

NEIGHBOURHOOD SERVICES COMMITTEE AGENDA



Tuesday 22 November 2016

at 10.00 am

in Committee Room B,
Civic Centre, Hartlepool

MEMBERS: NEIGHBOURHOOD SERVICES COMMITTEE

Councillors Beck, Belcher, Hunter, James, Loynes, Robinson and Springer.

1. **APOLOGIES FOR ABSENCE**

2. **TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**

3. **MINUTES**

3.1 To receive the Minutes and Decision Record of the meeting held on 25 October 2016 (*previously circulated*).

3.2 To receive the Minutes and Decision Record of the meeting of the Emergency Planning Joint Committee held on 14 September 2016.

4. **KEY DECISIONS**

No items.

5. **OTHER ITEMS REQUIRING DECISION**

5.1 Proposed 20 mph speed restrictions – Thornhill Gardens/Broomhill Gardens Area – *Director of Regeneration and Neighbourhoods*



6. ITEMS FOR INFORMATION

- 6.1 Update – Review of Concessionary Travel Rates for Home to School Transport Provision – *Director of Regeneration and Neighbourhoods*
- 6.2 The Recycling Journey – Video Presentation - *Director of Regeneration and Neighbourhoods*

7. ANY OTHER BUSINESS WHICH THE CHAIR CONSIDERS URGENT

ITEMS FOR INFORMATION

Date of next meeting – Tuesday 13 December 2016 at 4.00 pm in the Civic Centre.



EMERGENCY PLANNING JOINT COMMITTEE

MINUTES AND DECISION RECORD 14th September 2016

The meeting commenced at 2.15pm at the Emergency Planning Annex,
Stockton Police Station, Bishop Street, Stockton-on-Tees, TS18 1SY

Present:

Councillor: Marjorie James (In the Chair)

Officers: Stuart Marshall, Chief Emergency Planning Officer
Jon Hepworth, Group Accountant (Regeneration and
Neighbourhoods)
Jo Stubbs, Democratic Services Officer

9. Apologies for Absence

Apologies were submitted by Councillors Alec Brown, Mike Smith and Mick Thompson.

10. Declarations of interest by Members

None

11. Meeting inquorate

The Chair were advised that the meeting was inquorate. It was determined that all reports on the agenda would be deferred until the next scheduled meeting.

12. To receive the minutes of the meeting held on 20th July 2016

Item deferred

13. Financial Management Report – as at 31st July 2016
(Chief Finance Officer and Chief Emergency Planning Officer)

Purpose of report

To provide details of progress against the Joint Committee's overall revenue budget for 2016/2017.

Decision

Item deferred

14. Industrial Emergency Planning Update (Chief Emergency Planning Officer)

Purpose of report

To assist members in overseeing the performance and effectiveness of the Emergency Planning Unit and its value to the 4 unitary authorities, to inform members of the duties relating to industrial legislation and provide assurances that the requirements of these legislation are being effectively met through the annual work plan

Decision

Item deferred

15. Activity and Incident Report (Chief Emergency Planning Officer)

Purpose of report

To assist members in overseeing the performance and effectiveness of the Emergency Planning Unit and its value to the 4 unitary authorities, to inform members of the activities and incidents reported and warning communications received between 25th June and 26th August and provide oversight of the actions undertaken under the community resilience project and the actions associated with the Cleveland Local Resilience Forum.

Decision

Item deferred

16. Youth engagement in community resilience *(Chief Emergency Planning Officer)*

Purpose of report

To assist members in overseeing the delivery of a sustainable approach to engaging the youth demographic in resilience building activities that are beneficial to their communities, to inform members of the short and long term benefits of the engagement of the youth demographic throughout Cleveland, to provide assurance that the work stream is relevant and required within Cleveland as well as in line with national policy and academic theory and to receive the agreement and support of members for building resilience within communities by engaging in youth demographics.

Decision

Item deferred

17. LRF Transparency – Verbal Update

Decision

Item deferred

18. Elected Member Training – Verbal Update

Decision

Item deferred

19. Any other business which the Chair considers urgent

The Chair and officers took the opportunity to hold an informal discussion around the ongoing finances of the EPU and its relationship with the LRF. Officers were tasked with bringing forward a report to the next meeting which would make recommendations to members in order to secure the long term financial future of the EPU/LRF including appropriate democratic

oversight.

The meeting concluded at 2.45pm.

