

# REGENERATION SERVICES COMMITTEE AGENDA



**Thursday 16 January 2014**

**at 9.30 am**

**in Committee Room B,  
at the Civic Centre, Hartlepool.**

**MEMBERS: REGENERATION SERVICES COMMITTEE**

Councillors C Akers-Belcher, S Akers-Belcher, Cranney, Dawkins, Fisher, Morris and Payne.

- 1. APOLOGIES FOR ABSENCE**
- 2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
- 3. MINUTES**
  - 3.1 To receive the minutes of the meeting held on 5 December 2013 (*previously published*)
- 4. BUDGET AND POLICY FRAMEWORK ITEMS / KEY DECISIONS**
  - 4.1 Shop Front Design Guide – *Assistant Director, Regeneration*
  - 4.2 Green Infrastructure Supplementary Planning Document – *Assistant Director, Regeneration*



**5. OTHER ITEMS REQUIRING DECISION**

- 5.1 Proposals for Inclusion in Council Plan 2014/15 – *Regeneration and Neighbourhoods Management Team*
- 5.2 Heritage Skills Apprenticeship Project – *Assistant Director, Regeneration*
- 5.3 Civic Collections Review – *Assistant Director, Community Services*

**6. ITEMS FOR INFORMATION**

- 6.1 Strategic Financial Management Report – As at 31 October 2013 – *Director of Regeneration and Neighbourhoods, Director of Public Health and Chief Finance Officer*
- 6.2 Sport and Recreation Service – Grant Applications for Sport and Physical Activity Initiatives – *Assistant Director, Community Services*
- 6.3 Sport and Physical Activity Team – Six Monthly Progress Report – *Assistant Director, Community Services*
- 6.4 Economic Growth Adviser Programme – *Assistant Director, Regeneration*
- 6.5 Planning Peer Challenge – *Assistant Director, Regeneration*

**7. ANY OTHER BUSINESS WHICH THE CHAIR CONSIDERS URGENT**

**FOR INFORMATION:**

Date of next meeting – 20 February 2014 at 9.30 am in the Civic Centre, Hartlepool.



# REGENERATION SERVICES COMMITTEE

16<sup>th</sup> January 2014



**Report of:** Assistant Director (Regeneration)

**Subject:** SHOP FRONT DESIGN GUIDANCE

## 1. TYPE OF DECISION/APPLICABLE CATEGORY

- 1.1 Key Decision (test (i)/(ii)) This item is contained within the Budget and Policy Framework in the Forward Plan as the Shop Front Design Guidance Supplementary Planning Document, if adopted, will eventually form part of the Hartlepool Local Plan.

## 2. PURPOSE OF REPORT

- 2.1 The purpose of this report is to seek the Committee's authorisation to undertake public consultation on the Draft Shop Front Design Guidance Supplementary Planning Document (see **Appendix A**).

## 3. BACKGROUND

- 3.1 The Hartlepool Local Plan will be the key Development Plan Document setting out the spatial vision, strategic objectives and core policies for the Borough for the next 15 years. Alongside this will be a number of Supplementary Planning Documents which will provide an opportunity for more detailed thematic or site specific policy.
- 3.2 The Shop Front Guidance Supplementary Planning Document is intended to encourage good design within retail areas of Hartlepool to achieve centres that are vibrant, pleasant to visit, and safe. It is not intended as an undue burden on development.
- 3.3 English Heritage advice to local authorities in their publication 'Guidance on the Management of Conservation Areas' (February 2006) indicates that an appraisal of a conservation area needs a set of policies, strategies and actions identified to actively manage change in a conservation area. To this end Conservation Management Plans have been produced for Seaton Carew, Church Street and most recently Stranton. All of these areas have a commercial element. Public consultation carried out as part of the

management plan indicated that there was a need for guidance on both shop front design and advertisements. This guidance would fulfil that need.

- 3.4 This is technical guidance that will be a material consideration in the determination of planning applications. Compliance with its contents will ensure that retail areas are vibrant and pleasant to visit.

#### **4. PUBLIC CONSULTATION**

- 4.1 It is proposed that public consultation be undertaken on the draft Shop Front Guidelines Supplementary Planning Document. Should authorisation be granted, consultation would commence in January/February 2014 and would run for a minimum period of eight weeks.

- 4.2 The means of public consultation would include:

- Copies of the documents made available at the Civic Centre
- A statutory notice in the Hartlepool Mail
- A local press release
- A dedicated page on the Council's website
- Letters to statutory consultees and other stakeholders

#### **5. RISK IMPLICATIONS**

- 5.1 The Hartlepool Compact Consultation and Policy code applies.

#### **6. EQUALITY AND DIVERSITY CONSIDERATIONS**

- 6.1 There are no equality or diversity implications.

#### **7. SECTION 17 OF THE CRIME AND DISORDER ACT 1998 CONSIDERATIONS**

- 7.1 There are no Section 17 Implications.

#### **6. RECOMMENDATIONS**

- 6.1 Committee is requested to authorise consultation on the Shop Front Design Guidance Supplementary Planning Document.

#### **7. REASONS FOR RECOMMENDATIONS**

- 7.1 The Shop Front Design Guidance Supplementary Planning Document, if adopted, will form part of the Hartlepool Local Plan. It will be a material



consideration in the determination of planning applications and compliance with its contents will ensure that the authority encourages good design within the retail areas of Hartlepool.

## 8. CONTACT OFFICER

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## DRAFT SHOP FRONT DESIGN GUIDE



## Contents

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## 1. Why is shop front design important?

Shops and their frontages have an important role in making our town and local centres vibrant, pleasant to visit, and safe. In the same way that a theatre or film set creates a backdrop for the performance, a shopping parade made up of distinctive shop frontages creates a stage for economic action.



## 2. How to use this document

The purpose of this document is to encourage good design within the retail areas of Hartlepool. All guidelines should be balanced with the constraints and opportunities presented by each scheme.

In this guidance, the term 'shop front' refers to the full range of commercial premises found in town centres including banks, public houses and restaurants, as well as food and non-food retail.



### 3. Setting

Removing and replacing shop fronts over time is not a new trend. The key to retaining a vibrant shopping area is to ensure that the standard of shop fronts does not decline and that each design is appropriate to its particular circumstances. For example the design of a shop front in a town centre location, such as York Road or Church Street, will be different from one located in a village such as Greatham or Elwick.



**TOWN**



**COUNTRY**

The decision over whether to repair or replace a shop front will depend upon the age, quality and condition of the existing building and shop front. If the existing shop front is inappropriate to the building or the locality, or is beyond repair; then a new or replacement shop front may be the most suitable solution.

In some instances it will be desirable to maintain the original design of a shop front or re-instate traditional features when lost, however this will not always be the best solution and a modern scheme may be appropriate. Modern shop fronts should respond to the local area and the overall design of the development through consideration of proportions, location, extent and detailing of advertising and materials.



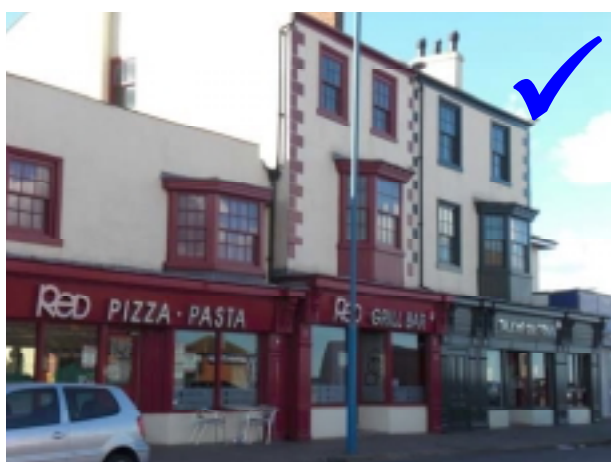
#### **Guideline**

*Replacement shop fronts should respond to the context, reinforcing or improving the wider appearance of the street.*

## 4. Shop front designs

Shop fronts are key elements in town and local centres and their appearance can contribute significantly to visual interest and add vitality to the street scene. Assessing buildings in the area will help to identify the characteristic of the area and individual details of the host building will help to inform the final design.

There will be times when a shop stretches across two or more properties. When considering a shop front in this situation it is desirable for the buildings to be seen as two units with a shop front designed specifically for each one. A unified approach to paint colours or advertising will assist in ensuring the business is seen as a single unit.



Corner shop fronts have an important visual and practical role to play in shopping areas. Special care is required for shops of 'double' aspect and window displays to ensure that these provide interest on both elevations.



Where historic shop fronts exist, these should be refurbished.



When planning a new shop front the age and architecture of the building should be taken into consideration.



### **Guidelines**

- *Where historic shop fronts exist, these should be refurbished as original detailing can not only enhance the individual building, but also contributes to the character of the area.*
- *The age and architecture of the building should be taken into consideration in any new design or alterations.*
- *Account should be taken of the scale and proportions of the building when considering a new shop front.*
- *The street scene and the design solutions adopted at adjoining buildings should be noted so that the new shop front fits into the street scene.*
- *The finishing materials should be chosen to complement the design of the host building and surrounding property.*
- *Where a shop front occupies the ground floor of more than one building, the design and proportions of each shop front should relate to each individual building. A single shop front that spans two or more buildings disregarding architectural detail and decoration will not be acceptable.*
- *Where a building is located on a corner site it should aim to address both elevations.*



## 5. Creating a new shop front

A traditional shop front is made up of a number of elements. Each of these elements contributes to the overall appearance of the shop front and the character of the building. These elements are:

### Fascia

This is the flat or inwardly sloping section above the shop window traditionally where the shop sign is sited. Care is needed with the proportions and detailing. In particular, fascias should not be too deep, should not obscure architectural features or first floor window cills, and should never run uninterrupted for excessive lengths across two or more individual buildings, especially when they are of differing designs.



### Pilasters and corbels

These are vertical columns situated at each side of the shop front, and adjacent to doors to upper floors. Pilasters usually have a wide base or plinth at the bottom and a decorative corbel at the top which sits at the side of the fascia.

### Stall riser

This is the vertical panel beneath the shop window extending downwards to the ground. It provides protection to the glass from dirt, kicks and knocks and can be reinforced to assist in providing additional security against ram raiding.

Stall risers should be either painted timber paneling (properly detailed rather than beading fixed to a plain surface), rendered, glazed tiles or marble depending on the materials used on the building. The use of plastic paneling, glossy ceramic tiles without any relief and textured paints are usually inappropriate.



In some instances, where the building and shop front is contemporary in style, the incorporation of a traditional stall riser may be inappropriate. Where the location and style of the building allows, a large expanse of plate glass with the emphasis on the interior of the shop providing the display can be an attractive solution.

As with traditional design, a modern shop front should generally comprise three elements, each of which can be modernised and adapted to function appropriately.



#### Guidelines

- *For a shop front design to be successful three elements, the stall riser, fascia and shop window should be in proportion.*
- *Consider shop fronts on neighbouring properties. It may be appropriate to line up the fascia and stallriser with adjoining buildings, particularly in new developments. This can help unify a street.*
- *Ensure that the position or size of the fascia does not obscure any existing architectural features on upper floors.*

#### Cash machines

Where a new cash machine is to be installed it should be sensitively sited in a well lit area where the machine can be surveyed by passing pedestrians. Existing decorative detailing on the host building should not be compromised.

## 6. Doors

The entrance to the shop was designed to entice customers in and still serves that purpose today. Traditional shop fronts often have two points of entrance as shown below.



1. A main door to the shop, often set in a recessed lobby in the centre of the building

2. A side door providing access to the upper floor of the building.

The design of the shop door should take into consideration the shop front and be clearly identified as the main entrance to the premises.

Wherever it is practicable, alterations should ensure access for all through the main entrance by creating a clearly defined, well lit, unobstructed and level approach.

Over time shop fronts change and very often the side entrance door is removed on traditional shop fronts, effectively abandoning the upper floors. Besides the loss of valuable space, which could contribute to the up-keep of the building by providing another income from a flat or office, the floor to the building tends not to be maintained and deteriorates undermining the long term future of the whole building.

If restoring a shop front a side access door should be included in the design and alteration. Even if there is no access created immediately as part of a development scheme, the provision of the door will allow this to happen at a later date.

### **Guideline**

*The design of all doors should be of a style and material that relate to the shop front and building as a whole.*

## 7. Windows

The shop window and its detailing display the shop inside and are the invitation to encourage shoppers to enter. They also serve a secondary purpose in ensuring that the street scene is active and vibrant.

The window framing and its glazing should be the dominant visual element in the overall design. Advanced manufacturing techniques allow for the use of large areas of glazing however this is usually not appropriate for more traditional shop front designs. In these instances glazing should be subdivided with mullions and transom bars to provide increased strength and support for security purposes. When used in conjunction with toughened or laminated glass (which remains intact when cracked), such approaches can improve shop front security as well as having a safety benefit.



### Guidelines

- *Ensure that proportions of glazing are appropriately balanced with the shop front frame and any other windows on the building.*
- *Avoid using large areas of glass. Subdivided windows provided increased security and lower the cost of any replacement.*

## 8. Security

Solid external shutters can impact on the vitality of a shopping area, particularly after shop opening hours, when the area will be less busy and for most of the year largely dark. Illuminated shop window displays, combined with a perforated shutter, throw light onto the street. This supplements the normal street lighting and allows views into the shop creating a more inviting street scene at night.



There are alternatives to solid roller shutters including

- Security glass (see section on windows)
- Internal lattice grilles or shutters
- Removable external shutters and
- External open weave shutters

Open weave shutters allow window shopping and passive surveillance during closed hours. They also have the advantage of being less visually intrusive on the shop front and surrounding area.



Shutter box housings should always be integrated within the shop front or be recessed and flush with the shop front. Removable external shutters can be acceptable if they are appropriately designed to respect the architectural character of the shop front.

Protection of the whole of the building should be considered as an integral part of the overall security. Solutions for both windows and doors to the rear or side of the property should be of an appropriate design and style which will not detract from the area.

### Guidelines

- *Ensure that all security measures are designed as an integral part of the shop front and / or building and not as an afterthought.*
- *Where possible consider using laminated or toughened glass as it is shatterproof.*
- *Avoid using external roller shutters. If there is no alternative to an external roller shutter ensure that it is open weave and the shutter box is contained behind the fascia. Solid external roller shutters will be refused in most circumstances.*
- *If appropriate consider using a security gate to protect a recessed doorway.*



## 9. Materials

The choice of materials and finishes is a major factor in determining the style of a shop front. Traditional shop fronts generally use materials such as painted timber, glass, render, stone and glazed tiles. Modern designs tend to be simpler in their design and allow the use of an extended palette of materials such as aluminium or stainless steel.

Materials are often dictated by the design of the shop front. Consider the age and architecture of the building itself, those immediately adjacent, and in the wider street scene. This will ensure that the choice of materials is compatible with the design of the shop front and the wider area, contributing to the local sense of place which can be created in commercial areas.



### Guidelines

- *The finishing materials should be chosen to complement the design and surrounding property.*
- *Ensure that materials used for shop fronts in or near the Borough's heritage assets are sympathetic to the location.*

## 10. Awnings and blinds

Textile or canvas retracting roller blinds are part of traditional shop fronts and were designed to protect goods in the shop from damaging sunlight or if perishable from heat. They also protect customers and window shoppers from the rain and in some instances protect goods displayed on a forecourt outside a shop.



A **roller blind** is contained within the fascia of the shop window frame. When retracted back into the shop front the blind is effectively hidden away as part of the overall design allowing the shop front to be seen.



**Dutch blinds** are usually fixed to the front of a shop and can obscure parts of a shop front when closed.

### Guidelines

- *Blinds should be formed as an integral part of the shop front design with the roller blind contained within the fascia either at the junction of the shop window frame and the fascia or within the cornice. When retracted away it should effectively become part of the overall design of the shop front.*
- *Dutch blinds consist of a frame over which a plastic material is stretched. This type of blind is capable of being folded back but can often obscure the shop front and should be avoided.*

## 11. Signs and adverts

Signs and advertisements can have a significant impact on the street scene. External advertising is important for commercial activity, their main purpose being to attract attention. Well designed signs can greatly enhance the environment whereas poor design can detract from it.



The **fascia** to a traditional shop front is intended to provide a location for advertising the business within. Such signs can come in a variety of designs including hand painted signs or individual lettering created in Perspex or metal.

**Window signage** can be applied to the shop window, fanlights over doors or windows on upper floors of the property. This is often useful if a different business is using the floors over a shop. Where the upper floor of a property is used by a separate business a name plate, adjacent to the door can assist visitors in identifying the entrance. It should be modest and in proportion with other signs on the building.



**Projecting or hanging signs** are usually located at first floor level or to the side of the shop front at fascia level and can increase the recognition of the business within the street. **Banner signs** can be used on buildings in a similar fashion where fascias signs cannot be incorporated. Such signs should be carefully located and attached not to obscure or damage architectural details on the building.

**Menu boards and blackboards advertising special offers** can often be found on restaurants, pubs and clubs. These should be modest and in proportion with other signs on the building. Care should be taken not to introduce too many on the property as this creates clutter and dilutes the messages on the signs.







In some areas there are **advertisements on gable ends or signs above first floor windows**. These come in the form of adverts painted directly onto masonry gables or individual letters fixed to elevations. Such proposals should be considered in the context of both the building and the wider area it is located in.

Very often a business will create its own **corporate identity** and wish to display this message consistently on all of its premises using a pallet of specific colours and / or signs. In such instances, consideration should be given to where the branding will be placed, along with the surrounding street scene, to ensure that it will be appropriate to both the host building and the surrounding area.



**Signs on pavements or business forecourts** often come in the form of A-boards. Such signage should be located where it will not cause an obstruction to those using the highway and have appropriate licences and insurance in place prior to it being displayed.

#### Guidelines

- *Where new shops fronts are proposed all advertisements should be designed as an integral part of the shop front and/or building.*
- *New signs on existing shop fronts should be in proportion and scale with the whole of the building as well as the shop front itself.*
- *Site signs carefully on the property to ensure that they do not obscure architectural features on the shop front or building.*
- *Choose signage which will reflect the character of the building and the wider area.*
- *As with all signage restraint is the key as excessive amounts can reduce the individual message and introduce unnecessary clutter.*
- *Lettering and graphics should be clear, simple and in proportion to the type of sign.*



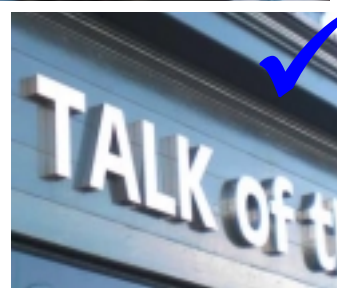
## 12. Illumination

The lighting of shopping streets is key to creating a vibrant and safe night-time environment. Seeing into shops is important for natural surveillance with subtle external illumination assisting with views into the property after it has closed.

On shop fronts the main external illumination is often to the signage. To fascia signs this can be in the form of picture lights or swan neck lights fixed above the fascia. Such lights should be kept to the minimum required to illuminate a sign as multiple lights can cause clutter.

Alternatively more integral lighting can be provided such as lighting within the cornice of a shop front down-lighting the fascia sign or illumination of individual lettering with lighting to the rear giving a subtle halo effect.

Subtle illumination of the building elevation by up-lighting from a ground floor cornice or from above at the eaves can, with the right building, emphasise its architectural details



### Guidelines

- *Lighting of signs should be considered in conjunction with the lighting of window displays and door lobbies to achieve a maximum overall effect.*
- *Where possible illumination should be integrated into the design of the shop front. In all cases the size and number of fittings should be kept to a minimum to avoid unnecessary visual clutter or obtrusive additions.*
- *Avoid using completely internally illuminated box signs or fascias. Individually mounted and lit letters or symbols on a background made of appropriate materials are usually more acceptable.*

### 13. Vacant shop units

The accumulation of vacant shop units can have a negative impact on a retail area. Where such properties exist the continued maintenance of the shop front not only contributes to the enhancement of the wider street scene, but can also make the property a more attractive prospect to a potential occupier.

Pop-up shops can provide a short term use of an empty building. The advantage of this is that the building remains actively occupied and new uses, even on a temporary basis, can invigorate shopping areas bringing in new customers.

In some locations it is desirable to retain an active frontage to a shop front. This can be done by providing advertisements to shop windows. These displays can add colour and interest to a street scene which may otherwise have blank windows.



#### Guidelines

- *If the shop is vacant consider how the window space could be used to assist in maintaining the vitality and attractiveness of a shopping area and attract potential tenants. For example the window could be used for exhibitions by artists, schools or community groups.*
- *The short term use of vacant commercial buildings in shopping parades as pop-up shops will be encouraged.*
- *The use of advertisements and other treatments to vacant shop premises will be encouraged where it will enhance the surrounding area by creating an interesting shop front.*

## 14. Space above shops

Space above shops is just as important as the shop front itself. The condition and appearance of upper floors contributes to the general appearance of the street scene. Very often these spaces can lie vacant as a shop continues to trade below.

These floors can provide useful space for the shop unit itself or can be utilised to provide additional income for the property owner in the form of a flat or a business use.



### Guidelines

- *The occupation of floors over commercial buildings will be encouraged.*
- *The treatment of floors above shops, including windows, elevations and signage should be of a style and design which is appropriate to the character of the host building.*

## 15. Policy Context

The relevant policies from the 2006 Hartlepool Local Plan, for all shop front applications are as follows.

Policy reference	Policy title	Description of policy
GEP1	General Environmental Principles	A framework of guidance over a complete range of planning issues such as the appearance of development, its effect on the area and the need to conform to a range of standards and requirements. The policy does not refer to specific types of development or uses, other policies within the plan do this.
GEP2	Access For All	Sets requirements to ensure that developments are accessible by all residents and visitors.
GEP3	Crime Prevention	Sets requirements that development should seek to reduce or crime and/or the fear of crime.

Depending on the location of the development then the following policies may be relevant:

Policy reference	Policy title	Description of policy
GEP7	Frontages of Main Approaches	The policy states that when considering development proposals adjoining the major corridors listed in the policy development will be required to be of a high standard of design.
Com1	Development of the Town Centre	The policy states that proposals for revitalisation and redevelopment within the town centre should, where possible, provide improvements to the overall appearance of the area. It also outlines policy in relation to the reuse of vacant buildings and proposals for A3, A4 and A5 uses.

## Policy Context Continued

Policy reference	Policy title	Description of policy
Com2	Primary Shopping Area	States that in this area retail development of an appropriate design and scale in relation to the overall appearance and character of the area will be approved.
Com4	Edge of Town Centre Areas	Defines 10 edge of town centre areas and indicates generally which range of uses are either acceptable or unacceptable within each area particularly with regard to A1, A2, A3, A4, A5, B1, B2, & B8 and D1 uses.
Com5	Local Centres	States that proposals for shops, local services and food and drink premises will be approved within this local centre subject to effects on amenity, the highway network and the scale, function, character and appearance of the area.
Com6	Commercial Improvement Areas	The policy outlines that the borough council will encourage environmental and other improvement and enhancement schemes in designated commercial improvement areas as outlined in the local plan.
Com9	Main Town Centre Uses	States that main town centre uses likely to attract large numbers of visitors should be located in the town centre. Proposals for such uses outside the town centre must justify the need for the development and demonstrate that the scale and nature of the development are appropriate to the area and that the vitality and viability of the town centre and other centres are not prejudiced.
Com12	Food and Drink	States that proposals for food and drink developments will only be permitted subject to consideration of the effect on amenity, highway safety and character, appearance and function of the surrounding area.

## Policy Context Continued

Policy reference	Policy title	Description of policy
Com16	Headland – mixed uses	Aims to strengthen tourism and established economic activities to increase local employment and prosperity for this area, widen the mix of housing and conserve the environmental heritage of the Headland. Proposals for small scale retail, office and workshops, leisure and educational uses and housing developments of an appropriate scale and complementing the historic and cultural character of the area will be approved in mixed use areas identified in the policy subject to a set of criteria.
HE1	Protection and Enhancement of Conservation Areas	The policy sets out that development within the conservation area should either preserve or enhance the area and its assets.
HE2	Environmental Improvements in Conservation Areas	policy outlines that the borough council will encourage environmental improvements to enhance conservation areas
HE3	Developments in the Vicinity of Conservation Areas	The policy informs that design and materials use in development that would affect the setting of a conservation area should have regard to the character of the area and the neighbouring area.
HE8	Works To Listed Buildings (Including Partial Demolition)	The policy indicates that traditional materials and sympathetic design should be retained and/or used when carrying out works to listed buildings and buildings which affect the setting of a listed building to ensure that the integrity of such assets is preserved.
HE12	Protection of Locally Important Buildings	The policy sets out the factors to be considered in determining planning applications affecting a listed locally important building.



## Policy Context Continued

Relevant paragraphs from the Policy Framework are summarised below.

**1.** The National Planning Policy Framework sets out the Government's planning policies for England and how these are expected to be applied.

**2.** Planning law requires that applications for planning permission must be determined in accordance with the development plan, unless material considerations indicate otherwise. The National Planning Policy Framework must be taken into account in the preparation of local and neighbourhood plans, and is a material consideration in planning decisions.

**7.** There are three dimensions to sustainable development: economic, social and environmental. These dimensions give rise to the need for the planning system to perform a number of roles:

- an economic role – contributing to building a strong, responsive and competitive economy, by ensuring that sufficient land of the right type is available in the right places and at the right time to support growth and innovation; and by identifying and coordinating development requirements, including the provision of infrastructure;
- a social role – supporting strong, vibrant and healthy communities, by providing the supply of housing required to meet the needs of present and future generations; and by creating a high quality built environment, with accessible local services that reflect the community's needs and support its health, social and cultural well-being; and
- an environmental role – contributing to protecting and enhancing our natural, built and historic environment; and, as part of this, helping to improve biodiversity, use natural resources prudently, minimise waste and pollution, and mitigate and adapt to climate change including moving to a low carbon economy.

**9.** Pursuing sustainable development involves seeking positive improvements in the quality of the built, natural and historic environment, as well as in people's quality of life.

**10.** Plans and decisions need to take local circumstances into account, so that they respond to the different opportunities for achieving sustainable development in different areas.

**17.** Within the overarching roles that the planning system ought to play, a set of core land-use planning principles should underpin both plan-making and decision-taking. The relevant principles are that planning should...

- always seek to secure high quality design and a good standard of amenity for all existing and future occupants of land and buildings;
- conserve heritage assets in a manner appropriate to their significance, so that they can be enjoyed for their contribution to the quality of life of this and future generations;

**56.** The Government attaches great importance to the design of the built environment. Good design is a key aspect of sustainable development, is indivisible from good planning, and should contribute positively to making places better for people.

**60.** Planning decisions should not attempt to impose architectural styles or particular

## Policy Context Continued

tastes and they should not stifle innovation, originality or initiative through unsubstantiated requirements to conform to certain development forms or styles. It is, however, proper to seek to promote or reinforce local distinctiveness.

**61:** Although visual appearance and the architecture of individual buildings are very important factors, securing high quality and inclusive design goes beyond aesthetic considerations. Therefore, planning policies and decisions should address the connections between people and places and the integration of new development into the natural, built and historic environment.

**63.** In determining applications, great weight should be given to outstanding or innovative designs which help raise the standard of design more generally in the area.

**64.** Permission should be refused for development of poor design that fails to take the opportunities available for improving the character and quality of an area and the way it functions.

**67.** Poorly placed advertisements can have a negative impact on the appearance of the built...Control over outdoor advertisements should be efficient, effective and simple in concept and operation. Only those advertisements which will clearly have an appreciable impact on a building or on their surroundings should be subject to the local planning authority's detailed assessment. Advertisements should be subject to control only in the interests of amenity and public safety, taking account of cumulative impacts.

**70.** To deliver the social, recreational and cultural facilities and services the community needs decisions should:

- plan positively for the provision and use of shared space, community facilities (such as local shops, meeting places, sports venues, cultural buildings, public houses and places of worship) and other local services to enhance the sustainability of communities and residential environments;
- guard against the unnecessary loss of valued facilities and services, particularly where this would reduce the community's ability to meet its day-to-day needs;
- ensure that established shops, facilities and services are able to develop and modernise in a way that is sustainable, and retained for the benefit of the community; and
- ensure an integrated approach to considering the location of housing, economic uses and community facilities and services.



## Policy Context Continued

**131:** Viable uses consistent with the conservation, positive contribution to sustainable communities and local character and distinctiveness

In determining planning applications, local planning authorities should take account of:

- the desirability of sustaining and enhancing the significance of heritage assets and putting them to viable uses consistent with their conservation;
- the positive contribution that conservation of heritage assets can make to sustainable communities including their economic vitality; and
- the desirability of new development making a positive contribution to local character and distinctiveness

**132:** When considering the impact of a proposed development on the significance of a designated heritage asset, great weight should be given to the asset's conservation. The more important the asset, the greater the weight should be. Significance can be harmed or lost through alteration or destruction of the heritage asset or development within its setting. As heritage assets are irreplaceable any harm or loss should require clear and convincing justification. Substantial harm to or loss of a grade II listed building, park or garden should be exceptional. Substantial harm to or loss of designated heritage assets of the highest significance, notably scheduled monuments, protected wreck sites, battlefields, grade I and II\* listed buildings, grade I and II\* registered parks and gardens, and World Heritage Sites, should be wholly exceptional.

## 16. Glossary

**Advertisement** - any letter, model, sign, awnings or blind.

**Cill** - horizontal piece of timber at the base of a window opening projecting slightly to throw water away from the building.

**Corbel Bracket** - a decorative timber piece usually found above a pillaster.

**Down lights** - lighting typically recessed into a projecting cornice to light a fascia board.

**Façade** - the exterior face of a building.

**Fanlight** - glazed area above a door.

**Fascia** - horizontal board over a shop front which usually carried the name of the shop.

**Finishing Materials** - the materials used to construct the shop front.

**Halo lighting** - typically used for back-lit letters to create a glow of light around the letters by illuminating the wall surface from within the letter.

**Heritage Asset** - a building, monument, site, place, or area of landscape positively identified as having a degree of significance meriting consideration in planning decisions. Heritage assets are the valued components of the historic environment.

**Mullion** - a vertical element (glazing bar) that divides a window in two.

**Pilasters** - pillars framing the shop front.

**Roller shutter** - this is made up of horizontal slats hinged together which roll down over a shop front on guides located at either side of the shop front.

**Shop Door** - this is the main entrance door to the shop.

**Shop Window** - the main window to the front of the shop.

**Street scene** - the environment that you see around the shop.

**Swan lighting** - curved single metal lights that shine light typically to the fascia board.

**Stall riser** - the plinth on which the shop front sits.

**Transom** - a horizontal bar across a window.

# REGENERATION COMMITTEE

16<sup>th</sup> JANUARY 2014



**Report of:** Assistant Director (Regeneration)

**Subject:** GREEN INFRASTRUCTURE  
SUPPLEMENTARY PLANNING DOCUMENT

## 1. TYPE OF DECISION/APPLICABLE CATEGORY

- 1.1 The Green Infrastructure Supplementary Planning Document and Action Plan, if adopted, will form part of the Hartlepool Local Development Framework.

## 2. PURPOSE OF REPORT

- 2.1 The purpose of this report is to inform the Regeneration Committee of the results from the 2<sup>nd</sup> targeted public consultation on the Draft Green Infrastructure Supplementary Planning Document (SPD) and Action Plan which was consulted on during 9 December 2013 and 10<sup>th</sup> January 2014 and to seek approval to make necessary amendments and report the documents to the Council meeting on 27<sup>th</sup> February for adoption.

## 3. BACKGROUND

- 3.1 There are a number of relevant policies within the 2006 Hartlepool Local Plan which this SPD links to including GN1 (Enhancement of the Green Network), GN3 (Protection of Key Green Spaces), GN5 (Tree Planting), WL2 (Protection of Nationally Important Nature Conservation Sites), WL5 (Protection of Local Nature Reserves) and GEP9 (Developer Contributions).
- 3.2 The Green Infrastructure SPD outlines the benefits and purpose of Green Infrastructure and its importance to the Borough. It highlights the current areas of green infrastructure within Hartlepool and looks at investment in green infrastructure as well as the management of it. As part of the SPD an Action Plan is included which looks at improvements and enhancements which are needed over the coming years to continue the successful development of the Green Infrastructure network within the Borough.

- 3.3 The document does not contain any policies; it is intended to guide future development of, and investment in, green infrastructure and will be a material consideration in the determination of planning applications where green infrastructure contributions have been requested or where the application will contribute to the development of green infrastructure in the Borough.
- 3.4 During an 8 week consultation period earlier in 2013 a total of 17 representations were made to the Green Infrastructure SPD and Action Plan. The main points of the representations have been included in a revised document where they were considered appropriate. A revised SPD and Action Plan have been subject of a re-consultation with those organisations and individuals who initially commented. With permission from the Regeneration Services Committee additional changes will be made to finalise both documents. To adhere to the terms of the grant of £5000 received from Natural England, the SPD (and Action Plan) must be adopted by the end of March 2014 and it is hoped to take the revised SPD to full Council in February 2014 for adoption.

#### **4. RISK IMPLICATIONS**

- 4.1 If the SPD is not adopted prior to the end of March 2014 there is a major risk that Natural England will require us to pay back the £5000 grant which has already been paid to the Council.

#### **5. SECTION 17 OF THE CRIME AND DISORDER ACT 1998 CONSIDERATIONS**

- 5.1 The Crime and Disorder Act 1998 requires local authorities to consider crime and disorder reduction in the exercise of all their duties, activities and decision-making. The Council is committed to securing safe and secure environments within the borough.
- 5.2 Safety and security is a key consideration when assessing landscaping schemes; however the issue is not specifically addressed in the draft supplementary planning document as this is a more strategic level document. Reference to this is made in the Trees and Development SPD and in Policy GEP3 (Crime Prevention by Planning and Design) in the 2006 Local Plan.

#### **6. FINANCIAL CONSIDERATIONS**

- 6.1 The Green Infrastructure SPD is part funded by Natural England who have already paid £5000 grant towards its production on the basis that the documents will be adopted prior to the end of March 2014.

## **7. LEGAL CONSIDERATIONS**

- 7.1 Under the Town and Country Planning Act 1990 there is a statutory duty for Local Planning Authorities to ensure, wherever appropriate, that in granting planning permission for any development, adequate provision is made for the preservation and planting of trees. There is also a duty on the authority to ensure that new development does not increase the risk of flooding and indeed a requirement through the NPPF to produce proactive strategies to combat flooding; the provision of high quality green infrastructure, which includes SuDS ponds, has the ability to mitigate against potential issues in terms of flooding.

## **8. EQUALITY AND DIVERSITY CONSIDERATIONS**

- 8.1 The first consultation period on the Green Infrastructure Supplementary Planning Document and the Action Plan was carried out in accordance with the Council's adopted Statement of Community Involvement (SCI). The SCI was prepared in compliance with the Hartlepool Compact and its associated protocols. Given that this second period is a focused consultation involving those parties who previously made representations; it is not considered that the statutory 8 week period is needed and that a four week period is acceptable in this instance.

## **9. RECOMMENDATIONS**

- 9.1 Permit officers to make necessary amendments to the SPD and Action Plan following the public consultation and to submit the revised documents to full Council in February for adoption.

## **10. REASONS FOR RECOMMENDATIONS**

- 10.1 The Green Infrastructure Supplementary Planning Document, when adopted, will form part of the Hartlepool Local Development Framework. It will be a material consideration in the determination of planning applications and compliance with its contents will ensure that sufficient information is submitted to enable the Council to determine in advance the full long-term effects of any new development as it relates to green infrastructure. It is also a requirement of the funding which has been drawn down from Natural England that the SPD and Action Plan are adopted prior to end March 2014.

## **11. APPENDICES AVAILABLE ONLINE**

### **11.1 Draft Green Infrastructure Supplementary Planning Document**

[http://www.hartlepool.gov.uk/downloads/file/10713/green\\_infrastructur  
e\\_spd-2nd\\_consultation\\_version-december\\_2013](http://www.hartlepool.gov.uk/downloads/file/10713/green_infrastructur_e_spd-2nd_consultation_version-december_2013)

### **11.2 Draft Green Infrastructure Action Plan.**

[http://www.hartlepool.gov.uk/downloads/file/10714/green\\_infrastructur  
e\\_action\\_plan-2nd\\_consultation\\_version-december\\_2013](http://www.hartlepool.gov.uk/downloads/file/10714/green_infrastructur_e_action_plan-2nd_consultation_version-december_2013)

## **12. BACKGROUND PAPERS**

### **12.1 The 2006 Hartlepool Local Plan.**

[http://www.hartlepool.gov.uk/downloads/file/961/hartlepool\\_local\\_plan  
\\_2006](http://www.hartlepool.gov.uk/downloads/file/961/hartlepool_local_plan_2006)

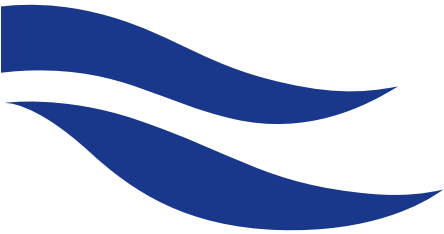
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# Hartlepool Local Development Framework

## Hartlepool Green Infrastructure

### Supplementary Planning Document



**December 2013**



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## Hartlepool Green Infrastructure SPD

### Introduction

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#### What is Green Infrastructure?

There are a number of definitions of green infrastructure (GI) but for the purposes of this SPD one has been adapted to more closely reflect GI within Hartlepool:

**“GREEN INFRASTRUCTURE IS THE BOROUGH'S LIFE SUPPORT SYSTEM – THE NETWORK OF NATURAL ENVIRONMENTAL COMPONENTS AND GREEN AND BLUE SPACES THAT LIES WITHIN AND BETWEEN THE TOWNS AND VILLAGES WHICH PROVIDES MULTIPLE SOCIAL, ECONOMIC AND ENVIRONMENTAL BENEFITS.”**

Green infrastructure planning involves the provision of strategically planned networks that link existing (and proposed) green spaces with green corridors running through urban, suburban, urban fringe, and rural areas. Through the maintenance, enhancement and extension of these networks multi-functional benefits can be realised for local communities, businesses, visitors and the environment. Appropriate strategies, plans and programmes led by the Council and involving local partnerships and individual organisations can help to maintain existing green infrastructure, and promote solutions to remedy deficiencies and create new opportunities.

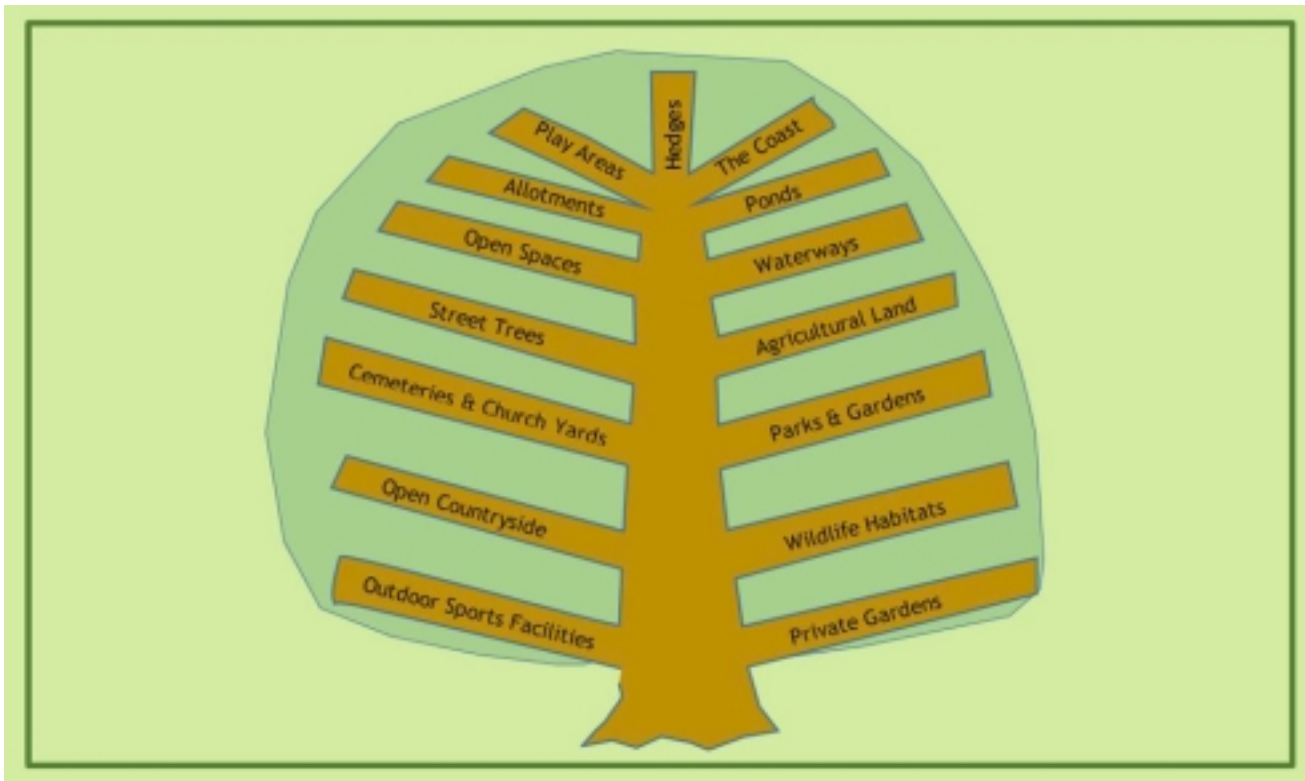
#### What is the Purpose of the SPD?

This document sets out the future strategy for the development of GI within Hartlepool by assessing the town's current GI and looking at areas which can be improved and where there are gaps in the current provision which need to be addressed in the future, ensuring a green and sustainable future for the town.

Diagram 1, on the following page, illustrates the types of physical components which link together to form GI. Through looking at these green components in a comprehensive way and recognising that they are all intrinsically linked, this strategy will help to ensure that critical elements are not only protected but are also joined together, where possible, to help to develop the networks of GI within the Borough.

This Supplementary Planning Document (SPD), once adopted, will form part of the Local Development Framework, linking with the Hartlepool Local Plan to drive forward the development of GI in the town. It will enable the Council, driven forward by a GI working group, to seek funding to help implement distinct elements of the Action Plan contained within the SPD. The Council will ensure that the SPD stays relevant and up-to-date through monitoring and review.

