

CHILDREN'S SERVICES COMMITTEE MINUTES AND DECISION RECORD

8 July 2014

The meeting commenced at 4.00 pm in the Civic Centre, Hartlepool

Present:

Councillor: Chris Simmons (In the Chair)

Councillors: Mary Fleet, Gerard Hall, John Lauderdale and Brenda Loynes.

Co-opted members:
Michael Lee

Young people's representatives:
Shay Miah and Farah Razzaq

Officers: Gill Alexander, Director of Child and Adult Services
Sally Robinson, Assistant Director, Children's Services
Dean Jackson, Assistant Director, Education
Jane Young, Head of Business Unit
Karen Oliver, Services Direct Manager
Helen Hadfield, Participation Worker
Angela Armstrong, Principal Democratic Services Officer

1. Apologies for Absence

Apologies for absence were received from Councillors Kelly Atkinson and Sheila Griffin.

2. Declarations of Interest

Councillor Ged Hall, John Lauderdale, Brenda Loynes, and Chris Simmons all declared a personal interest in minute 7 as they were all School Governors. Michael Lee declared a prejudicial interest in minute 6 and indicated he would leave the room during the consideration of that item.

3. Minutes of the meeting held on 6 May 2014

Received.

4. Statement of Intent of the Children's Services Committee

We will continue to offer practical support and robust challenge to schools to ensure improvement in the educational attainment of all our children. It is our aim that all of our schools will be judged by OFSTED to be good or outstanding by the end of 2015.

We will build on the progress we have made in improving educational outcomes for Children Looked After.

We are committed to review and strengthen our Early Intervention Strategy so that all children living in Hartlepool have the best possible start in life.

We will ensure that safeguarding and the health of children and young people continue to be at the centre of all the work we do. We will promote healthy lifestyles and continue to tackle childhood obesity. We will work with schools and other agencies to ensure that we have an affordable, comprehensive and inclusive school holiday activities programme available for all children of school age including access to free swimming during the summer holiday.

We will work with schools that are seeking Academy status and develop a cohesive local Academies strategy that ensures the best possible outcomes for our young people.

We value the contribution that our young people make to decision making and we will ensure that children and young people have a voice in all areas of Children's Services where decisions are taken that affect them.

We will continue to offer training in a variety of aspects of Children's Services to Members of the Children's Services Policy Committee to help support the decision making process.

We will further develop our successful School Governor Training Programme offering termly sessions to all school governors.

Decision

The Statement of Intent of the Children's Services Committee was endorsed.

Due to his earlier declaration of interest Michael Lee left the meeting during the consideration of minute 6.

5. **Local Government (Access to Information) (Variation Order) 2006**

Under Section 100(A)(4) of the Local Government Act 1972, the press and public were excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in the paragraphs referred to below of Part 1 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006.

Minute 6 – Science Laboratory Remodelling – Dedicated Schools Grant – Appendix 1 - This item contained exempt information under Schedule 12A Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006 namely information relating to the financial or business affairs of any particular person (including the authority holding that information) para 3.

Minute 7 – Universal Free School Meals Capital Allocation – Appendix 1 - This item contained exempt information under Schedule 12A Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006 namely information relating to the financial or business affairs of any particular person (including the authority holding that information) para 3.

6. **Science Laboratory Remodelling – Dedicated Schools Grant** (*Director of Child and Adult Services*)

Type of decision

Key Decision – Test (i) and (ii) apply – Forward Plan Reference CAS 27/14.

Purpose of report

To seek approval for the spend of the Dedicated Schools Grant (DSG) allocation from capital expenditure to remodel a number of science laboratories as detailed in Confidential Appendix 1. **This item contained exempt information under Schedule 12A Local Government Act 1972 (as amended by the Local Government (Access to Information) (Variation) Order 2006, namely information relating to the financial or business affairs of any particular person (including the authority holding that information) para 3.**

Issue(s) for consideration

The report provided the background to the funding of schemes within the

Schools' Capital Works Programme for 2014/15. It was noted that the Schools Capital Sub Group had identified priorities for the expenditure of these capital funds through suitability surveys and a criteria to assess teaching and non-teaching space. The report identified that the following schools had either recently refurbished or new build laboratories planned and were therefore not included in the bidding for this funding:

Dyke House Sports and Technology College;
High Tunstall College of Science;
Manor College of Technology; and
St Hild's CE School.

