



Hartlepool  
Borough Council

# Licensing Sub-Committee Agenda

16<sup>th</sup> April 2026

**Time:** 10:00 am  
**Location:** Committee Room C  
**Members:** Licensing Sub-Committee  
Councillors Bailey-Fleet, Dunbar, Reeve

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1. Apologies for absence
2. To receive any declarations of interest by members
3. Minutes
  - 3.1 To confirm the minutes of the meeting held on 4<sup>th</sup> March 2026.
4. Items for Decision
  - 4.1 New Premises Licence, 31 Northgate, Hartlepool (*Assistant Director, Regulatory Services*)
5. Any other business which the chair considers urgent





# Licensing Sub-Committee

## Minutes and Decision Record

4<sup>th</sup> March 2026

### Meeting commenced

**Time:** 10:00 am

**Location:** Committee Room C, Civic Centre, Hartlepool

### Present:

**Councillor:** Dunbar (In the Chair)

**Councillors:** Councillor Feeney as substitute in accordance with Council procedure Rule 4.2 for Councillor Reeve.

Councillor Little as substitute in accordance with Council procedure Rule 4.2 for Councillor Bailey-Fleet.

**Officers:** Rachael Readman, Trading Standards and Licensing Manager  
Gemma Redfern, Solicitor Litigation  
Daniel Briggs, Senior Trading Standards Officer  
Claire Robinson, Public Health Principal  
Claire Mcpartlin, Democratic Services and Legal Support Officer  
Angela Lucas, Principal Democratic Services and Legal Support Officer

**Also Present:** PC Clare Lawton (Cleveland Police)  
Lojan Ramash, Premises Licence Holder, Go Local, Victoria House  
Michael Kheng, Legal Representative

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### 33. Apologies for Absence

Apologies for absence were received from Councillors Bailey-Fleet and Reeve.

### 34. Declarations of Interest by Members

None.

### 35. Minutes of the meeting held on 20<sup>th</sup> October 2025

Minutes confirmed.

### 36. Minutes of the meeting held on 10<sup>th</sup> November 2025

Minutes confirmed.

### 37. Application for the Review of a Premises Licence – Go Local, Victoria House, 24-26 Avenue Road (*Assistant Director, Regulatory Services*)

Members were asked to review the premises licence in respect of Go Local, Victoria House. The review application was requested by the Local Authorities Trading Standards Team and was attached at Appendix 2. The review application made reference to the following licensing objectives:

- Prevention of Crime and Disorder
- Protection of Children from Harm

The Senior Trading Standards Officer had provided a statement which was at Appendix 2 and was read aloud to Members. This stated that in October 2025 a test purchase was undertaken and the premises licence holder had allowed the sale of age restricted products to 15- and 16-year-old volunteers. A further test purchase was carried out in December 2025 in which an officer from the Trading Standards and Licensing Team had been sold a bottle of alcohol at 11:37 pm. The premises licence only permits the sale of alcohol between the hours of 08:00 am and 11:30 pm.

A statement and letters of support had been received from Cleveland Police, the Local Authorities Public Health Department and the Harms Outside the Home Team. They were attached at Appendix 8, 9 and 10.

A Member queried the numbers of young people with health issues in relation to alcohol. The Public Health Principle confirmed that the number of young people in treatment for vaping and alcohol use were increasing.

The Applicant's Legal Representative was in attendance and addressed the Committee. The current Premises Licence Holder had no involvement with the premises prior to November 2025 therefore it was felt the under-age sale incident should not be considered at this hearing. In relation to the sale of alcohol outside of the licensed hours, a representative of the applicant advised the member of staff who made this sale was still employed however had received a final warning and additional training had been put in place. The Legal Representative advised there are incident and refusal logs in place and are completed by staff. The Applicant brought the refusal log and passed this to Members.

A concern was raised by Members that it appeared only one member of staff had completed the refusal log. A representative of the applicant advised this was also logged in the till by members of staff.

A brief adjournment took place at this time to allow The Applicant to obtain a copy of the premises lease. Once obtained this was passed to Members. The lease showed that the premises had been taken over by The Applicant in November 2025.

### **Decision**

The Applicant, Trading Standards sought a review of the Premise License of Go Local of 24-26 Avenue Road, Hartlepool on the basis that the Licence Holder, Mr Kulasingam Chandramohan had sold alcohol and tobacco products to minors during a undercover test purchase operation which took place on 10 October 2025 and, that the present Licence Holder, Mr Lojan Ramesh was in breach of his Licence conditions when a member of staff sold alcohol outside of the Licence Operating Hours on 19 December 2025.

Mr Chandramohan had not responded to requests that he attend interview under caution with the trading standard officers in respect of the offences committed on 10 October 2025 and had since become untraceable and had therefore not faced any prosecution proceedings to date.

On 25 November 2025 the Local Authority had received an application for transfer of the Premise Licence Holder and Designated Premise Supervisor for Go Local which were granted.

Mr Ramesh was the Licence Holder at the time of the second test purchase operation on 19 December 2026 which was a test purchase of alcohol by an under cover officer

The new Licence Holder, Mr Ramesh attended the sub-committee hearing with representation and a friend to assist him in making representations regarding the Licence Review.

A representative of Cleveland Police and Hartlepool Borough Council's Public Health Department attended the meeting to support the Licence Review and gave evidence as to the concerns about the harms caused by the criminal behaviour and licence breach. A letter of support from Hartlepool Borough Council's Harms Outside of the Home Team was also read to the sub-committee. All expressed concerns that the Licensing Objectives had been undermined by the actions of the Licence Holder. In particular the following Licensing Objectives were cited:

- Prevention of Crime and Disorder
- Protections of Children from Harm

Representations via Mr Ramesh's representative were heard regarding the present ownership and management of the Go Local Shop, in that ownership had only been recently taken over by Mr Ramesh in November 2025. This was affirmed by a Lease

agreement dated 12 November 2025 which had been obtained and put before the subcommittee (following a short adjournment during the hearing whilst the same had been obtained by Mr Ramesh). Mr Ramesh represented that he was not aware of, nor involved in the sale of alcohol and tobacco products made by the previous owner and Licence Holder Mr Chandramohan. He stated had no connections to the previous owner or the shop at the material time and only took over the Go Local Lease on 12 November 2025, after the event. It was stated that Mr Chandramohan was not still connected to the business or premises and only 1 member of staff remained employed from the time of the prior ownership and that staff member was not responsible for the illegal sale of alcohol or tobacco.

In respect of the incident on 19 December 2026, the statements and evidence supported the fact that; not only did the member of staff who sold alcohol outside of the Licensable Hours (sold at 11.37pm when Licensable Hours were until 11.30) know that they were selling outside of the Licensable Hours, but there was also evidence showing that they deliberately attempted to evade detection by asking the customer to conceal the purchase upon leaving the shop.

The representative of Mr Ramesh indicated that the staff member responsible for the sale was still employed but was currently on his final written warning for the actions. Further training had been introduced and measures to demonstrate and ensure compliance moving forward were in place and all other Licensing Conditions were previously adhered to with no previous issues being raised by the responsible authorities.

In making their determination, Members carefully considered the evidence before them, within the context of the Hartlepool Borough Council's Statement of Licensing Policy 2025 and Draft Statement of Licensing Policy 2026, along with the Revised Guidance issued under Section 182 of the Licensing Act 2003.

The committee accepts that illegal sales of alcohol and tobacco items is criminal and present a danger to a danger to children. The previous Licence Holder and current Designated Supervisor had allowed the illegal sales and as such the new Licence Holder could not be ascribed the actions as a matter of fact. As was demonstrated by the production of a Lease Agreement dated 12 November 2026, the ownership of the business had changed post the illegal sales.

With regard to breaches of the Premise Licence conditions which had observed pertaining to the out of Licensable Hours sale; whilst it could be ascribed to the new Licence Holder, it was accepted that it was a member of staff responsible for the actions and that steps had been taken to address that behaviour moving forward.

Unanimous decision to issue a formal warning in respect of the sale of alcohol out of Licensable Hours. A formal warning is deemed necessary and proportionate to ensure that the Licensing Objectives are upheld moving forward. The same serves as a warning that any further breaches of the Licence Conditions would inevitably lead to

more serious sanctions in the future with regards to the Premise Licence, should any be brought to the attention of the responsible authorities.

