

AUDIT AND GOVERNANCE COMMITTEE AGENDA



Thursday 13 November 2014

At 10.00 am

**In Committee Room B,
Civic Centre, Hartlepool.**

MEMBERS: AUDIT AND GOVERNANCE COMMITTEE

Councillors Ainslie, S Akers-Belcher, Cook, Martin-Wells, Thompson, Sirs and Springer.

Standards Co-opted Members; Mr Norman Rollo and Ms Clare Wilson.

Parish Council Representatives: Parish Councillor J Cambridge (Headland) and 1 vacancy (Greatham).

- 1. APOLOGIES FOR ABSENCE**
- 2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
- 3. MINUTES**
 - 3.1 To confirm the minutes of the meeting held on 16 October 2014 (to follow)
- 4. AUDIT ITEMS**

No items.
- 5. STANDARDS ITEMS**

No items



6. STATUTORY SCRUTINY ITEMS

6.1 Hate Crime Investigation:–

- a) Covering report – *Scrutiny Manager*
- b) Setting the Scene Presentation – *Head of Community Safety and Engagement*
- c) Investigation Timetable / Process Update – *Scrutiny Manager (to follow)*

6.2 Six Monthly Monitoring of Agreed Scrutiny Recommendations – *Scrutiny Manager*

6.3 Appointment to Tees Valley Joint Health Scrutiny Committee – *Democratic Services Manager*

7. MINUTES FROM THE RECENT MEETING OF THE HEALTH AND WELLBEING BOARD

7.1 Minutes of the meeting held on 10 September, 2014.

8. MINUTES FROM THE RECENT MEETING OF THE FINANCE AND POLICY COMMITTEE RELATING TO PUBLIC HEALTH

8.1 Extract from the minutes of the meeting held on 13 October 2014.

9. MINUTES FROM RECENT MEETING OF TEES VALLEY HEALTH SCRUTINY JOINT COMMITTEE

No items.

10. MINUTES FROM RECENT MEETING OF SAFER HARTLEPOOL PARTNERSHIP

No items.

11. REGIONAL HEALTH SCRUTINY UPDATE

No items.

12. ANY OTHER BUSINESS WHICH THE CHAIR CONSIDERS URGENT



13. **LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006**

EXEMPT ITEMS

Under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in the paragraphs referred to below of Part 1 of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006

14. **STANDARDS ITEMS**

- 14.1 Standards – Hearing Sub-Committee – *Chief Solicitor and Monitoring Officer* (para. 1)



Audit and Governance Committee

13 November 2014



Report of: Scrutiny Support Officer

Subject: SCRUTINY INVESTIGATION INTO HATE CRIME:
SETTING THE SCENE PRESENTATION -
COVERING REPORT

1. PURPOSE OF REPORT

- 1.1 To inform Members that the Head of Community Safety and Engagement has been invited to attend this meeting to provide information in relation to the investigation into Hate Crime.

2. BACKGROUND INFORMATION

- 2.1 Members will recall that at the meeting of this Committee on 21 August 2014, Members agreed the Scope and Terms of Reference for their forthcoming investigation into Hate Crime.
- 2.2 As the first stage of the Committee's investigation, the Head of Community Safety and Engagement has agreed to attend today's meeting to provide a 'Setting the Scene' presentation. The aim of the presentation being to provide the Committee with key pieces of background information, as a foundation for the conduct of the investigation. Information to be provided to include:-
- National and local strategies/plans/legislation in relation to the prevention and punishment of hate crime;
 - The level and impact of hate crime in Hartlepool and how it compares to the national picture;
 - The role and responsibilities of the local authority, and its partners, in relation to the prevention and punishment of hate crime; and
 - How disability, transgender and racially motivated hate crimes are dealt with in Hartlepool and how partners work together in their prevention and punishment.

3. RECOMMENDATION

- 3.1 It is recommended that the Members of the Audit and Governance Committee consider the evidence presented at this meeting and seek clarification on any relevant issues where required.

Contact Officer:- Joan Stevens – Scrutiny Manager
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BACKGROUND PAPERS

The following background papers were used in the preparation of this report:-

- (i) Report of the Scrutiny Support Officer entitled 'Scrutiny Investigation into Hate Crime – Scoping Report' presented to the Audit and Governance Committee on 21 August 2011.
- (ii) Minutes of the Audit and Governance Committee held on 21 August 2011