However, it was highlighted that the science provision within English Martyrs School and Sixth Form College had been assessed and required extensive remodelling to ensure that it was suitable for teaching and learning. It was therefore proposed to refurbish 6 out of the 11 science laboratories within the school and detailed expenditure for this was attached by way of confidential appendix as noted above. The Schools' Forum had been consulted on the proposal to refurbish these laboratories at English Martyrs School and Sixth Form College and had recommended that this decision be taken to the Children's Services Committee for approval.

Details of the funding and procurement arrangements were outlined in the report.

A Member sought clarification on the timescale for the new build to take place at Manor College of Technology. The Assistant Director, Education confirmed that the development was scheduled to commence in the Autumn with completion before the beginning of the September 2015 term. It was suggested that the plans for the new build at Manor College of Technology be displayed at the next meeting of the Committee for the benefit of the new Members of the Committee.

In response to a question from a Member, the Assistant Director confirmed that this proposal would fund 6 out of the 11 laboratories within the school and that the school would need to source funding to refurbish the remaining laboratories should they so wish to do so.

Decision

That the allocation of funding to refurbish 6 laboratories at English Martyrs School and Sixth Form College as part of the Schools' Capital Works Programme as summarised in confidential Appendix 1 be approved. **This item contained exempt information under Schedule 12A Local Government Act 1972 (as amended by the Local Government (Access to Information) (Variation) Order 2006, namely information relating to the financial or business affairs of any particular person (including the authority holding that information) para 3.**

7. Universal Free School Meals Capital Allocation

(Director of Child and Adult Services)

Type of decision

Key Decision – Test (i) and (ii) apply – Forward Plan Reference CAS 29/14.

Purpose of report

To seek approval for the works and purchase of equipment to cater for the extra demand in implementing the Universal Free School Meals Initiative as detailed in Confidential Appendix 1. **This item contains exempt information under Schedule 12A Local Government Act 1972 (as amended by the Local Government (Access to Information) (Variation) Order 2006) namely information relating to the financial or business affairs of any particular person (including the authority holding that information) para 3.**

Issue(s) for consideration

The report provided the background to the introduction of the capital funding grant for Universal Free School Meals for the financial year 2014/15. It was highlighted that the funding was specifically for local authority maintained schools with Diocesan and Academies receiving funding from elsewhere. The report noted that existing entitlements to free schools meals for disadvantaged nursery classes and key stages 2-4 would continue and the eligibility criteria for this was included within the report.

The Facilities Management Team was the catering provider for schools in Hartlepool and had in consultation with Headteachers, compiled a list of school kitchens and dining provision which required upgrading and additional equipment to manage the extra demand. These costings were detailed in the confidential appendix as noted above.

In response to clarification sought by a Member, the Direct Services Manager confirmed that although not affecting all schools, some of the costings noted in the confidential appendix included alterations to the buildings to enable the expanded service to be implemented successfully and provide flexibility for the service. It was highlighted that the new expanded service will also facilitate the children using crockery as opposed to trays.

The Direct Services Manager confirmed that any changes or new equipment for Diocesan Schools or Academies would be fully funded through their own means of funding, including any overspends incurred.

Decision

That the allocation of funding to meet the requirements of the Universal Free School Meals initiative as summarised in confidential appendix 1 was approved. **This item contained exempt information under Schedule 12A Local Government Act 1972 (as amended by the Local Government (Access to Information) (Variation) Order 2006) namely information relating to the financial or business affairs of any particular person (including the authority holding that information) para 3.**

The Committee returned to open session and everyone was invited to rejoin the meeting.

8. Hartlepool Education Improvement Strategy 2014-15 *(Director of Child and Adult Services)*

Type of decision

Key Decision – Test (i) and (ii) apply – Forward Plan Reference CAS 26/14.

Purpose of report

To present for discussion the Hartlepool Education Improvement Strategy 2014-2015 (Title: School Improvement Strategy – A First Class Education for Every Hartlepool Learner), attached at Appendix 1, to the Committee prior to the Strategy being considered by Council.

Issue(s) for consideration

The report provided the background to the Hartlepool Education Improvement Strategy which was based around six key aims which were detailed in the report and it was proposed that a Hartlepool Education Improvement Board be established to oversee the delivery and impact of the Strategy.

