

ADULT AND COMMUNITY SERVICES SCRUTINY FORUM AGENDA



11th February 2013

at 1.00pm

in the Council Chamber

MEMBERS: ADULT AND COMMUNITY SERVICES SCRUTINY FORUM

Councillors Beck, A Lilley, Loynes, Richardson, Shields, Sirs and Wilcox.

1. **APOLOGIES FOR ABSENCE**
2. **TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
3. **MINUTES**
 - 3.1 To confirm the minutes of the meeting held on 14th January 2013
4. **RESPONSES FROM THE COUNCIL, THE EXECUTIVE OR COMMITTEES OF THE COUNCIL TO FINAL REPORTS OF THIS FORUM**

No items.
5. **CONSIDERATION OF REQUEST FOR SCRUTINY REVIEWS REFERRED VIA SCRUTINY CO-ORDINATING COMMITTEE**

No items.
6. **CONSIDERATION OF PROGRESS REPORTS / BUDGET AND POLICY FRAMEWORK DOCUMENTS**



No items.

7. ITEMS FOR DISCUSSION

Scrutiny Investigation into the JSNA Topic of 'Older People'

7.1 Group Discussion:-

- (a) Covering report – *Scrutiny Support Officer*
- (b) Small group exercise to discuss Older People's services in Hartlepool

7.2 What People Say / Additional Needs Assessment Required:-

- (a) Covering report – *Scrutiny Support Officer*
- (b) Presentation – *Assistant Director of Adult Social Care and Head of Service*

Six Monthly Monitoring Report

7.3 Six Monthly Monitoring of Agreed Adult and Community Services Scrutiny Forum's Recommendations – *Scrutiny Support Officer*

8. ISSUES IDENTIFIED FROM FORWARD PLAN

8.1 The Executive's Forward Plan – *Scrutiny Support Officer*

9. ANY OTHER ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT

ITEMS FOR INFORMATION

Date of next meeting – Monday 11th March 2013 at 1.00pm in Committee Room B



ADULT AND COMMUNITY SERVICES
SCRUTINY FORUM
MINUTES
14 January 2013

The meeting commenced at 1.00 pm in the Civic Centre, Hartlepool

Present:

Councillor: Carl Richardson (In the Chair)

Councillors: Alison Lilley, Brenda Loynes, Linda Shields, Kaylee Sirs and
Angie Wilcox

In accordance with Council Procedure Rule 4.2 Councillor
Ainslie was in attendance at substitute for Councillor Beck

Also Present: Councillor Geoff Lilley

Officers: Jill Harrison, Assistant Director, Adult Social Care
John Mennear, Assistant Director, Community Services
Kerry Trenchard, Strategy and Performance Officer
Elaine Hind, Scrutiny Support Officer
Denise Wimpenny, Principal Democratic Services Officer

55. Apologies for Absence

An apology for absence was submitted on behalf of Councillor Beck.

56. Declarations of interest by Members

None at this point in the meeting. However, Councillor Ainslie declared an
interest later in the meeting – minute 60 refers.

57. Minutes of the meeting held on 3 December 2012

Confirmed.

58. Responses from the Council, the Executive or Committees of the Council to Final Reports of this Forum

None

59. Consideration of request for scrutiny reviews referred via Scrutiny Co-ordinating Committee

None

60. Consideration of progress reports/budget and policy framework documents – Proposals for Inclusion in the Council Plan 2013/13 (*Child and Adult Services /Departmental Management Team*)

The Strategy and Performance Officer introduced the report which provided the opportunity for the Adult and Community Services Scrutiny Forum to consider the proposals for inclusion in the 2013/14 Council Plan that fell under the remit of the Forum. The Assistant Director, Adult Social Care and Assistant Director, Community Services gave a detailed and comprehensive presentation which provided the proposed outcomes and actions contained within the plan. The presentation highlighted the challenges faced by the Department and proposals on how to deal with those challenges.

