

# **ADULT AND COMMUNITY SERVICES SCRUTINY FORUM AGENDA**



**14<sup>th</sup> January 2013**

**at 1.00 pm**

**in Committee Room B**

**MEMBERS: ADULT AND COMMUNITY SERVICES SCRUTINY FORUM**

Councillors Beck, A Lilley, Loynes, Richardson, Shields, Sirs and Wilcox.

**1. APOLOGIES FOR ABSENCE**

**2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**

**3. MINUTES**

3.1 To confirm the minutes of the meeting held on 3<sup>rd</sup> December 2012

**4. RESPONSES FROM THE COUNCIL, THE EXECUTIVE OR COMMITTEES OF THE COUNCIL TO FINAL REPORTS OF THIS FORUM**

No items.

**5. CONSIDERATION OF REQUEST FOR SCRUTINY REVIEWS REFERRED VIA SCRUTINY CO-ORDINATING COMMITTEE**

No items.



6. **CONSIDERATION OF PROGRESS REPORTS / BUDGET AND POLICY  
FRAMEWORK DOCUMENTS**

- 6.1 Proposals for inclusion in Council Plan 2013/14 – *Child and Adult Services  
Departmental Management Team*

7. **ITEMS FOR DISCUSSION**

No items

8. **ISSUES IDENTIFIED FROM FORWARD PLAN**

9. **ANY OTHER ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT**

**ITEMS FOR INFORMATION**

**Date of next meeting – 11<sup>th</sup> February 2013 at 1.00pm in the Council Chamber**



# **ADULT AND COMMUNITY SERVICES SCRUTINY FORUM**

## **MINUTES 3 December 2012**

The meeting commenced at 1.00 pm in the Civic Centre, Hartlepool

### **Present:**

Councillor: Carl Richardson (In the Chair)

Councillors: Paul Beck, Brenda Loynes and Kaylee Sirs

In accordance with Council Procedure Rule 4.2 Councillors  
Tempest and C Akers-Belcher were in attendance as substitutes  
for Councillors Shields and Wilcox respectively

Also Present: Dr Posemyck, GP and Lead Clinical Commissioning Group for  
Hartlepool  
Richard Harrety, Commissioning Manager

Officers: Jill Harrison, Assistant Director, Adult Social Care  
Phil Homsby, Head of Service, Strategic Commissioning  
Elaine Hind, Scrutiny Support Officer  
Denise Wimpenny, Principal Democratic Services Officer

### **44. Apologies for Absence**

Apologies for absence were submitted on behalf of Councillors Shields and Wilcox.

### **45. Declarations of interest by Members**

Councillor Christopher Akers-Belcher declared a personal interest in Minute 51.

### **46. Minutes of the meeting held on 5 November 2012**

Confirmed

## **47. Matters Arising from the Minutes**

In relation to Minute 41 relating to the initial budget consultation proposals and in response to the Chair's request for clarification, the Assistant Director advised that the reasons for the proposed closure of Headland Sports Centre at weekends was due to low usage. Cabinet Members had recently been informally briefed on this issue and it had been agreed that Ward Members be consulted in this regard.

## **48. Responses from the Council, the Executive or Committees of the Council to Final Reports of this Forum**

None

## **49. Consideration of request for scrutiny reviews referred via Scrutiny Co-ordinating Committee**

None

## **50. Consideration of progress reports/budget and policy framework documents**

None

## **51. Scrutiny Investigation into Older People - Covering Report/Presentation** *(Scrutiny Support Officer/Representatives from the Council's Adult Social Care Service and NHS Tees)*

As part of the Forum's investigation into the JSNA topic of 'Older People' representatives from Adult Social Care and NHS Tees had been invited to attend the meeting to provide evidence in relation to the investigation.