AUDIT AND GOVERNANCE COMMITTEE

13 November 2014



Report of: Scrutiny Manager

Subject: SIX MONTHLY MONITORING OF AGREED
SCRUTINY RECOMMENDATIONS

1. PURPOSE OF REPORT

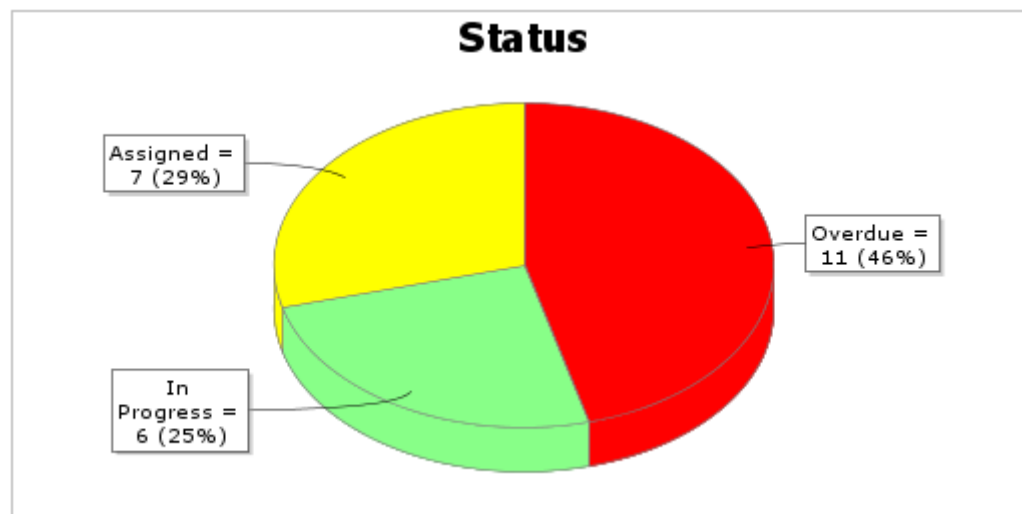
- 1.1 To provide Members with the six monthly progress made on the delivery of scrutiny recommendations that fall within the remit of this Committee.

2. BACKGROUND INFORMATION

- 2.1 This report provides details of progress made against the investigations undertaken by this Committee in the 2013/14 Municipal Year. **Chart 1** (overleaf) provides a detailed explanation of progress made against each scrutiny recommendation since the last six monthly monitoring report was presented to this Committee in February 2014.

Audit and Governance Committee - Health and Crime and Disorder

Generated on: 27 October 2014



Year 2013/14
Investigation COPD

| Recommendation | Action | Assigned To | Original Due Date | Due Date | Note | Progress |
|---|--|-------------|-------------------|-------------|---|------------------------|
| SCR-HS/1a/i That the Health and Wellbeing Board develop a strategic approach to COPD to ensure that inequality is not worsened by:- (i) monitoring the review of the single point of access | SCR-HS/1a/i This action has been forwarded onto North Tees and Hartlepool NHS Foundation Trust and Hartlepool and Stockton on Tees Clinical Commissioning Group to provide a response | Scrutiny | 31-Mar-2015 | 31-Mar-2015 | 27-Oct-2014 This action has been forwarded onto North Tees and Hartlepool NHS Foundation Trust and Hartlepool and Stockton on Tees Clinical Commissioning Group to provide a response | <div>0%</div> Assigned |

| Recommendation | Action | Assigned To | Original Due Date | Due Date | Note | Progress |
|--|---|----------------|-------------------|-------------|---|---------------------------------------|
| SCR-HS/1a/ii That the Health and Wellbeing Board develop a strategic approach to COPD to ensure that inequality is not worsened by:- (ii) ensuring that any changes to service provision are appropriately evaluated | SCR-HS/1a/ii This action has been forwarded onto North Tees and Hartlepool NHS Foundation Trust and Hartlepool and Stockton on Tees Clinical Commissioning Group to provide a response | Scrutiny | 31-Mar-2020 | 31-Mar-2020 | 27-Oct-2014 This action has been forwarded onto North Tees and Hartlepool NHS Foundation Trust and Hartlepool and Stockton on Tees Clinical Commissioning Group to provide a response | <div><div></div></div> Assigned |
| SCR-HS/1b That the Health and Wellbeing Board explores ways to promote COPD support programmes, such as the pulmonary rehabilitation programme, to encourage people to attend | SCR-HS/1b This action has been forwarded onto North Tees and Hartlepool NHS Foundation Trust and Hartlepool and Stockton on Tees Clinical Commissioning Group to provide a response | Scrutiny | 31-Mar-2015 | 31-Mar-2015 | 27-Oct-2014 This action has been forwarded onto North Tees and Hartlepool NHS Foundation Trust and Hartlepool and Stockton on Tees Clinical Commissioning Group to provide a response | <div><div></div></div> Assigned |
| SCR-HS/1c That the Health and Wellbeing Board, through an integrated and co-ordinated approach, work in partnership with relevant organisations and groups to promote a consistent message on COPD through the use of a single questionnaire | SCR-HS/1c This action has been forwarded onto North Tees and Hartlepool NHS Foundation Trust and Hartlepool and Stockton on Tees Clinical Commissioning Group to provide a response | Scrutiny | 31-Mar-2015 | 31-Mar-2015 | 27-Oct-2014 This action has been forwarded onto North Tees and Hartlepool NHS Foundation Trust and Hartlepool and Stockton on Tees Clinical Commissioning Group to provide a response | <div><div></div></div> Assigned |
| SCR-HS/1d That the Health and | SCR-HS/1d Public Health has already taken the lead | Louise Wallace | 31-Mar-2015 | 31-Mar-2015 | 27-Oct-2014 This work is ongoing | <div><div>50%</div></div> In Progress |

