

ADULT SERVICES COMMITTEE AGENDA



Thursday 1 May 2014

at 10.00am

in Committee Room B, Civic Centre, Hartlepool

MEMBERS: ADULT SERVICES COMMITTEE

Councillors Fisher, Hall, A Lilley, Loynes, Richardson, Shields and Sirs

- 1. APOLOGIES FOR ABSENCE**
- 2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
- 3. MINUTES**

3.1 To receive the Record of Decision in respect of the meeting held on 7 April 2014 (*attached for information*)

- 4. KEY DECISIONS**
- 5. OTHER ITEMS REQUIRING DECISION**

No items

No items



6. ITEMS FOR INFORMATION

- 6.1 S136 Mental Health Act (MHA) 1983/2007 Place of Safety Pilot Evaluation – *Assistant Director, Adult Services*
- 6.2 Community Pool Category 4 Grant Allocations 2014-15 – Update – *Director of Child and Adult Services*
- 6.3 Hartfields – Verbal Update – *Director of Child and Adult Services*

7. ANY OTHER BUSINESS WHICH THE CHAIR CONSIDERS URGENT



ADULT SERVICES COMMITTEE MINUTES AND DECISION RECORD

7 April 2014

The meeting commenced at 10.00 am in the Civic Centre, Hartlepool

Present:

Councillor: Carl Richardson (In the Chair)

Councillors: Ged Hall, Alison Lilley, Brenda Loynes, Linda Shields and Kaylee Sirs

Also Present: Councillor Geoff Lilley

Steve Thomas and Maureen Lockwood - Healthwatch

Phil Rafferty – 50 Plus Forum

Members of the Public - Evelyn Leck and Frank Harrison

Officers: Jeanette Willis, Head of Strategic Commissioning – Adult Services
Denise Wimpenny, Principal Democratic Services Officer

Prior to the commencement of business, Members stood in silence as a mark of respect following the recent death of the former Councillor, Ray Waller.

81. Apologies for Absence

Apologies for absence were submitted on behalf of Healthwatch Representatives Julie Gray and Ruby Marshall.

82. Declarations of Interest

None.

83. Minutes of the meeting held on 3 March 2014

Received.

84. Amendment to Contribution Policy Appeals Process (Director of Child and Adult Services)

Type of decision

Non-key decision

Purpose of report

To advise the Adult Services Committee of an amendment required to the appeals process within the Contribution Policy, to bring the policy in line with updated corporate complaints procedures and to seek approval for this amendment.

Issue(s) for consideration

The Head of Strategic Commissioning presented the report which provided background information in relation to the Contribution Policy, approved by this Committee on 6 January, a copy of which was attached as an appendix to the report.

The Committee was referred to the appeals section of the Policy and the proposal to replace the existing clauses 13.1 to 13.3 with a three stage appeals process to bring the Policy in line with corporate complaints procedures, details of which were set out in the report..

Decision

That the proposed amendment to the Contribution Policy be approved.

85. Response to Healthwatch Investigation into Domiciliary Care in Hartlepool (Director of Child and Adult Services)

Type of decision

For information

Purpose of report

The Healthwatch Hartlepool investigation into domiciliary care made several recommendations and this report provided a response regarding how these

would be addressed.

Issue(s) for consideration

The report provided background information in relation to Healthwatch Hartlepool's investigation into domiciliary care which included key recommendations. Details of proposed actions in response to Healthwatch recommendations were provided, as detailed in the report.

Members were advised that when the Healthwatch report had been presented to Committee in February, questions had been raised regarding the assessment process relating to price and quality. It was confirmed that when evaluated the tender was evaluated based on 60% quality and 40% cost/price. This was a reflection on the importance of the quality of service delivered and demonstrated that the department did not operate a policy of awarding contracts to support vulnerable individuals based merely on which provider was the cheapest. Questions had also been raised regarding the financial spread within contracted services and the level of perceived overhead and profit. A table included in the report outlined broadly how an hourly cost would be utilised and demonstrated that the majority of the contract sums paid by the department were for the provision of care for individuals.