The meeting concluded at:

**Time: 12:50 pm**

CHAIRMAN

# LICENSING ACT 2003

## Procedure for Hearings



Prior to the commencement of the meeting, a representative of the Democratic Services Section shall establish the identity of those present, who they represent and who intends, or wishes to speak.

1. The Chair's opening comments, including introduction of Members of sub-committee and officers present. Explanation of the decision to be considered.
2. The Assistant Director (Regulatory Services), or representative shall outline the application, any relevant representations and relevancy to Licensing Policy and statutory guidance.
3. Members ask any questions of the Assistant Director (Regulatory Services), or representative.
4. Applicant presents their case (either personally or via legal representation) and introduces witnesses where appropriate.
5. Questions by Members to applicant and/or applicant's witnesses.
6. Representations by responsible bodies and/or interested parties and witnesses introduced where appropriate.
7. Questions by Members to responsible bodies/interested parties and/or their witnesses.
8. Parties may question and clarify issues raised with the consent of the Chair.
9. If required, responsible bodies/interested parties to be given opportunity to sum up.
10. If required, the applicant to be given opportunity to sum up.
11. Members to have the opportunity to clarify any points raised. The Chair shall ask whether all parties are satisfied they have said all they wish to.
12. Members to go into closed session to deliberate.
13. Chair informs parties of their decision, with reasons.



# Licensing Sub-Committee

16<sup>th</sup> April 2026

**Report of:** Assistant Director Regulatory Services

**Subject:** APPLICATION FOR A NEW PREMISES LICENCE: 31 NORTHGATE, HARTLEPOOL, TS24 0JX

**Decision Type:** Non-Key

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## 1. Council Plan Priority

<b>Hartlepool will be a place:</b>
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where people live healthier, safe and independent lives.
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## 2. Purpose of Report

2.1 To consider an application for a new Premises Licence in respect of The Headland Local, 31 Northgate, Hartlepool. A Summary of the application is outlined below:

2.2 Applicant: Vasuki Navaraththinarasa

Premises: Headland Local  
31 Northgate  
Hartlepool  
TS24 0JX

2.3 The applicant is seeking a licence for the following:

Supply of Alcohol (off premises): Monday – Sunday 06:00 – 00:00

Opening Hours:

Monday – Sunday 06:00 – 00:00

2.4 A copy of the original application is attached as **Appendix 1**.

2.5 A map of the area is attached as **Appendix 2** and street view images of the premises are attached as **Appendix 3**.

### 3. Background

3.1 The Headland Local previously benefited from a Premises Licence; the licence was revoked following a review application submitted by Trading Standards. A copy of the Decision Record of the Licensing Sub-Committee hearing is attached as **Appendix 4**.

3.2 The application has been advertised in the prescribed manner and four representations have been received by the Licensing Authority.

3.3 Trading Standards have submitted a representation which is attached as **Appendix 5**. The Trading Standards representation makes references to the Licensing Objectives of prevention of crime and disorder, and protection of children from harm.

3.4 The Licensing Authority have submitted a representation which is attached as **Appendix 6**. The Licensing Authority representation refers to the Licensing Objectives of prevention of crime and disorder, prevention of public nuisance and protection of children from harm.

3.5 Cleveland Police have submitted a representation which is attached as **Appendix 7**. The Cleveland Police representation refers to the Licensing Objectives of prevention of crime and disorder, public safety, prevention of public nuisance and protection of children from harm. Cleveland Police have submitted a further statement; this is attached as **Appendix 8**.

3.6 A public objection was received which refers to crime and disorder and the protection of children from harm, this representation is attached as **Appendix 9**.

3.7 Hartlepool Borough Council Statement of Licensing Policy states:

#### ***Licensing Hours***

*The licensing authority does not accept that longer opening hours for licensed premises have been a benefit to Hartlepool but rather that they place an undue and unnecessary strain on the local transport infrastructure, Accident & Emergency services and law enforcement agencies and can create a nuisance for those residents who are affected by the general operation of a premises or from revellers returning home during the early hours.*

*Shops, stores and supermarkets will in general be licensed to provide sales of alcohol for consumption off the premises at any time when the retail outlet is open for shopping but licences for before 9:00 a.m. or after 10:00 p.m. in residential areas will generally be refused. In addition, licence applications for the supply of alcohol for consumption on the premises for before 9:00 a.m. or after 11:30 p.m. in residential areas will generally be refused.*

## 4. Proposals

4.1 As relevant representations have been received, a hearing must be held for Members to consider the application (unless all parties agree a hearing is unnecessary).

4.2 Having regard to the representations received, Members may take any of the following steps for the promotion of the licensing objectives:

- i) To approve the application in its entirety
- ii) To approve the application in part - with or without the addition of further conditions
- iii) To reject the whole or part of the application

4.3 Members are reminded that they must only consider those aspects of the licence application that are relevant to the representations received.

## 5. Other Considerations/Implications

<b>Risk Implications</b>	None
<b>Financial Considerations</b>	Potential of Legal appeal of decision
<b>Subsidy Control</b>	None
<b>Legal Considerations</b>	Potential of legal appeal of decision made
<b>Single Impact Assessment</b>	Not applicable
<b>Staff Considerations</b>	None

<b>Asset Management Considerations</b>	None
<b>Environment, Sustainability and Climate Change Considerations</b>	None
<b>Consultation</b>	Not applicable

## 6. Recommendations

- 6.1 That Members consider the representations made by the applicant and the objectors and determine what aspects, if any, of the application should be granted and, if appropriate, what conditions, if any, should be attached.

## 7. Reasons for Recommendations

- 7.1 None

## 8. Background Papers

- 8.1 Hartlepool Borough Council Statement of Licensing Policy 2026

[draft-statement-of-licensing-policy-2026](#)

Home Office Revised Guidance issued under section 182 of the Licensing Act 2003

<https://www.gov.uk/government/publications/explanatory-memorandum-revised-guidance-issued-under-s-182-of-licensing-act-2003>

## 9. Contact Officers

Sylvia Pinkney

[Sylvia.pinkney@hartlepool.gov.uk](mailto:Sylvia.pinkney@hartlepool.gov.uk)

# Appendix 1



## Hartlepool Application for a premises licence Licensing Act 2003

For help contact  
[licensing@hartlepool.gov.uk](mailto:licensing@hartlepool.gov.uk)  
Telephone: 01429 523354

\* required information

### Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

Not Currently In Use

This is the unique reference for this application generated by the system.

Your reference

1814

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

- Yes  No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

### Applicant Details

\* First name

VASUKI

\* Family name

NAVARATHHINARASA

\* E-mail

[REDACTED]

Main telephone number

Include country code.

Other telephone number

- Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

- Applying as a business or organisation, including as a sole trader  
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

### Applicant Business

Is the applicant's business registered in the UK with Companies House?

- Yes  No

Note: completing the Applicant Business section is optional in this form.

Is the applicant's business registered outside the UK?

- Yes  No

Business name

HEADLAND LOCAL

If the applicant's business is registered, use its registered name.

VAT number

- NONE

Put "none" if the applicant is not registered for VAT.

Continued from previous page...

Legal status

Applicant's position in the business

Home country

The country where the applicant's headquarters are.

**Applicant Business Address**

If the applicant has one, this should be the applicant's official address - that is an address required of the applicant by law for receiving communications.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Agent Details**

\* First name

\* Family name

\* E-mail

Main telephone number

Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

- An agent that is a business or organisation, including a sole trader
- A private individual acting as an agent

A sole trader is a business owned by one person without any special legal structure.

**Agent Business**

Is your business registered in the UK with Companies House?  Yes  No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

If your business is registered, use its registered name.

VAT number

Put "none" if you are not registered for VAT.

Legal status

*Continued from previous page...*

Your position in the business

Home country

The country where the headquarters of your business is located.

**Agent Registered Address**

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Section 2 of 21**

**PREMISES DETAILS**

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

**Premises Address**

Are you able to provide a postal address, OS map reference or description of the premises?

- Address     OS map reference     Description

**Postal Address Of Premises**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Further Details**

Telephone number

Non-domestic rateable value of premises (£)

## Section 3 of 21

### APPLICATION DETAILS

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

### Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of His Majesty's prerogative

## Section 4 of 21

### INDIVIDUAL APPLICANT DETAILS

#### Applicant Name

Is the name the same as (or similar to) the details given in section one?

- Yes  No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

First name

Family name

Is the applicant 18 years of age or older?

- Yes  No

Continued from previous page...

### Current Residential Address

Is the address the same as (or similar to) the address given in section one?

