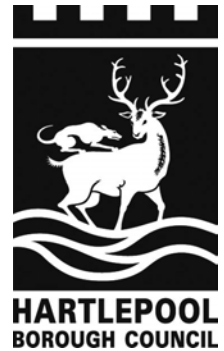


CHILDREN'S SERVICES SCRUTINY FORUM AGENDA



4 September 2012

at 4.30 pm

in the Council Chamber, Civic Centre, Hartlepool

MEMBERS: CHILDREN'S SERVICES SCRUTINY FORUM:

Councillors C Akers-Belcher, Fleet, Griffin, A Lilley, Loynes, Simmons and Wilcox.

Co-opted Members: Sacha Paul Bedding and Michael Lee

Young People's Representatives: Hannah Bew, Leonie Chappell, Helen Lamb, Sean Wray

School Council Representatives: Two vacancies

1. **APOLOGIES FOR ABSENCE**
2. **TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
3. **MINUTES**
 - 3.1 To confirm the minutes of the meeting held on 31 July 2012.
4. **RESPONSES FROM THE COUNCIL, THE EXECUTIVE OR COMMITTEES OF THE COUNCIL TO FINAL REPORTS OF THIS FORUM**
 - 4.1 Portfolio Holder's Response to the investigation into 'Young People's Access to Transport' – *Joint Report of the Director of Regeneration and Neighbourhoods and the Portfolio Holder for Regeneration and Planning.*

5. **CONSIDERATION OF REQUEST FOR SCRUTINY REVIEWS REFERRED VIA SCRUTINY CO-ORDINATING COMMITTEE**

No items

6. **CONSIDERATION OF PROGRESS REPORTS / BUDGET AND POLICY FRAMEWORK DOCUMENTS**

No items

7. **ITEMS FOR DISCUSSION**

MENTAL AND BEHAVIOURAL DISORDERS INVESTIGATION

7.1 Mental and Behavioural Disorders Investigation – Setting the Scene

(a) Covering report – *Scrutiny Support Officer*

(b) Presentation – *Assistant Director (Prevention, Safeguarding and Specialist Services)*

INVESTIGATION INTO CLOSURE OF YOUTH CENTRES AND CHILDREN'S CENTRES

7.2 Investigation into Closure of Youth Centres and Children's Centres - Scoping report – *Young People's Representatives*

7.3 Six Monthly Monitoring of Agreed Children's Services Scrutiny Forum's Recommendations – *Scrutiny Support Officer*

7.4 Appointments to Outside Bodies – *Democratic Services*

8. **ISSUES IDENTIFIED FROM FORWARD PLAN**

9. **ANY OTHER ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT**

ITEMS FOR INFORMATION

Date of Next Meeting 9 October 2012, commencing at 4.30 pm in the Council Chamber, Civic Centre, Hartlepool

CHILDREN'S SERVICES SCRUTINY FORUM

MINUTES

31 July 2012

The meeting commenced at 4.30 pm in the Civic Centre, Hartlepool

Present:

Councillor: Christopher Akers-Belcher (In the Chair)

Councillors: Mary Fleet, Sheila Griffin and Brenda Loynes

Co-opted Members:

Co-opted Member, Sacha Bedding

Young Peoples Representatives:

Helen Lamb

Officers:

Sally Robinson, Assistant Director, Prevention, Safeguarding and Specialist Services

Ian Merritt, Strategic Commissioner, Children's Services

Jane Young, Business Unit Manager, Prevention, Safeguarding and Specialist Services

Juliette Ward, Participation Officer

Elaine Hind, Scrutiny Support Officer

Denise Wimpenny, Principal Democratic Services Officer

1. Apologies for Absence

Apologies for absence were submitted on behalf of Councillor Simmons, Children's and Community Services Portfolio Holder, Councillor Cath Hill, Co-opted Member, Michael Lee and Young People Representatives, Hannah Bew, Leonie Chappell and Sean Wray.

2. Declarations of interest by Members

None

3. Confirmation of the Minutes of the Meeting held on 6 March 2012

Confirmed.

4. Responses from the Council, the Executive or Committees of the Council to Final Reports of this Forum - Portfolio Holder's Response into The Provision of Support and Services to Looked After Children *(Joint Report of the Director of Child and Adult Services and Portfolio Holder for Children's and Community Services)*

The Assistant Director stated that Cabinet had approved, in their entirety, the recommendations of the Children's Services Scrutiny Forum's investigation into Support and Services to Looked After Children. Appendix A to the report set out the proposed actions to be taken in relation to each of the specific recommendations.

The Assistant Director provided clarification in response to queries in relation to the proposed actions.

Recommendation

That the proposed actions, attached at Appendix A, be noted.

5. Consideration of request for scrutiny reviews referred via Scrutiny Co-ordinating Committee

None

6. Consideration of progress reports/budget and policy framework documents

None

7. The Role of the Children's Services Scrutiny Forum
(Scrutiny Support Officer)

The Scrutiny Support Officer submitted a report for Members' information which set out the role and remit of Scrutiny in general and specifically the Children's Services Scrutiny Forum. Details of the scheduled meetings for 2012/13 were also set out.

Recommended

That the report, be noted.

8. **Children's Services Scrutiny Forum - Work Programme for 2012/13** *(Scrutiny Support Officer)*

The Scrutiny Support Officer reported that at the meeting of the Scrutiny Co-ordinating Committee on 15 June 2012, the Children's Services Scrutiny Forum's Work Programme had been agreed for 2012/13 as follows:-

Forum Investigations**JSNA Work Programme Item**

- i) Mental and Behavioural Disorders
- ii) Learning Disabilities*
- iii) Autism*

* To be referred to the Learning Disability Partnership Board for Consideration with a report back to CSSF

Budget and Policy Framework Items

- i) Corporate and Departmental Plans 2013/14
- ii) Budget Consultation
- iii) Youth Justice Plan

Budget/Colaboration Item for 2013/14

- i) Closure of youth centres and children's centres (referred to the young people to investigate)
- ii) Review Care Matters and CAMHS budgets and remove funding based on previous years underspend (to be considered as part of the Forum investigation into Mental and Behavioural Disorders (JSNA topic))
- iii) Staff reduction and increased income (increased income element to be tied into consideration of the Brierton Masterplan)

The Chair highlighted the importance of involvement of the children and young people in expressing their views on the impact of the closure of youth centres and children's centres on the young people of the town. It was reported that a meeting was scheduled for the following week with the young people to discuss the issue in further detail whereupon a scoping report would be issued for consideration by the Forum.

Recommended

That the Children's Services Scrutiny Forum's Work Programme, as set out above, be noted.

10. Scrutiny Investigation into Mental and Behavioural Disorders – Scoping Report *(Scrutiny Support Officer)*

The Scrutiny Support Officer presented a scoping report for the Forum's investigation into Mental and Behavioural Disorders. The report included background information to Scrutiny Co-ordinating Committee's approval of the Marmot principles and the principle allocated to the Children's Services Scrutiny Form – "Giving Every Child the Best Start in Life". The priority objectives and policy recommendations in relation to this principle were set out in the report. Given the identification of the Marmot principles as the overarching framework against which Scrutiny would measure the provision of Council services, Members were asked to be mindful of the principles in undertaking their work this year.

The aim of Investigation

To strategically evaluate and contribute towards the development of the 'Mental and Behavioural Disorders' topic within Hartlepool's Joint Strategic Needs Assessment, whilst reflecting (where possible / appropriate) on the Marmot principle to 'Give every child the best start in life.'

The following Terms of Reference for the investigation/review were proposed:-

- i) To gain an understanding in relation to the following:-
 - (a) What are the key issues?
 - (b) Who is at risk and why?
 - (c) What is the level of need?
 - (d) What services are currently provided?
 - (e) What is the projected level of need / service use?
 - (f) What evidence is there for effective intervention?
 - (g) What do people say?
 - (h) What needs might be unmet?
 - (i) What additional needs assessment is required?
 - (j) What are the recommendations for commissioning?

- ii) To formulate a view in relation to:-
 - (a) the needs of Hartlepool residents; and
 - (b) the current level and quality of service provision to meet those needs.

- iii) To make recommendations to inform the development and delivery

of the health & wellbeing and commissioning strategies.

Potential Ares of Enquiry/Sources of Evidence

- (a) Member of Parliament for Hartlepool;
- (b) Elected Mayor;
- (c) Cabinet Member with Portfolio Holder for Children's and Community Services and Adult and Public Health Services;
- (d) Director and / or Appropriate Officers of Child and Adult Services Department;
- (e) Young people and their families;
- (f) Schools, Educational Welfare Officers, Educational Psychologists and Health Visitors;
- (g) Service providers (e.g. representatives from PCT/CCG, CAHMS, TEWW and GP representatives)
- (h) Representatives from the Voluntary and Community Sector;
- (i) Local residents;
- (j) Representatives of minority communities of interest or heritage;
- (k) Ward Councillors; and
- (l) Neighbourhood Forums.

Key suggestions of documentary/internet sources were included in the report together with community engagement issues and details of the proposed timetable.

In response to an indication from the Participation Officer that the children and young people may require additional information in relation to this issue, the Chair provided an overview of the purpose of the Joint Strategic Needs Assessment and reference was made to it being a jointly prepared document between the NHS and local authority which sets out priorities for collective action in relation to the needs of the people of Hartlepool. A summary guide was available from the Scrutiny Support Officer

The Chair indicated that Scrutiny Chairs would meet in the near future to determine how consultation through the Neighbourhood Forums would be undertaken.

Recommended

The proposed remit for the investigation, terms of reference and potential areas of enquiry/sources of evidence be agreed.