Members considered at length the responses and actions to the recommendations during which the following issues/queries/comments were raised:-

- (i) Members reiterated the importance of ensuring that care time allocations were spent fully with service users and raised concerns regarding 15 minute visits. The Committee was advised that Review Officers had explored this issue and found that 15 minute visits were not being utilised for the provision of personal care or meal provision. The potential reasons for such visits were outlined and whilst it was acknowledged that 15 minute visits may be utilised for administering medication and would not be utilised for provision of personal care, views were expressed that such short visits should be kept to a minimum.
- (ii) With regard to Recommendation 4 that consideration should be given to ensuring that care staff service conditions such as payment of DBS fees were unified in line with HBC provisions, Members were unanimously supportive of this recommendation and were of the view that the Hartlepool Living Wage should be introduced for private sector care staff, the benefits of which were outlined. A Member stated that the National Minimum Wage and Living Wage for all North East Councils was endorsed at a recent meeting of NEREO and the need to continue to reemphasise the importance of this issue was highlighted. Whilst the Head of Strategic Commissioning acknowledged the benefits outlined by

Members, it was reported that the financial implications of any such change would need to be identified and be part of the decision making process.

- (iii) Discussion ensued in relation to the potential reasons for the high turn-over of care staff in external care provider settings and it was considered that the low levels of pay were a contributory factor.
- (iv) The Healthwatch representative commented on the links between pay and service conditions and contract arrangements. It was noted that it was evident from enter and view visits that the rates of pay, conditions of service and the way in which staff were managed had an impact on the performance of the care home in terms of quality of care provision. Members shared personal experiences regarding the variances in performance of different providers in terms of quality of care provision and were keen to see comparable quality standards across all providers.
- (v) The Healthwatch representative provided the background and context to the findings of the Healthwatch investigation and subsequent recommendations.
- (vi) The Healthwatch representative welcomed the response of the Council and highlighted the intention of Healthwatch to continue to review this issue.
- (vii) Whilst the proposed action of the Council in response to Recommendation 4 to work with providers to understand the terms and conditions for staff and that this work could be done during routine contract monitoring processes was noted and welcomed, it was suggested that consideration should be given to this being undertaken as part of the formal contract re-tendering process.
- (viii) Concerns were expressed regarding the investigation by HM Revenue and Customs in relation to care workers pay, and that in some circumstances care workers were effectively being paid below the national minimum wage when travelling was not taken into account.
- (ix) Further discussion ensued in relation to external providers pay and service conditions of care staff, profit margins of external providers and the importance of training was emphasised. The Head of Strategic Commissioning provided clarification in response to queries raised in relation to these issues.
- (x) In concluding the debate the Chair thanked everyone for their contribution and requested that an update report be provided in three months time in response to the comments/suggestions of Members as set out above.

Decision

- (i) That the action points be noted and further progress reports be received as appropriate.
- (ii) That the comments/suggestions of Members, as outlined above, be further explored as appropriate, the outcome of which to be included in a progress report to this Committee in three months time.

86. Any Other Items which the Chairman Considers are Urgent

The Chairman ruled that the following item of business should be considered by the Committee as a matter of urgency in accordance with the provisions of Section 100(B) (4)(b) of the Local Government Act 1972 in order that the matter could be dealt with without delay.

87. Any Other Business – Receipt of NHS Information

A member of the public, who was in attendance at the meeting, advised the Committee that a letter had recently been received at her home address marked 'private and confidential' from the Roseberry Unit in Middlesbrough. There was no name on the letter and following contact made with the sender it appeared the letter contained confidential medical information which had been inadvertently sent to the incorrect address. The sender arranged to collect the letter the same day. Concerns were expressed regarding the confidential nature of the information and the Committee was asked to note these concerns.

The meeting concluded at 10.55 am.

P J DEVLIN

CHIEF SOLICITOR

PUBLICATION DATE: 14 APRIL 2014

ADULT SERVICES COMMITTEE

1 May 2014



Report of: Assistant Director, Adult Services

Subject: S136 MENTAL HEALTH ACT (MHA) 1983/2007
PLACE OF SAFETY PILOT EVALUATION

1. TYPE OF DECISION/APPLICABLE CATEGORY

For information.