The Strategy would be monitored and evaluated by the Assistant Director, Education and Officers from the Education Division Senior Leadership Team with reports to the Hartlepool Education Improvement Board quarterly and to the Children's Services Committee every six months.

A discussion ensued on the targets identified within the Strategy. It was noted that these targets were aspirational targets but were in place to ensure that Hartlepool Schools strive to achieve their best performance for the benefits of the children within those schools. The Assistant Director, Education commented that one of the aims of the Strategy was to ensure

Hartlepool Schools were within the top quartile of performance of schools on a national basis.

The Chair requested that the proposed Terms of Reference and membership of the Hartlepool Education Improvement Board be presented to the next meeting of the Committee for their information. The Director of Child and Adult Services indicated that the Terms of Reference and membership of the Board were currently being consulted upon but that a draft would be submitted to the next Committee. The Director added that the Hartlepool Education Improvement Strategy would be implemented through a variety of networks and contribute towards a whole town approach across geographical areas to share expertise across primary and secondary sectors and provide ownership to drive improvement in education across the Town.

The Chair congratulated the young people's representatives in attendance on their appointment as Hartlepool's representatives on the United Kingdom Youth Parliament. One of the young people's representatives commented that he welcomed the opportunity to be involved in the development of this Strategy and suggested that young people should be involved in the monitoring of the implementation of the Strategy. The Chair reiterated the Statement of Intent provided at the commencement of the meeting in which the contribution and involvement of young people on all aspects of Children's Services was welcomed.

Decision

- (i) That the report, the Hartlepool Education Improvement Strategy and associated appendices were noted.
- (ii) That the Hartlepool Education Improvement Strategy and its appendices were approved.
- (iii) It was noted that a further report to detail the financial investment needed to drive up educational standards in Hartlepool would be submitted to a future meeting of the Committee.

9. Corporate Parenting Visit to Stockton Road and Exmoor Grove Children's Home *(Director of Child and Adult Services)*

Type of decision

Non key.

Purpose of report

To request that Members make arrangements to undertake Corporate Parenting visits to Stockton Road and Exmoor Grove Children's Homes.

Issue(s) for consideration

The report provided the vision of the draft Hartlepool Children Looked After Strategy 2014-2017 along with the responsibilities of the Corporate Parent Forum and Children's Strategic Partnership to oversee the implementation of this Strategy.

The report outlined the statutory and regulatory inspection visits to Exmoor Grove and Stockton Road Children's Homes and it was proposed that one or two Members of the Children's Services Committee and the Corporate Parent Forum visit both children's homes each month on a rota basis. The Assistant Director, Children's Services indicated that this invitation would be extended to all Members of the Council in their role as corporate parents for the Local Authority. It was noted that appropriate training would be provided to support Members to undertake these visits and carry out this role, including the preparation of a brief written report on their visit to be presented to the Committee on a six monthly basis.

In response to a comment from one of the young people's representatives, the Business Unit Manager confirmed that Young Inspectors had visited Exmoor Grove Children's Home previously. However, it was noted that balancing the management of the need to visit and inspect these premises against the privacy of the young people who considered them their home was always a priority.

The Chair welcomed the opportunity for Members to become more involved in their corporate parenting role and as such had written to all Members and members of the Children's Strategic Partnership reminding them of their role and responsibilities as corporate parents.

The Business Unit Manager indicated that visits would be arranged with the support of Democratic Services.

Decision

- (i) The Children's Services Committee supported Corporate Parenting Visits by Elected Members on a monthly basis to Exmoor Grove and Stockton Road Children's Homes as outlined in the report.
- (ii) That all Members of the Council be invited to participate in these visits in view of their Corporate Parenting role for the Local Authority.

10. Looked After Children Pupil Premium Plus *(Director of Child and Adult Services)*

Type of decision

Non key.

Purpose of report

To consider the changes which have been made to Pupil Premium Plus (PPP) funding for Looked After Children from April 2014 and the policy framework for allocating the Pupil Premium Plus in Hartlepool.

Issue(s) for consideration

The report provided the background to the Pupil Premium Plus funding which provided schools with extra funding to raise the attainment of disadvantaged pupils from Reception to Year 11. A number of changes to this funding had been introduced which better reflected the particular challenges of supporting the education of looked after children and these were detailed in the report.