The Head of Service, Strategic Commissioning, provided a detailed and comprehensive presentation in relation to the projected level of need/service use focussing on what needs might be unmet and included the following issues:-

### Future level of needs

- Number of older people in Hartlepool currently estimated at 15,700 but expected to rise to 22,300 by 2030 (42% increase)
- Sharpest rise expected in 85 plus group from 1,900 to 3,300 (75% increase)

- High levels of deprivation and ill health, number of people with life limiting long term illness predicted to rise from 8,541 to 12,515 by 2030 (46% increase)
- Number of people with a diagnosed dementia projected to rise by 60% before 2030
- Numbers of informal carers likely to reduce over coming years leading to greater reliance on health and social care services
- Increasing number of older home owners on low income unable to repair, maintain or adapt their homes as needs change
  - link to increase in risk of falls
  - greater demand for Disabled Facilities Grants

#### What needs might be unmet

- Number of people who fund own care and support without contact with local authority
- Of 8,541 people estimated to have a limiting long-term illness (2011 figures) only 2,881 were supported by the local authority
- Unreported fallers who could benefit from advice or treatment
- Early intervention and prevention services for those in early stages of dementia

The Chair welcomed representatives from NHS Tees to the meeting.

The Commissioning Manager from NHS Tees referred to the NHS priorities in relation to older people from a health care perspective which included provision of more accessible information for patients, better access to services, early intervention measures, early diagnosis of long term illnesses and the introduction of management plans with a view to improving quality of life. It was noted that health inequalities were prevalent across the town, details of which were provided.

Dr Posmyk, GP and Chair of the Clinical Commissioning Group for Hartlepool, who was also in attendance at the meeting representing NHS Tees advised that whilst it was difficult to predict the projected level of future need there were a number of measures in place to achieve better health outcomes for the people of Hartlepool. These included early intervention measures such as healthy heart screening and support with lifestyle changes. In terms of life expectancy changes and health behaviour, it was difficult to determine future health pressures and links between any increase in life expectancy rates and more dependent health conditions. However, the aim was not only to increase life expectancy but to provide as much early care and support as possible to enable better health outcomes, quality of life improvements and reduce more radical intervention in the future. Reference was made to current budget

constraints and the impact on future health provision.

In the discussion that followed, a number of issues were raised which included:-

- (i) In response to a request for clarification regarding levels of reablement, it was reported that there were a range of services available. In terms of short term input from the Council's reablement team, early performance measures indicated that, 75% of people receiving this support achieved the outcomes identified at the beginning of the process. The aim was to provide support to anyone who may benefit from low level support and early intervention.
- (ii) A Member of the public raised the issue of universal credit and was advised that it was difficult to determine the full impact of the incremental rise in the number of elderly people affected and work was currently ongoing to identify projections in this regard. However, it was anticipated this would include an increase in homelessness, as well as further pressures on health and social care.
- (iii) In terms of addressing needs of older people, a Member emphasised the importance of ensuring reporting and communication arrangements were in place for information to feed into the Health and Wellbeing Board from Sub-Groups like the old peoples group. The importance of clear communication links between the Health and Wellbeing Board and CCG was also emphasised as well as the need to avoid duplication of information feeding into the Health and Wellbeing Board. The Assistant Director outlined the Sub-Groups that were currently in place and advised that work had already commenced with a view to consolidating some groups. When the shadow arrangements ceased and transferred to a more formal arrangement in April it was envisaged that the relationship between the various groups would be clearer.
- (iv) Reference was made to the potential increased dependence on crisis level support and the importance of improving communication methods to alleviate this problem. In response, the representative advised that NHS Tees worked closely with public health and the north eastern observatory to facilitate a more strategic planning approach to day to day health care needs.
- (v) In response to a query raised in relation to the number of patients suffering with dementia who were undiagnosed, the Commissioning Manager advised that whilst it was estimated that 30% of patients received an accurate and timely diagnosis. It was highlighted that the level of awareness and screening had increased.

- (vi) A Member referred to the benefits of raising awareness in relation to dementia conditions and sought clarification on the impact of ongoing budget cuts on services of this type. Members were advised of the arrangements in place to minimise the impact of reductions in funding as well as the aims and priorities of the service.
- (vii) Some concern was raised in relation to the 6 month waiting time for disabled facilities grants to which the Head of Service provided assurances that work was prioritised based on level of need and temporary adjustments could be made pending completion of disabled facility grant works.
- (viii) Further concerns were expressed in relation to the impact of budget cuts on the level and type of support available to vulnerable people living at home with the early onset of dementia who may be better supported in residential care. The representative from NHS Tees referred to the importance of resources being targeted appropriately to ensure there were no assumptions of need. The Assistant Director outlined the assessment process including the eligibility criteria from a social care perspective emphasising that the assessment process might change but eligibility criteria would not.