11. Referral of JSNA items to the Learning Disability Partnership Board *(Scrutiny Support Officer)*

The Scrutiny Support Officer presented the report which provided the Forum with an opportunity to discuss the referral to the Learning Disabilities Partnership Board (LDPB) of the JSNA topic areas of 'Learning Disabilities' and 'Autism'.

It was suggested that the topics be considered under with the following Terms of Reference:-

- i) To gain an understanding in relation to the following:-
 - a) What are the key issues?
 - b) What commissioning priorities are recommended?
 - c) Who is at risk and why?
 - d) What is the level of need in the population?
 - e) What services are currently provided?
 - f) What is the projected level of need?
 - g) What needs might be unmet?
 - h) What evidence is there of effective intervention?
 - i) What do people say?
 - j) What additional needs assessments are required?

- ii) To formulate a view in relation to:-
 - a) the needs of Hartlepool residents ; and
 - b) the current level of quality and service provision to meet those needs.

- iii) To report recommendations and conclusions to a future meeting of the Children's Services Scrutiny Forum, to assist in the development and delivery of the health & wellbeing and commissioning strategies.

Information was tabled at the meeting to show Members the referral report in easy read format, this included an overview of the role of the Forum, details of why JSNA was important, the Learning and Disability Partnership Board's (LDPB) involvement in the JSNA and what the Children's Services Scrutiny Forum would like LDPB to look.

In the discussion that followed Members considered the level of work involved in considering learning disabilities and autism, the benefits of seeking responses to the key questions as outlined in the terms of reference and the importance of ensuring children's perspectives were included, as the topics could be very adult social care focused.

Members discussed the advantages of developing links with Exmoor Children's Home and Catcote School as well as other groups to ensure children's views were included. The Assistant Director advised that the Council had already established links with young people from Catcote and Exmoor Grove. Given the benefits referred to above, it was suggested that the referral be expanded to include the views of young people. It was noted that the Young Inspectors Group provided update reports to the Learning Disabilities Partnership.

Reference as made to a site visit to Catcote School undertaken by Scrutiny Members the previous year as part of the evidence gathering process and it was suggested that the option for Members to collate and present evidence to the Learning Disabilities Partnership board in relation to young people's views on the JSNA topics of Learning Disabilities and Autism be included in the programme for this referral.

Recommended

- (i) The Forum agreed the remit of the referrals of the JSNA topics of 'Learning Disabilities' and 'Autism' to the Learning Disability Partnership Board, as set out above and outlined in paragraph 2.5 of the report.
- (ii) That the referral be expanded to include Catcote and Exmoor Grove Schools as well as other groups as considered appropriate.
- (iii) That members of the Children's Services Scrutiny Forum collate evidence from young people in relation to the autism and learning disabilities JSNA topics and feed this into the Learning Disabilities Partnership Board for consideration as part of the referral.

12. Executive's Forward Plan

The Executive's Forward Plan for August to November 2012 relating to the Children's Services Scrutiny Forum was provided to give Members of the Forum the opportunity to consider whether any items within the Plan should be considered by this Forum.

In relation to Forward Plan Reference RN 89/11 – Former Brierton School Site it was considered that the proposal affected all Wards of the town and that this should be reflected in the Forward Plan. Regular update reports in relation to this issue were requested.

Recommended

That the comments of the Forum, be noted.

The meeting concluded at 5.10 pm.

CHAIR

CHILDREN'S SERVICES SCRUTINY FORUM

4 September 2012



Report of: Joint Report of Director of Regeneration and Neighbourhoods and the Portfolio Holder for Regeneration and Neighbourhoods.

Subject: PORTFOLIO HOLDERS RESPONSE – YOUNG PEOPLE'S ACCESS TO TRANSPORT

1. PURPOSE OF THE REPORT

1.1 The purpose of this report is to provide Members of the Children's Services Scrutiny Forum with feedback on the recommendations from the investigation into Young People's Access to Transport, which was reported to Cabinet on 30 April 2012.

2. BACKGROUND INFORMATION

2.1 The investigation into 'Young People's Access to Transport' conducted by the Young People's Representatives from the Children's Services Scrutiny Forum falls under the remit of the Regeneration and Neighbourhoods Department and is, under the Executive Delegation Scheme, within the service area covered by the Regeneration and Neighbourhoods Portfolio Holder.

2.2 On 30 April 2012, Cabinet considered the Final Report of Young People's Representatives from the Children's Services Scrutiny Forum into 'Young People's Access to Transport'. This report provides feedback from the Portfolio Holder following the Cabinet's consideration of, and decisions in relation to the recommendations of the Young People's Representatives from the Children's Services Scrutiny Forum.

2.3 Following on from this report, progress towards completion of the actions contained within the Action Plan will be monitored through Covalent; the Council's Performance Management System; with standardised six monthly monitoring reports to be presented to the Forum.

3. SCRUTINY RECOMMENDATIONS AND EXECUTIVE DECISION

- 3.1 Following consideration of the Final Report, Cabinet approved the recommendations in their entirety. Details of each recommendation and proposed actions to be taken following approval by Cabinet are provided in the Action Plan attached at **Appendix A**.

4. RECOMMENDATIONS

- 4.1 That Members note the proposed actions detailed within the Action Plan, appended to this report (**Appendix A**) and seek clarification on its content where felt appropriate.

Contact Officer:- Alastair Smith – Assistant Director (Transport and Engineering)
Regeneration and Neighbourhoods Department
Hartlepool Borough Council
Telephone Number: 01429 523802
E-mail – alastair.smith@hartlepool.gov.uk

BACKGROUND PAPERS

The following background papers were used in the preparation of this report:-

- (i) The Young People's Representatives from the Children's Services Scrutiny Forum, Final Report 'Young People's Access to Transport' considered by Cabinet on 30 April 2012.
- (ii) Decision Record of Cabinet held on 30 April 2012.

OVERVIEW AND SCRUTINY ENQUIRY ACTION PLAN

4.1 APPENDIX A

NAME OF FORUM: Young People’s Representatives, Children’s Services Scrutiny Forum

NAME OF SCRUTINY ENQUIRY: Young People’s Access to Transport

DECISION MAKING DATE OF FINAL REPORT: 30 April 2012

RECOMMENDATION	EXECUTIVE RESPONSE / PROPOSED ACTION	FINANCIAL IMPLICATIONS	LEAD OFFICER	DELIVERY TIMESCALE
(1) Following consideration of the recommendations at Scrutiny Co-ordinating Committee, Cabinet is asked to express a clear view in relation to the continuation of work relating to the reinstatement / redevelopment of bus services and/or alternative travel arrangements, where the implementation of recommendations require additional resources;	Cabinet to consider at meeting.	None identified	Laura Stones	April 2012
(2) Subject to recommendation 1, the Council explores options to improve young people’s access to transport through the transport group, local transport companies and organisations across the town who work with young people and that an update report be brought back to the Children’s	The Integrated Transport Unit will be consulting with the Transport Champion Group and Local Operators Forums in order to explore further opportunities. In addition, the established Travel Club facility will ensure continual monitoring of the position as well as considering a strategy to fill the gaps in the	The Integrated Transport Unit is exploring the utilisation of existing budget provision where ever possible.	Alastair Smith	November 2012

NAME OF FORUM: Young People’s Representatives, Children’s Services Scrutiny Forum

NAME OF SCRUTINY ENQUIRY: Young People’s Access to Transport

DECISION MAKING DATE OF FINAL REPORT: 30 April 2012

RECOMMENDATION	EXECUTIVE RESPONSE / PROPOSED ACTION	FINANCIAL IMPLICATIONS	LEAD OFFICER	DELIVERY TIMESCALE	
	Services Scrutiny Forum detailing all the work that has been carried out in all areas; and	current market provision.			
(3)	This report is presented (by the young people’s representatives) to the Neighbourhood Services Scrutiny Forum when the Forum further explores ‘low cost travel to young people through concessionary fare schemes’.	The young people’s representatives will be invited to the Neighbourhood Services Scrutiny Forum to present their Final Report into ‘Young People’s Access to Transport’ when the Forum further explores ‘low cost travel to young people through concessionary fare schemes’.	None identified	Laura Stones	September 2012

CHILDREN'S SERVICES SCRUTINY FORUM

4 September 2012



Report of: Scrutiny Support Officer

Subject: SCRUTINY INVESTIGATION IN THE JSNA TOPIC OF 'EMOTIONAL AND MENTAL WELLBEING' – SETTING THE SCENE PRESENTATION - COVERING REPORT

1. PURPOSE OF REPORT

1.1 To inform Members that officers from the Child and Adult Services Department have been invited to attend this meeting to provide information in relation to the investigation into the JSNA topic of 'Emotional and Mental Wellbeing'.

2. BACKGROUND INFORMATION

2.1 Members will recall that at the meeting of this Forum on 31 July 2012, Members agreed the Scope and Terms of Reference for their forthcoming investigation into the JSNA topic of 'Emotional and Mental Wellbeing'.

2.2 Subsequently, officers from the Child and Adult Services Department have agreed to attend this meeting to outline the following in relation to the JSNA topic of Emotional and Mental Wellbeing:-

- (i) What the key issues are;
- (ii) What the level of need is; and
- (iii) Who is at risk and why.

Members will also be provided with a map of current service provision.

2.3 During this evidence gathering session, Members should be mindful of the Marmot principle to 'Giving Every Child the Best Start in Life'

3. RECOMMENDATION

- 3.1 It is recommended that the Members of the Children's Services Scrutiny Forum consider the evidence from officers of the Child and Adult Services Department in attendance at this meeting and seek clarification on any relevant issues where required.

