

CHILDREN'S SERVICES COMMITTEE

AGENDA



Tuesday 4 July 2017

at 4.00 pm

in the Council Chamber,
Civic Centre, Hartlepool

MEMBERS: CHILDREN'S SERVICES COMMITTEE

Councillors Clark, Harrison, Lauderdale, Moore, Morris, Robinson and Sirs.

Co-opted Members: Jo Heaton, C of E Diocese and Stephen Hammond, RC Diocese representatives.

School Heads Representatives: Mark Tilling (Secondary), David Turner (Primary), Alan Chapman (Special).

Six Young Peoples Representatives

Observer: Councillor Thomas, Chair of Adult Services Committee

1. **APOLOGIES FOR ABSENCE**

2. **TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**

3. **MINUTES**

- 3.1 Minutes of the meeting held on 13th June 2017 (*previously circulated and published*).

4. **BUDGET AND POLICY FRAMEWORK ITEMS**

No items.

5. **KEY DECISIONS**

No items.



6. OTHER ITEMS REQUIRING DECISION

- 6.1 Approval of Term and Holiday Dates 2018-19 and 2019-20 – *Director of Child and Adult Services*
- 6.2 To nominate Local Authority Representatives to serve on School Governing Bodies – *Director of Child and Adult Services*

7. ITEMS FOR INFORMATION

- 7.1 Hartlepool Education Commission –Update Report – *Director of Child and Adult Services*

8. ANY OTHER BUSINESS WHICH THE CHAIR CONSIDERS URGENT

FOR INFORMATION

Date of next meeting – Tuesday 25 July 2017 at 4.00pm in the Civic Centre, Hartlepool



CHILDREN'S SERVICES COMMITTEE

4 July 2017



Report of: Director of Child and Adult Services

Subject: APPROVAL OF TERM AND HOLIDAY DATES
2018-19 and 2019-20

1. TYPE OF DECISION/APPLICABLE CATEGORY

Non key

2. PURPOSE OF REPORT

- 2.1 To seek agreement of the Children's Services Committee to the pattern of school term and holiday dates for the school year 2018-19 and 2019-20 for Community and Voluntary Controlled schools.
- 2.2 To seek agreement of the Children's Services Committee in recommending these dates to governing bodies of Aided and Foundation schools and academies in Hartlepool.

3. BACKGROUND

- 3.1 As the local authority (LA), the Council has the responsibility for setting the school term and holiday dates for Community and Voluntary Controlled schools in Hartlepool. Voluntary Aided and Foundation schools' governing bodies and academies are responsible for setting their own school holiday pattern within the agreed national framework of working days. Traditionally the LA and the governing bodies of all of the Voluntary Aided and Foundation schools work together to ensure a consistent pattern across the town in respect of school term and holiday dates, though in the case of Roman Catholic schools in particular, some variation does occur in some years.
- 3.2 Five professional development (PD) days are provided for in teachers' conditions of service. These may be taken in combinations of part-day "twilight" sessions at the direction of individual schools. The pattern proposed for 2018-19 and 2019-20 provides for an "envelope" of 195 days.

- 3.3 Local authorities for a number of years have tried with some success to agree a unified calendar of term dates across the northern region from Yorkshire to Northumberland based on guiding principles agreed by the regional group in 2012-13.

4. PROPOSALS

- 4.1 In the spring term 2017 representatives from the Tees Valley region and other north east representatives consulted on a pattern for 2018-19 and 2019-20 based on the guiding principles, and agreed to consult on this pattern within their own authorities as shown in **Appendices 1 and 2**. The proposed pattern enables schools to begin the academic year on Monday 3rd September 2018 and end the year on Tuesday 23rd July 2019 and Monday 2nd September 2019 and end the year on Monday 20th July 2020.
- 4.2 Following discussions, arrangements were made to consult all headteachers in Hartlepool and also the relevant professional associations through the Director's termly meetings on the school year pattern for 2018-19 and 2019-20. On the completion of local consultation in the region, the general consensus from the local authorities within the Tees Valley and other regional authorities is to adopt the model attached as **Appendices 1 and 2**.