*Diagram 1: The Components which form Green Infrastructure in Hartlepool*



### **Who Benefits from Green Infrastructure?**

Due to the multi-functional nature of GI, it is capable of delivering a range of benefits in a variety of different situations. One such example would be to consider the value of GI in areas of deprivation where people suffer from higher levels of ill health – in such areas the delivery of high quality GI can contribute to improving wellbeing both through recreational opportunities but also products of that GI such as fruit and vegetables. Other benefits of a well planned and managed GI include:

- Improved image: helping to attract businesses and inward investment
- Greater sense of place and pride in local area
- Mitigates for the effects of climate change, e.g. flood alleviation, carbon storage, cooling urban heat islands
- Health and wellbeing benefits through places for outdoor relaxation, play, recreation and exercise
- Encourages active and sustainable travel by providing cycle and walking routes
- Increased local food and renewable energy production
- Reduced crime and antisocial behaviour.

Green Infrastructure provision is not only important to people, it is also critical for a vast array of species – through the encouragement of green and blue spaces within new and existing developments, including residential gardens, we will provide vital habitat. Sometimes humans take species, such as bees, for granted but it is always worth considering a comment by Albert Einstein who said:

***“If the bee disappears from the surface of the earth, man would have no more than four years to live. No more bees, no more pollination...no more men!”***

### **How the SPD fits together**

This SPD considers relevant national, regional and local policies which will impact on the delivery of GI. It also sets a number of objectives and an overall vision for the delivery of GI in Hartlepool. The SPD maps the existing GI within the borough, looking at the strengths, weaknesses and a functionality of GI within distinct areas of the town and rural area and thus helping to highlight areas of deficiency and where connections and improvements can be made in the future to further enhance the overall GI within the borough. In order to fund future development of GI identified within the SPD, financial options and investment are considered along with a section looking at the future maintenance of GI. In order to ensure the vision and aspirations of the SPD are delivered on the ground an Action Plan has also been developed which forms Appendix 1. It will be necessary to monitor and review the delivery of the Action Plan and details of this are also set out within the SPD.



(Figure 1 – Tree lined corridor)

## Policy Context

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This document has been prepared within the context of up to date European and national legislation and reflects the key themes of policy guidance.

At a **national level** the importance of Green Infrastructure (GI) is recognised in a number of documents which help to highlight the benefit of the protection and enhancement of GI within towns and cities:

- **The National Planning Policy Framework (NPPF)** recognises the positive impact that GI can have in the battle against Climate Change including factors such as flood risk, coastal change, water supply and changes to biodiversity and landscape. It requires local planning authorities to prepare local plans which positively plan for the creation, protection, enhancement and management of networks of biodiversity and green infrastructure.
- **The Natural Environment White Paper (The Natural Choice: Securing the Value of Nature, 2011)** refers to the role of urban green infrastructure as completing “the links in our national ecological network” and “one of the most effective tools available to us in managing environmental risks such as flooding and waves”.
- **Biodiversity 2020: A Strategy for England’s Wildlife and Ecosystem Services (2011)** builds on the White Paper and sets out how international and European commitments are to be implemented and achieved. Action 3.4 sets out how the approach of the planning system will guide development to the best locations, encourage greener design and enhance natural networks.
- The Countryside Agency, in its publication '**The countryside in and around towns**', also supports the concept of GI. The document outlines a vision of networks of new and improved parks, woodlands and other green spaces that are linked to urban centres and the wider countryside by footpaths, bridleways and cycle ways. Urban parks, country parks and other green spaces would be joined up to form continuous green corridors between town and country.
- Natural England’s **Green Infrastructure Guidance** considers the planning and delivery of green infrastructure, recognised it as an essential part of sustainable spatial planning. It highlights the role of green infrastructure as a ‘life support system’, able to deliver multiple environmental functions, and to play a key part in adapting to and mitigating climate change.

On a **regional level** the importance of GI in making the north east an attractive place to live and work whilst also providing the benefits highlighted in national guidance is outlined in the following documents:

- The **Tees Valley Green Infrastructure Strategy (2008)** sets out the strategic vision for the development of GI within the Tees Valley and identifies key strategic corridors including a number within Hartlepool including The Coast – Hartlepool to Cowbar, the Town Centre to Summerhill and Saltholme to Cowpen Bewley, Wynyard and Hartlepool. Along with the development of this strategy an extensive piece of work, the GI Valuation Toolbox, was also undertaken to illustrate the monetised public and private sector benefit values for a given GI investment. This is a tool which can be used to help illustrate the extensive and multifunctional benefits that can be derived from the implementation of GI.
- The **Tees Valley Economic and Regeneration Statement of Ambition (TVU 2011)** recognises that “efforts to promote economic growth must be matched by a continued improvement in the Tees Valley’s quality of place so that it appeals to prospective workers, residents and visitors; helps to further investor confidence and provides attractive settings for new development. Development and effective management of green infrastructure will play a fundamental role in achieving this, as well as directly supporting the development of a low carbon economy.”
- Durham County Council and Stockton Borough Council have both prepared green infrastructure strategies and it is important that key areas of GI, especially green corridors and environmental designations which cross boundaries are reflected and supported by this strategy such as the Castle Eden Walkway.

At a **local level** the importance of GI has been recognised for some time, however, to date the delivery of GI in the town has not always been considered in an integrated manner. At present there are a number of documents which recognise the need to protect, enhance and develop GI within the town in the future to ensure current and future generations enjoy the wide range of multi-functional benefits which GI can deliver.

- Within the **Hartlepool Local Plan 2006** chapter 12 covers the green network and incorporates a number of policies aimed at safeguarding GI and working (along with partner organisations) to actively improve the quantity and quality of the green network and key green spaces, including the green wedges, parks, churchyards, allotments, the coastal margins, ponds and watercourses. These policies are complemented in other areas of the plan by policies such as Rec4 which seeks to protect outdoor playing spaces and other policies which look to improve the provision and quality of recreational outdoor spaces, both formal and more natural areas such as Summerhill.

- Chapter 13 within the plan focuses on wildlife and the natural areas of the Borough and is also vital in terms of protecting the natural environment which forms a critical element of GI within the borough. These policies will ensure all national, regional and locally designated nature sites are protected and where appropriate enhanced. Other important elements it aims to protect include existing woodland and in particular ancient semi-natural woodland.

There are other Local Plan policies which will be used to ensure the GI in Hartlepool continues to improve over the plan period, most notably Policy GEP9 (Developer Contributions) which enables the authority to seek contributions from development towards a number of elements of GI.

- The importance of GI is also reflected in the Council's **Local Infrastructure Plan 2012** which includes a section covering some of the key areas of GI that the local authority is seeking to further develop and enhance over the coming years. Many of the areas covered are within the strategic green infrastructure corridors identified in the Tees Valley GI Strategy however there are others which form smaller, more discrete elements of Hartlepool's GI such as North Cemetery which is an important open space in a densely populated area of the town.
- One piece of emerging planning guidance which will play a critical role in the development of GI in Hartlepool is the Residential Design and Sustainability SPD which is currently being prepared. Within GI some of the most interesting landscapes can be the links between the built environment and the more natural, greener spaces. These areas need good design principles which can be applied through the planning and development process. Working with developers to secure well designed new developments which protect key green areas, provides new GI which complements existing provision and ensure mitigation where GI is lost as a result of the development will be crucial.
- Other local strategies and plans which will impact positively upon the delivery of GI and the aims and objectives of this SPD include the Climate Change Strategy, the Local Transport Plan and Cycling Strategies, the Strategic Flood Risk Assessment and the Landscape Assessment. The Action Plan which accompanies this SPD will help to form a delivery tool for many of the aspirations of these documents.



## Vision and Objectives

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Vision of SPD: *By 2028 Hartlepool will have a high quality, multifunctional, accessible green infrastructure network which enhances the community's quality of life and also of wildlife.*

An improved rights of way network will make it possible to move safely, easily and comfortably through the borough on foot or by bike, so that those who live in, work in or visit Hartlepool have abundant opportunities to explore its distinctive, historic and valued green neighbourhoods with tree lined streets, historical parks or village greens surrounded by attractive, wildlife rich countryside. Sitting within the town, urban fringe and countryside outstanding outdoor sport facilities, tourism attractions, unique heritage and biodiversity features will help people enjoy the high quality of life Hartlepool is known for.





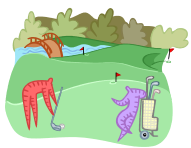





The rural character of the countryside will be protected and the open landscape aspect to the west of the town will be maintained as far as possible. Traditional farming will sit comfortably within a more wildlife friendly and accessible landscape alongside sustainable, small scale rural attractions and renewable energy initiatives, providing those who work and live there with opportunities to make increasingly diverse use of their land.

The capacity of GI to accommodate protected and priority habitats and species, especially in coastal regions, will be enhanced encouraging valuable, healthy ecosystems to flourish, so that wildlife and plants can move, feed, disperse, migrate or reproduce more easily, making them more resilient to climate change. The environment in the built area and the urban fringe will mature and expand providing unique environments where opportunities for recreation, biodiversity, food and fuel production can sit side by side. Making the best use of existing and new greenspaces will provide greater opportunities for play, sport, recreation, relaxation and local food production, promoting active healthy lifestyles close to home. The growing appreciation for the natural environment will be actively captured so people of all ages can value, manage and care for it.

A quality, distinctive and well connected GI network will help attract new investment, encouraging people to live and work in Hartlepool because of its exceptional ability to deliver healthy, safe and sustainable lifestyles. New green neighbourhoods will improve the quantity and quality of greenspace, habitats and trees for people and wildlife while integrating sustainable drainage and flood storage will help the borough mitigate the effects of, and help the natural environment adapt to climate change.

The objectives on the following page link the vision to the rest of this Strategy. The projects identified in the accompanying Action Plan should achieve one or more of

these objectives, to help deliver the vision. As all objectives are interrelated, delivery of one will help to deliver benefits elsewhere. Where the symbols shown in the table below appear in the Action Plan, this will show where an objective is being met.

Objective	Key Symbol	Objective Description
1		Protect a high quality visual landscape and townscape, and enhance the unique character, heritage, function, intrinsic quality and sense of place of Hartlepool's GI network to contribute positively to its distinctiveness
2		Provide a network of interconnected GI and spaces rich in habitat and home to a diverse range of wildlife which also play a critical role in improving the health of residents through providing attractive opportunities for recreation and sustainable travel.
3		Minimise the impact of and adapt to the effects of climate change, by reducing greenhouse gas emissions, the use of resources, the risk of flooding and pollution and provide for species adaptation by maximising the protection and creation of GI.
4		Ensure trees and hedges are protected throughout the borough and integrate planting schemes within all new developments and, on larger housing schemes, delivery areas of new areas of woodland. The conservation of ancient woodland and veteran trees which are irreplaceable is imperative.
5		Protect and enhance a wide range of high quality opportunities for safe and accessible formal and informal sport, recreation and leisure facilities to encourage the community and visitors to undertake a variety of healthy exercise within attractive settings.
6		Involve users and neighbours of GI in its design, ensuring usability and helping to create a sense of ownership and pride.
7		Support economic growth, attract inward investment and support redevelopment of brownfield land by improving the setting of industrial and commercial areas through the delivery and enhancement of quality, distinctive and attractive GI.
8		Create a quality, distinctive, and productive GI network to support local food production, rural diversification and tourism to meet the needs of local businesses, landowners and to provide a diverse employment base.
9		Ensure key green hubs, such as parks, play spaces and woodlands, are linked by means of safe and easily accessible green networks that together form a high quality GI grid across the whole of the borough.
10		Promote the preservation, restoration and re-creation of priority habitats, ecological networks including working across Local Authority boundaries where appropriate.

## Strategic Green Infrastructure - Ensuring Hartlepool links in

Quality of place, quality of life and the well-being of communities have become central to regional and sub-regional competitiveness and relocation and investment decisions. It is recognised that the region's green spaces are a vital asset, particularly in the context of increasing development pressures, and that green infrastructure is increasingly acknowledged as being a key component of sustainable communities.

The Economic and Regeneration Statement of Ambition (2012) produced by Tees Valley Unlimited aims to drive forward the economy in the Tees Valley. Within the document there is a recognition of the importance green infrastructure plays in this where it states “If we are to continue to diversify the economy we need to build on these assets...helping to support a more balanced and sustainable - both economically and environmentally - model of growth, to address our long term challenges.” It also recognises the significance to the economy that “the improvements to our environment and natural assets that are significant from an international wildlife perspective, including the River Tees, the RSPB Saltholme Reserve and Teesmouth National Nature Reserve” have had.

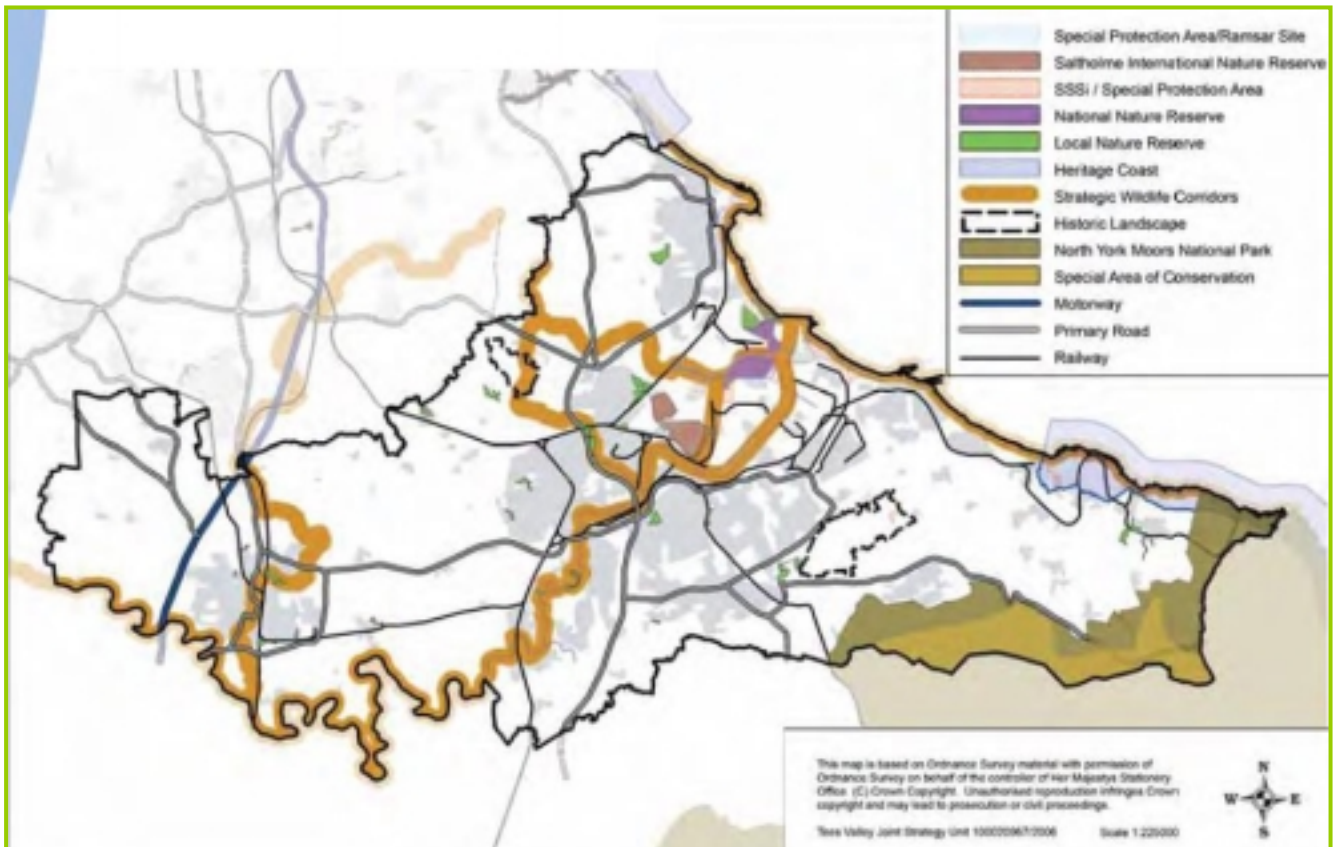
The Tees Valley Green Infrastructure Strategy (2008) helps to drive forward the development of a strategic network of GI across the Tees Valley and also reflects links into neighbouring areas. It is important that, in developing a GI Strategy, the wider aspirations of the Tees Valley and other neighbouring authorities are taken into account and reflected within Hartlepool. Figure 2, below, illustrates the key green networks in the Tees Valley.



(Figure 2: Tees Valley Green Infrastructure Network)

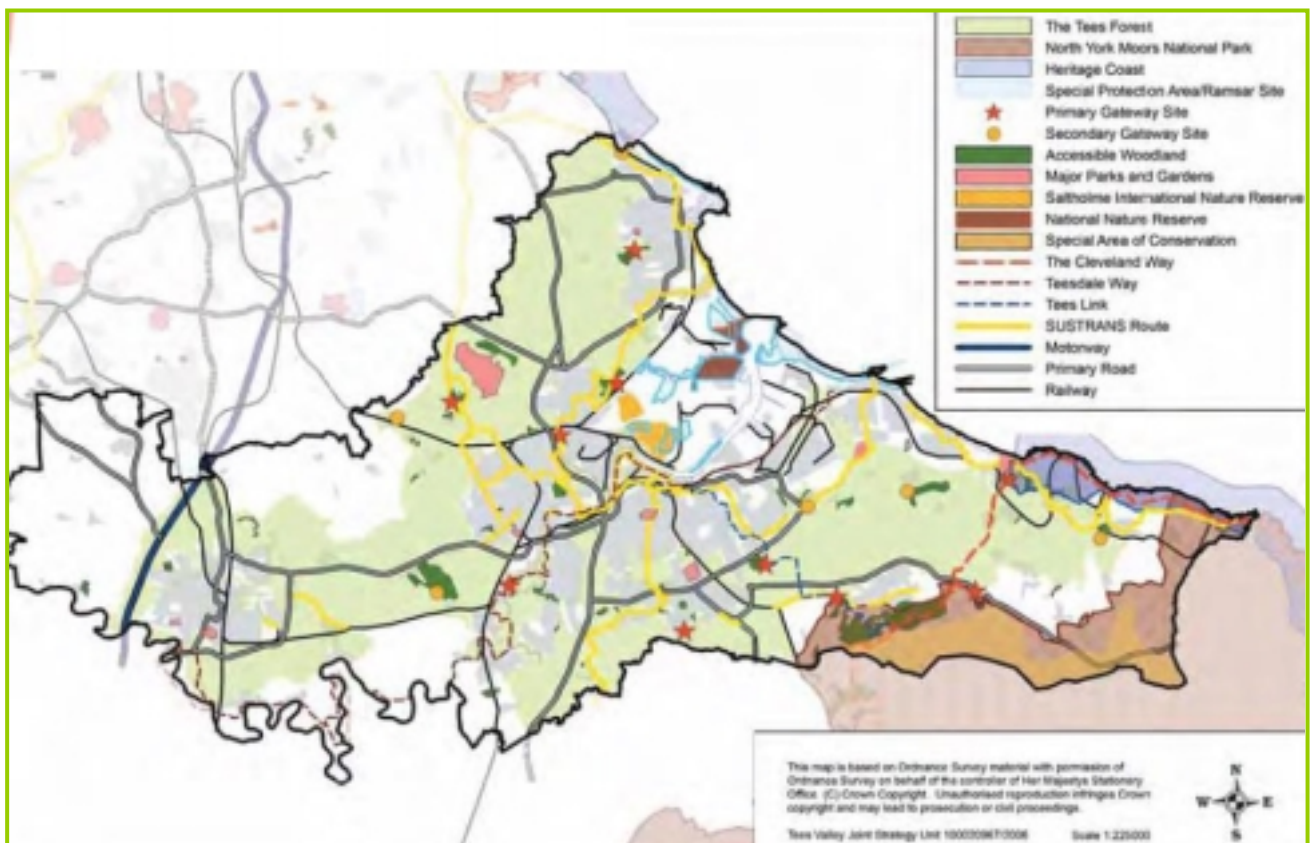
The key networks and connections illustrated in Figure 2 on the previous page also fit together with many other elements of GI which help to create a Tees Valley which is rich in terms of all aspects of GI including biodiversity, landscape, habitat, green corridors, wetlands as well as other GI as identified on Diagram 1.

Figures 3 and 4 below help to illustrate the variety of GI which the Tees Valley benefits from. It is important that Hartlepool strives to continually protect and enhance its GI in a manner which respects and complements the GI in the wider region. Through having a more strategic understanding of GI in the wider region this helps us to be able to see where there are weaknesses in the network which could be improved in the future but also to see where there are opportunities to build and diversify the existing GI to ensure that future generations continue to enjoy a naturally beautiful Tees Valley and Hartlepool.



(Figure 3: Biodiversity and Designated Areas)





(Figure 4: Green Infrastructure Resource)

## Existing Green Infrastructure in Hartlepool

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Hartlepool currently benefits from a wide range of green infrastructure spread across the Borough. This ranges from traditional parks in the town such as Ward Jackson and Rossmere to significant green wedges running from the countryside into the town, to individual gardens all acting as green lungs, and offering a range of different green spaces and activities.

Given its coastal location Hartlepool also benefits from a high quality coastline much of which is designated as Special Protection Area (the highest ecological protection) and which is home to a diverse range of species. To the west of the town are vast areas of rural land which bring with them not only the ecological benefits associated with open space, farmlands and hedgerows but also opportunities for walking and cycling and a wide range of other opportunities and benefits to the residents, town and the economy.



(Figure 5: Summerhill Country Park)



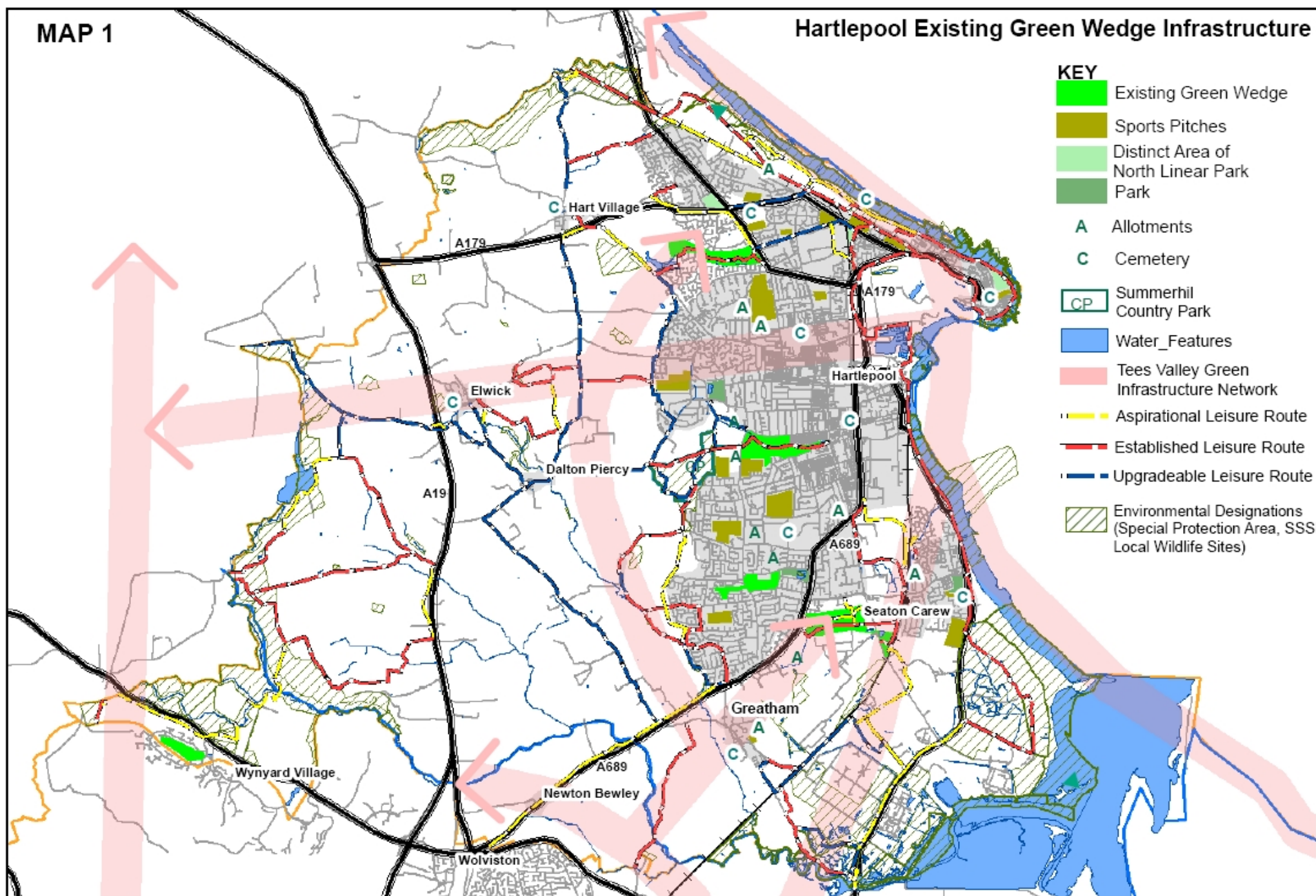
This section will look in detail at the various distinct areas and green infrastructure which the town currently benefits from, considering their strengths and weaknesses. Map 1 on the following page illustrates the main areas of green infrastructure within the Borough. From developing a sound understanding of the current provision, this informs the priorities set out in the Action Plan and will enable opportunities for new green infrastructure, enhancement to current provision or where new linkages are needed to help create a successful and useable network of green infrastructure across the Borough in the future.

This understanding of current provision both in quantitative and qualitative terms is examined in a range of ways through documents such as the Open Space, Sport and Recreation Audit and Assessment (2008) (this document will be reviewed in 2014) which sets standards for the various types of open space which it assesses. Moving towards the aspirational standards within the Open Space Audit and Assessment will have a significant positive impact on the GI within the Borough. The schemes which are outlined in the GI Action Plan will all aid in moving towards the open space standards both in terms of new provision and quality improvements in existing open space typologies, illustrating clearly the thread between the two documents.

There are various other documents which have direct impacts in terms of GI, or where GI can directly help in achieving the aspirations of a particular document. One such example is where GI can play a vital role in flood alleviation, contributing to the delivery of vital infrastructure to reduce the risks identified within the Strategic Flood Risk Assessment.

MAP 1

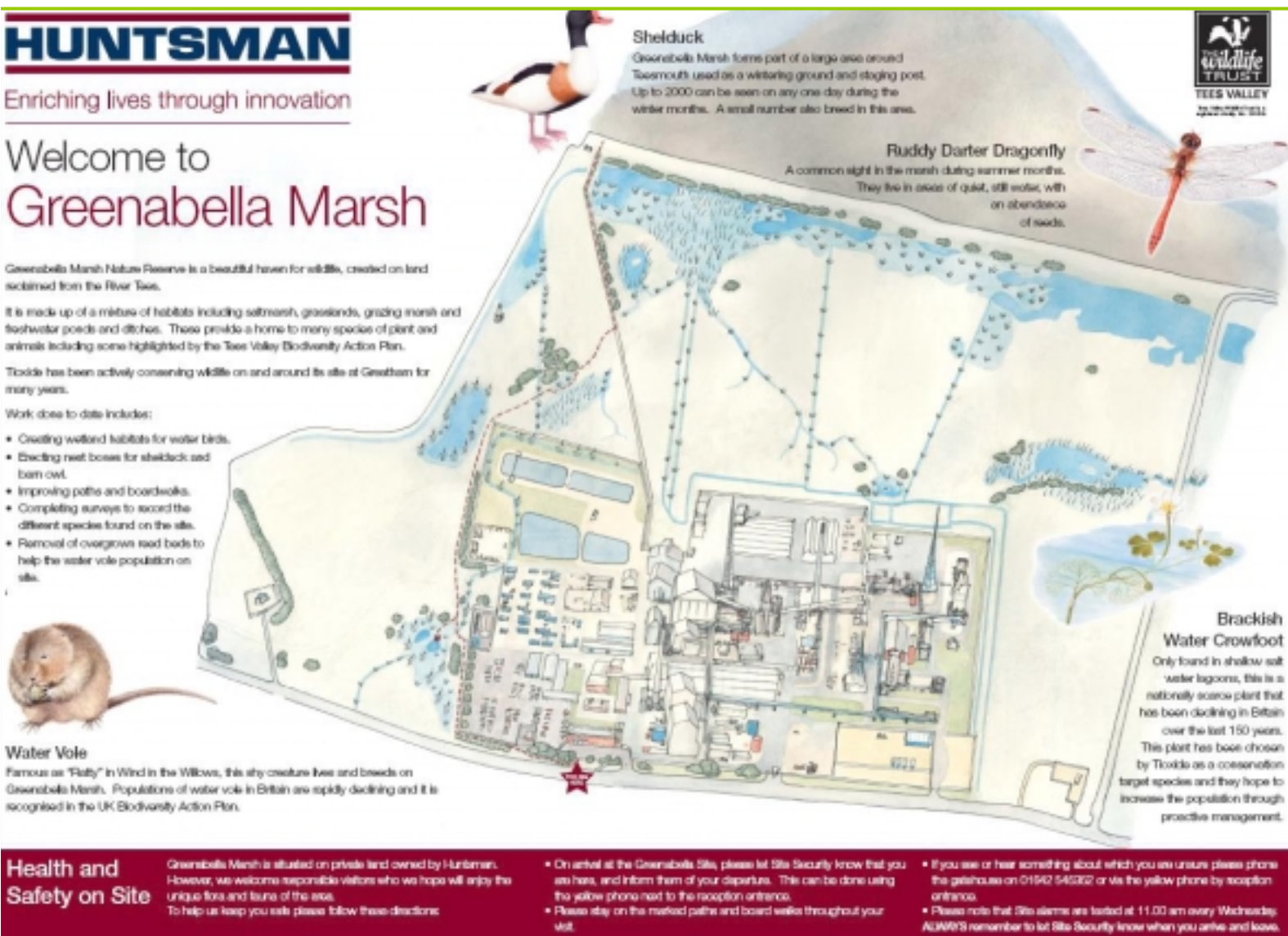
# Hartlepool Existing Green Wedge Infrastructure



## The Coast

Hartlepool has around 15km of coastline that faces the North Sea with another 2km along its southern border at Seaton Channel. Most of this is fronted by wide and shallow sandy beaches except for a wide fringe of magnesian limestone rock that wraps around the Headland and mudflats along Seaton Channel. Over half of the entire length of the coastline is designated as part of the Teesmouth & Cleveland Coast SPA and other sections are also important for their other wintering birds. The Headland, as an elevated promontory over the North Sea, is noted nationally as being of importance for attracting rare migrant birds and locally it is becoming increasingly recognised as a good place to see marine mammals. Access to the coastal areas is a priority and the potential housing development on the former industrial land will see improvements to the coastal and footpath network in the area. South of Seaton and north of the Brus tunnel, there are extensive dune systems that are nationally or locally designated for nature conservation. Also in the south east of the town is the beautiful and diverse Greenabella Marsh, owned by Huntsman Tioxide. The company works with local groups to promote knowledge of the area.

Figure 6 – Information on Greenabella Marsh (provided by Huntsman Tioxide)





The beaches from the northern end of Seaton Carew to North Gare are used by large numbers of people for various recreational purposes throughout the year. Much of the remainder of the sandy beaches are used by relatively few people. Other than a 500m length of beach in front of Seaton, all of the beach and rocky areas become inaccessible at mean high tides. However access along the coast continues to be good due primarily to the extensive promenades from Seaton to the Marina and around the Headland. Seaton Carew bathing waters are a key priority for the Environment Agency. The Bathing Waters Directive seeks to protect and improve bathing waters. Currently North Gare is currently classified as “good” and should be the benchmark for other areas including Seaton North and Seaton Central which are classified as “poor” and “sufficient” respectively. The Council will continue to work with the Environment Agency and NWL to actively improve the bathing waters in the Borough. Works have also recently taken place to improve the promenade in Seaton Carew and a linear play park masterplan has been produced. Much of the remaining coastline can be accessed along the dunes although these are delicate systems which can easily be damaged by trampling. Currently there is no regular access around Victoria Harbour and Seaton Channel due to industrial and commercial uses. Access is also difficult for the 2km section of the former industrial works north of the Headland but this may be addressed through the development of the coastal path.



(Figure 7: Seaton Carew Beach)



(Figure 8: Rock Pools at the Headland)

A recent development has been the enactment of the Marine and Coastal Access Path Act 2009; Part 9 of this act has placed a duty for a coastal path to be created along the whole of the English coastline. One of the first stages is being developed between Seaton Common and Roker at Sunderland. This route runs primarily on routes with

occasional sections running over routes with multi-user rights. When approved and adopted by the Secretary of State (Department Environment Food and Rural Affairs) this route will have the legal status and title of English Coastal Path and will be recognised as a national trail.

### **Ward Jackson Park**

The park was provided by public money in 1883 to commemorate one of Hartlepool's greatest entrepreneurs, Ralph Ward Jackson. The park is listed in the National Register of Historic Parks & Gardens because of its collection of Victorian and Edwardian features: the Lodge House (1883), the Bandstand (1901), the Fountain (1902), the Clocktower (1925) and the magnificent lake set in its Victorian landscape.

A project to restore and develop the park was recently completed, being funded by Hartlepool Borough Council, The Heritage Lottery Fund and Capital Challenge. This project returned the park to its original splendour and providing for the full involvement of park-users in its future. 'The Friends of Ward Jackson Park' meet to represent the views of park-users, organise events and activities and raise funds for their own Park projects.



(figure 9 – Ward Jackson Park Lake)



(figure 10 – Ward Jackson Park Band Stand)

It makes a significant contribution to the Park Conservation Area. Not only is it an important example of a Victorian public park but it is also strongly linked to the buildings surrounding it, setting the tone and reinforcing the Arcadian principles of the area. The successful restoration of the Park illustrates the importance of proactive investment in public open spaces in urban areas such as this.

Ward Jackson Park continues to play a crucial role in the provision of attractive green space in the west of the town, acting as a focal point for residents and visitors to enjoy, especially in the spring and summer months when its true beauty can best be appreciated.

## **Rossmere Park**

The park is ten acres in size and forms an important element of the Owton Manor Green Wedge. Set in an urban residential area, the park incorporates open-grassed areas, trees, flower beds, an all weather pitch and a fixed equipment playground (for toddlers and teenagers). The park is a locally listed building and therefore identified as a heritage asset. It is a good example of a park laid out in an informal arrangement. It being recognised as a heritage asset it highlights the significant positive impact that this park has on the surrounding area.



(Figure 11: Lake at Rossmere Park)



(Figure 12: Entrance to Rossmere Park)

There is a lake with a wooded island and a nature area incorporating a pond dipping platform. The park is used for both formal and informal sport and recreation. Facilities are available for basketball, netball, football, tennis on the all weather pitch and angling is permitted on the lake.

The new MUGA and skatepark development at the top end of Rossmere Way, coupled with the pitch provision on Rossmere Way provide a green corridor of activities in this location.

## **Seaton Park and open space within the vicinity**

Seaton Park is 16 acres in size and provides a range of facilities for users including a play area, 5 tennis courts, a bowling green, flower gardens and open grassed areas. The park is well used and a valuable asset to Seaton Carew although elements of the park are in need of restoration or replacement.

There are other less formal areas of public open space in Seaton Carew that none the less play an important part in offering different types of green space in the area. For example areas such as The Green, a formal green space flanked on three sides by housing. This provides an amenity space for those living in the surrounding houses but



also makes an important contribution to the setting of a number of heritage assets in the area. Furthermore the large areas of informal open space provides the setting of the Seaton Carew Conservation Area forming a green swath separating the buildings from the coast.

### **Owton Manor Green Wedge**

This green wedge is probably the least identifiable of the three existing green wedges in the town, running from the rural fringe at Owton Manor through to Rossmere Park in the east and provides a gateway into and out of the urban area. The eastern end of the green wedge including Rossmere Park and the recreation ground on Rossmere Way are major assets to this area of the town and provide space for recreational and sporting activities. The western end of this green wedge is predominantly green open space with some tree planting. In itself it is not of particularly high quality in terms of green infrastructure and does suffer from anti social behaviour including use by motorbikes and quad bikes which regularly causes significant damage to the grassed areas. However, due to the lack of green infrastructure in the south of the town, it is of great importance to residents. Recently a play builder scheme was created towards the western end of the green wedge which has provided valuable play space for young people in the area.

### **Burn Valley Green Wedge incorporating Summerhill Country Park**

One of the 3 current green wedges within Hartlepool is the Burn Valley Green Wedge running from the centre of town out to the countryside in effect forming a green lung for the town. This park is 19 acres in size with 3 bowling greens a new bowling pavilion, Ornamental gardens, playground and provides a walk through park land from the town centre to family woods and on to open country side. The park itself is recognised as being of importance to the local area and is locally listed.

Works carried out during 2011/12 have seen the improvement in the environmental quality and landscape of the Upper Burn Valley through habitat creation and restoration thereby creating more 'wild places and natural spaces' within easy reach of the urban populace have been coupled with improvements to the public and permissive rights of way to enhance the quality of the green wedge. Specifically the works have seen the extension of the Family Wood, general environmental improvements and resurfacing of paths along with works to the river banks.

There are a number of multi-functional benefits of the work within the Burn Valley section of the link as it will enhance biodiversity as well as providing a safer pedestrian and cycle route which will encourage people to exercise and will further enhance the sense of place within the Burn Valley. In economic terms this will allow people from the western areas of the town to access work in the town centre in a sustainable manner.



(Figure 13: Burn Valley Gardens)

The works have given communities the opportunity to gain knowledge, training, qualification and experience to enable them to take ownership of the area, with the intention of them running the site in the future with support from the Local Authority. Schools and pre-school groups were encouraged to visit during the works for educational, health and recreational purposes, as they will be the future conservation stewards of the borough.

To the west of the Burn Valley, improvements and a new pedestrian / cycle route are proposed which would improve access opportunities to Summerhill for residents and would have a positive contribution to the success of the leisure/tourism facility. Summerhill also offers a cycle maintenance scheme to help to encourage people to use and look after their bikes.

### **Middle Warren Green Wedge**

This green wedge is an integral element of the Middle Warren housing development that has built out over the past 20 years. This is the most northerly green wedge in Hartlepool and begins to the east of Hart Reservoir and forms a valuable green corridor running through to Easington Road. To the east the green wedge is more natural with mature trees in a ravine which leads into a less mature green wedge which has been formed as part of the development. A stream meanders its way through the area forming an attractive feature which has been diverted in recent years to help form wetland areas and to control the waters more in times of high rainfall. Extensive tree planting has taken place over the years with more mature trees tending to be towards the western end of the green wedge with younger trees and saplings towards the eastern end. A network of footpaths allows users to enjoy a variety of walks and routes through the green wedge and the area is well used by locals for walking and running. A new children's play area has recently been approved and will be constructed to the south of Merlin Way helping to provide further recreational provision within the area.

### **Wynyard Woods Green Wedge**

The green wedge at Wynyard Woods helps to provide an attractive setting for the executive housing product at Wynyard. This green wedge is relatively young having developed over the past decade or so in line with the housing development in this area. It mainly provides a green space with some planting which provides recreational space for running or dog walking. In line with future development in the area there is an aspiration to extend the green wedge through to link with the Castle Eden Walkway.

### **Golden Flatts Green Wedge**

Currently this area is a semi-natural area of land which acts as a barrier between housing on Seaton Lane and the steel pipe mill. The area currently is an unmanaged area which is mainly used for dog walking although it does incorporate SuDS ponds associated with the recent housing development on Seaton Lane. This area is seen as an area of opportunity and will be developed into a formal green wedge over the coming years which is likely to incorporate tree planting, woodland walks, ponds, play space and possibly some pitch provision.

Allied to Golden Flatts is a small triangular area of land on the other side of Brenda Road. This is at the rear of the Council road salt store and links to the footpath network to Seaton. Several ponds were created on this area in 2010 in collaboration with Tees Valley Wildlife Trust.

### **North Linear Park**

Within the northern area there are a number of elements of individual green space which currently exist including the Town Moor on the Headland, Central Park, a green corridor on Central Estate, Clavering play area and the Middle Warren Green Wedge as well as areas of accessible, attractive coastline and countryside. These elements all play an important part in the overall green infrastructure within the northern area of the town. The Town Moor plays an important role in the Headland Conservation Area. The area provides a vast open space which contrasts to the smaller squares and enclosed spaces found elsewhere in the area.

To varying degrees, they will all need investment and care over the coming years to ensure that residents and visitors are provided with a high quality of environment to enjoy. One of the major issues that has been highlighted is that these key green spaces do not currently benefit from a good standard of connectivity and tend to be areas that people may use in isolation and do not offer an opportunity to move easily between the distinct areas in a safe green environment. The North Linear Park in its entirety will play an important part in the improvements to the access network in the north of the town

and to the north west of the town and will form links with other key programmes including Limestone Landscapes, Coastal Access and Hartlepool Pondscape.

A steering group has been formed to help drive forward the aspirations of local people in this area of the town, using a masterplan for the linear park as a basis. Currently it has prioritised its areas of work in the short term to focus on the large open green space on Central estate and Clavering Play Area. In recent years, both of the green spaces have been blighted by a number of issues in relation to anti-social behaviour, vandalism and damage, litter and dog fouling and addressing these issues is seen as key to their development in the future.

The Central estate green space is situated between West View Road and Old Cemetery Road and is located within an area falling within the top 5% most deprived nationally (IMD 2010<sup>1</sup>). For some time, the Central estate community has aspired to enhance the natural environment, increase biodiversity, educate local people about wildlife and habitats that are in close proximity, but ultimately to encourage health and wellbeing and improve resident levels of satisfaction. Funding is being sought to implement the masterplan, subject to further consultation and statutory consents.

One of the key aims of the group has been to reclaim this key piece of green space for local community use through the redesigning and planning of the area, driven by the needs and aspirations of local residents. The area has not been subject to investment for a long time, and it is anticipated that improving and enhancing the Central estate green space will also be of benefit to the wider Hartlepool community. It is currently very well used for recreation, is an integral part of the Coastal Access Pathway (of which Hartlepool is one of five National Pilots, funded by Natural England) and is on one of the main key rail routes into the town. The interaction between poor quality environments, areas of high economic and social disadvantage, and reduced levels of health and wellbeing are well documented, and the provision of a formalised park space to utilise will undoubtedly improve the quality of life for those residents living within close proximity. It is also hoped that by aesthetically improving the green space and this important connecting section of the Coastal Access Pathway, that people will be encouraged to exercise more frequently.

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<sup>1</sup> Indices of Multiple Deprivation

[https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/6871/1871208.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/6871/1871208.pdf)



(Figure 14: Clavering Play Builder)

Clavering Play Area is situated between West View Road and Easington Road in Clavering, improvement works are anticipated to commence in 2013. The scheme, which is a joint initiative between Hartlepool Borough Council and Groundwork North East and overseen by the steering group includes new fencing, trees, paths, car park, wetland scrape and skate park.