P J DEVLIN

CHIEF SOLICITOR

PUBLICATION DATE: 21st September 2016

NEIGHBOURHOOD SERVICES COMMITTEE

22nd November 2016



Report of: Director of Regeneration and Neighbourhoods

Subject: PROPOSED 20 MPH SPEED RESTRICTIONS
THORNHILL GARDENS / BROOMHILL GARDENS
AREA

1. TYPE OF DECISION / APPLICABLE CATEGORY

1.1 Non-key.

2. PURPOSE OF REPORT

2.1 To seek approval, from the Neighbourhood Services Committee, for the implementation of a 20 mph speed restriction within the above area, including - Birchill Gardens, Briarhill Gardens, Broomhill Gardens, Chester Road (109-143), Elmwood Place, Elmwood Road, Hart Lane (102-136), Hart Avenue, Lacey Grove, Ryehill Gardens, Thornhill Gardens and Thornhill Place.

3. BACKGROUND

3.1 Following a request from a representative of the Small Business Federation, which was raised during a meeting of the Hartlepool Borough Council Traffic Liaison Group, consultation was undertaken with local residents within this area, and Ward Members, to determine the level of support for the potential implementation of 20 mph speed restrictions as highlighted in **Appendix 1**.

4. PROPOSALS

4.1 To install the appropriate 20mph signage within the proposed area. The main signage would be positioned at the following junctions:

- Hart Lane / Hart Avenue
- Hart Lane / Ryehill Gardens
- Hart Lane / Thornhill Gardens

- Everett Street / Chester Road
- Percy Street / Thornhill Gardens

- 4.2 Small 20mph repeater signage would be located at appropriate intervals throughout the remainder of the area. The section of Chester Road, from the Everett Street junction to the signalised junction with Jesmond Road and Jesmond Gardens is already restricted to a maximum speed limit of 20 mph.
- 4.3 The 20mph limit would be identified by signage only – there will be no additional traffic calming measures installed, such as speed cushions etc.

5. CONSULTATION

- 5.1 Approximately 350 letters were hand delivered, to residents throughout the area, on or around 12th August 2016. A total of 168 residences responded (48%), with 143 in favour (85% of the 168), and 25 against the proposal (15% of the 168 replies). Copies of the consultation package were also sent to the local Councillors of both Jesmond and Victoria Wards. The results for individual streets were as follows :

	<u>In Favour</u>	<u>Against</u>
• Birchill Gardens	16	4
• Briarhill Gardens	4	1
• Broomhill Gardens	22	4
• Chesster Road (109-143)	6	0
• Elmwood Place	5	3
• Elmwood Road	19	1
• Hart Lane (102-136)	7	1
• Hart Avenue	0	0
• Lacey Grove	6	1
• Ryehill Gardens	34	6
• Thornhill Gardens	18	3
• Thornhill Place	6	1

6. RISK IMPLICATIONS

- 6.1 There are no risk implications attached to this report.

7. FINANCIAL CONSIDERATIONS

- 7.1 The scheme would be funded via the Local Transport Plan budget allocation, at an estimated cost of approximately £1,000.

8. LEGAL CONSIDERATIONS

- 8.1 Subject to approval of the scheme, a Traffic Regulation Order (TRO) will be advertised for the 20mph speed limit in accordance with the statutory legal procedures.

9. CHILD AND FAMILY POVERTY

- 9.1 There are no child & family poverty implications attached to this report.

10. EQUALITY AND DIVERSITY CONSIDERATIONS

- 10.1 There are no equality & diversity considerations attached to this report.

11. SECTION 17 OF THE CRIME & DISORDER ACT 1998 CONSIDERATIONS

- 11.1 There are no Section 17 considerations attached to this report.

12. STAFF CONSIDERATIONS

- 12.1 There are no staff considerations attached to this report.

13. ASSET MANAGEMENT CONSIDERATIONS

- 13.1 The associated signage will be included on the Asset Register.

14. RECOMMENDATIONS

- 14.1 The Neighbourhood Services Committee approves the proposed 20mph speed limit scheme, as shown in **Appendix 1**.

15. REASONS FOR RECOMMENDATIONS

- 15.1 A 20mph speed limit would improve road safety, and encourage slower vehicle speeds within the area.

16. BACKGROUND PAPERS

- 16.1 None

17. CONTACT OFFICER

Denise Ogden
Director of Regeneration and Neighbourhoods
Level 3
Civic Centre
Hartlepool
TS24 8AY

