement with Preferred Developer	Cabinet
RN 16/12 (page 52)	Sub Regional Tenancy Strategy	Cabinet
RN 17/12 (page 54)	High Street Innovation Fund	Portfolio Holder
RN 20/12 (page 58)	Selective Licensing	Cabinet
RN 21/12 (page 60)	Longhill and Sandgate Business Improvement District	Council / Cabinet
RN 24/12 (page 66)	Additional Highway Maintenance Works 2012-13	Portfolio Holder

**3. DECISIONS EXPECTED TO BE MADE IN OCTOBER 2012**

CAS 131/12 (page 17)	Schools' Capital Works Programme 2012/13 (phase 3)	Portfolio Holder
RN 70/11 (page 27)	Innovation Fund	Cabinet
RN 22/12 (page 62)	Choice Based Lettings Policy review 2012	Cabinet

**4. DECISIONS EXPECTED TO BE MADE IN NOVEMBER 2012**

RN 25/12 (page 68)	Gambling Act – Statement of Licensing Principles	Council
RN 26/12 (page 69)	Review of Waste Management Services	Cabinet