5. RISK IMPLICATIONS

None

6. FINANCIAL CONSIDERATIONS

None

7. LEGAL CONSIDERATIONS

None

8. CHILD AND FAMILY POVERTY CONSIDERATIONS

None

9. EQUALITY AND DIVERSITY CONSIDERATIONS

None

10. STAFF CONSIDERATIONS

None

11. ASSET MANAGEMENT CONSIDERATIONS

None

12. RECOMMENDATIONS

- 12.1 To approve the scheduled term dates and holiday dates for 2018-19 and for 2019-20 for Community and Voluntary Controlled Schools as shown in **Appendices 1 and 2.**
- 12..2 To recommend the scheduled of term and holiday dates for 2018-19 and 2019-20 to governing bodies of all Voluntary Aided, Foundation Schools and academies in Hartlepool.

13. REASONS FOR RECOMMENDATIONS

The proposals seek to achieve common term dates across Yorkshire and the north-east based on guiding principles enabling continuity for parents, carers, other schools, local authority staff and other agencies.

14. BACKGROUND PAPERS

None

15. CONTACT OFFICER

Ann Turner
Governor Support Manager
Child and Adult Services
Civic Centre
Hartlepool
Telephone 523766
Email: ann.turner@hartlepool.gov.uk

DRAFT HARTLEPOOL CALENDAR 2018-2019 APPENDIX 1

2018	AUGUST 2018	SEPTEMBER 2018	OCTOBER 2018	NOVEMBER 2018	DECEMBER 2018
Monday	6 13 20 27	3 10 17 24	1 8 15 22 29	5 12 19 26	3 10 17 24 31
Tuesday	7 14 21 28	4 11 18 25	2 9 16 23 30	6 13 20 27	4 11 18 25
Wednesday	1 8 15 22 29	5 12 19 26	3 10 17 24 31	7 14 21 28	5 12 19 26
Thursday	2 9 16 23 30	6 13 20 27	4 11 18 25	1 8 15 22 29	6 13 20 27
Friday	3 10 17 24 31	7 14 21 28	5 12 19 26	2 9 16 23 30	7 14 21 28
Saturday	4 11 18 25	1 8 15 22 29	6 13 20 27	3 10 17 24	1 8 15 22 29
Sunday	5 12 19 26	2 9 16 23 30	7 14 21 28	4 11 18 25	2 9 16 23 30

Bank Holiday	
School Holiday	

2019	JANUARY 2019	FEBRUARY 2019	MARCH 2019	APRIL 2019	MAY 2019	JUNE 2019	JULY 2019
Monday	7 14 21 28	4 11 18 25	4 11 18 25	1 8 15 22 29	6 13 20 27	3 10 17 24	1 8 15 22 29
Tuesday	1 8 15 22 29	5 12 19 26	5 12 19 26	2 9 16 23 30	7 14 21 28	4 11 18 25	2 9 16 23 30
Wednesday	2 9 16 23 30	6 13 20 27	6 13 20 27	3 10 17 24	1 8 15 22 29	5 12 19 26	3 10 17 24 31
Thursday	3 10 17 24 31	7 14 21 28	7 14 21 28	4 11 18 25	2 9 16 23 30	6 13 20 27	4 11 18 25
Friday	4 11 18 25	1 8 15 22	1 8 15 22 29	5 12 19 26	3 10 17 24 31	7 14 21 28	5 12 19 26
Saturday	5 12 19 26	2 9 16 23	2 9 16 23 30	6 13 20 27	4 11 18 25	1 8 15 22 29	6 13 20 27
Sunday	6 13 20 27	3 10 17 24	3 10 17 24 31	7 14 21 28	5 12 19 26	2 9 16 23 30	7 14 21 28

The number of term days shown is 195. Up to five of these days will be used as professional development days for teaching staff; pupils will not attend these days. Each school determines when these will take place and will inform parents.

