



Hartlepool  
Borough Council

# Emergency Planning Joint Committee Agenda

8 July 2026

**Time:** 10.00 am

**Location:** Emergency Planning Annex, Stockton Police Station,  
Bishop Street, Stockton-On-Tees, Cleveland, TS18 1SY.

**Members:** Emergency Planning Joint Committee

Hartlepool Borough Council: Councillor Amanda Napper

Middlesbrough Borough Council: Councillor Theo Furness

Redcar and Cleveland Borough Council: Councillor Neil Bendelow

Stockton Borough Council: Councillor Nigel Cooke

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## 1. Apologies for absence

## 2. To receive any declarations of interest by members

## 3. Minutes

- 3.1 To receive the Minutes and Decision Record in respect of the meeting held on 7 January 2026 (previously published and circulated).

## 4. Items for Decision

- 4.1 No items.

## 5. Items for Discussion / Information

- 5.1 Financial Management Update Report (*Director of Finance, IT and Digital, Chief Emergency Planning Officer*)



- 5.2 Whole of Society Resilience Update (*Chief Emergency Planning Officer*)
- 5.3 Activities Report 28/02/2026 – 26/06/2026 (*Chief Emergency Planning Officer*)
- 5.4 Incidents Report 27/03/2026 – 26/06/2026 (*Chief Emergency Planning Officer*)

## **6. Any other business which the chair considers urgent**

### **For Information**

Date of next meeting – 16 September 2026 at the Emergency Planning Annex, Stockton Police Station



**Hartlepool**  
Borough Council

# **Emergency Planning Joint Committee**

8<sup>th</sup> July 2026

**Report of:** Director of Finance, IT and Digital and Chief  
Emergency Planning Officer

**Subject:** FINANCIAL MANAGEMENT UPDATE REPORT

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## **1. Purpose of Report**

- 1.1 To provide details of the financial outturn for the financial year ending 31<sup>st</sup> March 2026 for the Emergency Planning Unit (EPU) and the Local Resilience Forum (LRF), which the Joint Committee provides political oversight of on behalf of the members.
- 1.2 To report on the current level of reserves.
- 1.3 To outline and seek approval of the assumptions underpinning the 2026/27 budget, which was not previously approved owing to cancellation of the previous meeting.

## **2. 2025/26 Outturn**

- 2.1 The overall financial outturn for the EPU was a favourable variance of £22,000 as shown in the Table 1 overleaf.
- 2.2 There was a £13,000 favourable variance on employee costs due to additional employee costs being chargeable to the LRF grant, thereby reducing the cost to the EPU. Income was £12,000 greater than budget due to a higher level of REPPIR fees in the year, which typically vary between years depending on the exercises carried out.

**Table 1 – Emergency Planning Unit Outturn as at 31<sup>st</sup> March, 2026**

|                                       | Budget | Actual as at 31st March, 2026 | Outturn Variance Adverse/ (Favourable) |
|---------------------------------------|--------|-------------------------------|----------------------------------------|
|                                       | £'000  | £'000                         | £'000                                  |
| <b>Main Emergency Planning Budget</b> |        |                               |                                        |
| Direct Costs - Employees              | 336    | 323                           | (13)                                   |
| Direct Costs - Other                  | 114    | 117                           | 3                                      |
| Income                                | (450)  | (462)                         | (12)                                   |
| <b>Net Position Before Reserves</b>   | 0      | (22)                          | (22)                                   |
| Transfer to Reserves                  |        | 22                            | 22                                     |
| <b>Net Position After Reserves</b>    | 0      | 0                             | 0                                      |

- 2.3 The financial outturn for the Local Resilience Forum (LRF) core budget was a £49,000 favourable variance as shown in the Table 2:

**Table 2 – 2025/26 LRF Outturn as at 31<sup>st</sup> March, 2026**

|                                          | Budget | Actual as at 31st March, 2026 | Outturn Variance Adverse/ (Favourable) |
|------------------------------------------|--------|-------------------------------|----------------------------------------|
|                                          | £'000  | £'000                         | £'000                                  |
| Direct Costs - Employees                 | 39     | 0                             | (39)                                   |
| Direct Costs - Other                     | 15     | 0                             | (15)                                   |
| Income                                   | (54)   | (49)                          | 5                                      |
| <b>Net Position Before Reserves</b>      | 0      | (49)                          | (49)                                   |
| <b>Transfer to Reserves - Underspend</b> |        | 49                            | 49                                     |
| <b>Net Position After Reserves</b>       | 0      | 0                             | 0                                      |

- 2.4 The underspend represents an in-year saving on the core budget to maximise grant usage and to ensure that the requirement to spend brought forward MHCLG Grant is met in order to prevent clawback. Table 3 summarises expenditure against the grant position.