| Recommendation | Action | Assigned To | Original Due Date | Due Date | Note | Progress |
|---|---|----------------|-------------------|-------------|-----------------------------------|---------------------------------------|
| Wellbeing Board raises community awareness of COPD by placing the COPD questionnaire in community and health venues across Hartlepool to find those people with undiagnosed COPD | on behalf of the Board over the past year to promote the questionnaire. Public Health will build on this previous activity during 2014/15 to ensure the questionnaire is circulated across a range of settings to find those people with undiagnosed COPD | | | | | |
| SCR-HS/1e That the Health and Wellbeing Board explores the development of a targeted COPD awareness campaign for young people to raise awareness of the long term implications of smoking; | Public Health has led this activity on behalf of the Board and will continue to do so through activities such as theatre in education and schools. This approach has proven successful in raising awareness amongst young people of the short and long term healthy implications of smoking. | Louise Wallace | 31-Mar-2015 | 31-Mar-2015 | 27-Oct-2014 This work is ongoing. | <div><div>50%</div></div> In Progress |
| SCR-HS/1f That the Health and Wellbeing Board explores whether the number of COPD screenings taking place at various GP surgeries across Hartlepool can be publicised, as it would be valuable for the community to be aware of the variations in practices | Public health are responsible for commissioning the COPD screening programme in primary care. This requires practices to ensure that patients most at risk of developing COPD i.e those that smoke, are made aware of this service. Public Health will provide a report on uptake, impact and variation of this service provided by GP's to the | Louise Wallace | 31-Mar-2015 | 31-Mar-2015 | 27-Oct-2014 This work is ongoing. | <div><div>50%</div></div> In Progress |

| Recommendation | Action | Assigned To | Original Due Date | Due Date | Note | Progress |
|----------------|---|-------------|-------------------|----------|------|----------|
| | Health and Wellbeing Board by March 2015. | | | | | |

Year 2013/14
Investigation Re-offending

| Recommendation | Action | Assigned To | Original Due Date | Due Date | Note | Progress |
|---|--|-------------|-------------------|-------------|---|--|
| SCR-CD/1g/vii The development of improved partnership working around housing, with checks in place to ensure that there is no stigma applied to offenders in the allocation of housing. | scr-CD/1g/vii The draft reducing re-offending strategy and associated action plan includes all of the suggestions outlined. | Clare Clark | 31-Jul-2014 | 31-Jul-2014 | 24-Oct-2014 All actions identified as a result of the review by Scrutiny, will be incorporated into the reducing reoffending strategy action plan and reported back through this mechanism. The reducing reoffending strategy action plan is due to be consider for approval by the Safer Hartlepool Partnership in November. | <div><div></div></div> 0% Overdue |
| SCR-CD/1a The extension of the triage service to include adults be explored | SCR-CD/1a The further development of the triage service will also be explored as part of the Police and Crime Commissioner's - Restorative Justice Hub and the local implementation of the RESTORE project. | Clare Clark | 28-Feb-2015 | 28-Feb-2015 | 24-Oct-2014 All actions identified as a result of the review by Scrutiny, will be incorporated into the reducing reoffending strategy action plan and reported back through this mechanism. The reducing reoffending strategy action plan is due to be consider for approval by the Safer Hartlepool Partnership in November. | <div><div></div></div> 0% Assigned |
| SCR-CD/1b The Community Payback scheme be supported, and in taking it forward additional training be provided for staff to equip them to effectively interact with ex-offenders in | SCR-CD/1b/i Following the transfer of rehabilitation services to the new Community Rehabilitation Company (CRC) and National Probation Service (NPS) a new service level agreement to ensure the continuance of the Community Payback | Jon Wright | 31-Mar-2015 | 31-Mar-2015 | 14-Oct-2014 This is currently under development to accommodate the changes and ensure a smooth transition. | <div><div></div></div> 10% In Progress |