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Yes  No

Building number or name	<input type="text"/>
Street	<input type="text"/>
District	<input type="text"/>
City or town	<input type="text"/>
County or administrative area	<input type="text"/>
Postcode	<input type="text"/>
Country	<input type="text" value="United Kingdom"/>

### Applicant Contact Details

Are the contact details the same as (or similar to) those given in section one?

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Yes  No

E-mail	<input type="text" value="CONTACT@ARKALICENSING.CO.UK"/>
Telephone number	<input type="text"/>
Other telephone number	<input type="text"/>
* Date of birth	<input type="text" value="dd"/> / <input type="text" value="mm"/> / <input type="text" value="yyyy"/>
* Nationality	<input type="text"/>
Right to work share code	<input type="text"/>

[Documents that demonstrate entitlement to work in the UK](#)  
[Right to work share code if not submitting scanned documents](#)

## Section 5 of 21

### OPERATING SCHEDULE

When do you want the premises licence to start?  /  /   
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end  /  /   
dd mm yyyy

Provide a general description of the premises

*Continued from previous page...*

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

THIS IS A LONG ESTABLISHED LOCAL CONVENIENCE STORE. APPLICANT IS TAKING OVER THE BUSINESS AND SHE WILL BE RENOVATING/ REFURBISHING TO OPERATE AN UPGARDED LOCAL STORE. THE PREVIOUS MANAGEMENT HAS LEFT THE BUSINESS. AND WILL HAVE INVOLVEMENT WHATSOEVER. THE STORE EMPLOYS LOCAL STAFF AND THERE IS A HUGE SUPPORT FROM LOCAL RESIDENTS TO HAVE ALCOHOL AS PART OF THE PRODUCTS.

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

### Section 6 of 21

#### PROVISION OF PLAYS

[See guidance on regulated entertainment](#)

Will you be providing plays?

- Yes  No

### Section 7 of 21

#### PROVISION OF FILMS

[See guidance on regulated entertainment](#)

Will you be providing films?

- Yes  No

### Section 8 of 21

#### PROVISION OF INDOOR SPORTING EVENTS

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

- Yes  No

### Section 9 of 21

#### PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

- Yes  No

### Section 10 of 21

#### PROVISION OF LIVE MUSIC

[See guidance on regulated entertainment](#)

Will you be providing live music?

- Yes  No

### Section 11 of 21

#### PROVISION OF RECORDED MUSIC

[See guidance on regulated entertainment](#)

*Continued from previous page...*

Will you be providing recorded music?

- Yes  No

**Section 12 of 21**

**PROVISION OF PERFORMANCES OF DANCE**

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

- Yes  No

**Section 13 of 21**

**PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE**

[See guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

- Yes  No

**Section 14 of 21**

**LATE NIGHT REFRESHMENT**

Will you be providing late night refreshment?

- Yes  No

**Section 15 of 21**

**SUPPLY OF ALCOHOL**

Will you be selling or supplying alcohol?

- Yes  No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

Continued from previous page...

FRIDAY

Start	<input type="text" value="06:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="06:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="06:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

Will the sale of alcohol be for consumption:

- On the premises       Off the premises       Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

**Name**

First name

Family name

Date of birth  /  /   
dd      mm      yyyy

Continued from previous page...

**Enter the contact's address**

Building number or name	<input type="text"/>
Street	<input type="text"/>
District	<input type="text"/>
City or town	<input type="text"/>
County or administrative area	<input type="text"/>
Postcode	<input type="text"/>
Country	<input type="text" value="United Kingdom"/>
Personal Licence number (if known)	<input type="text" value="HART/PL/1371"/>
Issuing licensing authority (if known)	<input type="text" value="HARTLEPOOL COUNCIL"/>

**PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT**

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

**Section 16 of 21**

**ADULT ENTERTAINMENT**

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

NONE

**Section 17 of 21**

**HOURS PREMISES ARE OPEN TO THE PUBLIC**

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

Start	<input type="text" value="06:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

WEDNESDAY

Start	<input type="text" value="06:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

THURSDAY

Start	<input type="text" value="06:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="06:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="06:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="06:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

**Section 18 of 21**

**LICENSING OBJECTIVES**

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

*Continued from previous page...*

List here steps you will take to promote all four licensing objectives together.

The Licensee shall keep a written record of all staff authorised to sell alcohol. The staff record shall be kept on the licensed premises and made available for inspection by the Licensing Officer, Trading Standards or the Police, on request.

2. The Licensee shall ensure that each member of staff authorised to sell alcohol has received appropriate training on the law with regard to age-restricted products, proxy sales, and the licensable hours and conditions attached to the licence, including refresher training every six months, and that this is properly documented and training records kept. The training record (either written or electronic) shall be kept on the licensed premises and made available for inspection by the Licensing Officer, Trading Standards or the Police, on request.

3. The Licensee shall ensure that each member of staff authorised to sell alcohol is fully aware of his /her responsibilities in relation to verifying a customer's age and is able to effectively question purchasers and check evidence of proof of age.

4. The Licensee shall ensure that each member of staff authorised to sell alcohol is sufficiently capable and confident to confront and challenge under 25's attempting to purchase alcohol.

5. Mr SANGARAPILLAI NAGENTHIRAN must not have any involvement whatsoever in the running of the business at any time whilst the premises are open to the public or carrying out any licensable activity.

6. Mr SIVATHEESAN SIVASUBRAMANIAM must not have any involvement whatsoever in the running of the business at any time whilst the premises are open to the public or carrying out any licensable activity.

#### b) The prevention of crime and disorder

7. CCTV will be provided in the form of a recordable system, capable of providing pictures of evidential quality in all lighting conditions

8. Cameras shall encompass all ingress and egress to the premises, fire exits and all areas where the sale and supply of alcohol occurs.

9. Equipment must be maintained in good working order, be correctly time and date stamped, recordings MUST be kept on the hard drive and kept for a period of 31 days and handed to Police upon request.

10. The premises licence holder must ensure at all times a DPS or appointed member of staff is capable and competent at downloading CCTV footage in a recordable format to the Police and Local Authority upon request.

11. An Incident log shall be kept at the premises, and made available on request to a police officer, police licensing officer or council authorised licensing officer. It must be completed within 24 hours of the incident and will record the following:

- All crimes reported at the venue.
  - All ejections of patrons
  - Any complaints received concerning crime and disorder.
  - Any incident of disorder
  - All seizure of drugs or offensive weapons
  - Any faults in the CCTV system, searching equipment or scanning equipment.
  - Any refusal of the sale of alcohol
  - Any visit by a relevant authority or emergency service
- Each entry is to be checked and signed by the DPS/Licensee no later than 1 week after the entry has been made. The register must be made available to Police, Police Licensing Officers and authorised officers from the Local Authority either electronically or hard copy.

#### c) Public safety

12. The Licensee shall ensure that appropriate fire safety procedures are in place.

13. The Licensee shall ensure that all fire escapes/escape routes will be clearly marked and kept free from obstructions at all times.

*Continued from previous page...*

d) The prevention of public nuisance

14. Notices shall be prominently displayed at all exits requesting customers to respect the needs of local residents and businesses and leave the area quietly.

e) The protection of children from harm

15. Prominently advertise the scheme in your premises so that customers are aware, display proof of age signs at the point of sale.

16. Keep a refusals book on the premises and ensure it is completed whenever a sale is refused to under the age of 18 years.

17. The details should contain date, time of the incident, a description of the customer, the name of the staff member who refused the sale and the reason the sale was refused.

18. The book should be made available to police and authorised council officer on request.

19. A 'challenge 25' scheme serves as a reminder to staff of the need to be vigilant in preventing underage sales and to customers that it is against the law for anyone under 18 to purchase alcohol.

20. Only accept photographic driving licence, passports or PASS (proof of age standards scheme) cards approved as means of ID. If you accept other forms of ID such as EU national ID cards, these must bear a photograph, DOB, and holographic mark.