CHILD AND ADULT SERVICES DEPARTMENT



DRAFT HARTLEPOOL CALENDAR 2019-2020 APPENDIX 2

2019	AUGUST 2019	SEPTEMBER 2019	OCTOBER 2019	NOVEMBER 2019	DECEMBER 2019
Monday	5 12 19 26	2 9 16 23 30	7 14 21 28	4 11 18 25	2 9 16 23 30
Tuesday	6 13 20 27	3 10 17 24	1 8 15 22 29	5 12 19 26	3 10 17 24 31
Wednesday	7 14 21 28	4 11 18 25	2 9 16 23 30	6 13 20 27	4 11 18 25
Thursday	1 8 15 22 29	5 12 19 26	3 10 17 24 31	7 14 21 28	5 12 19 26
Friday	2 9 16 23 30	6 13 20 27	4 11 18 25	1 8 15 22 29	6 13 20 27
Saturday	3 10 17 24 31	7 14 21 28	5 12 19 26	2 9 16 23 30	7 14 21 28
Sunday	4 11 18 25	1 8 15 22 29	6 13 20 27	3 10 17 24	1 8 15 22 29

Bank Holiday	
School Holiday	

2020	JANUARY 2020	FEBRUARY 2020	MARCH 2020	APRIL 2020	MAY 2020	JUNE 2020
Monday	6 13 20 27	3 10 17 24	2 9 16 23 30	6 13 20 27	4 11 18 25	1 8 15 22 29
Tuesday	7 14 21 28	4 11 18 25	3 10 17 24 31	7 14 21 28	5 12 19 26	2 9 16 23 30
Wednesday	1 8 15 22 29	5 12 19 26	4 11 18 25	1 8 15 22 29	6 13 20 27	3 10 17 24
Thursday	2 9 16 23 30	6 13 20 27	5 12 19 26	2 9 16 23 30	7 14 21 28	4 11 18 25
Friday	3 10 17 24 31	7 14 21 28	6 13 20 27	3 10 17 24	1 8 15 22 29	5 12 19 26
Saturday	4 11 18 25	1 8 15 22 29	7 14 21 28	4 11 18 25	2 9 16 23 30	6 13 20 27
Sunday	5 12 19 26	2 9 16 23	1 8 15 22 29	5 12 19 26	3 10 17 24 31	7 14 21 28

2020	JULY 2020
Monday	6 13 20 27
Tuesday	7 14 21 28
Wednesday	1 8 15 22 29
Thursday	2 9 16 23 30
Friday	3 10 17 24 31
Saturday	4 11 18 25
Sunday	5 12 19 26

The number of term days shown is 195. Up to five of these days will be used as professional development days for teaching staff; pupils will not attend these days. Each school determines when these will take place and will inform parents.

CHILD AND ADULT SERVICES DEPARTMENT



CHILDREN'S SERVICES COMMITTEE

4 July 2017



Report of: Director of Child and Adult Services

Subject: TO NOMINATE LOCAL AUTHORITY REPRESENTATIVES TO SERVE ON SCHOOL GOVERNING BODIES

1. TYPE OF DECISION/APPLICABLE CATEGORY

Non key

2. PURPOSE OF REPORT

- 2.1 To update members of the Children's Services Committee in respect of vacancies that currently exist for local authority representative governors, and to request that members recommend nominees to the governing bodies where vacancies currently exist.

3. BACKGROUND

- 3.1 Reports have previously been presented to the Children's Services Committee in February and July 2015 alerting members to the requirement that local authority governors are now nominated by the local authority but appointed by the governing body, on the basis that the nominee has the skills to contribute to the effective governance and success of the school, and meets any other eligibility criteria they may have set.

A schedule (**Appendix A**) is attached setting out details of vacancies which currently exist, together with applications received (**Appendix B**). **This item contains exempt information under Schedule 12A of the Local Government Act 1972 (as amended by the Local Government), (Access to Information), (Variations Order 2006) namely, information relating to any individual (Para 1).**

4. PROPOSALS

- 4.1 None

5. RISK IMPLICATIONS

None

6. FINANCIAL CONSIDERATIONS

None

7. LEGAL CONSIDERATIONS

None

8. CHILD AND FAMILY POVERTY CONSIDERATIONS

None

9. EQUALITY AND DIVERSITY CONSIDERATIONS

None

10. STAFF CONSIDERATIONS

None

11. ASSET MANAGEMENT CONSIDERATIONS

None

12. RECOMMENDATIONS

- 12.1 The committee gives consideration to applicants as set out in Appendix B in respect of local authority nominations for consideration by governing bodies where vacancies currently exist.

