

# **FINANCE AND CORPORATE SERVICES PORTFOLIO DECISION RECORD**

10 October 2012

The meeting commenced at 4.00 pm in the Civic Centre, Hartlepool

**Present:**

Councillor: Paul Thompson (Finance and Corporate Services Portfolio Holder)

Officers: Graham Frankland, Assistant Director (Resources)  
David Hart, Strategic Procurement Manager  
Dale Clark, Estates and Asset Manager  
Angela Armstrong, Principal Democratic Services Officer

## **31. Delegated Powers for Minor Property Issues** *(Assistant Director, Resources)*

**Type of decision**

Non key.

**Purpose of report**

To inform the Portfolio Holder of the Minor Property Issues dealt with under Delegated Powers.

**Issue(s) for consideration by Portfolio Holder**

In June 2012 the Portfolio Holder approved delegated powers to the Director of Regeneration and Neighbourhoods for decisions on Minor Property Issues. In the last quarter the following two issues had been dealt with under the Delegated Powers:

- A lease for the provision of catering services at Summerhill
- The sale of a small strip of land at Villiers Street to assist in a commercial development site.

## **Decision**

The report was noted.

## **32. Proposed Amendments to Contract Procedure Rules and Procurement Clarifications** *(Assistant Director, Resources)*

### **Type of decision**

Non key.

### **Purpose of report**

To outline proposed changes to the Contract Procedure Rules (CPRs) which will be considered by Constitution Committee prior to submission to Council for approval in line with the Council's Constitution.

These proposals are a combination of changes required to comply or fit with new legislation and other changes which look to facilitate the ongoing adoption of e-procurement across the Council and generally improve the processes we currently follow.

By way of further update for the Portfolio Holder, there were a number of procurement related questions raised by the Council's Audit Committee and the clarifications are included in this report for information.

### **Issue(s) for consideration by Portfolio Holder**

The report provided the background to the proposed changes to the Contract Procedure Rules (CPRs) including the introduction of the Audit Sub-Committee. The introduction of the Public Services (Social Value) Act 2012 and the Localism Act 2011 – Community Right to Challenge required a number of changes and these were detailed in the report.

In addition to the above changes, a number of changes in the use of technology and other procedures in the procurement processes had instigated further proposed changes and these were also included within the report.

Clarification on the procurement procedures was provided in response to a number of issues that had been identified by the Audit Committee. A flow chart which identified the various considerations officers should make when determining the appropriate procurement route for their requirements was attached to the report.

The Portfolio Holder commented that it would be beneficial if the flow chart

from within the report could be circulated to all officers involved in purchasing or commissioning as it was considered a very helpful diagram which explained the procurement process in detail. The Assistant Director, Resources confirmed that the flow chart would be utilised as part of the launch process of the updated Contract Procedure Rules.

**Decision**

The report was noted.

The meeting concluded at 3.22 pm

**P J DEVLIN**

**CHIEF SOLICITOR**

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