| Recommendation | Action | Assigned To | Original Due Date | Due Date | Note | Progress |
|---|---|-------------|-------------------|-------------|---|--|
| a work environment. | Scheme in Hartlepool through effective links with HBCs Community Safety and Environmental Teams will be established. | | | | | |
| SCR-CD/1b The Community Payback scheme be supported, and in taking it forward additional training be provided for staff to equip them to effectively interact with ex-offenders in a work environment. | SCR-CD/1b/ii A toolbox talk will be developed to ensure the local workforce is trained to equip them with the skills to effectively interact with the ex-offenders in a work place environment . | Jon Wright | 31-Jan-2015 | 31-Jan-2015 | 24-Oct-2014 Tool box talks are currently being developed between the Council and the Probation team. | <div><div></div></div> 10% In Progress |
| SCR-CD/1c In recognition of problems experienced by ex-offenders released on Friday's regarding the need to access services and benefits provided by different agencies, the introduction of a 'one-stop shop' approach be explored | SCR-CD/1c This will be investigated on a Tees-wide basis with the new CRC, exploring links with the GALLANT project. | Clare Clark | 31-Dec-2014 | 31-Dec-2014 | 24-Oct-2014 All actions identified as a result of the review by Scrutiny, will be incorporated into the reducing reoffending strategy action plan and reported back through this mechanism. The reducing reoffending strategy action plan is due to be consider for approval by the Safer Hartlepool Partnership in November. | <div><div></div></div> 0% Assigned |
| SCR-CD/1d In line with the priorities identified by the Local Offender Housing Needs Group, the establishment of a Housing Liaison | SCR-CD/1d Funding has been identified and secured to create a Housing Liaison Officer post, based on the Sunderland model, with an anticipated start date of September 2014. | Clare Clark | 30-Sep-2014 | 30-Sep-2014 | 24-Oct-2014 All actions identified as a result of the review by Scrutiny, will be incorporated into the reducing reoffending strategy action plan and reported back through this mechanism. The reducing reoffending strategy action plan | <div><div></div></div> 0% Overdue |

| Recommendation | Action | Assigned To | Original Due Date | Due Date | Note | Progress |
|--|--|----------------|-------------------|-------------|---|--|
| post, similar to that in place in Sunderland, be explored. | | | | | is due to be consider for approval by the Safer Hartlepool Partnership in November. | |
| SCR-CD/1e That the potential for the Council to be involved in schemes similar to the 'Change for Change' scheme operated at Deerbolt Prison | SCR-CD/1e This will be explored as part of the local strategies attempts to improve the employment pathway with a report on outcome of investigations and potential opportunities for development. | Patrick Wilson | 28-Feb-2015 | 28-Feb-2015 | 10-Oct-2014 An initial discussion has taken place with the reducing reoffending task group who have responsibility for implementing the action plan from scrutiny as part of the safer hartlepool partnership reducing reoffending strategy. The local Probation manager is seeking further details on the scheme for discussion by the task group at their next meeting in November. A number of avenues are being explored to identify how the Council can support ex-offenders to progress into education, employment or training. The Council already delivers a number of programmes to support ex-offenders to move closer to the labour market, such as Think Families/Think Communities and FamilyWise. | <div><div></div></div> 10% In Progress |
| SCR-CD/1f The Mental Health Criminal Justice Liaison and Diversion Service be developed in Hartlepool and options explored for the joint commissioning of the service in the future. | SCR-CD/1f This will be developed over the forthcoming year in Hartlepool with police and health partners as part of the roll out Criminal Liaison and Diversion Scheme. A representative will be invited to a future meeting of the SHP to deliver a presentation outlining progress to date and future plans for the service | Clare Clark | 31-Oct-2014 | 31-Oct-2014 | 24-Oct-2014 All actions identified as a result of the review by Scrutiny, will be incorporated into the reducing reoffending strategy action plan and reported back through this mechanism. The reducing reoffending strategy action plan is due to be consider for approval by the Safer Hartlepool Partnership in November. | <div><div></div></div> 0% Assigned |

| Recommendation | Action | Assigned To | Original Due Date | Due Date | Note | Progress |
|---|--|-------------|-------------------|-------------|---|---|
| SCR-CD/1g/i consideration be given to:- i) The continued development and delivery of 'holistic' / offender centric plans and services to meet the complex mix of needs/issues experienced by re-offenders, and robust partnership working. | SCR-CD/1g/i The draft reducing re-offending strategy and associated action plan includes all of the suggestions outlined. | Clare Clark | 31-Jul-2014 | 31-Jul-2014 | 24-Oct-2014 All actions identified as a result of the review by Scrutiny, will be incorporated into the reducing reoffending strategy action plan and reported back through this mechanism. The reducing reoffending strategy action plan is due to be consider for approval by the Safer Hartlepool Partnership in November. | <input type="text" value="0%"/> Overdue |
| SCR-CD/1g/ii The adoption of the Team Around/IOM principles as a template for the provision of holistic / offender centric re-offending prevention services. | SCR-CD/1g/ii The draft reducing re-offending strategy and associated action plan includes all of the suggestions outlined. | Clare Clark | 31-Jul-2014 | 31-Jul-2014 | 24-Oct-2014 All actions identified as a result of the review by Scrutiny, will be incorporated into the reducing reoffending strategy action plan and reported back through this mechanism. The reducing reoffending strategy action plan is due to be consider for approval by the Safer Hartlepool Partnership in November. | <input type="text" value="0%"/> Overdue |
| SCR-CD/1g/iii The role of restorative and other alternative interventions in the offending punishment process and s part of this the importance of sanctions that are acted upon where required | SCR-CD/1g/iii The draft reducing re-offending strategy and associated action plan includes all of the suggestions outlined. | Clare Clark | 31-Jul-2014 | 31-Jul-2014 | 24-Oct-2014 All actions identified as a result of the review by Scrutiny, will be incorporated into the reducing reoffending strategy action plan and reported back through this mechanism. The reducing reoffending strategy action plan is due to be consider for approval by the Safer Hartlepool Partnership in November. | <input type="text" value="0%"/> Overdue |
| SCR-CD/1g/iv The prevention of duplication in | SCR-CD/1g/iv The draft reducing re-offending strategy and associated action plan | Clare Clark | 31-Jul-2014 | 31-Jul-2014 | 24-Oct-2014 All actions identified as a result of the review by Scrutiny, will be | <input type="text" value="0%"/> Overdue |