The Chair thanked the representatives for their attendance and valid contribution to the investigation.

### **Recommended**

That the information given be noted and the comments of the Forum and evidence provided be used to assist with the scrutiny investigation.

## **52. Hartlepool Safeguarding Adults Board Statistics and Progress Report – Covering Report/Update 1 April 2012 – 30 September 2012** *(Scrutiny Support Officer/Assistant Director for Adult Social Care)*

As part of the Forum's investigation into Adult Safeguarding, Members recommended that the Forum be kept up to date on Adult Safeguarding issues in the town through the receipt of relevant aspects of the regular updates received by the Portfolio Holder for Adult and Public Health Services .

The Assistant Director, Adult Social Care presented the report which had been received by the Portfolio Holder in October 2012 and provided information on the Safeguarding Adults Board statistics and progress for the period 1 April to 30 September 2012.

It was highlighted that during the reporting period there had been 258 alerts identifying possible cases of abuse or neglect, 137 of which led to referrals

requiring further investigation and action specifically under safeguarding adult procedures. In comparison with the same reporting period the previous year the total number of safeguarding alerts received in 2012/13 had increased by 34%.

In terms of the type of abuse, care homes continued to be the most common location of reported abuse with neglect being the most frequent identified cause, followed by physical abuse, details of which were provided.

In relation to Deprivation of Liberty Safeguards (DoLS), total activity for 2012/13 was 83 and not 85 as indicated in the report. It was noted that there had been a slight decrease in the figures for the previous year. Members were provided with an update on work currently being undertaken by the Hartlepool Safeguarding Adult Board, details of which were included in the report.

In response to concerns regarding the potential implications of the proposed reduction of funding from the formula grant, the impact of responsibilities for the Deprivation of Liberty Safeguards and training implications of the pending transfer of responsibilities from the PCT to the Council, the Assistant Director provided details of previous funding arrangements as well as details of proposals relating to the transfer of responsibilities to the Council, the financial implications and benefits of which were debated.

A Member referred to evidence which suggested that environmental improvements reduced anxiety in dementia sufferers and queried what work had been done with Tees, Esk and Wear Valley NHS Foundation Trust in this regard. The Head of Service commented on a recent piece of work that had been done with NHS innovation funding, as part of reablement with a number of nursing homes which had revealed that encouraging sufferers to take up additional activities reduced the need for antipsychotic drugs and improved engagement. Tees Esk and Wear Valley NHS Foundation Trust had recently appointed a specialist member of staff to work with individuals and provide staff training and improve support mechanisms with a view to improving quality of life.

In response to a request for clarification, the Assistant Director outlined the recruitment and appointment process for the appointment of the Independent Chair to the Hartlepool Safeguarding and Adult Board and confirmed that she was currently undertaking the chairing role, with a review of the arrangements planned in 2013.

### **Recommended**

That the contents of the report, be noted.



### **53. The Executive's Forward Plan** *(Scrutiny Support Officer)*

The Executive's Forward Plan for December 2012 to March 2013 relating to the Adult and Community Services Scrutiny Forum was provided to give Members of the Forum the opportunity to consider whether any items within the Plan should be considered by this Forum.

#### **Recommended**

That the contents of the report be noted.

### **54. Date and Time of Next Meeting**

It was reported that the next meeting scheduled for 14 January 2012 commencing at 1.00 pm.

The meeting concluded at 2.10 pm.

CHAIR

## **ADULT AND COMMUNITY SERVICES SCRUTINY FORUM**

Date: 14 January 2013



**Report of:** Child and Adult Services Departmental Management Team

**Subject:** PROPOSALS FOR INCLUSION IN COUNCIL PLAN 2013/14

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### **1. PURPOSE OF REPORT**

- 1.1 To provide the opportunity for the Adult and Community Services Scrutiny Forum to consider the proposals for inclusion in the 2013/14 Council Plan that fall under the remit of the Committee.