21. Use till prompts to remind staff to ask for proof of age.

## **Section 19 of 21**

### **NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK**

*Continued from previous page...*

### **Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:**

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

### **Documents which demonstrate entitlement to work in the UK**

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

*Continued from previous page...*

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
  - evidence of the applicant's own identity – such as a passport,
  - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
  - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
    - (i) working e.g. employment contract, wage slips, letter from the employer,
    - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
    - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
    - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

**Original documents must not be sent to licensing authorities.** If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

*Continued from previous page...*

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

### **Home Office online right to work checking service**

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

## **Section 20 of 21**

### **NOTES ON REGULATED ENTERTAINMENT**

*Continued from previous page...*

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
  - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
  - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

*Continued from previous page...*

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
  - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
  - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
  - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
  - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

## Section 21 of 21

### PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non&nbsp;domestic rateable&nbsp;value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at [http://www.voa.gov.uk/business\\_rates/index.htm](http://www.voa.gov.uk/business_rates/index.htm)

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £8700 £315.00

Band D - £87001 to £12500 £450.00\*

Band E - £125001 and over £635.00\*

\*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then your are required to pay a higher fee

Band D - £87001 to £12500 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39000 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

\* Fee amount (£)

190.00

### DECLARATION

*Continued from previous page...*

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK.

The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate.

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

\* Full name

\* Capacity

\* Date  /  /   
dd mm yyyy

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/hartlepool/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

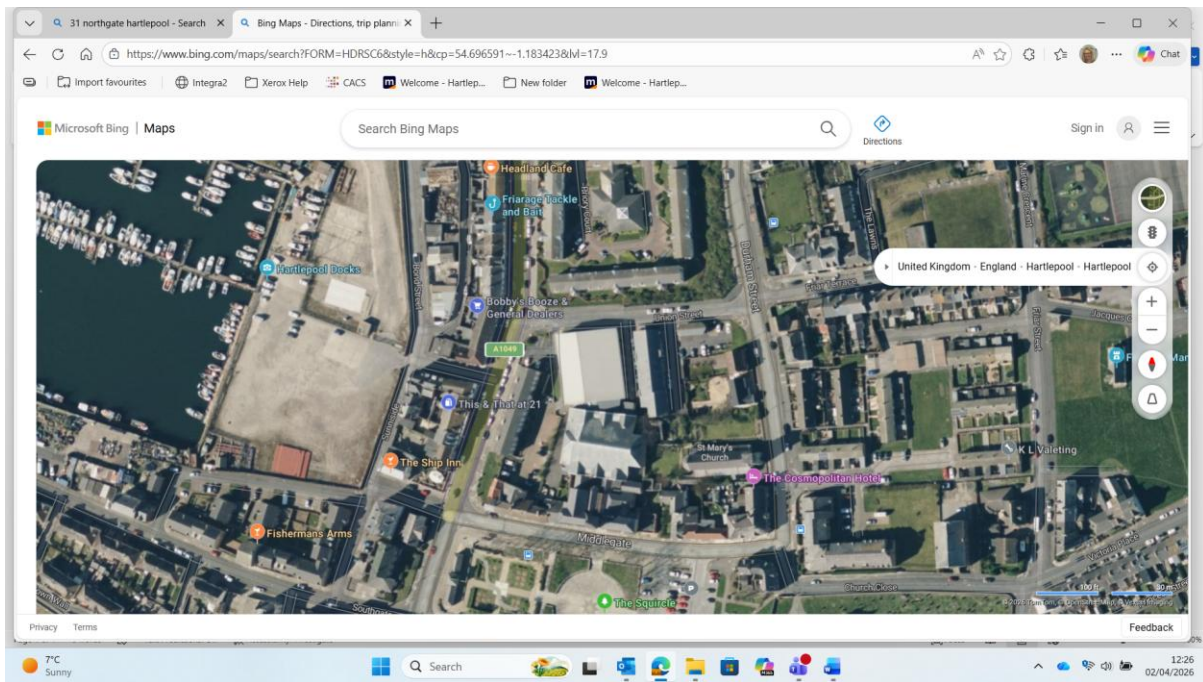
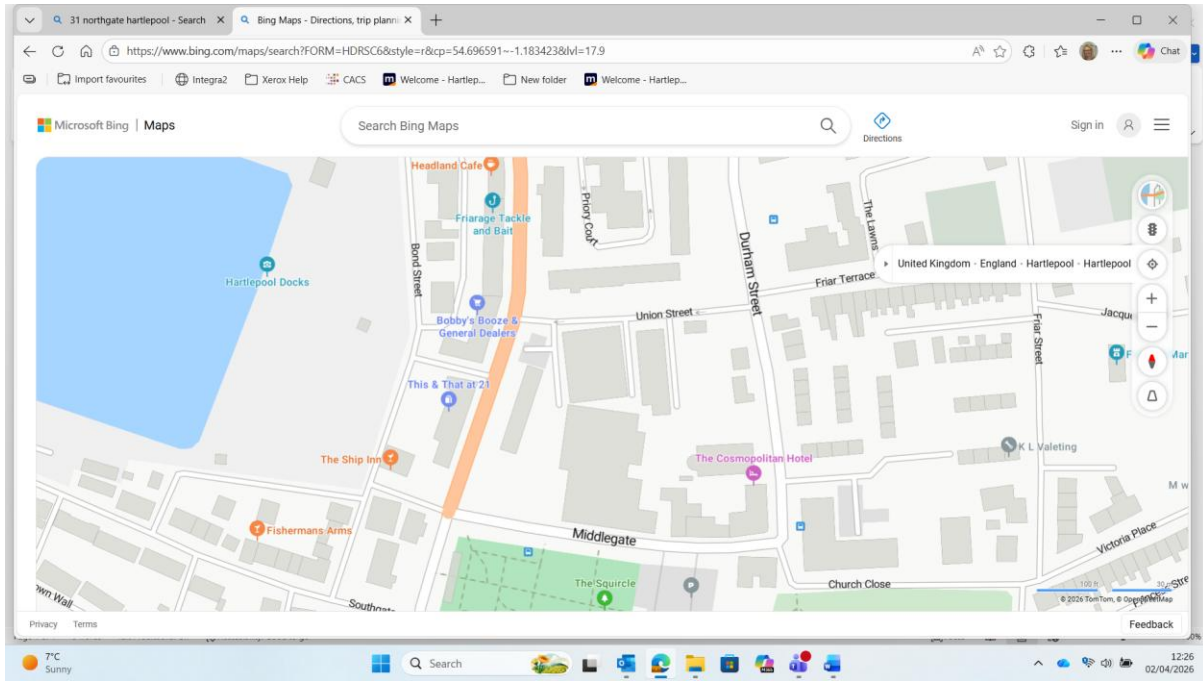
**IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED**

**OFFICE USE ONLY**

Applicant reference number	<input type="text" value="1814"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

# Appendix 2 – Map



Appendix 3





# Appendix 4

31 July 2025

Sub-committee Meeting

Licence Review – Headland Local Shop, Hartlepool

Decision reasons

The Applicant, Trading Standards, sought a review of the Premise Licence of Headland Local Shop on the basis that the Licence Holder was selling illicit tobacco products, has made underage tobacco sales and has failed to comply with the conditions as attached to the Premise Licence.

The previously scheduled sub-committee meeting in this matter was adjourned on 23 June 2025 when the then Premise Licence Holder and Designated Licence Supervisor, Mr Sangarapilli Nagenthiran, sought an administrative adjournment. At the time the matter was returned to the sub-committee the Premise Licence holder in respect of the Headland Local Shop had been changed to Mr Sivatheesan Sivasubramaniyam and the Designated Supervisor remained as Mr Sangarapilli Nagenthiran.

Representations were heard regarding the ownership and management of the Local Headland Shop via a representative on behalf of Mr Sivatheesan Sivasubramaniyam. It was indicated that Mr Nagenthiran was the manager of the shop and that the new Premises Licence Holder was the legal owner of the same and that he had been the legal owner of the shop for the duration of the Premises Licence currently in place. Mr Sangarapilli intended to retire due to health issues and an application to change the Designated Supervisor would be forthcoming.

The committee accepts that the sale of illicit tobacco items presents a danger to the public and the underage sales of cigarettes is criminal and presents a danger to children. The previous Licence Holder and current Designated Supervisor had allowed the sale of illicit items and cigarettes to children. Further breaches of the Premise Licence conditions have been observed pertaining to the operation of CCTV systems within the premises. The present Licence Holder and legal owner of the Headland Shop had been the legal owner throughout the period of the Premise Licence, despite the change to the named Premises Licence Holder.

Unanimous decision to revoke the Premise Licence of The Headland Local Shop.

