

NEIGHBOURHOOD SERVICES COMMITTEE AGENDA



Monday 12 June 2017

at 2.00 pm

**in Committee Room B,
Civic Centre, Hartlepool**

NEIGHBOURHOOD SERVICES COMMITTEE:

Councillors, Belcher, Hind, Hunter, James, Lawton, Loynes, and Richardson

1. APOLOGIES FOR ABSENCE

2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS

3. MINUTES

- 3.1 To receive the Minutes and Decision Record of the meeting held on 23 May 2017 (*previously circulated*).

4. BUDGET AND POLICY FRAMEWORK

No items

5. KEY DECISIONS

No items

6. OTHER ITEMS REQUIRING DECISION

- 6.1 Ward Member Budgets 2016/17 – *Director of Regeneration and Neighbourhoods*

- 6.2 Resident Permit Scheme Consultation Response – Various Locations –
Assistant Director (Environment and Neighbourhood Services)



7. ITEMS FOR INFORMATION

No items

8. ANY OTHER BUSINESS WHICH THE CHAIR CONSIDERS URGENT

ITEMS FOR INFORMATION

Date of next meeting – Monday 3 July 2017 at 2.00 pm in the Civic Centre, Hartlepool.



NEIGHBOURHOOD SERVICES COMMITTEE

12 June 2017



Report of: Director of Regeneration and Neighbourhoods

Subject: **WARD MEMBER BUDGETS 2016/17**

1. TYPE OF DECISION/APPLICABLE CATEGORY

1.1 Non-key decision.

2. PURPOSE OF REPORT

2.1 To inform Neighbourhood Services Committee of the Ward Member Budget final outturn for 2016/17.

3. BACKGROUND

3.1 This report provides the Neighbourhood Services Committee with the final outturn for Ward Member Budgets during 2016/17. **Appendix A** to the report highlights that during 2016/17 £140,276 Ward Member Budget funds were approved. Appendix A also shows the funding remaining which has been carried over into 2017/18.

3.2 Following a review of the Ward Member Budget and the Civic Lottery approval process by the Neighbourhood Services Committee in March 2015, the Civic Lottery budget has been merged with the Ward Member Budget from April 2015.

4. WARD MEMBER BUDGET PROCESS

4.1 The Ward Member budget process will essentially follow the same process as in previous years. However in an attempt to improve administration of Ward Member budgets it is proposed that all groups requesting Ward Member Budget funding complete a generic application form as attached at **Appendix B**. Ward Members will continue to contact the Community Safety and Engagement Team in the normal way, but all groups requesting funds will be sent the generic application form to complete and return to officers.

The introduction of the form will prompt groups to gather and provide the relevant information which will speed up the process, and aid decision making. Should any assistance be required in completing the applications this will be provided.

5. RISK IMPLICATIONS

- 5.1 Through the implementation of the application and approval framework, a robust and transparent process has been put in place to ensure that the expenditure of Ward Member Budgets is for the purpose for which it is intended. This currently includes an annual report to the Neighbourhood Services Committee, quarterly reports to Neighbourhood Forums, and publication online.

6. FINANCIAL CONSIDERATIONS

- 6.1 Any Ward Member Budget unspent funds have been carried over. Each Elected Member has an additional allocation of £2,500 for 2017/18 to which any underspends have been added.

7. LEGAL CONSIDERATIONS

- 7.1 In line with the 'executive arrangements' outlined in the Local Government Act 2000, a delegation of powers to the Director of Regeneration and Neighbourhoods has been awarded in relation to Ward Member Budgets.
- 7.2 Ward Member Budgets must be used for purposes which originally fell within the 'wellbeing powers' enshrined in the Local Government Act 2000 – now repealed and replaced by the 'broader power of competence' under the Localism Act 2011. This gives local authorities an explicit freedom to act in the best interests of the community, unless the local authority is prevented from taking that action by common law, specific legislation or statutory guidance.

8. CHILD AND FAMILY POVERTY

- 8.1 There are no child and family poverty implications relating to this report.

9. EQUALITY AND DIVERSITY CONSIDERATIONS

- 9.1 There are no direct equality and diversity considerations in relation to Ward Member Budgets.

10. SECTION 17 OF THE CRIME AND DISORDER ACT 1998 CONSIDERATIONS

10.1 There are no Section 17 considerations in relation to Ward Member Budgets.

11. STAFF CONSIDERATIONS

11.1 There are no staff considerations in addition to this.

12. ASSET MANAGEMENT CONSIDERATIONS

12.1 Asset management considerations are not applicable in this instance.

13. RECOMMENDATIONS

13.1 Neighbourhood Services Committee is asked to:

- (i) Note the Ward Member Budget outturn for 2016/17 and
- (ii) Agree to the use of the attached template as outlined in section 4.1

14. REASONS FOR RECOMMENDATIONS

14.1 When Ward Member Budgets and the associated application framework were approved, it was agreed that expenditure would be reported to the relevant Committee on an annual basis.