Contact Officer:- Elaine Hind – Scrutiny Support Officer
Chief Executive's Department – Corporate Strategy
Hartlepool Borough Council
Tel: 01429 523647
e-mail: elaine.hind@hartlepool.gov.uk

BACKGROUND PAPERS

The following background papers were used in the preparation of this report:-

- (i) Report of the Scrutiny Support Officer entitled 'Scrutiny Investigation into Mental and Behavioural Disorders – Scoping Report' Presented to the Children's Services Scrutiny Forum on 31 July 2012.
- (ii) Minutes of the Children's Services Scrutiny Forum held on 31 July 2012.

CHILDREN'S SERVICES SCRUTINY FORUM

4 September 2012



Report of: Young People's Representatives

Subject: SCRUTINY INVESTIGATION INTO 'CLOSURE OF YOUTH CENTRES AND CHILDREN'S CENTRES' – SCOPING REPORT

1. PURPOSE OF REPORT

- 1.1 To inform the Children's Services Scrutiny Forum of the suggested way forward for the investigation into the closure of youth centres and children's centres and to comment on the budget proposals relating to the closure of children's centres and youth centres.

2. BACKGROUND INFORMATION

- 2.1 The young people on the Forum were asked to choose from a pre-determined list of scrutiny topics this year and chose the closure of youth clubs and children's centres.

3. AIM OF THE SCRUTINY INVESTIGATION

- 3.1 To examine existing service delivery in statutory youth clubs and children's centres with a view to examining creative ways to deliver services to children and young people in the future in line with the early intervention strategy and budgetary restraints, and to comment on 2013/14 budget proposals for this area.

4. PROPOSED TERMS OF REFERENCE FOR THE SCRUTINY INVESTIGATION

- 4.1 The following Terms of Reference for the investigation are proposed:-
- (a) To gain an understanding of the location of, the size and facilities provided in youth clubs and children's centres currently across the town

- (b) To examine provision and running costs covering all positive and negative aspects. The young people will examine examples of good practice locally and elsewhere and how this could be built upon.
- (c) To make recommendations to inform the development and delivery of Children's Centre and Youth Centre services in the future.

5. POTENTIAL AREAS OF ENQUIRY / SOURCES OF EVIDENCE

5.1 The young people would like the following people to be involved in their investigation:-

- (a) Children, young people, and families from town wide projects.
- (b) Local Authority Officers responsible for youth clubs, children's centres, community centres, libraries and leisure centres
- (c) Assistant Director of Children's Services
- (d) Mayor
- (e) Portfolio Holder for children's services
- (f) School Representatives (Head teachers & school council)
- (g) Locality Teams (North & South Hubs)
- (h) Regional Youth Work Unit (North East)

5.2 The young people suggest referring to the following documentary and sources, as highlighted below:-

- (a) Questionnaires completed by young people (User/Non User Survey)
- (b) Map and Visit local Youth Clubs, Children's Centres and Community Centres.
- (c) Research the use of Hartlepool My place
- (d) Focus groups with users of existing provision
- (e) Meet with clients and staff from North & South Hubs (all age groups)
- (f) Meet with School Councils & School Representatives
- (g) Research School After Clubs (Primary & Secondary)

- (h) Research Youth Clubs / Youth provision and Children's Centres in other areas.
- (i) Relevant Websites and internet documents
- (j) Use information already gathered through the Prevention Strategy/Early Intervention Strategy and related documentation

6. PROPOSED TIMETABLE OF THE SCRUTINY INVESTIGATION

- 6.1 Detailed below is the proposed timetable for the investigation to be undertaken, which may be changed at any stage:-

4th September 2012 – 'Setting the Scene' - Young people to present Scoping Report to Scrutiny and explain methods on how they will do it.

13th November 2012 (budget meeting) – Update on the investigation – explain what methods have been investigated, people consulted to date and to comment on budget proposals for this area.

15th January 2013 – Progress update on the investigation

16th April 2013 – Consideration of Draft Final Report

7. RECOMMENDATION

- 7.1 Members are recommended to consider and approve the scope of the young people's investigation.

Contact Officer: - Young People's Representatives / Juliette Ward
Participation Worker
Hartlepool Borough Council
Tel: - 01429 523422
Email:- Juliette.ward@hartlepool.gov.uk

BACKGROUND PAPERS

No background papers were used in the preparation of this report.

APPENDIX A

PRO-FORMA TO REQUEST FUNDING TO SUPPORT CURRENT SCRUTINY INVESTIGATION

<p>Title of the Overview and Scrutiny Committee: CHILDREN'S SERVICES SCRUTINY FORUM – YOUNG PEOPLE'S REPRESENTATIVES</p>
<p>Title of the current scrutiny investigation for which funding is requested: CLOSURE OF YOUTH CENTRES AND CHILDREN'S CENTRES</p>
<p>To clearly identify the purpose for which additional support is required: To assist with expenses incurred during the investigation, such as travel to children's and youth centre locations</p>
<p>To outline indicative costs to be incurred as a result of the additional support: £200</p>
<p>To outline any associated timescale implications: Throughout the investigation – September 2012 – April 2013</p>
<p>To outline the 'added value' that may be achieved by utilising the additional support as part of the undertaking of the Scrutiny Investigation: To enable the young people's representatives to travel to all necessary locations to engage with service users and providers, to ensure all appropriate evidence is gathered for consideration when formulating recommendations.</p>
<p>To outline any requirements / processes to be adhered to in accordance with the Council's Financial Procedure Rules / Standing Orders: N/A</p>
<p>To outline the possible disadvantages of not utilising the additional support during the undertaking of the Scrutiny Investigation: The young people may not be able to gather all evidence and views necessary to enable the formulation of appropriate recommendations.</p>
<p>To outline any possible alternative means of additional support outside of this proposal: No alternative methods identified</p>

CHILDREN'S SERVICES SCRUTINY FORUM

4 September 2012



Report of: Scrutiny Support Officer

Subject: SIX MONTHLY MONITORING OF AGREED
CHILDREN'S SERVICES SCRUTINY FORUM'S
RECOMMENDATIONS

1. PURPOSE OF REPORT

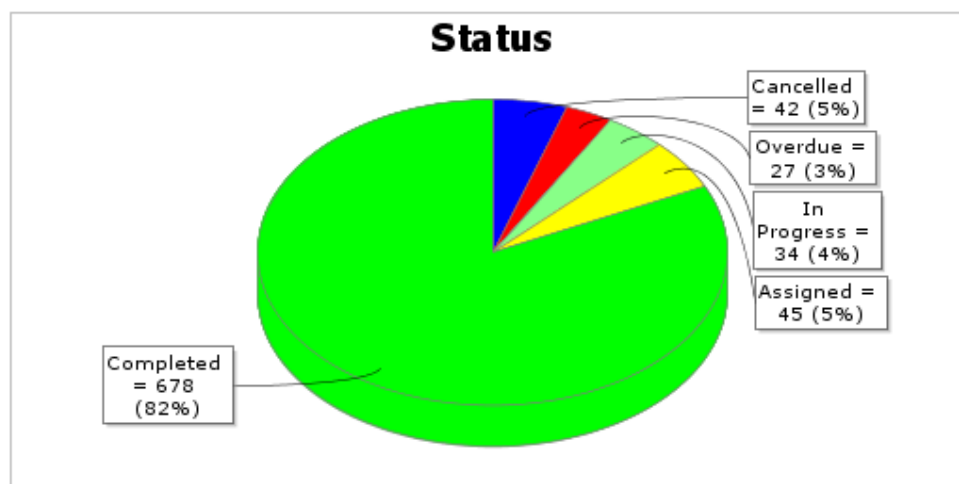
1.1 To provide Members with the six monthly progress made on the delivery of the agreed scrutiny recommendations of this Forum.

2. BACKGROUND INFORMATION

2.1 In November 2007 the Scrutiny Co-ordinating Committee approved the introduction of the Scrutiny Monitoring Database, an electronic database, to monitor the delivery of agreed scrutiny recommendations since the 2005/06 Municipal Year.

2.2 In March 2010 Scrutiny Chairs noted and agreed for the movement of the Scrutiny Monitoring Database into the Covalent, which is the Council's Performance Management System.

2.3 In accordance with the agreed procedure, this report provides for Members details of progress made against each of the investigations undertaken by the Forum. **Chart1** overleaf is the overall progress made by all scrutiny forums since 2005 and **Appendix A** provides a detailed explanation of progress made against each scrutiny recommendation agreed by this Forum since the last six monthly monitoring report presented in January 2012.

Chart1: Progress made by all Scrutiny Investigations Undertaken since 2005

3. RECOMMENDATIONS

3.1 That Members:-

- (a) Note progress against the Children's Services Scrutiny Forum's agreed recommendations, since the 2005/06 Municipal Year, and explore further where appropriate; and
- (b) Retain **Appendix A** for future reference.