| Recommendation | Action | Assigned To | Original Due Date | Due Date | Note | Progress |
|---|---|-------------|-------------------|-------------|---|--------------------------------|
| service deliver, and loss of the positive outcomes already achieved, following the implementation of the Reform to improve the delivery of re-offending service are welcomed, | includes all of the suggestions outlined. | | | | incorporated into the reducing reoffending strategy action plan and reported back through this mechanism. The reducing reoffending strategy action plan is due to be consider for approval by the Safer Hartlepool Partnership in November. | |
| SCR-CD/1g/v The development of drug, housing and employment services as a priority for the future to meet the criminogenic needs of offenders in Hartlepool | SCR-CD/1g/v The draft reducing re-offending strategy and associated action plan includes all of the suggestions outlined. | Clare Clark | 31-Jul-2014 | 31-Jul-2014 | 27-Oct-2014 All actions identified as a result of the review by Scrutiny, will be incorporated into the reducing reoffending strategy action plan and reported back through this mechanism. The reducing reoffending strategy action plan is due to be consider for approval by the Safer Hartlepool Partnership in November. | <div><div></div></div> Overdue |
| SCR-CD/1g/vi The importance of addressing unemployment and poor educational attainment in disadvantaged areas, to raise aspirations and challenge the cycle of offender behaviour across generations. | SCR-CD/1g/vi The draft reducing re-offending strategy and associated action plan includes all of the suggestions outlined. | Clare Clark | 31-Jul-2014 | 31-Jul-2014 | 27-Oct-2014 All actions identified as a result of the review by Scrutiny, will be incorporated into the reducing reoffending strategy action plan and reported back through this mechanism. The reducing reoffending strategy action plan is due to be consider for approval by the Safer Hartlepool Partnership in November. | <div><div></div></div> Overdue |
| SCR-CD/1g/viii Improvement in the provision of services in relation to Housing advice starting earlier than 2 weeks before the | SCR-CD/1g/viii The draft reducing re-offending strategy and associated action plan includes all of the suggestions outlined. | Clare Clark | 31-Jul-2014 | 31-Jul-2014 | 27-Oct-2014 All actions identified as a result of the review by Scrutiny, will be incorporated into the reducing reoffending strategy action plan and reported back through this mechanism. The reducing | <div><div></div></div> Overdue |

| Recommendation | Action | Assigned To | Original Due Date | Due Date | Note | Progress |
|--|---|-------------|-------------------|-------------|---|-----------------------------------|
| release date for prisoner and provision of greater flexibility and ability for housing services to respond more appropriately | | | | | reoffending strategy action plan is due to be consider for approval by the Safer Hartlepool Partnership in November. | |
| SCR-CD/1g/vx Pressures placed on the community through the welfare reforms and their potential impact on the issues and factors that influence/ effect re-offending. | SCR-CD/1g/vx The draft reducing re-offending strategy and associated action plan includes all of the suggestions outlined. | Clare Clark | 31-Jul-2014 | 31-Jul-2014 | 24-Oct-2014 All actions identified as a result of the review by Scrutiny, will be incorporated into the reducing reoffending strategy action plan and reported back through this mechanism. The reducing reoffending strategy action plan is due to be consider for approval by the Safer Hartlepool Partnership in November. | <div><div></div></div> 0% Overdue |
| SCR-CD/1g/x The importance of family relationships to offenders and the potentially negative impact of prison placements outside the area on the maintenance of these relationships. | SCR-CD/1g/x The draft reducing re-offending strategy and associated action plan includes all of the suggestions outlined. | Clare Clark | 31-Jul-2014 | 31-Jul-2014 | 24-Oct-2014 All actions identified as a result of the review by Scrutiny, will be incorporated into the reducing reoffending strategy action plan and reported back through this mechanism. The reducing reoffending strategy action plan is due to be consider for approval by the Safer Hartlepool Partnership in November. | <div><div></div></div> 0% Overdue |

3. RECOMMENDATIONS

- 3.1 That Members note progress against the agreed recommendations and explore further where appropriate.

4. REASONS FOR RECOMMENDATIONS

- 4.1 In order for Members to continue to monitor the progress of Scrutiny recommendations.

5. BACKGROUND PAPERS

- (a) Report of the Scrutiny Support Officer entitled 'Six Monthly Monitoring of Agreed Scrutiny Recommendations' presented to the Audit and Governance Committee on 20 February 2014.

