

AUDIT SUB-COMMITTEE AGENDA



31 August 2012

at 3.00 pm

in Committee Room C, Civic Centre, Hartlepool

MEMBERS: AUDIT SUB-COMMITTEE:

Councillors Ainslie, Dawkins and Shields

1. **APOLOGIES FOR ABSENCE**
2. **TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
3. **MINUTES**
 - 3.1 To confirm the minutes of the meeting held on 13 August 2012
4. **ITEMS FOR INFORMATION**

No Items
5. **ANY OTHER ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT**
6. **LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006**

EXEMPT ITEMS

Under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in the paragraphs referred to below of Part 1 of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006

7. TENDERS TO BE OPENED

- 7.1 A179 Easington Road Roundabout Improvements Ref: 641 – *Senior Design Officer* (para 3)
- 7.2 Appointment of a Technical Advisor (Including Procurement Evaluation Support) Relating to the Procurement of Hartlepool Borough Council's ICT Managed Services – *Strategic Procurement Manager* (para 3)

8. ITEMS REQUIRING DECISION

No Items

9. ANY OTHER CONFIDENTIAL ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT

AUDIT SUB-COMMITTEE

MINUTES AND DECISION RECORD

13 August 2012

The meeting commenced at 4.15 p.m. in the Civic Centre, Hartlepool

PRESENT: Councillor Jim Ainslie (Chair);
Councillors Keith Dawkins and Linda Shields

OFFICERS: Philip Timmins, Principal Estates Surveyor
Sally Scott, Procurement Officer
Kate McCusker, Commercial Solicitor
Vicky Bosley, Democratic Services Officer

12. Apologies for Absence

None

13. Declarations of Interest

None

14. Minutes of the meeting held on 30 July 2012

Confirmed

15. Any Other Items which the Chairman Considers are Urgent

The Chairman ruled that the following items of business should be considered by the Committee as a matter of urgency in accordance with the provisions of Section 100(B) (4)(b) of the Local Government Act 1972 in order that the matter could be dealt with without delay.

16. Start Time of Future Audit Sub-Committee Meetings

The Chair requested an alternative start time for future meetings of Audit Sub-Committee of 3.00 pm, with the exception of meetings scheduled for 5 November 2012 and 3 December 2012 which were to remain unchanged and start at 4.15 pm.

17. Local Government (Access to Information)

The Chairman ruled that the following items of business should be considered by the Committee as a matter of urgency in accordance with the provisions of Section 100(B) (4)(b) of the Local Government Act 1972 in order that the matter could be dealt with without delay.

Minute 18 – Tenders for sale of Former Henry Smith School Site King Oswy Drive, Ref: 631 - This item contains exempt information under Schedule 12A Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006 namely information relating to the financial or business affairs of any particular person (including the authority holding that information) – Para 3.

18. Tenders for sale of Former Henry Smith School Site King Oswy Drive Ref: 631 – (Principal Estates Surveyor)

This item contains exempt information under Schedule 12A Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006 namely information relating to the financial or business affairs of any particular person (including the authority holding that information) – Para 3.

Two tenders had been received in respect of this contract, which were opened in the presence of the Committee. Details are contained in the exempt section of the minutes.

Decision

That the opening of the tenders be noted.

The meeting concluded at 4.30 pm

CHAIR