The Licence Holder has sold illicit tobacco products and cigarettes to children and has operated contrary to the Premise Licence conditions. Despite the change in the named Premise Licence Holder, given the historical ownership of the business, the sub-committee has concerns over a systematic problem in management generally and could not be satisfied that a change of the named Premise Licence Holder would address the

licence breaches to date. A short suspension of the Premises Licence would be insufficient to ensure that the Licencing Objectives were not undermined. A revocation of the licence was proportionate and necessary to uphold the licencing objectives. To allow the Licence Holder to retain the Premise Licence would undermine Licensing Objectives, namely

- the prevention of crime and disorder,
- Protection of children from Harm, and
- public safety.

# Appendix 5

12<sup>th</sup> March 2026

I Neil Harrison, on behalf of the

Trading Standards Department  
PUBLIC PROTECTION  
Civic Centre,  
Victoria Road  
Hartlepool  
TS24 8AY



**Hartlepool**  
Borough Council

As a responsible authority I wish to make representation relating to the application for a new premises licence.

## PREMISES DETAILS

**31 Northgate  
Headland  
Hartlepool  
TS24 0JX**

This representation relates to the following licensing objective(s)

- |    |   |   |
|----|---|---|
| 1. | <u>The prevention of crime and disorder</u> | x |
| 2. | Public safety                               |   |
| 3. | The prevention of public nuisance           |   |
| 4. | <u>The protection of children from harm</u> | x |

## GROUNDS FOR REPRESENTATIONS

The Trading Standards Department have received an application made under the Licensing Act 2003 for a new premises licence to be granted at 31 Northgate, Headland, Hartlepool. The Trading Standards Department submits representations to this application.

The Headland Local Shop, 31 Northgate was subject of a licence review in 2025 with the Licensing committee determining to revoke the licence on the 31<sup>st</sup> July 2025. This followed the sale of cigarettes to children and the seizure of 270 illegal vapes.

The new application names Vasuki NAVARATHTHINARASA as the applicant and proposed DPS and makes specific mention that two individuals involved with previous management of the business namely Mr Sivatheesan Sivasubramaniyam and Mr SANGARAPILLAI NAGENTHIRAN will no longer be involved. Both of these individuals were linked with management of the premises previously.

My concern however lies in the fact that the new applicant Vasuki NAVARATHTHINARASA does have a long standing management association with the premises dating back to 2022 and possibly earlier i.e. prior to, and including the period of the underage sales and illegal vape matters that gave rise to the revocation.

I present exhibit NH/1 which is a copy of a Premises Inspection Report completed in situ at the premises by Lesley Smith, one of Hartlepool's Environmental Health Officers dated 6th April 2022. This was issued to Vasuki NAVARATHHINARASA in the role of Food Business Operator / Proprietor at the time and signed as such.

I present exhibit NH/2 which is a copy of a Premises Inspection Report completed in situ at the premises by Lesley Smith, one of Hartlepool's Environmental Health Officers dated 24<sup>th</sup> August 2023. The information provided to the officer by the staff member present at the time named Vasuki NAVARATHHINARASA as Food Business Operator / Proprietor.

I present exhibit NH/3 which is a copy of a Premises Inspection Report completed in situ at the premises by Lesley Smith, one of Hartlepool's Environmental Health Officers dated 5<sup>th</sup> August 2025. The information provided to the officer by the staff member present at the time named Vasuki NAVARATHHINARASA as Food Business Operator / Proprietor.

Furthermore, enquiries with Hartlepool Borough Councils Revenues Team have revealed that the premises, 31 Northgate, has been in the name of Ms Vasuki Navarathinarasa, 31 Northgate, Headland, Hartlepool, TS24 0JX for business rates liability since 1<sup>st</sup> December 2019.

In relation to the flat above 31 Northgate, Ms Vasuki Navarathinarasa was solely liable for Council Tax from 1<sup>st</sup> December 2019 to 31<sup>st</sup> January 2020. From the 1<sup>st</sup> February Ms Vasuki Navarathinarasa and Mr Sivatheesan Sivasubramaniyam were jointly liable for Council Tax from the 1<sup>st</sup> February 2020 to present. The fact that both individuals are named suggests a possible relationship between the two.

The supply of age restricted goods to children and the supply of illegal vapes opposes the licensing objectives of the prevention of crime and disorder and the protection of children from harm.

Due to the previous association of the applicant with the premises I have concerns that the new application may give rise to similar events which conflict with the licensing objectives.

A temporary event notice submitted by the new applicant recently states:

**"APPLICANT IS THE NEW OPERATOR - THERE WILL NOT BE ANY INVOLVEMENT OF PREVIOUS MANAGEMENT"**

Similarly, this licence application in question includes the claim:

**"APPLICANT IS TAKING OVER THE BUSINESS AND SHE WILL BE RENOVATING/ REFURBISHING TO OPERATE AN UPGARDED LOCAL STORE. THE PREVIOUS MANAGEMENT HAS LEFT THE BUSINESS"**

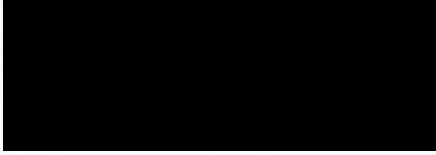
The 'new' applicant however is named as Vasuki Navaraththinarasa. This is the same individual who has been named on inspection documentation and had business rates responsibility for a number of years.

As stated on the Licence Application itself:

**"IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION"**

The apparent false statements made as part of this application alleging new management could amount to a criminal offence in itself.

Given the licensing objective of preventing crime and disorder, the apparent management role of the applicant previously when the concerning incidents occurred (despite claims to the contrary) and the apparent false claims by the applicant I feel it necessary to object to this application.



Neil Harrison

Senior Trading Standards Officer

NH/1

Hartlepool Borough Council  
Civic Centre  
Victoria Road  
Hartlepool  
TS24 8AY  
Tel: (01429) 266522



### PREMISES INSPECTION REPORT

Premises Name: Headland Local Store Type of Business: Retail store  
Address: 31 Northgate Hartlepool  
Registered Address (if different) .....  
Food Business Operator/Proprietor(s): Navara, Kithina, Pass, Vasuki  
Person(s) seen/interviewed: .....  
Date of inspection/visit: 6/4/2022 Time: 14-15

Specific legislation under which inspection was conducted (Tick Box)

- Food Safety & Hygiene (England) Regulations 2013
- Food Safety Act 1990
- Food Information Regulations 2014
- Health & Safety at Work etc Act 1974 & associated Regulations
- Health Act 2006

Other (specify).....

Areas inspected: Whole of premises/Part (specify area) whole area

Records/Documents examined (and outcome) n/a

Details of samples procured (e.g. description, batch No) n/a

Key points discussed during the inspection:

Remove waste from storage area in rear yard  
Do not store food directly on floor  
Remove all spoiled food from rear storage area  
Register food business register.food.gov.uk/new/hartlepool

Summary of action to be taken by the Authority:

- No further action proposed
- Informal letter to follow
- Service of Improvement Notice
- Prohibition procedures are being considered
- Recommendation to institute legal proceedings.
- Other (specify) .....

Signed by (Inspector): [Redacted] Name in Capitals: Lesley Smith  
Designation: Senior FHO Tel: (01429) [Redacted]

I acknowledge receipt of this inspection report.

Signed: N. Vasuki Name in Capitals: FBO  
Position: FBO Date: 6/4/22

In the event of a dispute please contact the Public Protection Manager at the above address or telephone (01429) 523315.

NH/2



Hartlepool Borough Council  
Civic Centre  
Victoria Road  
Hartlepool  
TS24 8AY  
Tel: (01429) 266522

### PREMISES INSPECTION REPORT

Premises Name: Headland Local Shop Type of Business: Retail Store  
Address: 31 Northgate Hartlepool  
Registered Address (if different) .....  
Food Business Operator/Proprietor(s): Ms Vassou  
Person(s) seen/interviewed: Tracy Young  
Date of inspection/visit: 24/8/23 Time: 15-00

Specific legislation under which inspection was conducted (Tick Box)

- Food Safety & Hygiene (England) Regulations 2013
- Food Safety Act 1990
- Food Information Regulations 2014
- Health & Safety at Work etc Act 1974 & associated Regulations
- Health Act 2006

Other (specify).....

Areas inspected: Whole of premises/Part (specify area) .....

Records/Documents examined (and outcome) Nil

Details of samples procured (e.g. description, batch No ) .....

Key points discussed during the inspection: keep doors closed to external storage area, scrape paper towels leg, towels

Allergens / Food Information - bagged sweets should have ingredients information on packets.

