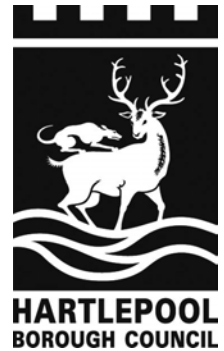


# CHILDREN'S SERVICES SCRUTINY FORUM AGENDA



**13 November 2012**

**at 4.30 pm**

**in the Council Chamber, Civic Centre, Hartlepool**

MEMBERS: CHILDREN'S SERVICES SCRUTINY FORUM:

Councillors C Akers-Belcher, Fleet, Griffin, A Lilley, Loynes, Simmons and Wilcox.

Co-opted Members: Sacha Paul Bedding and Michael Lee

Young People's Representatives: Ashleigh Bostock, Leonie Chappell, Helen Lamb and Sean Wray

1. **APOLOGIES FOR ABSENCE**
2. **TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
3. **MINUTES**
  - 3.1 To confirm the minutes of the meeting held on 9 October 2012
4. **RESPONSES FROM THE COUNCIL, THE EXECUTIVE OR COMMITTEES OF THE COUNCIL TO FINAL REPORTS OF THIS FORUM**

No items
5. **CONSIDERATION OF REQUEST FOR SCRUTINY REVIEWS REFERRED VIA SCRUTINY CO-ORDINATING COMMITTEE**

No items



6. **CONSIDERATION OF PROGRESS REPORTS / BUDGET AND POLICY  
FRAMEWORK DOCUMENTS**

- 6.1 Children's Services: Medium Term Financial Strategy (MTFS) 2013/14 to  
2016/17 - Initial Consultation Proposals – *Scrutiny Support Officer*

7. **ITEMS FOR DISCUSSION**

- 7.1 Future use of Brierton Site - Update – *Director of Regeneration and  
Neighbourhoods*

8. **ISSUES IDENTIFIED FROM FORWARD PLAN**

9. **ANY OTHER ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT**

**ITEMS FOR INFORMATION**

- i) **Date of Next Meeting 11 December, commencing at 4.30pm in the Council  
Chamber**



# **CHILDREN'S SERVICES SCRUTINY FORUM**

## **MINUTES**

9 October 2012

The meeting commenced at 4.30 pm in the Civic Centre, Hartlepool

**Present:**

Councillor: Christopher Akers-Belcher (In the Chair)

Councillors: Fleet, Griffin, Loynes, Simmons and Wilcox

Co-opted Members: Sacha Bedding and Mike Lee

Young Peoples Representatives: Ashleigh Bostock and Helen Lamb

**Also Present:**

Chris Davis, Tees Esk and Wear Valley Foundation Trust  
Dr Simon Forster, Tees Esk and Wear Valley Foundation Trust  
Dr Mike Smith, NHS Tees  
Chris McEwan, NHS Tees

Officers: Sally Robinson, Assistant Director, Prevention, Safeguarding and Specialist Services  
Jane Young, Head of Business Unit (Specialist Services)  
John Robinson, Head of Localities and Family Support  
Juliette Ward, Participation Worker  
Helen Hadfield, Youth Support Worker  
Jacqui Braithwaite, Principal Educational Psychologist  
Elaine Hind, Scrutiny Support Officer  
Denise Wimpenny, Principal Democratic Services Officer

### **25. Apologies for Absence**

None.

### **26. Declarations of interest by Members**

None.

### **27. Minutes of the Meeting held on 4 September 2012**

Confirmed.

**28. Responses from the Council, The Executive or Committees of the Council to Final Reports of this Forum**

None.

**29. Consideration of request for scrutiny reviews referred via Scrutiny Co-ordinating Committee**

None.

**30. Consideration of progress reports/budget and policy framework documents**

None.

**31. Scrutiny Investigation into 'Emotional and Mental Wellbeing – Evidence from Child and Adult Services Department - Covering Report** *(Scrutiny Support Officer/ Assistant Director (Prevention, Safeguarding and Specialist Services))*

The Scrutiny Support Officer advised that as part of the Forum's investigation into Emotional and Mental Wellbeing officers from the Child and Adults Department had been invited to attend the meeting to provide evidence in relation to the inquiry.

The Parent Commissioner representing the Child and Adult Services presented a report which provided an overview of the current emotional and mental wellbeing services available for young people. The local authority worked with a number of organisations to provide emotional and mental wellbeing services to children and young people. Details of those services and providers were included in the report. The need of children and young people would vary and change over time moving through levels of need. Four levels of vulnerability and need had been developed and commonly accepted in a range of settings, details of which were set out in the report.