### **Rural Hartlepool**

The rural area of Hartlepool covers more than half of the borough's total area with the majority of the public and permissive rights of way path network located there. This network of paths is an important part of the makeup of rural Hartlepool. People rely on these paths for pleasure as well as access to and from work and local amenities. The majority are public footpaths with a few public bridleways located to the north of the borough. A major issue with the rights of way network in rural Hartlepool is the A19 dual carriageway which severs many of the routes and adds a large degree of danger to those walking circular routes where they need to cross the A19.

The main usage of these paths is recreational, with the emphasis on exploration and enjoyment. The majority of these pathways link into a wide range of Hartlepool's green spaces infrastructure. From parks, wild green spaces and local nature reserves to simple green spaces close to or within housing areas, these vital links provide access to and from these open spaces and form part of a wider network that becomes regional in scope and aspect. Regionally the footpath and cycle network is growing and increasing in importance, as organisations such as NHS Trusts, Natural England and Local

Communities groups recognise the benefits to mental and physical health that these paths provide for any user of any capability.

Summerhill Country Park lies to the west of the urban area and in effect forms a rural extension to the Burn Valley Green Wedge. This excellent facility provides a wide range of outdoor activities including a circular walk which has areas of ecological interest with signposting to educate users where there are particular flora or fauna of interest. Other activities include a bmx track, boulder park for climbing and cross country running. These facilities are further supplemented by an outdoor play area for children and an information centre and café. Summerhill itself, and the rural edge to the park, provides a rural setting to the boundary of the Park Conservation Area. This boundary provides a soft attractive edge to the urban area, offering a transitional zone between the countryside and the built up areas of The Park. The Park Conservation Area itself has Arcadian origins with a strong visual, landscape and 'wellbeing' link between the houses and the countryside. At the time of their development those with the capacity to do so escaped the dirt of the town to live a privileged life in the simulated country estates. These are found on the edge of the conservation area with properties laid out with long, controlled views to 'borrow' the scene beyond and use landscaping to create the feel of a country estate.

## **Wildlife Habitats**

In addition to the internationally designated sites along the coast, Hartlepool includes the northern section of the Teesmouth National Nature Reserve, a further four Sites of Special Scientific Interest, 49 sites that are of sub-regional importance for their wildlife or geological interest and six Local Nature Reserves. Many of the other areas of green space have some importance for wildlife and the potential to build in biodiversity to those will be an important feature of the green network. Away from the coast, the wildlife habitats in Hartlepool are generally small in extent and widely dispersed, nevertheless they represent a varied suite of different habitats. Expanding and linking these habitats together is a key objective in restoring biodiversity and allowing species to respond in relation to climate change.

Local Nature Reserves are specifically places that the public can access to appreciate or learn about wildlife but some of the other areas of wildlife habitat are publically accessible and add to people's experience of nature. The range of wildlife habitats and in particular the many opportunities to see wildlife along the coast and to link to adjacent wildlife habitats adjacent to Hartlepool, such as Saltholme, has the potential to see an increase in green tourism.



## **Waterways and Wetlands**

Hartlepool is a relatively “dry” borough, without any major rivers and the watercourses, ponds and wetlands that it does have are generally not a particularly prominent feature. Notable exceptions to this are the man-made Hart and Crookfoot reservoirs and the amenity lakes in Ward Jackson and Rossmere Parks but there are no natural water bodies of more than a few metres width. Nevertheless some of the small watercourses that it does have run along the public right of way network or are otherwise accessible for example, Char Beck through Elwick, How Beck through Hart and Middle Warren, Greatham Beck beside the Fens estate and Greatham and various un-named becks flowing through Summerhill and the Burn Valley. Also a number of artificial ponds and wetlands have been created and, although relatively few in number, these add to the visual appeal and wildlife value of the areas where they are located.

Given the importance of such watercourses and wetlands to visual amenity and wildlife value, opportunities to improve the quality and accessibility of watercourses will be sought. The creation and enhancement of features such as reed beds, ponds, marshes and wet woodlands will be promoted for the benefit of wildlife and also to assist with flood alleviation. In particular, the incorporation of SUDs schemes as part of development will be encouraged as a sustainable means of dealing with surface water.

Opportunities to deculvert watercourses, particularly within the urban areas, as part of the redevelopment of sites will be sought where it is considered the benefits of this are justified.

## **Sports Pitches, Recreational facilities and School Grounds**

Hartlepool benefits from a wide variety of sports and recreational facilities which are vital in the future health of residents. The Council appointed consultants in 2012 to undertake a Playing Pitch Strategy to assess the adequacy of key pitch sports including football, cricket, rugby and hockey as well as looking at tennis and bowling facilities, all of which play a vital part in the green infrastructure provision. This updates and supplements the information gathered as part of the PPG17 Open Space, Sport and Recreation Assessment which was produced in 2008.

The assessments looked at issues including the levels of provision, location, the quality of the pitches and future need. This information helps to assess where investment and development needs to be focused in coming years. The findings from the study will help

to inform the Action Plan however this section reflects the contribution that these sports facilities have on green infrastructure at present.

Over the past decade or so football pitch provision has grown significantly with demand and there are now 105 individual pitches across the Borough on a number of sites and split between adult, junior and mini pitches, therefore catering for all ages. This includes all public, private, school and other pitches whether or not they are in secured community use. To compliment this there are also 4 full size artificial pitches which, whilst not natural green infrastructure, play a vital part in the health of the community and provide sports provision in times of poor weather conditions when the grass pitches cannot be used. Most of the pitches which do not benefit from public access are at schools, however many of these do cater for clubs, for example the former Brierton School site pitches are used by Greatham Football Club which has expanded significantly over the past few years. A number of the schools do not currently provide any community access however, in the future it is anticipated that some of these schools may be willing to consider providing some access.

During the consultation exercise, carried out by the consultants who undertook the Playing Pitch Strategy, users were asked for the thoughts regarding the provision of pitches and the quality of the pitches within Hartlepool. It is generally considered that there is approximately the right level of pitches although there is a need for some of the adult pitches to be sub-divided to meet the increasing demand for junior pitches and in fact in the longer term there may be a need to identify additional land for pitch provision. The main issue that was raised by users was the quality of the pitches and the supporting facilities. Concerns over grass coverage, drainage and changing facilities were some of the main issues raised and the need for improvements to pitches are reflected within the Action Plan.

In terms of other sports which contribute greatly to the green infrastructure within the borough there are six cricket pitches and 18 rugby pitches which in quality terms suffer from similar issues to the football pitches such as wear and tear of pitches and quality of changing facilities.

There are a total of 45 tennis courts (in 2013) available throughout the borough. Many of the courts are on school or Council owned sites with 13 courts being on private club sites. In terms of tennis the main issue is the surfacing and a concern with the private clubs is lack of flood lights and a need to improve training facilities.

Bowling is a particularly important sport especially with the ageing population of the town. There are 12 bowls greens on a total of 10 sites across the town (in 2013). The majority are owned and maintained by the Council however there are 3 private clubs

which are successfully operated. In terms of improvements needed most relate to the quality of the surface or drainage ditches. There are however some facilities where either improvements to the existing pavilion facilities or, in the case of Grayfields, a new pavilion is needed.

Many of the above uses are often incorporated within school playing grounds, however these sites also provide other valuable GI which can vary significantly from school to school and may include hedges, allotments, ponds and many other elements all of which add to the system of GI within the Borough.



(Figure 15: Playing Pitch Provision)

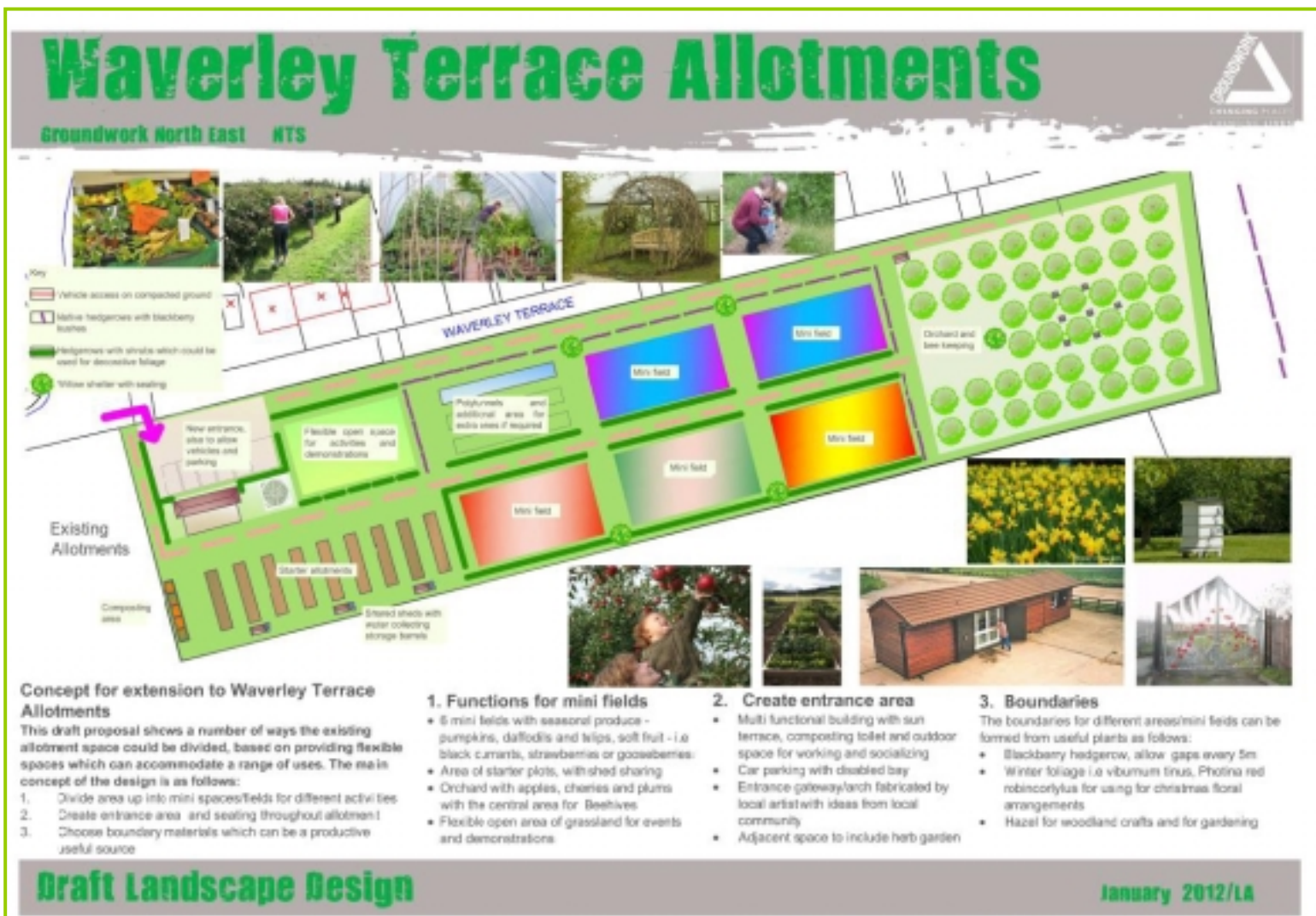
### **Allotments**

There are a large number of allotments spread throughout the town which provide a valuable amenity for local residents, allowing for the growth of fresh fruit and vegetables. This is not only beneficial in health terms but also helps in hard economic times when the cost of food is rising. The allotments across the town vary greatly in quality and maintenance terms with some suffering from security issues. Whilst on the whole most allotments are used for their proper use, there are issues with mis-use of allotments for others purposes such as keeping dogs or other animals. This obviously causes issues with noise but also stops the allotments being productive. This is a major issue especially as the Council has a large waiting list for allotments. The Action Plan highlights some of the improvements which it is hoped will be made over time.

There have been other initiatives involving allotments as a way of providing opportunities for vulnerable and disadvantaged adults such as those with learning difficulties or mental health issues to make a contribution to their communities. Waverley Terrace Allotment Group has transformed a disused piece of land into a thriving community asset (see figure 12 below). The aim of the group is to:

“ensure Waverley Terrace allotment is a safe, practical and pleasant environment for partners and users of the site to learn, share skills and enjoy. We aspire to develop the facility into a sustainable and environmentally friendly resource that benefits partners and the wider community.”

Building on its early successes the group expanded its remit to provide a number of placements under the Future Jobs Fund which has helped further develop the success of the allotment. Vegetables and plants have been sold and also provided to a local day centre in the town. All of this continues to benefit one of the 10% most deprived wards in the country.



(Figure 16: Waverley Terrace Allotment)

## **Private Gardens**

It's now a proven scientific theory that gardens are vital for the survival of the UK's wildlife, and it's not just the big gardens that make a difference. Small gardens make up the majority of green space in Britain and make a significant contribution to the conservation of wildlife.

How much you contribute to and benefit wildlife depends on what you plant. As a general rule, gardens are a mosaic of habitats and the greater a garden's variety in terms of planting, structure and seasonal interest, the more likely it will attract a diversity of wildlife species. There are many garden features that will enhance the opportunities for wildlife, but providing food, water, shelter and a place to breed is essential.

## **Cemeteries**

While the principle role of cemeteries is clear and must be respected and pre-eminent in their use, it is also acknowledged that they provide extensive areas of attractive green space which can have important secondary benefits. For example Spion Kop cemetery is of sub-regional importance for the coastal grassland that is found there and this has been recognised in its designation as a Local Nature Reserve in 2004. North Cemetery is a 12.6 hectare area of wooded greenspace in an area that is surrounded by dense housing and is very well used by local residents for walking. Seaton Cemetery is frequented by bird watchers as its situation as the closest area of mature trees to the coast attracts a range of migrant birds.

## **Historic environment**

Heritage assets seldom exist in isolation. They have associations with other assets and they also have settings or landscape context. For example a group of houses will often sit around a formal square sometimes enclosed by railings accessible to only a few. By contrast villages such as Greatham and Elwick were developed around village greens and grassed spaces open to all with the villages themselves surrounded by a broad rural fringe separating them from the town. Areas within the town such as Summerhill provide vital recreational space but it also serves to allow the research and preservation of a key archaeological site in the form of the remains of Catcote Village.

These examples demonstrate that as well as providing a viable resource, the historic environment brings many tangible and intangible benefits to green infrastructure. It can help define a place and connect people to traditions and values. Such concepts can be used to animate areas and help to create or regenerate neighbourhoods and communities. The historic environment can provide 'ready-made' green infrastructure that underpins other benefits/agendas. For example the formal space of Ward Jackson

Park provided an opportunity to restore a park but in doing this much wider benefits were fulfilled in regenerating an area and providing a wider offer for visitors to the park.

In order to ensure that the historic environment is accounted for the Historic Environment Record and Historic Landscape Character mapping will be used to ensure that it is taken into consideration when maximizing opportunities to incorporate green infrastructure into schemes.

Green infrastructure can therefore be an important mechanism for protecting heritage assets and their landscape settings and for increasing public access to and appreciation of them. At the same time the historic environment can add greatly to the richness, scope, diversity and physical extent of green infrastructure networks.



## Investment in Green Infrastructure

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Ongoing investment is critical in GI to ensure that all forms of GI are provided to the best possible standard. It is not only Council funding that will provide crucial investment into GI and the Council continues to work with a wide range of stakeholders and organisations, listed below in order to access various sources of funding:

- Council: funding usually for maintenance;
- Central government: funding for service delivery;
- Government Agencies: from agencies like Natural England, Environment Agency, Sport England;
- The Football Foundation
- National Governing Bodies for Sport such as the Football Association, the RFU, England Hockey etc
- European Union: funding usually has to be matched by the Council;
- Rural Development Programme: from the Government for agri-environment schemes in the rural area;
- National Lottery Fund: external partners bid for funding from the Big Lottery Fund and the Heritage Lottery Fund;
- Local Transport Plan: from the Government to provide and/or improve the rights of way network and sustainable transport corridors;
- Developer contributions/Community Infrastructure Levy: used to provide, improve and/or maintain green space from new development;
- Landfill Communities Fund: landfill site operators contribute funding to carry out projects that meet the environmental objects of the Landfill Tax regulations;
- Private sector funding: includes sponsorship of a green space or feature like a roundabout;
- Conservation trusts: projects are delivered by groups like the Durham Wildlife Trust;
- Co-operative ownership: community management of spaces like allotments allows committees to bid for external funding;
- Charitable Trusts: funding could be invested and the income generated used with other resources so the Trust can manage the space; and
- Income-generating opportunities: includes rental income from businesses such as cafés and restaurants, sports facilities and the use of greenspaces for events, weddings and private functions.

The various studies and records that are kept by the Council help to identify areas of greatest need and are therefore used to help inform the Action Plan for investment in GI.

Contributions which can be secured as part of the planning process on applications for housing (and to a less extent other forms of development) can be used, within the vicinity of those developments, to seek improvements to GI considered necessary as a result of those developments whether that be in the form of planting, walkways, recreational facilities or sports facilities. It must be noted that these contributions are also highly dependent on the economic situation at the time. Whilst contributions will always be requested where considered necessary, if an applicant can show in viability terms that it is not feasible to provide the amount requested contributions can be reduced if it is considered the other benefits of a development outweigh the benefit of the GI contribution. As such it is very hard to gage the levels of funding for distinct elements of GI that will be drawn down through this source and it is often used to help provide match funding for schemes which are to be delivered through other sources.

## Management of Green Infrastructure

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For most forms of publicly accessible GI in the borough, the Council is the main organisation with the responsibility for the maintenance and management of these spaces including parks and gardens, play areas, the beaches and coastal margins and the green wedges. The delivery of new GI must be considered against the long term maintenance liabilities it will bring. Less intensive management regimes can deliver cost savings as well as being of great benefit to biodiversity and, where appropriate, should be considered. A critical element of the Action Plan which accompanies this document will be the formulation of a management plan for distinct elements of GI.

As each project is implemented a detailed management plan will be prepared with partners. The mix of stakeholders involved will reflect the necessary actions needed to secure its successful delivery. This will ensure that people with the appropriate skills are available to design projects, bid for resources, deliver the project and to secure its ongoing management. Available on the Council's website, these public documents/plans, will make it clear who has ongoing responsibility for management and maintenance and will include a key contact for each scheme should interested parties wish to ask questions in relation to them.

## Monitoring and Review

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It is important to the success of this Strategy that measures are put in place to:

- evaluate the impact that the Strategy is having;
- monitor delivery of the Action Plan; and
- use this information to review both the Strategy and Action Plan in the medium and long term.

Each project in the Action Plan will have milestones and targets for delivery which will be used to update the Action Plan. The Green Infrastructure Project Group will monitor and review the Strategy and Action Plan; the results will be published in regular progress reports (at least biennial). Monitoring will be used to help show progress, identify areas where delivery of the Strategy is not taking place and provide vital information to feedback to partners and stakeholders.

A review of this Strategy will be considered where:

- There is significant change in European and national legislation, or national, regional or sub regional policy; or
- The Green Infrastructure Project Group considers that the Green Infrastructure Strategy is insufficiently effective in delivering its vision and objectives.

### **Who are the Green Infrastructure Project Group?**

The project group will consist of representatives from the Council and other stakeholders such as Natural England, Tees Valley Wildlife Trust, Groundwork North East and neighbouring authorities where appropriate.

## Appendix 1 - Commonly Used Green Infrastructure Definitions

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**Accessible greenspace:** space for the public to use free of charge and without time restrictions; some spaces may be closed overnight.

**Agri-environment scheme:** provides funding to farmers and land managers to deliver environmental management of farmland, includes Entry Level, Organic Entry Level and Higher Level Stewardship Schemes.

**Ancient woodland:** woodland that has existed continuously since 1600 or before.

**Biodiversity:** variety of life including different plants, animals and micro-organisms, and the ecosystems which they are a part of.

**Biomass:** material from living or recently living organisms including trees and plants to be used directly or as biofuels to deliver renewable energy.

**Buffer zone:** area situated around the edge of a wildlife site or corridor or as a connecting zone which links areas, increasing their biodiversity value.

**Carbon footprint:** total amount of carbon dioxide emissions produced by a person, group, organisation town or country.

**Climate change:** effect of global warming on weather conditions and unpredictable variations in temperatures.

**Community woodland:** woodland that is provided for community use

**Conservation Area:** area of special architectural or historic interest, the character or appearance of which is desirable to preserve or enhance.

**Ecosystem:** relationships between living things, water, soil and people.

**Ecosystem services:** are the benefits healthy natural ecosystems provide

directly or indirectly including food, fresh water, clean air, climate regulation or pollination of crops.

**Flood plain:** flat-lying areas adjacent to a watercourse, where water flows in times of flood or would flow but for the presence of flood defences.

**Green corridor:** linear green space connecting different types of greenspace, can incorporate walking and cycling routes. Most are also wildlife corridors.

**Green infrastructure:** strategically planned and delivered interconnecting, visually linked network of public and private multifunctional green spaces, landscapes and natural environments in the urban and rural area used for recreation, biodiversity and food production, which supports natural, cultural and ecological processes, with benefits for people, wildlife and place.

**Green infrastructure levy:** sum paid by homeowners to be used to maintain greenspace in a new development.

**Green wedge:** open area between neighbourhoods which helps to maintain their separate distinctive qualities.

**Heritage asset:** a building, monument, site, place or area of landscape positively identified as having a degree of significance meriting consideration in planning decisions. Heritage asset includes designated heritage assets (listed buildings, conservation areas, registered parks and gardens, and scheduled ancient monuments) and assets identified by the local planning authority (including local listing).

**Landscapes:** consistent, distinct pattern of geology, landform, soils, vegetation, land use and settlements.

**Local Nature Reserve (LNR):** designated by the Council and Natural England for its special local wildlife or geological value and which provide people with opportunities to learn about nature or enjoy it.

**Local Wildlife Site:** designated by the Council for its wildlife importance.

**Multifunctionality:** the ability of a space to perform more than one greenspace function at the same time.

**Priority habitats and species:** habitats and species of principal importance identified in the UK and Tees Valley Biodiversity Action Plans.

**Protected habitats or species:** protected by national legislation because of their vulnerable status.

**Public art:** permanent or temporary works of art visible to the public either as part of a greenspace, a building or as freestanding artwork.

**Public Right of Way:** includes public footpaths (walking), bridleways (walking, horse riding and cycling) and byways (walking, horse riding and cycling and vehicles) where the public have the right to go.

**Registered Historic Parks and Gardens:** protected by English Heritage as being of special historic interest.

**Renewable energy:** energy that occurs naturally and repeatedly in the environment from wind, water, sun and biomass.

**Scheduled Monument:** nationally important monuments protected against inappropriate development.

**Site of Special Scientific Areas Interest (SSSI):** protected by the Government it is of national importance for wildlife, geology or geomorphology.

**Special Protection Area (SPA):** Internationally designated wildlife site.

**Surface water run off:** excess rainwater or from drains that flow over land.

**Sustainable Drainage Systems (SuDS):** reduce and slow the quantity and rate of surface water run off from new development, dealing with it as close to the source as possible.

**Wildlife corridor:** linear greenspace that provides links for wildlife dispersal and movement, can have wider amenity benefits.

**Wildlife friendly greenspace:** space where naturalness dominates.



# Hartlepool Local Development Framework

## Hartlepool Green Infrastructure

### Action Plan

### Supplementary Planning Document



**December 2013**



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## Hartlepool Green Infrastructure Supplementary Planning Document (SPD) - Action Plan

### Introduction

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Green infrastructure (GI) planning involves the provision of strategically planned networks that link existing (and proposed) green spaces with green corridors running through urban, suburban, urban fringe, and rural areas. Through the maintenance, enhancement and extension of these networks multi-functional benefits can be realised for local communities, businesses, visitors and the environment. Appropriate strategies, plans and programmes led by the Council and involving local partnerships and individual organisations can help to maintain existing GI, and promote solutions to remedy deficiencies and create new opportunities.

The Green Infrastructure SPD has explored the benefits that can be gained from developing a successful GI network. It is highlighted that whilst Hartlepool currently has many elements of GI that are of great value it also has areas which are not as well served by green space as others, there are links between certain elements of GI that could be created or greatly enhanced and there will always be a need for ongoing investment and enhancement in the facilities and habitats that already exist.

This Action Plan sets out areas of investment and improvement that are needed in the coming years to help develop and grow the GI systems in Hartlepool. It is envisaged that this Action Plan will be a living document that will be updated every two years to reflect where works are carried out or where new schemes and improvements are identified. The schemes within this document will allow funding to be sought towards their implementation and will also be useful in directing developer contributions, which are sought through planning applications, to schemes relevant to the application. The Action Plan sets out the costs of schemes where the information is available and, where the elements of specific funding are known, lists where funding has already been secured.

The Action Plan forms an integral part of the Green Infrastructure SPD and, once adopted, will form part of the Local Development Framework, linking with the Hartlepool Local Plan to drive forward the development of Green Infrastructure in the town. It will enable the Council to seek funding to help implement distinct elements of the Action. The Council will ensure that the SPD stays relevant and up-to-date through monitoring and review.

## Project Areas to meet the Objectives and Vision

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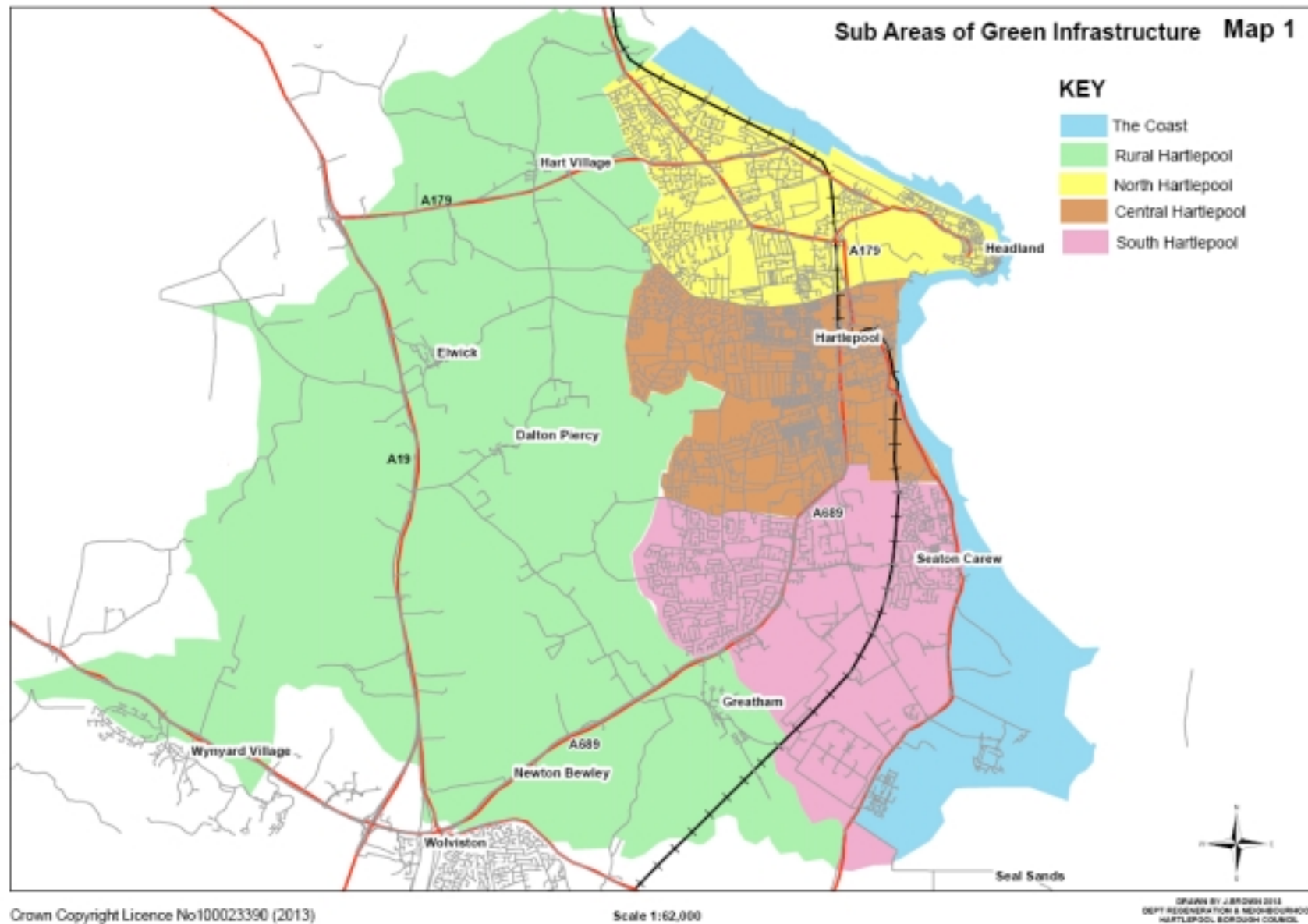
This section looks at the areas within the Green Infrastructure Strategy and looks at project ideas and costs which are needed over the coming years to develop the GI network within Hartlepool. Where schemes will meet an objective set out within the SPD the appropriate symbol is shown alongside the project description. Where available, project designs are included to help people to visualise the potential improvements that may be seen on the ground. Maps of corridors are also included to show the wider impact for areas of the town that certain projects could have in the future. Importantly, where known, costs of improvements are included to help secure funding packages which will be vital to the future development of GI, especially over the next few years where the economy is likely to remain in a depressed state. Over time however, as the economy improves, and, as the GI develops and enhances, the benefits of the investments will be seen not only in the health of the community but also in prices of homes and the improved successes of businesses. This intrinsic link between good quality GI (from tree lined streets and incidental open space through to parks, country parks and the coast) and the prices of homes and businesses has been illustrated in a number of national studies over the past few years. The provision of a range of GI in all new developments will be sought to help complement the existing GI network. There may also be developments which are asked to contribute to the provision of GI in the vicinity of the development where it is considered that it will meet the strategic aspirations of the Green Infrastructure SPD.

In order to keep this Action Plan manageable it has split the town into sub areas looking at the GI within these areas but, importantly, also considers how the sub areas are linked together by GI. The sub areas have been divided into the following:

1. The Coast and its Margins
2. Rural Hartlepool
3. North Hartlepool
4. Central Hartlepool
5. South Hartlepool

These areas are shown on Map 1 on the following page. Those sub areas are then illustrated in more detailed maps showing more localised GI. These more detailed maps help to form a view for where there are gaps in the GI provision in certain areas of the town but also help to demonstrate how movement between these areas is possible.

Map 1: Sub Areas of Green Infrastructure





## Area 1: The Coast and its Margins

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The coast of Hartlepool borough continues to attract people to explore the pathways and scenery that are characteristic of the town and its coastline. Walkers and, in certain areas, cyclists and equestrians, are able to access the entire Hartlepool coastline as well as the majority of its beaches and dunes.

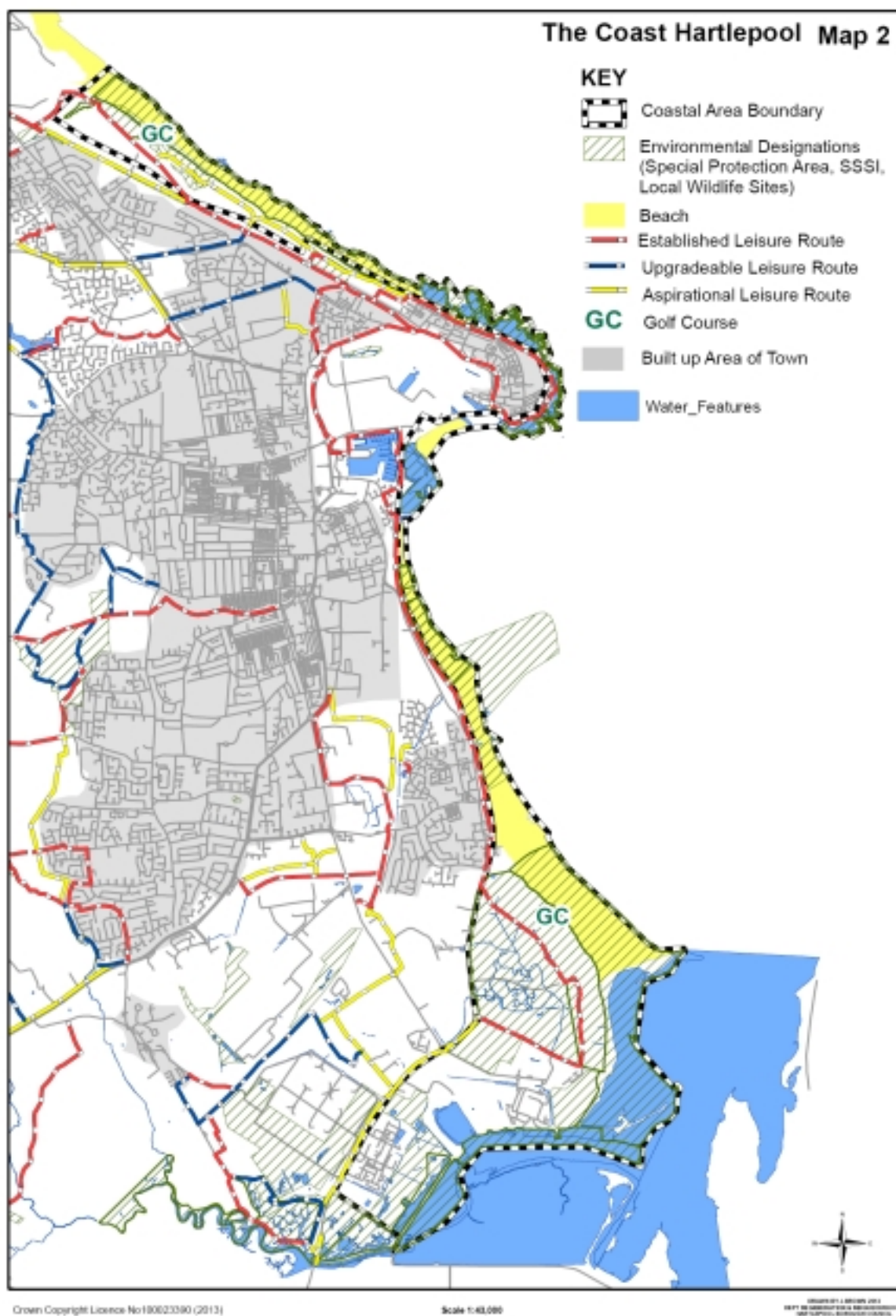
There are a number of rights of way that are located on or close to the coastline; they range from public footpaths to public bridleways and in one case a public byway. The coastline is, for most of its length, an urban environment and as such the majority of the paths and promenades are formally surfaced and maintained at public expense.

At Seaton Carew a new stage of sea defence works will provide new and formal equestrian access to Seaton beach. As part of the flood defence a Habitats Regulations Assessment (HRA) was undertaken which illustrated there would be no detrimental impact on the wildlife or ecosystems in the area. The Council is continuing to work with the Environment Agency and NWL in order to improve the standards of the bathing waters in and around Seaton Carew.

A recent development has been the enactment of the Marine and Coastal Access Path Act 2009; Part 9 of this act placed a duty for a coastal path to be created along the whole of the English coastline. One of the first stages is being developed between Seaton Common and Roker at Sunderland. This path primarily runs on pedestrian routes with occasional sections running over routes with multi-user rights. When approved and adopted by the Secretary of State (Defra) this route will have the legal status of a Coastal Access Path and will be recognised as a National Trail. Again, as part of this work, Natural England undertook a HRA which indicated no negative impact.

The Council is aware of the sensitivities that exist between the natural environment and its users, especially in these very delicate ecosystems, many of which are protected by international, national and local designations. The challenge that exists in the future is to ensure that users can continue to enjoy the beauty and variety of these areas whilst at the same time protecting the natural environment from harm. The Council will continue to work with key organisations such as Natural England, the Environment Agency and the Tees Valley Wildlife Trust to identify funding sources for enhancement schemes along the coast. Should schemes be identified these would need to be the subject of a HRA at that time.

Map 2: The Coast and its Margins



## Area 2: Rural Hartlepool

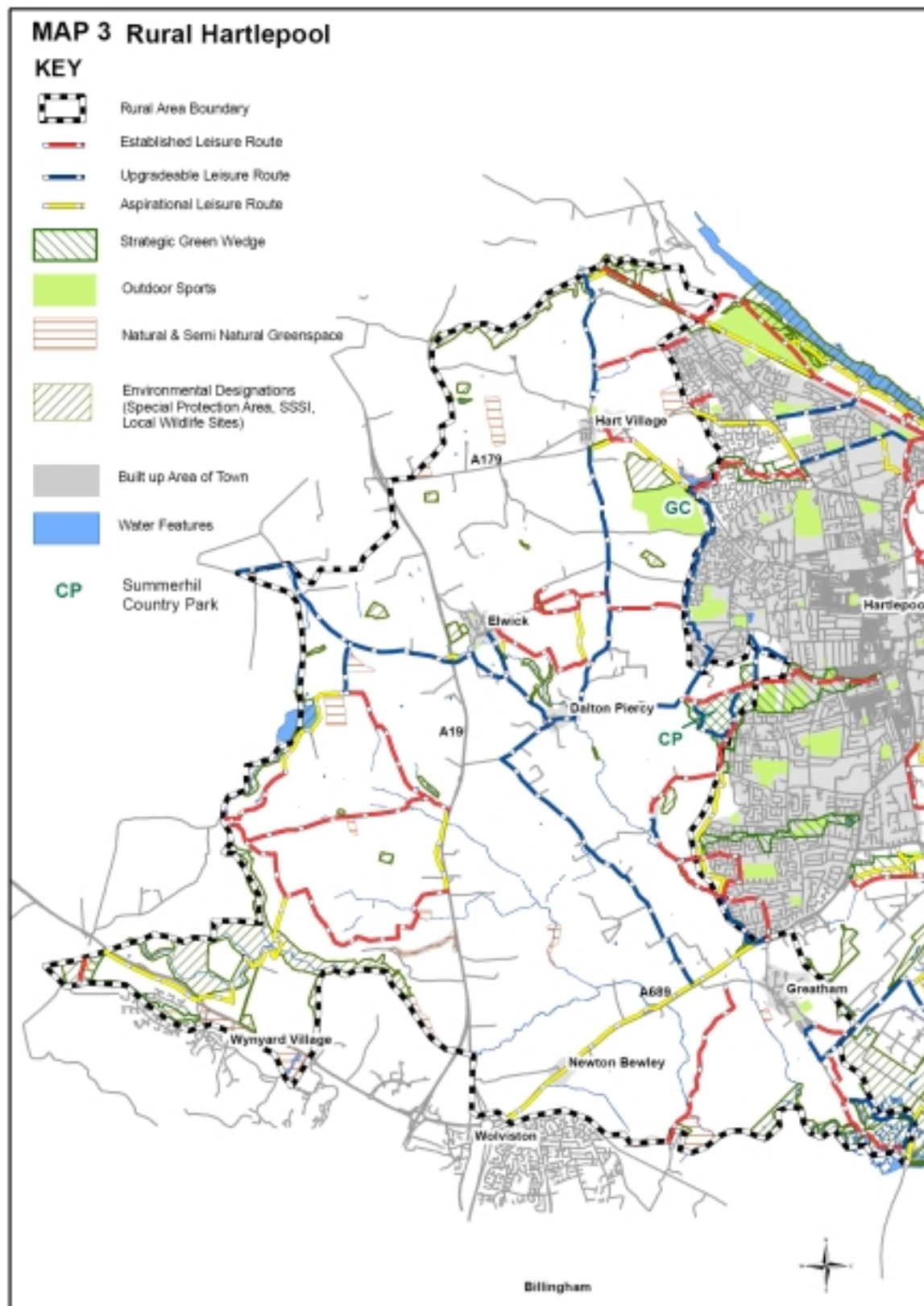
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The rural area of Hartlepool covers over 50% of the Borough. There are six villages, but the majority of the area is undulating farm land. There are a number of footpaths, bridleways, links and access routes which allow access to the rural area. The existing routes along with the aspirational routes can be seen on the map 3 on page 7. One of the main issues which impacts on the rural area is the severing impact the A19 dual carriageway has and this continues to be not only an issue for the creation of circular routes but also a major safety issue. A longer term aspiration of the Council, which is also identified in the Local Infrastructure Plan 2012, is to create a safe link over the A19 in the vicinity of Elwick in the form of a bridge. The creation of such a bridge would vastly improve safety and would allow people to access the western parts of the borough and in particular the employment opportunities at Wynyard. Currently there are no plans drawn up for such a bridge however it has been estimated a multi-user pedestrian bridge could cost in the region of £2m.

There is a need to provide a key route which would run from the Sappers Corner at the south west of the town out to Wynyard. This route will be particularly important in coming years to provide the opportunity of sustainable travel to Wynyard which is one of the main employment areas in the Borough and is likely to be the location of a new hospital to serve the town and surrounding areas. There are no footpaths or cycleways which currently exist along this corridor and it is likely that such a route would cost in the region of £1m to provide. Developments in the Wynyard area could be required to contribute a significant percentage of the overall cost to ensure developments are seen as sustainable.

There are also a number of cycleways in the rural area including the national cycle route one which runs through the western part of the rural area along the Castle Eden Walkway. Developments which occur in and around the Wynyard area will need to link into the green network in this area to ensure that residents have access to key green spaces such as the Wynyard Woodland Park in Stockton.

Map 3: Rural Hartlepool



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## Summerhill Country Park



Summerhill Country Park lies in the rural area immediately to the west of the Burn Valley Green Wedge, in effect acting as a gateway into the countryside. Summerhill is owned and operated by the Council and offers a wide variety of outdoor activities. Key elements of the management of Summerhill are shown in table 1 below. In addition to this, the Council developed a scheme to create a Myths, Monsters and Legends Trail at Summerhill which is an aspiration of the Council's to deliver subject to funding. The concept is to develop a Trail around Summerhill with some key features in relation to Hartlepool myths and folklore. This would create a significant visitor attraction. The Council also wants to further develop the outdoor sports provision at the site and £60k current investment in the BMX track will help to develop it into a track that can stage national league events.