13. REASONS FOR RECOMMENDATIONS

- 13.1 To ensure that the nomination of local authority governors will contribute to improve the effectiveness of the governing body to which they are appointed.

14. BACKGROUND PAPERS

Reports to Children's Services Committee in February and July 2015

15. CONTACT OFFICER

Ann Turner
Governors Support Manager
Child and Adult Services
Civic Centre
Hartlepool
Telephone: 523766
Email: ann.turner@hartlepool.gov.uk

CHILDREN'S SERVICES COMMITTEE

4 July 2017



Report of: Director of Child and Adult Services

Subject: HARTLEPOOL EDUCATION COMMISSION –
UPDATE REPORT

1. TYPE OF DECISION/APPLICABLE CATEGORY

1.1 This report is for information.

2. PURPOSE OF REPORT

2.1 To update Committee on the progress of implementation of the Education Commission's recommendations, and impact achieved since the previous report to Committee in March 2017.

3. BACKGROUND

3.1 A strategic Education Commission Leadership Group meets on a termly basis to oversee the workplan and finances, and receives updates from each workstream at these meetings. The Group has representative members from all stakeholder sectors including young people, Members, schools, employers, governors and the Tees Valley Combined Authority. The Group last met on 24 April 2017.

4. ACTIONS AND IMPACT

4.1 At each Education Commission Leadership Group meeting, all workstream leads table and talk to a summary of the actions undertaken and their impact. A collation of the latest workstream update reports is presented at **Appendix A**.

5. RISK IMPLICATIONS

There are no risk implications.

6. FINANCIAL CONSIDERATIONS

- 6.1 To fund the implementation of the Commission's recommendations, an amount of £500,000 was allocated to over the two academic years 2015-17. An overview of budget commitments as at 2016-17 year-end (31 March 2017) is summarised below:

Staffing costs	£268,000
Workstream costs	£186,000
Miscellaneous	<u>£ 35,000</u>
TOTAL	<u>£489,000</u>

- 6.2 More detailed financial reports are tabled and scrutinised at each Leadership Group meeting.

7. LEGAL CONSIDERATIONS

There are no legal considerations.

8. CHILD AND FAMILY POVERTY CONSIDERATIONS

- 8.1 The full and sustained implementation of the Hartlepool Education Commission's recommendations will improve the educational achievement of the children and young people in Hartlepool. Allied to this, improved access to good and outstanding schools, experiencing inspirational activities and raising aspirations will all improve children's life chances, providing pathways out of poverty for Hartlepool families.

9. EQUALITY AND DIVERSITY CONSIDERATIONS

There are no equality and diversity considerations.

10. STAFF CONSIDERATIONS

There are no staff considerations.

11. ASSET MANAGEMENT CONSIDERATIONS

There are no asset management considerations.

12. RECOMMENDATIONS

- 12.1 Committee to note the contents of this report.

13. REASONS FOR RECOMMENDATIONS

- 13.1 The Education Commission's authority and accountability originates with this Committee and Hartlepool's elected Members.

14. BACKGROUND PAPERS

- Hartlepool Education Commission report (previously published)
- Children's Services Committee report, 19 January 2016
- Children's Services Committee report, 24 April 2017

15. CONTACT OFFICER

Mark Patton
Assistant Director: Education, Learning & Skills (0-19)
Level 4, Civic Centre
Victoria Road
Hartlepool, TS24 8AY
Telephone: 01429 523736
e-mail: mark.patton@hartlepool.gov.uk

Hartlepool Education Commission

A Better Childhood In Hartlepool Update

Period this update covers: January - March 2017

What have we done?

- Introduction of workforce development programme – focus on developing
- Starting to implement Signs of Safety approach across children's services – includes ongoing practice leads sessions, 2 day training for all workforce, 5 day training for practice leads
- The Children's Hub fully functional – North Yorkshire County Council undertaken a peer challenge, internal regular reviews in place with full review June/July 2017
- Integrated teams in place with two social care managers and two health managers.
- Planning for Health Visiting and School Nursing services to be part of Local Authority from May 1st 2017 – particular focus on transfer of staff and implementation of a new health IT system.