2. PURPOSE OF REPORT

- 2.1 To inform the Adult Services Committee of the results from the six month pilot in respect of the Tees, Esk and Wear Valleys NHS Foundation Trust (TEWV) decision to move the Place of Safety Unit from Sandwell Park in Hartlepool to Roseberry Park in Middlesbrough.

3. BACKGROUND

- 3.1 Section 136 of the Mental Health Act relates to people found in a public place who may be suffering from a mental disorder. This legal section “allows for the removal to a Place of Safety of any person found in a place to which the public have access (by payment or otherwise) who appears to a police officer to be suffering from mental disorder and to be in immediate need of care or control. Removal to a Place of Safety may take place if the police officer believes it is necessary in the interests of the person or for the protection of others”. (Code of Practice: MHA)
- 3.2 The purpose of removing a person to a Place of Safety in these circumstances is to enable the person to be examined by a doctor and interviewed by an Approved Mental Health Professional (AMHP) so that the necessary arrangements can be made for the person’s care and treatment. The maximum period a person may be detained under S136 is 72 hours.
- 3.3 The Royal College of Psychiatrists published Standards on the use of S136 in July 2011 and Guidance for Commissioners on service provision for S136 in April 2013 (www.rcpsych.ac.uk). Both the standards and the Guidance defined the requirements for the physical layout of a Place of Safety.

TEWV evaluated all their Places of Safety (PoS) and decided that the PoS at Hartlepool did not meet the required standards:

- It is not a separate facility that is locked;
- It has only one room and is not spacious/airy;
- There are no separate rest facilities;
- It does not have its own discrete means of access/exit;
- It is located in the centre of the building which comprises the dignity/privacy of people when visitors to Sandwell Park walk through the environment.

3.4 The S136 PoS at Roseberry Park in Middlesbrough does meet the required standards:

- It is secure with its own access/exit point;
- It is a suite with bedding and toilet facilities;
- It is a large airy environment attached to both the psychiatric intensive care facilities and acute admission wards;
- The Crisis Resolution Home Treatment Team (CRHT) is based on this site.

Patients admitted to Roseberry Park PoS under a S136 MHA who are discharged following assessment, are sent home by a taxi service commissioned by TEWV.

3.5 TEWV decided to close Sandwell Park PoS in Hartlepool for a trial period of six months from 1 October 2013. From this date all people detained on a S136 MHA were taken to Roseberry Park Hospital PoS for assessment.

3.6 During the twelve months preceding the pilot the statistics for people on S136 MHA in Hartlepool were:

- From 9.00 – 5.00 Monday – Friday 10 people were placed on S136. Of these people, three were subsequently admitted to hospital and seven people were discharged back into the community.
- During out of hours and weekends, 18 people were placed on a S136. Of these, seven people were admitted to hospital and 11 people discharged back into the community.

3.7 A report was taken to Adult Services Committee in November 2013. It was agreed to bring an update report to Committee in May 2014 with details of the evaluation from this Pilot and to consider any positive or adverse impact on residents and social workers (AMHPs) in Hartlepool.

4. EVALUATION FROM THE PILOT

- 4.1 The results from the six month pilot are set out at **Appendix 1**. There have been 17 S136 MHA assessments completed at Roseberry Park for Hartlepool residents between 1 October 2013 – 31 March 2014. Only four of these assessments involved Hartlepool AMHPs with the remainder being covered by Emergency Duty Team (EDT) AMHPs during out of working hours.
- 4.2 The Hartlepool AMHPs have not found any negative impact on their capacity as a result of moving the PoS to Middlesbrough due to the low numbers.
- 4.3 The EDT manager reports that his team, located in Stockton, has found the pilot beneficial: the PoS sited at Roseberry Park has improved on their overall response times across the five Tees Valley local authorities.
- 4.4 Street Triage was introduced in August 2012 as a partnership between Cleveland Police and TEWV Foundation Trust with nurses working on the ground daily between 4.00pm and midnight.