**Table 1: Summerhill – Green Infrastructure Action Plan**

<b>1 Woodland management</b>			
<b>Item</b>	<b>Details</b>	<b>Funding</b>	<b>Current status</b>
Existing coppicing of selected areas	5 locations identified within Summerhill two of which are cut in rotation	Supported under the Woodland Grant scheme 5 year programme	Year 2 works have been completed.
Future coppicing	Further possible locations have been identified	Funding would be required to support implementation (e.g. staff to work with volunteer groups or funding to support private contractors)	Initial ideas only – coppicing management plan to be updated.
Existing thinning of woodland areas	4 locations have been identified within Summerhill	Supported under the Woodland Grant scheme 5 year programme	Two locations have been completed. One location has included further works to create small wetlands
Future woodland thinning	Other areas throughout the developing woodland of Summerhill	Funding would be required to support implementation (e.g. staff to work with volunteer groups or funding to support private contractors)	Initial ideas only – thinning management plan to be updated.
<b>2 Hedgerow management</b>			
<b>Item</b>	<b>Details</b>	<b>Funding</b>	<b>Current status</b>



Gap planting	Small amounts of planting to attend to gaps within existing hedgerows. 3 areas identified	Supported under the Woodland Grant scheme 5 year programme	One area completed, another to be completed before the end of March 2013.
Hedge laying	Annual programme of hedge laying for hedges around Summerhill including those planted during the sites' early development	Funding required to support implementation (e.g. staff to work with and organise volunteer groups or funding to support private contractors)	Two key hedges completed, further locations identified for future years.
<b>3 Wetland management</b>			
<b>Item</b>	<b>Details</b>	<b>Funding</b>	<b>Current status</b>
Management of existing wetlands	At present 9 wetland sites have been identified including areas recently excavated	Funding required to support implementation (e.g. staff to work with and organise volunteer groups)	2 small wetland sites recently excavated, one site re-shaped. Small scale species introduction carried out on one site.
Excavation of new or existing wetlands	At present one new pond site has been identified and 3 existing sites that could benefit from further excavations. Plans are subject to management advice regarding the presence of Great Crested Newts	No funding has been identified but as some of the operations could involve heavy machinery funding in the region of £3,000 to 5,000 may be required.	Plans drafted in outline
Watercourse management	Management of 2 streams that run through Summerhill	Funding required to support implementation (e.g. staff to work with and organise volunteer groups)	Work ongoing including clearing streams of litter, planting small scale reed beds and minor excavations
Ditching work	Excavation and management of ditches in and around Summerhill. This includes new ditches and re-excavating existing ditches	Funding required for larger excavations involving bringing in heavy plant. Est £2,000 to 5,000.	Full site ditching plan to be updated.
<b>4 Grassland management</b>			

Item	Details	Funding	Current status
Amenity grassland management	Regular amenity mowing of 9 identified grasslands throughout Summerhill	Work currently carried out by Regeneration and Neighbourhoods work teams	Ongoing programme carried out between April to October
Meadow management	Low intensity management of 6 meadow areas within Summerhill. Preferred management is by taking an annual cut of hay	Operations can potentially generate a small amount of income subject to identifying someone who wants the hay. Some meadows may have to be cut for amenity purposes	No hay was cut in 2012 due to not being able to identify someone who was interested.
Meadow management through low intensity grazing	One meadow has been identified where management for conservation aims could be carried out by low intensity grazing (grazing over selected summer months by horses).	In order to make the meadow area suitable fencing would be required. Cost would be in the region of £2,500. No funding has been identified. Once set up the grazing could generate income	Meadow area and fencing requirements identified.
<b>5 Access management</b>			
Item	Details	Funding	Current status
Countryside routes vegetation control	Vegetation control of tracks and paths throughout Summerhill. In total there are about 6.8km of tracks and paths	Work part supported under the 5 year Woodland Grant Scheme. Resources will continue to be required to support cut back by utilising works teams or staff/volunteers	Year 2 of Woodland Grant Scheme works completed. Ongoing programme undertaken throughout the summer months and to assist cross-country running events.
Resurfacing of main site route	Shared walkers/cyclists section of the main route that travels around Summerhill. Route is 2km long x 2.5m wide with two sections of non-slip tarmac	The full route requires re-surfacing. Costs depend on specifications and designs and could range from £80,000 to £250,000	Top surface has fully eroded.
Stile and gate works	Upgrading of stile, gates and access	Most of the works are being funded under the existing 5	Year 2 of Woodland Grant scheme works

	points throughout the site.	year Woodland Grant Scheme programme. Additional works would need in the region of £2,000	completed including new stiles and kissing gates.
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## The Countryside & Wildlife Habitats



A diverse range of attractive sites and places of importance for wildlife are located within this rural area and improving access to and enjoyment of these areas is a key aspiration of the Council. These improvements need to be developed in a sensitive manner so as not to impinge on the quality or ecological value of these natural areas. Information and signposting will be an important element of any improvements to ensure that walks provide educational as well as physical enjoyment. Where appropriate, developer contributions from developments nearby these areas (in particular Local Nature Reserves) will be sought to implement these improvements.



Figure 1: Close Wood, Wynyard

### Area 3: North Hartlepool

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As is highlighted in the main SPD, there are a wide variety of elements of GI in this part of Hartlepool. The aim of the Action Plan is to ensure that these key elements of GI are enhanced whilst also considered movement to and between these areas.

One of the key elements of the North Linear Park concept is the Middle Warren Green Wedge. It is a linear green space that extends from the Easington Road (A179) in the east to the Hart reservoirs in the west. It cuts through the Middle Warren housing development and is a major recreational resource for the area. The wedge has a main housing estate road, Merlin Way, dividing it into two distinct areas.

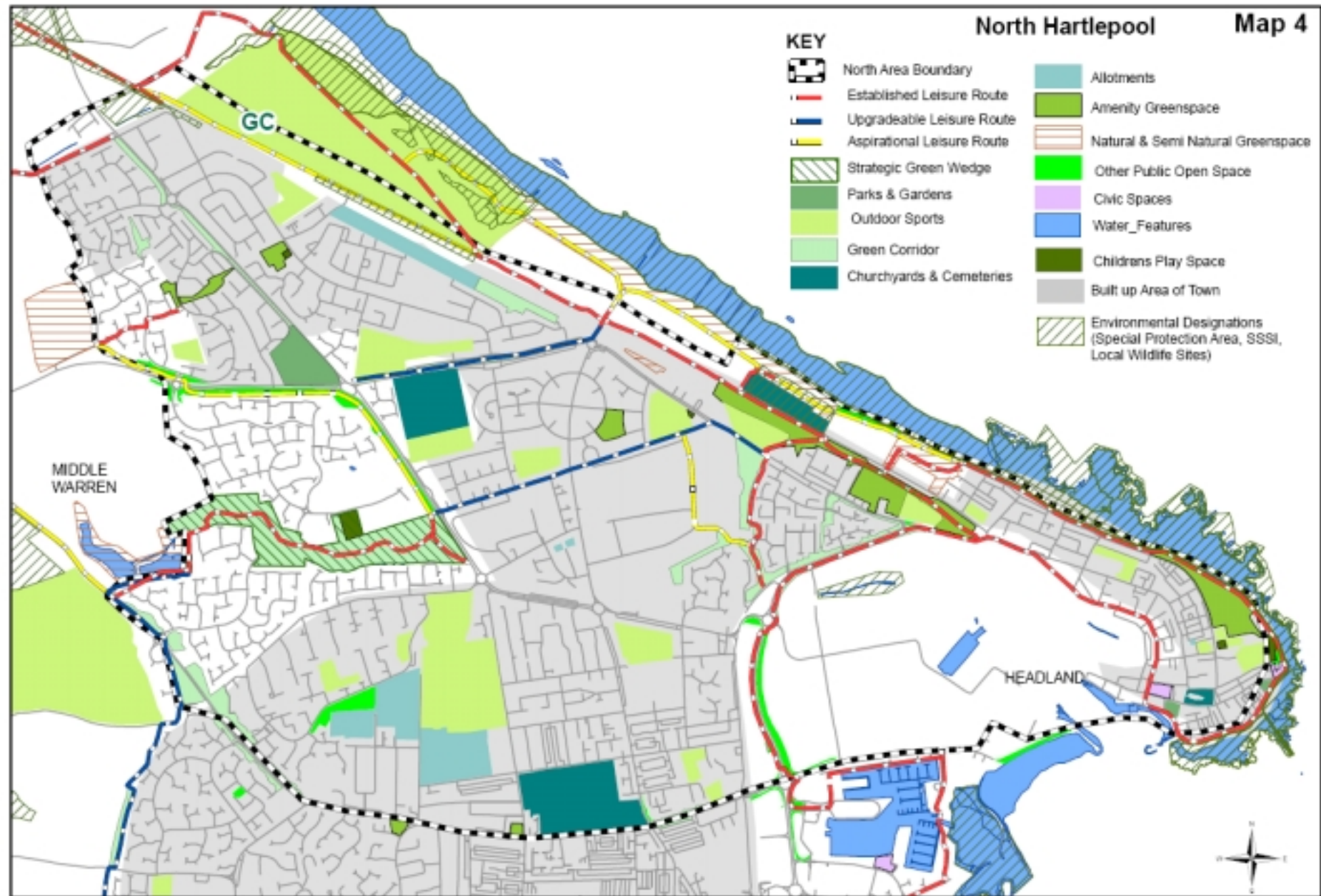
The eastern area is the more formal of the two with a number of surfaced paths that extend east west and south and north into various areas of housing. It is well used and is regarded as a vital access and recreational link by all of the users. This area is primarily a grassed area with sections planted up with young broadleaved trees. Part of a developer agreement in relation to housing in the area requires the developers to provide a play park to the north linking into this element of the green wedge which will diversify the attractions that this element of GI provides.

The western area is informal in nature with a central path running through the site, extending beyond the wedge, past the reservoir to Hart Lane. The vegetation is natural in character with formal planted areas of semi-mature broadleaf trees. All connecting paths, to the central surfaced path, are natural/unsurfaced. They, like the formal area paths, link to various parts of the housing estate and are vital to the users as they provide the potential to create circular walks.

All of the surfaced paths are used by cyclists as well as pedestrians and are regarded as important links to and from amenities and employment. There are plans to consider dedicating the surfaced paths as public footpaths in the future. At present all of the paths, whether surfaced or otherwise are permissive in nature. The importance of the green wedge to the overall North Linear Park concept can be appreciated in Map 4 on the following page.



Map 4: North Hartlepool



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Scale 1:20,000

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## Clavering Park



Another critical element of the linear park is the open space at Clavering. This area has seen investment over the past few years to provide a modern “play builder” space. This form of play area uses undulations in the land to help create natural play equipment which uses wood to help blend in with the surrounding environment. These recent works have helped to dramatically improve the quality of this green space and formed the first element of a masterplan for the area.

**Diagram 1: Clavering Park Masterplan**



Further works included within the Masterplan include tree planting, a shallow wetland scrape, fencing and gateway to improve security and safety as well as a skate park. The provision of the access at the south of the park will make the area accessible to people living to the south and east of the park. This is seen as a priority for the North Linear Park steering group as a skate park will cater for older children for older children who are currently not well provided for.

The skate park, whilst not GI in its own right, will form an important element of the masterplan as its provision will help to give older children a sense of ownership in a facility they value and will help to ensure the Clavering green space is well used and cared for.

### Diagram 2: Clavering Park Skatespot

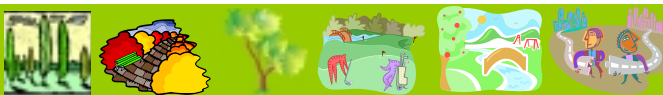


Works to this area will be funded from a variety of sources and is likely to take a couple of years to realise the overall vision. The works to the play builder scheme cost in the region of £120k and were an important first phase to kickstart the investment in the area. The skate park is another substantial cost of the scheme but the steering group, in association with Groundwork North East and the Council, were successful in obtaining funding from Britvic (£25,000), the Council's Communities Activity Network (CAN) (£10,000), the Council's Parks and Countryside Team (£5,000) and Mondgreen (20k) to implement the Skate Spot. Funding from the Big Tree Plant (£14,350) was also secured towards the costs of some tree planting. There are still major costs to be met and the steering group will continue to work with partner organisations to secure the funds needed to implement the overall masterplan.

Table 2: Remaining Clavering Park Masterplan Costs

REMAINING CLAVERING PARK MASTERPLAN COST ESTIMATES				
<b>Boundary Fence</b>				
Item	Unit	Est. rate	Quantity	Works Total
Railings	Lm	90.00	592	53,280.00
Gates - double 2.4m	No.	1,500.00	3	4,500.00
Gates double 4.0m	No.	2,500.00	1	2,500.00
			Total	60,280.00
			Contingency	6,028.00
			Fees	3,978.48
			<b>Total Budget</b>	<b>70,286.48</b>
<b>New Pathways</b>				
Item	Unit	Est. rate	Quantity	Works Total
Pin kerb	Lm	16.00	738	11,808.00
Block paving kerb	Lm	30.00	40	1,200.00
Bitmac	m2	45.00	630	28,350.00
Drop-kerb works	Item	600.00	2	1,200.00
			Total	42,558.00
			Contingency	4,255.80
			Fees	4,681.38
			<b>Total Budget</b>	<b>51,495.18</b>
<b>Wetland Area</b>				
Item	Unit	Est. rate	Quantity	Works Total
Wetland scrape excavation	m3	45.00	85	3,825.00
Wetland scrape finishing	m2	10.00	200	2,000.00
			Total	5,825.00
			Contingency	582.50
			Fees	640.75
			<b>Total Budget</b>	<b>7,048.25</b>
<b>Planting Works</b>				
Item	Unit	Est. rate	Quantity	Works Total
Hedge planting	No.	1.20	2400	2,880.00
			Total	2,880.00
			Contingency	288.00
			Fees	316.80
			<b>Total Budget</b>	<b>3,484.80</b>
			<b>TOTAL WORKS BUDGET</b>	<b>132,314.71</b>

### Central Park Improvements



This area forms a critical linkage between the Headland and West Hartlepool. Identified as one of the two main priorities by the North Linear Park Steering Group this area has seen little investment over recent years and is in need of much rejuvenation. The area currently has a number of footpaths and informal areas of open space as well as 2 football pitches and a rugby pitch along with some car parking. It is considered that with some significant investment the Central Park area could become a much more multi-functional green space which would attract a far wider range of visitors. A masterplan has been drawn up to illustrate how the park could be re-invented to include play space, wetland scrapes and habitat creation alongside much improved walkways (including signage) and improved car parking provision. The pitches will be maintained (and possibly redrawn to provide solely for junior football) and opportunities for enhancing both the pitches and changing facilities will be explored and funding sought.

To the north of this site is an area formerly known as “Steetly” which was previously an industrial area. The site has been cleared in 2012/2013 and an application was approved for 484 new homes. As part of the approval a new road is needed which is proposed to run through the eastern end of the Central Park. As such the masterplan has been designed to minimise the impact that this road would have. The Council have agreed that should this development proceed 50% of the sale price of the land would be reinvested into improving the park alongside a contribution of £20,000 from the developer. This potential funding equates to circa £145,000. The total cost estimate for the masterplan is circa £400,000 and a breakdown of the specific works is included in table below. The North Linear Park Group will continue to liaise with the Council and other organisations in order to try and secure further funding to implement elements of the scheme.

An early phase of tree planting has already taken place. This was delivered through funding obtained from the “Big Tree Plant” and saw circa £5,000 of investment in the Park. In the short term this investment is obviously beneficial to the GI in the area and will provide habitat for a range of species. It is also hoped that this investment will help to kick start the rejuvenation of the park and will see a great deal of GI investment over the coming years.



Diagram 3: Central Park Masterplan



Table 3: Central Park Masterplan Cost Estimates

CENTRAL PARK MASTERPLAN COST ESTIMATES				
Description	Unit	Qty	Rate	Amount
<b>Excavation and Fill</b>				
Reposition existing mounding. Reshape to flowing contours approx. 1.2m high. Topsoil to a min depth of 150mm.	sum			5000.00
Excavate areas to form Wetland Scrape. Deposit spoil on-site to form mounds above.	sum			2000.00
Re-grade existing embankment for new ramp and steps. Infill intermediate track as shown with imported fill and topsoil.	sum			3000.00
Excavate new defensive ditches approx 1m deep. Retain material on site for fill.	m	140	12.00	1680.00
<b>Paving and Kerbs</b>				
Construct new Tarmacadam paving for footpaths and car park, consisting of 20mm depth 6mm nominal size bitumen macadam wearing course. 55mm depth 20mm nominal size dense bitumen macadam base course. 150mm depth type 1 sub base. Dispose of arisings in mounding above.	m2	3210	27.00	86670.00
Extra-over for coloured surfacing to key footpath.	m2	1555	5.00	7775.00
Supply and fix 50x100 pc concrete pin kerb concrete haunched..	m	2000	12.50	25000.00
Construct Raisby Golden gravel. 50mm consolidated depth onto 100mm type-1 sub base. Timber edging.	m2	1000	15.00	15000.00
Parking bays formed with existing surface material consolidated.	m2	625	5.00	3125.00
Timber decking to Nature conservation area	m2	40	100.00	4000.00
<b>Fencing and Railings</b>				
Close boarded timber fencing 1.8m high.	m	94	55.00	5170.00
Hoop-topped railings 1.2m high to match.	m	275	75.00	20625.00
Brick piers and railings entrance area.	m	80	150.00	12000.00
Entrance feature. Steel fabrication. Provisional sum.	item			20,000.00



Timber post and rail fencing	m	230	50.00	1150.00
Half tree trunk Timber barriers		30	50.00	1500.00
<b>Play Area</b>				
Play equipment	item	7	10000.00	70000.00
Safety surfacing including play mounds	m2	700	100.00	7000.00
<b>Steps</b>				
Timber steps with bound gravel treads and landings.	item	2	2,500.00	5000.00
<b>Proposed Tree Planting</b>				
Extra heavy standard trees and specimen Pines 1.2m high.	No	200	100.00	20000.00
Whip and transplant tree planting to mounds and Nature area	Item			20,000.00
<b>Cultivation Grass Seeding</b>				
Cultivate to a fine tilth, areas of new mounding and disturbed areas	m2	15000	0.15	2,250.00
Carry out Grass seeding, using hard-wearing Amenity mix, BSH A19 mix or similar at 35gms per m2. Carry out single cut and making good of defects, including over-seeding, prior to hand-over	m2	15000	0.30	4500.00
			Works Total	344,125.00
			Fees and Contingencies at 20%	68,826.00
			<b>Total</b>	<b>413,125.00</b>

### The Town Moor



One of the oldest pieces of public open space in Hartlepool, the Town Moor on the Headland provides one of the only publicly accessible green spaces on the Headland. The Town Moor plays host to an annual fair which attracts large numbers of visitors into the area. The Town Moor is extremely open to the elements which minimises the uses and facilities which it can incorporate. It is very popular with dog walkers and provides open space for recreational activities. Given the limited opportunities for improvement there are no significant plans for this area however, as it is the easterly point of the North Linear Park, it is crucial that it continues to be signposted and provide seats and resting places for walkers who may be enjoying coastal routes.

## North Cemetery



North Cemetery in Hartlepool is located to the north of the town centre and is a green space covering approximately 12.6 hectares. The whole of the site area is in the ownership of the Borough Council. The cemetery is of particular value to the local community as it is surrounded by areas of dense terraced housing with few attractive open spaces. However, the cemetery is currently under utilised as an open space, suffering from a degree of anti social behaviour and a perceived fear of crime which discourages legitimate users.

In the wider context of the site, there are a number of major regeneration works taking place, which is bringing substantial investment to the area. Two major housing regeneration schemes on the north and south boundaries of the Cemetery are being built and a further scheme is planned to the east of the cemetery. Key Issues for improving the North Cemetery include:

- community safety,
- environmental improvements,
- action to improve the biodiversity,
- boundary treatments,
- management and long term sustainability,
- relationship with the surrounding regeneration works,
- sensitivity around keeping part as a working cemetery whilst encouraging public use, and
- how the cemetery could be used as an educational resource.

The Council have invested £15,000 to create a Masterplan to help address the above issues and to ensure that North Cemetery has a multi-functional future. This work has been undertaken in partnership with the Friends of North Cemetery and other community groups.

As part of the Masterplan study, a comprehensive public consultation programme was undertaken. This identified considerable opportunities to improve what the site has to offer the community in terms of access, recreation, and biodiversity. Combating anti-social behaviour and improving community safety were also identified as key issues to improve the overall attraction of the cemetery. Issues such as safe access, boundary treatment and visual surveillance in and out of the site were all consultee concerns which have been addressed by the Masterplan.

The masterplan proposals include the provision of a more accessible, enhanced green space for the existing community and for the significant area of new housing under development. The proposed access improvements and efforts taken to address security and safety issues will also alleviate public perceptions of ‘fear of crime’, which has a detrimental impact on casual and recreational use of the area. The masterplan has been designed so that individual elements can be delivered as funding permits.

In addition, the Masterplan proposals seek to protect and enhance site biodiversity and habitat value, both of which will also help make the area more appealing to visitors. Such environmental enhancements, when coupled with access and infrastructure improvements (such as new gateway schemes and footpath rationalisation) will also contribute to the feeling of a sense of place in this area, located as it is, within proximity to a number of key regeneration sites. The total cost of the masterplan to implement would be in the region of £1.2m. Early phases of the work have been undertaken but these only account for in the region of £200,000 of expenditure, still leaving a large amount to be funded. Given the number of cost spread sheets associated with this scheme they are not included in the Action Plan.

The Council has also been undertaking work to improve the biodiversity and habitat value of the cemetery over a few years under the guidance of the HBC Ecologist. Completion of the Borough Tree Strategy also highlighted that the existing cemetery woodland cover is all of a similar age, which was likely to be nearing the end of its life in the next 50 years. Tree planting activities using multi-aged replacement stock have, therefore, taken place with local schools. New trees have been planted within controlled areas where the grass has been allowed to grow, stimulating an increase in biodiversity and species numbers amongst wildlife and wildflowers.



Figure 2: North Cemetery Gates



Figure 3: Inside North Cemetery

## Area 4: Central Hartlepool

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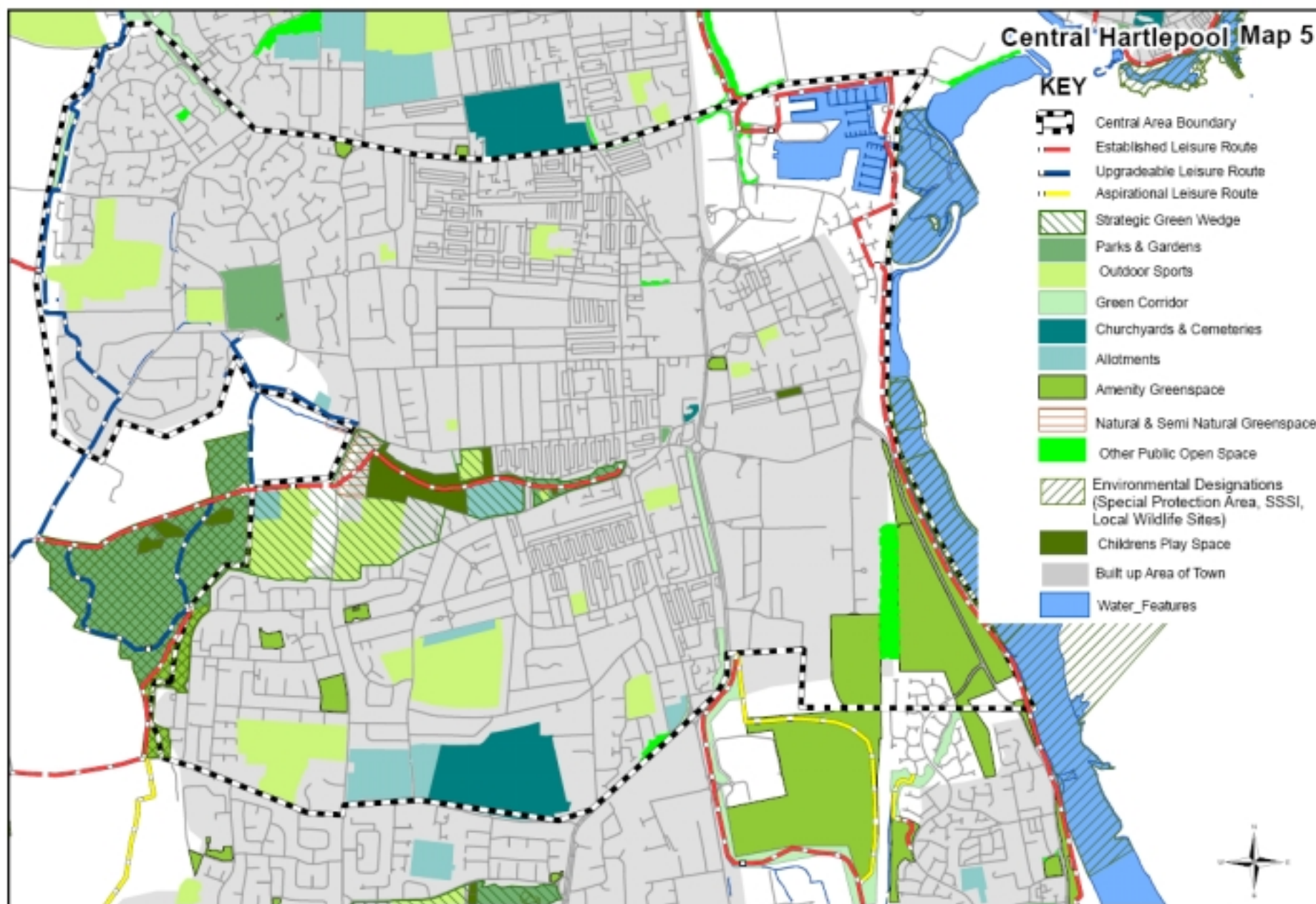
The central area suffers from a deficiency of quality GI especially in the town centre area and the northern element of this sub-area. It is however very well served by a range of quality GI within the southern and western areas including the Burn Valley Gardens and Ward Jackson Park. The area is also home to the two largest sports pitch locations in Brierton School and the Rift House Recreational Ground. There are also a number of allotment sites and a major cemetery within this area, all of which help to contribute significantly to the GI of the Borough.

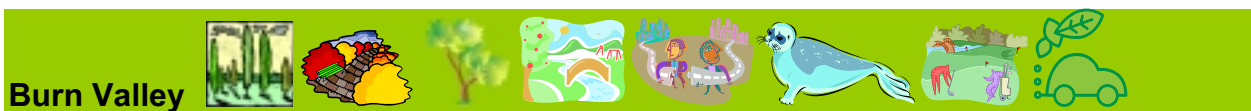
It is evident from map 5 on the following page where the shortfalls in GI are within this area. For this reason it is extremely important to protect the small pockets of GI in the future as well as exploring ways in which the densely populated areas of terraced housing can add elements of GI, such as street trees, helping to enhance the appearance and feel of the street. In any new developments that occur in the east of this area it will be an important element of the planning process to ensure that GI is considered in a positive way, helping to improve the quality of the development whilst also meeting a shortfall in provision.

The importance of grass verges and planting in areas where general green infrastructure is lacking can be extremely beneficial, not only in terms of aesthetics but also to provide much needed habitat for wildlife in the area. The positive benefits that tree planting can have in the battle against climate change is also of great importance and these corridors provide the opportunity for such provision.



Map 5: Central Hartlepool





Within this area one of the main assets in terms of GI is the Burn Valley Green Wedge. This area has recently benefitted from significant investment through Natural England and the Environment Agency to improve a number of aspects of the area including realignment of the beck, restoration of habitat and creation of natural spaces. All the capital and revenue works that could be funded from the Natural England funding have nearly been completed but some capital work that is identified in the master plan still remains to be funded and the largest part of this is the creation of a car park on what was the site of the gardens flower nursery. The aim of this part of the project is to create parking space for the users of the bowling green and old boys club so that traffic and pedestrian users can be separated as far as possible. There will be ongoing revenue costs forming two types one being the continuous maintenance of the gardens and the other which is more aligned to soft landscape improvements of a plant management nature that would not be part of the normal maintenance works. For example the planting of bluebell and wild garlic drifts under the tree canopy.

The illustration on the following page shows the masterplan which was drawn up for the Burn Valley Gardens and which is well on the way to be realised on the ground. The Burn Valley plays a crucial part in creating green linkages between a number of areas of the town including the town centre and various residential estates in the central part of the town. The Upper Burn Valley (Family Wood) is the informal westward continuation of Burn Valley Gardens. It is a heavily tree planted area with a formal surfaced path running through it from Elwick Road to Catcote Road. The paths designation is Public Footpath No.10, Hartlepool. Other informal and unsurfaced paths run through the community wood and are used exclusively by pedestrians. The surfaced path has permissive cycle rights placed on it and is a vital safe cycle route for all types of users. The landscape character of Family Wood is informal with areas of good biodiversity value.

Beyond the main area of family wood is a satellite area located on the western side of Catcote Road, at the junction with Elwick Road. Another public footpath (Public Footpath No.8, Hartlepool) runs through this trees area and continues to another section of Elwick Road, opposite Ward Jackson Park. This as with some other urban fringe rights of way has permissive cycle rights placed upon it and is regarded as an important safe route to and from schools. The Council will continue to ensure that these routes are well maintained and upgraded where necessary to help promote the use of sustainable travel. Summerhill Country Park lies to the west of the Burn Valley Gardens and helps to create a green link between the urban and rural area. Ongoing investment in Summerhill is covered within the Rural Section of this Action Plan.



Diagram 4: Burn Valley Gardens Masterplan



### Ward Jackson Park



Following substantial works to the park in the late 1990's a Management Plan for the Park was formulated supported by funding from the Heritage Lottery Fund. The Friends of Ward Jackson Park in association with the Council produce and update the Management Plan when necessary. Within the Management Plan it sets out a wide range of information including a history of the site covering key historical features, health and safety, staffing, maintenance of the park and environmental sustainability. The Park has been awarded Green Flag status and regular review of this management plan as well as continued maintenance and improvements to the Park will be crucial to maintaining this prestigious award.

The Friends of Ward Jackson Park is an active group which is classed as a charitable organisation. They organise regular events within the park to help with fund raising towards its maintenance and towards the actions set out within the Management Plan. The actions look at different features the park has to offer and how they will be managed and maintained over time such as woodland walks and the need to promote and maintain structural diversity within the woodland belt through maintenance of planting and natural colonisation to develop wildlife potential of site. Other elements covered within this section of the plan and with actions associated with them include the bowling greens, bandstand area, lake, fountain, grass areas, planted areas, path system and the Place in the Park (community building and café). A table of actions for the financial year is maintained by the Council's Parks and Countryside team and where known funding sources are identified. The Friends Group works in association with the Parks and Countryside team to identify funding sources where necessary.

### Grayfields Recreational Ground



This site runs north/south along Jesmond Gardens and is operating well with its new pavilion, 3G all weather pitch and protective fencing. The highest quality football pitch in the Borough is locating on this site and provides an excellent facility. There is however a requirement for path and road refurbishment, an additional bowling pavilion and improved drainage for the grass playing pitches. Funding for these improvements is currently being sought and a bid will be submitted to the "Protecting Playing Fields" fund for the pitch improvements.

### Brierton Sports Centre



The site is identified within the Playing Pitch Strategy (2012) as one of the key sites in Hartlepool due to its size and location. As with all sports pitches future investment and care will be critical to ensure that it continues to provide a valuable asset. Alongside the pitch provision is a sports centre catering for a wide range of sporting activities. Together they play a vital role in the health of the community. The pitches, although no public access is permitted, are used by Greatham Community Football Club which has football teams ranging from U7's through to U18's including some girls teams. The scale of the club obviously means that a large number of local children benefit greatly from the pitches at Brierton.

The draft plan below illustrates improvements to the quality of the provision at Brierton whilst also looking to provide a full size 3G football pitch which would have wider public use available. Funding is currently being sought to enable the Council to progress these works and would be aided by money from the sale of the land on which the upper school used to be located in the west of the site as shown below.

**Diagram 5: Brierton Sports Site**





## Area 5: South Hartlepool

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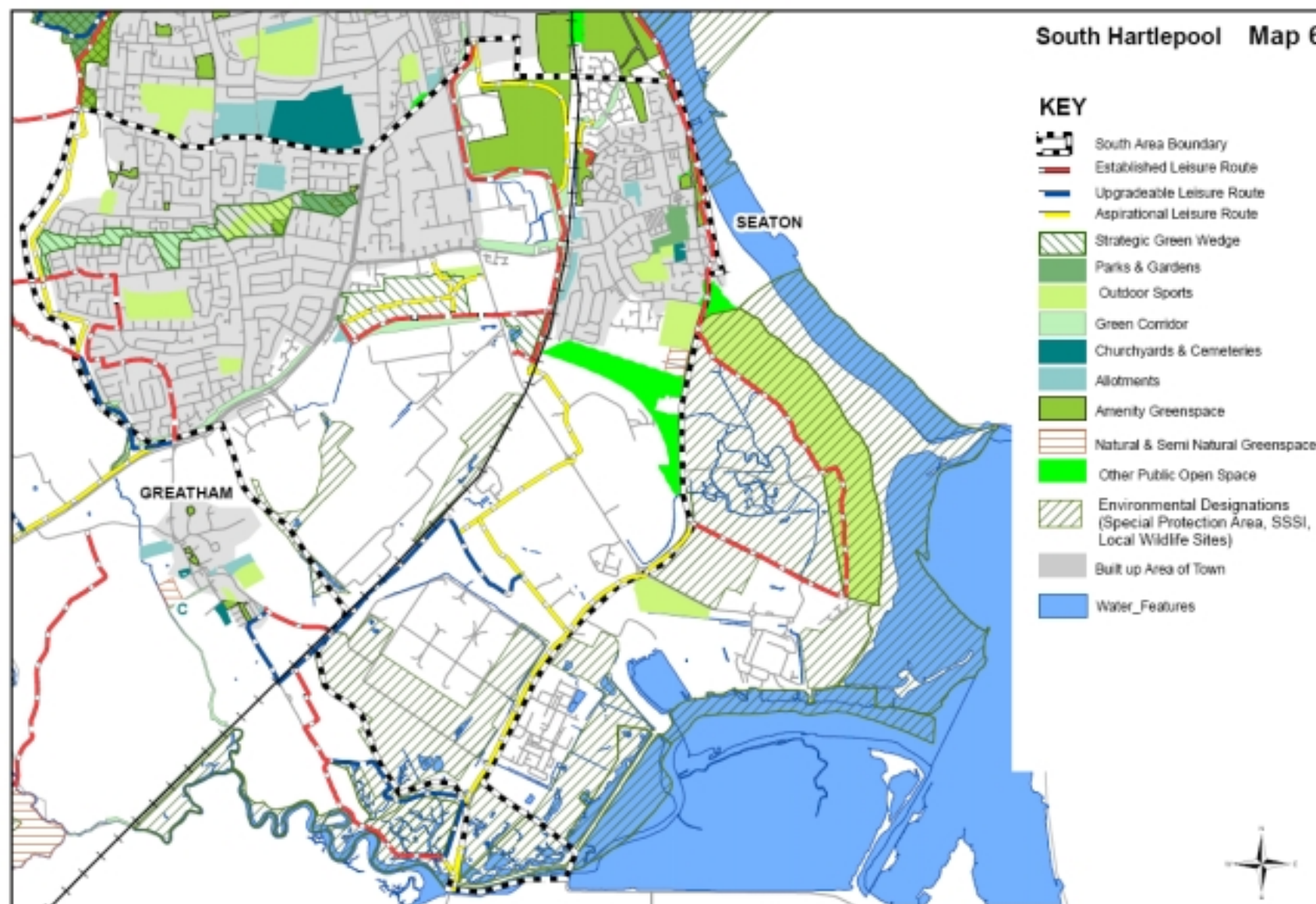
This area of the town is served by a variety of major elements of GI of differing quality, some of which benefit from established green corridors which help to link them with other areas of the town and linking into the countryside. This is illustrated in Map 6 on the following page. It is very clear however from the Green Infrastructure Strategy in the SPD that significant investment is needed over the coming years not only to develop areas such as the green wedge at Golden Flatts, but to help rejuvenate existing areas of GI such as Rossmere and Seaton Parks.

This investment will also need to focus on the provision of leisure routes within the southern industrial area to facilitate sustainable travel to work in the area and also to significantly improve the linkages south into Stockton towards Saltholme International Nature Reserve. Some of these routes will require sensitive planning to avoid any detrimental impact on the environmental designations in the south of the town. However, if planned correctly these routes could offer users the opportunity to enjoy a wide range of attractive GI which is home to many different species of wildlife.



Figure 4: Golden Flatts

Map 6: South Hartlepool



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Scale 1:38,000

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DEPT REGENERATION & NEIGHBOURHOODS  
HARTLEPOOL BOROUGH COUNCIL



### Diagram 6: Rossmere Park Masterplan



### Rossmere Park Masterplan



The park plays a vital role in the provision of a variety of green spaces within the Owton Manor Green Wedge. Its location adjacent to the A689 means the park is accessible not only to those on foot but also to visitors to the town. There is a clear opportunity to transform this park into an attraction which can benefit far more people than it currently does. The park has a number of strengths, most notably the lake, but other features are in need of investment.

The Friends of Rossmere Park Group have consulted the local residents and park users and had (with the assistance of the Council) a master plan produced. The next stage is to go out to further consultation on this and to create the final masterplan which will enable the Friends Group and the Council to pursue funding opportunities for its implementation. The draft masterplan on the previous page helps to give an impression of the scale of the park and the wide ranging GI it includes. Once finalised individual elements of the scheme will be costed to ensure that should funding opportunities emerge, interested parties are in a position to bid for funding and will be able to demonstrate the overall benefits which will be derived from the works.

Recently, as the first phase of the masterplan, a new play site in the vicinity of the proposed new café and community building has been constructed. This has helped to provide a valuable facility for local children and has helped to enhance the quality of the Owton Manor Green Wedge.

### Golden Flatts



This project is one of the most significant pieces of green infrastructure in the south of the town. The site, which is approximately 20 hectares, was previously allocated as employment land. This use however has changed in the emerging Local Plan and the site has been allocated as a green wedge. The new allocation excludes the business/industrial unit at the eastern end of the site. The scale of this site obviously presents an exciting opportunity to dramatically improve the contribution GI makes within this area of the town and also offers the opportunity to provide sustainable links through to the southern business zone and on towards Seaton Carew.

Diagram 7 on the page 34 illustrates a masterplan that has been drawn up for the green wedge. This masterplan combines significant amounts of woodland planting, wildflower planting, ponds, walkways, play space, grazing areas and car parking for visitors. This scheme was consulted on with the local community and overall was positively received. The costs included give an indication of the levels and types of funding which would be needed to deliver this scheme. It should be noted that there is potential in the future that

the Council may need to look at the potential for pitch provision on this site alongside changing facilities. If such a change is required the Action Plan will be amended to reflect this. The estimated costs related to the Golden Flatts Masterplan (as shown on table 4) are as follows and based on Forestry Commission standard costs with the exception of the surfaced track and play builder scheme:

**Table 4: Golden Flatts Cost Estimates**

Element	Size	Estimated costs	Specification
Total area of woodland planting	6.68ha	£9,600	based on £400 for trees and £240 for labour per 1000 trees (stocking density must be 2250 trees per ha)
Total length of fencing for planted areas	3717m	£21,930	based on standard 18 gauge netting, posts at 5m centres two line wires. Rabbit proof for min 10 years (£5.90 per m)
length of fencing for grazing areas	950m	£17,100	based on amenity post and rail fence (£18 per m)
Total length of surfaced track	933m	£23,325	based on £25 per m (taken from Sustrans Technical Information Note 8. Cycle Path Surface Options)
Play Builder Scheme		£120,000	As per the Clavering Play Builder
Total length of mown paths	2826m	£650/pass	path strimming (3m wide) (£0.23 per m)

[illegible]



### Seaton Park Improvements



Although well maintained by the Council, the park has poor horticultural infrastructure and a number of outdated recreational facilities in the form of football pitches, a bowling green and tennis courts. In recent years the only main capital investment into the park has been the creation of the main car park, which was created in the mid 1990's and investment into the play provision through the Playbuilder programme of 2009-11 concentrated on the play provision, with the complimentary wetland area.

As a result of the need for investment and improvement of the facility a group of stakeholders including the Council, residents and agencies came together to form a Masterplan to guide future development in the areas. This work was coordinated through Groundwork North East who produced a final masterplan as shown on Diagram 8 on page 38 in late 2011. The Masterplan will now be taken forward by the newly formed Friends of Seaton Park group who were established during the development of the masterplan.

The final designs for the Masterplan illustrates an ambitious redevelopment of the park which will compliment improvements to the sea front whilst also maintaining the traditional features of a neighborhood park.

The most far-reaching component of the proposals plan was the proposal to replace the existing out-dated 1960s bowling pavilion and changing cabins by a single multi-purpose structure, housing all the current functions of the bowling pavilion, football changing and parks storage. This would also incorporate much-requested cafe and public toilets. The principle features include:

1. New multi-functional 'Park Pavilion';
2. New access road for service / deliveries and accessible parking;
3. Improved and extended footpath network providing circular routes;
4. Fitness trail and wildlife margin on under-used football field margins;
5. Active area - table tennis / pump track / mini skatepark / crazy golf;
6. Canopy / open pavilion providing covered space for outdoor activities (tai chi, fitness classes, dance, performance art and 'boot camps);
7. Planting structure: boundary hedge and tree planting, internal trees, Boundary treatment along Allendale Street and Farndale Road to include mounding and hedge as buffer to park activities;
8. Main park entrance and boundary along Station Lane and The Cliff opened up and integrated with the town centre;
9. Events space and overspill car parking (organised events, markets, fetes, ice-skating, music events);
10. Open park with street lighting along the main routes.

The costs of the masterplan are indicated overleaf with a substantial overall cost in the region of £1.4million. Specific elements are however broken down and this will



obviously allow funding to be sought for individual elements depending upon the criteria of the funding being sought. This scheme will likely take a number of years to realise the overall vision.