Following the conclusion of the presentation a discussion ensued which included the following issues:-

- (i) With regard to the Outcome 8 – Provision of high quality community learning and skills opportunities that widen participation and build social justice, a Member commented on the challenges in delivery of this outcome given the reduction in the number of free courses available and continual reduction in subsidy and queried the impact on take-up in Adult Education programmes as a result. The Assistant Director, Community Services referred to the extension of loan regime into the Adult Education sector and the various factors which may impact on the future wellbeing of adult education.
- (ii) In response to a request for clarification, the Forum was advised of the publicity and communication arrangements for advertising the various courses available. It was suggested that the option to utilise Hartbeat for advertising purposes be explored.
- (iii) With regard to the proposed action to develop services to provide information and support to carers with a focus on short breaks and

access to employment opportunities, a Member queried whether statistics of the number of young carers in the town were available. The Assistant Director, Adult Social Care, agreed to pass the query on to the relevant Assistant Directors should the issue be raised at Children's Services Scrutiny Forum. A lengthy discussion followed regarding the level of support available for young carers and the importance of schools being made aware of any young people's caring responsibilities to facilitate support from the school. Assurances were sought that such arrangements with schools were in place to which the Assistant Director, Adult Social Care, agreed to refer to the relevant Assistant Directors.

- (iv) During discussions in relation to Outcome 24 and the challenges to promote services to achieve attendances and visitor income in theatres, libraries and sports provision, the benefits to children in accessing computer equipment in libraries and the importance of supporting delivery of such services were highlighted. Reference was made to the Tees Active Card and a query was raised as to whether a card of this type was available in Hartlepool to which it was reported that Active cards were available in Hartlepool and regular users of sports facilities were encouraged to utilise this facility. In response to a question regarding the level of participation and cost of the card as a comparator with Stockton, Members were advised that details would be provided following the meeting. The Assistant Director went on to respond to a number of queries in relation to fees and charges.
- (v) With regard to funding opportunities, a Member asked whether funding was still available from the Arts Council. In response, the Assistant Director provided details of previous funding arrangements which had ceased as a result of the reorganisation of the Arts Council. However, the Council continued to bid for specific initiatives. Reference was made to a bid recently submitted together with Tees Valley colleagues to link with the commemoration of World War I. A Member referred to various arts events that had been well attended in the town.

At this point in the meeting Councillor Ainslie declared a personal interest in this item of business as an Executive Member of the Heugh Battery Trust

- (vi) Further discussion ensued in relation to Outcome 24 and the action to plan and deliver a number of events, in partnership with other cultural organisations in the Tees Valley, in relation to the festival of the North East and the centenary of the beginning of World War I. Members queried whether Hartlepool was the lead authority from the Tees Valley in relation to a bid for funding for World War I commemorations, particularly those which related to the bombardment of Hartlepool. It was confirmed that whilst the bid was in collaboration with other Tees Valley authorities, Hartlepool

was the lead authority in respect of this funding bid.

- (vii) A Member raised concerns regarding a joint project that Hartlepool had been involved in the previous year to which Hartlepool had made a significant funding contribution and had resulted in benefits to other communities outside of Hartlepool. Whilst initiatives of this type were welcomed, the importance of ensuring the benefits to Hartlepool were achieved was highlighted.

Recommendation

- (i) That the proposed outcomes and actions for inclusion in the 2013/14 Council Plan, attached at Appendix A, be supported.
- (ii) That the comments of the Forum, as outlined above, be presented to Scrutiny Co-ordinating Committee on 18 January 2013.
- (iii) That feedback in response to the issues raised be provided as necessary.

61. Items for Discussion

None

62. Issues Identified from Forward Plan

None

63. Any Other Items which the Chairman Considers are Urgent

The Chairman ruled that the following item of business should be considered by the Committee as a matter of urgency in accordance with the provisions of Section 100(B) (4)(b) of the Local Government Act 1972 in order that the matter could be dealt with without delay.

64. Any Other Business – Police and Crime Commissioner attendance at Scrutiny Co-ordinating Committee

The Chair reported that the Police and Crime Commissioner would be attending the meeting of Scrutiny Co-ordinating Committee on 15 February to provide an update on progress in relation to the Police and Crime Plan. Members were encouraged to forward any questions to the Scrutiny Support Officer before 18 January 2013.