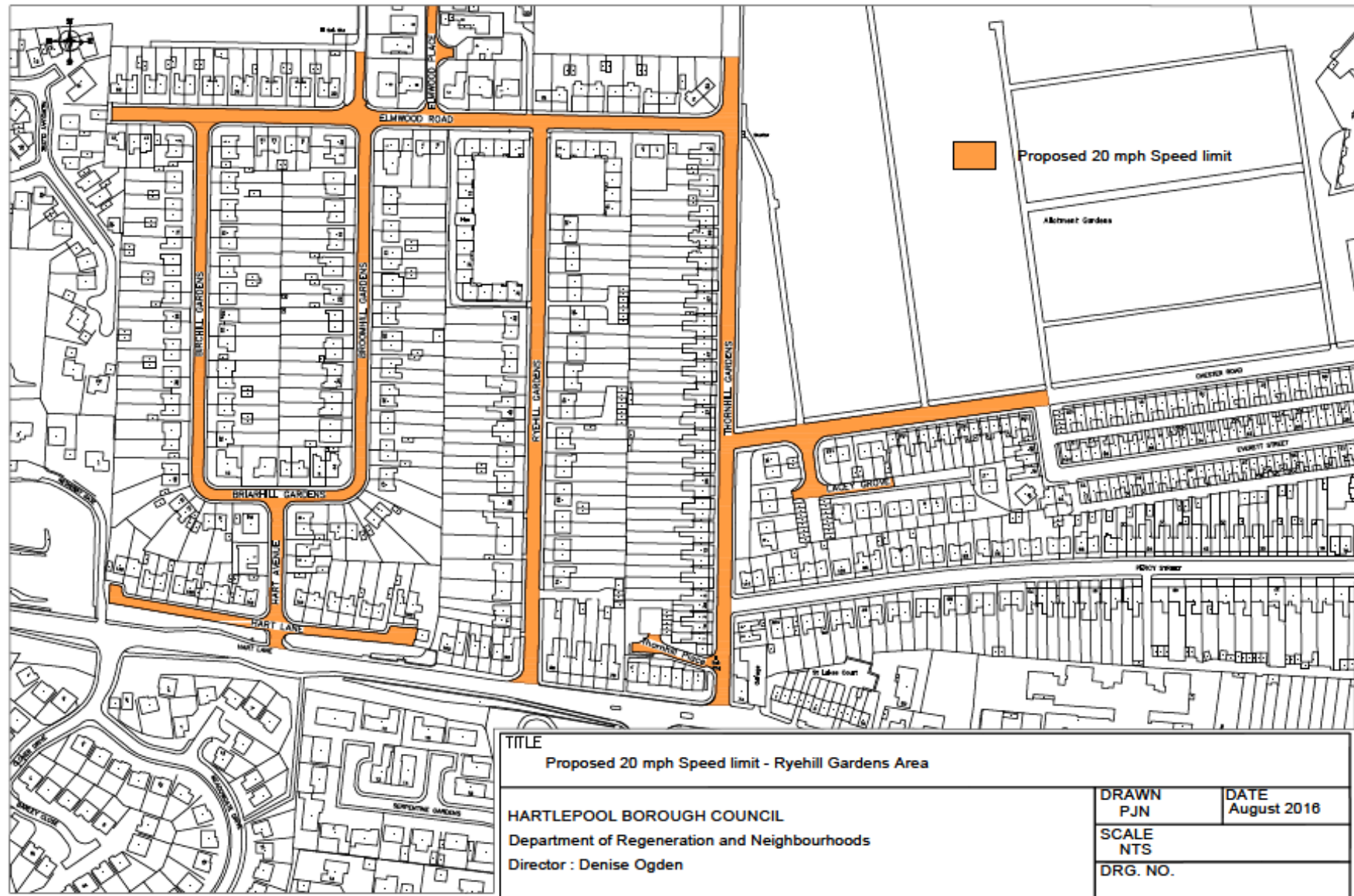
E-mail: denise.ogden@hartlepool.gov.uk

Peter Frost
Highways, Traffic and Transport Team Leader
Level 4
Civic Centre
Hartlepool
TS24 8AY

Tel: (01429) 523200

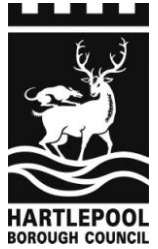
E-mail: peter.frost@hartlepool.gov.uk

APPENDIX 1



NEIGHBOURHOOD SERVICES COMMITTEE

22nd November 2016



Report of: Director of Regeneration and Neighbourhoods

Subject: UPDATE – REVIEW OF CONCESSIONARY
TRAVEL RATES FOR HOME TO SCHOOL
TRANSPORT PROVISION

1. TYPE OF DECISION/APPLICABLE CATEGORY

1.1 For information.

2. PURPOSE OF REPORT

2.1 To update the Committee on the take-up of Concessionary Travel Permits for Home to School Transport following Members request to receive an update following the November 2015 Committee meeting.

3. BACKGROUND

3.1 In 2014 an internal audit report recommended that the calculation of concessionary seat fees should be reviewed to ensure that the cost of a seat was fully recovered. The charge at the time (£150 per academic year or £0.79 per day) did not reflect the cost and was not in line with the commercial sector or other Local Authority charging policies.