**Table 5: Seaton Park Costs**

Element	Quantity	Units	Rate	Cost
<b>Park Pavilion</b>				
Remove existing building. Design and build new combined facility.	1	Prov	£650,000.00	£650,000.00
				<b>£650,000.00</b>
<b>Hard surfaces</b>				
Break out and remove hardstanding to realign paths and car park	991	m2	£5.00	£4,955.00
Break out and remove hard surfacing at entrance	377	m2	£5.00	£1,885.00
Extend car Park	292	m2	£50.00	£14,600.00
New access road, incl drainage	524	m2	£65.00	£34,060.00
New footpaths - main park	1889	m2	£35.00	£66,115.00
New footpaths - sports field	1076	m2	£25.00	£26,900.00
Paths resurfaced	1192	m2	£7.00	£8,344.00
Woodland path	194	m2	£20.00	£3,880.00
Overspill and sports field car parks - reinforced grass	1261	m2	£30.00	£37,830.00
Recycling compound	48	m2	£50.00	£2,400.00
Patio	128	m2	£55.00	£7,040.00
Refurbish tennis / basketball pitches	2628	m2	£7.00	£18,396.00
				<b>£226,405.00</b>
<b>Soft Landscaping</b>				
Bund creation - spread and shape mounds	890	m2	£3.00	£2,670.00
Swales and surface drainage into wetland area	item			£2,000.00
Perimeter hedge planting	1068	lin m	£7.00	£7,476.00
Semi-mature tree planting	210	nr	£180.00	£37,800.00
Wild flower meadow creation	7819	m2	£1.50	£11,728.50
Wetland area				£0.00
Shrub planting to front entrance area and Library entrance	200	m2	£35.00	£7,000.00
Bulb planting	5000	m2	£0.50	£2,500.00
Sensory Garden	635	m2	£35.00	£22,225.00
				<b>£93,399.50</b>
<b>Boundary Wall and</b>				

<b>Railing</b>				
Remove panels of brickwork. Face up exposed sides of piers	160	lin m	£15.00	£2,400.00
Metal railing infill panels and new section of boundary fence and gate. Arch re-erected	157	lin m	£120.00	£18,840.00
				<b>£21,240.00</b>
<b>Miscellaneous</b>				
Sculpture in woodland garden and elsewhere				£50,000.00
Signage				£10,000.00
Street lighting	12	nr	£1,500.00	£18,000.00
Benches, picnic tables and site furniture	20	nr	£500.00	£10,000.00
				<b>£88,000.00</b>
<b>Active Play Elements</b>				
Pump Track				£30,000.00
Crazy Golf				£60,000.00
Table tennis tables	3		£800.00	£2,400.00
Outdoor gym equipment	7		£700.00	£4,900.00
				<b>£97,300.00</b>
<b>Sub- total</b>				<b>£1,176,344.50</b>
Preliminaries on above works	4%			£47,053.78
Contingencies (on total costs + preliminaries)	5%			£61,169.91
Professional fees (on total costs + preliminaries + contingencies)	8%			£102,765.46
<b>Total</b>				<b>£1,387,333.65</b>

### Diagram 8: Seaton Park Masterplan



## Seaton Linear Park Improvements



Over the past few years some major improvements have taken place along the Seaton Front area. Known as the Seaton Linear Park these improvements are part of an overall masterplan but have been implemented in a piece meal manner where funding has been available. The works which have currently taken place have seen improvements which have improved the pedestrian environment from the Newburn Bridge down into Seaton Carew and have incorporated landscaping, play areas, planting and seating areas. Particularly within Seaton Carew, the improvements have respected the historical nature of the conservation area and have been carried out following extensive public consultation.

The masterplan outlines a number of further stages to these improvements which it has currently not been able possible to fund but which are seen as a key priority moving forward.

**Diagram 9: Seaton Linear Park Masterplan**



## Linkages and Movement

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The creation and enhancement of green, sustainable linkages and corridors between the main areas of GI identified above and other smaller, yet equally important, elements of GI will be a key priority of the Council and will be of vital importance to the implementation of the Action Plan.

The leisure routes, illustrated on Maps 1-6, help to illustrate how movement is currently possible throughout the Borough, but also indicates where improvements and enhancements to the network of footpaths and cycle paths will be sought. The use of tree planting and planting of plants and shrubbery to create attractive, multi-functional corridors will ensure that residents and visitors will be able to move freely and safely in a sustainable manner along green corridors between residential, employment and more natural areas. The delivery of these will also contribute vital habitat and new wildlife corridors.

It will also be important to ensure that as part of new developments that occur in the town, thought is given to how open space, tree planting and walkways are integrated into the plans from the outset so that they link into the existing GI network.

Various sources of funding will be accessible to ensure sustainable linkages are created in the future, they include:

- Local Transport Plan
- Sustrans Funding
- Coastal Walkway initiatives such as the Durham Heritage Coast
- Developer Contributions from planning applications

Through these improvements, along with the improvements in the sections above, will ensure that Hartlepool's GI network continues to develop and grow in the future delivering with it the multi-functional benefits widely associated with successful GI.

The benefits these leisure routes offer is illustrated by the Walks Programme and Orienteering Programme that the Council operates. Walk about in Hartlepool launched in March 2011 and has attracted 379 participants to the scheme, the walks vary in length from 30 minutes up to 2 hours but all utilise the public rights of way in and around



Hartlepool. The Scheme not only advertises normal walking but also has a very successful Nordic Walking Programme incorporated into the scheme. There are currently 11 walks (7 normal walks and 4 Nordic walks) that occur weekly targeting the community as well as closed walks for various organisations and their services users. These walks increase in the summer months and cover walks around the local Nature Reserves. Common walks that are utilised within this scheme are;

- Dalton Piercy Circular
- Hart to Haswell
- Summerhill
- Seaton Dunes
- Headland – along Promenade
- Greatham
- Crimdon Coastal Routes
- Crimdon Dene

Through funding received from the Community Activities Network (CAN) the Council have been able to develop Orienteering in Hartlepool;

- English Martyrs school and Manor College have had their schools sites mapped
- St Hilds have had their site updated
- Schools have added orienteering onto their curriculum; however the sport and Physical Activity Team have supported in some of the initial delivery and have engaged 84 students.
- Training has been delivered through Cleveland Orienteering Club to school staff and Sport and Physical Activity staff to support the development of orienteering, 66 people currently have been trained through this project.
- Family taster sessions and a Begin 2 Orienteering programme have been run and engaged 79 participants to the sport.

The development of orienteering in Hartlepool has been strongly supported by Cleveland Orienteering Club (CLOK) and they are re-mapping the old orienteering course at Burn Valley which will enable the team to develop orienteering in town utilising a key green wedge.

The Council are also launching the Xplorer/ Run Challenge project in partnership with British Orienteering and CLOK in Hartlepool from April for a 6 month period, this project

is aimed at getting more people engaged in orienteering utilising sites and mapped courses in slightly different way to that of conventional orienteering.

# REGENERATION SERVICES COMMITTEE

16 January 2014



**Report of:** Regeneration and Neighbourhoods Departmental Management Team

**Subject:** PROPOSALS FOR INCLUSION IN COUNCIL PLAN 2014/15

## 1. TYPE OF DECISION/APPLICABLE CATEGORY

None Key Decision.

## 2. PURPOSE OF REPORT

- 2.1 To provide the opportunity for the Regeneration Services Committee to consider the proposals for inclusion in the 2014/15 Council Plan that fall under the remit of the Committee.

## 3. BACKGROUND

- 3.1 For 2014/15 a review of the Outcome Framework has been undertaken to ensure that it still accurately reflects the key outcomes that the Council has identified as being important for the future of the Borough. A revised Outcome Framework, to be implemented from April 2014, was reported to Finance and Policy Committee on 18 October 2013. However since the meeting the Public Health Department have reviewed the proposed outcome framework again and in light of the Public Health Outcome Framework published by the Department for Health have changed the framework to reflect the objective set in this national framework.
- 3.2 As in previous years detailed proposals are being considered by each of the Committees throughout January and February. A further report will be prepared for Finance and Policy Committee on 14 February 2014 detailing the comments/observations of each of the Committees along with a full draft of the 2014/15 Council Plan.
- 3.3 The Council Plan is still a working document and as such there are areas where information could change. Where this does occur the information will be included and highlighted in the final draft of the Plan that is to be

considered by Finance and Policy Committee on 28 March 2014 and by Council on 3 April 2014.

#### 4. PROPOSALS

- 4.1 The Assistant Directors/Director for Regeneration and Neighbourhoods Department will deliver a short presentation at the meeting detailing the key challenges that the Council faces over the next year, and beyond, and setting out proposals, from the Regeneration and Neighbourhoods Departmental Plan, for how these will be addressed.
- 4.2 The main focus of the presentation will be on the outcomes that have been included in the Outcome Framework and how these will be delivered in 2014/15. The Assistant Directors/Director will take each outcome in turn, explaining how each outcome will address the challenges faced by the Council. After each outcome Members will be given the opportunity to comment on the proposals before the presentation move onto the next outcome.
- 4.3 The Outcomes that fall under the remit of the Regeneration Services Committee, and will therefore be included in the presentation are: -
- Outcome: Hartlepool has improved business growth and business infrastructure and an enhanced culture of entrepreneurship
  - Outcome: Hartlepool has attracted new investment and developed major programmes to regenerate the area and improve connectivity
  - Outcome: Hartlepool has an increased employment and skills levels with a competitive workforce that meets the demands of employers and the economy
  - Outcome: Hartlepool has a boosted visitor economy
  - Outcome: To promote opportunities for all children and young people to reach their full potential by accessing good quality teaching and curriculum provision which fully meets their needs and enables them to participate in and enjoy their learning
  - Outcome: Provision of high quality community learning and skills opportunities that widen participation and build social justice
  - Outcome: Hartlepool has an improved and more balanced housing offer that meets the needs of residents and is of high quality design
  - Outcome: Housing Services and housing options respond to specific needs of all communities within Hartlepool
  - Outcome: People enjoy equal access to culture and libraries which enrich their lives, improve the places where they live and strengthen communities
- 4.4 **Appendix A** provides detail on the proposed actions identified to deliver the outcomes that fall under the remit of the Regeneration Services Committee. Officers from across the Council have also been identifying the Performance Indicators (PIs) that will be monitored throughout the year to measure progress and these are also included in the appendix.

- 4.5 As in 2013/14, it is not possible at this stage to include year end outturn and future targets as these are not yet available. It is normal practice to use a number of criteria when setting targets, such as current performance, budget information and other external factors such as Government policy changes. Therefore it is normal for targets to be set around year end when more information is known. Where available, this information will be included in the proposals reported to Finance and Policy Committee in March 2013.

## **5. NEXT STEPS**

- 5.1 The remainder of the Council Plan proposals have already been, or will be, discussed at the relevant Committees between 16 January and 10 February 2014. Comments and observations from those Committees will be added to those received at today's meeting and included in the overall presentation to Finance and Policy Committee on 14 February 2014.
- 5.2 The final draft of the Council Plan, which will have considered the points raised by all Committees, will then be considered by Finance and Policy Committee on 28 March 2014 before being taken for formal agreement by Council at its meeting on 3 April 2014.
- 5.3 Progress towards achieving the actions and targets included in the Council Plan will be monitored throughout 2014/15 by officers across the Council and progress reported quarterly to Elected Members.

## **6. RECOMMENDATIONS**

- 6.1 It is recommended that the Regeneration Services Committee: -
- considers the proposed outcome templates (Appendix A) for inclusion in the 2014/15 Council Plan;
  - formulates any comments and observations to be included in the overall presentation to the meeting of the Finance and Policy Committee on 14 February 2014.

## **7. REASONS FOR RECOMMENDATIONS**

- 7.1 Regeneration Services Committee have responsibility for Performance Management of regeneration issues within the Council Plan.

## **8. BACKGROUND PAPERS**

No background papers for this report

## **9. CONTACT OFFICER**

Denise Ogden  
Director of Regeneration and Neighbourhoods



### SECTION 1 OUTCOME DETAILS

<b>Outcome:</b>	1. Hartlepool has improved business growth and business infrastructure and an enhanced culture of entrepreneurship	<b>Theme:</b>	Jobs and the Economy
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<b>Lead Dept:</b>	Regeneration and Neighbourhoods	<b>Other Contributors:</b>	
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### SECTION 2 ACTIONS

Action	Due Date	Assignee	Dept
Deliver Business Advice and Brokerage – programme of targeted account management with key businesses. Develop and maintain relationships with individual businesses	Mar 15	Mick Emerson	RND
Increase the awareness of opportunities for businesses to become involved in providing products and services to HBC and the wider public sector	Mar 15	Mick Emerson	RND
Continued provision of Incubation support service including mentoring, pre-start support (Enterprise Coaching), financial assistance, brokerage and other initiatives.	Mar 15	Mick Emerson	RND
Engage with schools and colleges to increase awareness of self-employment and entrepreneurship by undertaking visits by businesses to schools and visa versa.	Mar 15	Mick Emerson	RND
Engage with Department for Work and Pensions providers to offer unemployed individuals a wider package of support where appropriate to enter into self-employment.	Mar 15	Mick Emerson	RND
Deliver improve ICT facilities for new and existing business tenants in the Hartlepool Enterprise Centre	Dec14	Antony Steinberg	RND

### SECTION 3 PERFORMANCE INDICATORS & TARGETS

Code	Indicator	Assignee	Targeted or Monitor	Collection Period (e.g. Financial/academic)	2013/14 Target	2014/15 Target	2015/16 Target	Dept
NI 171	New business registration rate - the proportion of new business registration per 10,000 resident population (aged 16+)	Mick Emerson	Monitor	Financial	Not required			RND
RND P060	Number of jobs created	Mick Emerson	Monitor	Financial	Not required			RND
RND P056	Percentage occupancy levels of Hartlepool business premises	Mick Emerson	Monitor	Financial	Not required			RND
RND P085	Business stock (businesses units in Hartlepool)	Mick Emerson	Monitor	Financial	Not required			RND

SECTION 4 RISKS			
Code	Risk	Assignee	Dept
RND R050	Continued economic uncertainty	Antony Steinberg	RND

### SECTION 1 OUTCOME DETAILS

<b>Outcome:</b>	2. Hartlepool has attracted new investment and developed major programmes to regenerate the area and improve connectivity	<b>Theme:</b>	Jobs and the Economy
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<b>Lead Dept:</b>	Regeneration and Neighbourhoods	<b>Other Contributors:</b>	
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### SECTION 2 ACTIONS

Action	Due Date	Assignee	Dept
Research emerging funding opportunities and prepare bid submissions to secure financial resources.	Mar 15	Rob Smith	RND
Develop the Hartlepool regeneration master plan	Mar 15	Andrew Golightly	RND

### SECTION 3 PERFORMANCE INDICATORS & TARGETS

Code	Indicator	Assignee	Targeted or Monitor	Collection Period (e.g. Financial/academic)	2013/14 Target	2014/15 Target	2015/16 Target	Dept
NI 171	New business registration rate - the proportion of new business registration per 10,000 resident population (aged 16+)	Mick Emerson	Monitor	Financial	Not required			RND
RND P089	Value of income from external funding sources	Mick Emerson	Monitor	Financial	Not required			RND

### SECTION 4 RISKS

Code	Risk	Assignee	Dept
RND R029	Inability to achieve external funding to support the delivery of long term regeneration targets.	Antony Steinberg	RND
RND R050	Continued economic uncertainty	Antony Steinberg	RND
RND R060	Failure to deliver current regeneration programmes	Antony Steinberg	RND
RND R071	Failure to deliver local economic objectives as a result of shifts in policies and priorities of external partners.	Antony Steinberg	RND

### SECTION 1 OUTCOME DETAILS

<b>Outcome:</b>	3. Hartlepool has increased employment and skills levels with a competitive workforce that meets the demands of employers and the economy	<b>Theme:</b>	Jobs and the Economy
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<b>Lead Dept:</b>	Regeneration and Neighbourhoods	<b>Other Contributors:</b>	Child and Adult Services Department
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### SECTION 2 ACTIONS

Action	Due Date	Assignee	Dept
Develop Hartlepool youth investment programme	Mar 15	Patrick Wilson	RND
Implement the Youth Engagement and Support (YES) project to target young people classified as the most 'high risk' of becoming NEET (Not in Employment, Education or Training).	Mar 15	Patrick Wilson	RND
Ensure all new housing developments over 20 units are linked to job opportunities and training	Mar 15	Patrick Wilson	RND
Increase the take up of traineeships and apprenticeships by liaising with local employers to increase opportunities	July 14	Julie McSw een	RND
Ensure access to high quality learning opportunities that increase the skills and qualifications of local residents via implementing the Adult Education Service Plan	July 14	Teresa Latcham	RND

### SECTION 3 PERFORMANCE INDICATORS & TARGETS

Code	Indicator	Assignee	Targeted or Monitor	Collection Period (e.g. Financial/academic)	2012/13 Target	2013/14 Target	2014/15 Target	Dept
	None Identified							RND

### SECTION 4 RISKS

Code	Risk	Assignee	Dept
RND R071	Failure to deliver local economic objectives as a result of shifts in policies and priorities of external partners.	Antony Steinberg	RND

### SECTION 1 OUTCOME DETAILS

<b>Outcome:</b>	5. Hartlepool has a boosted visitor economy	<b>Theme:</b>	Jobs and the Economy
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<b>Lead Dept:</b>	Regeneration and Neighbourhoods	<b>Other Contributors:</b>	
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### SECTION 2 ACTIONS

Action	Due Date	Assignee	Dept
Develop and implement a 2 year marketing and communication plan to raise the profile as a place to invest and visit, utilising appropriate research data.	Mar 15	Harland Deer	RND
Develop Destination Hartlepool / Invest in Hartlepool websites and social media activity.	Mar 15	Harland Deer	RND
Develop and deliver bespoke training courses, including the 'Discover Hartlepool' and 'My Hartlepool' projects.	Mar 15	Harland Deer	RND

### SECTION 3 PERFORMANCE INDICATORS & TARGETS

Code	Indicator	Assignee	Targeted or Monitor	Collection Period (e.g. Financial/academic)	2013/14 Target	2014/15 Target	2015/16 Target	Dept
RND P092	Visitor numbers	Andrew Golightly	Monitor	Financial	Not required			RND
RND P093	Value of visitor economy	Andrew Golightly	Monitor	Financial	Not required			RND
RND P094	Number of unique visitors to destination Hartlepool website	Andrew Golightly	Targeted	Financial	30,000	TBC	TBC	RND
RND P095	Number of social media followers	Andrew Golightly	Targeted	Financial	1,500	TBC	TBC	RND
NI 151	Overall Employment rate (proportion of people of working age population who are in employment)	Antony Steinberg	Monitor	Financial	Not required			RND

### SECTION 4 RISKS

Code	Risk	Assignee	Dept
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RND R071	Failure to deliver local economic objectives as a result of shifts in policies and priorities of external partners.	Antony Steinberg	RND
RND R050	Continued economic uncertainty	Antony Steinberg	RND

### SECTION 1 OUTCOME DETAILS

<b>Outcome:</b>	7. To promote opportunities for all children and young people to reach their full potential by accessing good quality teaching and curriculum provision which fully meets their needs and enables them to participate in and enjoy their learning	<b>Theme:</b>	Lifelong Learning & Skills
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<b>Lead Dept:</b>	Child and Adult Services	<b>Other Contributors:</b>	Regeneration and Neighbourhoods
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### SECTION 2 ACTIONS

Action	Due Date	Assignee	Dept
Provide access to a full time study programme for 16 – 18 year olds (NEET).	July 14	Teresa Latcham	RND

### SECTION 3 PERFORMANCE INDICATORS & TARGETS

Code	Indicator	Assignee	Targeted or Monitor	Collection Period (e.g. Financial/academic)	2013/14 Target	2014/15 Target	2015/16 Target	Dept
None Identified								RND

### SECTION 4 RISKS

Code	Risk	Assignee	Dept
None Identified			RND

SECTION 1 OUTCOME DETAILS			
<b>Outcome:</b>	8. Provision of high quality community learning and skills opportunities that widen participation and build social justice	<b>Theme:</b>	Lifelong Learning and Skills

<b>Lead Dept:</b>	Child and Adult Services	<b>Other Contributors:</b>	Regeneration & Neighbourhoods
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SECTION 2 ACTIONS			
Action	Due Date	Assignee	Dept
Ensure a wide range of learning opportunities are available which encourage participation in Lifelong Learning	July 14	Dianne Goodwin	RND

SECTION 3 PERFORMANCE INDICATORS & TARGETS								
Code	Indicator	Assignee	Targeted or Monitor	Collection Period (e.g. Financial/academic)	2012/13 Target	2013/14 Target	2014/15 Target	Dept
ACS P053	Number of learners participating in Adult Education Programmes	Maggie Heaps	Monitor	Academic Year	Not required			RND

SECTION 4 RISKS			
Code	Risk	Assignee	Dept
CAD R047	Failure to fulfil the targets for recruitment set by the SFA leading to loss of income	Maggie Heaps	RND
CAD R048	Failure to reach the minimum levels of performance for the SFA or Ofsted	Maggie Heaps	RND

SECTION 1 OUTCOME DETAILS			
<b>Outcome:</b>	21. Hartlepool has an improved and more balanced housing offer that meets the needs of residents and is of high quality design	<b>Theme:</b>	Housing

<b>Lead Dept:</b>	Regeneration and Neighbourhoods	<b>Other Contributors:</b>	
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SECTION 2 ACTIONS			
Action	Due Date	Assignee	Dept
Collate information about the distribution of all registered provider tenure types across the town and use this to assess the impact of new products on tenure choice across the borough.	March 2015	Nigel Johnson	RND
Continue to encourage improvements in the number of private sector homes constructed to lifetime home standards and relevant government energy efficiency levels. (Housing Strategy 1B1)	March 2015	Chris Pipe	RND
Complete the acquisition programme of properties as part of the Carr / Hopps Street Regeneration Scheme	March 2015	Amy Waller	RND
Develop a master plan for the redevelopment of the Carr / Hopps Street area	March 2015	Amy Waller	RND

SECTION 3 PERFORMANCE INDICATORS & TARGETS								
Code	Indicator	Assignee	Targeted or Monitor	Collection Period (e.g. Financial/academic)	2013/14 Target	2014/15 Target	2015/16 Target	Dept
NI 155	Number of affordable homes delivered (gross)	Nigel Johnson	Targeted	Financial	50	TBC	TBC	RND

SECTION 4 RISKS			
Code	Risk	Assignee	Dept
RND R057	Reduction in funding for housing investment	Nigel Johnson	RND
RND R061	Inability to meet very high levels of local housing needs including affordable housing – (Reword to cover Welfare reform)	Nigel Johnson	RND

### SECTION 1 OUTCOME DETAILS

<b>Outcome:</b>	22. Hartlepool has improved housing stock where all homes across tenures offer a decent living environment	<b>Theme:</b>	Housing
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<b>Lead Dept:</b>	Regeneration and Neighbourhoods	<b>Other Contributors:</b>	
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### SECTION 2 ACTIONS

Action	Due Date	Assignee	Dept
Work with landlords to prevent homes from becoming long-term empty through early intervention.	Mar 15	Amy Waller	RND
Registered providers to improve their stock to 'decent homes plus' standard (Housing Strategy 2B2)	Mar 15	Nigel Johnson	RND
Support landlords to carry out energy efficiency works to deal with excess cold hazards through education and promotion of the benefits (Housing Strategy 2E2)	Mar 15	Nigel Johnson	RND
Increase the amount of social rented houses fitted with renewable such as Photo Voltaic panels and / or cells solar hot water and air source heat pumps.	Mar 15	Amy Waller	RND

### SECTION 3 PERFORMANCE INDICATORS & TARGETS

Code	Indicator	Assignee	Targeted or Monitor	Collection Period (e.g. Financial/academic)	2013/14 Target	2014/15 Target	2015/16 Target	Dept
LAA H P001	Number of long term (over 6 months) empty homes brought back into use.	Nigel Johnson	Targeted	Financial	TBC	TBC	TBC	RND

### SECTION 4 RISKS

Code	Risk	Assignee	Dept
RND R015	Failure to secure funding for delivery of empty homes strategy	Nigel Johnson	RND
RND R061	Inability to meet very high levels of local housing needs including affordable housing – (Reword to cover Welfare reform)	Nigel Johnson	RND
RND	Failure to respond to and implement changes to selective licensing	Nigel Johnson	RND



R053			
<b>SECTION 1 OUTCOME DETAILS</b>			
<b>Outcome:</b>	23. Housing Services and housing options respond to the specific needs of all communities within Hartlepool	<b>Theme:</b>	Housing

<b>Lead Dept:</b>	Regeneration and Neighbourhoods	<b>Other Contributors:</b>	
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SECTION 2 ACTIONS			
Action	Due Date	Assignee	Dept
Review and monitor the impact of welfare and social housing reforms on tenancy sustainability, homelessness, tenancy satisfaction and vulnerable people on the housing waiting list.	Mar 15	Karen Kelly	RND
Assist people to maintain independent living through the provision of minor adaptations.	Mar 15	Karen Kelly	RND

<b>SECTION 3 PERFORMANCE INDICATORS &amp; TARGETS</b>								
<b>Code</b>	<b>Indicator</b>	<b>Assignee</b>	<b>Targeted or Monitor</b>	<b>Collection Period (e.g. Financial/academic)</b>	<b>2013/14 Target</b>	<b>2014/15 Target</b>	<b>2015/16 Target</b>	<b>Dept</b>
RND P051	Number of households where homelessness has been prevented through Local Authority action	Lynda Igoe	Targeted	Financial	9	9	TBC	RND
RPD P107	Average waiting time for a Disabled Facility Grant to be completed	Karen Kelly	Targeted	Financial	95 days	TBC	TBC	RND

<b>SECTION 4 RISKS</b>			
<b>Code</b>	<b>Risk</b>	<b>Assignee</b>	<b>Dept</b>
RND R070	Failure to provide correct housing advice to the public.	Lynda Igoe	RND

### SECTION 1 OUTCOME DETAILS

<b>Outcome:</b>	People enjoy equal access to culture and libraries which enrich their lives, improve the places where they live, and strengthen communities.	<b>Theme:</b>	Culture and Leisure
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<b>Lead Dept:</b>	Regeneration & Neighbourhoods	<b>Other Contributors:</b>	
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### SECTION 2 ACTIONS

Action	Due Date	Assignee	Dept
Plan and deliver a number of events, in partnership with other Cultural organisations in the Tees Valley, in relation to the centenary of the beginning of World War I and the bombardment of the Hartlepoons.	Mar 2015	David Worthington	RND
Undertake a review of service provision within the Libraries	Mar 2015	Kay Tranter	RND
Explore options for community centres including possible Community Asset Transfer	Mar 2015	Susan Rybak	RND
Deliver programme of events at Town Hall Theatre	Mar 2015	Clare Irvine	RND
Undertake Development Plan for Town Hall Theatre	Mar 2015	Clare Irvine	RND
Contribute toward the Church Street redevelopment through the delivery of an exhibition programme at the Hartlepool Art Gallery	Mar 2015	Clare Irvine	RND
Implement findings of the Hartlepool Maritime Experience review	Mar 2015	David Worthington	RND
Deliver the reviewed archaeology delivery arrangements	Mar 2015	Robin Daniels	RND

### SECTION 3 PERFORMANCE INDICATORS & TARGETS

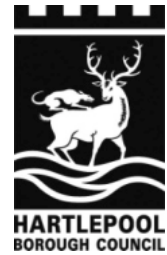
Code	Indicator	Assignee	Targeted or Monitor	Collection Period (e.g. Financial/academic)	2013/14 Target	2014/15 Target	2015/16 Target	Dept
LAA CL P001(a)	Number of people from vulnerable groups engaged in culture and leisure activities	David Worthington	Targeted	Financial Year	1,115	1,115		RND
P062	Number of housebound people receiving a home visit from the home library service once every 3 weeks, for as long as they require the service.	David Worthington	Targeted	Financial Year	567	580		RND

PO84	Maintain & enhance the Historic Environment Record (HER) via % review ed, edited and added.	Robin Daniels	Monitor	Financial Year	Not required			RND
ACS 103	The number of engagements with children (0-19) in library delivered literary and learning activities	Kay Tranter	Target	Financial Year		12,000		RND
ACS 104	Number of hours usage of the Libraries Peoples Netw ork computers	Kay Tranter	Target	Financial Year		30,000		RND
ACS 105	Number of enquiries received by the Libraries Reference & Information Service	Kay Tranter	Target	Financial Year		23,500		RND
ACS 106	Number of visitors to the Museum of Hartlepool, Hartlepool Maritime Experience, and Hartlepool Art Gallery.	David Worthington	Target	Financial Year		202,000		RND
ACS 107	Number of schoolchildren visiting the Museum of Hartlepool, Hartlepool Maritime Experience, and Hartlepool Art Gallery.	David Worthington	Target	Financial Year		14,300		RND
ACS 108 (a)	Number of Visitors to the Tow n Hall	David Worthington	Target	Financial Year		90,000		RND
ACS 109	Community Centres attendance	Dave Miles	Target	Financial Year		22,197		RND

SECTION 4 RISKS			
Code	Risk	Assignee	Dept
CAD R013	Failure to achieve required customer and visitor income levels	David Worthington	RND
CAD R045	Failure to deliver statutory elements of the Library Service	David Worthington	RND
CAD R046	Failure to provide statutory service of archaeological planning advice and Historic Environment Record	Sarah Scarr	RND
CAD R056	Lack of adequate investment in public buildings affecting ability to income generate	David Worthington	RND

# REGENERATION SERVICES COMMITTEE

16<sup>th</sup> January 2014



**Report of:** Assistant Director (Regeneration)

**Subject:** HERITAGE SKILLS APPRENTICESHIP PROJECT

## 1. TYPE OF DECISION/APPLICABLE CATEGORY

Non-Key Decision

## 2. PURPOSE OF REPORT

- 2.1 The purpose of this report is to inform members of the potential for the Council to develop a Heritage Skills Apprenticeship Project in partnership with the other four Local Authorities in the Tees Valley, Hartlepool College of Further Education (HCFE), Heritage Craft Alliance (HCA), English Heritage and Heritage Lottery Fund.

## 3. BACKGROUND

- 3.1 The historic environment serves an important role in defining an areas character, culture and heritage. It provides a reminder of the historical formation and development of an area and contributes towards economic development, regeneration and the creation of sustainable communities. Historic environments and buildings make a positive contribution towards the quality of the built environment and helps promote Tees Valley as an attractive place in which to live, work and visit.
- 3.2 A number of prominent visitor attractions across the Tees Valley have been developed on the ethos of using heritage for economic regeneration, tourism development and cultural assets. For example Christ Church, a converted listed church in Hartlepool is now an art gallery and Heugh Gun Battery a scheduled ancient monument which is now a military museum.
- 3.3 In recognition of the value and importance of historic areas, buildings and landscapes to our cultural, social and economic life, the five local authorities continue to protect and actively encourage the enhancement of these historic assets wherever possible through constructive conservation approaches.

- 3.4 To support the conservation of an area requires dedicated, skilled workers who can restore and maintain the historic environment. The Heritage Skills Initiative has identified the ‘severity of the regional skills gap within trades’ needed to support this sector and across Tees Valley there are inadequate numbers of skilled workers who can effectively stem this shortage. As the demand for skilled trade persons’ increases across the sub-region, companies outside of the area are actively securing contracts to deliver bespoke work on behalf of public and private owners of these historic sites. For local companies to reverse this trend will require an investment in the next generation of young people so that they can become fully qualified in trades which are most in demand such as carpentry and masonry. Investment through on-the-job training and apprenticeships will provide the greatest asset for the company and will help make their organisation become more competitive by having a skilled workforce in which to secure future work.
- 3.5 To increase the number of apprentices within the Heritage Sector, Heritage Craft Alliance, who are an accredited training and assessment provider who have an established strategic partnership with HCFE and are dedicated to the built heritage sector, contacted Hartlepool Borough Council to develop an apprenticeship scheme.

#### **4. AIM OF THE PROJECT**

- 4.1 To develop a Heritage Skills Apprenticeship Scheme which will increase the number of qualified crafts personnel within the Tees Valley who will have the skills base to assist in the conservation and maintenance of the sub-region’s built heritage.

#### **5. OBJECTIVES OF THE PROJECT**

- 5.1 The main objectives of the project will be: -
- To actively conserve and repair public and privately owned historic buildings and structures;
  - To offer training opportunities for young people to access new or enhanced skills, focused on the conservation, repair and maintenance of historic buildings and structures, and;
  - To offer formal apprenticeships to young people within the heritage built environment.

#### **6. PROPOSED DELIVERY MODEL**

- 6.1 It is proposed that a pilot Heritage Skills Apprenticeship scheme be developed in partnership with key partners including the five Local



Authorities, Tees Valley Unlimited, HCA, HCFE, English Heritage and Heritage Lottery Fund.

6.2 The pilot will be for two years and will include:

- A major marketing and launch event of the programme;
- Recruitment of potential apprentices (All aged 16 to 18 years);
- Potential Apprentices will initially be registered on a traineeship for a six week period to enable them to complete a pre-employment programme which will include work experience in general building, skills, mortars, maintenance and repairs;
- 36 Apprentices being employed for two years by Heritage Craft Alliance or other employers in traditional heritage and conservation building crafts such as masonry, timber roofing, carpentry and joinery;
- Hartlepool College of Further Education to deliver the full Apprenticeship Framework for all Apprentices to ensure they achieve a Level 3 qualification;
- The Apprentices will be involved in improving and maintaining public and private heritage and conservation sites across the Tees Valley (with work programmes designed by each local authority Conservation Team);
- In-Work Support, and;
- Celebration Event.

## **7. TARGET GROUP**

7.1 The project will be targeted towards young people aged 16 to 18 years old who are not in education, employment or training (NEET) or at risk of becoming NEET.

## **8. FUNDING**

8.1 To support the delivery of the Heritage Skills Apprenticeship Project, there are a range of potential funding sources which the Council are currently exploring including: -

- Heritage Lottery Fund;
- Regional Growth Fund;

- Vulnerable and Disengaged Young Peoples Fund;
- ESF Youth Engagement Scheme (YES) Project;
- English Heritage, and;
- Radcliffe Trust.

8.2 This project will require substantial financial investment and there is a potential to submit a large scale Heritage Lottery Fund application for up to £5million. Officers have explored this option and there is an opportunity to bid for this funding in April 2014. This will provide sufficient time in which to develop the project idea further with partners.

8.3 As heritage sector employers have also identified skills shortages as a major issue for their companies to grow and expand, there is an opportunity to invite businesses to support the scheme by offering work placements and to financially contribute to the salaries of the apprentices.

## 9. NEXT STEPS

9.1 If members are in agreement, there are a number of key tasks required to progress this apprenticeship project further such as:

- Engage with key partners who will support the delivery of the programme e.g. Local Authorities.
- Engage with relevant companies via a Heritage Business Event to ask for support with work placements and sponsorship for each of the 36 apprentices.
- Identify key heritage sites across the Tees Valley to conserve and maintain.
- Submit a £5 million bid to the Heritage Lottery Fund by April 2014 to support the delivery of the Tees Valley Heritage Skills Apprenticeship project.
- Source and secure additional external funding to support the delivery of the programme.

## 10. IMPACT ON CHILD / FAMILY POVERTY

10.1 This potential project will positively contribute to tackling the longer term causes and consequences of child and family poverty by preventing young

people from becoming long term NEET by providing individuals with employment that will enable them to reach their aspirational goals and become economically active.

## **11. SECTION 17 OF THE CRIME AND DISORDER ACT 1998 CONSIDERATIONS**

- 11.1 This potential project will positively contributed to Section 17 by providing employment routeways for young people. It will also provide routeways for individuals who may have been identified as high risk of offending.

## **12. EQUALITY AND DIVERSITY CONSIDERATIONS**

- 12.1 This potential project will provide employment opportunities for young people, particularly amongst vulnerable groups such as the seven priority groups shown below:

- Looked after children and care leavers;
- Young offenders (including those leaving the secure estate);
- Teenage parents;
- Young carers;
- Young people with specific learning difficulties and/or disabilities (SLDD);
- Young people with mental health issues, and;
- Young people with drug and alcohol misuse issues.

## **13. CONTRIBUTION TO OTHER COUNCIL PROJECTS AND PERFORMANCE INDICATORS**

- 13.1 This potential project will benefit other Council employment initiatives, such as the Hartlepool Youth Investment Project and Think Families, Think Communities. Also, the project will positively contribute to the following indicators:

- Improving the Overall Employment Rate;
- Improving the Overall Youth Employment Rate;
- Reducing the Youth Unemployment Rate, and;

- Reducing the number of young people who are not in education, employment or training (NEET).

#### **14. RECOMMENDATIONS**

- 14.1 Members are recommended to note the contents of this report and make comments.

#### **15. REASON FOR RECOMMENDATIONS**

- 15.1 The main reasons for the recommendations are that:

- This potential project offers employment opportunities for young people aged 16 to 18 years old, and;
- This will improve the skills shortages within the heritage sector in the Tees Valley.

#### **16. CONTACT OFFICER**

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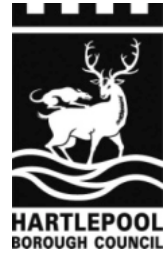
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# REGENERATION SERVICES COMMITTEE

16<sup>th</sup> January 2014



**Report of:** Assistant Director of Child and Adult Services,  
Community Services

**Subject:** CIVIC COLLECTIONS REVIEW – FINAL REPORT

## 1. TYPE OF DECISION/APPLICABLE CATEGORY

Non Key

## 2. PURPOSE OF REPORT

- 2.1. To report on the findings of a comprehensive review of all the historical objects held by the Authority in the Civic Collections.
- 2.2. To make recommendations as to those items in the Civic Collections that should be permanently transferred into the care of the Museum of Hartlepool.
- 2.3. To identify those items which should be Retained for Civic Use or returned to their original owners.
- 2.4. To seek committee comments and approve submission for decision to Finance and Policy Committee.

## 3. BACKGROUND

- 3.1 A full review of the Authority's Civic Collections was one of the outcomes of the work of the *Scrutiny Coordinating Committee – Museum and Art Gallery Collections Working Group* in 2011-2012.
- 3.2 Scrutiny decision of June 25<sup>th</sup> 2012, decision (d), parts (i) and (ii) recommended:

*(i) Full internal transfer and Accession of the Authority's Civic Regalia into the Museum Collection.*



*(ii) Items not owned by the Authority are instead sensitively returned to legal owners.*

- 3.3 The thinking behind these decisions was to ensure that items of historical importance to the story of the Borough are correctly preserved in the care of the Authority's Accredited Museum, while confirming the validity of other items for continuing use in the everyday ceremonial life of the Authority.
- 3.4 To this end, the Museum Manager with the assistance of the Registration and Member Services team carried out an exhaustive physical search of the Civic Centre, including restricted access areas such as the Vault, the Mayor's Parlour, offices and secure storage rooms, for items regarded as comprising the Civic Collections.
- 3.5 A total of 343 items were recorded. These are mainly individual items, but some, for example photographic albums, consist of multiple elements.
- 3.6 These items were formally recorded by the Museum Manager, their historical stories researched, and their ownership status checked. All items are listed and detailed in the table attached in **Appendix 1**.
- 3.7 Note that named secure storage locations for these items are not specified in this report for security purposes.

#### **4. REVIEW FINDINGS**

- 4.1 For each item or group of items two important factors were identified. These are the item's most probable ownership status, and a recommendation as whether or not it should be formally transferred into the Museum collection.
- 4.2 *Accession* in the item list specifically means to legally transfer the item into the permanent collection of the Museum of Hartlepool. It would then become unusable in ordinary daily activity, being kept for historical preservation, research, for public exhibition, or civic display purposes.
- 4.3 In some cases it is recommended that the item is returned to its rightful owner, once their identity can be confirmed. If appropriate, asking certain owners to consider donating the item to the Museum is also recommended. *Securing Title* is the legal term used by museums for receiving the rights to ownership when some-one donates an item.
- 4.4 *Retain for Civic Use* means that the item has not and may never reach the end of its lifespan as an active object, for example in Civic Ceremonial, and should not be transferred to the Museum at this time. It does not mean that the object is historically unimportant, or that at some time in the future the item should be not be *retired* and then accessioned.
- 4.5 *Disposal* is the formal term used by museums to describe those items that do not qualify for Accessioning and which can therefore be treated as the

owner likes : kept and used, given to others, sold on, recycled or even placed into waste. It does not mean thrown away as in common usage.

- 4.6 All recommendations about Accessioning were made purely on two factors: the object's historical importance and its suitability to be collected by the Museum of Hartlepool as defined by our Collections Development Policy 2013.
- 4.7 Once approved, the physical process of transferring, accessioning and indentifying owners for returns will commence in February 2014.

## **5. FINANCIAL CONSIDERATIONS**

- 5.1 External funding was secured in late 2012 for the preservation materials required for the long term storage of any accessioned items transferred due to this review.
- 5.2 Transfer to the Museum of items will allow them to be correctly listed for asset management purposes.
- 5.3 Return of items to their original owners potentially reduces the overall insurance risk held by the Authority.

## **6. LEGAL CONSIDERATIONS**

- 6.1 The accessioning of items will be carried out under the same legal processes and policy guidance as with any other such public transfer, donation or gift to the museum.
- 6.2 Formal museum Acquisition and Title paperwork will require being signed by the Chief Solicitor. This will ensure that all items remain the property of Hartlepool Borough Council.
- 6.3 All items returned to their rightful owners will be accurately documented to ensure that such returns are traceable.

## **7. RECOMMENDATIONS**

- 7.1 That Committee comments on the suggested recommendations for each individual item as listed in the review.
- 7.2 That Committee comments on the principle of returning items to their owners where this is necessary.
- 7.3 That Committee notes the importance to local communities of preserving their material heritage by formally placing such items within the permanent care of the Borough's accredited public museum.

- 7.4 That Committee requests that the Finance and Policy Committee approves the Recommendations contained in this report.

## **8. REASONS FOR RECOMMENDATIONS**

- 8.1 This review finally settles long-standing doubts about the status of items in the Civic collection.
- 8.2 The recommendations ensure that an open and comprehensive process has taken place in which the preservation of the Borough's heritage is paramount.
- 8.3 Accessioning historic civic items strengthens our ability to preserve and conserve items that are representative of the history and heritage of the Borough.
- 8.4 Committee can be certain that those Items identified as suitable for being *Retained for Civic Use* have been properly investigated and considered.
- 8.5 By placing items into the museum collection, they become more publically accessible by being available for exhibition and display, learning and research.
- 8.6 Returning items to their correct owners is both desirable, and reduces the overall insurance risk held by the Authority.

