

# **EMERGENCY PLANNING JOINT COMMITTEE**

## **MINUTES AND DECISION RECORD**

14<sup>th</sup> September 2016

The meeting commenced at 2.15pm at the Emergency Planning Annex,  
Stockton Police Station, Bishop Street, Stockton-on-Tees, TS18 1SY

**Present:**

Councillor: Marjorie James (In the Chair)

Officers: Stuart Marshall, Chief Emergency Planning Officer  
Jon Hepworth, Group Accountant (Regeneration and  
Neighbourhoods)  
Jo Stubbs, Democratic Services Officer

### **9. Apologies for Absence**

Apologies were submitted by Councillors Alec Brown, Mike Smith and Mick Thompson.

### **10. Declarations of interest by Members**

None

### **11. Meeting inquorate**

The Chair were advised that the meeting was inquorate. It was determined that all reports on the agenda would be deferred until the next scheduled meeting.

### **12. To receive the minutes of the meeting held on 20<sup>th</sup> July 2016**

Item deferred

**13. Financial Management Report – as at 31<sup>st</sup> July 2016**  
(Chief Finance Officer and Chief Emergency Planning Officer)

**Purpose of report**

To provide details of progress against the Joint Committee's overall revenue budget for 2016/2017.

**Decision**

Item deferred

**14. Industrial Emergency Planning Update** (Chief Emergency Planning Officer)

**Purpose of report**

To assist members in overseeing the performance and effectiveness of the Emergency Planning Unit and its value to the 4 unitary authorities, to inform members of the duties relating to industrial legislation and provide assurances that the requirements of these legislation are being effectively met through the annual work plan

**Decision**

Item deferred

**15. Activity and Incident Report** (Chief Emergency Planning Officer)

**Purpose of report**

To assist members in overseeing the performance and effectiveness of the Emergency Planning Unit and its value to the 4 unitary authorities, to inform members of the activities and incidents reported and warning communications received between 25<sup>th</sup> June and 26<sup>th</sup> August and provide oversight of the actions undertaken under the community resilience project and the actions associated with the Cleveland Local Resilience Forum.

**Decision**

Item deferred

**16. Youth engagement in community resilience** *(Chief Emergency Planning Officer)*

**Purpose of report**

To assist members in overseeing the delivery of a sustainable approach to engaging the youth demographic in resilience building activities that are beneficial to their communities, to inform members of the short and long term benefits of the engagement of the youth demographic throughout Cleveland, to provide assurance that the work stream is relevant and required within Cleveland as well as in line with national policy and academic theory and to receive the agreement and support of members for building resilience within communities by engaging in youth demographics.

**Decision**

Item deferred

**17. LRF Transparency – Verbal Update**

Decision

Item deferred

**18. Elected Member Training – Verbal Update**

Decision

Item deferred

**19. Any other business which the Chair considers urgent**

The Chair and officers took the opportunity to hold an informal discussion around the ongoing finances of the EPU and its relationship with the LRF. Officers were tasked with bringing forward a report to the next meeting which would make recommendations to members in order to secure the long term financial future of the EPU/LRF including appropriate democratic

oversight.

The meeting concluded at 2.45pm.

**P J DEVLIN**

**CHIEF SOLICITOR**

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