AUDIT SUB-COMMITTEE AGENDA

8th April 2013
at 2.30pm
in Committee Room C, Civic Centre, Hartlepool

MEMBERS: AUDIT SUB-COMMITTEE:
Councillors Ainslie, Dawkins and Shields

1. APOLOGIES FOR ABSENCE

2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS

3. MINUTES
   3.1 To confirm the minutes of the meeting held on 25th February 2013

4. ITEMS FOR INFORMATION
   4.1 Tender Record Programme – Assistant Director (Resources)

5. ANY OTHER ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT
The meeting commenced at 3.00 p.m. in the Civic Centre, Hartlepool

PRESENT: Councillor Jim Ainslie (Chair);
Councillors Keith Dawkins and Linda Shields

OFFICERS: Karen Burke, Procurement Category Manager
Kate McCusker, Commercial Solicitor
Rachael White, Democratic Services Officer

83. Apologies for Absence
None

84. Declarations of Interest
None

85. Minutes of the meeting held on 11\textsuperscript{th} February 2013
Confirmed

86. Any Other Items which the Chairman Considers are Urgent

87. Local Government (Access to Information)

The Chairman ruled that the following items of business should be considered by the Committee as a matter of urgency in accordance with the provisions of Section 100(B) (4)(b) of the Local Government Act 1972 in order that the matter could be dealt with without delay.

\textbf{Minute 88} – Tender Record on Programme - This item contains exempt information under Schedule 12A Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006 namely information relating to the financial or business affairs of any particular person (including the authority holding that information) – Para 3.
88. **Tender Record on Programme** – *(Assistant Director - Resources)*

This item contains exempt information under Schedule 12A Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006 namely information relating to the financial or business affairs of any particular person (including the authority holding that information) – Para 3.

The report gave an overview of the tenders received for Extended Activities & 11 Week Playscheme Provision for Families of Disabled Children and Specialist Toy Loan Service and Associated Activities for Families of Disabled Children. Details of tenders due to be opened before the next meeting were also provided.

One of the tenders to be opened was in relation to refuse collection vehicles and Members queried why the vehicles weren’t included in the current Kerbside and Dry Recycling contract. The Procurement Category Manager advised that information in relation to the tender and the purpose of the vehicles would be submitted to the next meeting.

**Decision**

That the contents of the report be noted.

89. **Any Other Confidential Items which the Chairman Considers are Urgent**

None

The meeting concluded at 3.04pm
Report of: Assistant Director (Resources)

Subject: TENDER RECORD PROGRAMME

A TENDERS OPENED

1. REFUSE COLLECTION VEHICLES – CRN 658

1.1 ATTENDEES AT TENDER OPENING

Date: 1st March 2013
Location: Bryan Hanson House

Attendees: Karen Burke, Procurement Category Manager
Sally Scott, Procurement Officer

1.2 TENDER BACKGROUND

1.2.1 Tenders were invited for:-

2 No. - 15,000kg. Refuse Collection Vehicles
1 No. - 26,000kg. Refuse Collection Vehicles
1 No. – 32,000kg. Hookloader

1.3 TENDERS RECEIVED

1.3.1 Submissions were made by

1.3.2 C P Davidson & Sons Limited
DAF Trucks Limited
FAUN Zoeller (UK) Limited
Geesink Norba Limited
Heil Europe Limited
Londonderry Garage Limited
North East Truck & Van Limited
Volvo Truck & Bus Centre North
1.4 TENDER VALUES

1.4.1 As a result of the number of options available with regard to the vehicles it is not possible to report a final tender price at this point. Following evaluation it will be possible to provide comparable bid prices.

1.5 CONTACT OFFICER:

1.5.1 Karen Burke, Procurement Category Manager

2. SEATON COASTAL PROTECTION WORKS NORTHERN MANAGEMENT PHASE 2 – CRN 628

2.1 ATTENDEES AT TENDER OPENING

Date: 1st March 2013
Location: Bryan Hanson House

Attendees: Karen Burke, Procurement Category Manager
Sally Scott, Procurement Officer

2.2 TENDER BACKGROUND

2.2.1 Tenders were invited to submit prices for the construction of sea defence structures and associated works on the beach at Seaton Carew between the Station Lane access ramp and the sand dunes adjacent to the Northumbrian Water Headworks site.

2.3 TENDERS RECEIVED

2.3.1 Submissions were made by;

Birse Civils
Esh Construction Limited
Galliford Try Infrastructure Limited
Hall Construction Service Limited
Seymour Civil Engineering Contractors Limited

2.4 TENDER VALUES

2.4.1 Tender Values were:

1. £2,995,438
2. £3,498,842
3. £2,481,495  
4. £2,387,522  
5. £2,299,110

2.5 CONTACT OFFICER:

2.5.1 Ursula Larkin, Procurement Category Manager

3. THE PARTIAL DEMOLITION OF BRIERTON COMMUNITY SCHOOL (BOTTOM SITE) – CRN 661

3.1 ATTENDEES AT TENDER OPENING

Date: 22
nd March 2013
Location: Bryan Hanson House

Attendees: Ursula Larkin, Procurement Category Manager  
Karen Burke, Procurement Category Manager

3.2 TENDER BACKGROUND

3.2.1 Tenders were invited to submit prices for the partial demolition of Brierton Community School (bottom site).

3.3 TENDERS RECEIVED

3.3.1 Submissions were made by;

A. Buckler (Haulage) Limited  
MGL Demolition  
Thompsons of Prudhoe

3.4 TENDER VALUES

3.4.1 Tender Values were:

1. £187,435  
2. £281,897  
3. £566,015

3.5 CONTACT OFFICER:

3.5.1 Ursula Larkin, Procurement Category Manager
B TENDERS DUE TO BE OPENED BEFORE NEXT MEETING

- Tender for an Adult Carers Service - CRN – 652
  Tenders to be opened:- 12 Noon on Friday, 5TH April 2013 at Bryan Hanson House

3. RECOMMENDATION

3.1 That the Committee note the contents of the report.

4. CONTACT OFFICER

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