The Forum was advised of the screening process for mental health problems to indicate the level of need and appropriate intervention. On average there were 15 referrals to CAMHS following screening. A wide range of voluntary and community sector organisations and groups in Hartlepool provided emotional wellbeing support for children and young people at Tiers 1 and 2. This was often through activities or opportunities to discuss their feelings and worries. Two organisations in particular provided support through qualified counsellors at Tier 2.

Members were advised that CAMHS had been unsuccessful in two recent recruitment campaigns to appoint to the post of Primary Mental Health Specialist for the North and South localities to provide early intervention services to children and families, the background of which was provided. In relation to the support for children and young people with low level emotional and wellbeing needs, it was reported that two organisations within the town, within weeks of setting up, indicated that waiting lists were high and were unable to cope with the level of demand. The need to explore the reasons for such high levels of demand were highlighted.

The Parent Commissioner commented on the benefits of providing support to families and young people at an early stage to potentially alleviate more intrusive interventions. Reference was made to the purpose of the Common Assessment Framework, the benefits of sharing information, the importance of identifying early problem signs, supporting parents to deal with difficult situations as well as encouraging take-up of the services available at an early stage.

In the discussion that followed a number of issues were raised which included the following:-

- (i) A Member commented that the Common Assessment Framework had not been universally adopted by all schools and agencies and a query was raised as to what arrangements were in place to ensure this framework was rolled out across all agencies. Members were advised that a number of referrals had been received by the family information support hub over the last three months and arrangements were in place to encourage referrers to complete a common assessment form, the benefits of which were provided. The Assistant Director referred to a recent safeguarding peer review and work that had been undertaken by the Council to date which included emphasis upon information sharing, co-ordinating the use of resources, simplifying processes and rolling out a direction of travel to partner organisations.
- (ii) In response to a number of queries raised by Members in relation to the recruitment difficulties to the CAMHS post of Primary Mental Health Specialist, clarification was provided in relation to the minimum qualification and skill requirements of the post and the potential reasons for the lack of interest in the position. It was noted that the post was a fixed term vacancy reliant on funding which would have impacted on the level of interest.
- (iii) A query was raised as to what processes were in place to ensure families were being referred to the relevant agency within a reasonable timescale. The Parent Commissioner commented on the aspirations of the Early Intervention Strategy to ensure support workers were active in the locality and assurances were provided that support was available where necessary.
- (iv) Following discussion in relation to the level of educational support for young people experiencing health problems as well as school nurse support arrangements, it was noted that a review was

- currently being undertaken in relation to nursing support in schools to determine how such services could be better integrated in other areas of the town.
- (v) Further discussion ensued in relation to the service delivery implications of the vacant Primary Health and Mental Health specialist post. The Chair sought clarification of the role and responsibility of this post and queried how that post linked in with the referral process. In response, it was reported that the role was linked to the Early Intervention Strategy and one of the skill requirements of the post was the ability to identify mental health issues early, deal with emotional wellbeing issues and implement the relevant strategies to integrate services referred to CAMHS. The Chair reiterated concerns regarding the implications on service delivery and emphasised that in the event that there was an adverse impact on meeting emotional or mental wellbeing needs as a result of this vacancy, there was a need to reconsider the contract specification of the post.
  - (vi) It was highlighted that there was currently a gap in relation to tier 2 service provision. The need to shift resources into early intervention to prevent unnecessary referrals at a higher level and more complex intervention was highlighted.
  - (vii) In relation to the locality of services, Members were pleased to note that, where possible, services of this type would be more locality based as opposed to hospital based and Members were keen that this arrangement continued.
  - (viii) To assist the Forum with the recommendations in relation to the investigation, the Chair requested that further information be provided in relation to value and outcomes from services as well as details of proposals to fill the gap in tier 2 service provision.

### **Recommended**

That the information given be noted and discussions be used to assist the Forum in completing the scrutiny investigation.

## **32. Scrutiny Investigation into 'Emotional and Mental Wellbeing – Evidence from Tees, Esk and Wear Valley Foundation Trust and Verbal Evidence from NHS Tees - Covering Report** *(Scrutiny Support Officer)*

As part of the Forum's investigation into Emotional and Mental Wellbeing, representatives from Tees, Esk and Wear Valley Foundation Trust and NHS Tees had been invited to attend the meeting to provide evidence in relation to the investigation.