**Table 3 – 2025/26 MHCLG LRF Grant Outturn**

|                                            | <b>Budget</b> | <b>Actual as<br/>at 31st<br/>March,<br/>2026</b> | <b>Outturn<br/>Variance<br/>Adverse/<br/>(Favourable)</b> |
|--------------------------------------------|---------------|--------------------------------------------------|-----------------------------------------------------------|
|                                            | <b>£'000</b>  | <b>£'000</b>                                     | <b>£'000</b>                                              |
| Direct Costs - Employees                   | 135           | 193                                              | 58                                                        |
| Direct Costs - Other                       | 71            | 212                                              | 141                                                       |
| Grant                                      | (206)         | (212)                                            | (6)                                                       |
| <b>Net Position Before Reserves</b>        | <b>0</b>      | <b>193</b>                                       | <b>193</b>                                                |
| <b>Release of Reserves - LRF Grant</b>     |               | <b>(189)</b>                                     | <b>(189)</b>                                              |
| <b>Transfer from Reserves - Additional</b> |               | <b>(4)</b>                                       | <b>(4)</b>                                                |
| <b>Net Position After Reserves</b>         | <b>0</b>      | <b>0</b>                                         | <b>0</b>                                                  |

2.5 As shown in the table above, £189,000 of grant brought forward from previous years has been released to meet the new MHCLG conditions. In addition a further £4,000 of LRF funding held in reserves was used to finance expenditure in year.

2.6 The Reserves held as at 31<sup>st</sup> March, 2026 were as follows:

| -                                      | <b>General</b> | <b>LRF</b>    | <b>Community<br/>Resilience</b> | <b>Total</b>  |
|----------------------------------------|----------------|---------------|---------------------------------|---------------|
|                                        | <b>£000's</b>  | <b>£000's</b> | <b>£000's</b>                   | <b>£000's</b> |
| <b>Balance as 31st March, 2025</b>     | 178            | 345           | 30                              | 553           |
| EPU Outturn surplus                    | 22             | 0             | 0                               | 22            |
| LRF - Use of Previous Years Grant      | 0              | (193)         | 0                               | (193)         |
| <b>Reserves as at 31st March, 2026</b> | <b>200</b>     | <b>152</b>    | <b>30</b>                       | <b>382</b>    |

### 3. 2026/27 Budget

3.1 The budget for the EPU for 2026/27 is shown in Table 4 below and includes a 2% inflation increase in contributions from Councils.

**Table 4 – Emergency Planning Unit 2026/27 Budget**

|                                       | <b>Budget<br/>£'000</b> |
|---------------------------------------|-------------------------|
| <b>Main Emergency Planning Budget</b> |                         |
| Direct Costs - Employees              | 349                     |
| Direct Costs – Other                  | 108                     |
| Income                                | (457)                   |
| <b>Net Budget</b>                     | <b>0</b>                |

- 3.2 The budget for the LRF is shown in the following Table 5 and reflect member contributions increased by 2%.

**Table 5 – Local Resilience Forum (LRF)**

|                                     | Budget<br>£'000 |
|-------------------------------------|-----------------|
| <b>Local Resilience Forum (LRF)</b> |                 |
| Direct Costs - Employees            | 55              |
| Income                              | (55)            |
| <b>Net Budget</b>                   | 0               |

- 3.3 The Government has confirmed funding allocations for the next 3 years. The Table below details the grant and related expenditure budget in relation to 2026/27

**Table 6 - 2026/27 MHCLG LRF Grant Budget**

|                          | Budget<br>£'000 |
|--------------------------|-----------------|
| <b>MHCLG LRF Grant</b>   |                 |
| Direct Costs - Employees | 135             |
| Direct Costs – Other     | 71              |
| Grant                    | (206)           |
| <b>Net Budget</b>        | 0               |

## 4 Recommendations

- 4.1 To note the latest outturn for 2025/26
- 4.2 To approve the budget for 2026/27

## 5. Background Papers

- 5.1 None.