### **2. BACKGROUND**

- 2.1 For 2013/14 a review of the Outcome Framework has been undertaken to ensure that it still accurately reflects the key outcomes that the Council and Partners have identified as being important for the future of the Borough. A revised Outcome Framework, to be implemented from April 2013, was reported to Scrutiny Coordinating Committee on 19 October 2012 and Cabinet on 29 October 2012.
- 2.2 As in previous years detailed proposals are being considered by each of the Scrutiny Forums in January. A further report will be prepared for Scrutiny Coordinating Committee on 18 January 2013 detailing the comments/observations of each of the Scrutiny Forums to enable a joint response to be prepared for Cabinet.
- 2.3 As discussed at the Scrutiny Coordinating Committee on 19 October 2012, from 2013/14 the three Departmental Plans will be brought together to form the Council Plan which will set out collectively how the key priorities/outcomes that the Council have identified will be delivered. This is a different approach to previous years and therefore there will be no separate Corporate Plan. This will eliminate the unnecessary duplication and reporting of actions that was an unintended consequence of drawing the old Corporate Plan actions and indicators from the three Departmental Plans, without losing the focus that having separate Departmental Plans brings to the overall process.

- 2.4 The Council Plan is still a working document and as such there are areas where information could change. Where this does occur the information will be included in the final draft of the Plan that is to be considered by Scrutiny Coordinating Committee on 8 March 2013, by Cabinet on 18 March 2013 and by Council on 11 April 2013.

### 3. PROPOSALS

- 3.1 The Assistant Directors for Adult Social Care and Community Services will deliver a short presentation at the meeting detailing the key challenges that the Council faces over the next year, and beyond, and setting out proposals, from the Child and Adult Services Departmental Plan, for how these will be addressed.
- 3.2 The main focus of the presentation will be on the outcomes that have been included in the Outcome Framework and how these will be delivered in 2013/14. The Assistant Directors will take each outcome in turn, explaining how each outcome will address the challenges faced by the Council. After each outcome Members will be given the opportunity to comment on the proposals before the presentation move onto the next outcome.
- 3.3 The Outcomes that fall under the remit of the Adult and Community Services Scrutiny Forum, and will therefore be included in the presentation are: -
- Outcome 8: Provision of high quality community learning and skills opportunities that widen participation and build social justice;
  - Outcome 9. Improve health by reducing inequalities and improving access to services;
  - Outcome 12. Vulnerable adults are supported and safeguarded and people are able to maintain maximum independence while exercising choice and control about how their outcomes are achieved;
  - Outcome 14. There is reduced harm caused by drugs and alcohol misuse;
  - Outcome 24. People enjoy equal access to leisure, culture, sport, libraries which enrich their lives, improve the places where they live, and strengthen communities;
- 3.4 **Appendix A** provides detail on the proposed actions identified to deliver the outcomes that fall under the remit of the Adult and Community Services Scrutiny Forum. Officers from across the Council have also been identifying the Performance Indicators (PIs) that will be monitored throughout the year to measure progress and these are also included in the appendix. The identified risks are also included for information.
- 3.5 As in 2012/13, it is not possible at this stage to include year end outturn and future targets as these are not yet available. It is normal practice to use a number of criteria when setting targets, such as current performance, budget information and other external factors such as Government policy changes.

Therefore it is normal for targets to be set around year end when more information is known. Where available, this information will be included in the proposals reported to Scrutiny Coordinating Committee in March 2013.

#### **4. NEXT STEPS**

- 4.1 The remainder of the Council Plan proposals have already been, or will be, discussed at the relevant Scrutiny Forums between 4 January and 17 January 2013. Comments and observations from those Scrutiny Forums will be added to those received at today's meeting and included in the overall presentation to Scrutiny Coordinating Committee on 18 January 2013. Due to the short length of time between the Scrutiny Forums and the Scrutiny Coordinating Committee meeting on the 18<sup>th</sup> January it will not be possible to provide a detailed response to the comments and observations made at the Scrutiny Forums at the SCC meeting.
- 4.2 The final draft of the Council Plan, which will have considered the points raised by Scrutiny, will then be considered by Scrutiny Coordinating Committee on 8 March 2013 and Cabinet on 18 March 2013 before being taken for formal agreement by Council at its meeting on 11 April 2013.
- 4.3 Progress towards achieving the actions and targets included in the Council Plan will be monitored throughout 2013/14 by officers across the Council and progress reported quarterly to Elected Members.