6. CONTACT OFFICER

Joan Stevens – Scrutiny Manager
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AUDIT AND GOVERNANCE COMMITTEE

13 November 2014



Report of: Democratic Services Team Manager

Subject: APPOINTMENT TO TEES VALLEY JOINT HEALTH
SCRUTINY COMMITTEE

1. PURPOSE OF REPORT

- 1.1 To seek nomination of a replacement appointment to the Tees Valley Joint Health Scrutiny Committee.

2. BACKGROUND

- 2.1 At Council on 18 September, 2014 Members appointed Councillor Cook to the membership of the Committee in place of Councillor Robinson.
- 2.2 Council had previously at its Annual Meeting on 10 June, 2014 appointed Councillors R Martin-Wells, J Robinson and K Sirs as this Committee's representatives to the Tees Valley Joint Health Scrutiny Committee.
- 2.3 As Councillor Robinson was no longer a Member of the Committee, Members are requested to appoint a replacement Councillor to the Tees Valley Joint Health Scrutiny Committee.

3. RECOMMENDATION

- 3.1 The Committee is requested to appoint a replacement Councillor to the Tees Valley Joint Health Scrutiny Committee.

4. REASONS FOR RECOMMENDATION

- 4.1 To ensure the Council has the full complement of representatives appointed to this important outside body.

5. BACKGROUND PAPERS

Council Minutes of the meeting held on 10 June, 2014.

8. CONTACT OFFICER

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HEALTH AND WELLBEING BOARD

MINUTES AND DECISION RECORD

10 September 2014

The meeting commenced at 2.00 pm in the Civic Centre, Hartlepool

Present:

Councillor C Akers-Belcher, Leader of Council (In the Chair)

Prescribed Members:

Elected Members, Hartlepool Borough Council – Councillors Carl Richardson and Chris Simmons

Representatives of Hartlepool and Stockton-on-Tees Clinical Commissioning Group – Alison Wilson and Dr Schock

Director of Public Health, Hartlepool Borough Council – Louise Wallace

Director of Child and Adult Services, Hartlepool Borough Council – Gill Alexander

Other Members:

Chief Executive, Hartlepool Borough Council – Dave Stubbs

Director of Regeneration and Neighbourhoods, Hartlepool Borough Council – Denise Ogden

Representative of the NHS England – Caroline Thurlbeck

Representative of North Tees and Hartlepool NHS Foundation Trust, Alan Foster

Audit and Governance Committee Representative, Councillor Springer, (Observer)

In attendance as substitutes:-

Lynn Allison for Ruby Marshall, Healthwatch

David Brown for Martin Barkley, Tees Esk and Wear Valley NHS Trust

Also in attendance:-

Councillor Jim Ainslie, Hartlepool Borough Council (Observer)

Judith Gray, Healthwatch

David Pickard, Independent Chair of Hartlepool Safeguarding Children's Board

Ailsa Rutter and Andy Lloyd, Fresh Smoke Free North East

Officers: Joan Stevens, Scrutiny Manager, Hartlepool Borough Council
 Carole Johnson, Head of Health Improvement, Hartlepool Borough Council
 Denise Wimpenny, Democratic Services Team, Hartlepool Borough Council

9. Apologies for Absence

Apologies for absence had been submitted on behalf of the following Board Members:-

Tracey Woodhall, Hartlepool Voluntary and Community Sector
Ruby Marshall and Margaret Wrenn, Healthwatch
Martin Barkley, Tees Esk and Wear Valley NHS Trust

10. Declarations of interest by Members

None

11. Minutes

The minutes of the meeting held on 11 August 29 April 2014 were confirmed.

12. Introduction to Independent Chair of Hartlepool Safeguarding Children Board

The Chair welcomed David Pickard, the Independent Chair of Hartlepool Safeguarding Children Board. The Independent Chair took the opportunity to highlight his honour at being selected for the post and also provided a summary of his role as Independent Chair, main rationale and vision of the Board, areas identified for improvement as well as what he could contribute to the Board.

In response to the Independent Chair's indication that a copy of the joint vision and values would be provided to all Members of the Health and Wellbeing Board under separate cover following the meeting, it was agreed that this information be included in the agenda papers for the next meeting.

Decision

The information given be noted and details of the joint vision and values be included with the agenda papers for the next meeting.

13. Scoping Report – Obesity

The Director of Public Health referred to the Board's identification of obesity, at its meeting on 11 August 2014, as a priority issue for consideration in 2014/15. In preparing for the scoping of this issue by the Committee, it was felt that it would be beneficial to involve the Joint Commissioning Executive (JCE). On this basis the issue had been added to the agenda for the next meeting of the CE on 25 September 2014. The views of the JCE would then

be incorporated in the scoping report which would be considered by the Health and Wellbeing Board on 20 October 2014.

Decision

That the process for scoping the piece of work in relation to obesity to be undertaken by the Board during 2014/15 be agreed.