## 5. Contact Officers

Stuart Marshall  
 Chief Emergency Planning officer  
 Cleveland Emergency Planning Unit  
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 Email: [stuart.marshall@hartlepool.gov.uk](mailto:stuart.marshall@hartlepool.gov.uk)

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# Emergency Planning Joint Committee

8<sup>th</sup> July 2026

**Report of:** Stuart Marshall, Chief Emergency Planning Officer

**Subject:** Whole of Society Resilience, Update

**Decision Type:** For information

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## 1. Purpose of Report

- 1.1. To provide members of the EPJC with an update on the work being undertaken with regards to building Whole of Society Resilience (WOSR).

## 2. Background

- 2.1. Within the UK Government's Resilience Action Plan there is a clear objective to enable the whole of society to take action to increase their resilience. Cleveland Local Resilience Forum (LRF) and the Cleveland Emergency Planning Unit (CEPU) continue to work towards this objective. This report provides a brief overview of the work undertaken and proposed, much of the work has been supported by the Ministry of Housing Communities and Local Government (MHCLG) funded LRF Community Resilience Officer within the Emergency Planning Unit.

- 2.2. **Governance**, a new Strategic Lead, the Chief Executive of Middlesbrough Voluntary Development Agency has been identified and accepted the role. This is a significant step change and recognition that there is a need to expand the LRF beyond the traditional responders identified in the Civil Contingencies Act 2004 to include communities and representation at the LRF Strategic Board. This will aid at every step of the emergency planning cycle with plans better reflecting community needs and responses. The lead strategic lead will report into the LRF Strategic Board on a regular basis.

- 2.3. This approach is already paying dividend with recent engagement of the community and voluntary sector within **exercising**. Fundamental principles of response include shared situational awareness and a joint understanding of risk across responders, enabling communities to contribute to this awareness can only improve the joint response. During the exercise participants were able to identify and reflect the needs and concerns of communities in real time, enabling these to be relayed back into policy and decision making.
- 2.4. Work continues on developing the **community response hub** model with 4 established hubs within the LRF area, work is ongoing with several more who are looking to establish themselves as hubs for use by communities in the event of an incident. In addition several local authorities are considering the model and how it could apply to community buildings. Following engagement with a number of **common interest groups** there is a recognition that a physical hub is not necessarily the best model for a number of communities. For example those who address the needs of specific groups who may be geographically dispersed and unable to travel to a hub in an incident. This has led to discussions on how the functions of community response hub can be delivered virtually in the event of an incident.
- 2.5. **Community Resilience Grants**, the funding provided by MHCLG continues to be utilised to support grass roots resilience initiatives identified by communities. In the latest round held in December 2025, 23 groups applied, with 8 being supported following a review of the applications by a multi-agency panel. In total £28,250.00 was made available to 8 groups across the four boroughs. With projects including purchase of equipment and resources, training, communication aids, community engagement and awareness of risk. The projects address a range of chronic and acute risks including adverse weather, deprivation and utilities outages. Groups ranged from those with common geography to specific and diverse communities with specific needs and how they can build resilience before, during and after incidents. The LRF has reviewed the model and the grants issued over the last 3 years with a view to future activities and patterns with the intent to run another round of funding in the current financial year. Of note a recent National Consortium for Societal Resilience (NCSR) Report supported by DEFRA / Environment Agency identified that £1 invested in societal resilience generates £35.12 of public value.
- 2.6. **Youth Engagement**, work continues to promote the community safety award with some groups undertaking the training for a third year. Nationally we have supported a recent conference focusing on youth engagement and will look to adopt learning from the conference in the coming year's activities. The intent is a clear offer of support to all youth groups, highlighting key resilience

messages such as the dangers of flood water, having ideas on grab bags, safe routes etc.