Summary of action to be taken by the Authority:

- No further action proposed
- Informal letter to follow
- Service of Improvement Notice
- Prohibition procedures are being considered
- Recommendation to institute legal proceedings.
- Other (specify) .....

Signed by (Inspector) [Redacted] Name in Capitals: Lesley Smith  
Designation: Senior EHO Tel: (01429) [Redacted]

I acknowledge receipt of this inspection report.

Signed: [Signature] Name in Capitals: .....  
Position: ..... Date: 24/8/23

In the event of a dispute please contact the Public Protection Manager at the above address or telephone (01429) 523315.

NH/3

Hartlepool Borough Council  
Civic Centre  
Victoria Road  
Hartlepool  
TS24 8AY  
Tel: (01429) 266522



### PREMISES INSPECTION REPORT

Premises Name: Headland Local Shop Type of Business: Retail  
Address: 31 Northgate Hartlepool TS24 0LN  
Registered Address (if different) .....  
Food Business Operator/Proprietor(s): Ms Parvathamma Vasula  
Person(s) seen/interviewed: Tracy Young  
Date of inspection/visit: 5/8/25 Time: 11:20

Specific legislation under which inspection was conducted (Tick Box)

- Food Safety & Hygiene (England) Regulations 2013
- Food Safety Act 1990
- Food Information Regulations 2014
- Health & Safety at Work etc Act 1974 & associated Regulations
- Health Act 2006

Other (specify).....

Areas inspected: Whole of premises/Part (specify area) .....

Records/Documents examined (and outcome) .....

Details of samples procured (e.g. description, batch No) .....

Key points discussed during the inspection: Re-decorate sanitary accommodation  
use hand towels / Paper towels to whb  
Damaged floor in shop

Summary of action to be taken by the Authority:

- No further action proposed
- Informal letter to follow
- Service of Improvement Notice
- Prohibition procedures are being considered
- Recommendation to institute legal proceedings.
- Other (specify) .....

Signed by (Inspector): [Redacted] Name in Capitals: Lesley Smith  
Designation: Senior FHO Tel: (01429) [Redacted]

I acknowledge receipt of this inspection report.

Signed: [Signature] Name in Capitals: .....  
Position: ..... Date: .....

In the event of a dispute please contact the Public Protection Manager at the above address or telephone (01429) 523315.

# Appendix 6

17<sup>th</sup> March 2026

I Rachael Readman, on behalf of the

**Licensing Authority**  
PUBLIC PROTECTION  
Civic Centre,  
Victoria Road  
Hartlepool  
TS24 8AY



A responsible authority wish to make representation about the application for a new premises licence.

## PREMISES DETAILS

**31 Northgate**  
**Hartlepool**  
**TS24 0JX**

This representation relates to the following licensing objective(s)

- |    |                                      |   |
|----|--------------------------------------|---|
| 1. | The prevention of crime and disorder | x |
| 2. | Public safety                        |   |
| 3. | The prevention of public nuisance    | x |
| 4. | The protection of children from harm | x |

## GROUNDINGS FOR REPRESENTATIONS

The Licensing Authority have received an application made under the Licensing Act 2003 for a new premises licence to be granted at 31 Northgate, Hartlepool. The Licensing Authority submit representations to this application for the following reason:

The applicant has requested a licence for the sale of alcohol between the hours:

06:00 – 00:00 Monday to Sunday

The premises is in close proximity to residential housing.

The licensing authority intends to seek a balance between the needs of residents and local businesses by using our Licensing Policy, and other strategies, to promote and encourage well-managed, neighbour friendly licensed premises that represent a positive addition to life in Hartlepool.

The hours requested by the applicant go beyond this Local Authorities Statement of Licensing Policy that states that: *“Shops, stores and supermarkets will in general be licenced to provide sales of alcohol for consumption off premises at any time when the retail outlet is open for shopping but licences for before 9:00am or after 10:00pm in residential areas will generally be refused.”*

The application was submitted on behalf of Vasuki NAVARATHHINARASA, this individual has been identified through Food Hygiene Inspections as the Food Business Operator at 31 Northgate since 2022.

During the consultation period the Licensing Agent acting on behalf of the applicant requested a meeting with the Licensing Authority and Cleveland Police, at this meeting the Licensing agent stated that the applicant had no connection to the previous licence or business associated with the licence (albeit there was a personal relationship), the food hygiene records demonstrate that NAVARATHHINARASA has been associated with business prior to this application, and furthermore it confirms that NAVARATHHINARASA was associated with the business when the previous premises licence was revoked by Hartlepool Borough Council Licensing Sub Committee.

Rachael Readman  
Trading Standards and Licensing Manager



Licensing Support Unit  
Middlesbrough Police Station

Bridge Street West  
Middlesbrough  
Cleveland  
TS2 1AB  
Tel 01642303176

---

## Objections to a New Premises Licence Under the Licensing Act 2003

I Pc 1620 Clare LAWTON

On behalf of

CHIEF CONSTABLE OF CLEVELAND POLICE  
MIDDLESBROUGH DISTRICT H/Q  
BRIDGE STREET WEST  
MIDDLESBROUGH  
TS2 1AB

As a responsible authority wish to make representation / objection to the application for a Temporary Event Notice at 31 Northgate Headland Hartlepool TS24 0JX

### PREMISES OR CLUB PREMISES DETAILS

This representation relates to the following licensing objective(s)

- |    |                                      |   |
|----|--------------------------------------|---|
| 1. | The prevention of crime and disorder | X |
| 2. | Public safety                        | X |
| 3. | The prevention of public nuisance    | X |
| 4. | The protection of children from harm | X |

## **GROUNDINGS FOR REPRESENTATIONS**

Cleveland Police have received an application made under the Licensing Act 2003 for a premises licence to be granted at 31 Northgate Headland Hartlepool TS24 0JX. The applicant is requesting the licence for a news and general dealers with the sale of alcohol between Monday – Sunday 0600hrs – 0000hrs.

Cleveland Police submit representations to this application for the following reasons,

The premises previously operated under a premises licence issued by Hartlepool Licensing Authority. However, following repeated concerns and enforcement activity, that licence was revoked by the Licensing Sub-Committee on 13<sup>th</sup> August 2025.

The revocation followed evidence of:

The sale of illegal vapes, including non-compliant and unregulated products.  
Sales of age-restricted products to underage persons, contrary to both legislation and responsible retailing expectations.

Failure to comply with licence conditions, specifically the requirement to provide and maintain a functioning CCTV system accessible to police and authorised officers.

These matters represented serious and repeated breaches of licence conditions and raised significant concerns regarding the operator's ability—or willingness—to comply with legal obligations and safeguard children.

The Licensing Sub-Committee have already determined that the premises cannot be adequately controlled under a premises licence due to the operator's behaviour.

The applicant in this application, Vasuki Navaraththinarasa, is the spouse of the former licence holder. Although the application states that she will be "taking over the business," Cleveland Police hold evidence indicating that Ms Navaraththinarasa had a significant involvement in the business prior to the submission of this application and when the revocation took place.

In light of this, Cleveland Police are not satisfied that any exceptional circumstances or effective remedial measures have taken place or have been demonstrated by the applicant. Consequently, there remains a substantial risk of future or further issues arising that relate directly to the grounds on which the previous licence was revoked.

Cleveland Police believe that this application is a means of circumventing the revocation decision and allowing licensable activities to resume at the premises despite the Licensing Sub-Committee's findings.

Pc 1620 Clare Lawton  
Police Alcohol Licensing Officer  
Licensing Support Unit

# CLEVELAND POLICE

## WITNESS STATEMENT

Criminal Procedure Rules, r 27. 2; Criminal Justice Act 1967, s. 9; Magistrates' Courts Act 1980, s.5B

URN	17		
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Statement Clare Lawton

Age if under 18: **Over 18** (if over 18 insert "Over18") Occupation: Pc 1620

This statement (consisting of **7** page(s) each signed by me) is true to the best of my knowledge and belief and I make it knowing that, if it is tendered in evidence, I shall be liable to prosecution if I have wilfully stated in it anything which I know to be false or do not believe to be true.

Signature: Pc 1620 Lawton Date: 26/03/2025

Tick if witness evidence is visually recorded  (supply witness details on rear)

I am Pc 1620 Clare Lawton for Cleveland Police presently stationed at Middlesbrough Police station in the Licensing Support Unit.

I have performed this role for over 4 years and during that time I have successfully completed the BIIAB level 2 National Certificate for Licensing Practitioners, and Level 4 Police Alcohol Licensing Officer qualification.