It was noted that each Local Authority in collaboration with schools, will determine how best to manage the grant to 'narrow the gap', details of which would be included in the pupils' Personal Education Plan (PEP). This will be monitored more closely by the schools, the Virtual School Team, social workers and Independent Reviewing Officers (IROs). The higher accountability attached to the increased level of Pupil Premium Plus funding will result in an increased capacity required within the Education Division and this will be achieved through the realignment of officers' roles and responsibilities along with additional monitoring to be undertaken by a Reference Group who will report to the Corporate Parent Forum.

Further details of how this funding would be utilised for each child was included in the report and was dependent on the support required for each child.

The Chair sought clarification on whether schools with Looked After Children could access additional funding where the School perceived a particular need for a Looked After Child within their School. The Director of Child and Adult Services indicated that the PEPs for Looked After Children will become critical documents in assessing the Looked After Children's educational needs. Arrangements will be in place should a child's needs be above and beyond what was expected, for the quick approval and release of extra funding. In addition to this, work would be ongoing within core capacity should additional tuition or home work clubs be required.

In response to a query raised by a Member, the Director of Child and Adult Services indicated that the priority was to ensure the funding received was utilised for Looked After Children and reporting to the Corporate Parent Forum and the additional rigour around the PEPs for Looked After Children should demonstrate that the funding had lead to additional support for those children.

Decision

- (i) The regulations in relation to Pupil Premium Plus for Looked After Children were noted.
- (ii) The policy in relation to the allocation of Pupil Premium Plus was approved.

11. Priority Schools Building Programme Phase 1 (PSBP) *(Director of Child and Adult Services)*

Type of decision

Non key.

Purpose of report

To provide an update on the progress of the Priority Schools Building Programme (PSBP) and to seek approval for the Section 278 works required at Barnard Grove Primary School and Holy Trinity CE Primary School.

Issue(s) for consideration

The report provided the background to the schools benefitting from the PSBP Phase 1. It was noted that Client Engagement meetings with the school, Local Authority, the Education Funding Agency (EFA) and the developer Kier had taken place which had resulted in baseline designs being developed. Additional meetings on the detailed design element of the project had taken place during May/June 2014. Public consultation meetings had taken place within all three schools.

It was highlighted that Section 278 works had to be undertaken for Barnard Grove Primary School at a cost of £35,926 and for Holy Trinity Primary School at a cost of £9,599. These costs had proven highly competitive and provided best value for the Council. These costs would need to be paid to the EFA at contract signature in July/August 2014.

In response to a request for clarification from the Chair, the Assistant

Director, Education confirmed that as part of the Memorandum of Understanding for each scheme, it was identified that any works which may be required pursuant to Section 278 of the Highways Act would be funded by the Council.

Decision

- (i) The report was noted.
- (ii) The funding of the Section 278 works at Barnard Grove Primary School and Holy Trinity CE Primary School through the Schools Capital Maintenance budget was approved.

12. Priority Schools Building Programme Phase 2 (PSBP) *(Director of Child and Adult Services)*

Type of decision

Non key.

Purpose of report

To provide information on the second phase of the Priority Schools Building Programme (PSBP).

Issue(s) for consideration

The report provided the background to the further phase of the PSBP with a value of c.£2billion over a 5 year programme. Expressions of interest were invited for school buildings in a poor condition before 18 July 2014. The expressions of interest were reviewed and assessed on a number of principles and priorities which were detailed in the report. In addition, a Property Data Survey would be used by the DfE to assess the scale and severity of condition need as well as looking at:

- Structural Building Issues;
- Asbestos management;
- Recent capital investment; and
- Changes to building condition need since 2011.

Initial information based on school condition surveys and other data would indicate that a number of Hartlepool schools/academies may be eligible for submission of Expressions of Interest. It was noted that as part of the ongoing maintenance programme, several projects have been scheduled for over the summer break. In light of the announcement of the additional PSBP funding, consideration needed to be given to whether non-essential works at the eligible schools were undertaken prior to confirmation of which

applications were successful.

The Chair acknowledged that this was a similar process to that undertaken for previous rounds of PSBP funding which had proven a fair and equitable process for all schools.

Decision

- (i) The report was noted.
- (ii) Authority was delegated to the Director of Child and Adult Services, in consultation with the Chair of the Children's Services Committee and the Schools Capital Sub-Group to submit Expressions of Interest for any school which meets the criteria.
- (iii) That the progress of any non-essential works at those schools identified as eligible for the submission of an Expression of Interest be delayed until notification on successful applications was released by the DfE.