The representative from Tees, Esk and Wear Valley Foundation Trust provided a detailed and comprehensive presentation which focussed on the following including the emotional and mental wellbeing services they provided :-

- Overview of CAMHS Provision provided by Tees, Esk and Wear Valley
- Service Delivery
  - access to tier 4 in patient beds in West Lane, Middlesbrough
  - Community Eating Disorder Service
  - 1 specialist CAMHS locality team
  - EIP Service for 15 years and over
  - 1 Community Child Learning Disability Team
- Specialist community CAMHS - Tier 3 provision
- Targeted CAMHS – Tier 2 provision
- Access to CAMH Services
  - referrals accepted from anyone
  - current position – approximately 60% of referrals into targeted or specialist CAMHS are via GP
  - 40% from Children's workforce
- Pathway for referral into CAMHS
- Multi-agency working
- Universal Services, Targeted Services, Specialist Services
- Factors that impact on services
- Referrals/Demand
  - 2009 – 555 referrals
  - 2011 – 639 referrals
  - 15% increase
  - 2012 – presently forecasting around 700
  - No increase in resources
  - Present caseload 545 open to the team
  - Average caseload – 73
  - Expected prevalent 1.8%
- Recommendations to commissioners
- How waiting times have improved
- Transformation of CAMHS Services

The representatives from NHS Tees, who were in attendance at the meeting, went on to provide verbal evidence in relation to the key issues of emotional and mental wellbeing services from an NHS perspective including details of current provision, the recognition that tiers 2 and 3 needed to be more community based, the need to support the third sector in terms of development and training as well as the importance of local integration and co-location to avoid duplication.

In the discussion that followed, a number of issues were raised which included:-

- (i) Whilst Members were pleased to note the reduction in waiting times from 4 to 6 weeks, they were keen to see waiting times reduced further. Details of efficiencies that had been introduced to address this issue were provided.
- (ii) Given the impact of the current economic situation, the option to self refer and the potential increase in demand for the service, clarification was sought as to how it was envisaged the self referral

- process would operate. The Forum was advised that quality improvement events would be held and would include referrers, young people, families and stakeholders who would assist with development and design of the self referral process.
- (iii) Discussion ensued in relation to referral statistics, the resource implications as a result of an increase in referrals, the potential reasons for such an increase, the need to further explore the reasons for an increase, what measures were in place to monitor whether users had been referred to the correct specialist service dependent upon level of need and the opportunity to educate referrers to assist with signposting.
  - (iv) The importance of signposting to the correct service at an early stage was reiterated as well as the need to examine the success of the strategy and determine whether early intervention had been successful. The need to consider non-recurring funding issues, assess local demand and explore the implications of a shift in funding allocations was emphasised.
  - (v) In response to a request for clarification in relation to what improvements would be made to ensure clearer pathways into services, it was reported that a quality improvement system would be developed and utilised to deliver improvements of this type. Arrangements would be made to examine how various groups/partners, including the third sector, could work together with a view to determining an improvement plan.

The Chair thanked the representatives for their attendance and valid contribution to the investigation.

### **Recommended**

That the information given, be noted and discussions be used to assist the Forum in completing the scrutiny investigation.

## **33. Referral of JSNA Topics of Autism and Learning Disabilities – Member Invitation to Attend the Learning Disability Partnership Board** *(Scrutiny Support Officer)*

The Scrutiny Support Officer referred to a recent meeting of the Learning Disability Partnership Board when the Board had agreed to consider the JSNA topics of Autism and Learning Disabilities on 11 January 2013. An invitation had been extended by the Learning Disability Partnership Board to members of the Children's Services Scrutiny Forum to attend a meeting of the Partnership Board on Friday 11 January 2013 at 10.00 am at the Centre for Independent Living, Havelock Street, Hartlepool where these issues would be considered.

Nominations were sought from Members for attendance at the meeting of the Board scheduled for 11 January 2013.



The Chair highlighted the benefits of input from all Members of the Forum and encouraged attendance by all Members.

The following nominations were received:-

Councillors Mary Fleet, Sheila Griffin, Brenda Loynes and Co-opted Member, Sacha Bedding.

**Recommended**

- (i) That the following nominations for attendance at the meeting of the Learning Disability Partnership Board be agreed:-  
Councillors Mary Fleet, Sheila Griffin, Brenda Loynes and Co-opted Member, Sacha Bedding.
- (ii) That all other Members of the Children's Services Scrutiny Forum be encouraged to attend.