14. Scrutiny Investigation into COPD/Action Plan

The report included background information into the Audit and Governance Committee's scrutiny investigation into COPD. A proposed action plan was provided, set out at Appendix A, in response to the findings and subsequent recommendations of the Committee.

The board debated COPD statistics and noted that smoking was the main contributory factor in the occurrence of COPD. Whilst Members were pleased to note that the number of smokers continued to reduce, the impact of smoking continued to be a major problem. The importance of effective treatment and management of COPD was emphasised.

Decision

- (i) That the Action Plan, as detailed in Appendix A, be approved subject to a response from the CCG and Trust on recommendations (a) to (c) in response to the recommendations of the Audit and Governance Committee's investigation into COPD.
- (ii) Upon receipt of a response from the CCG and Trust on recommendations (a) to (c), the Action Plan be updated and re-circulated to all Members of the Board.
- (iii) The impact/progress on the Action Plan be reported to the Board along with the Public Health report in relation to COPD screenings (recommendation f refers) scheduled for consideration by the Board in March 2015.

15. Making Smoking History 5% by 2025 Regional Vision

The Board received a detailed presentation by a representative from Fresh Smoke Free North East. The presentation focussed on the following issues:-

- Reflections on progress to date
- How did we get there?
- Smoking is the greatest cause of health inequalities beginning in childhood
- Smoking and health inequalities

- Discussions at Making Smoking History in the North East Partnership
- Increasing international debate
- What is the idea?
- North East trajectory based on 2005-2011 experience – endorsed by Partnership as strategic aim – 5% by 2025
- Exciting developments with North East involvement
- Polluter pays principle
- Is enough being done to tackle the harm of smoking?
- Key recommendation from Cancer Research UK
- Key summary points from Partnership, HWB Chairs Forum, Elected Mayors/Leaders
- Will you support the regional vision?

The Board welcomed the presentation, the excellent progress made to date and unanimously supported the regional vision.

Decision

That the contents of the presentation be noted and the regional vision be supported.

16. Better Care Fund

The Board was provided with an overview of the new information requirements for the Better Care Fund (BCF) and changes to the assurance process and timeline, the background of which was set out in the report. Details of the impact of the changes were provided together with a summary of the key changes in the BCF planning templates, attached as appendices to the report. Members were advised of the financial, risk and communication and engagement considerations, as set out in the report.

Decision

The Health and Wellbeing Board:

- (i) Noted the changes resulting from the revised BCF guidance, including the revised assurance process and timeline;
- (ii) Reviewed and approved the updated BCF planning templates, in order for them to be submitted to the NHS Local Area Team and National BCF Task Force by 19 September 2014;
- (iii) Agreed the performance pot based on the Board's level of ambition for reducing emergency admissions;
- (iv) Agreed a process for ensuring that, if required, the BCF plans could be updated following this meeting to ensure that a final version could be submitted on 19 September.
- (v) Delegated authority to the Director of Child and Adult Services and Chief Officer, NHS Hartlepool & Stockton-on-Tees CCG (in consultation with the Health and Wellbeing Board Chair) to make any necessary changes, to the attached BCF planning templates, that

were required prior to submission.

17. Transformation Challenge Award – Better Childhood Programme

The report sought endorsement of the Health and Wellbeing Board to the submission of a bid for the Department for Communities and Local Government Transformation Challenge Award 2015-16. The Director of Child and Adult Services provided background information in relation to the programme and the proposal to submit an expression of interest, attached at Appendix 1, to the DCLG. If the bid to the DCLG for £750,000 was successful, it was proposed the funding be used to fund programme management capacity, programme delivery capacity, development of software to capture qualitative and quantitative outcomes data, transforming leadership and workforce development and programme evaluation.

A Member commented on the benefits of seeking additional funding to support this development. In response to some concerns regarding the level of funding allocated to support the development of software, the Director of Child and Adult Services outlined the benefits of software of this type and provided assurances that costs were being challenged to ensure value for money. Board Members went on to express their support for the Programme acknowledging the potential benefits as a result.

Decision

That the submission of a formal bid for the DCLG Transformation Challenge Award to invest in the integration and transport of early help services and processes be endorsed.

18. Audit and Governance Committee Work Programme 2014/15 – Cardiovascular Disease (CVD)

The Scrutiny Manager reported that the Audit and Governance Committee had met on 7 August 2014 to select topics for investigation in 2014/15. The Committee had welcomed the Health and Wellbeing Board's support for an investigation in relation to cardiovascular disease and went on to select the issue as its primary topic for 2014/15.

Decision

That the selection of 'cardiovascular disease' as the health topic for investigation by the Audit and Governance Committee be noted.

19. Safer Hartlepool Partnership Draft Reducing Re-Offending Strategy 2014-2017

The Director of Regeneration and Neighbourhoods presented the report which sought comments from the Board on the second draft of the Safer Hartlepool Partnership Reducing Re-offending Strategy 2014-17, attached as an appendix to the report.