13. Statement of Purpose for Exmoor Grove and Stockton Road Residential Units *(Director of Child and Adult Services)*

Type of decision

Non key.

Purpose of report

To present to the Committee the Statement of Purpose for Exmoor Grove and Stockton Road Residential Units for 2014/15.

Issue(s) for consideration

The report provided the background to the introduction of the requirement for a Local Authority to review its Statement of Purpose on an annual basis. The Annual report and Statement of Purpose provided families, carers, children and young people and other agencies with information relating to the service provided for children and young people within the Unit. The Statement of Purpose for Exmoor Grove was attached at Appendix 1 and the Statement of Purpose for Stockton Road was attached at Appendix 2.

The Chair commented that both Statements of Purpose were very good but questioned the reference to PRICE. The Business Unit Manager confirmed that this referred to a course aimed at de-escalating very challenging behaviour with the emphasis being on non-contact ability to de-escalate situations.

The Chair wished to pass on the thanks of the Committee to all the staff involved in the preparation of the Statements of Purpose and their ongoing work within the Children's Homes.

Decision

That the Statements of Purpose for Exmoor Grove and Stockton Road Children's Homes were approved in line with the Children's Home National Minimum Standards 2011.

14. Transformation Challenge Award (*Director of Child and Adult Services*)

Type of decision

Non key.

Purpose of report

To seek the endorsement of the Committee to the submission of an Expression of Interest for the Department for Communities and Local Government Transformation Challenge Award 2015/16.

Issue(s) for consideration

The report provided the background to the Transformation Challenge Award which invited Local Authorities and their partners to develop ambitious plans to transform services through greater sharing and efficiency. The Government had set aside £320m over the next two years to support this Programme.

As a result of the above, Children's Services, Public Health and Economic Development and its partners, North Tees and Hartlepool Clinical Commissioning Group, Cleveland Police and North Tees and Hartlepool Foundation Trust had jointly developed a bid to establish The Hartlepool Better Childhood Programme. Details of the aims of the Programme were included within the report. The bid was for £750,000 and how this funding would be utilised was outlined in the report.

The deadline for the submission of Expressions of Interest was 1 July 2014 and as such the Chair of the Children's Services Committee's endorsement had been sought to ensure the bid was submitted before the deadline. If the bid was successful, the DCLG would provide support to all authorities to develop their formal bid to be submitted by 1 October 2014.

The Chair commented that to see all the above organisations looking at

ways of working together more closely was very encouraging.

Decision

That the submission of the Expression of Interest for the DCLG Transformation Challenge Award was endorsed by the Committee.

15. Arrangements for the Re-constitution of Governing Bodies of Maintained Schools (*Director of Child and Adult Services*)

Type of decision

For Information.

Purpose of report

To inform Members about changes to the regulations and guidance that apply to the constitution of governing bodies of maintained schools and federations of maintained schools in England and outlines the proposed timetable for the implementation of these changes.

Issue(s) for consideration

The report provided the background to the changes to the regulations and guidance that govern the constitution of governing bodies of maintained schools and federations of maintained schools. Consultation had been undertaken from 13 January 2014 to 14 March 2014.

The proposals to implement the changes relating to the make-up of governing bodies and the process of appointing school governors was detailed in the report. It was noted that governing bodies were required to complete the process of re-constitution by September 2015 including the completion of a skills audit.

In conclusion, the Chair clarified that schools will receive nominations for governors and would be able to either accept or reject those nominations.

Decision

The report was noted.

16. Interim OFSTED Inspection of Exmoor Grove Children's Home *(Director of Child and Adult Services)*

Type of decision

For information.

Purpose of report

To present to the Committee the report of the recent interim inspection of Exmoor Grove Children's Home by OFSTED which took place on 25 March 2014.

Issue(s) for consideration

The report provided the background to the inspections of children's homes that were undertaken twice yearly through a full annual inspection and a half yearly interim inspection. Members were asked to note that the interim inspection of Exmoor Grove had taken place on 25 March 2014 and the service was judged to be making 'Good' progress. The report of the inspection was attached at Appendix 1 with the headlines of the inspection summarised within the report.

A Member sought clarification on whether the issues around staff training and monitoring of performance had been addressed. The Business Unit Manager confirmed that all issues raised as part of the annual inspection had been addressed and dealt with appropriately.