#### **5. RECOMMENDATIONS**

- 5.1 It is recommended that the Adult and Community Services Scrutiny Forum: -
  - considers the proposed outcome templates (Appendix A) for inclusion in the 2013/14 Council Plan;
  - formulates any comments and observations to be included in the overall presentation to the meeting of the Scrutiny Coordinating Committee on 18 January 2013.

**Contact Officer:** - Jill Harrison  
Assistant Director – Adult Social Care  
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## 6.1 APPENDIX A

### Child and Adult Services Departmental Plan 2013/14 – Action Plan

SECTION 1 OUTCOME DETAILS			
<b>Outcome:</b>	8. Provision of high quality community learning and skills opportunities that widen participation and build social justice	<b>Theme:</b>	Lifelong Learning and Skills

<b>Lead Dept:</b>	Child and Adult Services	<b>Other Contributors:</b>	
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SECTION 2 ACTIONS		
Action	Due Date	Assignee
Ensure a wide range of learning opportunities are available which encourage participation in Lifelong Learning via implementation of the Adult Education Service Plan	July 2014	Maggie Heaps

SECTION 3 PERFORMANCE INDICATORS & TARGETS				
Code	Indicator	Assignee	Targeted or Monitor	Collection Period
ACS P053	Number of learners participating in Adult Education Programmes	Maggie Heaps	Monitor	Academic Year

SECTION 4 RISKS		
Code	Risk	Assignee

SECTION 1 OUTCOME DETAILS			
<b>Outcome:</b>	9. Improve health by reducing inequalities and improving access to services	<b>Theme:</b>	Health and Wellbeing

<b>Lead Dept:</b>	Child and Adult Services	<b>Other Contributors:</b>	Regeneration and Neighbourhoods
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SECTION 2 ACTIONS		
Action	Due Date	Assignee
Develop a corporate approach to measuring excessive winter deaths	Sep 2013	Louise Wallace
Be an active lead partner in the delivery of the physical activities workstream for Public Health	March 2014	Pat Usher
Ensure implementation of the NHS health check programme	March 2014	Louise Wallace
Implement the early detection and awareness of cancer programme across Hartlepool	March 2014	Louise Wallace
Ensure that the department has procedures in place to meet the requirements of the Equality Act 2010 by co-ordinating activities across the department to contribute to the items included in the Equality & Diversity Action Plan	March 2014	Leigh Keeble
Ensure all eligible people (particularly in high risk groups) take up the opportunity to be vaccinated especially in relation to flu	March 2014	Louise Wallace
Ensure all eligible groups for respective screening programmes are aware and able to access screening	March 2014	Louise Wallace
Ensure implementation of the Health and Wellbeing Strategy	March 2014	Louise Wallace
Review Joint Strategic Needs Assessment (JSNA) through the Health and Wellbeing board	March 2014	Louise Wallace
Influence the commissioning of effective based Stop Smoking and work collaboratively through the Smoke Free alliance to reduce illicit tobacco across the town	March 2014	Louise Wallace
Ensure the development of a comprehensive plan to protect the health of the population	March 2014	Louise Wallace
Ensure the delivery of comprehensive sexual health services	March 2014	Louise Wallace