The background to the development of the Reducing Re-offending Strategy together with the overall aim of the Strategy was set out in the report. Members were referred to an action plan, appended to the report, that had been developed by the Safer Hartlepool Partnership Reducing Re-offending Task Group, taking into account key findings from the Offender Housing Needs Event held in December 2013 and the ongoing work to develop a Tees-wide single Integrated Offender Management (IOM) scheme.

Responsibility for delivery against the strategic objectives and action plan had been allocated to the Safer Hartlepool Partnership Reducing Re-offending Task Group, where performance would be monitored by the Safer Hartlepool Partnership. The draft strategy was being consulted upon, the results of which would be considered and used to inform the production of the final draft which would be presented to the Safer Hartlepool Partnership for final approval.

In the discussion that followed, Members discussed the wider contributory factors of re-offending including the importance of improving pathways out of re-offending and the need for all partners to work together on the needs of offenders and the prevention agenda.

Decision

That the contents of the draft Safer Hartlepool Partnership Reducing Re-offending Strategy 2014-17 and comments of the Board be noted.

20. Clear and Credible Plan Refresh

A representative from Hartlepool and Stockton on Tees CCG presented the report which provided Board Members with a copy of the Clinical Commissioning Group Clear and Credible Plan (Refresh) for 2014/15 – 2018/19. The refreshed Plan incorporated the planning requirements, as detailed in the report. The Plan included the joint vision, the case for change and how the vision would be achieved. Members were advised that the refreshed plan was a lengthy document, a summary of which had not yet been produced.

In support of the report the Board was provided with a detailed and comprehensive presentation which focussed on the main changes to the Plan

and included Strategic aims/values, a number of Health and Wellbeing Work Programmes including Out of Hospital Care, Acute In-Hospital Care, Mental Health and Learning Disabilities, Medicines Optimisation, outcome ambitions, listening to communities together with the next steps.

Following the presentation, Board Members discussed issues associated with life expectancy and the importance of narrowing the gap in inequalities in Hartlepool given the comparator with the England average. Quality of life was highlighted as an issue in terms of improving life expectancy in Hartlepool and it was noted that people in Hartlepool suffered illness for longer than the rest of the North East. Some concerns were raised in relation to the challenges ahead and conflicting demands in terms of managing adult social care and health in the future given the continuing reduction in funding.

Decision

The Board noted the Refreshed Clear and Credible Plan.

The meeting concluded at 3.30 pm.

CHAIR

Extract from the minutes of the Finance and Policy Committee on 13 October 2014 relating to Public Health

69. Health Weight Service Update *(Director of Public Health)*

Type of decision

Non key decision.

Purpose of report

To seek approval from the Finance and Policy Committee to a preferred option for the future delivery of the health trainer service.

Issue(s) for consideration

The Director of Public Health reported that at the Committee meeting on 30 June 2014, it was agreed to secure a healthy weight service for Hartlepool, funded through the ring fenced Public Health Grant, to commence on 1st April 2015. A review of the current NHS Health Trainer Service, provided by North Tees and Hartlepool NHS Foundation Trust, had taken place in partnership with Stockton Borough Council. Throughout the service review, it became clear that Hartlepool and Stockton had different opinions of how the healthy weight service would operate in each area in the future, therefore, any new service would be bespoke to Hartlepool and operate separately to the Stockton Healthy Weight Services.

There were two possible options for securing a new Healthy Weight Service for Hartlepool:

Option A: Develop our own delivery model and provide the service in-house, with existing and eligible staff subject to TUPE into HBC.

Option B: Develop a service specification and procure an external service provider. Any successful bidder may also be subject to TUPE regulations with regards to eligible staff.

Details of the examination of both options, their opportunities and challenges were set out in the report. As part of the service review in Stockton, a market engagement event was held on 29 April 2014 for both school nursing services and healthy weight services. Twelve organisations registered to attend the event with four Foundation Trusts, one voluntary sector provider and six private sector providers expressing their interest in providing Weight Management Services in the Borough. It was anticipated that interest from providers may be reduced due to the Hartlepool contract

value being lower than Stockton.

By bringing the service in-house (Option A), and absorbing management costs through existing Public Health capacity and providing the service at staff cost, it was envisaged that savings of at least £20K per annum can be achieved against the existing contract value.

Potential redundancy costs for the eligible staff transferred via TUPE were estimated at no more than £60k. These costs would only be incurred in the event of a future decision to terminate this service and it not being possible to redeploy staff into alternative roles. This was currently assessed as a low risk. Furthermore, these potential costs needed to be considered in the context of the forecast annual saving from an in-house service.

If, as expected, there is no additional public health funding for the contract in 2015/16, there is a risk that the existing level of service could not be provided or maintained by an external provider (Option B). Overheads from external providers could be between 12-25% of overall costs.

The Director, therefore recommended approval to option A, bringing the service 'in-house' as the preferred option.

Decision

That option A be approved as the preferred option for the future delivery of the healthy weight service.