The Chair wished to pass on the thanks of the Committee to everyone involved in the inspection process and for continuing the excellent work within Exmoor Grove Children's Home.

Decision

- (i) The positive inspection report of Exmoor Grove Children's Home was noted.
- (ii) It was noted that the provision had been judged to be good consistently over five inspections which demonstrated the hard work and commitment of the staff team as a whole and positive management and leadership of the Registered Manager.

17. Safeguarding Children in Hartlepool *(Director of Child and Adult Services)*

Type of decision

For information.

Purpose of report

To present to the Committee a report on the activity of children's social work teams in providing services to children in Hartlepool during 2013/14.

Issue(s) for consideration

The report provided the background to Members being regularly informed of the workload of children's social care. The report covered the activity from 1 April 2013 to 31 March 2014 and included information taken from the Integrated Children's System (ICS), the electronic social care record.

The report included detailed and comprehensive statistics from the referral and assessment undertaken within children's social care with 6609 contacts made to the First Contact and Support Hub and 1242 contacts progressed to a referral to the Safeguarding, Assessment and Support Unit. It was noted that abuse and neglect continued to be the primary reason for referrals into children's social care accounting for 623 of the 1242 referrals (50%). In February 2014, Hartlepool implemented the single Children and Family Assessment in February 2014 which replaced the two stage initial and core assessment process previously undertaken.

In relation to child protection, it was noted that the service had completed 360 Section 47 enquiries with 160 (44%) progressed to Initial Child Protection Conference. At the end of March 2014, there were 126 children subject to a child protection plan.

It was noted that in the past year there had been a step increase in the numbers of children who were looked after with 211 children looked after compared with 189 at the same date last year. The largest number of children (89%) were cared for in a foster placement. The highest number of children looked after (80) were those within the age bracket of 10-15 years.

The Assistant Director, Children's Services highlighted that 'Staying Put' was the concept of young people remaining with foster carers post 18 years of age with 30.4% of previously looked after 18 year old young people currently living with their foster placements under these arrangements.

As of 31 March 2014 there were 817 children and young people in

Hartlepool receiving support through Child in Need arrangements making an overall total of 1143 receiving social care services overall.

In relation to workforce and workload arrangements, there had been some staff movement within Children's Services over the past year with vacancies being filled mostly with Newly Qualified Social Workers. As the demand for services continued to increase, the Corporate Management Team had agreed to the recruitment of an additional four social workers to alleviate capacity pressures within the service.

In response to a query from a Member, the Assistant Director, Children's Services confirmed that the average caseload for social workers was around 25 cases, however the caseloads of the newly qualified social workers were much reduced with some more experienced social workers having caseloads of over 30. Caseloads continue to be monitored on a monthly basis and future reports will include information on caseloads for Members' consideration.

The Chair questioned whether the number of children receiving support through children in need had increased. The Assistant Director, Children's Services confirmed that the number of children receiving support through children in need had increased to over 800 which may be due to the fact that more families were receiving help through referrals from schools etc. The Chair commented that the suspected reason for the increase in referrals was due to the welfare reforms and substance misuse by parents. The Assistant Director, Children's Services added that domestic abuse was also a consideration in the increase in referrals.

The Chair concluded by adding that the Committee was justly proud of the hard work and commitment of the staff who provide an effective service for vulnerable children and young people on the Council's behalf and wished for the thanks of the Committee to be passed on to all staff involved.

Decision

The content of the report of the activity within children's social care was noted.

18. Any Other Items which the Chairman Considers are Urgent

The Chairman ruled that the following items of business should be considered by the Committee as a matter of urgency in accordance with the provisions of Section 100(B) (4)(b) of the Local Government Act 1972 in order that the matter could be dealt with without delay.

19. Any Other Business - Children's Services Committee Meetings Schedule 2014/15

A schedule of meetings of the Children's Services Committee as printed in the Municipal Diary 2014/15 recently distributed to Members, was circulated to the Committee for information.

20. Any Other Business – Corporate Parent Forum BBQ

The Chair referred to the Annual Corporate Parent Forum BBQ that was held on 7 July 2014 at Summerhill Activity Centre. The event was excellently organised by the staff including the involvement of the Youth Participation Team.

Meeting concluded at 5.43pm

P J DEVLIN

CHIEF SOLICITOR

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