2.7. **Academia**, work is ongoing led by one of the senior emergency planners to develop a structured relationship between Local Resilience Forums within the North East and local academic institutions and researchers. Whilst there have previously been good relationships between the institutions and LRFs these have often been focused on a specific project or have been reliant on the connections between officers and academics. It is felt that formalising the interface and identifying where there are mutual interests has the potential to benefit all parties. This was recently presented at a North East Resilience Conference and supported by those in attendance.

2.8. **Business**, The HM Government Resilience Action plan identifies a desire to increase resilience across all sectors including business. There are some sectors where there is an existing long-standing relationship between the LRF and responders (i.e. COMAH industry, those at risk of flooding, Utilities) however this is not true across the board. Whilst there have been several successful projects for example understanding the risks to small independent care providers and supporting access to cyber support, it is recognised that further consistent work could be done in this area. Discussions are ongoing with a number of stakeholders and will be built into future action plans.

### 3. Proposals

4.1 As a LRF we continue to work in the community resilience/whole of society resilience space engaging wider partners and academics with a view to longer term sustainability and agreed outcomes.

4.2 We continue to engage in a wide range of pilot work and increase reach of activities including the community safety award and community hubs.

4.3 We ensure that regular updates are provided to the members on the work being undertaken within this arena and where appropriate advise members of opportunities to engage and shape the work.

### 4. Other Considerations/Implications

|                          |                                                                                                                                                                                                                                                                                  |
|--------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Risk Implications</b> | There are a number of potential risks associated with implementation of whole of society resilience, however it is felt that these can be effectively managed, through a measured approach, engagement with stakeholders, sharing learning with counterparts and regular review. |
|--------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

|                                                                      |                                                                                                                                                                                                                                                                               |
|----------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                      |                                                                                                                                                                                                                                                                               |
| <b>Financial Considerations</b>                                      | Currently, the work undertaken on community resilience including the post and funding required to undertake activities is funded by LRF funding from HM Government. Some activities are providing funding to 3 <sup>rd</sup> parties and the usual safeguards are undertaken. |
| <b>Subsidy Control</b>                                               | There are no subsidy controls relating to this report.                                                                                                                                                                                                                        |
| <b>Legal Considerations</b>                                          | Questions relating to roles, liabilities, and insurance are being raised nationally but it is felt that this should not hinder the development of the local work on resilience, where required specific guidance is being sought.                                             |
| <b>Single Impact Assessment</b>                                      | There are no equality and diversity considerations relating to this report. (Equality and diversity will be included within the individual activities).                                                                                                                       |
| <b>Staff Considerations</b>                                          | The current staff member 1FTE is currently on a secondment, funded by HM Government grant to the LRF, whilst staff are picking up the additional work there is currently a reduced resource.                                                                                  |
| <b>Asset Management Considerations</b>                               | There are no asset management considerations relating to the content of this report.                                                                                                                                                                                          |
| <b>Environment, Sustainability and Climate Change Considerations</b> | One of the key areas of concern for communities is the impact of adverse weather, as outlined in HM Governments Chronic Risk assessment this is anticipated to be worsened by climate change.                                                                                 |
| <b>Consultation</b>                                                  | No public consultation has undertaken with regards to this report.                                                                                                                                                                                                            |

## 5. Recommendations

- 5.1. EPJC members ensure that they are sighted on the work on Whole of Society resilience being undertaken within the Emergency Planning Unit and wider Local Resilience Forum in line with HM Governments Resilience Action Plan and advise on any areas where further information or engagement would be of benefit.
- 5.2. Members consider supporting the developing work around whole of society resilience both in terms of the strategy and in terms of how the role of Elected Members can be integrated and support the development of WOSR.

## 6. Reasons for Recommendations

- 6.1. By its nature WOSR cannot be effectively implemented without extensive networks and connections. As key representatives of the community and with the remit for oversight of the Emergency Planning Unit it is essential that the

EPJC membership are sighted on this area of work and able to advise on and influence the strategy and activities.