14.2 Use of the attached template as outlined in section 4.1 will improve the administration of Ward Member Budgets.

15. BACKGROUND PAPERS

15.1 There are no background papers associated with this report.

16. CONTACT OFFICER

16.1 Denise Ogden
Director of Regeneration and Neighbourhoods
Civic Centre
Victoria Road
Hartlepool
TS24 8AY
Email denise.ogden@hartlepool.gov.uk
Tel: 01429 523301

Clare Clark
Head of Community Safety and Engagement
Civic Centre
Victoria Road
Hartlepool
TS24 8AY

Tel: (01429) 523401

E-mail: clare.clark@hartlepool.gov.uk

APPENDIX A

Ward Member Budget Overview 2016/17

Ward Councillor	WMB and Civic Lottery carry over from previous years	WMB Returned Funds in 16/17	Funding Available 16/17	Funding Approved in 15/16 but Paid in 16/17	Funding Approved and Paid in 16/17	Funding Approved but Not Paid until 17/18 (included in carry over)	Funding remaining to be carried over into 17/18
*Councillor Jonathan Brash	N/A	N/A	£333	£500	£333	N/A	N/A
Councillor Dave Hunter	£1,000	£0	£4,167	N/A	£2,923	£0	£1,744
Councillor Ged Hall	£4,500	£0	£4,500	£851	£7,609	£540	£540
Councillor John Lauderdale	£1,627	£0	£4,500	N/A	£5,587	£540	£540
Councillor Rob Cook	£2,317	£0	£4,500	£100	£3,098	£0	£3,619
Councillor Brenda Harrison	£2,318	£0	£4,500	£100	£3,217	£0	£3,501
Councillor Stephen Thomas	£2,467	£691	£4,500	£100	£3,669	£0	£3,889
**Councillor Steve Gibbon	N/A	N/A	£333	£560	£333	N/A	N/A
Councillor Bob Buchan	£1,900	£0	£4,167	£0	£4,273	£440	£1,234
Councillor Alan Clark	£1,899	£0	£4,500	£280	£3,799	£533	£2,320
Councillor Jim Lindridge	£1,402	£0	£4,500	£280	£3,701	£533	£1,921
Councillor Christopher Akers-Belcher	£700	£45	£4,500	£0	£4,687	£481	£558
Councillor Kevin Cranney	£700	£44	£4,500	£0	£4,687	£481	£557
Councillor Kaylee Sirs	£1,200	£0	£4,500	£0	£5,187	£482	£513
Councillor Paul Beck	£673	£400	£4,500	£0	£5,573	£0	£0
Councillor David Riddle	£163	£400	£4,500	£137	£4,926	£0	£0
Councillor Jean Robinson	£1,201	£400	£4,500	£0	£5,857	£0	£244
Councillor Shane Moore	£668	£200	£4,500	£1,250	£2,566	£0	£1,552
***Councillor Peter Jackson	N/A	N/A	£867	£1,750	£867	N/A	N/A

Councillor Tim Fleming	£1,166	£200	£3,633	£0	£1,700	£0	£1,549
Councillor Sylvia Tempest	£1,366	£200	£4,500	£1,250	£4,816	£0	£0
Councillor Sandra Belcher	£2,380	£0	£4,500	£0	£3,293	£0	£3,587
Councillor John Tennant	£1,635	£0	£4,500	£0	£3,866	£0	£2,269
Councillor George Springer	£1,200	£0	£4,500	£0	£3,600	£0	£2,100
Councillor Stephen Akers-Belcher	£1,909	£0	£4,500	£0	£5,065	£217	£1,344
Councillor Marjorie James	£1,934	£0	£4,500	£0	£3,865	£218	£2,569
Councillor Allan Barclay	£1,534	£0	£4,500	£0	£5,459	£218	£575
Councillor George Morris	£1,087	£0	£4,500	£50	£1,983	£0	£3,554
Councillor Brenda Loynes	£1,089	£0	£4,500	£50	£1,984	£0	£3,555
Councillor Ray Martin-Wells	£1,089	£0	£4,500	£50	£1,983	£0	£3,556
Councillor Tom Hind	£566	£14	£4,500	£0	£4,129	£0	£951
Councillor Paul Thompson	£566	£403	£4,500	£0	£2,991	£0	£2,478
Councillor James Black	£566	£402	£4,500	£0	£3,258	£0	£2,210
Councillor Trisha Lawton	£837	£0	£4,500	£3	£4,803	£100	£531
Councillor Carl Richardson	£836	£0	£4,500	£0	£4,802	£100	£534
Councillor Lesley Hamilton	£837	£0	£4,500	£0	£4,804	£100	£533
TOTAL	£45,332	£3,399	£148,500	£7,311	£135,293	£4,983	£54,627

* Succeeded by Councillor Dave Hunter on 5 May 2016. Councillor Brash' remaining funds re-allocated to Councillor Hunter.