What has been the impact of this work on the children and YP of Hartlepool?

- Initial audits undertaken within the Hub showing that decision making is robust – ongoing review is taking place to understand long term affects of the multi disciplinary approach
- Workers stating that Signs of Safety approach is supporting better relationships with families – this is early days and an evaluation will be undertaken alongside the implementation of this approach
- There is no evidence of impact of the Early Help offer at this stage. Work is ongoing to capture the information through the Early Help Module

What will be doing next?

- Implement integrated Early Help Offer – to include health transfer, links to community safety and further develop links to schools
- Implement Signs of Safety across the children's services workforce

Oracy 'Talk Matters' Update

Period this update covers: September to March 2017

What have we done since September?

- Formed steering group comprised of representatives from education, health, social care, children's centres, libraries, workforce development, adult ed, education psychology, initial meeting held 27th September (next meeting 9th May)
- Launched project to schools October 4th – 31 schools and 1 day care setting have signed up. Good response to request for contribution to working groups.
- Talk Matters Champions have been nominated in each setting to ensure effective implementation and sustainability over time
- Three working groups have been established (one for each strand). Each group has met twice in the autumn term to contribute to development of each of the 3 strands:

Workforce Development

- Finalised the content and form of the 'Enhanced' element of training programme
- Day 1 of the training was piloted with a group of foundation stage leads and literacy subject leaders from a number of schools
- The training is aimed at all EYs teachers and practitioners from schools, day care settings and Children's Centres
- Roll out of day 1 of the training began in February with a number of sessions available for schools and settings to choose from across the spring and start of the summer term.

Influencing and supporting parents

- Developed working partnership with Children's Centre personnel
- Content of '5 a day' and format of information cards have been finalised
- Begun to develop media campaign to promote the key messages through the '5 a day' cards around the importance of talk and early literacy at all opportunities – ensuring parents know *what, why, and how*.
- Working with the Art department in High Tunstall to produce logo, illustrations for materials etc.
- Met with Ed Turner from Comms team to plan promotion through range of media

Performance and outcomes management

- Worked with PHD undergrad student to develop assessment tool. Developed a draft Talk Matters progressive universal language/literacy screening tool to be trialled for use with all children at 2, 3 and 4. Shared with working party and gathered feedback on content
- Trialled the screening tool and amended in light of feedback from pilot

- Identified Wellcomm assessment tool as preferred specialised diagnostic tool for children identified as needing intervention. Purchased for all settings signed up to the project.
- Linked in with Literacy Campaign (EEF) including training for use of Language and Communication Friendly School assessment tool

What will we be doing next?

Workforce Development

- Establish regular network meetings from summer term to ensure continuous development of Talk Matters Champions
- Complete roll out of 2 day 'Enhanced' training programme for all EYs practitioners by December 18.
- Extend training programme to wider workforce through 2 x half day Universal training sessions (eg. health visitors, midwives, school nurses, children's social care, etc). To begin rollout Spring 18, target for completion summer 19.
- Longer term... Work with teaching staff of older children to extend the programme into Key Stages 2, 3 and 4.

Influencing and supporting parents

- Continue working with Children's Centres to review programmes on offer to parents to ensure opportunities for promotion of Talk Matters key messages are maximised
- Work with working party of practitioners to plan launch to parents in autumn term, to include development of information sessions for parents and carers for delivery by schools and settings
- If current bid to Early Years Social Action Fund is successful, develop and arrange delivery of universal training for 250 volunteers
- Continue to work with Comms team to develop a Talk Matters website and plan media promotion

Performance and outcomes management

- Roll out assessment framework to schools and settings in summer term, for use from September
- Work with data team to establish systems to gather data
- Establish QA process
- Explore development of a Hartlepool Talk Matters Quality Mark for settings

CPD Update

No update to report since the last meeting

CAMHS Transformation Update

Period this update covers: January 2017 - March 2017

What have we done?