Councillor G Lilley, who was in attendance at the meeting, outlined the following question he wished to submit to the Police and Crime Commissioner:-

“Given the considerable speculation that as part of the efficiency savings Cleveland Constabulary faced, was the Commissioner aware of any plans to merge Hartlepool and Stockton districts and, should this be the case, what would be the impact on the current levels of policing that Hartlepool currently enjoyed.”

It was agreed that the Scrutiny Support Officer confirm the final wording of the question with Councillor Lilley following the meeting.

63. Date and Time of Next Meeting

It was reported that the next meeting would be held on 11 February 2013 at 1.00 pm.

The meeting concluded at 1.55 pm.

CHAIRMAN

**ADULT AND COMMUNITY SERVICES
SCRUTINY FORUM**

11 February 2013



Report of: Scrutiny Support Officer

Subject: Scrutiny Investigation into the JSNA Topic of 'Older People' – Group Discussion – Covering Report

1. PURPOSE OF REPORT

- 1.1 To inform Members of the Forum that officers from the Child and Adult Services Department, partner organisations and service users have been invited to attend this meeting to provide information in relation to the investigation into the JSNA topic of 'Older People'.

2. BACKGROUND INFORMATION

- 2.1 Members will recall that at the meeting of this Forum on 30 July 2012, the Terms of Reference and Potential Areas of Inquiry/Sources of Evidence were approved by the Forum for this scrutiny investigation.
- 2.2 Subsequently, officers from the Child and Adult Services Department, partner organisations and service users have been invited to attend this meeting to discuss services for 'older people'.
- 2.3 It is suggested that the Forum split into small groups to explore how well services for older people are currently being delivered and any potential gaps in service.

The aims of the group exercise are to:-

- (a) Enable everyone to speak and put forward their opinions;
- (b) Pick up key themes / issues throughout the discussion and report them back at the end of the meeting; and
- (c) Prepare final notes following the meeting.

- 2.4 It is suggested that each group focus on the following key questions:-

- (1) *What makes a difference?*

(2) *What is not effective?*

(3) *Where are the gaps?*

2.5 During this evidence gathering session, Members should be mindful of the Marmot principle to 'Enabling all children, young people and adults to maximise their capabilities and have control over their lives'.

3. RECOMMENDATION

3.1 That Members of the Forum consider the views of each group in relation to the questions outlined in section 2.4 of this report.

Contact Officer:- Elaine Hind – Scrutiny Support Officer
Chief Executive's Department - Corporate Strategy
Hartlepool Borough Council
Tel: 01429 523647
Email: elaine.hind@hartlepool.gov.uk

BACKGROUND PAPERS

The following background papers were used in preparation of this report:-

- (i) Report of the Scrutiny Support Officer entitled 'Scrutiny Investigation into Older People – Scoping Report' Presented to the Adult and Community Services Scrutiny Forum on 30 July 2012.
- (ii) Minutes of the Adult and Community Services Scrutiny Forum held on 30 July 2012

**ADULT AND COMMUNITY SERVICES
SCRUTINY FORUM**

11 February 2013



Report of: Scrutiny Support Officer

Subject: Scrutiny Investigation into the JSNA Topic of 'Older People' – What People Say / Additional Needs Assessment Required – Covering Report

1. PURPOSE OF REPORT

1.1 To inform Members that representatives from the Council's Adult Social Care Service and NHS Tees have been invited to attend this meeting to provide information in relation to the investigation into the JSNA topic of 'Older People'.

2. BACKGROUND INFORMATION

2.1 Members will recall that at the meeting of this Forum on 30 July 2012, Members agreed the Scope and Terms of Reference for their forthcoming investigation into the JSNA topic of Older People.

2.2 Subsequently, representatives from the Council's Adult Social Care Service and NHS Tees have been invited to attend this meeting to provide evidence around the following JSNA questions in relation to the topic of Older People:-

- (i) What do people say?; and
- (ii) Additional needs assessment required?

2.3 In considering the evidence presented to them at today's meeting, Members should be mindful of the Marmot principle 'Enabling all Children, Young People and Adults to Maximise their Capabilities and have Control over Their Lives'

3. RECOMMENDATION

3.1 It is recommended that the Members of the Adult and Community Services Scrutiny Forum consider the evidence from representatives from the Council's Adult Social Care Service and NHS Tees in attendance at today's meeting, seeking clarification on any relevant issues where required.