3.2 Members considered a range of options and agreed to increase the rate in a staged approach commencing at £195 per academic year from September 2015 (£1.02 per day), rising to £285 per academic year from September 2016 (£1.50 per day) and £375 per academic year from September 2017 (£1.97 per day).

3.3 This report provides an update on the take-up of the concessionary travel provision across the Home to School transport services in the first year of the fair increases approved by Members previously.

4. CURRENT POSITION

- 4.1 Passenger Transport Services provide Home to School transport services to a variety of schools around the town for students who qualify under the statutory Home to School transport legislation. Where there is spare capacity on a vehicle, students who are not eligible for free transport can purchase a concessionary seat on an individual basis.
- 4.2 The provision of Home to School Transport is supported by the Council's revenue budget to support students eligible for travel assistance through statutory legislation and local Policy.
- 4.3 The charge for a concessionary seat requires continual monitoring to ensure the full cost of the seat is covered and does not have a negative impact on the Council's Home to School transport budget.
- 4.4 There are currently 614 seats available on Home to School transport vehicles, 318 students qualify under home to school transport legislation and 141 students accessing under the concessionary fares scheme and there are currently 155 vacant seats across all services.
- 4.5 At the meeting of this Committee in November 2015, Members requested that opportunities be explored for the public to utilise the school bus services. Home to School bus services operate under an operators licence on a private arrangement, in order for them to become Public bus services they must be registered with the Traffic Commissioner and operate to a registered timetable.
- 4.6 Home to school transport Services are required to operate term time only and would therefore, if registered as public bus services, only be registered to operate 190 days per annum. Any variances required to a service, such as early school closures, changes in the school day or school Professional Development day, would not be able to be accommodated without prior consent from the Traffic Commissioner which requires an application to the Traffic Commissioner giving a minimum 56 days notice. This unfortunately means it is impractical for the Council to offer seats on the Home to School transport service to members of the public.
- 4.7 However to address the aim to generate additional income from the Home to Schools service, officers continue to market the service which to date has resulted in Dyke House Academy and St Hilds School procuring Council services for their non eligible students on a private hire basis.

5. RISK IMPLICATIONS

- 5.1 A low take up of concessionary seats may impact on the operational viability of some of the Home to School Transport services resulting in some vehicles being removed from service, providing only for those who are statutorily entitled. This in turn may also impact on staff contracts. The

provision will continue to be monitored to ensure there are no adverse impacts on vehicle usage or the cost of providing the statutory service.

6. FINANCIAL CONSIDERATIONS

6.1 A low take up of concessionary seats may impact on the operational viability of some of the Home to School Transport services resulting in some vehicles being removed from service, providing only for those who are statutorily entitled. The provision will continue to be monitored to ensure there are no adverse impacts on vehicle usage or the cost of providing the statutory service

6.2 The provision of Mainstream home to school transport is projected to cost £240,933 for the academic year 16-17. Based on the current take up of concessionary seats the projected income for the financial year 2016 – 2017 is estimated at £36,475 and are included in the future budget for Home to School Transport.

7. LEGAL CONSIDERATIONS

7.1 There are no legal considerations attached to this report.

8. CHILD AND FAMILY POVERTY

8.1 There are no child and family poverty implications attached to this report

9. EQUALITY AND DIVERSITY CONSIDERATIONS

9.1 There are no equality and diversity considerations attached to this report.

10. SECTION 17 OF THE CRIME AND DISORDER ACT 1998 CONSIDERATIONS

10.1 There are no Section 17 considerations attached to this report

11. STAFF CONSIDERATIONS

11.1 At present there are no anticipated staffing implications. This will be monitored in line with the take up of concessionary seats and the continuing requirement of the service provision.

12. ASSET MANAGEMENT CONSIDERATIONS

- 12.1 There are no asset management considerations at present; however continual review is required to determine the impact on the viability of the vehicle fleet.

13. RECOMMENDATIONS

- 13.1 Members are asked to note the continued strategy into the increase of concessionary seat charges as well as the monitoring and take up and subsequent impact.

14. REASONS FOR RECOMMENDATIONS

- 14.1 To update Members on the uptake of Concessionary fares travel permits for home to school transport following a request from this Committee meeting 23rd November 2015

15. BACKGROUND PAPERS

- 15.1 Internal Audit Report – Integrated Transport Unit, Child and Adult Provision December 2013.
- 15.2 Committee Report 2014 – referred to in 3.1.

16. CONTACT OFFICER

- 16.1 Denise Ogden
Director of Regeneration and Neighbourhoods
Civic Centre
Victoria Road
Hartlepool
TS24 8AY
Email denise.ogden@hartlepool.gov.uk
Tel: 01429 523301

Jayne Brown
Passenger Transport Services Team Leader
Church Street offices
Hartlepool
Email Jayne.brown@hartlepool.gov.uk
Tel: 01429 523526