**Succeeded by Councillor Bob Buchan on 5 May 2016. Councillor Gibbon' remaining funds re-allocated to Councillor Buchan.

***Succeeded by Councillor Tim Fleming on 6 October 2016. Councillor Jackson's remaining funds re-allocated to Councillor Fleming.

HARTLEPOOL BOROUGH COUNCIL

Ward Member Budget Application

Name of organisation:

Contact Name:

Position in Organisation:

Address:

Telephone number:

Email:

Charity/Company Number:
(if applicable)

To which Ward(s) Members are you applying? (tick all that apply)

- | | | | |
|--------------------|--------------------------|-------------|--------------------------|
| Burn Valley | <input type="checkbox"/> | Jesmond | <input type="checkbox"/> |
| De Bruce | <input type="checkbox"/> | Manor House | <input type="checkbox"/> |
| Fens & Rossmere | <input type="checkbox"/> | Rural West | <input type="checkbox"/> |
| Foggy Furze | <input type="checkbox"/> | Seaton | <input type="checkbox"/> |
| Hart | <input type="checkbox"/> | Victoria | <input type="checkbox"/> |
| Headland & Harbour | <input type="checkbox"/> | All Wards | <input type="checkbox"/> |

If you would like your project considered by Members of all Wards, please only tick the 'All Wards' box above.

If you would like your project considered by specific Ward Members, please list below:

Project Description (please provide details of the activities that you are seeking funding for)	
Why is there a need for this project?	
Please state which of the ward priorities your project will address (e.g. reducing crime and anti-social behaviour; improving community safety or the environment; supporting young people etc)	
Who will benefit from your project? (Which groups of residents will benefit and how many?)	
Please provide details of any consultation the group has undertaken to support this application.	
How much will the project cost in total? (please provide breakdown of costs including details of any match funding)	
What is the estimated timescale for start and completion of the project?	
Please provide the group's / organisation's bank details below:	
Made payable to:	
Bank Name:	
Account number:	
Sort Code:	
Reference: (Applicable only if this is a Credit Union account – this could be your membership number)	
Signed:	Date:

Return to: Community Cohesion Officer, Level 4, Civic Centre, Victoria Road, Hartlepool, TS24 8AY.
Telephone 01429 523100

NEIGHBOURHOOD SERVICES COMMITTEE

12th June 2017



Report of: Assistant Director (Environment and Neighbourhood Services)

Subject: **RESIDENT PERMIT SCHEME CONSULTATION
RESPONSE – VARIOUS LOCATIONS**

1. TYPE OF DECISION / APPLICABLE CATEGORY

1.1 Non-key.

2. PURPOSE OF REPORT

2.1 To consider the results of a consultation response at several locations within Hartlepool to introduce controlled resident only permit parking restrictions.

3. BACKGROUND

3.1 A number of amendments were recently made to the resident only parking scheme, specifically the removal of the previous town centre subsidised permit charge which was replaced by an incremental charge based on the number of permits issued per property.

3.2 The following permit charges now apply and are consistently applied to all areas across the town:

1st permit = £5

2nd Permit = £10

3rd Permit = £20

4th permit (and any thereafter) = £30

3.3 The publicity generated following the announcement of the new permit charges has created interest from a number of locations that had either previously been included within the controlled zone or are currently on the fringe of the existing permit areas and have reported instances of inconsiderate parking, obstruction or a lack of parking availability in the unregulated residential locations.

- 3.4 As a result a number of requests have been received from residents expressing an interest for those locations to be included within or reintroduced into a controlled parking zone.
- 3.5 Consultation has taken place with residents where such requests have been received in order to determine the level of residential support, or otherwise, for the introduction of such a traffic management proposal.

4. PROPOSALS

- 4.1 To consider the introduction of resident only permit parking scheme at specific locations.
- 4.2 The scheme would operate under the terms and conditions of the established resident permit Traffic Regulation Orders. The regulated times of enforcement would therefore be Monday – Saturday 8am – 8pm.
- 4.3 Permit charges would be consistent with the existing town wide incremental fee being dependant on number of permits issued per household. (see Section 3.2)

5. CONSULTATION

- 5.1 Letters of consultation were sent to residents living at the following locations:
- Arncliffe Gardens
 - Eamont Gardens
 - Eltringham Road
 - Grange Road
 - Hutton Avenue
 - Lansdowne Road
 - Linden Grove
 - Stanhope Avenue
 - Wansbeck Gardens
- 5.2 A total number of 470 properties were consulted on the proposal and replies were received from 289 residents (61%). A full breakdown and preferred option per street is shown in **Appendix A** of this report.
- 5.3 Within those streets identified above, and following consultation with those residents living in these locations, it is proposed to introduce permit parking at Eltringham Road (62%), Hutton Avenue (79%), Lansdowne Road (56%) and Stanhope Avenue (86%) based on those responses in favour of permit parking.