SECTION 3 PERFORMANCE INDICATORS & TARGETS				
Code	Indicator	Assignee	Targeted or Monitor	Collection Period
NI 39	Alcohol related hospital admissions	Louise Wallace	Targeted	Financial Year
NI 123	Stopping smoking	Carole Johnson	Targeted	Financial Year
NI 123 (NRA)	Stopping smoking (Neighbourhood Renewal Area narrowing the gap indicator)	Carole Johnson	Targeted	Financial Year
P081	GP Referrals - The number of participants completing a 10 week programme of referred activity	Pat Usher	Targeted	Financial Year
P035	GP Referrals – of those participants completing a 10-week programme for the percentage going onto mainstream activity	Pat Usher	Targeted	Financial Year
P080	Vascular Risk Register (Vital Signs)	Louise Wallace	Monitor	Financial Year
NI 120a	All-age all cause mortality rate - Females	Louise Wallace	Monitor	Calendar Year
NI 120b	All-age all cause mortality rate - Males	Louise Wallace	Monitor	Calendar Year
NI 121	Mortality rate from all circulatory diseases at ages under 75	Louise Wallace	Monitor	Calendar Year
NI 122	Mortality for all cancers aged under 75	Louise Wallace	Monitor	Calendar Year

SECTION 4 RISKS		
Code	Risk	Assignee
CAD R014	Failure to make significant inroads in Health Impact	Carole Johnson; Louise Wallace

SECTION 1 OUTCOME DETAILS			
<b>Outcome:</b>	12. Vulnerable adults are supported and safeguarded and people are able to maintain maximum independence while exercising choice and control about how their outcomes are achieved	<b>Theme:</b>	Health and Wellbeing

<b>Lead Dept:</b>	Child and Adult Services	<b>Other Contributors:</b>	
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SECTION 2 ACTIONS		
Action	Due Date	Assignee
Increase the number of people using assistive technology as a means to remain independent.	March 2014	Phil Hornsby
Continue to increase the number of people accessing personal budgets through focused work in mental health services, developing personal budgets for carers and continued work with health partners.	March 2014	Geraldine Martin
Further develop local arrangements to safeguard vulnerable adults, ensuring the engagement of all strategic partners and an appropriate and timely response to any new legislation that is introduced.	March 2014	John Lovatt
Implement the recommendations from the Hearing Loss Strategy, as well as supporting people with a disability into employment.	March 2014	Neil Harrison
Develop services to provide information and support to carers with a focus on short breaks and access to employment opportunities.	March 2014	Phil Hornsby
Work collaboratively with partners to implement the National Dementia Strategy in Hartlepool.	March 2014	Phil Hornsby
Continue to work in partnership with health partners to develop robust reablement services that promote maximum independence, facilitate people living in their own homes, avoid unnecessary admissions to hospital and enable timely and safe hospital discharges.	March 2014	Geraldine Martin
Continue to promote independence and facilitate recovery for people with mental health needs by increasing the numbers of personal budgets and direct payments, promoting independence and increasing volunteering and employment opportunities.	March 2014	Geraldine Martin
Continue to explore ways to improve efficiency and effectiveness of all services through benchmarking, new delivery models and collaborative working with other local authorities and strategic partners where appropriate, in order to deliver savings within adult social care that minimise impact on people using services.	March 2014	Jill Harrison
Improve the transitions process to ensure every child and young person in transition (aged 14-25) with a disability has a person centred outcome focused plan for adulthood.	March 2014	Neil Harrison



SECTION 3 PERFORMANCE INDICATORS & TARGETS				
Code	Indicator	Assignee	Targeted or Monitor	Collection Period
NI 125	Achieving independence for older people through rehabilitation / intermediate care	John Lovatt	Monitor	Financial Year
NI 130b	Social care clients receiving Self Directed Support	Geraldine Martin	Targeted	Financial Year
NI 131	Delayed Transfers of Care	John Lovatt	Targeted	Financial Year
NI 132	Timeliness of social care assessment (all adults)	John Lovatt	Targeted	Financial Year
NI 135	Carers receiving needs assessment or review and a specific carer's service, or advice and information	Phil Hornsby	Targeted	Financial Year
NI 136	People supported to live independently through social services (all adults)	John Lovatt	Monitor	Financial Year
NI 145	Adults with learning disabilities in settled accommodation	Neil Harrison	Targeted	Financial Year
NI 146	Adults with learning disabilities in employment	Neil Harrison	Monitor	Financial Year
NI 149	Adults in contact with secondary Mental Health in settled accommodation	Geraldine Martin	Targeted	Financial Year
NI 150	Adults in contact with secondary mental health services in employment	Geraldine Martin	Monitor	Financial Year
P050	Access to equipment; percentage equipment delivered in 7 days.	Phil Hornsby	Targeted	Financial Year
P051	Access to equipment and telecare: users with telecare equipment	Phil Hornsby	Targeted	Financial Year
P066	Admissions to residential care – age 65+	John Lovatt	Targeted	Financial Year
P072	Clients receiving a review	John Lovatt	Targeted	Financial Year
P079	Number of Safeguarding Referrals	John Lovatt	Monitor	Financial Year
P085	Proportion of people provided with a reablement package in the period per 1000 population of adults (over 18)	Trevor Smith	Monitor	Financial Year
P086	% of people provided with a reablement package in the period as a % of clients referred for community care assessments in the period	Trevor Smith	Targeted	Financial Year
P087	% of reablement goals (user perspective) met by the end of a reablement package/episode (in the period)	Trevor Smith	Targeted	Financial Year
P088	% of people who received intermediate care or reablement package on discharge from hospital who remain at home 91 days after discharge (NI 125)	Trevor Smith	Targeted	Financial Year