Contact Officer:- Elaine Hind – Scrutiny Support Officer
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BACKGROUND PAPERS

The following background papers were used in the preparation of this report:-

- (i) Report of the Scrutiny Support Officer entitled ‘Scrutiny Investigation into Older People – Scoping Report’ Presented to the Adult and Community Services Scrutiny Forum on 30 July 2012.
- (ii) Minutes of the Adult and Community Services Scrutiny Forum held on 30 July 2012.

ADULT AND COMMUNITY SERVICES SCRUTINY FORUM

11 February 2013



Report of: Scrutiny Support Officer

Subject: Six Monthly Monitoring of Agreed Adult and Community Services Scrutiny Forum's Recommendations

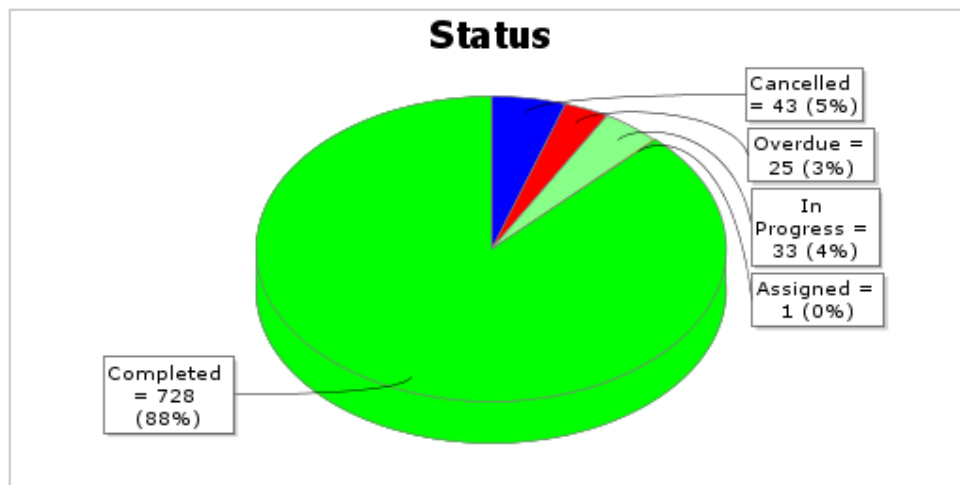
1. PURPOSE OF REPORT

1.1 To provide Members with the six monthly progress made on the delivery of the agreed scrutiny recommendations of this Forum.

2. BACKGROUND INFORMATION

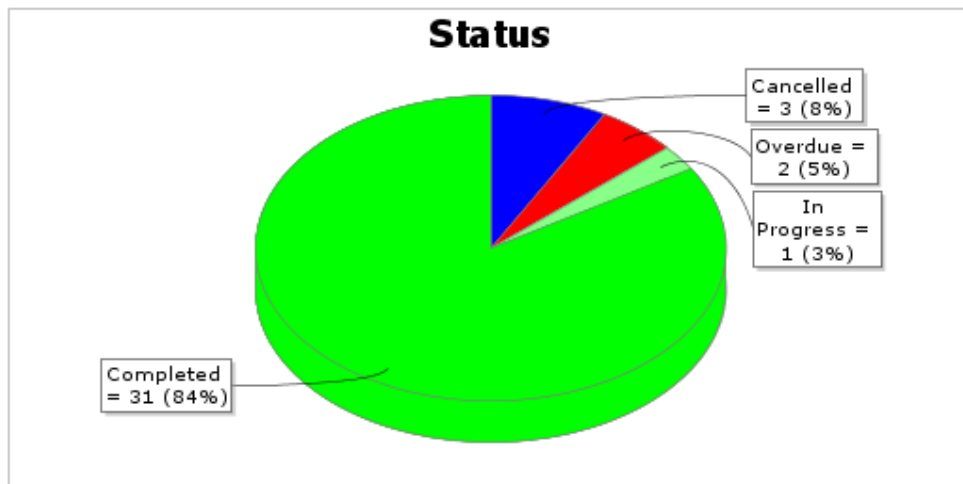
2.1 In accordance with the agreed procedure, this report provides for Members details of progress made against each of the investigations undertaken by the Forum. **Chart1** below is the overall progress made by all scrutiny forums since 2005 and **Chart2** (overleaf) provides a detailed explanation of progress made against each scrutiny recommendation agreed by this Forum since the last six monthly monitoring report presented in September 2012.