### **34. The Executive's Forward Plan**

The Executive's Forward Plan for October to January 2012 relating to the Children's Services Scrutiny Forum was provided to give Members of the Forum the opportunity to consider whether any items within the Plan should be considered by this Forum.

In relation to Forward Plan Reference Number RN89/11 – Former Brierton School Site, the Chair advised that a progress report in relation to the future development of the site would be provided at the meeting of 13 November 2012.

With regard to Forward Plan Reference Number CAS 129/12 – Collaboration in Child and Adult Services, the Chair highlighted the need for future scrutiny work programme items between collaborating authorities to be co-ordinated to avoid duplication.

**Recommended**

That the comments of the Forum be noted and reflected in the Forward Plan where necessary.

### **35. Date and Time of Next Meeting**

It was reported that the next meeting would be held on 13 November 2012 commencing at 4.30 pm in the Council Chamber, Civic Centre.

The meeting concluded at 6.05 pm.

CHAIR

## CHILDREN'S SERVICES SCRUTINY FORUM

13 November 2012



**Report of:** Scrutiny Support Officer

**Subject:** CHILDREN'S SERVICES: MEDIUM TERM  
FINANCIAL STRATEGY (MTFS) 2013/14 TO 2016/17  
- INITIAL CONSULTATION PROPOSALS

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### 1. PURPOSE OF REPORT

- 1.1 To provide the opportunity, as part of the consultation process in relation to the development of the Council's Medium Term Financial Strategy (MTFS) for 2013/14 to 2016/17, for the Children's Services Scrutiny Forum to consider initial proposals in relation to those service areas of the Child and Adult Services Department's budget that fall within its remit.

### 2. BACKGROUND INFORMATION

- 2.1 At the meeting of the Scrutiny Co-ordinating Committee held on 19 October 2012 it was agreed that, as in previous years, consideration of the budget proposals would be split to enable each standing Scrutiny Forum to look in detail at the service areas that fall within their remit. Any comments / observations to then be fed back to the Scrutiny Co-ordinating Committee on the 7 December 2012, to enable a formal response to be presented to Cabinet on 17 December 2012.
- 2.2 As a starting point for the 2013/14 budget process, Cabinet on the 4 October 2012 considered a detailed report in relation to the development of the Council's Medium Term Financial Strategy (MTFS) for 2013/14 to 2016/17 and approved details of the consultation process and timetable for consideration of the Executives proposals. In addition to this, it was also brought to the Cabinet's attention that, over and above dealing with core budget issues, the Local Authority will also have to address:-
- the impact of significant national changes in the funding system for Local Authorities which the Government are introducing from April 2013, covering Council Tax Benefit Reform and the re-localisation of business rates. Furthermore, the Council needs to address financial risks arising from these changes.

- 2.3 Overview and Scrutiny involvement in the consultation process commenced at the Scrutiny Co-ordinating Committee meeting on the 19 October 2012, at which consideration was given to the report received by Cabinet on the 4 October 2012. The Committee looked in detail at the report and discussed at length the ongoing budget deficit, approving the submission of the initial proposals contained within the report to the relevant Standing Scrutiny Forums for further detailed consideration.
- 2.4 In accordance with the wishes of the Scrutiny Co-ordinating Committee, the Children's Services Scrutiny Forum is today being asked to look in detail at the initial proposals in relation to those service areas within the Child and Adult Services Department that fall within its remit. Details of these initial proposals are contained within the following appendices:-

**Appendix A – Saving Proposals.**

- 2.5 Where individual budget items were identified to be considered as part of a Forums work programme, greater detail in relation to the proposed savings may have been presented at an earlier meeting of the Forum.
- 2.6 To assist Members of this Scrutiny Forum in the consideration of the initial proposals, arrangements have been made for the Assistant Director of Performance and Achievement and the Assistant Director of Prevention, Safeguarding and Specialist Services to be in attendance and an invitation to this meeting has also been extended to the relevant Portfolio Holder(s) (attendance subject to availability).

**3. RECOMMENDATIONS**

- 3.1 It is recommended that the Children's Services Scrutiny Forum: -
- a) as part of the Budget and Policy Framework initial consultation proposals for 2013/2014, consider the saving proposals relating to the children's services areas of service provision within the Child and Adult Service Department; and
  - b) formulates any comments and observations in relation to each to be presented by the Chair of this Scrutiny Forum to the meeting of the Scrutiny Co-ordinating Committee to be held on 7 December 2012 to enable a formal response to be presented to the Cabinet on 17 December 2012.