P089	% of people who have <u>no</u> ongoing care needs following provision of a completed reablement package	Trevor Smith	Monitor	Financial Year
P090	% of people not completing a reablement package as a total of those starting a reablement package in the period	Trevor Smith	Monitor	Financial Year
P091	% of people whose need for home care intervention has reduced through the provision of a reablement package	Trevor Smith	Monitor	Financial Year

SECTION 4 RISKS		
Code	Risk	Assignee
CAD R011	Failure to work in effective partnerships with NHS, including risk of cost shunting. (Actively Managed)	Jill Harrison
CAD R033	Failure to plan for future need and ensure sufficient placement provision to meet demand within adult social care. (Actively Managed)	Jill Harrison
CAD R034	Insufficient capacity in the independent sector to meet placement demand within adult social care. (Actively Managed)	Phil Hornsby
CAD R035	Increased demand on adult social care services due to demographic pressures. (Actively Managed)	Jill Harrison
CAD R037	Failure to achieve targets in relation to assessments within 28 days and annual reviews, due to increased pressures on services. (Actively Managed)	John Lovatt
CAD R038	Failure to provide statutory services to safeguard vulnerable adult. (Actively Managed)	Jill Harrison
CAD R039	Impact of change to funding arrangements across adult social care services. (Actively Managed)	Jill Harrison
CAD R040	Failure to deliver the Reablement Strategy. (Actively Managed)	Jill Harrison
CAD R043	Delayed transfers of care from hospital due to reduced capacity and changing working arrangements for hospital discharge. (Actively Managed)	John Lovatt

SECTION 1 OUTCOME DETAILS			
<b>Outcome:</b>	14. There is reduced harm caused by drugs and alcohol misuse	<b>Theme:</b>	Community Safety

<b>Lead Dept:</b>	Child and Adult Services	<b>Other Contributors:</b>	Regeneration and Neighbourhoods
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SECTION 2 ACTIONS		
Action	Due Date	Assignee
Ensure effective integrated treatment of Drug and Alcohol services	March 2014	Chris Hart
Ensure effective criminal justice initiatives following appointment of the Police Crime Commissioner (PCC)	March 2014	Chris Hart
Strengthen safeguarding and address Hidden Harm issues within substance misuse services	March 2014	Karen Clark

SECTION 3 PERFORMANCE INDICATORS & TARGETS				
Code	Indicator	Assignee	Targeted or Monitor	Collection Period
	Number of substance misusers going into effective treatment – opiate	Chris Hart	Targeted	Financial Year
	Proportion of substance misusers that successfully complete treatment – Opiate	Chris Hart	Targeted	Financial Year
	Proportion of substance misusers who successfully complete treatment and re-present back into treatment within 6 months of leaving treatment	Chris Hart	Targeted	Financial Year
	Reduce alcohol related hospital admissions	Chris Hart	Targeted	Financial Year

SECTION 4 RISKS		
Code	Risk	Assignee
CAD R006	Alcohol investment does not enable the provision of sufficient services to meet the increased level of need. (Actively Managed)	Michelle Chester; Chris Hart
CAD R018	Government reduces grant allocations i.e. Pooled Treatment and DIP (Drug Intervention Programme)	Michelle Chester; Chris Hart