Chart1: Progress made by all Scrutiny Investigations Undertaken since 2005



Adult & Community Services Scrutiny Forum - All

Generated on: 31 January 2013





Year 2008/09
Investigation Access to Recreation Facilities for Vulnerable / Older People

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
SCR-ACS/6g That the Council considers the value of partnership working in any future plans for the building of a new leisure facility within Hartlepool.	SCR-ACS/6g Discussions have already been held with potential key partners regarding the redevelopment of the physical infrastructure of the MHLC site. As detailed in recent Cabinet reports, It is intended to engage with consultants with the	John Mennear	01-Aug-2009	01-Apr-2013	12-Oct-2012 The site development strategy and plan is currently awaited from Gus Robinson Developments Ltd. The department has been fully engaged in the process and options for the future, in particularly in relation to the sports facilities. This is showing some concern for gap funding	<div style="display: flex; align-items: center;"> <div style="width: 61%; height: 15px; background-color: #4f81bd; margin-right: 5px;"></div> 61% </div> In Progress


Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress	
	necessary expertise to take the plan to the next level, primarily around the procurement and management of such a development.				options and it is intended that a report is to be submitted to Cabinet in late October 2012. 18-Sep-2012 An economic evaluation is currently being undertaken by economic devt with the HUFC to determine the value of the football club to the town, this will assist in helping to drive forward potential change and development for the Mill House site. The original timescales are now significantly extended.		



Year 2011/12
Investigation Early Intervention and Re-ablement Services

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress	
SCR-ACS/9a/ii That the Council implements a co-ordinated approach and in doing so:- (ii) identifies as a key priority the importance of prevention across all Council services	SCR-ACS/9a/ii Health and Wellbeing Board to receive updates on the implementation of the action plan from the Housing, Care and Support Strategy that includes prevention as a key priority	Phil Hornsby; Dave Stubbs; Louise Wallace	31-Oct-2012	31-Oct-2012		 0% Overdue	
SCR-ACS/9c That the Council explores the potential to offer further apprenticeships in social care in the challenging financial climate, and explores how incentives could be used to retain trainees once qualified	SCR-ACS/9c Development of a business case on the options and resource implications for the recruitment and retention of social care apprentices	Neil Harrison	31-Oct-2012	31-Oct-2012	18-Jan-2013 A proposal has been developed to reinstate the social care traineeship programme that was originally implemented in 2006 within adult social care. There is an ageing workforce within the in-house home care service and a need to recruit and train new staff to support progression planning and to ensure that the service has capacity to meet future demands. It is proposed that traineeships are	 50% Overdue	

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress	
					match funded with existing NEET grants, eg Flexible Support Fund, NVQ income and educational grants. This would support a number of new trainees to work alongside existing experienced staff to ensure that essential skills are passed on and the next generation of staff are encouraged and supported into the service. In time the trainees would take on roles as they became available, either through natural wastage, retirement or promotion and some of the funding could be reinvested to support a new cohort of trainees. A costed model is being developed as costs have changed significantly since the original 2006 programme was implemented and are subject to new national minimum wage requirements.		

Year 2011/12
Investigation Early Intervention and Re-ablement Services

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress	
SCR-ACS/9a/i That the Council implements a co-ordinated approach and in doing so:- (i) works with partner organisations and the voluntary and the voluntary and community sector to deliver and promote early intervention and re-ablement services	SCR-ACS/9a/i Council Officers, through a number of forums are promoting early intervention and re-ablement services. The promotion of welfare notices and their link to low level services will be rolled out to key agencies (including Police, Fire, Health and third sector providers) and the public	Phil Hornsby	31-Jul-2012	31-Jul-2012	22-Jan-2013 Planned rollout of welfare notices and links to low level services is complete. 08-Oct-2012 A publicity campaign in GP surgeries and community facilities, through the Life Channel, is to be launched by the end of October. This will raise awareness and provide information on how to access low level services.	 100% Completed	