## **9. CONTACT OFFICERS**

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Number	Reference	Location	Description	Dimensions	Condition Check	Ownership	Recommendation	Notes
1	FHBC no.36	Location A	Alderman's Medallion ; presented by Mayor Butterwick on the occasion on his silver wedding 1878-1903. Nametag on ribbon "Chairman".	55mm Dia., 90mm L.	Good. No presentation box.	HBC	Retain for Civic use.	Label "In Use by Chairman". Typed label in case states that 6 were presented 2 items not present, but stored in Location B. See (138) (139)
2	FHBC no.38	Location A	Alderman's Medallion ; presented by Mayor Butterwick on the occasion on his silver wedding 1878-1903	55mm Dia., 90mm L.	Damage to enamel obs. Wear to reverse. In presentation box complete with ribbon, clasp broken.	HBC	Accession	Accession of (2), (3) and (4) ensures preserved sample of such items.
3	FHBC no. 39	Location A	Alderman's Medallion ; presented by Mayor Butterwick on the occasion on his silver wedding 1878-1903	55mm Dia., 90mm L.	Damage to enamel obs. Wear to reverse. In presentation box complete with ribbon, clasp intact. Box marked Reid of Newcastle.	HBC	Accession	
4	FHBC no. 40	Location A	Alderman's Medallion ; presented by Mayor Butterwick on the occasion on his silver wedding 1878-1903	55mm Dia., 90mm L.	Slight scratch to obs. Faded enamel. Unboxed, Ribbon attached	HBC	Accession	
5	None.	Location A	Ex-Mayors Medallion : presented by Alderman Butterwick in 1911. Silver gilt with Maltese Cross behind seal of Hartlepool	70mm Dia., 15mm thick	Seal detached from backing. Ribbon attached. Some wear to obs.	HBC	Accession	
6	124	Location A	Medallion, Kings Prize for Coast Defence Artillery 1930. Rev. "Sgt. Dalkin Rangefinder". National Artillery Association.	25mm L.	Good. In presentation box.	Unverified	Accession if title can be established	see item 36 below
7	None.	Location A	Ceremonial medallion from a chain of office. "Presented by William Gray First Mayor of the Borough of West Hartlepool". Gold and enamel. Backed by Anchor, Mace and Trident.	140mm by 140mm, 25mm thick.	Good. Base of mace to BLHS is loose. In substitute box.	HBC	Accession	Originally part of the ceremonial Mayor's chain. Removed on Amalgamation, replaced with pendant depicting seal of Hartlepool. See (147)
8 to 10	122	Location A	<b>Group.</b> Comprises three objects: (8) A plain silver shield brooch (awarded to those who served the town in WW1), (9) a Special Constables Medal (1918), and (10) a silver coin of the seal of Hartlepool.	Shield 52mm L. Medal standard size with bar and ribbon. Coin 25mm dia.	All in presentation box marked H Lamb, West Hartlepool. Shield is missing its backing pin, medal's hanging bar is lopsided. Otherwise good condition.	HBC	Accession	Retained in Civic as examples of items presented at the end of WW1? Note: we have Special Constables medal in collection.
11	None.	Location A	Ancient Sergeant's Mace. Silver, 17th Century in style. Marked "Anno 16**" but worn.	350mm L.	Good. In presentation box.	HBC	Accession	Check 1930's records which mention date.
12	None.	Location A	Mayor's silver wand of office (Mace). Inscribed Mayor Martin, West Hartlepool 1912. Silver and enamel.	350mm L.	Slight twist to top so that crown is off angle. Wear to enamel, over cleaning of inscription. In presentation box marked Watkins Ltd, West Hartlepool.	HBC	Accession	
13	FHBC no. 34	Location A	Mayor's staff of office. Wood with gilt silver fittings. Top seal of Hartlepool. Floral mount in centre reads "Presented to the Mayor of Hartlepool by Jno. T. Belk Recorder November 9th 1895"	1600mm L.	Good. Top mount is slightly loose, shows minimal damage to bottom edge (through movement). Top is out of alignment with centre mount : been repaired ?	HBC	Accession	

14 and 15	None.	Location A	<b>Group.</b> (14) (15) Two Borough of Hartlepool Maces. Gilded silver and copper with white painted wooded hafts. Surmounted by Royal Crown, with Royal coat of Arms on side. Thought to have been presented by the Earl of Darlington in 1818.	920mm L	Fair. Hafts look to have been made from banister rail posts : screws used to fix haft to head are not original. Replacement of original hafts. Both items are identical.	HBC	Accession	
16	?FHBC no. 31	Location A	Presentation Mace. Gilt silver and ?copper, surmounted with a half crown, and painted enamel plaques. These show : ship launch, seal of St Hilda, fishermen with nets and fishing boat at sail, and seal of Hartlepool (in atypical blue and pink). Interposed with red rose of York, and bundled axes. Inscribed "Presented to the Borough of Hartlepool by A. Winterbottom Esq. OBE Chief Constable of the Borough 1898 to 1936 on the occasion of the Extension of the Borough Boundaries 1st April 1936". Hallmarked in two places.	1230mm L	Good. Some differential wear. Corrosion patches from application of tape on haft, but reversible. On wooden display base.	HBC	Accession	Numbering not clear: label on top, but identical label for No 46 nearby.
17 and 18	FHBC 58A and 58B	Location A , uncased	<b>Group.</b> (17) 58A (18) 58B. Two Borough of Hartlepool ceremonial staves in black painted wood. Surmounted with a crown, the head is painted on one side with the letters VR in floral script, the other a depiction of a deer and hound in a naturalistic style. Dating to between 1850 - 1870 on stylistic grounds.	c. 1800mm L.	Good. Some fading of varnish. Very faint signs of painted lettering on both heads : unreadable, but letters HER and L are visible. Possibly presence of Latin motto? Some minor damage to the head of (18) 58B.	HBC	Accession	
19 and 20	50 and 51	Location A	<b>Group.</b> Two pieces (19) Top (20) Base. Embossing stamp of the Burial Board for the Township of Hartlepool. In copper. Depicts an oil lamp.	c. 70mm. 50mm oval.	Good. In presentation box marked Thomas Tattorini of Birmingham.	HBC	Accession	
21 and 22	48 and 49	Location A	<b>Group.</b> Two pieces. (21) Top (22) Base. Embossing stamp of The Local Board for the Middleton-in-Stranton District. In copper. Depicts a heron facing R.	Oval, 65mm	Good. In presentation box	HBC	Accession	
23	None.	Location A	Embossing stamp baseplate with mounting plate of The Local Board for the Middleton-in-Stranton District. In copper. Depicts a heron facing R.	Oval, 65mm, on rectangular base 103mm by 87mm.	Good. Unboxed.	HBC	Accession	
24 to 26	46 and 47	Location A	<b>Group.</b> Three items. Ancient Seal matrixes of Hartlepool. (24) Hart (25) Hilda. Two part copper alloy double seal of Hartlepool, with Hart and Stag on side, Hilda and church on other. Minute traces of red wax are apparent in the detailing of St Hilda. Both parts have three locating lugs around their edges to help with moulding a seal. (26) The other is a single seal of Hartlepool showing obs. Hilda flanked by two saints. This is in copper alloy, with a typical medieval type of cast hanging loop for suspension on a cord or chain on the rev.	Two part 53mm dia. Single 42mm dia.	Good. Small traces of bluetack in the fine details requires careful removing to restore detail. Single seal matrix (26) has fine cracks top and bottom from usage. One crack runs down the canopy roof on obs. <b>Should not be used or rough handled.</b> All in replacement presentation box marked H Lamb.	HBC	Accession	Dating : depicted in 1815 Cuthbert Sharp. Two part seal mould probably 17th Century. Single part seal is potentially Medieval (14th to 16th Century). Requires contextual research.
27	105	Location A	Presentation trowel. Silver with ivory handle. To Mayor Rawlings from T. A. Matthews. Commemorating the foundation stone of the Headland Protection Wall August 2nd 1886.	380mm L.	Good. Unboxed.	HBC	Accession	



28	33	Location A	Mayor's Gavel. Ivory. Silver mount ring inscribed "Presented to the Mayor of Hartlepool by the Recorder June 1897"	170mm L.	Broken. In two pieces. Snapped where handle meets head. Signs of ineffective glue repair. Repairable by conservator. Ivory in good condition.	HBC	Accession	
29	127	Location A	Unhallmarked plate bowl inscribed "Battle Creek Symphony Orchestra Hartlepool Summer 1974".	150mm dia.	Good. Rev. marked Reed and Baron, 1600, Salem.	HBC	Retain for Civic use.	Item was gift on visit of US orchestra. Potentially display in Location F.
30	10	Location A	Prince of Wales Prize Cup. Inscription "HRH The Prince of Wales Prize to the National Artillery Association Shoeburyness. 1887". Secondary inscription " To Durham Heavy Brigade RA (TA) In memoriam Colonel L. Robson 1936".	260mm H.	Good. Small dent to rim. Based.	"DLI Silver" 118/1 Potentially HBC if given to local Volunteer unit.	Accession if title can be established	Of historical importance due to connection to Bombardment.
31	None.	Location A	Art Nouveau silver circular presentation vase, from Cllr. Hewett, Mayor 1952-1954	210mm Dia., 130mm H.	Good	HBC	Consider disposal	
32	58	Location A	Regatta Cup. Inscribed Hartlepool Regatta 1845. Fine chased silver with hallmark. Depictions of sailing vessels, trees and coastal landscapes. The foliage and waves are very finely hammered. Exceptional level of crafting.	120mm dia. 200mm H.	Very Good.	HBC	Accession.	Item mentioned on posters in Museum's "Wood Collection" of printed ephemera.
33	120	Location A	The Major Hawitt National Savings Trophy. Dated 1956-1958. Electroplated Silver.	110mm dia. 190mm H.	Fair. Tarnished.	HBC. Won in 1958, the prize lapsed.	Consider disposal	
34	128	Location A	Fragment of shell splinter mounted on brass plaque inscribed Hartlepoons Bombardment 16/12/14	80mm by 50mm	Fair.	HBC	Accession	
35	42	Location A	Old Corn Measure. Copper alloy	310mm L.	Fair	HBC	Accession	Rare survival of otherwise mundane item.
36	126	Location A	Invitation card for Sergt. F. S. Dalkin to attend National Artillery Association prize giving at London Guildhall. 26th October 1935.	Rectangular 150mm by 120mm.	Good	Unverified. ?DLI collection.	Trace owner. Accession if title gained.	see item 6 above. Probably related.
37	121	Location A	Programme for the Empire Theatre 26th April 1940. "Midnight Matinee. A comedy revue. Crew of one of HM Destroyers. Assisted by the WRENS. Proceeds devoted to anything that will bring good cheer to those who have suffered loss or injury from the present conflict at sea". Patrons Mayor and Mayoress of Hartlepool.	4 pages, leaflet layout. Rectangular 230mm by 150mm	Good. Item was folded into quarters, but folds have fallen out.	HBC	Accession	Item is not duplicated in WW2 ephemera.
38	9	Location A	The Ryan Cup. Presented to the Royal Garrison Artillery. 1921. Award dates run 1921 to 1955	350mm H	Good.	"DLI Silver" 118/9. Unit disbanded. Potentially HBC.	Accession if title can be established	<b>DLI Silver Nine items are labelled on their bases with black Dymo labels. Suspected to be from DLI. Noted as "DLI Silver" in owner column as initial identification. Note: number sequence incomplete : 1,3, 8, 9, 10, 14, 15, 16, 17. Suggests other items not deposited?</b>

39	61	Location A	1st Bn. DLI Boxing Challenge Cup, Heavyweights	330mm H	Good	Potentially DLI Association	Trace owner. Only consider Accession if DLI M&AG unable to accept.	Note: items 39 to 48 do not have black Dymo labels on bases. Different source/depositor than those items suspected to be "DLI Silver"? All have boxing connection.
40	60	Location A	1st Bn. DLI Boxing Challenge Cup, Welterweights	330mm H	Good	Potentially DLI Association	Trace owner. Only consider Accession if DLI M&AG unable to accept.	
41	62	Location A	1st Bn. DLI Boxing Challenge Cup, Middleweights	330mm H	Good	Potentially DLI Association	Trace owner. Only consider Accession if DLI M&AG unable to accept.	
42	63	Location A	1st Bn. DLI Boxing Challenge Cup, Lightweights	330mm H	Good	Potentially DLI Association	Trace owner. Only consider Accession if DLI M&AG unable to accept.	
43	64	Location A	1st Bn. DLI Boxing Challenge Cup, Featherweights	330mm H	Good	Potentially DLI Association	Trace owner. Only consider Accession if DLI M&AG unable to accept.	
44	65	Location A	1st Bn. DLI Boxing Challenge Cup, Light Welter Weights	330mm H	Good	Potentially DLI Association	Trace owner. Only consider Accession if DLI M&AG unable to accept.	
45	66	Location A	1st Bn. DLI Boxing Challenge Cup, Light Middle Weight	330mm H	Good	Potentially DLI Association	Trace owner. Only consider Accession if DLI M&AG unable to accept.	
46	67	Location A	1st Bn. DLI Boxing Challenge Cup, Heavyweight	330mm H	Good	Potentially DLI Association	Trace owner. Only consider Accession if DLI M&AG unable to accept.	
47	59	Location A	1st Bn. DLI Boxing Challenge Cup, Bantam Weight	330mm H	Good	Potentially DLI Association	Trace owner. Only consider Accession if DLI M&AG unable to accept.	
48	68	Location A	Inter Company Boxing Challenge Cup.	200mm H	Good	Potentially DLI Association	Trace owner. Only consider Accession if DLI M&AG unable to accept.	Names of officers on base are historically important, as a full list of officers of the 1st Durham Volunteer is unknown.
49	?4	Location A	Presentation Bowl, Presented by the officers of the 1st Durham Militia to Mrs Harrison and Mrs H. Ewbank as a mark of their esteem and appreciation at their liberality to the mess of the Regt for upwards of 45 years Bd Castle Nov 1860. Names of the officers are engraved on the base.	280mm Dia. 170mm H.	Good.	Unverified. Probably HBC. Note : item was presented to individuals, and not the property of a Military Unit.	Accession if title can be established	
50	125	Location A	Durham County Dance Band Championship Bowl. Under auspices of The Melody Maker. Undated. Potentially 1930s.	230mm Dia. 150mm H.	Good	HBC	Accession.	

51	7	Location A	Silver Salver, Hartlepoons Military Recreations Committee Garrison Sports June 1916 Regimental Championship Won By Durham RGA Garrison Coy.	Square 300mm.	Good. Dymo label on base reads "118/10"	"DLI Silver" 118/10. Potentially HBC. Note the Hartlepoons Military Recreations Committee was jointly managed by Hartlepool and West	Accession if title can be established	The Military Recreations Committee was a jointly a Hartlepool and West Hartlepool Borough Councils organisation.
52	5	Location A	The Rutley Bowl. Prize for Gun competition given by National Artillery Association.	220mm dia. 130mm H.	Good. Dymo label on base reads "118/3"	"DLI Silver" 118/3. Potentially HBC if given to HBC	Accession if title can be established	
53	None.	Location A	Pewter Vase presented by H Lightfoot Mayor 1932 - 33 March 1933.	200mm H	Good. Typical 1930s decorative style.		Accession.	
54	?112	Location A	Gilt-silver presentation cup, inscribed "A Token of Regard to the Ancient Borough of Hartlepool from the Earl of Darlington Mayor 1818". On other side inscribed "Prosperity to the Ancient Borough of Hartlepool". Applied floral decoration of cut-out vine leaves.	140mm Dia. 210mm H.	Good. Screw visible on LHS : repair to leaves. Some minor corrosion from handling on leaves. Hallmarks on cup, base and on vines.	HBC	Accession.	Of significant historical importance.
55	118	Location A	Programme for the Grant to the Durham Light Infantry of Freedom of Entry to the Borough. May 10th 1958. Tied with green and red ribbon, the colours of the DLI.	Quarto, 270mm by 220mm.	Good. Slight fading to cover. Lower edge shows slight creasing.	HBC	Accession	Hartlepool's copy of the programme, not the legal documents granting freedom.
56	34	Location A	Head of staff of office, partial, gilt ?silver, in shape of Royal Crown. From Hartlepool.	30mm Dia. 40mm H.	Good. Some bending to floral attachments at base, one missing. Signs of glue inside base.	HBC	Accession.	
57	45	Location A	Head of staff of office, partial, copper alloy, in shape of the head of a sceptre. From Hartlepool.	40mm Dia. 50mm H.	Good. Fixing hole on base shows signs of glue.	HBC	Accession	
58	24	Location A	The Hartlepool Corporation Challenge Cup to the 4th Durham Volunteer Artillery 1901. Hallmarked silver. Lidded, surmounted by a model of a naval coastal defence gun. Body of cup has floral decoration, stem supported by four applied winged Victories holding winners wreaths. Base fixed with winners name plaques.	Approx. 480mm W (handle to handle). 800mm H	Good. Barrel of gun shows drooping, repairable by silversmith.	"DLI Silver" 118/8. Potentially HBC if given to local Volunteer unit.	Accession if title can be established	
59	22	Location A	The King's Prize. "National Artillery Association 1930 His Majesty The King's Prize For Heavy Artillery Brigades Won at Noddes Battery, Isle of Wight 187th Heavy Battery Durham Heavy Brigade RA (TA) Captain JH Nicholson RA Battery Commander 2nd Lieut. HW Turner Section Commander". Hallmarked Silver. Handles end in helmeted busts of Greek Victories.	320mm W (handle to handle). 510mm H.	Good. One tiny dent in edge of lid. Some lid deformity. Base is Poor : missing one shield. Scratches to wooden base. Hallmarked shields are unnamed.	"DLI Silver" 118/16. Potentially HBC if given to local Volunteer unit.	Accession if title can be established	
60	8 and 19	Location A	Cup inscribed "Victoria Dei Gracia Britannia Regina AD 1889". Applied Royal Coat of Arms with enamel. No base.	440mm H.	Good. Some lid deformity.	Potentially HBC. Label reads The Queen's Prize (see 59), but no indication of use or reason for	Accession if title can be established	Possibly confused with Military silver items. Check 1930's records to identify ownership.

61	11 (23 crossed out)	Location A	The Thomas Richardson Cup. "1891 Presented by Thomas Richardson Esq. to the 4th Durham Artillery Volunteers for competition with the 64 pt. RML Gun". Silver lidded urn supported on a tripod of gun barrels. Lid surmounted by a Gun Carriage missing its gun barrel. Mounted on base with name plaques. Hallmarked silver. Seal of Hartlepool to left, Seal of West Hartlepool to right. Rev. engraved intertwined letters RG or RC. Royal Garrison ? Dates on base plaques 1891 to 1896.	Approx. 430mm H.	Fair. Significant denting around edge of lid, and barrel of gun model on lid is missing. Slight deformity between stem and urn, lean to RHS. Solder between carriage, and between barrels and urn is crude. Potential signs of historic repair. Base Fair condition.	"DLI Silver" 118/17. Potentially HBC if given to local Volunteer unit.	Accession if title can be established	
62	None.	Location A	Silver Salver, inscribed "Presented to HMS Abdiel by the Mayor Aldermen and Burgesses of the County Borough of Hartlepool 14th January 1988".	310mm Dia.	Good.	HBC.	Accession	
63	None.	Location A	Casket containing scroll, Freedom of the Borough to the HMS Abdiel, 1981	250mm by 135mm by 130mm.	Good	HBC	Accession	Our copy of a legal document
63	28	Location A	Casket containing scroll, Freedom of the Borough to the Lifeboat Service (RNLI), 1986	250mm by 135mm by 130mm.	Good	HBC	Accession	Our copy of a legal document
64	None.	Location A	1930's desk calendar. Steel and brass, drum type. Covers 1930 and 1931.	135mm L.	Good	HBC	Accession	From Mayoral desk ?
65	None.	Location A	Leather-bound written copy of the words of the Charter Roll of King John to the Borough of Hartlepool. . See Notes and (66) below.	340mm by 290mm.	Good. Significant warping of covers but no sign of damage.	HBC	Accession.	Presumably items 65 and 66 were produced for the 750th Anniversary of the 1201 Charter in 1951. One such item is illustrated in the 1951 Charter Celebrations Programme.
66	None.	Location A	Leather-bound written copy of the words of the Charter Roll of King John to the Borough of Hartlepool. See Notes and (65) above.	340mm by 290mm.	Poor. Abrasion damage to cover, hinge has gone through due to disintegration of leather (pages are separate).	HBC	Consider disposal	Retain 65 as representative.
67	116	Location A .	Electroplated Silver Casket. "Presented to Alderman John Horsley JP CA Mayor of the Borough Of Hartlepool Upon the Occasion of him Receiving the Freedom of the Borough". Hallmarked. Undated. Stylistically Edwardian. Casket mounted on six feet, rectangular, with lid surmounted by Hart and hound. Applied roses on sides flanking sceptres. LHS roundel with engraved horses head. Rev. depictions of the seals of Hartlepool. RHS stylised letter H. Interior lined in purple silk. Contains complements slip naming Novis and Hammond Ltd of Kensington.	310mm L. 200mm W. 250mm H.	Good. Some tarnishing. Construction seems crude in places, especially on application of feet, and placement of applied roses. This is similar to other caskets of the period. One applied pilaster on LS rear corner is loose. Base good. Too light for high silver content : electroplated over steel?	HBC	Accession.	Research to narrow dating.

68 to 70	115	Location A .	<b>Group.</b> Desk set comprising (68) silver plate desk tidy with integral ink well, which is missing its internal ink container of ?glass. Inscribed "Presented by the Recorder of Hartlepool Herbert Wright Bell Esq. Oct 1934 who was Town Clerk of the Borough from March 1981 - June 1919 Mayor 1926 -1927. 1927 - 1928. Honorary Freedom of the Borough was conferred on 20th February 1929". Ink well decorated with engraved seal of Hartlepool. Has two integral pen stands. (69) silver dipping ink pen (70) silver dipping ink pen identical to (69).	340mm by 250mm.	Good.	HBC	Accession	
71	21	Location A	The Regiment Trophy. "National Artillery Association 1896 The Regiment Trophy Won by Durham Artillery Volunteers No. 2 Group B.C. Lt. L. Robson". Base however dates from 1889 to 1903, each plaque listing 11 men, from lettered companies from Stockton, Darlington and Middlesbrough. Base is from another cup. See notes.	550mm H.	Good. See notes.	"DLI Silver" 118/14. (cup only : base not related). Potentially HBC if given to local Volunteer unit, but see notes.	Accession cup if title can be established. Return base to owner if traceable.	This item looks like a put-together of one silver cup onto another base. Names mentioned on the base suggest it once belonged to a military trophy. Use of lettered company suggest Volunteers. Points given suggest artillery or marksmanship. Ten men under a captain suggest squads.
72	130	Location A	Rose bowl with mesh lid. Electroplated silver over copper and iron. Lionhead handles. Uninscribed. Base reads "Presented to the town of Hartlepool by AB Gasmarin Stockholm to mark the 200th cargo of Butane carried to Hartlepool by their MV Celsius June 1964 - February 1972".	220mm Dia. 150mm H.	Fair.	HBC	Accession.	
73	321	Location A	Electroplated silver on copper tea tray. Engraved floral pattern. "Mayors Parlour Hartlepool. A token of regard to the Mayor Councillor Mrs D. Charlton JP from Mr and Mrs A Bleasby November 1965".	Oval. 340mm L.	Fair. Tea stains on rev. have caused localised corrosion.	HBC	Retain for Civic use, or consider for disposal.	Item was gift. Potentially display in Location F.
74	224	Location A	The Aberdeen Trophy." Presented by His Excellency The Earl of Aberdeen Governor General of Canada To the National Artillery Association To Be Competed for by British & Canadian Teams Special Repository Competition Shoeburyness. 1896".	400mm W (handle to handle). 200mm H.	Good. No base.	"DLI Silver" 118/15. Potentially HBC if given to local Volunteer unit.	Accession if title can be established	

75 to 85	None.	Location A	<p><b>Group.</b> Dr Gibbs Silver. All relate to Dr. William Scott Gibb, GP, Mayor of Hartlepool. Donated to the Council by granddaughter (name withheld) of South Africa. Consists of 11 items. (75) Silver casket to commemorate grant of Freedom of the Borough May 1927. In folding presentation case. Hartlepool seal of Hart and hound on top, St Hilda's engraved on side, and monogram intertwined letters WSG. (76) Past mayor's medal 1910-1912 in presentation box. Complete. (77) Imperial Service Order (ISO) medal for civic service presented by Ed. VII in presentation box (some wear). (78) Silver decorative tablet in solid silver "Col. JF Lewis RE 1846 - 1918" in presentation box. Engraved on reverse "For Proficiencies in Fortification and Field Engineering Second Lieutenant DS Gibb RE 1925". ?Son. (79) framed certificate granting Dr Gibb freedom of the Borough dated 24th May 1927 (80) Silver Teapot inscribed "Presented to Dr WS Scott Gibb By the members of the Hartlepool Club on the occasion of his marriage. June 21st 1900". by Goldsmiths of London. Cutlery handle design m</p>	Various. All stored in museum Greenbox.	Good, all items. Exception is case for HBC. ISO medal.	Accession all items.	Donated to HBC by Mrs Janet Bujok to Chairman Carl Richardson.
86 to 96	74A, 70 (1 of 4 through 4 of 4), 72 (1 of 2, 2 of 2), 71, 69, 73 (1 of 2, 2 of 2).	Location A	<p><b>Group.</b> Jewish Silver. Comprises of 11 items used in the Synagogue in Whitby Street (1872 - 1969). (86) Silver Breastplate used to adorn the Torah. "Presented by Mrs Levy and Family in loving Memory of their beloved Husband and Father Jacob Levy who departed this life Tebeth 23rd 5656". 9th January 1895 (87) Silver Kiddish cup presented by Mrs GL Abrahams 1872 (Jewish Chronicle says Mr GL Abrahams). Used for wine at beginning of the Sabbath. (88) and (89) Silver handles for holding the Torah, decorated with angels, deers and bells. Presented in 1895 in memory of Jacob Levy. (90) Spice box used at celebrate the end of the Sabbath. Spire-shaped lid with opening for aromatic spices. No date, but listed in newspapers as gift of Mr L Abrahams in 1872. (91) Lid of octagonal box or container mislabelled "For dressing the Torah". Design is similar to spice box. (92) Yod (pointer for use when reading the Torah) The Gift of Mr Henry Falk of Dublin 1872. (93) Yod, openwork in silver, inscribed for Mr Jacob Levy (1895?), missing its pointing hand at tip. (94) Plain slim Yod, signiture "Samuel Benjamin" on</p>	Various. All stored in oak box.	Good. Some minor damage to spice box. Yod (93) is missing tip. Yod (95) hand is bent at tip. Breastplate has parts missing on lower RHS, but retained in bag for potential repair.	Placed on "permanent loan" to the Authority in 1969 according to contemporary newspaper reports.	<p>Contact Jewish community and establish correct ownership. They either retain all items, or respond to request for full donation with title into Museum collection.</p> <p>Story of Jewish immigrants into West Hartlepool is little known. Objects are directly representative of such "hidden history" and should be encouraged into public ownership, if living community finds this relevant and agreeable.</p>



97 to 106	322	Location A	<b>Group.</b> Punchbowl set comprising 10 objects (97) Punchbowl. Silver plated on copper (Sheffield Plate). "Presented to Hartlepool Borough Council on the 25th Anniversary of the Top - Town Sea Angling Championship 1965-1990". Rev. "Received by the Mayor Councillor John Lynch on the 15th July 1990". Chased silver floral design with two lionheaded ring handles. (98) to (105) Eight identical silver plated drinking cups in same design, with openwork handles. (106) Silver plate dipper, of different design to the bowl and cups (Sheffield scallop shell end).	320mm W (handle to handle). 220mm H.	Good, if tarnished by handling. Item label is stuck to interior, and will be corroding surface (restorable). Cups vary in tarnish.	HBC	Accession	Sea angling is under-represented in Museum collections.
107	129	Location A	Soroptimist's Chain. Presidents chain of office. Mixture of silver and silver plate, enamel and turquoise. Feature locket inscribed "Hartlepool's Soroptimist Club President" around a female bust holding banner "International Soroptimist Association". Rev. lower locket inscribed "Refurbished 1988 With legacy of Miss Doris Hurworth". Above, plaque in plate silver depicting sailing ship with sea and winds. Suspended by two gothic letter H's. Two nameplate chains in multiple sections. Earliest date is 1947, latest 1991. Only ?female names. Counterweight is locket in the same style to feature locket, inscribed letter H. Rope chains hold whole together.	Approx. 650mm L.	Good. Slight wear to enamel, and some names are worn. In storage box. Label 129 misspelled "Soroptomist".	Unverified.	Accession if title can be established.	Left in care of HBC on club disbanding.
108	119	Location A	Charter of HMQ Elizabeth II of 1974, granting Hartlepool the status of a Borough. With Royal Seal and attached velum warrant. In presentation box. Seal in red sealing wax. Obs. HMQ on horse facing left. Rev. HMG enthroned. Seal tied to warrant with red and yellow cords.	Seal 160 Dia. Box 530mm square. 80mm H.	Good.	HBC.	Retain for Civic use.	Legal document. Should be Accessioned when superseded by another charter.
109	104	Location A	Civic Cushion in original box. Blue velour with yellow cording. Label reads "Ede and Ravenscroft". Date unknown, but label suggests no earlier than 1952.	Approx. 450mm square.	Good. Box faded.	HBC	Consider disposal	
110 to 120	None.	Location A	<b>Group.</b> Alderman's hats. Comprises a box of eleven Aldermans hats, black silk and cordwork over leather formers.	460mm L. on average.	Poor. Significant wear especially on peaks. All have signs of active mould production, especially in creases and interiors. No clear signs of pest infestation, but potential for the presence of pest eggs. Should not be worn or mixed in with clear textile collections without the correct cleaning.	HBC	Retain two items as representative sample (best condition, specifically single item labelled JH with manufacturers mark inside, the other plain and unmarked but with intact knotwork). Consider disposal of the remaining 9 items.	Best two items selected and placed aside in Location A . Will require freeze drying (as a pest precaution) prior to textile conservation.

121	None.	Location A .	Base of die for embossing producing seal impressions on documents Marked "County Borough of West Hartlepool" around depiction of hart within crown (arms of West Hartlepool). Number 1.158 in white paint on side. Remains of newsprint on base.	60mm Dia. 70mm H.	Good. In deformed and worn "Spinnet Smoking Mixture" tin.	HBC	Accession.	Found in Safe. Moved to display cabinet bottom shelf.
122	None	Location A	Film Reel. "Hartlepool Gala Day". In square tin labelled Gaumont (logo). Length 249 feet. Black and White. Warning label fixed to lid of tin . Title card visible on leading frames "Hartlepool Gala Day. The Marquis and Marchioness of Londonderry open the Bathing Pool". Names "Gaumont" and "Graphic" can be seen on the title cards, but no date.	249 feet.	Good. Stable film stock, with little sign of damage on leader. <b>Special trained handling required. Do not attempt to play or project.</b>	HBC, but potentially copyright of ITN archives.	North East Film Archive advises safe removal and disposal.	Found in Safe. Of significant local historical importance, but copies exist in other archives and digital media. Should remain untouched in safe until specialist NEFA assistance is gained.
123	None	Location A	Film Canister. 12". Sealed : pull tag is intact. Brass nameplate soldered to top "The Gaumont British News Reel of the Coronation of Their Majesties King George VI and Queen Elizabeth. May 12th 1937. Presented by General Film Distributors Ltd and their subscribers".	12" diameter reels : unknown length. Tin is 12" diameter and 5" deep. Potentially 2 reels.	Unknown. Unopened. <b>Special trained handling required. Do not open : risk of fire by exposing film stock to air.</b>	HBC. Copyright of ITN	North East Film Archive advises safe removal and disposal.	Found in Safe. Of significant local historical importance, but copies exist in other archives and digital media. Should remain untouched in safe until specialist NEFA assistance is gained.
124	None	Location A	Film Canister. 12". Opened. Brass nameplate soldered to top "The Funeral of his late majesty King George V Sandringham London Winsor - also- The Proclamation of King Edward VIII. Presented by Gaumont British News".	12" diameter reels : unknown length. Tin is 12" diameter and 3" deep.	Looks stable. Tin is corroded. <b>Special trained handling required. Do not leave open to the atmosphere: risk of fire. Do not attempt to play or project.</b>	HBC. Copyright of ITN	North East Film Archive advises safe removal and disposal.	Found in Safe. Of significant local historical importance, but copies exist in other archives and digital media. Should remain untouched in safe until specialist NEFA assistance is gained.
125	None	Location A	Film Canister. 12". Unopened. Brass nameplate soldered to top "The Funeral of his late majesty King George V Sandringham London Winsor -also- The Proclamation of Kind Edward VIII. Presented by Gaumont British News". Identical to (124) above.	12" diameter reels : unknown length. Tin is 12" diameter and 5" deep.	Unknown. Unopened. <b>Special trained handling required. Do not open : risk of fire by exposing film stock to air.</b>	HBC. Copyright of ITN	North East Film Archive advises safe removal and disposal.	Found in Safe. Of significant local historical importance, but copies exist in other archives and digital media. Should remain untouched in safe until specialist NEFA assistance is gained.
126	None	Location A	Autograph book. "Hartlepool : Autographs of Distinguished Persons". Includes signature of HMQ and Prince Philip on visit of July 1977 (Silver Jubilee), Prince Charles and Princess Diana, town twinning dignitaries, Bishops, MPs, and formal guests. 1977 to 1995.	Quarto Album.	Good. Kept in Location A safe.	HBC	Retain for Civic use, or if considered complete then Accession.	Stored in Safe.
127	None	Location A	Book. "Borough of West Hartlepool Standing Orders (Mayor's Copy)". 8 pages with endpapers. Leather cover. Name of Higson Simpson Town Clerk on first page. No publisher noted. Some amendments in pen Dates no earlier than 1882 : Late Victorian or Edwardian.	150mm by 240mm.	Good	HBC	Accession	

128	None	Location A	Book. Binds two pamphlets : "West Hartlepool Schools Correspondence" of 1855 and "Continuation of Correspondence" of 1856. Both printed by J. Proctor West Hartlepool on instructions of John Hart Burges, Incumbent of Christ Church, detailing correspondence of JHB with Ralph Ward Jackson. Property of West Hartlepool Public Libraries, Reference Department. U428.71 W30.	A5 printed book	Good.	HBC	Return to Libraries.	Important historical source for the details of the schools board disagreement involving Ralph Ward Jackson. Rare.
129	None	Location A	Folder. "Ward Jacksoniana. Christ Church Dispute. West Hartlepool Schools. Docks Harbour, Railway". Label marked "From The Public Libraries, Museum and Art Gallery, West Hartlepool". Contains original contemporary newspaper clippings, original broadsheets, and documents. Research file, probably compiled in the 1930s or 1940s.	Standard file.	Good. Documents are in excellent condition.	HBC	Return to Libraries. Documents potentially should be Accessioned by Museums.	Important historical source for the details of the schools board disagreement involving Ralph Ward Jackson. See (128) above. Possibly borrowed from Libraries by Eric Waggott (former Town Clerk) for the writing of his book Jackson's Town.
130	None	Location A	Letter written by Thomas Gray, poet, to Reverend J. Brown in 1765 mentioning the details of his stay in Hartlepool. Letter bequeathed to Hartlepool in 1964 by estate of Mr Charles Francis Bell (Curator at the Ashmolean). Item in book containing exchange of letters giving Title.	Letter, with accompanying documentation	Good.	HBC	Accession	
131	None	Location A	Framed sign stating the legal definition of Marriage. 1972 pattern, from Registry Office.	460mm by 270mm	Good, excepting some water damage along lower edge.	HBC	Accession	Contemporary Collecting initiative.
132	None	Location A	Framed illustration (photo-tint) of "The Technical Schools and Lecture Hall, West Hartlepool". No date, but letters 1898 in red are written under backing tape. Framed by Ernest Mitschke of West Hartlepool. (Town Hall Theatre).	320mm by 430mm	Good. Minimal foxing on image or on mount.	HBC	Accession	Town Hall Theatre, includes original plan layout in corners of image. Historically significant.
133	None	Location A	Folder. "Bombardment 16th December 1914. The Illustrated London News of 26th December 1914 with illustrations of Damage done Locally". In red pen "See Record Book Page 411". Contains copy of ILN for that date and a copy of Times History of The War Part 23. Vol. 2. January 1915.	420mm by 200mm	Periodicals are in good condition. Folder is extremely poor: dirty and torn.	HBC	Accession	
134	None	Location A	Folder "The Fishing Costume and Local Scenery of Hartlepool by JL Busby. Gift of Mr Alfred Belk, Regent Street, October 1935." Contains original printed copies of Busby's engravings printed by Andrews of Durham in 1819. In large quarto size (A3 equivalent), in three parts (parts 1 and 2&3 present) Accompanying text is rarely present as it is here.	Large Quarto (A3 modern size). Images are 250mm tall.	Good.	HBC	Accession.	Historically significant and in remarkably good condition.

135 and 136	None	Location A	Folder. Contains two original design drawings for presentation caskets (135) marked No. 1 and shows plain casket topped by coloured West Hartlepool coat of arms. (136) marked No. 2 and shows different design, with offset coat of arms and presentation text. Undated. Designs not similar to other known presentation caskets (which are mostly Hartlepool examples). Unsigned.	410mm by 440mm	Good	HBC	Accession.	Illustrates process of producing such caskets and supports the accession of other Freedom caskets.
137	None	Location A	Illustration : information panel produced by Fred J Theaker "Succession of Mayors From Incorporation". Handwritten in pen and ink, with draftsman-quality layout. Dates to 1919 or 1920 (from dates mentioned in text). Original artwork.	610mm by 440mm.	Fair. Some fading.	HBC	Accession	Fred Theaker worked for WH engineers department and produced the famous Bombardment Poster of 1921.
138	None	Location B	Alderman's Medallion ; presented by Mayor Butterwick on the occasion on his silver wedding 1878-1903. Nametag on ribbon "Vice-Chairman".	55mm Dia., 90mm L.	Good. Replacement red ribbon. In presentation box (modern, H Lamb).	HBC	Retain for Civic use.	In current ceremonial use. Stored In Location B Safe
139	None	Location B	Alderman's Medallion ; presented by Mayor Butterwick on the occasion on his silver wedding 1878-1903. Nametag on ribbon "Chairman's Consort".	55mm Dia., 90mm L.	Good. In original presentation box. Original burgundy ribbon.	HBC	Retain for Civic use.	In current ceremonial use. Stored In Location B Safe
140	None	Location B	Deputy Mayoress Medallion. On red velvet ribbon. Gold, Hartlepool seal with Anchor behind.	40mm by 60mm	Good. Stored in envelope marked "Spare Medal"	HBC	Retain for Civic use	In current ceremonial use. Stored In Location B Safe
141	None	Location B	Gold medallion with powder blue ribbon. Unmarked. Hartlepool seal to centre. Modern.	35mm Dia.	Good. In modern blue presentation box.	HBC	Retain for Civic use	In current ceremonial use. Stored In Location B Safe.
142	None	Location B	Silver medallion with powder blue ribbon. Unmarked. Hartlepool seal to centre. Modern.	35mm Dia.	Good. In modern blue presentation box.	HBC	Retain for Civic use	In current ceremonial use. Stored In Location B Safe
143	None	Location B	Gold medallion with dark blue ribbon. Unmarked. Hartlepool seal to centre. Modern.	35mm Dia.	Good. In modern blue presentation box.	HBC	Retain for Civic use	In current ceremonial use. Stored In Location B Safe.
144	None	Location B	Silver medallion with dark blue ribbon. Unmarked. Hartlepool seal to centre. Modern.	35mm Dia.	Good. In modern green presentation box.	HBC	Retain for Civic use	In current ceremonial use. Stored In Location B Safe.
145	None	Location B	Scroll. Freedom of the Borough to John Horsley. Certificate.1900.	700mm L.	Good. Rolled. Unboxed.	HBC	Accession	Stored in Location B safe.
146	None	Location B	Scroll. Freedom of the Borough to John Horsley. Dedication scroll listing accomplishments. 1900.	700mm L.	Good. Rolled. Unboxed.	HBC	Accession	Stored in Location B safe.
147	None.	Location B	Mayoral ceremonial chain of office. Comprises put-together of original West Hartlepool chain donated by Sir William Gray with Locket of Hartlepool depicting Seal of Hartlepool. See Historical files. Original locket (7) above.	80mm Dia. Locket. Chain 1200mm ?	Good. In bespoke storage box.	HBC	Retain for Civic use.	In current ceremonial use. Stored in Location B Safe. See (7) above for original locket.
148	None.	Location B	Chain of Mayoress of West Hartlepool. Donated by subscribers 1897. Complete. See Historical files.	70mm L. Locket. 800mm L Chain.	Good. In bespoke storage box.	HBC	Retain for Civic use.	In current ceremonial use. Stored in Location B Safe.
149	None	Location B	Box of silver tableware. Approx. 80 items of cutlery. Stylistically Edwardian. Halmarked Silver, Sheffield.	Various.	Good. In bespoke storage box. Marked H Lamb.	HBC	Consider for disposal	In cabinet next to safe.

