

AUDIT SUB-COMMITTEE AGENDA



11th February 2013

at 3.00pm

in Committee Room C, Civic Centre, Hartlepool

MEMBERS: AUDIT SUB-COMMITTEE:

Councillors Ainslie, Dawkins and Shields

1. **APOLOGIES FOR ABSENCE**
2. **TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
3. **MINUTES**
 - 3.1 To confirm the minutes of the meeting held on 28th January 2013
4. **ITEMS FOR INFORMATION**

No items
5. **ANY OTHER ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT**
6. **LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006**

EXEMPT ITEMS



Under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in the paragraphs referred to below of Part 1 of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006

7. TENDERS TO BE OPENED

No items

8. EXEMPT ITEMS REQUIRING DECISION

No items

9. EXEMPT ITEMS FOR DISCUSSION / INFORMATION

9.1 Tender Record Programme (para 3) – *Assistant Director (Resources)*

10. ANY OTHER EXEMPT ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT



AUDIT SUB-COMMITTEE

MINUTES AND DECISION RECORD

28 January 2013

The meeting commenced at 3.00 p.m. in the Civic Centre, Hartlepool

PRESENT: Councillor Jim Ainslie (Chair);
Councillors Keith Dawkins and Linda Shields

OFFICERS: David Hart, Strategic Procurement Manager
Kate McCusker, Commercial Solicitor
Rachael White, Democratic Services Officer

69. Apologies for Absence

None.

70. Declarations of Interest

None

71. Minutes of the meeting held on 17th December 2012

Confirmed.

72. Any Other Items which the Chairman Considers are Urgent

No items.

73. Local Government (Access to Information)

The Chairman ruled that the following items of business should be considered by the Committee as a matter of urgency in accordance with the provisions of Section 100(B) (4)(b) of the Local Government Act 1972 in order that the matter could be dealt with without delay.

74. Tender Record on Programme – (Assistant Director - Resources)

This item contains exempt information under Schedule 12A Local Government Act 1972 as amended by the Local Government (Access to

Information) (Variation) Order 2006 namely information relating to the financial or business affairs of any particular person (including the authority holding that information) – Para 3.

The report gave an overview of the tenders received for the Rehabilitation and Transitional Care and for the York Road Improvements. A list of tenders to be opened before the next Audit Sub-Committee was also provided.

The Chair confirmed that the tenders due to be opened before the next meeting would be opened on a Friday at 12noon. The Strategic Procurement Manager confirmed that this was the case and that the Chair was invited to attend the opening.

Clarification was sought as to whether the tenders would be opened the Friday before the date of the next Audit Sub-Committee. The Strategic Procurement Manager advised that the tenders would not necessarily be opened the Friday before the next scheduled meeting as it would depend on the closing date of the tenders. The Officer advised that he would circulate the tender closing dates to the committee as they were not detailed in the report.

Decision

That the contents of the report be noted.

75. Any Other Confidential Items which the Chairman Considers are Urgent

No items.

The meeting concluded at 3.07pm

CHAIR