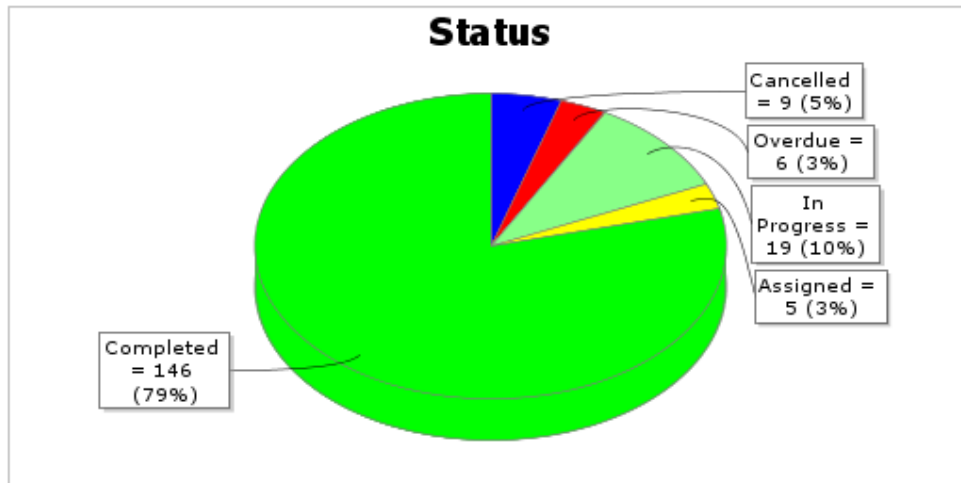
Contact Officer:- Elaine Hind – Scrutiny Support Officer
 Chief Executive's Department - Corporate Strategy
 Hartlepool Borough Council
 Tel: 01429 523647
 Email: elaine.hind@hartlepool.gov.uk

BACKGROUND PAPERS

No background papers were used in the preparation of this report.

Children's Services Scrutiny Forum - All

Generated on: 22 August 2012



Year 2008/09

Investigation Appropriate Accommodation for Homeless Young People for Whatever Reason


Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
SCR-CS/7a/i That supported accommodation providers be encouraged to set up more facilities in the Town.	SCR-CS/7a/i/1 Discussions take place as part of the Business Transformation Programme to explore the viability of converting existing Council owned property into appropriate	Jane Young	31-Mar-2011	30-Apr-2012	12-Jul-2012 Tendering process is ongoing, tender due to be awarded in September 2012. Young People should be in place by January 2013.	100% Completed

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
	supported accommodation for young people.				<p>13-Jan-2012 A property has been identified and a proposal to develop the service is being progressed through a tendering process project should be in place for September 12</p> <p>24-Aug-2011 The Supported Housing review is progressing, in addition, exploration and feasibility assessments are being undertaken with regards to properties that have become available through the Business Transformation programme.</p> <p>08-Jul-2011 A supported housing review is ongoing, we continue to consider all options to improve access to appropriate supported accommodation for young people.</p> <p>10-Mar-2011 No interest from national organisation to progress. Option has been given full consideration to date no suitable properties have been identified.</p>	

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
					<p>19-Jan-2011 No progress has been possible yet on confirming the continuing interest by the national organisation and the overall review of council property has not identified any viable options to pursue. Efforts will continue to be made to increase the range of accommodation required.</p>	
					<p>18-Oct-2010 No progress has been possible yet on confirming the continuing interest by the national organisation and the overall review of council property has not identified any viable options to pursue. Efforts will continue to be made to increase the range of accommodation required.</p>	
					<p>09-Apr-2010 A large national organisation have been in discussion with Housing Aid Staff with a view to opening a new supported accommodation facility. However,</p>	

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
					discussions on finance have not been concluded. 23-Feb-2010 Despite efforts to attract potential providers, none have so far expressed an interest. It is still too early to identify any possible Council owned property that may become vacant and hence be considered for use as supported accommodation for young people.	

Year 2009/10
Investigation Targeted and Detached Youth Work Provision in Hartlepool


Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
SCR-CS/8c There is no 'one size fits all' method of providing services and consideration needs to be given to how services can be provided for young people to 'chill out' with friends in an environment where they are not moved on by other agencies.	SCR-CS/8c/ii Assessment of generic/youth club/drop in/mobile provision for young people aged 13-19 on geographical basis including 3rd sector delivery.-Seek to address via prioritisation of areas with gaps in commissioning/partnership work.	Mark Smith; Beth Storey	31-Mar-2011	10-Oct-2011	12-Jan-2012 Early intervention strategy will be tendering shortly for provision in communities identified in need. A Youth Work review is scheduled for 2012. 12-Jan-2012 Cabinet approved the early intervention strategy on 19th December and as a result a tender has been developed to secure	 100% Completed


Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
					youth provision across the towns most deprived neighbourhoods. On top of this the LA universal youth provision will be formally reviewed in 2012/13	
					12-Oct-2011 Strategic recommendations for the prioritisation of youth provision have been developed through the emerging Early Intervention Strategy and a commissioning process to ensure that gaps in current provision can be filled following approval from Cabinet.	
					02-Mar-2011 Work on youth offer will complete this process by September 2011.	
					24-Jan-2011 Recent savings and efficiencies have necessitated assessment of generic/youth club/drop in/mobile provision for young people aged 13-19.on) geographical basis including 3rd sector delivery. Thus far we have been able to	


Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
					protect front line provision. 01-Oct-2010 This has been identified as an ongoing function within the youth work group. 08-Jul-2010 to be addressed as part of youth offer	


Year 2010/11

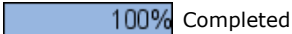
Investigation Think Family - Preventative and Early Intervention Services


Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
SCR-CS/10a/i The Council works with partner organisations / agencies to: (i) Identify families with additional needs as early as possible to ensure that individuals / families receive the help and support that meets their specific needs	SCR-CS/10a/i Continue the development of a think family process based on a sound assessment process and clear service pathways.	John Robinson	31-Mar-2012	31-Mar-2012	03-Apr-2012 New Early Intervention Strategy will become operational in June 2012 and will have common assessment at its heart. 10-Jan-2012 In January 2012 the Ecaf system will be tested in Hartlepool with a view to implementation by June 2012. 05-Oct-2011 The work on the Common Assessment continues to develop and we are now looking to implement the electronic version ecaf. Implementation	 100% Completed


Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
					<p>target is January 2012. This will give access to a number of partners and should have a major impact on the use of the tool. Think Family continues to form the basis of the development work for the early intervention strategy.</p> <p>08-Jul-2011 The Common Assessment Framework has been identified as an area for development by ofsted and as a consequence a working group has been established to promote its development. This group is currently reporting back to the local children safeguarding board with a range of recommendations.</p>	
SCR-CS/10a/ii The Council works with partner organisations / agencies to: (ii) Ensure that all services are co-ordinated to avoid gaps in service provision and duplication of services;	SCR-CS/10a/ii/1 Continue to develop the "Team Around" model that engages partners in an integrated intervention process targeted directly at meeting identified need.	John Robinson; Mark Smith; Danielle Swainston	31-Mar-2012	31-Mar-2012	<p>03-Apr-2012 The Early Intervention Strategy has been completed and is now in the implementation stage. The operational process is centred on the Team Around the Family process.</p> <p>09-Jan-2012 Early Intervention strategy</p>	 100% Completed

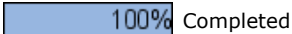
Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
					<p>approved by Cabinet Dec 2011. Team Around approach included</p> <p>30-Sep-2011 Early Intervention strategy currently being developed which includes the Team Around approach. Consultation currently taking place with partners.</p> <p>06-Jul-2011 Early Intervention strategy currently being developed which includes the Team Around approach.</p>	
<p>SCR-CS/10a/iii The Council works with partner organisations / agencies to: (iii) Develop stronger partnership arrangements to ensure that all organisations / agencies are signposting individuals / families to the appropriate services</p>	<p>SCR-CS/10a/iii Build prevention services based on the development of clear inter related pathways that link services and are easy for families and other stakeholders to navigate.</p>	<p>John Robinson; Mark Smith; Danielle Swainston</p>	<p>31-Mar-2012</p>	<p>31-Mar-2012</p>	<p>03-Apr-2012 Early Intervention Strategy is now ready to go operational in June. Pathways have been clarified and new services have been or are currently being commissioned with the new services as the starting point.</p> <p>09-Jan-2012 Early Intervention strategy approved by Cabinet Dec 2011. Pathways within the strategy currently being tested and reviewed.</p> <p>30-Sep-2011 Developing early intervention strategy</p>	<p> 100% Completed</p>

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress	
					<p>involving all partners - pathways being developed and tested as part of the process. Consultation currently taking place.</p> <p>06-Jul-2011 Developing early intervention strategy involving all partners - pathways being developed and tested as part of the process.</p>		
SCR-CS/10b The Council develops and promotes a simplified self – referral route with one point of contact so that individuals / families can refer themselves to a service if needed	SCR-CS/10b	Provide an early intervention access point to all families through a number of community based hubs such as Children’s Centre’s, Schools and third sector buildings.	John Robinson; Mark Smith; Danielle Swainston	30-Sep-2011	31-Mar-2013	<p>05-Jul-2012 Early intervention service in place. Services being delivered across community buildings.</p> <p>03-Apr-2012 The Early Intervention Strategy is based on the development of the Family Information and Support Hub (FISH) will provide a clear access point for all. This will become operational in June 2012 and will be reviewed regularly.</p> <p>23-Jan-2012 Due date extended to March 2013. Operational process to be in place by June 2012, which will then allow for a nine</p>	 100% Completed

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
					<p>month monitoring period up until March 2013.</p> <p>09-Jan-2012 Early Intervention Strategy approved by Cabinet Dec 2011. Information Hub (single point of access) included as part of strategy.</p> <p>30-Sep-2011 Developing early intervention strategy involving all partners - pathways being developed and tested as part of the process. Consultation currently taking place</p> <p>06-Jul-2011 Developing early intervention strategy involving all partners - pathways being developed and tested as part of the process.</p>	
SCR-CS/10c The Council raises awareness of all the Think Family services available by promoting and marketing the services through the media; 'Hartbeat'; schools, nurseries and children's centres; GP	SCR-CS/10c A range of branded publicity produced by each service that is part of the early intervention network will be made available to advertise services across the full range of appropriate outlets.	John Robinson	31-Mar-2012	31-Mar-2012	03-Apr-2012 It has been agreed that the Family Information Service (FISH) will maintain responsibility for all promotion and marketing of "Think Family Services". In the new Early Intervention Services FISH will change its title to Family	 100% Completed