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress	
SCR-ACS/9b/i That the Council works closely with healthcare professionals to prevent future hospital admissions by:- (i) developing an early identification process for people who are at risk of major health problems	SCR-ACS/9b/i Continue to engage with healthcare professionals on their development of an early identification process	John Lovatt	31-Mar-2013	31-Mar-2013	25-Oct-2012 Healthcare professionals, John went to Kirklees with health colleagues to look at their health model which was his preferred option on behalf of HBC, however health colleagues were unable to progress this at this time.	 100% Completed	
SCR-ACS/9b/iii That the Council works closely with healthcare professionals to prevent future hospital admissions by:- (iii) ensuring the transition from hospital is effectively managed by improving communication across all discharge services	SCR-ACS/9b/iii Undertake a review of the discharge from hospital process and implement recommendations - Health to lead	John Lovatt	31-Mar-2013	31-Mar-2013	25-Oct-2012 The review has taken place, however Health have not led this review. An options appraisal is being developed for consideration by DMT regarding this matter.	 100% Completed	

3. RECOMMENDATIONS

- 3.1 That Members note progress against the Adult and Community Services Scrutiny Forum's agreed recommendations, since the 2005/06 Municipal Year, and explore further where appropriate.

Contact Officer:- Elaine Hind – Scrutiny Support Officer
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BACKGROUND PAPERS

No background papers were used in the preparation of this report.

**ADULT AND COMMUNITY SERVICES
SCRUTINY FORUM**

11 February 2013



Report of: Scrutiny Support Officer

Subject: The Executive's Forward Plan

1. PURPOSE OF REPORT

- 1.1 To provide the opportunity for the Adult and Community Services Scrutiny Forum to consider whether any item within the Executive's Forward Plan should be considered by this Forum.

2. BACKGROUND INFORMATION

- 2.1 One of the main duties of Scrutiny is to hold the Executive to account by considering the forthcoming decisions of the Executive (as outlined in the Executive's Forward Plan) and to decide whether value can be added to the decision by the Scrutiny process in advance of the decision being made.
- 2.2 This would not negate Non-Executive Members ability to call-in a decision after it has been made.
- 2.3 As you are aware, the Scrutiny Co-ordinating Committee has delegated powers to manage the work of Scrutiny, as it thinks fit, and if appropriate can exercise or delegate to individual Scrutiny Forums. Consequently, Scrutiny Co-ordinating Committee monitors the Executive's Forward Plan and delegates decisions to individual Forums where it feels appropriate.
- 2.4 In addition to this, the key decisions contained within the Executive's Forward Plan (February – May 2013) relating to the Adult and Community Services Scrutiny Forum are shown below for Members consideration:-

DECISION REFERENCE: CAS129/12 COLLABORATION IN CHILD AND ADULT SERVICES

Key decision – tests (i) and (ii) apply

Nature of the decision

The Council is currently investigating options for collaboration in the provision and commissioning of services of Child and Adult Services. The potential for collaboration has been considered by Cabinet as part of the Medium Term Financial Strategy and agreement has been given for the development of business cases and options in respect of this area of service (and in respect of Corporate Services). The development of options and business

cases in respect of Child and Adult Services was identified as being the first area for consideration.

Who will make the decision?

The decision will be made by Cabinet and Council

Ward(s) affected

The options and business cases are currently being developed and it is not possible at this stage to identify any effect, although the premise for the development of the options is to minimise the effect on front line services whilst maximising opportunities to enhance capacity and deliver savings.

Timing of the decision

A decision to implement collaborative working is expected to be made by Cabinet in March/April 2013.

Who will be consulted and how?

The Corporate Management Team, Cabinet and Scrutiny Co-ordinating Committee will be consulted as options are developed. In respect of Scrutiny, this has been built into the work programme for the forthcoming year to enable sufficient consideration to be given.

Briefing sessions have taken place for elected members and a second series of road shows for staff within Child & Adult Services will be complete by early November.