SECTION 1 OUTCOME DETAILS			
<b>Outcome:</b>	24. People enjoy equal access to leisure, culture, sport, libraries which enrich their lives, improve the places where they live, and strengthen communities.	<b>Theme:</b>	Culture and Leisure

<b>Lead Dept:</b>	Child and Adult Services	<b>Other Contributors:</b>	
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SECTION 2 ACTIONS		
Action	Due Date	Assignee
Achieve Service Accreditation as required across community services.	March 2014	John Mennear
Develop on-line booking services across community services, including sports & culture	March 2014	David Worthington / Pat Usher
Work closely with key partners and groups to deliver programmes of activity to meet the sport and physical activity needs of the Hartlepool community, increasing participation opportunities.	March 2014	Pat Usher
Undertake a strategic lead for the delivery of Sport and physical activity through the Community Activities Network	March 2014	Pat Usher
Improve access to Culture & Information services and develop new audiences.	March 2014	David Worthington
Implement Olympic Legacy Action Plan	March 2014	Pat Usher
Implement revised sport & physical activity strategy action plan	Mar 2014	Pat Usher
Implement outcome of the agreed scrutiny report into the museum collections action plan	March 2014	David Worthington
Implement reviewed archaeology delivery arrangements to safeguard the service	March 2014	Robin Daniels
Identify, determine and evaluate alternative management arrangements for community services	March 2014	John Mennear
Revision and adoption of the Indoor Sports Facilities Strategy	May 2013	Pat Usher
Conduct twice yearly review of the Playing Pitch Strategy (2012)	March 2014	Pat Usher
Review implications of Income generation, funding, savings, charging strategies on service provision	March 2014	John Mennear

Plan and deliver a number of events, in partnership with other Cultural organisations in the Tees Valley, in relation to the festival of the North East and the centenary of beginning of World War I.	March 2014	David Worthington
To review the provision of Children's holiday craft/arts workshops across Community Services to ensure the most effective delivery and marketing methods.	March 2014	David Worthington

SECTION 3 PERFORMANCE INDICATORS & TARGETS				
Code	Indicator	Assignee	Targeted or Monitor	Collection Period
NI 9	Use of public libraries	David Worthington	Monitor	Financial Year
NI 10	Visits to museums and galleries	David Worthington	Monitor	Financial Year
LAA CL P001	Number of people from vulnerable groups engaged in culture, leisure activities and sport	Leigh Keeble	Targeted	Financial Year
P059 (LAA CL 003)	Overall average attendance at Mill House, Brierton and Headland Leisure Centres	Pat Usher	Targeted	Quarterly
P062	Number of housebound people receiving a home visit from the home library service once every 3 weeks, for as long as they require the service.	David Worthington	Targeted	Financial Year
PO84	Maintain & enhance the Historic Environment Record (HER) via % reviewed, edited and added.	Robin Daniels	Monitor	Financial Year
P011	People in organised school trips to museums / galleries	David Worthington	Monitor	Financial Year
	No of volunteers actively engaged for 1 hour p/w on Sport & Physical Activity delivery	Pat Usher	Monitor	Financial Year
	Level of external partnership funding attracted to deliver new initiatives/commissioned work in Sport & Culture	Pat Usher	Monitor	Financial Year

SECTION 4 RISKS		
Code	Risk	Assignee
CAD R013	Failure to achieve required customer and visitor income levels	John Mennear
CAD R045	Failure to deliver statutory elements of the Library Service (Actively Managed)	John Mennear
CAD R049	Failure of MIS and IT systems preventing return of electronic data for funding purposes (Actively Managed)	John Mennear
CAD R053	Failure to adhere to the recommended standards regarding pool safety management (Actively Managed)	John Mennear
CAD R055	Failure to establish new partnerships and meet funding conditions of external partners in relation to grant funding, MOU's or SLA's (Actively Managed)	John Mennear
CAD R056	Lack of adequate investment in public buildings affecting ability to income generate (Actively Managed)	John Mennear