When police are called to an address or incident and believe that the person may have a mental illness they contact this team of nurses to attend and carry out an assessment.

The team identifies whether the person needs to be detained for their own safety or referred to other services for care and treatment. This triage method helps to reduce the number of people detained under the Mental Health Act who are not mentally ill and identifies those who do need to be detained but may otherwise not have been.

Street Triage enables people to receive the most appropriate treatment quickly, avoiding any unnecessary detentions in hospital or custody and reducing the amount of associated distress for the individual. The Pilot was introduced in 2012 following evidence to show that Cleveland Police detailed a high proportion of people under the S136 of the MH Act: 76% of S136 detainees in Cleveland were released with no further action taken between 2011-2012.

- 4.5 During the six month PoS pilot The Street Triage Team saw 24 people from Hartlepool. All these people were being considered for S136 detention by the police officers in attendance and it is likely that this would have been the actual outcome if Street Triage had not been made available. The Street Triage response diverted these people from a S136 detention in all 24 cases.
- 4.6 The Street Triage service has received a further 12 months funding to allow the team to continue to provide a service from 12 noon until midnight.
- 4.7 It would appear that the Street Triage service has had a positive impact on the number of S136 detentions and assessments in respect of both Hartlepool and Teeswide residents. However, due to the low number of S136

assessments over the last six months, the expectation is that the Pilot will continue for a further period to allow a more robust evaluation of the numbers.

5. PROPOSALS

- 5.1 It is expected that TEWV will extend the current pilot, continuing to see people detained on a S136 MHA at Roseberry Park Hospital Place of Safety for assessment.
- 5.2 The pilot scheme has not impacted negatively on the AMHPs capacity overall due to the low numbers involved.
- 5.3 TEWV will continue to fund taxis to return people to Hartlepool if they are discharged from a S136 order back into the Community.
- 5.4 The Street Triage service will continue to work with the Police to divert people wherever possible from S136 detention.

Data collected for 12 months from August 2012 – July 2013 showed that a significant proportion from the Tees Valley (97%) who were assessed by the Street Triage team did not require a S136 assessment and did not have a significant mental disorder.

In the last six months all 24 people from Hartlepool who were assessed by Street Triage team were diverted from a S136 assessment at Roseberry Park. These findings are important and reflect the increasing evidence nationally to suggest many people held under a S136 do not then need follow-up from mental health services. Frequently alcohol and/or drugs are responsible for the behavior. This is relevant because holding a person under a section of the MHA has serious implications in terms of restrictions to liberty and stigma. There is also a significant resource implication in terms of a S136 which requires input from a registered S12 medical doctor, an AMHP and police officer(s).

- 5.5 The description of the changes to S136 assessment and increased use of community services, in this case Street Triage, in all local authority areas is consistent with the approach TEWV are taking. The increased use of services closer to home, for the majority of care provided, is seen as meeting national and local expectations from patients and carers.

6. RECOMMENDATIONS

- 6.1 The Adult Services Committee notes the content of this report.
- 6.2 The Head of Service for Mental Health continues to monitor the use of S136 in respect of Hartlepool citizens.

7. CONTACT OFFICER

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SECTION 136 MONITORING RESULTS FOR HARTLEPOOL

Place of Safety	Date / Time of Arrival		Gender	Date section ended	Time section ended	Outcome
October 2013	03/10/13	17:35	M	03/10/13	21:45	Returned to community w ith follow-up
	23/10/13	12.10	F	23/10/13	17.20	Returned to community w ith follow-up
	25/10/13	19.45	M	25/10/13	22.37	Returned to community w ith follow-up
	29/10/13	02.40	M	29/10/13	05.40	Informal admission to Sandw ell Park
November 2013	02/11/13	20.50	M	02/11/13	23.50	Transferred to custody suite
	03/11/13	08.35	M	03/11/13	11.45	Returned to community w ith follow-up
	06/11/13	19.00	M	06/11/13	19.35	Returned to community w ith follow-up
	17/11/13	11.20	M	17/11/13	13.50	Returned to community w ith follow-up
December 2013	04/12/13	01.00	F	04/12/13	06.00	Informal admission to Sandw ell Park
	17/12/13	15.00	M	17/12/13	17.20	Returned to community w ith follow-up
	20/12/13	00.20	M	20/12/13	02.20	Returned to community w ith follow-up
January 2014	03/01/14	23.55	F	04/01/14	11.48	Returned to community w ith follow-up
February 2014	07/02/14	04.00	M	07/02/14	06.00	Returned to community w ith follow-up
March 14	03/03/14	13.00	F	03/03/14	17.10	Informal admission to Sandw ell Park
	10/03/14	22.00	M	10/03/14	23.45	Form al admission (s2) to Sandw ell Park w ith Police escort
	13/03/14	18.26	M	13/03/14	19.00	Form al admission
	21/03/14	14.40	M	21/03/14	17.00	Returned to community w ith follow-up.