Information to be considered by the decision makers

At this stage it is anticipated that the decision makers will consider the options available in respect of collaboration, the benefits, potential risks and mitigation of those risks and the savings which are attributable to this. A number of possible models for collaboration have been developed and are currently being evaluated and costed to inform the final business case.

How to make representation

Representations should be made to:

Jill Harrison, Assistant Director (Adult Social Care), Child and Adult Services, Level 4, Civic Centre, Hartlepool, TS24 8AY. Tel 01429 523911. E-mail jill.harrison@hartlepool.gov.uk

Sally Robinson, Assistant Director (Prevention, Safeguarding and Specialist Services), Child and Adult Services, Level 4, Civic Centre, Hartlepool, TS24 8AY. Tel 01429 523732. E-mail sally.robinson@hartlepool.gov.uk

Dave Stubbs, Chief Executive, Civic Centre, Hartlepool, TS24 8AY. Tel 01429 523001. E-mail Dave.stubbs@hartlepool.gov.uk

Further information

Further information can be obtained from Jill Harrison, Sally Robinson or Dave Stubbs as above.

DECISION REFERENCE: RN89 / 11 FORMER BRIERTON SCHOOL SITE

Key Test Decision (i) and (ii) applies

Nature of the decisions

To consider a range of potential development and operational proposals for the site subsequent to Dyke House School vacating the site in December 2011. There will be a number of decisions to be made over the forthcoming months.

Who will make the decision?

The decisions will be made by Portfolio Holder, Cabinet and Council as appropriate to the subject matter of each decision.

Ward(s) affected

All Wards of the town are affected.

Timing of the decision

There will be a range of decisions required ranging from the future operation and management of the Sports Centre to subsequent decisions in connection with the overall site from February 2013.

Who will be consulted and how?

A number of stakeholders will need to be consulted depending on the particular aspect of the proposals and decisions required:-

- Local residents
- Ward Members
- Sport England
- Council Working Group
- Cabinet
- Council

Information to be considered by the decision makers

Dyke House School departed the site on 23rd December and the management of the site has reverted back to the Council. Initially this was to take place in Spring 2012, however the refurbishment of the existing Dyke House School was completed early via the BSF Contract.

Initially the Council has considered the future management operation and funding of the Brierton Sports Centre which has been transferred back to the Council from Dyke House School. This is linked to the future use and development of the site for which options are being formulated for consultation and subsequent agreement.

Cabinet and Council, through the budget process, have given approval to the demolition of surplus buildings on the site which will be progressed from October 2012.

Options are being considered for the use and occupation of existing buildings and potential demolition of any that may become surplus. A report has been submitted to Cabinet for consideration and this will now be considered by Council as part of the 2013 / 14 budget process.

The future determination of the whole site will be considered including those areas to be retained for sport and those where a master plan for future use / development will be required. The playing pitch strategy results are now being addressed and the options are being considered in two phases in the lower site (where Catcote Futures may be able to be accommodated and will take up temporary occupation under a licence) and upper site which is more dependent on the playing pitch strategy.

Discussions have taken place with Ward Councillors, Political Groups (all Members), Scrutiny Coordinating Committee and at the Children’s Services Scrutiny Forum. In addition Ward Councillors have been invited to input their vision / comments.

How to make representation

Representations should be made to Graham Frankland, Assistant Director (Resources), Regeneration and Neighbourhoods, Civic Centre, Victoria Road, Hartlepool TS24 8AY. Tel 01429 523211. E Mail graham.frankland@hartlepool.gov.uk, or John Mennear, Assistant Director (Community Services), Child and Adults Department, Civic Centre, Victoria Road, Hartlepool. Telephone: 01429 523417. E Mail: john.mennear@hartlepool.gov.uk.

Further information

Further information can be obtained from Graham Frankland or John Mennear, as above.

- 2.5 A summary of all key decisions are detailed in the Timetable of Key Decisions as follows:-

TIMETABLE OF KEY DECISIONS

Decisions are shown on the timetable at the earliest date at which they may be expected to be made.