## 7. Background Papers

7.1. Please provide details for background papers here in plain language.

UK Government Resilience Action Plan July 2025  
[CCS0525299414-001 PN9801267 Cabinet Office - HMG Resilience Strategy 3 .pdf](#)

Background information on NCSR, National Consortium for Societal Resilience  
<https://www.alliancembs.manchester.ac.uk/research/recovery-renewal-resilience-from-covid-19/national-consortium-for-societal-resilience/>

Resilience standards (non-statutory)  
<https://www.gov.uk/government/publications/the-uk-government-resilience-framework/the-uk-government-resilience-framework-html>

NCSR report Assessing the public value of societal resilience to disruption  
<https://www.alliancembs.manchester.ac.uk/media/ambbs/content-assets/documents/research/assessing-the-public-value-of-societal-resilience-to-disruption-report.pdf>

## 8. Contact Officers

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# Emergency Planning Joint Committee

8<sup>th</sup> July 2026

**Report of:** Stuart Marshall, Chief Emergency Planning Officer

**Subject:** Activities Report 28/02/2026 - 26/06/2026

**Decision Type:** For information

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## 1. Purpose of Report

- 1.1. To assist members of the Emergency Planning Joint Committee (EPJC) in overseeing the performance and effectiveness of the Emergency Planning Unit and its value to the four unitary authorities. This report closes out the 2025 – 2026 action plans and outlines progress against the 2026 – 2027 action plans.

## 2. Background

- 2.1. As reported the Cleveland Emergency Planning Unit (CEPU) produces an annual action plan, approved by the EPJC identifying key areas of work to be undertaken on annual basis by CEPU.
- 2.2. A number of actions relate directly to the statutory functions placed upon the authorities by the relevant legislation (including the Civil Contingencies Act 2004, Control of Major Accident Hazard Regulations 2015, Radiation Emergency Preparedness Public Information Regulations 2019 and Pipeline Safety Regulations 1996).
- 2.3. Where non-statutory duties are included, they are based upon guidance, such as that associated with the Civil Contingencies Act 2004 and the good

practice contained in the SOLACE guidance on emergencies<sup>1</sup> revised and re-issued 2018, whilst non-statutory they are critical to resilience.

2.4. A summary of progress made against the Unit's 2025/6 Action Plan is outlined below. One action is identified as redundant relating to engagement with a national group focussed on the response to the risk of East Coast Inundation, the Chief EPO is following up as to why the group hasn't stood.

Table 1: Progress on CEPU annual action plan 2025 - 2026

| Area 2025 – 2026                 | Yet to start | Complete   | Ongoing  | Redundant | Grand Total |
|----------------------------------|--------------|------------|----------|-----------|-------------|
| Previous report (September 2025) | 130          | 48         | 56       | 0         | 234         |
| Previous report (December 2025)  | 68           | 114        | 52       | 0         | 234         |
| Previous report (March 2026)     | 9            | 164        | 60       | 1         | 234         |
| Grand Total at end of year       |              | <b>222</b> | <b>8</b> | <b>4</b>  | <b>234</b>  |

2.5. From the 2025 – 2026 CEPU plan the actions progressed but not completed in period relate to:

- Incorporation of new document management system – significant progress made with transferring to MS SharePoint, which provides a number of benefits, but significant work still required.
- Prevention analysis – significant progress made working with Northumbria University – further work required to test the application of the framework in identifying where there may be opportunities to reduce the likelihood of an incident occurring / reduce the impact of an incident.
- Further work required to refine the Officer competency framework across portfolios – this aims to ensure consistency between officers across a range of hazards / capabilities.
- Further revision of the Major Incident Framework and procedures following a number of recent incidents identifying new opportunities ref technology.

2.6. From the 2025 – 2026 CEPU plan the actions identified as redundant relate to:

- Cancelled EPJC meeting, not rescheduled due to local elections.
- Member training offered to all boroughs but not requested within period by all authorities.

<sup>1</sup> SOLACE <https://www.gov.uk/government/publications/local-authorities-preparedness-for-civil-emergencies>

- Support for a national planning group on East Coast Flooding (forum currently not operating).