**Contact Officer:-** Elaine Hind – Scrutiny Support Officer  
Chief Executive's Department - Corporate Strategy  
Hartlepool Borough Council  
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## **BACKGROUND PAPERS**

- (i) Report of the Corporate Management Team entitled 'Medium Term Financial Strategy (MTFS) 2013/2014 To 2016/2017' presented to Cabinet on 4 October 2012
- (ii) Minutes from Cabinet 4 October 2012
- (iii) Report of the Corporate Management Team entitled 'Medium Term Financial Strategy (MTFS) 2013/2014 To 2016/2017 – Initial Consultation Proposals' presented to Scrutiny Co-ordinating Committee on 19 October 2012

Scheme	Potential Saving 13/14 £'000	Potential Saving 14/15 £'000	Risk	Impact
<b>Three Borough Collaboration</b>				
Rationalisation of management structures through collaboration across three LAs - approximately 40 management posts to be deleted.	750		M	
Deliver further savings on children's commissioned services through retendering or decommissioning services.		50	H	Budgets reduced in 2012/13. Further cuts will impact on services available to support children and young people.
<b>Children's Social Care</b>				
Close youth centres and children's centres.	350	450	H	Increased risk of anti social behaviour and young people in contested space, non compliance with statutory requirements for children's centres, vulnerable families not receiving support, reduce service delivery of early intervention services. In context of risk of future funding cuts due to floor damping on EIG (Early Intervention Grant).
Freeze foster care allowances	25		H	Foster carers become dissatisfied with local authority service and move to independent sector where placement costs are greater.
Review Care Matters and CAMHS budgets and remove funding based on previous year's underspend.	100		M	Budgets reduced in 2012/13, used to support development of services for looked after children and offset against costs of placements in independent sector.
Staffing reductions to front line services, social work teams and YOS.		200	VH	Less capacity to provide services to children in context of increasing demand. Increase in caseloads for front line staff, inability to maintain current levels of performance, services become unsafe.
<b>Education</b>				
Reduced support to schools.	100	150	H	Increased risk of schools being placed in an OFSTED category and / or forced into academy status. Schools likely to seek support from outside the LA leading to loss of income and reduced quality assurance opportunities . Loss of confidence by schools in the ability of their own LA to support them, particularly where they are a school causing concern.
<b>Support Services</b>				
Staff reductions and increased income.	90	100	M	Staffing reductions will impact on ability to deal effectively with management information requirements across child and adult services and also statutory requests from both Department of Health and Department for Education. Quality and speed of responses will be impaired. Other back room support services for professionals across the department will be affected.
Schools Transport - savings through re-tendering.	100	100	M	Constant reductions in school transport provision will increase the risk that statutory provisions will be affected if re-tendering doesn't produce required savings. Greater challenge and dissatisfaction from parents.
<b>TOTAL POTENTIAL SAVINGS</b>	<b>1,515</b>	<b>1,050</b>		

## CHILDREN'S SERVICES SCRUTINY FORUM

13<sup>th</sup> November 2012



**Report of:** Director of Regeneration and Neighbourhoods

**Subject:** FUTURE USE OF BRIERTON SITE - UPDATE

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### 1. PURPOSE OF REPORT

- 1.1 To update the Forum on options being considered for the future use of the Brierton site.

### 2. CURRENT SITUATION

- 2.1 Demolition of the upper school building started on 15<sup>th</sup> October and this work is due to be completed by 11<sup>th</sup> January 2013.
- 2.2 Further demolition on the lower site is being examined in relation to the options for future occupation of this part of the site and the needs of the Playing Pitch Strategy.
- 2.3 The final draft of the Playing Pitch Strategy has been received and this will have a significant bearing on the use of the site. A report on the strategy is planned to go to Cabinet in December 2012. There will be a further piece of work on playing pitch layouts relating to changing FA requirements, which will also need to be taken into account.
- 2.4 An agreement with "Catcote Futures" has been reached for them to lease some of the buildings on the lower site including the former Caretaker's house and craft block. Some adaptations works will be undertaken which will be funded by the school. Their presence on site brings benefits to both the school and the Council and link with the concept of a "community campus".