1. DECISIONS EXPECTED TO BE MADE IN FEBRUARY 2013

CE 54/12 (page 11)	Local Welfare Support / Social Fund Localisation	Cabinet/Council
CE55/12 (page 13)	Senior Officer Structure	Cabinet
CAS106/11 (page 15)	Priority Schools Building Programme	Cabinet
CAS137/12 (page 21)	Health and Wellbeing Strategy	Cabinet/Council
RN13/09 (page 32)	Disposal of Surplus Assets	Cabinet / Portfolio Holder
RN74/11 (page 34)	Former Leathers Chemical Site	Cabinet
RN89/11 (page 35)	Former Brierton School Site	Cabinet / Council / Portfolio Holder
RN90/11 (page 37)	Mill House Site Development and Victoria Park	Cabinet / Council
RN98/11 (page 39)	Acquisition of Assets	Cabinet / Portfolio Holder / Council
RN99/11 (page 41)	Community Infrastructure Levy	Cabinet
RN5/12 (page 43)	Seaton Carew Development Sites – Results of Joint Working Arrangement with preferred developer	Cabinet
RN20/12 (page 51)	Selective Licensing	Cabinet
RN22/12 (page 53)	Choice Based Lettings Policy Review 2012	Cabinet
RN 27/12 (page 55)	Coastal Communities Fund Round 2 Application	Portfolio Holder
RN31/12 (page 57)	City Deal	Cabinet / Council
RN33/12 (page 59)	High Street Innovation Fund	Portfolio Holder
RN34/12 (page 61)	Adoption of the Review of the Long Term Coastal Management Strategy Covering the Frontage from Crimdon to Newburn Bridge	Cabinet / Council
RN35/12 (page 63)	European Commission ‘Youth Guarantee Scheme’	Cabinet
RN39/12 (page 65)	Town Wall Coastal Works: Construction of Set-back Flood Defence Wall and Associated Works	Cabinet
RN40/12 (page 67)	Review of Concessionary Fare Payments to Bus Operators for 2013-2014	Cabinet
RN04/13 (page 73)	The Council’s Report on the Home Energy Conservation Act	Cabinet

2. DECISIONS EXPECTED TO BE MADE IN MARCH 2013

CAS138/12 (page 22)	Establishment of Health and Wellbeing Board	Cabinet
CAS139/12 (page 23)	Provision for Pupils with Moderate Learning Difficulties	Portfolio Holder

CAS002/13 (page 25)	Adult Substance Misuse Treatment Plans 2013/14	Cabinet
RN10/12 (page 45)	Acquisition of the Longscar Building, Seaton Carew	Cabinet
RN11/12 (page 47)	Public Lighting Strategy	Portfolio Holder
RN18/12 (page 59)	Leasing of Land to a Wind Turbine Developer for the Erection of Wind Turbines on Land at Brenda Road	Cabinet
RN03/13 (page 71)	Additional Local Highways Maintenance Funding 2013/14	Portfolio Holder

3. DECISIONS EXPECTED TO BE MADE IN APRIL 2013

CAS129/12 (page 17)	Collaboration in Child and Adult Services	Cabinet/Council
CAS136/12 (page 19)	Updated Child Poverty Strategy and Action Plan	Cabinet
RN02/13 (page 69)	Hartlepool Housing Strategy End of Year (2012-2013) Report and Action Plan Refresh	Cabinet

4. DECISIONS EXPECTED TO BE MADE IN MAY 2013

CE46/11 (page 8)	Review of Community Involvement & Engagement (including LSP Review): Update on Decisions Taken ‘in Principle’	Cabinet
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- 2.6 Copies of the Executive’s Forward Plan will be available at the meeting and are also available on request from the Scrutiny Team (01429 523647) prior to the meeting.

3. RECOMMENDATIONS

- 3.1 It is recommended that the Adult and Community Services Scrutiny Forum:-
- (a) considers the Executive’s Forward Plan; and
 - (b) decides whether there are any items where value can be added to the decision by the Adult and Community Services Scrutiny Forum in advance of the decision being made.

CONTACT OFFICER – Elaine Hind – Scrutiny Support Officer
 Chief Executive’s Department - Corporate Strategy
 Hartlepool Borough Council
 Tel: 01429 523647
 Email: elaine.hind@hartlepool.gov.uk

BACKGROUND PAPERS

The following background paper was used in preparation of this report:

- (a) The Forward Plan – February – May 2013