2.7. Table 2 below provides an overview of the work progressing on the 2026 – 2027 CEPU action plan as of late June 2026:

Table 2: 2026 - 2027 CEPU annual plan by theme

| Area                                              | Complete  | Ongoing   | Redundant | Yet to start | Grand Total |
|---------------------------------------------------|-----------|-----------|-----------|--------------|-------------|
| <b>CEPU Internal Functions</b>                    |           | 9         | 1         | 20           | 30          |
| <b>Community Resilience</b>                       | 5         | 1         |           | 14           | 20          |
| <b>Event Support</b>                              | 2         | 1         |           | 17           | 20          |
| <b>Financial Control</b>                          |           |           |           | 2            | 2           |
| <b>Industrial Emergency Planning</b>              |           | 7         |           | 24           | 31          |
| <b>ITC / Cyber planning</b>                       |           |           |           | 1            | 1           |
| <b>Local authority resilience</b>                 | 10        | 8         |           | 51           | 69          |
| <b>Plans and procedures</b>                       | 3         | 5         |           | 14           | 22          |
| <b>Risk Assessment</b>                            |           | 6         |           |              | 6           |
| <b>Support, review and development of the LRF</b> |           | 6         |           | 12           | 18          |
| <b>Training and exercising</b>                    | 4         | 12        |           | 22           | 38          |
| <b>Warn and inform</b>                            |           |           |           | 8            | 8           |
| <b>Grand Total</b>                                | <b>24</b> | <b>55</b> | <b>1</b>  | <b>185</b>   | <b>265</b>  |

2.8. As part of its role the Emergency Planning Unit manages the workplan of the Local Resilience Forum (LRF). A partnership of agencies with responsibilities under the Civil Contingencies Act 2004 to prepare for emergencies. Table 3 below provides an overview of the work undertaken on the LRF action plan 2025 – 2026 as of year end March 2026:

Table 3: Progress on the LRF Action Plan 2025 - 2026

| Area                                          | Yet to start | Complete   | Ongoing   | Redundant | Grand Total |
|-----------------------------------------------|--------------|------------|-----------|-----------|-------------|
| <b>LRF action Plan 2025- 2026 at year end</b> | <b>1</b>     | <b>154</b> | <b>26</b> | <b>6</b>  | <b>196</b>  |

2.9. As previously reported redundant actions relate to exercises requested by LRF members that have not progressed due to a range of reasons. These have been reported to the LRF system. A number of the ongoing actions relate to longer term projects that will extend over a number of years – i.e. prevention management, developing better capability assessment tools and

tools for managing Chronic (long term) risk or are reliant on the guidance / updated work from National.

2.10. Significant pieces of work undertaken in addition to the Local Resilience Forum annual action plan and completed in period include:

- Hosting a national trial of the peer review process proposed for LRFs. Cleveland acted as trial host LRF and received useful feedback from peers.
- Support for national work including relaying experiences of engagement with the voluntary and community sector in exercising and wider resilience.
- Review of the community grants scheme, taking into account the recent national work on the cost benefit of resilience investment.

2.11. LRF work in 2026 – 27 will focus on developing a longer-term approach to developing resilience following the MHCLG announcement of a three-year funding model. Whilst maintaining key functions, the partnership will continue to support national and local priorities agreed at the strategic board and drawn out through the recent peer review.

- Food security – consideration of national and local mechanisms
- Community needs and engagement – building on work started with the local Voluntary Development Agencies and benefits demonstrated in recent national exercising.
- Threat management – developing a focussed approach to threat management with greater representation and input from key agencies involved in security ensuring shared awareness and cooperation.
- Lessons management – embedding the work undertaken with the UK Resilience Academy amongst the LRF membership.
- Building a mechanism to get feedback and jointly develop plans, exercises, communications with a greater range of communities, to ensure that the plans are fit for purpose, aid further development.
- Analysis and assurance – further developing the capability assessment work with a view to providing assurance / highlighting to the strategic board and other key stakeholders where there are gaps in response.
- Greater linkage to academia, building on the partnership that is being trialled across the 3 North East LRFs, researchers and Universities.
- Increasing the awareness of the LRF and key resilience messages / connections to partnership and bodies.