S136 MHA Assessments in total: Hartlepool A MHPs = 4
EDT A MHPs = 13

ADULT SERVICES COMMITTEE

1 May 2014



Report of: Director of Child and Adult Services

Subject: COMMUNITY POOL CATEGORY 4 GRANT
ALLOCATIONS 2014-15 – UPDATE

1. TYPE OF DECISION/APPLICABLE CATEGORY

1.1 For information.

2. PURPOSE OF REPORT

2.1 To note the allocation of £21,143 to the Community Pool category 4 grant allocation from the Child and Adult Services budget.

3. BACKGROUND

3.1 Finance and Policy Committee agreed the allocation of Category 4 grants on 28 March 2014 to eight Voluntary and Community Sector organisations. The positive forecast uncommitted 2013/14 outturn for Child and Adult Services provided an opportunity to commit an additional £21,143 to the Community Pool Category 4 budget and Finance and Policy Committee considered a report on 25 April 2014 to consider this proposal. The report is attached at **Appendix 1** (which includes a confidential appendix: **This item contains exempt information under Schedule 12A Local Government Act 1972 (as amended by the Local Government (Access to Information) (Variation) Order 2006) namely 'Information relating to the financial or business affairs of any particular person (including the authority holding that information)' (para 3)).**

4. RECOMMENDATIONS

4.1 Adult Services Committee are requested to note the contents of the report and **Appendix 1** (which includes a confidential appendix: **This item contains exempt information under Schedule 12A Local Government Act 1972 (as amended by the Local Government (Access to Information) (Variation) Order 2006) namely 'Information relating to the financial or business affairs of any particular person (including the**

authority holding that information)' (para 3)) and the decision of the Finance and Policy Committee.

5. CONTACT OFFICER

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FINANCE AND POLICY COMMITTEE

25th April 2014



Report of: Joint report of Director of Regeneration and Neighbourhoods, Director of Child and Adults and Chief Finance Officer.

Subject: COMMUNITY POOL CATEGORY 4 GRANT ALLOCATIONS 2014/15 - UPDATE

1. TYPE OF DECISION/APPLICABLE CATEGORY

1.1 Key Decision (test ii).

2. PURPOSE OF REPORT

2.1 The purpose of the report is to update Finance and Policy Committee on an opportunity to fund additional Voluntary and Community Sector (VCS) organisations through Category 4 of the Community Pool for 2014/15.

3. BACKGROUND

3.1 Finance and Policy Committee agreed the allocation of Category 4 grants on 28th March 2014. The available budget of £75,000 was allocated to 9 VCS groups in Hartlepool to support them with core costs for this financial year. 8 VCS organisations were granted the full allocation of funding requested through the application process and one organisation received a part allocation. Grants approved on 28th March 2014 were:

3.2

Organisation	Grant Allocated
Hartlepool PATCH	£10,000.00
Making a Difference	£10,000.00
Hartlepool Mind	£8,7190.00
Salaam Community Centre	£9,888.00
Epilepsy Outlook	£4,729.50
Hartlepool People	£10,000.00
Hart Gables	£9,950.04
West View Project CIC	£6,195.00
Hartlepool Foodbank	£5,518.46
Total	£75,000.00