150	None	Location B	File Box of tableware. Approx. 40 items of cutlery. Stylistically post 1950s. Stainless. Richardsons of Sheffield.	Various.	Good.	HBC	Consider for disposal	In cabinet next to safe.
151	None	Location B	Clock. 1930s. Smiths English Clocks (SEC) of London. "Sectric" model.	140mm H.	Good.	HBC	Accession	Moved to Location A
152	None	Location B	Set of 5 silver tea trays presented in 1975 by Steetley Reparitories Ltd on occasion of the Queen's Award for Industry.	Various	Fair	HBC	Consider for disposal	In cabinet far wall
153	None	Location B	Photograph (unframed) of past Mayor (unnamed).	400mm by 600mm	Fair	HBC	Accession	Moved to Location A
154	None	Location B	Photograph (unframed) of past Mayor (unnamed).	800mm by 600mm	Fair	HBC	Accession	Moved to Location A
155	None	Location B	Award "Fit For Work" 1988 to HBC for employment of disabled people. Sculpture in steel.	140mm square	Good	HBC	Accession	Supports the representation of disabled people in the collection. Moved to Location A .
156	None	Location B	Model HS 125 Train "Hartlepool" with Inter-City Carriage. On wooden presentation plinth, with wooden tunnel opening. No markings.	560mm L.	Good. One carriage window strip is missing.	HBC	Accession	Moved to Location A
157	None	Location B	Dress sword. 19th Century. ?Used on civic ceremonial occasions. No identifying marks.	950mm	Good. Some tarnishing on grip. Blade excellent. Slight wear to leather at the top of the scabbard.	HBC	Accession.	Moved to Location A
158	None	Location B	Album of Photographs. "Mayors of Hartlepool". Contains 52 original studio portraits of Hartlepool Mayors starting with a photograph of a painting of Thomas Rowell, 1843. Many photos are accompanied by the signatures of the Mayor depicted. Includes William Gray, Otto Trenchmann, John Todd, Thomas Belk. Earlier photographs by AE Scales of Hartlepool, later ones by West Hartlepool photographers. Dates 1860-1880? Seals of Hartlepool inside front cover.	150mm by 110mm by 60mm.	Good. One clasp broken.	HBC	Accession.	Moved to Location A
159	None	Location B	Album of Photographs. Unnamed, but contains 27 original studio portraits of Hartlepool Mayors and Civic Dignitaries 1874 to 1891. Continuation of (158) above? Many photos are accompanied by the signatures of the person depicted. Includes Henry Withy, Henry Belk, John Butterwick, and Thomas Marshall (town crier and macebearer, holding item (14) or (15). Ends with photo of portrait of RW Jackson in museum collection. Various local photographers. Inside front cover : embossed seals of Hartlepool created with items (24) (25) (26).	220mm by 200mm by 60mm.	Good. Some wear to covers. Loose fastening.	HBC	Accession	Moved to Location A
160	None	Location B	Folder. "Photographs of Mayors of Hartlepool". Five photos : Turner (1921), Atkinson, Bell, WS Gibb, FJ Carr (1932), and Harry Lightfoot. Dates to 1933-1935?	Exercise book size, foolscap.	Good. Cover dirty.	HBC	Accession	Moved to Location A

161	None	Location B	Shield: Hartlepool Lions Boxing Day Dip Shield, 250mm L. presented to The Civic Centre 1977,1978, 1979. With "Total Raised £1136".		Good	HBC	Accession	Moved to Location A . Selected as sample of various civic shields held in Location B.
162	None	Location B	Handwritten address by Prince Albert Victor at opening of Municipal Buildings in 1889. Written and signed by same.	200mm by 250mm	Good	HBC	Accession	Moved to Location A
163	None	Location B	Copy of programme for the Visit of Prince Of Wales to the Hartlepoons in 1930.	Magazine	Good	HBC	Accession	Moved to Location A
164	None	Location B	Letter : discussion of copy of the Freedom of the Borough to the DLI. 1985.	Letter, with accompanying documentation	Good	HBC	Consider for disposal	Moved to Location A
165 to 167	None	Location B	<b>Group.</b> Thankoffering medals. Bombardment (165) Thanksgiving Day with red ribbon (166) Thanksgiving Day badge type with pin (167) Hartlepool Hospitals badge of 1916.	30mm Dia.	Good, all three	HBC	Accession	Moved to Location A
168	None	Location B	Autograph book. "West Hartlepool : Autographs of Distinguished Persons". Includes signature of Prince Edward (1930), Mary (1941) and George (1942), Princess Anne (1972), Jack London and Peter Thomas (World Boxing Champions 1944), Harold Macmillan (1959), Hugh Gaitskell (1959), various civic dinners, visits by warships etc.	280mm by 320mm. Cased.	Good.	HBC	Accession	Moved to Location A
169	None	Location B	Envelope containing colour photos of Civic reception or awards, 1980s	A4	Good	HBC	Return to owner if they can be traced.	Moved to Location A
170	None	Location B	Copy of the Northern Daily Mail Anniversary number of May 14th 1927.	Newspaper	Fair, stable, some discolouration	HBC	Accession	Moved to Location A
171	None	Location B	Official album of photographs of the visit of HRH The Prince of Wales October 1984.	A4 Album, with pockets	Good	HBC	Accession	Moved to Location A
172 and 173	None	Location B	<b>Group.</b> Two wooden hand carved plaques (172) Arms of Hartlepool 1997 and (173) Arms of Hucklehoven. Signature F Johnson on rev. (172)	(172) 370mm L, and (173) 200mm L.	Good.	HBC	Accession	Sample of Town Twinning items. Moved to Location A .
174	None	Location B	Two-part engraved glass Seal of Hartlepool with Arms of Hucklehoven suspended under on chains.	240mm Dia. Shield 170mm L.	Good	HBC	Accession	Sample of Town Twinning items. Moved to Location A .
175	None	Location B	Framed copy of GA plan for HMS Abdiel. Copy on white paper, wooden frame, 1983	1050mm by 470mm	Good, some corrosion on plaque.	HBC	Accession	Moved to Location A
176	212	Location B	Painting of PSS Wingfield Castle at HME. Signed Bryan Hanson.	630mm by 880mm	Good, unglazed	Family of Mr Hanson	Return to family or accession, after discussion with artist's family.	Moved to Location A
177	284	Location B	Painting "Landscape Hartlepool Pier" by Enrico Equi. 1961. <b>Accessioned item in the Museum Collection No. 1961.3.</b>	820mm by 380mm	Good, glazed	HBC	Return to Museum stores. <b>Acc. 1961.3.</b>	Moved to Location A
178 to 180	None	Location B	<b>Group.</b> Three prints from Museum and Art Gallery loans service (178) Renoir (179) Seago and (180) Friedrich. Loan dates all 1983-1987. Withdrawn from stock on reverses.	Various	Good.	HBC	Return to Museum for learning team use, or consider for disposal.	Moved to Location A
181	None	Location B	Album of Photographs "HMS Warrior". In presentation box.	330mm by 370mm	Good	HBC	Accession	Sample. Moved to Location A



182	None	Location B	Framed artwork and poetry "The Goodhearts". British Legion mentioned. Contains badge presented to MP Leadbitter. No date.	610mm by 460mm.	Good. Frame has separated. <b>Handle with care.</b>	HBC	Accession	Research required. Moved to Location A
183	None	Location B	Framed artwork "Presented by the Hartlepool Branch of the 1940 Dunkirk Veterans... 1990... Commemorate the 50th Anniversary...". Metallic pens on paper, simplistic style.	550mm by 440mm	Good.	HBC	Accession	Selected for historical significance. Moved to Location A
184	333	Location B	Framed 1970s Tourism Poster Map of the North East. Mentions Hartlepool in Bloom 1972.	630mm by 460mm	Good	HBC	Accession	Example of 1970s posters produced to market the Authority. Contemporary collecting policy. Moved to Location A
185	None	Location B	Framed print of HMS Penelope F127, with signatures of crew	460mm by 310mm	Good, but some water damage	LHS HBC	Accession	Selected as a sample of the visits of warships to the Town. Moved to Location A
186	None	Location B	Framed certificate from Solent Protection Society thanking Hartlepool for restoration of HMS Warrior. Dated 16th June 1988.	410mm by 310mm	Good	HBC	Accession	Moved to Location A
187	None	Location B	Framed certificate from Portsmouth City Council thanking Hartlepool for restoration of HMS Warrior. Dated 21st February 1991.	460mm by 350mm	Good	HBC	Accession	Moved to Location A
188	None	Location B	Framed acyclic artwork of the original Hartlepool Borough Council tourism logo. Made as presentation piece. Label mentions Croxton Crafts of Hartlepool. 1980s.	380mm by 290mm	Good	HBC	Accession	Moved to Location A
189	None	Location B	Framed presentation certificate RNLI recognising the services of the Hartlepool Lifeboat Station. 1975.	710mm by 360mm	Good	?RNLI	Accession if title can be established	Moved to Location A
190	None	Location B	Framed engraving of St Hilda's Church, Hartlepool, original 1844.	400mm by 340mm	Good	HBC	Accession.	Moved to Location A
191	241	Location C	Nameplate of HMS Abdiel. Brass and red enamel paint.	300mm by 750mm	Good	Royal Navy	Approach RN and request accession.	
192	None	Location C	Photograph of HMS Abdiel. Framed. Presented to Mayor 1981.	A4.Print.	Good	HBC	Accession	
193	None	Location C	Battle Honours of HMS Abdiel. Wood (oak). Crest of warship with scrolls Jutland 1916, Crete 1941, Biscay 1941, Libya 1941, Sicily 1943.	800mm by 750mm	Good	Royal Navy	Approach RN and request accession.	
194	None	Location C	Ships bell. Spun steel. Marked HMS Abdiel 1967. On presentation stand in blue cloth with engraved plate "HMS Abdiel. This ships bells was presented to the worshipful the Mayor Councillor J Macrae on the 9th November 1988. By Lieutenant Commander Foster Commanding Officer Of HMS Abdiel. Prior to the ship being taken out of service the Royal Navy have asked the Borough Council to retain the ship's bell until such a time as a new vessel with he name of Abdiel is commissioned when it will be returned and placed on board".	400mm dia by 600mm H.	Good	Royal Navy	Approach RN and request accession.	

195 to 197	178?(195)	Location C	<b>Group.</b> Furniture. (195) Side Table. Oak. With false back. (196) and (197) Identical chairs to match table (195). Crested : Lion over shield, Crest of bird over chevron over multiple ribbons. Not identified. Plaque (unattached) reads "This furniture made for Mr James Groves, six times Mayor of Hartlepool, from an oak tree found during excavations for the Hartlepool Harbour, in 1847, was presented to the Corporation by his niece Mrs Annie Brown, 1930.	1300mm by 500mm by 700mm, with chairs 800mm H.	Good. Some very minor loss and wear to some decoration	HBC	Accession	Ancient oak from harbour excavations was commonly made into commemorative items. Few survive.
198	None	Location C	Ship Model. PSS Wingfield Castle. 1/4tr Inch to 1 foot scale. Made by Technical Services, Cleveland CC. In display case and separate base.	1500mm by 1200mm by 400mm	Good.	HBC	Accession	
199	237	Location C	Ship Model. HMS Warrior. Cased but unbased. Made by Technical Services, Cleveland CC.	500mm by 250mm by 400mm	Good	HBC	Accession	
200 to 210	None	Location C	<b>Group.</b> Ten identical chairs. (200) and (201) differ from having attached arms. No distinguishing marks. Cut of backrest suggests monogram WH. West Hartlepool committee or chamber chair set. Seat is upholstered and has floral pattern. Modern repair to undersides.	1000mm H by 600mm by 500mm	Good. Some wear to the tops of backs.	HBC	Retain for Civic Use or consider disposal.	
211	None	Location C	Side cabinet. Wood. Three cupboards to base, with standing shelf above. Crest shield is unengraved. Council chamber sideboard?	1400mm by 1200mm by 600mm.	Good. Some minor damage to door, centre	HBC	Retain for Civic Use or consider disposal.	
212	None	Location D	Mayor's chair. Crested 1883 with Bird, two anchors around Hart, and sailing ship beneath.	1700mm by 1000mm by 1000mm	Good	HBC	Retain for Civic Use	In active ceremonial use.
213	85	Location E	Semi-circular table with applied red leather surface. Once used in committee room	2000mm by 1200mm by 1000mm	Average.	HBC	Retain for Civic Use or consider disposal.	Currently in poor position. Conflict of use during lunchtime?
214 to 232	None	Location F	<b>Group. Civic Costume.</b> (214) Mayoral robe in red unmarked (costume 9) (215) One blue alderman's robe in blue/black, marked property of West Hartlepool (costume 2 ) (216) One black alderman's' robe marked Pounder (costume 1) (217) one black alderman's robe marked Gough and Mann (218) mayoral robe modern in red (219) one blue ceremonial robe unmarked with gold trim (220) one black robe (221) One red robe in green suit bag (unexamined) (222) to (226) five tricorn hats both historical and modern (227) Hat box marked Alderman Clarkson (228) to (230) three bicorn hats Edwardian in good condition (231) one bicorn hat modern. (232) set of lace cuffs : modern	Various	Good	HBC	Retain all for Civic Use	Currently in active ceremonial use

233	None	Location B	<b>Group.</b> Box of approximately 40 ship plaques, originally on display around the Civic Buildings. Contains warship and commercial vessels. Some are in cast iron, 1930-1950. One relates to the HMS Abdiel and is marked 1967.	Various, but usually 300mm by 200mm	Varies. Average to poor. Most have surface scratching.	HBC	Require research. Accession a representative sample or ones where historical importance can be identified. Second World War minesweepers a priority.	Items moved to safety of Location A. More such plaques exist around the building, including in the Location F.
234 to 235	None	Location F	<b>Group.</b> Two wooden handcarved plaques (234) Scaly Anteater, (235) Ground Pangolin. Presented by Manyoni District Council.	400mm by 500mm	Excellent	HBC	Retain for Civic Use	
236 to 243	None	Location F	<b>Group.</b> Eight items of various silverware. Includes two unmarked candlesticks, one unmarked silver inkwell and pen set, one 1998 presentation plate, coffee service (jug, creamer, sugar bowl and tray) marked presented by Hogg for use of Mayor 1934.	Various	Good	HBC	Retain for Civic Use	
244 to 245	None	Location F	<b>Group.</b> Two cut glass decanters. (244) Conical (245) rectangular. Presented to the Mayor by Cameron and Co. 1974.	400mm H	Good	HBC	Retain for Civic Use	
246	None	Location F	<b>Group.</b> Cut glass decanter and four glasses on set base. Modern. Unmarked	350mm H	Good	HBC	Retain for Civic Use	Modern.
247 and 248	None	Location F	<b>Group.</b> Two identical brass items presented by HMS Abdiel on her 1977 visit. Unidentified, but possibly cut down shell casings made to look like presentation bowls. From gun salute? Central column in each is topped with coin of HMQ Elizabeth II. Suggests that they were not ash trays.	250mm Dia	Good	HBC	Consider Accession. Otherwise, retain for Civic Use.	
249	None	Location F	Wooden Gavel and Base. Marked presented to HBC in 1986 by Cllr. Kier on restoration of HMS Warrior.	200mm Dia.	Good	HBC	Retain for Civic Use	
250	None	Location F	Commemorative plate Durham Light Infantry. 1983 Coalport China. 309/350.	350mm Dia.	Good but unprofessionally repaired. Traces of glue on surface.	HBC	Retain for Civic Use	Consider restoration?
251	None	Location F	Bronze maquette of Cleveland coastal cycleway marker. Otherwise unmarked.	400mm Tall	Good	HBC	Accession	
252	None	Location F	Miner's lamp. Presented by the town of Hucklehoven.	400mm Tall	Good	HBC	Accession	
253	None	Location F	Ceramic figure of a miner using a drill marked presented by the town of Hucklehoven.	410mm Tall	Good	HBC	Accession	
254	None	Location F	Framed photograph "Last Town Council Meeting of West Hartlepool" 30th March 1967	Quarto print	Good	HBC	Accession original and replace with copy	Original photographs (254) (255) are of historical importance and should be archived. Digitisation would allow public access via on-line collections.
255	None	Location F	Framed photograph Hartlepool Borough Council 1966/67	Quarto print	Good	HBC	Accession original and replace with copy	As above

256 to 303	Temporary numbers on some items.	Location H	<b>Group. Civic Costume.</b> (256) to (276) Set of items relating to Mace Bearer : Pair of breeches, Coat, Waistcoat, lace Jabot, 15 black rosettes, 1 length of black ribbon. T6122 to T6127. (277) to (284) eight Alderman's robes in blue, unboxed. (285) to (288) five Alderman's robes in black, unboxed. One marked as T6118. (289) to (291) Mace bearer's costume, unboxed, : Jacket, Waistcoat, Breeches. (292) to (298) seven tin boxes for storing of hats. Four marked : Mayor of Hartlepool, Alderman Gibb, "D", Alderman Graham, three unmarked. (299) wig in tin wig box marked "Eric J. Waggot, Esq." (similar to 1988.45.1 in collection). (300) Alderman's robe in blue, West Hartlepool, boxed, T6440. (301) Alderman's robe in blue, marked L.O. Williams, (M1/HI/b38). (302) Civic robes in black, West Hartlepool, T6316 (303)	Various.	Good. Costume is unwearable and shows wear patterns and loose seams (especially around sleeves). Tin hat boxes in varied condition : lacquering is poor on some. Wig is good. Date : 1890s. Provenance : mixture of Hartlepool and West Hartlepool.	HBC	Accession.	Items moved into the care of the Museum in 1979. Never accessioned. "Chain of Provenance" is very clear. Preserve all items as a representative sample of Victorian and Edwardian civic ceremonial.
304	None	Location H	Cased original Charter of Elizabeth I, 1593. In wooden folding case marked "1957 Bottomleys of West Hartlepool".	1200mm square by 200mm deep	Good. Some historic fading of red pigments.	HBC	Accession	Of considerable historic importance.
305	None	Location H	Cased great seal of Elizabeth I. Boxed. Wax seal showing some signs of historic repair. Golden threads can be seen on top edge : ribbon tie to item (304) above. Obs. Elizabeth enthroned. Rev. Elizabeth riding on horse, facing left. Edge of seal is held in silver band.	250mm square casing. Item c. 150mm diameter.	Good. Some signs of historic repair and wear to surface. Historic cracking runs down one side. Original red wax covered by darker patina. <b>Fragile : should not be handled.</b>	HBC	Accession	Of considerable historic importance. Part of item (304) above. Requires attention of Conservator.
306	T361	Location I	Flag of West Hartlepool. Complete with rope fixings to allow it to be flown from a flagpole. Date uncertain, but prior to 1967. Could be Edwardian.	Large flag, boxed, loose folded.	Good. Should be stored flat or transferred into archival textile box.	HBC	Accession	"From old buildings" written on note on wooden box.
307	Inv 91	Location J	Painted ironwork "gate topper" incorporating the crest of West Hartlepool	2000mm by 700mm	Good. Has been repainted at various times.	HBC	Accession	No documentation. Looks like its been part of a ironwork gate or entranceway to an unidentified building.
308	None	Location B	Mace, West Hartlepool, donated in late 1887 or early 1888 by Sir Robert Ropner, Bart. Silver and enamel work, boxed. Appears in James Clark's painting "The First Town Council" (painted 1888).	1500mm L	Good. Bespoke boxed.	HBC	Retain for Civic Use	In current ceremonial use.
309	None	Location K	Print "1906 The Way We Were" of artwork by John Austin. Presented to mayor Drummond in 2008 by JJ Hardy on their centenary.	780mm by 630mm	Good. Framed	HBC	Retain for Civic Use	Leave in position
310	None	Location K	Artwork "Wesley Chapel" signed Don Hall 1990. Acrylics on board.	A3 or Quarto.	Good. Framed.	Unknown.	Retain for Civic Use	Leave in position
311	None	Location L	Clock. Marked H Lamb of West Hartlepool. Short case wall clock style with round English dial . Drop dial style with perforation to show pendulum movement. Date : Edwardian in style.	600mm by 420mm	Good. In working condition. Observed working and keeping correct time 11.12.13.	HBC	Retain for Civic Use	Leave in position.

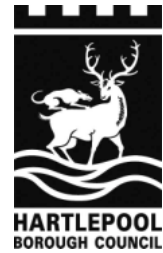
312	None	Location M	Clock. Marked W Maxwell of West Hartlepool. Long case clock with round English dial. Case empty, no pendulum present. Mounted to wall. Originally freestanding. Base of case shows signs of having been removed from its Foot. Date : late Victorian in style, ?1890s	1300mm by 730mm	Good but incomplete. Non-functional.	HBC	Accession	
313	None	Location M	Pressed copper plaque presented by the miners of the Sophia Jacoba mine in Germany. Depicts the mine surface workings. Hucklehoven twinning item. Presented to Bryan Hanson in 1977.	600mm by 420mm	Good. Clean: some wear due to cleaning in the past.	HBC	Retain for Civic Use	Leave in position.
314	None	Location M	Town Twinning Certificate of Hartlepool and Hucklehoven. 1973.	A3 or Quarto.	Good. Framed.	HBC	Retain for Civic Use	Leave in position
315	None	Location M	Etched glassware plaque showing bird and foliage. Town twinning Hartlepool and Hucklehoven 1973 - 1983.	530mm by 420mm	Good.	HBC	Retain for Civic Use	Leave in position.
316	None	Location M	Watercolour of Hucklehoven town centre. Signed "Birke".	750mm by 540mm	Good. Framed.	HBC	Retain for Civic Use	Leave in position
317	None	Location M	Etched glassware plaque showing fish, deer and birds. "Zu Wasser, Zu Land, In Der Luft". Hucklehoven. Signed "B.P. 15.9.81". Stylistically the same item (315) above.	570mm by 680mm	Good.	HBC	Retain for Civic Use	Leave in position
318	None	Location M	Ironwork mounted on wooden plaque. Depicts St Florian the patron saint of fire-fighters, wearing his Roman armour and pouring a bucket of water onto burning buildings. Presented by the Hucklehoven fire brigade.	300mm by 500mm	Good. Some signs of corrosion within the details of the figures legs.	HBC	Consider Accession.	Item potentially historical and should not be exposed to a humid environment in the long term.
319 to 333	None	Location M	<b>Group.</b> (319) to (333) inclusive. 14 similar photographs (open mounted) of scenes around Hucklehoven. 1970s.	Large contact size (roughly A4)	Good.	HBC	Retain for Civic Use	Leave in position
334	None	Location M	Panoramic photograph of Hartlepool. Marked "B.P" and 18.9.1981. Same artist as (317) and (319) above ?	1500mm	Slight fading.	HBC	Retain for Civic Use	Leave in position
335	None	Location M	Wooden plaque Hartlepool - Hucklehoven.	1300mm by 450mm	Wooden, varnished. Good.	HBC	Retain for Civic Use	Leave in position
336	None	Location M	Black and White block print. Streetscene, most likely European. Signature unreadable, possibly "... de Pars" or "... de Paris". Word "Hucklehoven" in pencil. Limited edition marked 18/20.	Quarto	Good. Framed	HBC	Retain for Civic use	Leave in position
337	None	Location M	Wooden plaque showing miner working underground.	370mm by 280mm	Good.	HBC	Retain for Civic Use	Leave in position.
338	None	Location M	Hucklehoven - Hartlepool paving slab style stone memorial. In gray marble.	400mm by 400mm by 60mm	Good	HBC	Retain for Civic Use	Leave in location, but reposition.
339	None	Location M	Large sample of coal from the Sophia Jacoba mine. Presented on 30th October 1980. Mounted on wooden base.	600mm rectangular.	Good.	HBC	Retain for Civic Use	Leave in location, but reposition.
340 and 341	None	Location M	<b>Group.</b> (340) photo of public artwork "History Column" (341) photo of public artwork "Flying Pigeons". Both framed. Title scripts in gold, both in the same handwriting.	Quarto	Good.	HBC	Retain for Civic Use	Leave in position.

342	None	Location M	Cabinet style cellarette (wine cooler). With flat top for displaying wine bottles or punchbowl. Carved backstop. Cartouche on front of pull forward door. Interior liner in blackened zinc or tin. Splay feet. Liner has handles. Liner similar to that within item (343). Wood is probably mahogany. Victorian.	700mm tall.	Good. Base not observed.	HBC	Accession.	Currently has item (338) laid on top.
343	None	Location M	Sarcophagus style cellarette (wine cooler). In mahogany. Lid is hinged on one side, lifts up to reveal an interior liner in blackened zinc or tin. Liner has handles. Exterior carrying handles on either end were once gilded, but this has been worn away. Handle style suggests 19th century. Late Victorian fashion for such items, but could be earlier. Concealed lock within lid. Floral feet. Very large in size when compared with similar items.	500mm Tall	Good, but minor loss of applied decoration on one side edge. Base not observed.	HBC	Accession	Currently has item (339) laid on top.



# REGENERATION SERVICES COMMITTEE

16<sup>th</sup> January, 2014



**Report of:** Director of Regeneration and Neighbourhoods, Director of Public Health, and Chief Finance Officer

**Subject:** STRATEGIC FINANCIAL MANAGEMENT REPORT – AS AT 31<sup>ST</sup> OCTOBER, 2013

## 1. TYPE OF DECISION/APPLICABLE CATEGORY

For Information.

## 2. PURPOSE OF REPORT

- 2.1 The purpose of the report is to inform Members of the 2013/14 Forecast General Fund Outturn, 2013/14 Capital Programme Monitoring and provide details for the specific budget areas that this Committee is responsible for.

## 3. BACKGROUND AND REPORTING ARRANGEMENTS 2013/14

- 3.1 The availability and reporting of accurate and up to date financial information will become increasingly important as future budget cuts are implemented and one-off resources are used up.
- 3.2 The Finance and Policy Committee will continue to receive regular reports which will provide a comprehensive analysis of departmental and corporate forecast outturns, including an explanation of the significant budget variances. This will enable the Finance and Policy Committee to approve a strategy for addressing the financial issues and challenges facing the Council.
- 3.3 To enable a wider number of Members to understand the financial position of the Council and their service specific areas each Policy Committee will receive a separate bi-monthly report providing:
- A brief summary of the overall financial position of the Council as reported to the Finance and Policy Committee;
  - The specific budget areas for their Committee; and
  - The total departmental budget where this is split across more than one Committee. This information will ensure Members can see the whole position for the departmental budget.

- 3.4 The latest report submitted to the Finance and Policy Committee on 19<sup>th</sup> December 2013 advised Members that there will be an overall underspend in the current year. The report also advised Members that this position reflects action taken by the Corporate Management Team to achieve underspends to help address the significant financial challenges facing the Council over the next few years and to fund one-off commitments not provided for in the approved 2013/14 budget as these items were not known at the time. The Corporate Management Team will seek to achieve budget underspends through a combination of robust management actions, including;
- holding posts vacant, which will help reduce the number of compulsory redundancies required to balance the 2014/15 budget;
  - achieving planned 2014/15 savings earlier;
  - careful management of budgets to avoid expenditure where this does not have an adverse impact on services; and
  - savings in interest costs by taking advantage of current interest rates structures. As reported previously a comprehensive review of this area has been completed which secured a permanent budget saving of £1m from 2014/15 in interest and loan repayment costs.
- 3.5 The latest report on the position as at 31<sup>st</sup> October 2013 advised Members that there is a net forecast uncommitted underspend at the year end of between £0.729m and £1.160m. The range has reduced after reflecting the completion of further work to assess the year end position and the creation of a reserve to support the Local Plan over the period 2014/15 and 2015/16.
- 3.6 In addition, Finance and Policy have previously determined that a decision will not be taken on the use of these forecast resources until the actual grant cuts for 2014/15 and 2015/16 are known. The availability of one-off resources from the 2013/14 outturn will not provide a permanent solution to higher grant cuts over the next two years. However, they will provide temporary funding and therefore provide a longer lead time to address the impact of higher grant cuts.
- 4. 2013/14 FORECAST GENERAL FUND OUTTURN – Regeneration Services Committee**
- 4.1 The Regeneration Services Committee has responsibility for services managed by the Director of Regeneration and Neighbourhoods and the Director of Public Health. Budgets are managed at a Departmental level and therefore a summary of the Departmental position for both Directors areas of responsibility are provided below. The tables set out the overall budget position for each Department broken down by Committee, together with a brief comment on the reasons for the forecast outturn.

Budgets Managed by the Director of Regeneration and Neighbourhoods

Budget	Description of Expenditure	October Projected Outturn Adverse/ (Favourable) Worst Case	October Projected Outturn Adverse/ (Favourable) Best Case	Comments
£'000		£'000	£'000	
1,985	Finance & Policy Committee	10	10	Staffing underspends £100k, Functions Catering deficit £140k, Building Maintenance deficit £50k and favourable variance on Logistics £80k.
4,043	Regeneration Committee	(300)	(300)	Favourable variance of £120k relates to the planned contribution to the Major Repairs Reserve on Social Housing. Also included is a £240k surplus on the 'Going Forward' project following successful completion of outcomes. Proposal is to use this surplus to create a reserve to extend existing economic development schemes to March '16. Adverse variance of £70k on Cultural Services relates to a shortfall in income at the Maritime Experience. Building Control and Development Control are projecting an adverse variance on income of between £100k and £240k but this will be covered by the existing income risk reserve.
17,619	Neighbourhoods Committee	(160)	(260)	Waste (recycling income and falling tonnages) £145k favourable, Concessionary Fares renegotiation £150k favourable, Car Parking £170k Adverse re rates, service charge and increased maintenance. Surplus expected on Engineering Services £100k. A reserve of £100k will be created to support future Coastal Protection works on the Headland. Adverse variance on Grounds Maintenance £130k relating to additional works required in the Summer and a reduction in Trading Income. Favourable variance on Home to School Transport £30k relating to additional grant income received. Community safety external funding of £30k to be rephased to 14/15 as a result of PCC removing funding in this area.
<b>23,647</b>	<b>Total Regeneration &amp; Neighbourhoods</b>	<b>(450)</b>	<b>(550)</b>	
<b>Creation of Reserves</b>				
0	Social Housing - Creation of Reserve	120	120	Contribution to the Major Repairs Fund in line with the approved business model for the Empty Homes Project.
0	Economic Regeneration - External Funding	240	240	Creation of Reserves to support future Economic Regeneration Schemes.
0	Safety Hartlepool Partnership Funding	30	30	Creation of Reserve to support community safety re-offending strategy.
0	Engineering/Coastal Protection - Headland Project	100	100	Creation of Reserves to fund future Coastal Protection schemes on the Headland.
<b>0</b>	<b>Creation of Reserves Total</b>	<b>490</b>	<b>490</b>	
<b>23,647</b>	<b>Total Regeneration &amp; Neighbourhood - Net of Reserves</b>	<b>40</b>	<b>(60)</b>	

Budgets Managed by the Director of Public Health

Budget	Description of Expenditure	October Projected Outturn Adverse/ (Fav ourable) Worst Case	October Projected Outturn Adverse/ (Fav ourable) Best Case	Comments
£'000		£'000	£'000	
1,514	Finance & Policy Committee	57	37	The adverse variance relates to a potential shortfall on licensing income of up to £35k, and sport and recreation income shortfall of £22k as previously reported.
(165)	Regeneration Committee	110	110	As previously reported the adverse variance relates to a projected income shortfall on Market income and the Borough Hall
1,349	<b>Total Public Health</b>	167	147	

4.2 Further details of the specific budget areas this Committee is responsible for are provided in **Appendix A**.

## 5. CREATION OF DEPARTMENTAL RESERVES

5.1 The outturn projections detailed in the previous section reflects the ongoing assessment of financial risks and/or one-off expenditure commitments and the recommendation that specific reserves are created to manage these issues. This approach will protect the Council's medium term financial position and avoid having to make higher in-year budget cuts when these issues need to be funded.

5.2 The following table provides details of the reserves which it is recommended are created for this Committee, and in broad terms these cover the following issues:

- Reserves to fund the phasing of income and expenditure between financial years; or
- Reserves to meet unavoidable one-off financial commitments

	£'000
<b>Previously Reported Reserves</b>	
<u>Regeneration and Neighbourhoods - Social Housing Major Repairs Reserve</u>	
In line with the approved business case for this project, annual contributions need to be made to this reserve to fund future planned repairs to these properties to ensure houses remain in a good state of repair and the Council does not face unbudgeted repair costs in future years. Thereby, avoiding the repeat of underfunding of maintenance issues under the former HRA system.	120
<u>Regeneration &amp; Neighbourhoods - Economic Regeneration Schemes</u>	
The 'Going Forward Project' is projected to generate a surplus this year as it is expected to over deliver on outcomes. It is proposed to use this surplus to create a reserve to fund other projects designed to reduce youth unemployment across Hartlepool and the Tees Valley sub-region. This will include funding contract extensions and additional hours for staff employed on the Tees Valley Works project until March 2016	240
<b>Additional Recommended Reserves</b>	
<u>Safety Hartlepool Partnership Funding</u>	
The reserve is earmarked to support cost of delivering the community safety re-offending strategy. This project is funded by a specific grant from the Safer Hartlepool Partnership and the project is expected to continue into the next financial year. In accordance with current accounting regulations it is necessary to create a specific ring fenced reserve to allow this funding to be carried forward into 2014/15.	30
<b>Total Recommended Reserves</b>	<b>390</b>

## 6. CAPITAL MONITORING 2013/14

6.1 The 2013/14 MTFS set out planned capital expenditure for the period 2013/14 to 2015/16.

6.2 Expenditure against budget to the 31st October, 2013 for this Committee can be summarised in the table below and further details are provided in **Appendix B**.

Department	2013/14 Budget £'000	2013/14 Actual to 31/10/13 £'000	2013/14 Remaining Expenditure £'000	2013/14 Re-phased Expenditure £'000	2013/14 Variance from Budget Adverse/ (Favourable) £'000
Regeneration and Neighbourhoods	8,785	2,238	5,981	566	0
Public Health	284	50	80	154	0
<b>Total</b>	<b>9,069</b>	<b>2,288</b>	<b>6,061</b>	<b>720</b>	<b>0</b>

## **7. RECOMMENDATIONS**

7.1 It is recommended that Members:-

- (i) note the report.

## **8. REASONS FOR RECOMMENDATIONS**

8.1 To update the Members on the Committees forecast 2013/14 General Fund Revenue budget outturn and provide an update on the Capital Programme for 2013/14.

## **9. APPENDICES**

Appendix A attached.  
Appendix B attached.

## **10. BACKGROUND PAPERS**

Medium Term Financial Strategy Report referred to Finance and Policy Committee 31<sup>st</sup> May 2013, 2<sup>nd</sup> August 2013 and 18<sup>th</sup> October 2013.

Quarter 1 Strategic Financial Management Report.23<sup>rd</sup> August, 2013  
Strategic Financial Management Report 18<sup>th</sup> October 2013.

## **11. CONTACT OFFICERS**

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## GENERAL FUND REVENUE FINANCIAL MONITORING REPORT FOR FINANCIAL YEAR 2013-14 - as at 31st October 2013

## BUDGETS MANAGED BY THE DIRECTOR OF REGENERATION AND NEIGHBOURHOODS

Approved 2013/2014 Budget	Description of Service Area	OCTOBER		Director's Explanation of Variance
		Projected Outturn Variance - Adverse/ (Favourable) Worst Case	Projected Outturn Variance - Adverse/ (Favourable) Best Case	
£'000		£'000	£'000	
Regeneration Committee				
Regeneration & Neighbourhoods				
22	Archaeology Services			
116	Community Centres	(10)	(10)	Increased sales in Town Hall Theatre and Bar.
569	Cultural Services	70	70	Adverse variance relates to a shortfall on Income at the Maritime Experience.
6	Grants to Community & Voluntary Organisations			
1,258	Libraries			
0	Renaissance in Regions			
(66)	Building Control	125	125	Projections still indicate that there is likely to be up to a £125k shortfall as the income budget is too high in this area. This budget is less affected by large scale developments and small scale or domestic work is reducing. Any variance is expected to be covered by the Income Shortfall Reserve in 13/14 (see reserves below) and a pressure of £125k has been identified for future years which CMT would like to review.
0	Building Control - release of Corporate Income Shortfall Reserve as per the MTFS	(125)	(125)	Reserve to fund shortfall on Building Control Income as per the MTFS.
399	Planning Services	90	90	This variance relates to Development Control income. Best case estimate is that we will achieve the budgeted level of income, however if some developments don't go ahead there could be a shortfall of up to £90k. This is a volatile area and will be monitored closely each month. Any variance is expected to be covered by the Income Shortfall reserve in 13/14 (see reserves below).
0	Planning - release of Corporate Income Shortfall Reserve as per the MTFS	(90)	(90)	Reserve to fund shortfall on Planning Income above as per the MTFS. £240k available in total for Income Risks.
645	Housing Services	0	0	
0	Social Housing	(120)	(120)	This variance relates to a saving on borrowing costs from the Community Housing project. Some of the permanent savings have been earmarked to fund the future borrowing costs associated with the Empty Homes project. In 2013/14 this variance will be transferred into the Major Repairs Reserve in line with the approved Business model for this scheme.
82	CADCAM	0	0	
1,012	Economic Regeneration	0	0	
0	Economic Regeneration - External Funding	(240)	(240)	£240k of this variance relates to a surplus generated on the 'Going Forward' project which is due to end in March 2014. This project has over delivered on outcomes and is therefore expected to generate a surplus at year end. The Regeneration Services Committee have approved a request to create a reserve and earmark this funding to support other projects designed to support youth unemployment across Hartlepool and the Tees Valley sub-region. This will include £140k to cover the cost of extending the contracts of the Tees Valley Works Project Co-ordinator and Project Assistant for a further 2 years and increase the hours of a Connect2Work Project Officer.
4,043	Regeneration & Neighbourhoods Sub Total (before creation of reserves)	(300)	(300)	
Creation of Reserves				
0	Social Housing - Creation of Reserve	120	120	Contribution to the Major Repairs Fund in line with the approved business model for the Empty Homes Project.
0	Economic Regeneration - External Funding	240	240	Creation of Reserve to support future Economic Regeneration Schemes (£240k)
0	Safety Hartlepool Partnership Funding	30	30	Creation of reserve to support community safety re-offending strategy
4,043	Regeneration and Neighbourhoods Total - Net of Reserves	90	90	

**REGENERATION COMMITTEE****GENERAL FUND REVENUE FINANCIAL MONITORING REPORT FOR FINANCIAL YEAR 2013-14 - as at 31st October 2013****BUDGETS MANAGED BY THE DIRECTOR OF REGENERATION AND NEIGHBOURHOODS****PLANNED USE OF RESERVES**

The above figures include the 2013/2014 approved budget along with the planned use of Departmental Reserves created in previous years.  
The details below provide a breakdown of these reserves

Approved 2013/2014 Budget £'000	Description of Service Area	Planned Usage 2013/2014 £'000	Variance Over/ (Under) £'000	Director's Explanation of Variance
<b>Regeneration Committee</b>				
39	Cad cam	39	0	
23	Connect to Work	23	0	
4	Job Smart Test Centre	4	0	
200	Seaside Grant	200	0	
27	Baden Street	27	0	
94	High Street Innovation Fund	94	0	
25	Furniture	25	0	
10	Worksmart	10	0	
93	Selective Licensing	93	0	
51	Housing Public Health	51	0	
17	Community Pool	17	0	
15	Specialist Domestic Violence	15	0	
19	Team Around Household	19	0	
20	Ward Profiles/Rural Plan	20	0	
<b>637</b>	<b>Total</b>	<b>637</b>	<b>0</b>	

## GENERAL FUND REVENUE FINANCIAL MONITORING REPORT FOR FINANCIAL YEAR 2013/14 as at 31st October, 2013

## BUDGETS MANAGED BY THE DIRECTOR OF PUBLIC HEALTH

Approved 2013/2014 Budget  £'000	Description of Service Area	OCTOBER		Director's Explanation of Variance
		Projected Outturn Variance - Adverse/ (Favourable) Worst Case £'000	Projected Outturn Variance - Adverse/ (Favourable) Best Case £'000	
Regeneration Committee				
(82)	Cultural Services	50	50	Adverse variance relates to a shortfall on Income at the Borough Hall
2	Environmental Protection	0	0	
(85)	Environmental Standards	60	60	As previously reported the adverse variance relates to the Market income shortfall which is expected to be in line with previous years.
(165)	Regeneration Total	110	110	

## PLANNED USE OF RESERVES

The above figures include the 2013/2014 approved budget along with the planned use of Departmental Reserves created in previous years.

The details below provide a breakdown of these reserves

Approved 2013/2014 Budget £'000	Description of Service Area	Planned Usage 2013/2014 £'000	Variance Over/ (Under) £'000	Director's Explanation of Variance
<b>Regeneration Committee</b>				
15	Physical Activity - Sports & Leisure	0	(15)	Further ringfenced funding received for scheme in 2013/14. Propose to carry forward reserve to fund future commitments and extend life of scheme.
15	<b>Total</b>	<b>0</b>	<b>(15)</b>	

**CAPITAL MONITORING REPORT PERIOD ENDING 31st OCTOBER 2013****APPENDIX B****BUDGETS MANAGED BY THE DIRECTOR OF REGENERATION & NEIGHBOURHOOD SERVICES**

Project Code	A	EXPENDITURE IN CURRENT YEAR							2013/2014 COMMENTS
			C	D	E	F	G	H	
	Scheme Title	2013/2014 Budget £'000	2013/2014 Actual as at 31/10/13 £'000	2013/2014 Expenditure Remaining £'000	Expenditure Rephased into 2014/15 £'000	C+D+E 2013/2014 Total Expenditure £'000	F-B 2013/2014 Variance from budget £'000	Type of financing	
Regeneration Committee									
6	Disabled Facility Grants	596	279	317	0	596	0	MIX	
7220	Private Sector Housing Grants	28	0	0	28	28	0	GRANT	
HMR	Housing Market Renewal	2,473	1,346	1,127	0	2,473	0	MIX	
7895	Industrial & Commercial Grants to Businesses	41	0	41	0	41	0	UCPB	
8155	Preventing Repossession	43	0	18	25	43	0	GRANT	
8210	Key Vacant Buildings Grant Scheme	64	0	64	0	64	0	UCPB	
8326	Baden Street Project	156	35	121	0	156	0	MIX	There are currently 6 landlords considering whether to commit to the scheme at a total cost of approx £80k and external works have commenced at a cost of £20k. Options are being investigated in relation to proposals for any remaining balance.
8387	Empty Homes - loan and lease scheme	248	0	248	0	248	0	GRANT	
8446	Empty Property Purchasing Scheme	4,245	409	3,836	0	4,245	0	MIX	Approx £0.5m work in Progress with Building Maintenance yet to be charged to the scheme.
8578	South Management Unit Study	142	142	0	0	142	0	GRANT	
8587	Seaton Carew Coastal Defence	0	0	0	0	0	0	GRANT	
8588	Town Wall Coastal Defence	0	0	0	0	0	0	GRANT	
8589	Headland Structures Coastal Defence	80	0	0	80	80	0	GRANT	
8590	Block Sands Coastal Defence	40	0	0	40	40	0	GRANT	
8580	HEC Building Improvements	113	0	113	0	113	0	UCPB	
8627	Market Hotel Renovation	12	12	0	0	12	0	RCCO	
8628	S106 - Burn Valley Gardens	4	4	0	0	4	0	GRANT	
8683	Longhill Industrial Estate CCTV Cameras (Aldi sect 106)	25	0	25	0	25	0	GRANT	
7897	Regeneration Match Funding	393	0	0	393	393	0	UCB	On-hold pending approval of future proposals.
8536	Theatre Booking System	12	11	1	0	12	0	MIX	
8394	Community Centres & Libraries improvements	70	0	70	0	70	0	MIX	
	Regeneration Committee Sub Total	8,785	2,238	5,981	566	8,785	0		
	Regeneration & Neighbourhoods Total	8,785	2,238	5,981	566	8,785	0		

**BUDGETS MANAGED BY THE DIRECTOR OF PUBLIC HEALTH**

<b>Regeneration Committee</b>									
8682	Mill House - Pool Boom	80	6	0	74	80	0	MIX	
8408	Mill House - Equipment Purchase	16	10	6	0	16	0	MIX	
8409	Sport & Youth Improvements	50	0	0	50	50	0	MIX	
8419	Works to BMX Track	11	0	11	0	11	0	MIX	
8439	Brierton Sports Centre Upgrade	38	32	6	0	38	0	MIX	
8103	Swimming scheme	60	0	30	30	60	0	MIX	
7992	Junior Football	26	0	26	0	26	0	MIX	
7863	Carlton Outdoor Centre - Redevelopment Works Phase 2	3	2	1	0	3	0	MIX	
	<b>Regeneration Committee Sub Total</b>	<b>284</b>	<b>50</b>	<b>80</b>	<b>154</b>	<b>284</b>	<b>0</b>		
	<b>Public Health Total</b>	<b>284</b>	<b>50</b>	<b>80</b>	<b>154</b>	<b>284</b>	<b>0</b>		

<b>Key</b>		
RCCO	Revenue Contribution towards Capital	Grant Funded
MIX	Combination of Funding Types	Capital Receipt
UCPB	Unsupported Corporate Prudential Borrowing	Unsupported Departmental Prudential Borrowing
SCE	Supported Capital Expenditure (Revenue)	Supported Prudential Borrowing

# REGENERATION SERVICES COMMITTEE

16 January 2014



**Report of:** Assistant Director (Community Services) - Child and Adult Services

**Subject:** SPORT AND RECREATION SERVICE – GRANT APPLICATIONS FOR SPORT & PHYSICAL ACTIVITY INITIATIVES

## 1. TYPE OF DECISION/APPLICABLE CATEGORY

For information only.