Table 4: LRF Action Plan 2026 - 2027

| Action Type                                         | Yet to Start | Ongoing   | Redundant | Grand Total |
|-----------------------------------------------------|--------------|-----------|-----------|-------------|
| Assurance                                           | 20           | 18        |           | 38          |
| Awareness and Engagement                            | 7            | 16        |           | 27          |
| Capability and Capacity                             | 14           | 12        |           | 26          |
| Community Resilience including the voluntary sector | 2            |           |           | 2           |
| Governance and Financial Control                    | 7            | 4         |           | 14          |
| Information sharing                                 | 4            | 5         |           | 9           |
| Learning from incidents and exercises               | 1            | 3         |           | 5           |
| Plans, protocols and procedures                     | 11           | 3         |           | 14          |
| Risk assessment                                     | 4            | 6         | 1         | 11          |
| Support, review and development of the LRF          | 5            | 2         |           | 8           |
| Training and exercising                             | 22           | 12        |           | 37          |
| Warn and inform                                     | 1            | 5         |           | 6           |
| ITC / Cyber planning                                | 3            |           |           | 3           |
| <b>Grand Total</b>                                  | <b>101</b>   | <b>86</b> | <b>1</b>  | <b>200</b>  |

- 2.12. Staffing, a member of the Unit (Emergency Planning Officer Community Resilience) is currently on secondment to a Tees Valley Public Health Project with Hartlepool Borough Council, work is being managed between the CEPU staff and the strategic lead for whole of society resilience. An Emergency Planning Officer (Development scheme) has been appointed to replace a member of staff who has retired. We have been unsuccessful in appointing a LRF Officer (24 month fixed term contract) and are considering future steps.

### 3. Proposals

- 4.1 That the Chief Emergency Planning Officer continues to provide quarterly updates and additional information as requested by EPJC members on the work undertaken by the Unit on behalf of the Local Authorities and the Local Resilience Forum.
- 4.2 Should members require further information on any element of the EPU work plan or LRF work plan or wish to discuss activities further please contact the Chief EPO.

## 4. Other Considerations/Implications

|                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|----------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Risk Implications</b>                                             | Failure to understand the role and remit of the role of the Unit may result in a lack of preparedness or resilience within the authorities.                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>Financial Considerations</b>                                      | There are no financial considerations relating to this report.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>Legal Considerations</b>                                          | <p>The key legislation is the Civil Contingencies Act 2004 which identifies the local authorities as a Category 1 responder, section 10 of the CCA 2004 identifies failure by a person or body identified within the legislation may bring proceedings in the High Court.</p> <p>Further enforcement may take place in the event of failure to meet the duties identified under industrial legislation including the Control of Major Accident Hazard Regulations (2015), Pipeline Safety Regulations 1996 and Radiation Emergency Preparedness Public Information Regulations 2019.</p> |
| <b>Single Impact Assessment</b>                                      | There are no equality and diversity considerations relating to this report.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>Staff Considerations</b>                                          | There are no staffing considerations relating to this report.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>Asset Management Considerations</b>                               | There are no asset management considerations relating to the content of this report.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Environment, Sustainability and Climate Change Considerations</b> | There are no Environmental, sustainability or climate change considerations relating to this report.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Consultation</b>                                                  | There has been no public consultation on this report.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |

## 5. Recommendations

- 5.1. That members seek involvement and clarification on the CEPU Action Plan where appropriate.
- 5.2. That the CEPO continues to develop the CEPU Annual Action Plan and the EPJC standard report to provide assurance to EPJC members that the key considerations continue to be met and that members are updated at the quarterly EPJC meetings reference any amendments / additional actions.

## 6. Reasons for Recommendations

- 6.1. To ensure that members of the EPJC can effectively obtain assurance that the duties and expectations on the local authorities can be met in the event of an incident.

## 7. Background Papers

- 7.1. None presented.

## 8. Contact Officers

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# Emergency Planning Joint Committee

8<sup>th</sup> July 2026

**Report of:** Stuart Marshall, Chief Emergency Planning Officer

**Subject:** Incidents Report 27/03/2026 – 26/06/2026

**Decision Type:** For information

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## 1. Purpose of Report

- 1.1. To assist members of the EPJC in overseeing the performance and effectiveness of the Emergency Planning Unit and its value to the four unitary authorities through provision of a list of incidents within the reporting period.

## 2. Background

- 2.1. CEPU provides both a 24 hour point of contact for partners requesting assistance, and for the provision of tactical advice to the four local authorities.
- 2.2. There are several mechanisms in place to ensure that CEPU are made aware of incidents both in and out of normal office hours. These include protocols with the emergency services and early warning systems with industry and agencies, for example warnings from the Met Office, Environment Agency and communications chains with local industry.
- 2.3. **Appendix 1** lists the incidents that staff have been involved in or notified of. No multi-agency incident debriefs have been conducted in this period.

