

# PERSONNEL SUB-COMMITTEE AGENDA



**Friday 11 July 2014**

**at 9.00 am**

**in Committee Room D,  
Civic Centre, Hartlepool.**

MEMBERS: PERSONNEL SUB-COMMITTEE

Councillors Stephen Akers-Belcher, Ainslie and Sirs.

**1. APOLOGIES FOR ABSENCE**

**2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**

**3. MINUTES**

- 3 (i) To confirm the minutes of the meeting held on 13 March, 2014
- 3 (ii) To confirm the minutes of the meeting held on 26 March, 2014
- 3 (iii) To confirm the minutes of the meeting held on 27 March, 2014
- 3 (iv) To confirm the minutes of the meeting held on 16 May 2014

**4. ANY OTHER BUSINESS WHICH THE CHAIR CONSIDERS URGENT**

**5. LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006**

**EXEMPT ITEMS**

Under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in the paragraphs referred to below of Part 1 of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006

**6. ITEMS FOR DECISION**

- 6.1 Application for the Release of Deferred Pension Benefit – MH – *HR Business Partner* (Para 1)
- 6.2 Application for the Release of Deferred Pension Benefit – JW – *HR Business Partner* (Para 1)

**PERSONNEL SUB COMMITTEE**  
**MINUTES AND DECISION RECORD**  
13 March 2014

The meeting commenced at 9.30 am in the Civic Centre, Hartlepool

**Present:**

Councillor Stephen Akers-Belcher (In the Chair)

Councillor: Jim Ainslie.

Also Present: In accordance with Council Procedure Rule 5.2;  
Councillor Linda Shields as substitute for Councillor Keith Fisher

Officers: Gillian Laight, HR Business Partner  
David Cosgrove, Democratic Services Team

Graham Frankland, Assistant Director, Resources  
Lyndsy Harrison, HR Business Officer

**33. Apologies for Absence**

Councillor Fisher.

**34. Declarations of interest by members**

None.

**35. Confirmation of the minutes of the meeting held on 4 February 2014**

Confirmed.

**36. Local Government (Access to Information) (Variation) Order 2006**

Under Section 100(A)(4) of the Local Government Act 1972, the press and public were excluded from the meeting for the following items of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 2 of Part 1 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006.

Minute 37 – Discipline Dismissal Appeal – NC - This item contains exempt information under Schedule 12A Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006 namely information relating to a particular employee, former employee or applicant to become an employee of the Council (para 1).

**37. Discipline Dismissal Appeal – SA** (*Assistant Director of Resources*) (*exempt para 1*)

The sub committee considered an appeal against dismissal from a former member of staff. Further details are set out in the exempt section of the minutes.

**Decision**

The decision of the Committee is set out in the exempt section of the minutes.

**38. Any Other Items which the Chairman Considers are Urgent**

No items.

The meeting concluded at 2.20 pm

CHAIR

**PERSONNEL SUB COMMITTEE**  
**MINUTES AND DECISION RECORD**  
26 MARCH 2014

The meeting commenced at 9.30 am in the Civic Centre, Hartlepool

**Present:**

Councillor Keith Fisher (In the Chair)

Councillor: Jim Ainslie and Brenda Loynes.

Officers: Gillian Laight, HR Business Partner  
David Cosgrove, Democratic Services Team

John Mennear, Assistant Director, Community Services  
Rachel Clark, HR Business Partner

**39. Apologies for Absence**

None.

**40. Declarations of interest by members**

None.

**41. Confirmation of the minutes of the meeting held on 12 February 2014**

Confirmed.

**42. Local Government (Access to Information) (Variation) Order 2006**

Under Section 100(A)(4) of the Local Government Act 1972, the press and public were excluded from the meeting for the following items of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 2 of Part 1 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006.

Minute 43 – Discipline Dismissal Appeal – NC - This item contains exempt information under Schedule 12A Local Government Act 1972 as amended by the

Local Government (Access to Information) (Variation) Order 2006 namely information relating to a particular employee, former employee or applicant to become an employee of the Council (para 1).

**43. Discipline Dismissal Appeal – NC** (*Assistant Director of Community Services*) (*exempt para 1*)

The Sub Committee considered an appeal against dismissal from a former employee. Details are set out in the exempt section of the minutes.

**Decision**

The decision of the Committee is set out in the exempt section of the minutes.

**44. Any Other Items which the Chairman Considers are Urgent**

No items.

The meeting concluded at 2.25 pm

CHAIR

**PERSONNEL SUB COMMITTEE**  
**MINUTES AND DECISION RECORD**  
27 March 2014

The meeting commenced at 2.00 pm in the Civic Centre, Hartlepool

**Present:**

Officers: David Cosgrove, Democratic Services Team

**45. Apologies for Absence**

Councillors Fisher, Loynes and Shields.

**46. Abandonment of Meeting**

Shortly before the meeting and after the agenda papers had been issued, the Trades Union representative for the appellant (who was the subject of the dismissal appeal to be considered by the Sub Committee) requested that the meeting be postponed. The Trades Union representative had only become involved in the case very late in the process and requested the postponement to allow time to consult with the appellant. The Chair reluctantly agreed to the request on the advice of the HR Business Partner. As the hearing was not to proceed at the appointed date and time, Members were informed that there was no need for their attendance.

CHAIR

**PERSONNEL SUB COMMITTEE**  
**MINUTES AND DECISION RECORD**  
16 May 2014

The meeting commenced at 9.30 am in the Civic Centre, Hartlepool

**Present:**

Officers: David Cosgrove, Democratic Services Team

**45. Apologies for Absence**

Councillors Fisher, Loynes and Shields.

**46. Abandonment of Meeting**

After the agenda papers had been issued, the Trades Union representative for the appellant (who was the subject of the dismissal appeal to be considered by the Sub Committee) requested that the meeting be postponed due to the forthcoming elections. The Chair and Members reluctantly agreed to the request. As the hearing was not to proceed at the appointed date and time, Members were informed that there was no need for their attendance.

CHAIR