- 3.3 The process followed to allocate the grants was in line with the previous two financial years. 19 applications were received; the total requested was £169,685.68. With £75,000 available, this presented an over-subscription of £94,685.68. As in the two previous years, demand for these grants is high and given the levels of funding available, disappointment to some interested parties has been unavoidable.
- 3.4 Due to the level of funding requested being in excess of that available, a thorough assessment process was undertaken by a panel of officers with representation from Neighbourhood Management, Child & Adult Commissioning and First Contact & Support Hub Teams, with input from the Corporate Procurement Team. Applications were considered and scored against the information provided in the application forms.
- 3.5 Prior to the panel meetings, the applications were pre-screened to ensure that proposals to be considered by the panel met the primary criteria to provide a service which addresses issues associated with Family Poverty. All applications which passed the pre-screening process were fully considered and scored by the panel.
- 3.6 As part of the evaluation process, supporting information provided with applications is checked in order to safeguard the Council's investment and as agreed by Finance and Policy Committee delegated authority for approval to the Director of Regeneration and Neighbourhoods is in place should any alterations to recommendations be required as a result of supporting information checks.
- 3.7 Further detail on the overall background to the Community Pool Programme and allocation process was previously presented to Finance and Policy Committee in March 2014.
- 3.8 Since Finance and Policy Committee approved the grants outlined in Section 3.2, the final budget allocations have been confirmed by officers for the Community Pool for 2014/15. There have been slight variances allowing the grant allocation to Hartlepool Foodbank to be increased to £7,889; this is in line with the decisions made by Committee.

4. PROPOSALS

- 4.1. The Community and Voluntary Sector in the current economic climate are suffering from income funding pressures which makes future planning of their budgets and operational delivery arrangements increasingly challenging. Against this background, the Community and Voluntary Sector require confirmation of any available funding as early as possible to enable them to maintain their service offering and retain key staffing.

- 4.2. The process of preparing the Council's financial statements for 2013/14 is currently in progress, however early indications are that the final outturn under spend will exceed the minimum forecast of £0.729m as reported to Council on 6th February 2014. An opportunity has arisen to commit resources as a one off contribution from the latest forecast outturn from the Child and Adult Services Adult Social Care Budget of £21,143 to the Community Pool Programme for Category 4 to support additional VCS organisations with core costs. In recognition of the particular funding pressures being faced by Community and Voluntary sector organisations, Members are requested to approve the proposed allocation of £21,143 from the forecast uncommitted 2013/14 outturn, in advance of a future Medium Term Financial Strategy review report following closure of the 2013/14 accounts.
- 4.3 It is proposed that additional funding will support the Hartlepool Foodbank, enabling the full grant allocation and support the next two highest scoring eligible grant applications, provided they meet the wider needs of the local community and are not supported through contractual or needs led services provided by Adult Social Care, as approved by the Director of Child and Adults.
- 4.4 Details of the additional applications recommended for approval following the completion of the consideration process outlined in Section 3 can be found in the confidential **Appendix Number 1. This item contains exempt information under Schedule 12A Local Government Act 1972 (as amended by the Local Government (Access to Information) (Variation) Order 2006) namely 'Information relating to the financial or business affairs of any particular person (including the authority holding that information)' (para 3)**
- 4.5 Should the proposal be approved, this additional funding would increase the number of VCS organisations supported through Category 4 of the Community Pool to 11 in total.

5. FINANCIAL CONSIDERATIONS

- 5.1 This additional funding allocated to Category 4 of the Community Pool is a non recurring amount for allocation in 2014/15 only and continued financial support will not be available on an ongoing basis.
- 5.2 To safeguard the Council's investment and minimise risk, it is recommended that where grant aid is approved, the frequency of payments should be determined on a case by case basis dependent on the level of grant and purpose of the funding. In all cases it is proposed that an element of the grant funding is paid in advance to support the projects.
- 5.3 Thorough monitoring and performance management processes are in place for the delivery of grants to ensure that the projects are performing as expected. The frequency of monitoring and performance management will

be determined on a case by case basis, the detail of which will be set out in individual offer letters ensuring that organisations are aware of monitoring requirements from the outset of the project.