## 3. Proposals

- 4.1 Members familiarise themselves with the range of incidents that have occurred with a view to seeking additional detail / clarification if required.

## 4. Other Considerations/Implications

|                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|----------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Risk Implications</b>                                             | Failure to respond appropriately may result in impacts on the social, economic and environmental welfare of the community.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Financial Considerations</b>                                      | There are no financial considerations relating to this report.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Legal Considerations</b>                                          | <p>The key legislation is the Civil Contingencies Act 2004 which identifies the local authorities as a Category 1 responder, section 10 of the CCA 2004 identifies failure by a person or body identified within the legislation may bring proceedings in the High Court.</p> <p>In addition a number of actions relate to the Control of Major Accident Hazard Regulations 2015, Radiation Emergency Preparedness Public Information Regulations 2019 and Pipeline Safety Regulations 1996. All of the above place statutory duties upon the local authority, failure to provide to an adequate level resulting in possible enforcement.</p> |
| <b>Single Impact Assessment</b>                                      | There are no equality and diversity considerations relating to this report.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>Staff Considerations</b>                                          | There are no staffing considerations relating to this report.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Asset Management Considerations</b>                               | There are no asset management considerations relating to the content of this report.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Environment, Sustainability and Climate Change Considerations</b> | There are no Environmental, sustainability or climate change considerations relating to this report.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Consultation</b>                                                  | There has been no public consultation on this report.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |

## 5. Recommendations

- 5.1. That members consider the incidents listed and seek any additional information as required in their role of EPJC members.

## 6. Reasons for Recommendations

- 6.1. To ensure that members of the EPJC can effectively obtain assurance that the duties and expectations on the local authorities can be met in the event of an incident.

## 7. Background Papers

7.1. None presented.

## 8. Contact Officers

Stuart Marshall

Chief Emergency Planning Officer & LRF Manager

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**Appendix 1 Incidents of note 27/03/2026 – 26/06/2026**

| Date                    | Borough          | Location                                                      | Type of incident | Additional Information                                                                                                                                                                                                                       |
|-------------------------|------------------|---------------------------------------------------------------|------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 07/04/2026              | Hartlepool       | Crimdon dunes near Hartlepool golf course                     | UXO              | Phosphorus grenades from WWII found on beach response from Police, MoD, Coastguard, Council, EA. Devices removed and allowed to burn off in safe area.                                                                                       |
| 13/05/2026              | Stockton On Tees | Yarm Lane                                                     | Fire             | Building fire in a commercial premise, nearby blocks of flats and houses evacuated                                                                                                                                                           |
| 19/05/2026              | Stockton On Tees | Wolviston Roundabout to A19 on A689 and A1185 Seal Sands Road | Chemical         | Chemical spill on carriageway, required road diversions and clean up.                                                                                                                                                                        |
| 27/05/2026              | Stockton On Tees | Auckland Way                                                  | Other            | MoD assistance requested and 21 properties evacuated.                                                                                                                                                                                        |
| 11/06/2026              | Stockton On Tees | Easton Street / Yarm Lane                                     | Fire             | House fire and neighbouring house vacated.                                                                                                                                                                                                   |
| 21/06/2026              | Middlesbro ugh   | Cargo Fleet Lane                                              | Unsafe Structure | Car crashed into residential building leading to concern reef structural stability, concern for occupants.                                                                                                                                   |
| 20/06/2026              | Middlesbro ugh   | Linthorpe Rd                                                  | Fire             | Fire at takeaway on Linthorpe Rd. 22 properties evacuated. Request for structural engineer. 2 multi-agency Tactical Coordination Groups (TCGs) held to support the work required at scene and those impacted.                                |
| 25/06/2026 – 26/06/2026 | Middlesbro ugh   | Osbourne Close, Hemlington                                    | Other            | Support for evacuation required as part of a police operation during extend period of heatwave. Working with others including the voluntary sector and housing providers - provision of transport, information hub, emergency accommodation, |