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress	
surgeries; community centres and libraries					Information and Support Hub(FISH) with wider responsibilities including marketing.		
					10-Jan-2012 The Early Intervention Strategy has been agreed by Cabinet and will include a central function that will manage this aspect of the project. It is unlikely that this will be in position before May 2012.		
					05-Oct-2011 The position of this action has not changed and is dependent on the development of new services through the EIG strategy.		
					08-Jul-2011 Due to the need to establish new services through the Early Intervention Grant this action will need to be delayed.		
SCR-CS/10d The Council engages with parents and uses their experience to improve / deliver existing services and help develop new services	SCR-CS/10d/i	All services linked to the Think Family initiative will be expected to provide evidence of parental involvement through the service specification.	Ian Merritt; John Robinson	30-Sep-2011	30-Sep-2011	03-Apr-2012 All specifications for services and all partnership agreements now have parental involvement as a central focus. 10-Jan-2012 The participation work being facilitated by Barnardos is ensuring	 100% Completed

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
					<p>that parental involvement is achieved. The specifications for a parenting service has been published and is likely to in place by May 2012 as part of the Early Intervention Services.</p> <p>05-Oct-2011 The Early Intervention Strategy is being based on the feedback that we have had from parents who are service users. It is planned that systems will be put in place for parents to be heavily involved in the development of locality services. The Barnardos project will concentrate on setting up the systems to make this happen.</p> <p>08-Jul-2011 The procurement of the parent participation project is nearly completed and thiis work will start on August 1st.</p>	
SCR-CS/10d The Council engages with parents and uses their experience to	SCR-CS/10d/ii The Children's Fund will provide a one year project to engage with parents and set up a participation process	John Robinson	31-Mar-2012	31-Mar-2012	03-Apr-2012 Links have been made into the Early Intervention Strategy and all services now have	 100% Completed

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress	
improve / deliver existing services and help develop new services	that takes on the learning from the Aiming High programme.				parent participation as a key focus.		
					10-Jan-2012 The participation work being facilitated by Barnardos is ensuring that parental involvement is achieved. The specifications for a parenting service has been published and is likely to be in place by May 2012 as part of the Early Intervention Services.		
					05-Oct-2011 Barnardos were succesful in this tender process and the action plan is being developed.		
					08-Jul-2011 The procurement of the parent participation project is nearly completed and thiis work will start on August 1st.		
SCR-CS/10e The Council explores options with partner organisations / agencies to secure funding for the continuation of services and the development of new services	SCR-CS/10e	Council Officers will work with partners to identify appropriate grants and funding streams made available by government and other funders. Although this is in the context of a significantly reduced resource base.	John Robinson; Mark Smith; Danielle Swainston	31-Mar-2012	31-Mar-2012	03-Apr-2012 The context of the last year has remained challenging and commissioning officers and others have maintained support for partners across a range of opportunities. 10-Jan-2012 Officers	 100% Completed



Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
					<p>have worked with a number of organisations to ensure that they have been well placed to bid for specific national and regional grants.</p> <p>05-Oct-2011 Work continues to develop a number of projects that will be available to local organisations through a formal tender process. The DWP/ESF project will be implemented in December and Officers have worked to position local partners well in this process.</p> <p>08-Jul-2011 At present officers are working with a number of organisations across the "into work" agenda, the citizenship programme and the early intervention grant.</p>	
SCR-CS/10f The Council integrate the Think Family approach into community based services so that families feel comfortable, safe	SCR-CS/10f An early intervention partnership will bring together interested parties to look at the development of a fully integrated early intervention service that is underpinned by the	John Robinson	31-Mar-2012	31-Mar-2012	03-Apr-2012 The Early Intervention Strategy has been developed with all key partners including parents and is now ready for implementation. This	<div style="background-color: #4f81bd; color: white; padding: 2px;">100%</div> Completed

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress	
and secure when accessing the services	think family philosophy and sound assessment processes.				is underpinned by the Common Assessment Framework and the Think Family philosophy.		
					10-Jan-2012 The Early Intervention Strategy has been agreed by Cabinet and is now entering its final development stage before implementation		
					05-Oct-2011 Consultation events are being held for the Early Intervention Strategy that will focus on partnerships with a range of organisations and communities. Once the commissioning issues are agreed there will be a focus on the development of a partnership that supports the service operation, monitoring and strategic direction of the service.		
					08-Jul-2011 This work is currently being led by the Early Intervention Grant development group made up of senior children's services officers.		
SCR-CS/10g The	SCR-	Stakeholders will be	Sally Robinson	31-Mar-2012	31-Mar-2012	10-Apr-2012	<div style="width: 100%; background-color: #cccccc;">100%</div> Completed


Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
<p>Council, as part of the 2012 / 13 budget process re-examines the allocation of the Early Intervention Grant and the proportion that is allocated to Think Family services.</p>	<p>CS/10g given the chance to participate in the rebuilding of Think Family Services and the Early Intervention Grant during 2011/12 that will reflect current learning, current resources and current policy.</p>				<p>Consultation on draft Early Intervention Strategy undertaken in Autumn 2011 with Hartlepool children's workforce including schools, health, police. Parents, carers, children and young people, Elected Members and other stakeholders consulted and views of all incorporated into the final strategy which was ratified by Cabinet on 19th December 2012. All prevention and early intervention service remodelled around Think Family model and now delivering integrated 0-19 Early Intervention Service.</p> <p>16-Aug-2011 A structured timetable of consultation began on the 11th July 2011 seeking to establish how best the Local Authority could allocate and prioritise resources according to local needs and invest in early intervention to improve outcomes for local children, young people and families, to allow for a series</p>	


Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
					of recommendations to be submitted to Cabinet for decision in October 2011.	

Year 2010/11
Investigation Youth Involvement / Participation in the Development and Delivery of Council Services Including the Safeguarding of Young People

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
SCR-CS/9d Employers should have basic legal training. If not don't do it!	SCR-CS/9d Training course for a range of council staff completed in Jan 2011, which included explanation of legal issues that influence use & development of social media tools. This information to be shared among wider group of staff as use is extended to other areas.	Leigh Keeble; Trevor Smith	31-May-2011	31-Mar-2012	16-Apr-2012 All staff involved in the use of the Council's Facebook pages attended training provided by the Corporate Social Media group. 11-Aug-2011 A training course delivered to C&AS and R&N staff in Jan 2011. Current planning underway to roll out this approach to a wider group - specifically to the group of people who have been identified across the council who will be regularly updating the relevant social media sites.	 100% Completed
SCR-CS/9e Education is a good way of ensuring young people are safe when they are	SCR-CS/9e E-safety group in place to ensure children and young people are supported to enjoy the benefits of new technology, and provide	Jim Murdoch	31-Mar-2012	31-Mar-2012	02-May-2012 There week long event in February bringing the importance of eSafety to the attention of the public was successful	 100% Completed


Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
<p>online. Ashleigh's rules go some way in to supporting this. This could be advertised when the each department sets up a site</p>	<p>guidance and skills to avoid risk and harm.</p>				<p>with parents, children and other members of the public engaged in the Artz shop in the local shopping centre. The Hartlepool Charter, Strategy and Standards were adopted by the 3 neighbouring Safeguarding Children Boards in the fourth quarter of the year.</p> <p>04-Jan-2012 The eSafety group are well advanced in planning a major event in February 2012 in relation to the launch of the eSafety Charter and associated standards.</p> <p>30-Sep-2011 An eSafety Charter has been drafted by a group of young people and will be presented to the Board after consultation. A Tees wide eSafety group has been established and will lead to good practice being shared effectively.</p> <p>18-Jul-2011 A new eSafety Strategy and set of associated Standards were</p>	



Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
					<p>accepted by the Board on 12th July 2011. Work on disseminating both will continue throughout the year.</p> <p>18-Jul-2011 -- enter new status update --</p>	
<p>SCR-CS/9f Take in to consideration examples of good practice. Some Councils may be ahead of others so link with them where possible</p>	<p>SCR-CS/9f Social media group in C&AS has examined good practice and use in other councils and will continue to ensure HBC can learn from more advanced practice elsewhere.</p>	<p>Leigh Keeble; Trevor Smith</p>	<p>30-Sep-2011</p>	<p>31-Mar-2012</p>	<p>16-Apr-2012 Representatives from the Department were involved in the corporate Facebook project development. Site was piloted and following adjustment has now been rolled out. All staff involved in the use of the Council's Facebook pages have been trained on the structure and use.</p> <p>03-Jan-2012 Working with IYSS to look at effective use of Facebook for children and young people. Ashley's rules and link to CEOP are included on all corporate sites.</p> <p>The pilot project developed with the corporate group has now been completed and the new approach to be launched in early 2012. All staff</p>	<p> 100% Completed</p>




Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
					<p>currently involved with Facebook to attend briefing/training sessions being led corporately in January 2012 to ensure a cohesive and safe approach to using Facebook.</p> <p>11-Aug-2011 We have looked at a range of other council sites to examine their approach to the use of social media to interact with the public, including visits to Sunderland and Stockton councils. We will continue to look at other sites, particularly aimed at children and young people to better engage with them, including links to the e-safety group to ensure cross fertilisation of ideas generates a better and safer approach.</p>	
SCR-CS/9g Social networking is not for everyone so other methods of communicating such as posters and leaflets will still need to be in place.	SCR-CS/9g Existing methods of communicating with the public will continue in C&AS as managed through the Development Team.	Leigh Keeble	31-Mar-2012	31-Mar-2012	16-Apr-2012 Existing methods of engagement with public has continued to be used. In addition, considerable work has been undertaken using the Working Together for Change methodology	 100% Completed





Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
					<p>to engage the public, providers and commissioners in service developments. Members of staff have also been involved in the development of the Council's Facebook application and now regularly use Facebook to share information.</p> <p>11-Aug-2011 All existing methods of communication with the public will continue to be used, e.g. leaflets, press releases, service user engagement events, Hartlepool Now web site, council web site, surveys, consultations etc. This is ongoing and the core of our public engagement strategy.</p>	




Year 2011/12
Investigation The Provision of Support and Services to Looked After Children / Young People


Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
SCR-CS/14a That the Council explores the viability of buying or building, and	SCR-CS/14a/i Report outlining proposal with option appraisal to be presented to Cabinet on 19/03/12	Ian Merritt; Jane Young	31-Mar-2013	31-Mar-2013		 100% Completed

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
running, one or more 3 to 4 bedroom children's home(s) in Hartlepool, whether that be through the utilisation of existing buildings, buildings on asset transfer list, new builds						
SCR-CS/14b That the Council extends joint working and liaises with a range of housing providers in order to provide a breadth of accommodation for young people including supported accommodation, floating support, single person accommodation & home from Uni	SCR-CS/14b/i Report outlining proposal to develop Blakelock Gardens for the provision of supported accommodation for care leavers and homeless 16/17 year olds to be presented to Cabinet on 19/03/12	Nigel Johnson; Ian Merritt; Jane Young	30-Sep-2012	30-Sep-2012		 100% Completed
SCR-CS/14b That the Council extends joint working and liaises with a range of housing providers in order to provide a breadth of accommodation for young people	SCR-CS/14b/iv Implement Staying Put post 18 foster placements	Ian Merritt; Jane Young	30-Sep-2012	30-Sep-2012	12-Jul-2012 Policy in place, Action completed.	 100% Completed

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
including supported accommodation, floating support, single person accommodation & home from Uni						
SCR-CS/14e That the Council aims to recruit more adopters and foster carers for children and young people with complex needs, giving thorough support and contact throughout the placement and post adoption	SCR-CS/14e/iii Ensure all children and young people looked after have a thorough assessment of their placement support needs and plan in place to meet these needs	Wendy Rudd; Jane Young	30-Sep-2012	30-Sep-2012	12-Jul-2012 Assessments are undertaken to ensure children support needs are identified and the capacity of care is to meet those needs.	 100% Completed
SCR-CS/14e That the Council aims to recruit more adopters and foster carers for children and young people with complex needs, giving thorough support and contact throughout the placement and post adoption	SCR-CS/14e/iv Implementation of a Placement Support service	Wendy Rudd; Jane Young	30-Sep-2012	30-Sep-2012	12-Jul-2012 Placement support team is established and providing an effective service.	 100% Completed
SCR-CS/14f That the Council keeps sibling groups together, where ever possible, and	SCR-CS/14f/i Continue with the implementation of fostering payments scheme which includes the Specialist Placement	Jane Young	30-Sep-2012	30-Sep-2012	12-Jul-2012 Specialist scheme is in place and additional is available via the Placement	 100% Completed

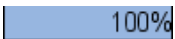
Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
additional support is offered to foster carers to accommodate sibling groups	Scheme for carers taking three siblings or more with bespoke support packages for both the children and carers				Support Team.	
SCR-CS/14g/i That the Council improves links and communication with foster carers by i) providing additional support where required	SCR-CS/14g/i Monthly foster care support groups to be held	Jane Young	30-Jun-2012	30-Jun-2012	12-Jul-2012 Foster care support groups are facilitated by Fostering Team on a monthly basis.	 100% Completed
SCR-CS/14g/ii That the Council improves links and communication with foster carers by:- ii) Keeping foster carers up to date with developments	SCR-CS/14g/ii/a Continue support for Hartlepool Foster Care Association and work in collaboration with Committee to provide regular information to all foster carers	Jane Young	30-Jun-2012	30-Jun-2012	12-Jul-2012 Financial support is provided to the foster care association to support their work and officers meet with the Association on a quarterly basis.	 100% Completed
SCR-CS/14g/iii That the Council improves links and communication with foster carers by:- iii) publicising the 24 hour support service	SCR-CS/14g/iii Quarterly newsletter produced for foster carers	Jane Young	30-Jun-2012	30-Jun-2012	12-Jul-2012 A quarterly newsletter in produced in conjunction with the foster carer association.	 100% Completed
SCR-CS/14h That the Council considers, during the recruitment process, whether foster carers are better suited to long or short term placements, taking into	SCR-CS/14h/i Review preparation and assessment of foster carers to ensure that these issues are robustly explored at the earliest stage	Jane Young	30-Jun-2012	30-Jun-2012	12-Jul-2012 As part of preparation and assessment of potential foster carers discussions have and will take place in relation to this action and the expectations of the council clearly identified.	 100% Completed

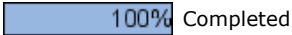
Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
account whether foster carers are willing to take their fostered child or young person on holiday						
SCR-CS/14h That the Council considers, during the recruitment process, whether foster carers are better suited to long or short term placements, taking into account whether foster carers are willing to take their fostered child or young person on holiday	SCR-CS/14h/ii Information to be presented to Panel to inform approval decision making processes	Jane Young	30-Jun-2012	30-Jun-2012	12-Jul-2012 An assessment of the capacity of foster carers in relation to care of the children is presented to panel and includes information relation to carers lifestyle and the impact on children placed.	 100% Completed
SCR-CS/14h That the Council considers, during the recruitment process, whether foster carers are better suited to long or short term placements, taking into account whether foster carers are willing to take their fostered child or young person on holiday	SCR-CS/14h/iii Carers taking children on holiday to be monitored through foster carers supervision and review process	Jane Young	30-Jun-2012	30-Jun-2012	12-Jul-2012 In place, monitoring ongoing.	 100% Completed
SCR-CS/14i That the Council ensures that a	SCR-CS/14i/i Placement agreement meetings to be held prior to the placement	Jane Young	30-Sep-2012	30-Sep-2012	12-Jul-2012 Action complete.	 100% Completed

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
clear set of criteria is in place so that placements are appropriate to meet the needs of the child or young person including involveing the child or young person in the planning processes for all placements	of any child unless in emergency situation and in these circumstances within 72 hours					
SCR-CS/14I That the Council explores the development of innovative ways of providing early intervention services to hard to reach children and young people to avoid children and young people becoming looked after	SCR-CS/14I/i Implementation of Early Intervention Strategy	Sally Robinson	30-Jun-2012	30-Jun-2012	<p>13-Jul-2012 New model of service delivery now implemented. Restructure of resource team has been undertaken to deliver edge of care team to support and prevent children and young people becoming looked after.</p> <p>24-Apr-2012 Strategy approved by Cabinet. Team structures have been agreed and work is currently underway to undertake consultation with staff affected by service remodelling with a view to new structure being ready to go live by 1 June 2012. Commissioning of services to support strategy is all in</p>	 100% Completed

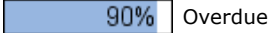
Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
					progress with two contracts awarded and the remainder out to tender.	

Year 2011/12
Investigation Young People's Access to Transport

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
SCR-CS/15a Following consideration of the recommendations at Scrutiny Co-ordinating Committee, Cabinet is asked to express a clear view in relation to the continuation of work relating to the reinstatement / redevelopment of bus services	SCR-CS/15a Cabinet to consider at meeting	Laura Stones	30-Apr-2012	30-Apr-2012	09-May-2012 Whilst Cabinet welcomed the report and had no objection to supporting the proposed recommendation and continuation of work in this regard, the Mayor emphasised that the decision to withdraw subsidies to bus companies had been taken by full Council as part of the budget setting process and there was currently no funding available in the current budget to support any transport provision. Should the Council wish to fund transport provision in future, this would be at the expense of another service area and priorities would have to be reviewed.	 100% Completed

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
SCR-CS/15c This report is presented (by the young people's representatives) to the Neighbourhood Services Scrutiny Forum when the Forum further explores 'low cost travel to young people through concessionary fare schemes'.	SCR-CS/15c The young people's representatives will be invited to the Neighbourhood Services Scrutiny Forum to present their Final Report into 'Young People's Access to Transport' when the Forum further explores 'low cost travel to young people through concessionary fare schemes'.	Laura Stones	30-Sep-2012	30-Sep-2012	04-Jul-2012 The young people's representatives have been invited to the Neighbourhood Services Scrutiny Forum on 1st August 2012 to present their Final Report into 'Young People's Access to Transport'.	 100% Completed


Year 2007/08
Investigation Sustainability of Externally Funded Community Initiatives in Schools

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
SCR-CS/4c That pending the outcome(s) of the joint Steering Group (recommendation (a) refers) immediate consideration be given to providing assistance to those schemes that are likely to encounter future sustainability issue.	SCR-CS/4c After business plans and financial forecasts have been prepared and agreed with schools it will be possible to identify sustainability issues and quantify the level of any subsidies that may be required from the LA in future years. Any bids will then be submitted as part of the Council's annual budget cycle.	Paula Hunt	31-Oct-2008	31-Oct-2011	09-Mar-2011 Only one school based community facility has immediate sustainability concerns. St John Vianney is currently operating as a deficit, which has been addressed in year. The deficit carried forward from 2009/10 will be offset from the contingency budget of £102,000 held within Children's Services Department.	 90% Overdue

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
					<p>These facilities will become self funding from 2011/12 onwards, or will have to be subsidised by the individual schools budget.</p>	
					<p>21-Apr-2010 Only two school based community facilities have immediate financial sustainability concerns. Brierton Sports Centre is experiencing funding shortfalls due to the school closure - this will be alleviated when Dyke House school decants in September 2010. St John Vianney early years facilities continue to operate at a deficit - this is currently being reviewed with the school and early years manager.</p>	
					<p>23-Feb-2010 A contingency provision of up to £100,000 per year was secured by the Children's Services Department as part of its 2009/10 budget submission. This will be made available to subsidise those facilities who have demonstrated that,</p>	

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
					despite taking all appropriate actions, they are unable to break even financially. Following closure of the 2008/09 accounts no schemes carried forward deficits but there are at least 2 schemes which may require funding this year.	