- 5.4 This approach will highlight successes within the local supply base, but will primarily allow the Council to monitor the impact of service provision within the VCS in the robust manner.

6. LEGAL CONSIDERATIONS

- 6.1 There are no known direct legal implications at this stage in relation to Community Pool.

7. PROCUREMENT CONSIDERATION

- 7.1 As previously reported, a set process has been adhered to in order to commission services via the Community Pool. The Corporate Procurement Team has been fully involved in the allocation of contracts and grants through the Community Pool.
- 7.2 Further advice has been sought from the Corporate Procurement Team in relation to the proposal set out in Section 4. As this is a grant allocation process there are no procurement related issues to increasing the budget available to support additional applicants involved in the original process with grants towards core costs.

8. EQUALITY AND DIVERSITY CONSIDERATIONS

- 8.1 Impact assessments were prepared as part of the report presented to Finance and Policy Committee on 18th October 2013.

9. SECTION 17 OF THE CRIME & DISORDER ACT 1998 CONSIDERATIONS

- 9.1 There are no Section 17 implications to this report.

10. STAFF CONSIDERATIONS & SUPPORT

- 10.1 There are no known staff implications at this stage in relation to Community Pool; however as in the last two years, further advice and guidance will be available for all organisations that are unsuccessful in securing funding through Category 4. This will be delivered by the Community Regeneration and Development Team.

11. RECOMMENDATIONS

- 11.1 Finance and Policy Committee are requested to note the contents of the report and progress on the Community Pool Programme to date.
- 11.2 Finance and Policy Committee are requested to consider the following for approval:
- i. The allocation of additional grants in Category 4 as set out in **Appendix 1. This item contains exempt information under Schedule 12A Local Government Act 1972 (as amended by the Local Government (Access to Information) (Variation) Order 2006) namely 'Information relating to the financial or business affairs of any particular person (including the authority holding that information)' (para 3))**

12. REASONS FOR RECOMMENDATIONS

- 12.1 Recommendations have been made in line with the processes and changes agreed by Finance & Policy Committee on 18th October 2013, ratified on 19th December 2013 and is additional to the decision agreed on 28th March 2014. This report summarises the process undertaken to make recommendations for funding.

13. BACKGROUND PAPERS

- (i). Item 5.1 from Cabinet on 21st November 2011.
- (ii). Minutes from Cabinet on 21st November 2011.
- (iii). Item 6.1 from Cabinet on 6th February 2012.
- (iv). Minutes from Cabinet on 6th February 2012.
- (v). Item 5.1 from Cabinet on 20th February 2012.
- (vi). Minutes from Cabinet on 20th February 2012.
- (vii) Item 5.12 from Cabinet on 19th March 2012.
- (viii) Minutes from Cabinet on 19th March 2012.
- (ix) Item 1.2 from Mayor's Portfolio on 21st May 2012.
- (x) Minutes from Mayor's Portfolio on 21st May 2012.
- (xi) Item 5.1 from Cabinet on 7th January 2013.
- (xii) Minutes from Cabinet on 7th January 2013.
- (xiii) Item 5.2 from Cabinet on 15th April 2013.
- (xiv) Minutes from Cabinet on 15th April 2013.
- (xv) Item 4.1 from Finance & Policy Committee on 23rd August 2013.
- (xvi) Minutes from Finance & Policy Committee on 23rd August 2013.
- (xvii) Item 4.2 from Finance & Policy Committee on 18th September 2013.
- (xviii) Minutes from Finance & Policy Committee on 18th September 2013.
- (xix) Item 5.3 from Finance & Policy Committee on 18th October 2013.
- (xx) Minutes from Finance & Policy Committee on 18th October 2013.
- (xxi) Item 6.1 from Finance & Policy Committee on 19th December 2013.
- (xxii) Minutes from Finance & Policy Committee on 19th December 2013.

- (xxiii) Item 5.3 from Finance & Policy Committee on 28th March 2014.
(xxiv) Minutes from Finance & Policy Committee on 28th March 2014.

14. CONTACT OFFICERS

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