## 2. PURPOSE OF REPORT

- 2.1 The purpose of this report is to advise Committee of two intended grant funding applications to Sport England for physical activity initiatives to be delivered in the Borough.
- 2.2 The first is a Tees Valley partnership bid to Sport England's 'Inclusive Sports Fund' that if successful, will support disabled residents to increase their levels of sport and physical activity participation. This application is being led by the County Sports Partnership, Tees Valley Sport, who is tasked by Sport England to work with local authorities, national governing bodies of sport, education and health on a sub-regional basis. The Council's Sport & Recreation service is a key member of this partnership.
- 2.3 The second is an application that we intend to make to Sport England's 'Community Sports Activation Fund', again to fund a specific participation initiative aimed at those identified as being in most need. This is aimed at the most sedentary residents (identified by the "Active People" 1 x 30 minutes indicator) in targeted sports across a range of localities.
- 2.4 Details of the schemes are given and a summary of how the funding is intended to be utilised should the applications be successful.

### 3. BACKGROUND

- 3.1 The Sport & Recreation service has an extremely important role in encouraging people living in the Borough to take up sport and physical activity participation. The links between this and improved health and well-being are compelling and we must do all that we can to ensure increased participation.
- 3.2 The two funding streams concerned have been developed specifically by Sport England to target those who are least likely to participate and whilst a competitive application process, does allow us the opportunity if successful of the potential to carry out more targeted intervention work within our communities of greatest need.
- 3.3 The aim of the Inclusive Sports Fund is specifically to increase disability sport participation. £17m has been made available nationally and within this funding round £7m is available.
- 3.4 Whilst sport and physical activity contributes significantly to the health, social and economic outcomes of all participants, the benefits can often be greater for those with a disability. 24% of Hartlepool's resident population is classified as being disabled (source: Three Rivers Housing, Demographic Profiling Hartlepool) and our aim is to increase participation amongst this population through increased opportunity, access and awareness. It is intended therefore as part of this application, that the project will increase capacity and resource to support the delivery of these outcomes.
- 3.5 Following discussion at a Tees Valley Sport meeting recently, as colleagues in the sub-region have similar aspirations for increasing disability sport participation, it was agreed to submit a bid on a Tees Valley wide basis. Another compelling reason for this approach was owing to this being a limited fund where a joint bid was more likely to have success than several individual ones. Equally, we wanted to ensure good sustainability once the project was complete with the appropriate exit routes for participants and wider opportunities for competition and events across the sports pathway.
- 3.6 The Community Sports Activation Fund is a £47.5m investment from Sport England available between January 2013 and June 2015 across five funding rounds. The purpose of the funding is to increase participation by funding activities that reflect a broad range of sports and the need to include informal opportunities for people to participate in activity which could lead to regular participation.
- 3.7 The funding criteria suggests that applications should focus on multi-sport activities which provide people with a range of choices and opportunities to suit them, family orientated activities with a focus on the 14 plus age group and the creation of local activator roles that focus on directly organising and delivering new opportunities for participation. Projects can be for up to three



years and the grants will range from £50,000 - £250,000.

- 3.8 Currently, statistics show that only 35.5% of adults in Hartlepool are currently participating in 1 x 30 minutes of regular physical activity per week (Active People's Survey 6). This means there is a large proportion of the population who are inactive and at risk of a range of ailments and ill health. In addition to this, Hartlepool has one of the highest prevalence's of childhood obesity nationally with almost 23% of children at reception and 34% of children at Year 6 being identified as overweight and obese (National Child Measurement Programme 2011/12).
- 3.9 It is intended therefore to submit an application to this funding stream to develop Community Activators who will provide opportunities of training and development targeting those who are 16-65 years old and not in education, employment or training (NEET).
- 3.10 Hartlepool currently has 7.4% of 16-18 year olds who are classed as NEET (Hartlepool LA Profile 2013) as well as high unemployment rates with 26% of the population being identified as long term unemployed (Hartlepool Health profile, Public Health England 2013). The grant application will therefore provide an opportunity to target those who are currently identified as NEET or unemployed to become local activators to deliver the programme outcomes. This will increase capacity and resource to increase participation in sport and physical activity as well as provide opportunities for volunteers to develop employment skills, gain qualifications and also increase confidence. It will also ensure a sustainable infrastructure for the long term delivery of the programme outcomes.

#### **4. BID PROPOSAL - INCLUSIVE SPORTS FUND – “INSPO”**

- 4.1 The short timeframe associated with the announcement of the funding stream availability and deadlines for submission of a bid to Sport England has not allowed the opportunity to previously bring the proposals to Committee. With a deadline of December 3<sup>rd</sup> 2013, a joint bid has therefore been quickly developed after an intense period of work by the Tees Valley local authorities and Tees Valley Sport.
- 4.2 The bid that has been developed will allow for the employment of four part-time Disability Sport Activators by Tees Valley Sport (21 hours per week) and two part-time Apprentices (in partnership with Teesside University) for 30 hours per week over a three year period. These posts will work across the sub-region in each of the local authority areas and will translate to Hartlepool receiving approximately 12 hours additional delivery per week specifically targeting more disabled participants to get into sport.
- 4.3 Tees Valley Sport conducted consultation early 2013 across the Tees Valley to support in the development of disability sports participation; this was done with key disability organisations and disabled participants. In Hartlepool the organisations and service users included MIND, Short Breaks, Creative

Solutions, Path Finder, Sportability Club and some residential organisations. The consultation was in the form of a survey and allowed participants, carers and support staff to identify what activities they would like to see available. A range of sports were identified Tees Valley wide and we have refined this selection for Hartlepool by targeting Archery, Cycling, Golf, Aquatics and Triathlon for the following reasons:-

- These are not currently being delivered in the Borough
- They are not “typical” sports for disabled participants yet are already well catered for generally.
- Consultation feedback shows that there is a lot of interest in trying these sports
- Of importance, a sustainable infrastructure can be established once the funded project is complete. Being able to demonstrate this is a key criterion of any Sport England funding stream.

- 4.4 A decision on the funding application will be received by the end of February 2014. If successful, the programme is due to commence by June 2014 subject to the recruitment timetable.

## **5. BID PROPOSAL - COMMUNITY SPORTS ACTIVATION FUND – “FEEL GOOD IN HARTLEPOOL”**

- 5.1 The deadline for submissions to the Community Sports Activation Fund is January 27<sup>th</sup> 2014 and we intend to submit a bid taking a partnership approach for the Borough, working in close collaboration with a number of agencies including Belle Vue Community Sports Centre, local clubs, National Governing Bodies of Sport, and Nouveau Fitness.
- 5.2 This bid has been developed over a period of time and based on local data and consultation, will focus on a range of targeted sports and localities aimed at those who are not currently achieving over the 1 x 30 minutes of regular sport and activity participation.
- 5.3 It is also intended that some of the target sports will build on our legacy work associated with London 2012. Evidence gained from pilots that we have run as part of our Olympic Legacy programme has shown considerable interest and enthusiasm for these sports and has therefore set excellent foundations that we need to build on.
- 5.4 Sailing was one of our main focus sports and continues to grow as a sport in Hartlepool. Initial consultation leading up to 2012 with members of the public showed that residents saw sailing as elitist and ‘out of reach’ for many but after hosting a range of family events, social events, school provision and cadets the sport is really beginning to thrive in Hartlepool.
- 5.5 We have worked with and supported Tees and Hartlepool Yacht Club in their development. The club has achieved ‘Sailability’ status to improve accessibility to disabled participants and they are also widening their offer to

the community. This work needs to continue however particularly now that great interest has been created in the sport and this bid proposal will allow for further participation opportunities to be developed over a three year period.

- 5.6 Triathlon will be another focus sport building on the success of Hartlepool Big Lime Triathlon 2013. The event welcomed over half of the competitors as novice Triathletes such is the interest in the sport and there have been many enquires from juniors, disabled participants, families and colleagues want to engage further with the sport at a grass roots level initially.
- 5.7 This bid therefore will allow for a development programme specifically targeting 14-16 year olds in Junior Triathlon and it will also provide develop programmes and events to develop Triathletes across the full sporting pathway. This will include My Tri, Go Tri, Try a Tri and also an annual Hartlepool Triathlon. It is intended that Summerhill will be a focus site for this sport as well as Seaton Carew, taking advantage of our excellent coastal area.
- 5.8 Another element of the bid focuses on Dance which is intended to be an intergenerational programme. An initial pilot programme as a lead-in to the main 3 year programme will be delivered in January to March 2014 which will offer a 'Tea Dance' style programme for older adults, "Strictly Coming Dancing" for adults, Street Dance for children and young people and also Creative Dance for participants with a disability.
- 5.9 The final element of the 3 year programme will be "Multi Sport" which will be largely based at Belle Vue Sports Centre. The Centre already provides an excellent menu of sport and activities for a range of participants and serves some of the most deprived communities in Hartlepool. A cocktail of activities will be offered suitable for all age ranges and abilities.
- 5.10 It is intended that the programme will be delivered through the employment of one full time and two part-time sports activators on a fixed term basis for a two year period as well a full time volunteer activator who will support volunteer community activators. These officers will support the development of opportunities for target sports and will ensure opportunities are available for those most in need.
- 5.11 Following the receipt of applications, Sport England have identified that they will communicate outcomes 10 weeks after date of submission (approximately 7<sup>th</sup> April 2014). If the application is successful, it is anticipated that delivery of the programme will start September/October 2014 depending on recruitment timescales and implementation of the delivery structure.

## 6. FINANCIAL CONSIDERATIONS

- 6.1 The Tees Valley partnership bid to Sport England's Inclusive Sports Fund has already been submitted to meet the application deadline constraints. Applications will be assessed by Sport England during February and it is

anticipated that we should know the outcome by the beginning of March 2014.

- 6.2 The value of the bid for this three year initiative detailed in Section 4 of this report amounts to £277,310. Match funding support has had to be demonstrated in order to meet Sport England's funding criteria and whilst each local authority concerned has been able to demonstrate substantial in-kind support for this initiative (e.g. facility hire costs), has had to commit to making a financial contribution of £1,000 per year for each of the 3 years. This funding however has been secured from Public Health funding.
- 6.3 At the time of writing this report, the value of the Community Sports Activation Fund grant application to Sport England will be for funding of approximately £250,000. Match funding also needs to be identified; however this is not required to be "new" money and being able to demonstrate existing spend on increasing sport and physical activity participation is eligible.

## **7. SUMMARY**

- 7.1 The two applications for external funding support from Sport England will further develop the already comprehensive offer of sport and physical Activity opportunities in Hartlepool. If the applications are successful, they will provide additional resource to support targeted provision that will help to address physical inactivity, obesity and provide employment opportunities for those who are unemployed.

## **8. RECOMMENDATIONS**

- 8.1 Comments are welcomed from Committee regarding the funding application proposals.

## **9. CONTACT OFFICER**

Pat Usher – Head of Service, Sport and Recreation

# REGENERATION SERVICES COMMITTEE

16<sup>th</sup> January 2014



**Report of:** Assistant Director (Community Services) - Child and Adult Services

**Subject:** SPORT AND PHYSICAL ACTIVITY TEAM – SIX MONTHLY PROGRESS REPORT

## 1. TYPE OF DECISION/APPLICABLE CATEGORY

1.1 For information only.

## 2. PURPOSE OF REPORT

2.1 The purpose of this report is to inform and update members on the work of the Sport and Physical Activity Team which is part of Hartlepool Borough Council's Sport and Recreation Service. This area of work includes Summerhill Outdoor Activity Centre and Country Park, the Outdoor Activities Service, GP Referral Programme, Learn to Swim Programme (including Primary School Lessons) and all targeted work aimed at increasing participation in sport and physical activity.

## 3. BACKGROUND

3.1 The aim of the Sport and Physical Activity Team is to increase participation in sport and physical activity within Hartlepool, encouraging people to "Get Active, Stay Active and Feel Good in Hartlepool".

3.2 The Department of Health continues to recommend that adults (16+) should aim to achieve at least 30 minutes of moderate intensity activity on at least 5 days of each week. Engaging more people in sport and physical activity in order to improve health and wellbeing is therefore a key priority at national, regional and local level and given the health inequalities in Hartlepool, remains an important issue for the Council to be addressed.

3.3 A previous update on the work of the Team was given as part of a report to Committee on August 29<sup>th</sup> 2013 and this report now covers the period from April 2013 to October 2013.

#### 4. SIX MONTH UPDATE ON PROGRAMMES AND INITIATIVES

4.1 Hartlepool Sport and Physical Activity Team have collectively achieved some excellent outcomes and outputs during the period of April 2013 and October 2013 and the following highlights some of these key achievements and work strands.

##### 4.2 Learn to Swim Programme

- Only nine schools continue to take their swimming lesson provision via the Council's service based at Mill House Leisure Centre although there is evidence of increased uptake from them. For example, St Helens Primary School has increased their lesson time for their Year 5 children as a consequence of a high volume of children who were unable to swim. The increase in time has supported progress in their swimming ability and they are now on target to achieve the 25 metre standard.
- Similarly, West View Primary School will join Hartlepool Borough Council Learn to Swim Programme in the New Year. There are also additional enquires that are being made by individual schools who are also considering taking up our lesson offer.
- The installation of the pool boom at Mill House will increase the opportunities for the delivery of lessons and afternoon slots will now be available for schools as well as for "Top Up" Swimming (additional support for those children unable to attain the 25 metre standard). The last block of Top Up Swimming saw 93 children attending from a variety of schools and over 50% of the children achieved the standard within six weeks.
- Within the first school term however of the new academic year, 47% of our pupils have already achieved the 25 metre standard from a group of 445 children. This is an excellent result and with a large proportion of the academic year left, we are confident of an excellent result for the year.
- Community swimming has grown significantly within recent months. Previously only 62% of places available were taken up by participants but for the current courses, this has increased to 89%.
- The 3 to 4 year old community swimming lessons have been a huge success with children learning key skills to develop their water confidence and also develop their fundamental skills to support them to swim. Approval has been given from the ASA to begin to deliver stages 1 and 2 for this age group if they are ready to access these and this will mean more children from a younger age group being able to swim 25m prior to Year 6.
- Weekend lessons now have two extra Stage 2 classes on due to the high demand from the public. Our October half term holiday activities were a



huge success too. Learn to Dive sessions saw 24 children enrolled on to the sessions and the programme created great interest which we will progress in the future.

#### **4.3 Outdoor Activity Team**

- The Outdoor Activity Team who are based at the Summerhill site, has delivered a successful programme of Mountain Biking and Rock Climbing for GCSE assessment within Secondary Schools. High Tunstall have accessed this provision for the second year running achieving excellent results for those who participated. As a result of High Tunstall's success, Manor College have also booked to access this provision.
- The Team has also received a large number of bookings across all disciplines and activities. Bookings are predominantly from schools; however there are also community groups and other organisations accessing the service. The popularity of activities has meant that the calendar is almost fully booked for next year.
- The Cycle Clinic continues to operate successfully. Cleveland Fire Brigade cycle fleets from the following localities: Coulby Newham, Stockton, Redcar and Stranton are now being serviced on a regular basis throughout the year. York Road Police Station also use the service which means there are two Police fleets now which are serviced regularly. The Clinic is also available to individuals and many people take up the opportunity to use the service.
- The Balance Bike programme is also progressing well. To date 576 young people have benefitted from the programme which is designed to support children to learn fundamental coordination and balance skills.

#### **4.4 Summerhill Outdoor Activity Centre and Country Park**

- The Emerge Art Gallery exhibition programme is due to conclude at the end of this year and it has been considered how the gallery space will be utilised after this period. Cleveland College of Art and Design are being consulted regarding a potential partnership to exhibit the work of students which if successfully concluded, will commence early in 2014 and will provide an ongoing gallery to be viewed by the public.
- Outreach Officers are developing the schools offer available at Summerhill and visits to schools have been arranged to give demonstrations on the types of activities that can be accessed on site.
- Visitors to Summerhill (measured by footfall) have increased significantly compared to the same period in 2012 from 47,260 visits to 62,665, an increase of 15,405. This is a really positive result for Summerhill and shows the increase in participation opportunities and activities of interest that have been developed at the site. Provision during the summer holidays proved a huge success with the delivery of Jays Animal

Encounter, and the Planetarium when 398 people attended sessions and programmes.

- The redevelopment of the BMX track is complete including the installation of the new start gate which will bring the track up to national league standard and allows us the opportunity of being able to attract events of national significance.
- Healthy Heritage sessions are continuing to run on the Summerhill site. With the grant funding received from Limestone Landscapes, 15 schools have accessed 40 sessions. This has proved to be an excellent programme and gives children an opportunity to integrate a range of curricular subjects whilst being physically active.
- Volunteering programme - Since September 2013, there have been over 250 volunteer hours spent on conservation on the site. Task days are now taking place regularly on a Wednesday and the "Friends of" group are actively seeking funding through the Wild Green Spaces programme. Catcote School Volunteers (3 to 4 every fortnight) are now a regular user and the group has recently completed some Field Mouse Survey training.

#### 4.5 GP Referral Scheme

- Within the reporting period, 49 people have completed their initial 10 week referred course and a further 65 people have completed who were initially referred to the programme and started to access their course before the reporting period. There are 48% of people are currently midway through their introductory course or are to be allocated a start date.
- All referral clients are followed up with a six month questionnaire to measure adherence to exercise and our current accumulated figure for retention to physical activity is 83% - this is a 6% increase on the previous year. This is an extremely high retention figure.
- The GP Referral service targets key ailments and illness where physical activity can significantly contribute to quality of life, rehabilitation and also sustaining activities of daily living and one of the key focuses moving forward for us is Cancer Rehabilitation. The latest research has shown that regular suitable exercise can reduce the risk of secondary cancers and that by 2030 adherence to exercise could mean that there is likely to be around 3 million cancer survivors in England. (NCIS National Cancer Survivorship Initiative). Scoping work will therefore be conducted locally to explore the resources available to be able to offer specific exercise therapy in the community for patients in remission from treatment.
- The E.D.A.N project (Escape Diabetes Act Now) is a 12 month pilot programme targeting Type 2 Diabetes Prevention. The pilot has been a great success to date and participants have achieved excellent compliance with the programme. The first patient group has achieved measureable positive outcomes at the clinical six month follow up at their GP surgery. A further clinical check is scheduled at the 12 month marker.

Outcome measures include reduced blood sugar, reduced weight and waist line measurement, reduced cholesterol levels and reduced blood pressure. Results so far show that participants have reversed the onset of Diabetes and this will remain providing compliance with positive lifestyle changes.

- The HELP scheme has also been identified as a community provision that could assist patients in staying independent and improve health outcomes as part of these developments. Partnership work will continue therefore to progress these opportunities and accommodate those participants most in need of physical activity intervention.

#### 4.6 Sport and Physical Activity Core Team

##### • Football Development

To date in this reporting period, five small sided football tournaments have taken place at Grayfields attracting over 200 male participants of varying ages. Planning is currently underway for the next set of competitions which includes a female only tournament.

In partnership with Durham County FA, two Level 1 football Coaching courses and a Level 2 has been delivered at Grayfields this year. The training courses have attracted delegates from a wide range of backgrounds, including clubs, schools, colleges and sport and physical activity providers to name all but a few. In total 65 candidates have benefited from the training and the FA has plans to deliver future training such as the Basic Sports First Aid course in addition to the usual coach education courses.

Street League recommenced for the new season in September and is affiliated to Durham FA. The League will continue to accommodate teams ranging from Under 10's through to Under 18's providing that there is interest from local teams. There will also be under 8's coaching available on the evening and this will develop participants fundamental skills around football and hopefully feed them into the League in future seasons/

##### • 3 Park Run

The service has accessed funding from Limestone Landscapes for the development of a sustainable route for people to utilise predominantly for walking and running. The '3 Park Run' incorporates Ward Jackson Park, Summerhill and Burn Valley equating to a circuit of approximately 3 miles. This route has had way markers erected and maps developed to support members of the community, running groups and others to access the route for sustained physical activity. We have also developed a 'Heart Walk' route for those who are new to activity or would like to access shorter routes. This is featured in Ward Jackson Park and the way markers include the Health Heart Logo to highlight the route. This was formally launched at a community "Big Lime Walk/Healthy Heart Walk" organised for Sunday 27<sup>th</sup> October.

- **Together Project**

The Together Project continues to support participants most in need of physical activity support within their own environment and sessions continue to run weekly at Major Cooper Court, Laurel Gardens and Hartfields. The programme has engaged 466 participants within the last reporting period who do not typically take part in physical activity.

We have also supported twelve additional residential organisations to engage with physical activity via the Britdoc Ping Pong Campaign. These organisations have registered with Britdoc and have received a pack which enables them to introduce their residents to Ping Pong.

- **Volunteer Hartlepool**

Volunteer Hartlepool has seen an increase in the amount of applications within the last 6 months. The continued engagement of volunteers supports the service delivery and also has an impact on the wider economy. Many volunteers have accessed training and development opportunities and ultimately paid employment through application to Hartlepool Borough Council or other organisations. We currently have 14 active volunteers supporting our services on a regular basis.

- **Mums on the Move**

The Mums on the Move Programme is progressing well. Scoping and planning for the implementation of the programme as well as instructor training is now complete. Instructors have undertaken training in Aqua Natal, Pre and Post Natal Pilates and also specific training for pre and post natal exercise relating to a variety of activities.

A comprehensive programme of activity is now scheduled for January and this will provide a variety of pre and post natal activity for expectant mums. This will be a new programme on offer and if successful, will be sustained long-term by the Leisure Centre Facilities Team.

To support the implementation of the programme Brierton Sports Centre, the Headland Sports Centre and also Summerhill have all achieved a Gold standard Breast Feeding Award. Mill House Leisure Centre is currently working towards theirs and should be completed by January.

To date, 46 members of staff across all the sites have been trained in Breast Feeding Awareness to support the inclusion of mums who wish to breastfeed within the Centres. Through the programme 20 Active Cards will be available in the Children Centres to enable vulnerable families to access the sessions at a concessionary rate.

- **Sportivate**

A Sport England initiative administered by the County Sports Partnership, seven programmes have been delivered successfully within the reporting period and a further seven programmes have been scheduled for the remaining six months of the Year 3 delivery programme.

Bids are currently being coordinated for Year 4 delivery which will close on 20<sup>th</sup> December 2013 and the age range criteria has been amended to target 11-25 year olds and will continue to provide a valuable resource to deliver innovative programmes to this target group.

- **Walk about in Hartlepool**

The Walk about in Hartlepool programme has seen 1,287 walkers within the reporting period. This equates to regular activity from 146 walkers with new participants joining frequently. A Volunteer Walk Leader Course was also delivered targeting 10 new Walk Leaders in Hartlepool. Some of these were volunteers and others were associated with a specific to an organisation and will now be able to deliver targeted walks for the groups that they work with.

The scheme is now governed nationally by Ramblers UK which has meant some changes to the programme in recent months. Two Officers have accessed the updated training and there will be an opportunity to apply for programme accreditation in March 2014.

- **Disability Sport**

A new programme called Junior Funability was launched earlier in the year as a result of funding from Short Breaks to support the implementation of this. The sessions run term time only at Brierton 4:30pm to 6.00pm and are attracting a regular 8 to 10 participants on a weekly basis.

Adult Disability Games were held on 29<sup>th</sup> August and saw 27 participants playing in Wheelchair Basketball and Disability Cricket. This was made possible as a result of a grant from the Tees Valley Community Games fund.

Disability Football and Multi Sport continues to run on a Saturday morning in partnership with Families First and the session has a regular group of 12 to 15 young people.

- **School Sessions**

PPA (planning, preparation and assessment) and after school provision continues to be offered to schools. Throston Primary School now commissions the service to deliver activity to every child within their school at least once a week and St Teresa's Primary School also commissions after school provision delivery. Additional schools have also expressed an interest in this which will be pursued in the New Year.

- **Orienteering**

Orienteering is continuing to develop in partnership with CLOK (Cleveland Orienteering Club) and British Orienteering. Delivery of the new Xplorer/Run Challenges was completed between May and September 2013 and these programmes were targeted at families and 16 to 30 year olds, utilising the green spaces throughout Hartlepool. The Run challenges have engaged 21 participants and the Xplorer sessions 78 participants. This has provided the skills to individuals who can now take up this sport longer term.

- **Club Development, Sport Action Groups, and National Governing Bodies (NGB's) of Sport**

We continue to work with these various agencies to ensure the continued development of sport and physical activity participation.

- General club development work has seen consultation with clubs via a club proforma on survey monkey. Responses from this survey have helped to produce a Hartlepool club directory which is now live on the Council's website. Additionally, further work has been carried out with clubs as a result and assistance has been provided to Hartlepool and District Angling Club along with Hartlepool Lawn Tennis Club.
- We continue to work in partnership with Tees and Hartlepool Yacht Club to ensure an Olympic Legacy following London 2012. Building on the success of the Family Open Day in 2012, it was decided to hold a second in June. This proved to be a great success, so much so that a second date was scheduled for September. Over 150 people attended the two events with at least 40% of attendees being young people. The two days engaged participants in taster sessions for dinghy sailing and power boating and participants went on to also access some planned summer holiday provision as well as the cadet's programme at the club.

Additional feedback identified the need to run both training courses and sessions specifically targeting families and two half day, week long sailing courses which were specifically aimed at 11 to 16 year olds were held during the summer. Both courses were full to capacity (24 participants) and membership at the club increased as a consequence.

Due to the success of the holiday provision, additional taster sessions were also arranged and further 11 young people took to the water. Additionally over the past six months, the club has formed links with all secondary schools in Hartlepool who have recently accessed a funded block of sessions. Within the past year the club has been awarded 2013 Foundation Recognition through the Royal Yachting Association's Sailability programme and as a result the club is now in a position to offer increased access for disabled participants.

- The Sport and Physical Activity Team continues to play an active role within the Hartlepool Community Badminton Network. Developments over the past six months have included a pay and play session at The Headland Sports Hall and Mill House Leisure Centre which GP Referral users have accessed. Workplace health provision at Ineos was delivered whereby clubs and facilities were promoted along with the completion of a six week block of coaching specifically targeted at day service users.



Additional ongoing delivery has taken place at Brierton Community Sports Centre and Hartlepool Sixth Form College.

- The Tennis Action Group is rolling out provision through funding sourced via the Tees Valley Community Foundation and Sportivate to increase development in Hartlepool. To date five blocks of Tennis Tots sessions have been delivered, four of which were within Children Centre's and one was at Brierton Community Sports Centre which the site are currently sustaining. Delivery as part of this initiative has offered opportunities to 30 participants aged between 3 and 5 years. Delivery has also taken place in 20 different Primary Schools in Hartlepool.

Sessions with Pathways to Independence have continued and service users now contribute towards expenditure. Supplementary to the above Begin 2 tennis for those aged 16+ proved successful and holiday provision at Eldon Grove Tennis Club was well received. Finally, the group is currently planning a block of delivery in each college and a community cardio tennis programme.

- The Hockey Action Group continues to grow and following progress with Primary School provision, "Quick Sticks" is included within the competitions calendar and a course for primary school teachers is to be arranged. Holiday delivery was carried out by Hartlepool Caledonians Hockey Club and additional members have joined the club. Unfortunately, the club has had to delay with applying for Club Mark accreditation due to amendments to the criteria made by England Hockey.
- Hartlepool Indoor Bowls club had an open day supported by the service in August, the aim of which was to increase awareness of the facilities available and make the sport accessible to all. This saw 67 participants attending. This is currently being followed up.
- The service continues to be a proactive member of the Hartlepool District Cricket Development Group and have received £10,000 from Sport England Small Awards to develop Cricket within Hartlepool. The funding will enable the group to train coaches in National Governing Body Qualifications Level 1 and 2 as well coaching professional development, for example, School Modules. This will increase coaching capacity to develop an adult indoor league, secondary school coaching, girls coaching and a junior indoor league.

- **Coach and Volunteer Development**

The Hartlepool Coach, Leader and Volunteer Development Group continue to support managers, coaches, leaders and volunteers in the town. Part of this is the delivery of a training programme and to establish what training is required, a teacher training needs analysis survey was

carried out between June and July 2013. Following this process a comprehensive programme has now been launched and courses available as part of this programme comprise Cardio Tennis, Hockey Quick sticks, Elevating Athletics and Tri-Golf to name a few. Completed courses to date include Rounder's Leaders and Handball Leaders where 14 candidates were in attendance on each.

A Leadership Conference was arranged for students studying at both schools and colleges which was split over two separate days and courses were linked to the school competition calendars and needs identified through PE Departments. The first day of the conference took place in October with 48 students and 6 members of staff present. The second date is scheduled to take place this month and further consultation is planned to identify suitable courses for a third date in February 2014.

- **Limestone Landscapes – Hartlepool Big Lime Triathlon**

Hartlepool Borough Council hosted their first Triathlon on 22<sup>nd</sup> September 2013. The event was part of the Limestone Landscapes programme which aimed to support people to access the landscape for physical activity. Leading up to the event to support novice athletes who had entered, in partnership with British Triathlon, we hosted a Try a Tri day. This comprised of cycling skills, running skills, transition and open water swimming at Hartlepool Marina. A total of 30 adults accessed the event and it was very successful.

The main September event had 175 entries into a range of age categories as well as a team category which gave colleagues, friends and family the chance to compete together by competing in just one discipline of the event each. The 750m swim, 20km cycle and 5km run was staged at Hartlepool Marina and Seaton Carew and 35 volunteers from the local community, clubs and organisations supported the event which was an astounding success. It drew many spectators who turned out in significant numbers and the overall winner who completed the course in less than 1 hour was a competitor from Hartlepool who is now keen to be an advocate for future Triathlon delivery.

A comprehensive evaluation has been conducted and there are some opportunities for development for future events. 96% of competitors identified that they would compete again and 94% of competitors said they would recommend the Hartlepool event to others. A provisional date for 2014 has already been set and we are currently discussing arrangements with British Triathlon.

- **FiiT Hart (Families in it Together Hartlepool)**

This programme aims to target children and families who are identified as overweight and obese via the National Child Measurement Programme and other referral agents including Dietetics, School Nurses, GP's and self referral. The programme launched in September after receiving seven referrals of families who would benefit from this provision. A motivational interview was arranged with families; however there was resistance to

engage in a group based programme which was the original structure. After reviewing the provision and conducting consultation with referrals and potential referrals, one to one support has been identified as being preferred thus the programme has been amended to be piloted in the New Year which provides a family centred approach using motivational interviewing, action planning and facilitation/sign posting to access services to support change.

## **5. SUMMARY**

- 5.1 This report highlights some key areas of work and progress made over the past 6 months. It is by no means exhaustive and gives members increased knowledge and awareness about the scope and breadth of provision and the positive contributions being delivered by the Sport and Physical Activity Team. This is of course just one element of the service provision made available from the Council's Sport and Recreation service.

The effective delivery of specialist and community based physical activity is an essential contributor to the health and well being of members of the public in Hartlepool. The service continues to sustain and explore new opportunities for partnerships and access to external funding and resources to deliver high quality services.

## **6. SECTION 17 OF THE CRIME AND DISORDER ACT 1998 CONSIDERATIONS**

- 6.1 There are no implications under Section 17.

## **7. RECOMMENDATIONS**

- 7.1 That the Regeneration Service Committee notes the content of the report and the progress made across key areas of delivery within the Sport and Recreation service.

## **8. REASONS FOR RECOMMENDATIONS**

- 8.1 The ongoing contribution to the Council's strategic priorities.

## **9. BACKGROUND PAPERS**

- 9.1 Regeneration Services Committee Report, 29<sup>th</sup> August 2013, SPORT AND PHYSICAL ACTIVITY TEAM – SIX MONTHLY PROGRESS REPORT.

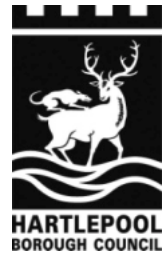
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# REGENERATION SERVICES COMMITTEE

16<sup>th</sup> January 2014



**Report of:** Assistant Director (Regeneration)

**Subject:** ECONOMIC GROWTH ADVISER PROGRAMME

## 1. TYPE OF DECISION/APPLICABLE CATEGORY

Non-Key.

## 2. PURPOSE OF REPORT

- 2.1 The purpose of the report is to inform the Regeneration Services Committee of Hartlepool's successful application to the Local Government Association's Economic Growth Adviser Programme.

## 3. BACKGROUND

- 3.1 The Economic Growth Adviser Programme was launched by the Local Government Association to offer direct bespoke advice and support to Local Authorities to help them deliver economic growth in their area.
- 3.2 The Local Government Association has a panel of advisers available from a broad range of Regeneration and Economic Growth backgrounds to support Local Authorities.
- 3.3 The Council has been successful in securing the maximum £7,000 worth of support to create a strategy to facilitate the regeneration of Church Street.
- 3.4 Church Street is currently dominated by a large number of vacant premises and a failing night time economy. This has occurred since the relocation of the main retail core to Middleton Grange Shopping Centre. The street therefore presents a poor image with low levels of vitality.
- 3.5 In addition enterprise levels in Hartlepool remain low by national levels, therefore there is a need for further activities to stimulate private sector business creation and growth.

- 3.6 The aim of the project is to create a strategy for Church Street that will reduce the number of vacant buildings, facilitate additional daytime uses and create a cluster of creative industries businesses in sectors such as arts, design, photography, music and digital enterprise etc.
- 3.7 The area has the potential to contribute towards economic growth as the historic street scene presents a unique environment for the creation of a specialist town centre quarter. The student base and activity generated by Hartlepool College of Further Education and Cleveland College of Art and Design are cornerstones of economic activity in Hartlepool, especially in supporting the day time economy.
- 3.8 The Colleges help to establish a critical mass of activity to enhance the town's offer and attract new trade and enterprise. The project aligns with the regeneration framework for the town centre and the drive to create a specialist town centre "Innovation and Skills Quarter" to support small and new businesses, whilst offering graduates the opportunity to establish their own businesses.
- 3.9 Feasibility work was previously undertaken on the development of a 30,000 sq.ft managed workspace facility on the former Crown House site on Surtees Street for small and new businesses, particularly those within the creative industries sector, however this was proven to be unviable without large public sector subsidy which is currently unavailable. The aim of the project has therefore been amended to use the vacant shops and historic buildings within the area to grow the specialist quarter in a more organic way.
- 3.10 The Economic Growth Adviser will investigate potential delivery models and funding streams, explore best practice from other localities and develop innovative approaches to local economic growth. The results of the study will be made available on the Local Government Associations website.
- 3.11 The Economic Growth Strategy will complement the Masterplan which is being developed to guide development opportunities in the Town Centre and Marina. The Masterplan will primarily be focused on the redevelopment of the Lynn Street Depot within this area which is important for the long term sustainability of the Church Street area.
- 3.12 As Church Street is a Conservation Area there are limited opportunities for the large scale re-development of the street so the creation of an economic strategy alongside the Masterplan is appropriate. Opportunities to link the two pieces of work together will be investigated.

#### **4. FINANCIAL IMPLICATIONS AND RISK**

- 4.1 There are no financial implications or risk associated with this report as the funding for the Economic Growth Adviser has been provided from a grant from the Local Government Association.

- 4.2 The findings of the strategy and the funding requirements to implement the recommendations will be the subject of a future report to the Regeneration Services Committee.

## **5. EQUALITY AND DIVERSITY CONSIDERATIONS**

- 5.1 There are no equality or diversity implications.

## **6. SECTION 17 OF THE CRIME AND DISORDER ACT 1998 CONSIDERATIONS**

- 6.1 There are no Section 17 Implications

## **7. RECOMMENDATIONS**

- 7.1 The Regeneration Services Committee is requested to note the contents of the report.

## **8. CONTACT OFFICER**

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# REGENERATION SERVICES COMMITTEE

16<sup>th</sup> January 2014



**Report of:** Assistant Director (Regeneration)

**Subject:** PLANNING PEER CHALLENGE

## 1. TYPE OF DECISION/APPLICABLE CATEGORY

1.1 Non key. This report is for information only.

## 2. PURPOSE OF REPORT

2.1 The purpose of this report is to inform Members of the scope of the Planning Peer Challenge which is due to take place over the period 18<sup>th</sup> to 20<sup>th</sup> February 2014.

## 3. BACKGROUND

3.1 In 2012, the Government issued a consultation paper entitled 'Planning Performance and the Planning Guarantee' regarding plans, now introduced to improve planning performance across local authorities.

3.2 The measures, which were introduced following the consultation, were aimed at improving both the speed and quality of decision making, with the prospect that poorly performing local authority planning services would be placed in 'special measures'. For a Local Authority placed in 'special measures' there are a number of consequences, primarily that an applicant can choose to have an application dealt with by the Planning Inspectorate, rather than the Council and as a consequence, decision making is taken away from Local Authority as well as any planning fee income which is used to help deliver the service.

3.3 When the new performance measures were introduced, they were applied to Local Authorities retrospectively. One of the key measures introduced related to 'Major' applications which already require to be determined within thirteen weeks, with the Government introducing a 30% minimum threshold. In other words, whilst there is an established target to determine all 'Major' planning applications within 13 weeks, any Local Authority who's

performance falls below 30% determination within 13 weeks, risks being placed in special measures.

- 3.4 At the time the Government produced its first table of performance in the late Summer/Early Autumn 2013, Hartlepool was hovering dangerously close to the 30% threshold. As a consequence, contact was made with the Planning Advisory Service to seek support to improve performance. The support on offer to the Council as one in 'danger' of being placed in special measures is fully subsidised and to date has consisted of

- Officer attendance at a workshop on impacts and implications of being placed in special measures and how to avoid it
- Members attendance at a 'Leadership Academy – Making decisions in line with policy workshop'.

- 3.5 As part of the process, the Assistant Director for Regeneration, submitted a business case to receive 100% funding from the Planning Advisory Service to undergo a Planning Peer Challenge. This business case was approved and the plans have now been drawn up for the Peer Challenge to commence on 18<sup>th</sup> February 2014.

#### 4. PROPOSALS

- 4.1 There are a number of specific areas of focus for this Peer Challenge. Primarily, the role of the Planning Service and the view of it amongst the wider Council; the relationship between Officers and Members; the leadership of the Planning Service; and the extent to which it has developed an open, welcoming and enabling approach. Questions that the challenge may address include:

- Is the Council providing the relevant leadership (through Officers and Members) to tackle the planning issues and challenges the Council faces? To what extent do Officers and Members work effectively together? How effectively is planning used to deliver the Council's vision?
- What are the implications of the withdrawn Local Plan, for example, 'unplanned' planning applications, planning appeals and developer contributions? What is the time cost for legal advice, appeal costs, senior officer time etc? What are the resource and time implications of producing the new Local Plan?
- Does the Council provide a good service to users? To what extent has the Planning Service developed an open, welcoming and enabling culture? Is it providing high quality decisions in a timely way to implement national and local policies. ?
- How efficient and effective are the service's processes in supporting an enabling approach? How effectively do staff use current technology, processes and best practice to deliver the service?

- Is there adequate Officer and Member capacity to deliver the planning service effectively? Is there an effective Officer and Member training and development plan that will deliver an improved 'enabling service'?

### **Dates of onsite activity**

- 4.2 It is proposed that the Peer Challenge team will be on site Tuesday to Thursday 18-20 February 2014. A follow up, review of progress and action planning, will be arranged for approximately four weeks after the report is agreed.

### **Details of team structure**

- 4.3 Details to be confirmed once peers have been sourced and agreed with the Council, however, it is expected that it will include the following:

- Lead Officer Peer
- Member Peer
- Senior Officer Peer
- Bob Kenyon, Peer Challenge Manager, LGA Associate
- Alice Lester, Planning Advisory Service Programme Manager

The LGA will source accredited peers and will propose these to the Council.

### **Costs**

- 4.4 PAS will subsidise the Planning Peer Challenge programme at 100 per cent, covering all costs and expenses of the peer team, and a follow up action planning day. Areas of follow-up support subsequently agreed will be delivered at a full subsidy if possible, but subject to the finalisation of the PAS budget and work programme for 2014-15.

### **Working with the LGA**

- 4.5 The key things expected from the Council are too allocate a Peer Challenge Coordinator, the Assistant Director and
- supply necessary key documents
  - arrange all necessary interviews and meetings, this would include arranging rooms, facilities and confirming attendance
  - clarify reporting requirements and agree the report completion date
  - be available to answer further questions and enquiries.

## **Evaluation**

4.6 Evaluating the effectiveness and impact of the Peer Challenge is central to the Council as well as the PAS. This will include:

- joint evaluation of the effectiveness of the project during its life and at its completion
- sustaining the benefits of the project
- dissemination of generic messages on practice more widely.

PAS do need the commitment of main people involved in the Peer Challenge at the Council that they will, when needed, take part in the evaluation process.

## **5. RISK IMPLICATIONS**

- 5.1 Since the production of the original planning performance figures from Government, there have been revisions to the data used which has seen the Council's performance improve significantly to the point where there is a reduced risk of this Council being placed in special measures in relation to its performance with 'Major' planning applications.
- 5.2 That said, the initial threshold of 30% is to be increased to 40% in the near future and so it is not a time to be complacent.
- 5.3 The Peer Challenge process presents an opportunity to focus on a broad range of areas all of which are important in the determination of planning applications and should therefore be beneficial to future performance and help further reduce the risk of being placed in special measures.

## **6. EQUALITY AND DIVERSITY CONSIDERATIONS**

- 6.1 There are no equality or diversity implications.

## **7. SECTION 17 OF THE CRIME AND DISORDER ACT 1998 CONSIDERATIONS**

- 7.1 There are no Section 17 Implications

**8. RECOMMENDATIONS**

- 8.1 Members are requested to note the information.

**9. BACKGROUND PAPERS**

- 9.1 There are no background papers.

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