My role as a Licensing Officer involves dealing with licensed premises which include on/off alcohol sales and late night refreshment venues. I also carry out enforcement visits at licensed premises. This is to ensure that premises are operating correctly, the conditions of the licence are being adhered to and the licensing objectives are being promoted. I also receive various licensing applications as a responsible authority which included new premise licence applications.

In JULY 2025 a hearing was held before the Hartlepool Borough Council alcohol licensing sub committee in relation to The HEADLAND LOCAL 31 NORTHGATE HARTLEPOOL TS240JX. This was concerning the sale of age restricted products to two 14 year old test purchase

Signature Pc 1620 Lawton Signature Witnessed by \_\_\_\_\_

## CLEVELAND POLICE

Page No 2

Continuation of Statement of Clare Lawton  
operatives, the sale and display of illegal vapes and breaches of licence conditions in relation to  
CCTV.

At this time the Premises Licence holder was Sivatheesan SIVASUBRAMANIYAM and the  
Dedicated Premises Supervisor was Sangarapillai NAGENTHIRAN. At this hearing it was  
concluded that the licence was to be revoked.

An appeal was requested by the licence holder's agent Mr SURESH and a date set at TEESSIDE  
MAGISTRAITES COURT for January 2026.

In DECEMBER 2025 an application was received to transfer the Dedicated Premise Supervisor  
to Sivatheesan SIVASUBRAMANIYAM.

In JANUARY 2026 the appeal hearing was held at TEESSIDE MAGISTRAITES COURT and  
neither the licence holder nor agent Mr SURESH were in attendance. Court concluded that the  
revocation remained.

On the 10<sup>th</sup> FEBRUARY 2026 a meeting was held via teams at the request of Mr SURESH.  
Racheal REDMAN Hartlepool Licensing manager and I were present.

In this meeting Mr SURESH discussed that he was planning on submitting a new premises  
application for The HEADLAND LOCAL, with a new applicant. When asked who the new  
applicant was Mr SURESH informed Racheal and I that it would be the wife of the previous  
Premises Licence Holder (PLH) and Dedicated Premises Supervisor (DPS) Sivatheesan  
SIVASUBRAMANIYAM.

Both Racheal and I explained that this would be a conflict as it would be the same individuals in  
charge. Mr SURESH was adamant that this was not the case, and the new applicant had not  
previously had any involvement in the business and that she had just bought the business from

---

Signature **Pc 1620 Lawton**

Signature Witnessed by \_\_\_\_\_

## CLEVELAND POLICE

Page No 3

Continuation of Statement of Clare Lawton  
her husband. Mr SURESH explained that this was a brand new business adventure for her and a complete new start.

I advised Mr SURESH that he was entitled to submit the application; however, I explained that I would be required to review it in detail. I further stated that I would need to be satisfied that appropriate remedial measures had been implemented to ensure there was no involvement, or risk of involvement, from the previous PLH and DPS. I had to ensure that my due diligence was completed in that the new applicant had had no previous involvement in the business when the offences and breaches had taken place and that SIVASUBRAMANIYAM would not be involved in the 'new' business in any way.

A short time later an application was received from Mr SURESH for The HEADLAND LOCAL for a new premise licence. I noted that the applicant and the proposed DPS was a Vasuki NAVARATHHINARASA d.o.b 23/03/1991 home address of 31 NORTHGATE HARTLEPOOL TS240JX. The same address as the premise. I was unsure if this applicant was the same as the one Mr SURESH had spoken about in the meeting. I emailed Mr SURESH asking if he could clarify if the applicant was the wife / partner of the previous PLH and DPS and that she had had no previous involvement in the previous business.

I received a reply for Mr SURESH that stated

*'Thank you for your email. We confirm the applicant has no business relationship with the old licence holder and previous licence holder, namely Mr Sangarapillai Nagenthiran or Mr Sivatheesan.*

*Applicant is managing the premises with competent staff employed. Applicant has never committed any offence, or neither had any involvement in the previous management of the*

---

Signature **Pc 1620 Lawton**

Signature Witnessed by \_\_\_\_\_

## CLEVELAND POLICE

Page No 4

Continuation of Statement of Clare Lawton  
*business.'*

I noted that this didn't answer my question about her relationship with the previous PLH and DPS

I emailed further asking for clarity. To which I received the following reply

*'I did mentioned in the meeting she is the partner of the current licence holder/ Mr Sivatheesan.*

*And I did explain to you in this situation for the sake of her family she taking over the business,*

*to run herself solely. She is stepping to be a licensee, protect the business.'*

I produce this email chain as exhibit CL/1

On the 20<sup>th</sup> FEBRUARY I attended the premise along with HBC licensing officers to check that alcohol had been removed from display as on a previous visit it was still out on the shop floor. At this time, I spoke with a male shop worker who identified himself to me as Vijay PARIMI. He stated that the 'boss man' was upstairs with his wife as they lived in the flat. I asked to speak to either of them as I believed from my email correspondence with Mr SURESH that the wife referred to here would be NAVARATHHINARASA.

A short while later a female from upstairs came and spoke to me she identified herself as Vasuki NAVARATHHINARASA and her husband upstairs was Sivatheesan SIVASUBRAMANIYAM.

I explained the reason for our visit, and she informed me that she was the new applicant. I now also had confirmation that they were both residing in the flat above the premise.

When I receive any form of application I conduct various checks utilising police systems, HBC records and open source research. In relation to this application and the applicant I wish to provide the following evidence.

Since 2021, Vasuki NAVARATHHINARASA and Sivatheesan SIVASUBRAMANIYAM have both

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Signature **Pc 1620 Lawton**

Signature Witnessed by \_\_\_\_\_

## CLEVELAND POLICE

Page No 5

Continuation of Statement of Clare Lawton  
been involved in the ownership and management of the premises known as "THE HEADLAND LOCAL." Police records show that on 7 May 2021, SIVASUBRAMANIYAM reported an incident of criminal damage at the store. During enquiries, he stated that he was employed as the general manager and that his wife was the owner of the business. I produce a copy of the Occurrence Enquiry Log (OEL) as Exhibit CL/2.

Companies House records confirm that NAVARATHHINARASA has held directorships in the following businesses:

**Athira Property Ltd**, registered at 31 NORTHGATE, HARTLEPOOL where she has been recorded as a director since 2024.

**Vasuki Retail Ltd**, registered at 3B WEST PARADE ,DURAHM, where she was recorded as a director from 2022 until the company was dissolved.

In February 2022, Durham County Council held a licensing hearing in relation to a Premier store at 3B West Parade, Durham. The applicant and Designated Premises Supervisor (DPS) for that application was SIVASUBRAMANIYAM, with an agent identified as Mr SURESH.

Both businesses in which NAVARATHHINARASA is listed as director share business addresses with premises where SIVASUBRAMANIYAM has previously been the (PLH) and DPS.

Based on police enquiries, Companies House documentation, and previous licensing proceedings, there is a clear pattern of joint involvement and shared responsibility between these individuals across multiple business operations. The evidence supports the conclusion that they have acted together in a business partnership or collaborative capacity over several years.

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Signature **Pc 1620 Lawton**

Signature Witnessed by \_\_\_\_\_

## CLEVELAND POLICE

Page No 6

Continuation of Statement of Clare Lawton  
NAVARATHTHINARASA's direct involvement in multiple business enterprises demonstrates that she is an active commercial operator. This further supports the assessment that her connection with SIVASUBRAMANIYAM at The HEADLAND LOCAL forms part of an ongoing and organised business arrangement, rather than a newly established or independent venture.

CLEVELAND POLICE believe that this application is not a new business adventure and described by Mr SURESH and is just another attempt at allowing the same people to operate the premise. Where it has been identified those responsible demonstrate a clear disregard for licensing law and criminal responsibility.

I have also requested enquires be conducted with departments within HBC. These enquiries have provided me with the following evidence.

HBC revenues department records show that the shop has been in the name of Ms Vasuki NAVARATHTHINARASA, 31 Northgate, Headland, Hartlepool, TS24 0JX since 1st December 2019. With regards to the flat above Ms Vasuki NAVARATHTHINARASA liable from 1st December 2019 to 31st January 2020. Ms Vasuki NAVARATHTHINARASA and Mr Sivatheesan SIVASUBRAMANIYAM from the 1st February 2020 to present.