### 3. FUTURE USE – KEY ELEMENTS

- 3.1 The Brierton site is currently being considered for the following purposes:

- Retention of current Sports Centre currently managed by the Council including development of a Playing Pitch Strategy which will help set the scene for range of 'retained' sports areas.
- Kitchen facilities for the in-house team as a base rather than the Golden Flatts Primary School kitchen as is currently the case.
- The provision of a "community café" on the site.
- Potential community use of facilities
- Part occupation by Catcote Futures
- Part occupation by Pupil Referral Unit (PRU)
- Part occupation by Education Development, training and conference services
- Footprint for a future 25m swimming pool.
- Footprint for a 3G pitch
- Footprint reserved for future relocation of Springwell Primary Special / Catcote School.
- Footprint reserved for future re-modelling of Brierton Lane / Catcote Road junction for the SW extension contained in the Core Strategy
- Potential development of the upper site.
- Potential disposal of the EDC site for development.

#### **4. OPTIONS FOR FUTURE USE**

- 4.1 Any scheme identified must be, as a minimum, self funding (an additional capital receipt could be achieved to contribute to the MTFs) and this can only be achieved by the sale of all associated property assets. In addition the MTFs has as a fundamental part of the strategy the receipt of significant capital receipts. Not achieving these receipts will bring additional pressure in the light of limited potential for capital receipts To this end Council has already agreed that the top site at Brierton can be demolished with a view to potential disposal of land as a development site. There will be restrictions on the size of the development site via the statutory consultee, Sport England and will be dependant on the outcome of the playing pitch strategy.
- 4.2 There is potential for use of 9 acres of land on the west of the site (depending on the outcome of the Playing Pitch Strategy)as residential development.



- 4.3 The potential for residential development needs to be explored and ultimately considered by Cabinet and Council in relation to alternative uses, permitted development, costs and funding sources.
- 4.4 Relocation of services and remodelling of the lower site have been examined together with associated costs. There may be a timing delay in relation to expenditure and achieving receipts.
- 4.5 Officers are working on the various options and a consultation exercise will be undertaken over the next two months to consider options and proposals for the overall site.

## 5. TIMESCALES

- 5.1 The key milestones are detailed in the tables below but they are dependent on the options chosen, in addition there are two other limiting factors in the delivery of this scheme.
- 5.2 The first is the PRU and the EDC operate on school term basis so we need to ensure that as little disruption as possible. The target completion for the operation of the new services at Brierton would therefore be the start of a new term, opening either September 2013 or January 2014.
- 5.3 The second is the removal of all furniture and equipment etc. from the areas identified for demolition to allow a demolition asbestos survey to be carried out so that there is no risk of contamination. Open days for schools to view furniture are being arranged by Child & Adult Services for 12<sup>th</sup> and 13<sup>th</sup> November. Thereafter the Voluntary Community Sector will be offered an opportunity. The building needs to be cleared by the end of November.
- 5.4 To allow any scheme to be complete by September 2013 demolition needs to start on site in January 2013. This is a tight timescale. The demolition of the EDC site can only begin once the move to the Brierton site is complete, although marketing can take place in advance.

<b>Milestone</b>	<b>Approximate Timescale</b>
Demolition top Site	15 October – 11 January 2013
Stakeholder consultation / briefing stage	Complete December 2012
Approval of business case	December 2012?
Demolition Survey and Results	3 December – 29 December 2012
Complete tender documents	29 December 2012 - 4 January 2013
Demolition Tender Period	4 January – 1 February 2013
Demolition Tender Evaluation	1 February – 8 February 2013
Demolition Lead-in	8 February – 1 March 2013

Demolition	1 March – 19 July 13
Detail design phase / Procurement etc.	3 December 2012 -19 July 2013
Commencement of Construction works	19 July 2013
Completion of Construction works	9 November 2013
Decant	12 November 21 December
Operational	January 2014
Demolition EDC	Start Process January 14

## Alternative Timescale (accelerated)

<b>Milestone</b>	<b>Approximate Timescale</b>
Approval of business case	December 2012
Stakeholder consultation / briefing stage	November - December 2012
Detail design phase	29 Oct – 30 Nov
Final approval to proceed	December 2012
Commencement on site (Demolition)	3 January 2013
Completion of works	16 August 2013
Decant	19 – 30 August 2013
Operational	September 2013

**6. RECOMMENDATIONS**

6.1 Members note the report with comments welcomed.

**7. REASONS FOR RECOMMENDATIONS**

7.1 To assist in the progression of options for the future use of the site.

**8. APPENDICES AVAILABLE ON REQUEST, IN THE MEMBERS LIBRARY AND ON-LINE**

8.1 None

**9. BACKGROUND PAPERS**

9.1 None

**10. CONTACT OFFICER**

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