Year 2008/09 Investigation Hartlepool Borough Council's Foster Care Service

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
SCR-CS/6d That the Foster Care Service Section on the Council's website be redesigned to make it a more accessible and comprehensive source of information.	SCR-CS/6d Consultation undertaken with foster carers about what would be required from a web page. Benchmark national best practice examples. Web pages to be updated and redesigned taking above into consideration and seeking advice and guidance on 'what works' from web designers. Work to be undertaken with departmental website representatives in conjunction with additional corporate advice to explore ways to promote a short cut	Jacky Yeaman-Vaas	01-Jun-2009	05-Sep-2011	11-Aug-2011 There is now a fostering and adoption microsite linked to the HBC website which provides general information regarding both services. We are also in the process of enabling the foster carers to access the Practice Guidance for social workers which would allow them to electronically access the policies and procedures relating to fostering. All foster carers are also members of Fostering Network and are able	 95% Overdue

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
	<p>link to fostering pages, and upload information packs and application forms.</p>				<p>to access their website for information.</p> <p>07-Mar-2011 Progress has been made in identifying people to assist in updating the web pages within the Hartlepool Borough council website which pertain to fostering and adoption. The fostering team will be canvassing the views of the foster carers regarding what they would require of the web pages initially through their support group meeting and then a postal survey</p> <p>04-Oct-2010 Meeting took place with web site provider, & quote obtained, however it was felt that it would be better value for money to create web-site in-house . this is still in progress therefore no consultation has yet taken place with foster carers.</p> <p>23-Feb-2010 Issue identified within service development plan and work on-going to develop areas identified in</p>	

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
					action. Hartlepool Borough Council website to be re-launched by end of 2009 and will inform further development of web pages.	



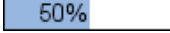
Year 2010/11 Investigation Think Family - Preventative and Early Intervention Services

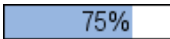
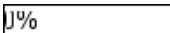
Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
SCR-CS/10a/ii The Council works with partner organisations / agencies to: (ii) Ensure that all services are co-ordinated to avoid gaps in service provision and duplication of services;	SCR-CS/10a/ii/2 Ensure that all partners use effective assessment processes based on the Common Assessment Framework.	Paul Kelly; John Robinson	30-Sep-2011	31-Mar-2013	<p>12-Jul-2012 Implementation of the early intervention strategy has meant that the Family Information and Support Hub is now in place and leading on implementing the Common Assessment. A new strategy is in place and will be closely monitored.</p> <p>03-Apr-2012 Operational process is ready for the implementation date in June when new preventative services and the information Hub will take common assessment into its next developmental phase.</p> <p>23-Jan-2012 Due date extended to</p>	 82% In Progress

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
					<p>March 2013. Operational process to be in place by June 2012, which will then allow for a nine month monitoring period up until March 2013.</p> <p>10-Jan-2012 Ecaf will be implemented after testing in January and all key partners have agreed to participate.</p> <p>05-Oct-2011 The Ecaf system will be implemented in January 2012. A partnership approach is being taken to this that will facilitate take up across a range of organisations.</p> <p>08-Jul-2011 The Common Assessment Framework has been identified as an area for development by ofsted and as a consequence a working group has been established to promote its development. This group is currently reporting back to the local children safeguarding board with a range of recommendations.</p>	

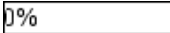
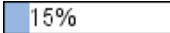

Year 2011/12

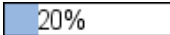

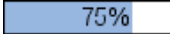
Investigation The Provision of Support and Services to Looked After Children / Young People

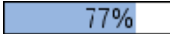


Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
SCR-CS/14a That the Council explores the viability of buying or building, and running, one or more 3 to 4 bedroom children's home(s) in Hartlepool, whether that be through the utilisation of existing buildings, buildings on asset transfer list, new builds	SCR-CS/14a/ii Cabinet to decide which option/s to pursue and officers to develop business case for further decision and implementation	Ian Merritt; Jane Young	31-Mar-2013	31-Mar-2013	05-Jul-2012 -- Report is to be considered by Cabinet on the 9th July 2012.	 97% In Progress
SCR-CS/14a That the Council explores the viability of buying or building, and running, one or more 3 to 4 bedroom children's home(s) in Hartlepool, whether that be through the utilisation of existing buildings, buildings on asset transfer list, new builds	SCR-CS/14a/iii Department to work collaboratively with Regeneration and Neighbourhoods Department to explore all building options	Ian Merritt; Jane Young	31-Mar-2013	31-Mar-2013	05-Jul-2012 Property identified approval to be sought from Cabinet 9th July 2012.	 97% In Progress
SCR-CS/14b That the Council extends joint	SCR-CS/14b/ii Continue to spot purchase supported lodgings provision	Ian Merritt; Jane Young	30-Sep-2012	31-Mar-2013	12-Jul-2012 Spot purchase providers currently been	 50% In Progress

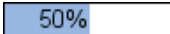


Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
working and liaises with a range of housing providers in order to provide a breadth of accommodation for young people including supported accommodation, floating support, single person accommodation & home from Uni	delivered in the town				supported within 'In House' provision, following Banardos ending their contract.	
SCR-CS/14b That the Council extends joint working and liaises with a range of housing providers in order to provide a breadth of accommodation for young people including supported accommodation, floating support, single person accommodation & home from Uni	SCR-CS/14b/iii Work collaboratively with Housing Hartlepool, Housing Services Team and other housing providers to increase provision for young people including delivery of floating support, Foyer Service and single person accommodation	Ian Merritt; Jane Young	30-Sep-2012	31-Mar-2013	05-Jul-2012 Property suitable for Supported Accommodation owned by the Council identified. Tender issued for building and service management. PQQ evaluation 12th July. Contract to be awarded in the Autumn, expected to be operational by January 2013.	 75% In Progress
SCR-CS/14c That the Council ensures that all looked after young people are equipped with the skills required for	SCR-CS/14c/i Develop provision of supported accommodation for young people which includes preparation for adulthood work	Jane Young	30-Sep-2012	31-Mar-2013		 0% Assigned



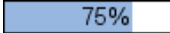
Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
adulthood and independent living and extends care provision beyond the age of 18 for anyone not wishing to live independently at 18						
SCR-CS/14c That the Council ensures that all looked after young people are equipped with the skills required for adulthood and independent living and extends care provision beyond the age of 18 for anyone not wishing to live independently at 18	SCR-CS/14c/ii Provide training for foster carers to support young people's transition to adulthood	Jane Young	30-Sep-2012	31-Mar-2013		0% Assigned
SCR-CS/14c That the Council ensures that all looked after young people are equipped with the skills required for adulthood and independent living and extends care provision beyond the age of 18 for anyone not wishing to live independently at 18	SCR-CS/14c/iii Ensure individual transition to adulthood plans are integrated into Pathway Plans	Jane Young	30-Sep-2012	31-Mar-2013		0% Assigned

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
SCR-CS/14c That the Council ensures that all looked after young people are equipped with the skills required for adulthood and independent living and extends care provision beyond the age of 18 for anyone not wishing to live independently at 18	SCR-CS/14c/iv Implement Staying Put post 18 foster placements	Jane Young	30-Sep-2012	31-Mar-2013		 0% Assigned
SCR-CS/14d That the Council, as part of the redeployment process, highlights to staff the option of becoming foster carers and explores the option of offering a 'career foster care' scheme to the staff at risk of redundancy, with the necessary skills	SCR-CS/14d/i Provide briefing sessions for all managers around the opportunities to foster	Jane Young	31-Jul-2012	31-Oct-2012	12-Jul-2012 Workload demands have delayed the implementation of this action. Meetings will be arranged in the Autumn 2012. This action has been included as part of the Fostering Recruitment Strategy for 2012/13.	 15% In Progress
SCR-CS/14d That the Council, as part of the redeployment process, highlights to staff the option of becoming foster carers and explores the option of offering	SCR-CS/14d/ii Ensure fostering information is provided to all employees who are at risk of redundancy	Jane Young	31-Jul-2012	31-Oct-2012	12-Jul-2012 Foster care information been recently revised, information now ready to be circulated. Will be complete by 31st July 2012.	 90% In Progress