Public protection food hygiene department records show that they hold x3 food hygiene inspection reports from 2022, 2023 and 2025 for the HEADLAND LOCAL. All 3 records show that the person identifying themselves as food business operator / proprietor was Vasuki NAVARATHTHINARASA.

Cleveland police know that SIVASUBRAMANIYAM and NAVARATHTHINARASA are husband

---

Signature **Pc 1620 Lawton**

Signature Witnessed by \_\_\_\_\_

## CLEVELAND POLICE

Page No 7

Continuation of Statement of Clare Lawton and wife and strongly suggest that there is a regular business association with shared financial or operational interests. There is no evidence to suggest that there won't be further potential involvement in the same or associated business activities at the Headland local 31 NORTHGATE HARTLEPOOL.

Both individuals appear to undertake roles typical of co-owners or business partners, with one exercising legal ownership and the other providing day-to-day operational control. Their coordinated involvement at the premises dates back to at least 2022. This demonstrates a clear and established pattern rather than a recent or isolated arrangement.

The information also provide evidence that NAVARATHHINARASA has been heavily involved in Headland Local and has functioned as its sole operator and owner from 2019 onward.

CLEVELAND POLICE therefore believe that the submitted New Premises Application is intended to allow the same individuals to resume the sale of alcohol at the premises despite the Licensing Sub-Committee's earlier decision to revoke the premises licence. The application appears to function as a mechanism to circumvent the revocation and recommence licensable activities without addressing the concerns previously identified by the Sub-Committee.

If this New Premises Licence is granted CLEVELAND POLICE believe that the licensing objectives will be seriously compromised as the premises has not demonstrated a history of compliance prior to the revocation. No evidence has been provided to indicate any meaningful change in management, training, policies or supervision.

---

Signature **Pc 1620 Lawton**

Signature Witnessed by \_\_\_\_\_

**From:** ARKA LICENSING <contact@arkalicensing.co.uk>  
**Sent:** 23 February 2026 15:50  
**To:** H0 Licensing Unit <H0.LicensingUnit@cleveland.police.uk>  
**Cc:** Rachael Readman <rachael.readman@hartlepool.gov.uk>  
**Subject:** Re: Headland Local Hartlepool  
**Importance:** High

Dear Clare,

I did mentioned in the meeting she is the partner of the current licence holder/ Mr Sivatheesan.

And I did explain to you in this situation for the sake of her family she taking over the business, to run herself solely. She is stepping to be a licensee, protect the business.

And We will instruct David Dadd, licensing lawyer, to handle this matter.

Regards

Suresh

-----  
Consultant  
Arka Licensing  
-----

Tel: (0203) 405 1886  
Mob: 07803 903 897  
E-mail: [contact@arkalicensing.co.uk](mailto:contact@arkalicensing.co.uk)

This email is sent for and on behalf of Arka Licensing Consultants, which is a company registered in England, registered number 09036487, registered office Trident Business Centre, 89 Bickersteth Road, London SW17 9SH.

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---

**From:** H0 Licensing Unit <H0.LicensingUnit@cleveland.police.uk>

**Sent:** 20 February 2026 16:24

**To:** ARKA LICENSING <contact@arkalicensing.co.uk>

**Cc:** Rachael Readman <rachael.readman@hartlepool.gov.uk>

**Subject:** RE: Headland Local Hartlepool

Good afternoon Mr Suresh,

Thank you for your response. Unfortunately, it does not clarify the applicant's relationship to the two males previously associated with the premises. As you stated during the meeting, the applicant is the wife of one of these individuals.

Could you please confirm whether this is correct and, if so, identify which of the two males she is married to?

As I explained during the meeting, if the applicant has a marital relationship with either individual who was responsible for the premises at the time the licence was revoked, this may constitute a conflict of interest that must be taken into consideration.

Kind regards

Clare

**Clare Lawton Pc 1620**

**Police Alcohol Licensing Officer**

Middlehaven Police Station | Bridge Street West | Middlesbrough | TS2 1AB

Phone: 01642303176

Mobile: 07929744579

[Website](#) | [Facebook](#) | [X/Twitter](#) | [Instagram](#) | [LinkedIn](#)



*Please do not use social media or email to report crime as we do not monitor these accounts 24/7.*

*Dial 999 in an emergency or visit the [contact us](#) section of our website for all reporting options.*

**From:** ARKA LICENSING <contact@arkalicensing.co.uk>

**Sent:** 20 February 2026 14:04

**To:** H0 Licensing Unit <H0.LicensingUnit@cleveland.police.uk>

**Cc:** Rachael Readman <rachael.readman@hartlepool.gov.uk>

**Subject:** Re: Headland Local Hartlepool

Good afternoon Clare,

Thank you for your email. We confirm the applicant has no business relationship with the old licence holder and previous licence holder, namely Mr Sangarapillai Nagenthiran or Mr Sivatheesan.

Applicant is managing the premises with competent staff employed. Applicant has never committed any offence, or neither had any involvement in the previous management of the business.

Regards

Suresh

-----  
Consultant  
Arka Licensing  
-----

Tel: (0203) 405 1886  
Mob: 07803 903 897  
E-mail: [contact@arkalicensing.co.uk](mailto:contact@arkalicensing.co.uk)

This email is sent for and on behalf of Arka Licensing Consultants, which is a company registered in England, registered number 09036487, registered office Trident Business Centre, 89 Bickersteth Road, London SW17 9SH.

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**From:** H0 Licensing Unit <H0.LicensingUnit@cleveland.police.uk>  
**Sent:** 19 February 2026 12:07

**To:** ARKA LICENSING <contact@arkalicensing.co.uk>  
**Cc:** Rachael Readman <rachael.readman@hartlepool.gov.uk>  
**Subject:** Headland Local Hartlepool

Good Morning Mr Suresh,

I acknowledge receipt of the Temporary Event Notice applications and the new premises licence application for Headland Local, Hartlepool.

I would be grateful if you could clarify the applicant details, as they do not appear to align with the information discussed during our meeting on 10 February 2026 (via Microsoft Teams). During that meeting, you indicated that the new applicant you are representing was not involved in the previous running of the premises, although she is the wife/partner of the former premises licence holder.

To ensure accuracy and due diligence—particularly in light of the previous licence revocation—could you please confirm whether the new applicant, Vasuki Navaraththinrasa, has any relationship with either of the previous premises licence holders or Designated Premises Supervisors, namely Mr Sangarapillai Nagenthiran or Mr Sivatheesan Sivasubramaniam?

Kind regards

Clare

**Clare Lawton Pc 1620**

Log entries Show filters (11)

Sorted by: Latest

Investigation - General Update

[Link to investigation guidance](#)

At Date/Time	07/05/2021 15:40
Officer	#2938 BELL, L
Update	<p>Discussed this incident with supervision and the following enquiries have been made:</p> <p>"HOUSE TO HOUSE ENQUIRIES".</p> <p>Liased with some of the local businesses on this street and noone wanted to provide a statement in relation to this incident. They did confirm that they witnessed this female attempting to get into the shop as well as asking passer-by pedestrians for money. No persons were willing to provide a statement to the effect of D&amp;D or criminal damage.</p> <p>Victim- Liased with the business owner SIVATHEEAN SIVASUVRMANIYAM, who stated although this was new damage he was not willing to provide a statement or support this incident. A pocket noteboob entry has been signed and added to the job. SIVASUVRMANIYAM has confirmed that he would make the decision as a general manager, and that the owner was his wife.</p> <p>No CCTV covered in this area.</p> <p>No further enquiries to be made. This incident was discussed with supervision and the decision was made to release [REDACTED] from the cells following her sobering up and not to interview her in relation to the incident. A closure template to be added to the job.</p>

OFFICER: p2938

07/05/2021

07/05/2021 11:31

Signature

Description: I am Sivasubramaniyam SIVATHEESAN and I work as a General Manager at the HEADLAND LOCAL SHOP. About 1027hrs on Friday 7th MAY 2021, an unknown female has caused damage to the front door of the shop by forcing the door open. I do not wish to provide a statement in relation to this incident.

Signed by: Sivasubramaniyam SIVATHEESAN

I certify that this is a true and accurate account



# Appendix 9

[REDACTED]  
Sent: 11 March 2026 10:46

To: [licensing@hartlepool.gov.uk](mailto:licensing@hartlepool.gov.uk).

Subject: Am writing regards to the headland local store 31 Northgate which has lost his licence due to selling underage children drink also vapes and cigarettes to children I just don't think they should get a licence because they do nothing by the rules