Work that has been undertaken this term includes:

- Contact with each pilot school and their named lead(s) identified.
- Baseline audit of current position/existing practice captured via a semi-structured conversation in each school.
- 'Wellbeing Walks' carried out to capture the pupils' perspectives and collect evidence.
- Meeting schedule developed and is underway to ensure regular communication with 'Wellbeing Champions' in the pilot schools.
- Following background reading/research, an info-graphic has been developed to illustrate the model being used (which merges previous models).
- Curriculum for Life audit tool for robust Emotional Health and Wellbeing (EHWB) is under development.
- 6 Module Training programme being delivered to School Champions in pilot schools.
- 2nd Cohort of teachers identified for Mindfulness Based Stress Reduction Course
- ELSA (Emotional Literacy Support Assistant) supervision groups supporting the implementation of this approach

What has been the impact of this work on the children and YP of Hartlepool?

- Project evaluation ongoing
- Interim feedback from CYP regarding Mindfulness very positive
- Training Evaluations very positive. Staff report increased competence and confidence which impacts directly on CYP wellbeing

What will be doing next?

- Continued implementation of graduated response in Pilot Schools
- Continued consultation with 'Wellbeing Champions' to further develop the C4L audit tool and the development of a toolkit of resources.
- Learning Set for Wellbeing Champions
- Further capturing of examples of good practice and evidence collection/collation.
- Planning an event to raise awareness and share learning.
- Providing an update session for schools and governor CPD session.

Transition Update

Period this update covers: Jan 2017 – March 2017

What have we done?

- Researched and created a draft Transition Guarantee
- Established consultation groups of Primary and Secondary Transition leads who are reviewing and amending the draft Guarantee
- On-going research of good practice across the Tees Valley [and nationally], including visits to schools and discussion with Local Authority Leads

What has been the impact of this work on the children and YP of Hartlepool?

- Discussion held in the consultation groups has enabled good practice to be shared and ideas to be trialled in the transition process this year
- Evaluation to be completed after the next transition cycle

What will be doing next?

- Further contacts to be made with Transition Leads and schools across the Tees Valley, gathering and sharing evidence of good practice
- Further research into:
 - Person – Centred Planning,
 - RAG rating for SEMH during transition process
 - Models of effective transition for vulnerable students
- Continuation of the Transition Guarantee moving into KS4 to KS5 transition
- Consultation with CYP on the Guarantee

Hartlepool Children's Charter Update

Period this update covers: January 2017 – March 2017 (spring term)

What have we done?

- Begun work with Open Lab research and innovation team at Newcastle University to use innovative new digital technologies to reach larger numbers of stakeholders
- The new technologies being developed by the Open Lab team have many interesting possibilities not only for traditional engagement/consultation work with stakeholders, but also developing co-created solutions to problems or needs generated from within the larger stakeholder group

What has been the impact of this work on the children and YP of Hartlepool?

- No additional impact in the spring term 2017

What will be doing next?

- Carol Allen (Senior Advisory Consultant SEN) is working with the Open Lab team to trial the software, called Event Movement, with Hartlepool schools in the summer term. This trial will be based on the co-construction of several key SEN events for schools in the 2017-18 academic year.

Getting to Good Update

Period this update covers: Jan 17 – March 17

What have we done?

- ✓ Created an updated Alternative Education Provision Directory, with new providers included such as Cornerstone
- ✓ Commissioned the Health and Safety team at HBC to undergo a review of each provider, including all aspects of H and S as well as safeguarding and insurance
- ✓ Worked alongside Catch 22 to help create a Motor Vehicle offer at the garage site, High Tunstall (KS4)
- ✓ Worked alongside Northern Lights Academy management committee to create a creative arts alternative curriculum pathway (KS2, 3, and 4)

What has been the impact of this work on the children and YP of Hartlepool?

- The first draft of the Hartlepool Directory of Alternate Provision has been circulated to all secondary schools and a very small number of pupils are accessing this provision
- Curriculum leaders in secondary schools are aware of the Motor Vehicle offer and will be discussing this with the current pupils in Yr 9

What will we be doing next?

- Communicating the curriculum offer from Northern Lights Academy to key people i.e. secondary Headteachers, HBC education team
- Continuing to drive the Motor Vehicle offer at High Tunstall
- To monitor the offer developing between St. Hild's and Hartlepool Sixth Form College
- Ensure the Commissioning work being conducted on the Directory is completed and of high quality
- To organise an Alternative Education Provision event showcasing the services of the providers in the Directory