

# NEIGHBOURHOOD SERVICES COMMITTEE

## MINUTES AND DECISION RECORD

12 June 2017

The meeting commenced at 2.00 pm in the Civic Centre, Hartlepool

**Present:**

Councillor: Dave Hunter (In the Chair)

Councillors: Marjorie James, Trisha Lawton, Brenda Loynes and Carl Richardson

Officers: Tony Hanson, Assistant Director, Environment and Neighbourhood Services  
Phil Hepburn, Enforcement Services Team Leader  
Steve Hilton, Public Relations Officer  
Denise Wimpenny, Principal Democratic Services Officer

### 1. Apologies for Absence

An apology for absence was submitted on behalf of Councillor Sandra Belcher.

### 2. Declarations of Interest

None

### 3. Minutes of the meeting held on 23 May 2017

Received

### 4. Ward Member Budgets 2016/17 *(Director of Regeneration and Neighbourhoods)*

**Type of decision**

Non-key

**Purpose of report**

To inform Neighbourhood Services Committee of the Ward Member Budget

final outturn for 2016/17.

### **Issue(s) for consideration**

The Assistant Director reported on the final outturn for Ward Member budgets during 2016/17. Members were referred to Appendix A of the report which highlighted that during 16/17 £140,276 Ward Member budget funds had been approved. Details of funding remaining which had been carried forward into 2017/18 was also provided, as set out in the report.

The Committee was advised that the Ward Member budget process would follow the same process as in previous years. However, in an attempt to improve administration of Ward Member budgets it was proposed that all groups requesting Ward Member budget funding complete a generic application form, a copy of which was attached at Appendix B. Ward Members would continue to contact the Community Safety and Engagement Team in the normal way, however, all groups requesting funds would be sent the generic application form to complete and return.

In relation to the proposal for groups requesting Ward Member budget funding to complete a generic application form, a Member highlighted that given there was a tick box facility on the form there was no requirement for groups to duplicate such information in a list.

### **Decision**

- (i) That the Ward Member budget outturn for 2016/17 be noted.
- (ii) That the proposed template, as set out in Appendix B, be agreed subject to the removal of the requirement for groups to list Ward Members.

## **5. Resident Permit Scheme Consultation Response – Various Locations** *(Assistant Director – Environment and Neighbourhood Services)*

### **Type of decision**

Non-key

### **Purpose of report**

To consider the results of a consultation response at several locations within Hartlepool to introduce controlled resident only permit parking restrictions.

### **Issue(s) for consideration**

The Assistant Director, Environment and Neighbourhood Services reported on the background to recent changes to the resident only parking scheme and the introduction of an incremental permit parking charge based on the number of permits issued per household. As a result of a number of requests that had been received from residents expressing an interest to be included within or reintroduced into a controlled parking zone, consultation had taken place with residents where such requests had been received, in order to determine the level of residential support for the introduction of such a traffic management proposal.

With regard to the results of the consultation, of the 470 properties consulted, 289 responses had been received, a breakdown of which was provided, as detailed in Appendix A. Based on the responses in favour of permit parking, it was proposed to introduce permit parking at Eltringham Road, Hutton Avenue, Lansdowne Road and Stanhope Avenue. Given that the majority of residents of Arncliffe Gardens, Eamont Gardens, Grange Road, Lindon Grove and Wansbeck Gardens were against the scheme, it was proposed not to introduce permit parking at these locations.

Members were advised that a petition had been received prior to the commencement of today's meeting from residents of Wansbeck Gardens objecting to a residents parking scheme at this location which was in accordance with the findings of the consultation results and subsequent recommendations, as set out in the report.

### **Decision**

- (i) That the findings, as detailed in Appendix A, be noted.
- (ii) That a resident only permit parking scheme should not be introduced at Arncliffe Gardens, Eamont Gardens, Grange Road, Lindon Grove and Wansbeck Gardens.
- (iii) That a resident only permit parking scheme be introduced at Eltringham Road, Hutton Avenue, Lansdowne Road and Stanhope Avenue.
- (iv) That the Chief Solicitor be asked to advertise the appropriate Legal Orders.

## **6. Date and Time of Next Meeting**

The Chair advised that the next meeting would be held on Monday 3 July 2017 at 2.00 pm.

The meeting concluded at 2.10 pm

**P J DEVLIN**

**CHIEF SOLICITOR**

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