- 5.4 However it is proposed not to introduce permit parking in Arncliffe Gardens (84%), Eamont Gardens (88%), Grange Road (63%), Lindon Grove (69%), and Wansbeck Gardens (76%), as the majority of residents opposed the introduction of permit parking.

6. RISK IMPLICATIONS

- 6.1 There are no risk implications attached to this report. There is a risk of displacement in that some vehicle owners may choose to park in areas where permit parking has not been introduced and who were against permit parking in their street.

7. FINANCIAL CONSIDERATIONS

- 7.1 Extending the resident permit scheme to include new streets or extend existing locations could be achieved at minimal financial cost. Carriageway markings and appropriate signage would be required in order to comply with statutory legislation. This cost would be met from the existing parking maintenance budget. The associated administrative and permit costs would be recovered from the permit charge paid by the resident.

8. LEGAL CONSIDERATIONS

- 8.1 Any location approved for inclusion within a permit controlled parking scheme would be subject to further approval of a Traffic Regulation Order. Such an order will be required to formally advertise in accordance with the statutory legal procedures.
- 8.2 A Traffic Regulation Order would be enforced under the jurisdiction of the Traffic Management Act 2004.

9. CHILD AND FAMILY POVERTY

- 9.1 There are no child & family poverty implications attached to this report.

10. EQUALITY AND DIVERSITY CONSIDERATIONS

- 10.1 There are no equality & diversity considerations attached to this report.

11. SECTION 17 OF THE CRIME & DISORDER ACT 1998 CONSIDERATIONS

11.1 There are no Section 17 considerations attached to this report.

12. STAFF CONSIDERATIONS

12.1 Any parking restrictions would be enforced by Hartlepool Borough Council Civil Enforcement Officers. Any new locations would be added and included to the existing parking controlled zones.

13. ASSET MANAGEMENT CONSIDERATIONS

13.1 The associated signage and carriageway markings will be included on the Asset Register and routinely checked by Highway Inspectors.

14. RECOMMENDATIONS

14.1 That Members note the findings of **Appendix A**.

14.2 That Members reject the proposal to introduce permit parking at Arncliffe Gardens, Eamont Gardens, Grange Road, Linden Grove and Wansbeck Gardens.

14.3 That Members approve the proposal to introduce a resident permit parking scheme at Eltringham Road, Hutton Avenue, Lansdowne Road and Stanhope Avenue.

14.4 That in the case of 14.3, the Chief Solicitor be asked to advertise the appropriate Legal Orders.

15. REASONS FOR RECOMMENDATIONS

15.1 To reflect the views and preferences of those residents who completed and returned consultation forms in relation to the resident only permit parking proposal.

16. BACKGROUND PAPERS

16.1 None

17. CONTACT OFFICER

Tony Hanson
Assistant Director of (Environment and Neighbourhood Services)
Level 3
Civic Centre
Hartlepool
TS24 8AY

E-mail: tony.hanson@hartlepool.gov.uk

Philip Hepburn
Environmental Enforcement Team Leader
Level 4
Civic Centre
Hartlepool
TS24 8AY

Tel: (01429) 523258

E-mail: philip.hepburn@hartlepool.gov.uk

APPENDIX A

ADDRESS	PROPERTY NUMBERS CONSULTED	TOTAL LETTERS SENT	TOTAL LETTERS RETURNED	% RETURN	TOTAL IN FAVOUR	TOTAL OPPOSED	% OF RETURNS IN FAVOUR	% OF RETURNS OPPOSED
Arncliffe Gardens	2-80(E) / 1-87(O)	87	57	65	9	48		84
Eamont Gardens	2-84(E) / 1-83(O)	84	50	60	6	44		88
Eltringham Road	2-12(E) / 1-17(O)	15	13	87	8	5	62	
Grange Road	74-102(E) / 69-101(O)	32	16	50	6	10		63
Hutton Avenue	50-104(E) / 63-95(O)	39	29	74	23	6	79	
Lansdowne Road	2-72(E) / 3-81(O)	79	39	49	22	17	56	
Linden Grove	32-52(E) / 25-31(O)	15	13	87	4	9		69
Stanhope Avenue	6-32(E) / 1-31(O)	30	22	73	19	3	86	
Wansbeck Gardens	2-94(E) / 1-83 (O)	89	50	56	12	38		76
TOTAL		470	289					