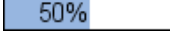
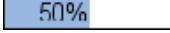
Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
a 'career foster care' scheme to the staff at risk of redundancy, with the necessary skills						
SCR-CS/14d That the Council, as part of the redployment process, highlights to staff the option of becoming foster carers and explores the option of offering a 'career foster care' scheme to the staff at risk of redundancy, with the necessary skills	SCR-CS/14d/iii Career foster care will be explored and report presented to portfolio holder meeting	Jane Young	31-Jul-2012	31-Oct-2012	12-Jul-2012 Work progressing.	 20% In Progress
SCR-CS/14e That the Council aims to recruit more adopters and foster carers for children and young people with complex needs, giving thorough support and contact throughout the placement and post adoption	SCR-CS/14e/i Implementation of Fostering Recruitment Strategy	Wendy Rudd; Jane Young	30-Sep-2012	30-Sep-2012	12-Jul-2012 Strategy in place, implementation on track.	 50% In Progress
SCR-CS/14e That the Council aims to recruit more adopters and foster carers for	SCR-CS/14e/ii Council ensures all opportunities for positive publicity in relation to fostering and adoption are maximised	Wendy Rudd; Jane Young	30-Sep-2012	30-Sep-2012	12-Jul-2012 We continue to ensure all opportunities for positive publicity are maximised.	 75% In Progress

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
children and young people with complex needs, giving thorough support and contact throughout the placement and post adoption						
SCR-CS/14g/ii That the Council improves links and communication with foster carers by:- ii) Keeping foster carers up to date with developments	SCR-CS/14g/ii/b Implementation of plan to provide foster carers with access to the HBC Practice Manual	Jane Young	30-Jun-2012	30-Jun-2012	12-Jul-2012 Access to the Practice Manual has been piloted and following positive feedback from carers will be rolled out to all carers in the coming months.	 77% Overdue
SCR-CS/14g/iv That the Council improves links and communication with foster carers by:- iv)using improved communication methods	SCR-CS/14g/iv Develop and implement a foster care 'buddy' scheme to enable carers to provide support to peers	Jane Young	30-Jun-2012	30-Jun-2012	12-Jul-2012 Discussions have taken place with foster carers, scheme expected to be implemented by December 2012.	 50% Overdue
SCR-CS/14i That the Council ensures that a clear set of criteria is in place so that placements are appropriate to meet the needs of the child or young person including involving the child or young person in the planning	SCR-CS/14i/ii Children and young people should be supported to attend placement planning meetings and the meeting chaired in a manner that facilitates a child's participation	Jane Young	30-Sep-2012	30-Sep-2012	12-Jul-2012 Further work is been undertaken in relation to young peoples involvements in meetings, which will support this action.	 80% In Progress

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
processes for all placements						
SCR-CS/14j That the Council and partner agencies outline in their service plans what they can and will do for looked after children and young people and continues to develop a multi agency approach	SCR-CS/14j/i Briefing to be delivered to Shadow Health and Well Being Board, Local Safeguarding Children Board and Council Managers on Corporate Parent responsibility and all service areas to be asked to detail in their services plans how they fulfil these responsibilities	Jane Young	31-Aug-2012	31-Dec-2012	12-Jul-2012 Briefings to take place in Autumn.	 50% In Progress
SCR-CS/14j That the Council and partner agencies outline in their service plans what they can and will do for looked after children and young people and continues to develop a multi agency approach	SCR-CS/14j/ii Service Plans to be monitored through Corporate Parenting Forum	Jane Young	31-Aug-2012	31-Dec-2012	12-Jul-2012 Regular reporting to Corporate Parenting Board is undertaken throughout the financial year.	 80% In Progress
SCR-CS/14k That the Council develops and implements a scheme similar to the 'bring a gift' initiative, whereby partner organisations across all Council activities are asked to donate a gift in kind (for example, cinema tickets) for a	SCR-CS/14k/i Briefing to be delivered to Shadow Health and Wellbeing Board, Local Safeguarding Managers on corporate parent responsibility and all service areas to be asked what they can contribute	Jane Young	31-Jul-2012	31-Dec-2012	12-Jul-2012 Briefings are planned for September / October.	 30% In Progress

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
looked after child						
SCR-CS/14k That the Council develops and implements a scheme similar to the 'bring a gift' initiative, whereby partner organisations across all Council activities are asked to donate a gift in kind (for example, cinema tickets) for a looked after child	SCR-CS/14k/ii Gather information from South Tyneside regarding their scheme and adapt to meet local requirements	Jane Young	31-Jul-2012	31-Dec-2012	12-Jul-2012 Information been requested, discussions ongoing.	 90% In Progress
SCR-CS/14k That the Council develops and implements a scheme similar to the 'bring a gift' initiative, whereby partner organisations across all Council activities are asked to donate a gift in kind (for example, cinema tickets) for a looked after child	SCR-CS/14k/iii Report on proposed scheme for HBC to be presented to Portfolio Holder and Corporate Parent Forum for ratification	Jane Young	31-Jul-2012	31-Dec-2012	12-Jul-2012 Briefings are planned for September / October. Report will be submitted to Portfolio Holders November / December 2012.	 30% In Progress
SCR-CS/14l That the Council explores the development of innovative ways of providing early intervention services to hard to	SCR-CS/14l/ii Implementation of Cusp of Care intensive support service	Sally Robinson	30-Jun-2012	30-Jun-2012	13-Jul-2012 Resource Service restructured to develop dedicated edge of care team to support young people on the edge of care. Recruitment of support foster carers	 75% Overdue

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
reach children and young people to avoid children and young people becoming looked after					in progress. 24-Apr-2012 Review of services has been completed and new models for service delivery have been devised. Decisions will be made on restructure and service delivery with view to new service going live on 1/6/12	
SCR-CS/14I That the Council explores the development of innovative ways of providing early intervention services to hard to reach children and young people to avoid children and young people becoming looked after	SCR-CS/14I/iii Development and implementation of Troubled Families Strategy	Sally Robinson	30-Jun-2012	30-Jun-2012	13-Jul-2012 Draft Strategy developed within governance arrangements in place through the Families and Communities Board. First cohort of families identified for support in 2012/13. Models of service delivery being explored and identification of resources required to support families underway. 24-Apr-2012 Troubled Families initiative being delivered across Child and Adults and Neighbourhoods and Regeneration Departments. Draft plan to deliver this initiative has been developed and delivery model is	<div style="display: inline-block; width: 50px; height: 15px; background-color: #4F81BD; border: 1px solid black; margin-right: 5px;"></div> 50% Overdue

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
					closely aligned with the early intervention strategy. Work is underway to identify families who will benefit from this initiative.	
SCR-CS/14m That the Council ensures that any meetings in relation to the personal circumstances of a looked after child or young person are held out of school hours to maintain confidentiality	SCR-CS/14m/i Produce a policy and practice guidance in partnership with young people in relation to best practice in review meetings	Maureen McEnaney; Jane Young	31-Jul-2012	31-Dec-2012	04-Jul-2012 Consultation process started with looked after children via Child in Care council. Results to be used to formulate the procedure by the end of the year.	 40% In Progress
SCR-CS/14m That the Council ensures that any meetings in relation to the personal circumstances of a looked after child or young person are held out of school hours to maintain confidentiality	SCR-CS/14m/ii Personal Education Plan to identify named individual in school who will fulfil role of mentor for each child/young person looked after	Maureen McEnaney; Jane Young	31-Jul-2012	31-Dec-2012	12-Jul-2012 Discussions with Social Workers in relation to CLA meetings been held outside of school hours, further work needs to be undertaken to identify mentor.	 50% In Progress
SCR-CS/14m That the Council ensures that any meetings in relation to the personal circumstances of a looked after child	SCR-CS/14m/iii Children and young people to deliver their views presentation to designated teachers forum	Maureen McEnaney; Jane Young	31-Jul-2012	31-Dec-2012	12-Jul-2012 Meeting to be held in the Autumn School Term.	 50% In Progress

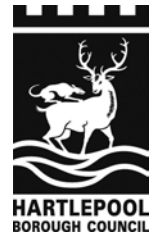
Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
or young person are held out of school hours to maintain confidentiality						

Year 2011/12 Investigation Young People's Access to Transport

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
SCR-CS/15b Subject to recommendation 1, the Council explores options to improve young people's access to transport through the transport group, local transport companies and organisations across the town who work with young people	SCR-CS/15b The Integrated Transport Unit will be consulting with the Transport Champion Group and Local Operators Forums in order to explore further opportunities. In addition, the established Travel Club Facility will ensure continual monitoring of the position as well as considering a strategy to fill the gaps in the current market provision.	Alastair Smith	30-Nov-2012	30-Nov-2012		<input type="text" value="0%"/> Assigned

CHILDREN'S SERVICES SCRUTINY FORUM REPORT

4 September 2012



Report of: Assistant Chief Executive

Subject: APPOINTMENT TO OUTSIDE BODIES

1. PURPOSE OF REPORT

- 1.1 To seek Member nominations to the following Outside Body from the Children's Services Scrutiny Forum.

2. BACKGROUND

- 2.1 As part of the Executive Appointments to Outside Bodies, the Mayor and Deputy Mayor considered the issue of appointments to a number of outside bodies. Several of these outside body appointments were referred to other meetings for appointment, and of these, one was referred to this Scrutiny Forum for consideration.
- 2.2 The outside body referred for Member appointment is the Schools Admissions Forum.

3. APPOINTMENT REQUIRED

- 3.1 School Admissions Forum – 3 Members

The Schools Admissions Forum considers existing and proposed admission arrangements and how they serve the interests of local children and parents; aim to reach local agreement on any new or controversial issues; consider the comprehensiveness and accessibility of the Children's Services Authority's admissions literature and information for parents; consider and approve local co-ordinated arrangements; promote more modern and parent-friendly admissions processes.

As Members are aware the number of representatives on the Schools Admissions Forum was recently reduced to three as part of the Review of Outside Bodies. For information, the representatives on the Forum for 2011/12 were:

Councillors Fleet, Griffin, Ingham, Simmons and Wells.

4. RECOMMENDATIONS

That the Forum selects three nominations from within its membership for submission to the Executive for approval.