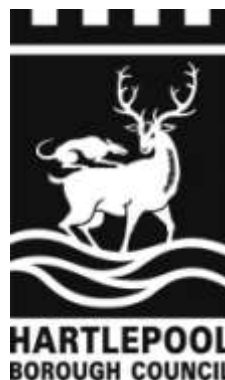


CHILDREN'S STRATEGIC PARTNERSHIP AGENDA



Tuesday 26 September 2017

at 10.00am

**at Hartlepool College of Further Education,
Stockton Street, Hartlepool**

MEMBERS: CHILDREN'S STRATEGIC PARTNERSHIP

Councillor Alan Clark, Chair of Children's Services Committee and Lead Member for Children's Services (Chair);

Sally Robinson, Director of Children's and Joint Commissioning Services, Hartlepool Borough Council;

Danielle Swainston, Assistant Director, Children's Services, Hartlepool Borough Council;
Mark Patton, Assistant Director, Education, Learning and Skills 0-19, Hartlepool Borough Council;

Andrew Carter, Assistant Director, Regeneration, Hartlepool Borough Council

Rachel Smith, Strategic Commissioner, Children's Services, Hartlepool Borough Council;

Juliette Ward, Participation Manager, Hartlepool Borough Council;

Paul Edmondson-Jones, Interim Director of Public Health, Hartlepool Borough Council;

Assistant Chief Superintendent Alastair Simpson, Cleveland Police;

John Graham, Durham Tees Valley Probation Trust;

Ali Wilson, Chief Officer, NHS Hartlepool and Stockton-on-Tees Clinical Commissioning Group;

Representative, NHS Hartlepool and Stockton-on-Tees Clinical Commissioning Group;

Lindsey Robertson, Professional Lead Nurse, Out of Hospital Care, Hartlepool and North Tees NHS Foundation Trust;

Chris Davies, Head of Service, CAMHS, Tees, Esk and Wear Valleys NHS Trust;

Dave Wise, West View Project, Voluntary and Community Sector;

Kay Glew, Housing Hartlepool, Thirteen Group;

John Hardy, Head Teacher St John Vianney Primary School, Hartlepool Primary Schools;

Head Teacher, Hartlepool Secondary Schools;

Alan Chapman, Head Teacher, Hartlepool Special Schools;

Darren Hankey, Principal Hartlepool College of Further Education, Hartlepool Post 16 Colleges;

Claire Naylor, Hartlepool Partnership and Social Justice Manager, Job Centre Plus;

Children and Young People Representatives;

Adoptive / Foster Parent Representatives.



1. **APOLOGIES FOR ABSENCE**
2. **TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
3. **TO CONFIRM THE MINUTES OF THE MEETING HELD ON 18 JULY 2017**
4. **ITEMS FOR CONSIDERATION**
 - 4.1 Hartlepool's Children's Strategic Partnership – Terms of Reference – *Assistant Director, Children's Services*
 - 4.2 Communication Task and Finish Group – Option Paper – *Assistant Director, Education, Learning and Skills 0-19*
 - 4.3 Presentation - Health and Wellbeing Strategy Consultation and link to Children's and Young People's Plan – *Interim Director of Public Health*
 - 4.4 Presentation - Updates on Task and Finish Groups –
 - Future in Mind presentation – *Strategic Commissioner, Children's Services;*
 - Integrated Early Help Offer – *Assistant Director, Children's Services.*
5. **ANY OTHER BUSINESS WHICH THE CHAIR CONSIDERS URGENT**

ITEMS FOR INFORMATION

Date of next meeting – Tuesday 28 November 2017 at 10.00am at Hartlepool College of Further Education, Stockton Street, Hartlepool



CHILDREN'S STRATEGIC PARTNERSHIP MINUTES AND DECISION RECORD

18 July 2017

The meeting commenced at 10.00am at the Centre for Independent Living,
Burbank Street, Hartlepool

Present:

Councillor: Alan Clark (In the Chair)

Sally Robinson, Director of Child and Adult Services
Danielle Swainston, Assistant Director, Children's Services
Mark Patton, Assistant Director, Education, Learning and Skills
0-19
Paul Edmondson-Jones, Interim Director of Public Health
Alastair Simpson, Acting Chief Superintendant, Cleveland Police
Jo Heaney, NHS Hartlepool and Stockton on Tees Clinical
Commissioning Group
Dave Wise, West View Project
Callum Reed, Children and Young People's Representative

Also present:

Councillor Brenda Harrison
Jayne Moules, Graham Alton and Martin Todd, Healthy
Relationships Partnership

Officers: Juliette Ward, Young Inspectors' Co-ordinator
Angela Armstrong, Principal Democratic Services Officer

33. Apologies for Absence

Apologies for absence were received from Ali Wilson (NHS Hartlepool and Stockton Clinical Commissioning Group), Key Glew (Housing Hartlepool, Thirteen Group), John Hardy (St John Vianney Primary School) and Darren Hankey (Hartlepool College of Further Education).

34. Declarations of Interest

None.

35. Minutes of the meeting held on 2 May 2017

Confirmed.

36. Young People's Foundation

The Assistant Director, Children's Services informed the Partnership that the Young People's Foundation had been constituted and had recently appointed a Chief Executive Officer, who will attend a future meeting of the Partnership to provide an update on the Foundation. The representative from West View Project added that additional trustees were being sought to add to the membership of the Foundation and any interest from people within the business sector was welcomed.

The Chair commented that the development of the Foundation was a very positive move to drive forward work and support for children and young people.

Decision

The update provided was noted.

37. Development of Children and Young People's Plan Feedback from Early Integration Children's Strategic Partnership Terms of Reference

The above agenda items all formed part of the following discussion.

The Assistant Director, Children's Services circulated the following documents to inform the discussions:

- Partnership Working Structures (including workstreams);
- A Better Child in Hartlepool (vision and obsessions);
- Delivery a Better Childhood for Hartlepool (presentation); and
- Early Help Service Transformation Model (DCLG guidance).

The Assistant Director, Children's Services sought the views of the Partnership on the development of the Children and Young People's Plan which was progressing under the banner of the Better Childhood in Hartlepool programme. The Partnership Working Structures initially identified four workstreams for localities across Hartlepool which will inform the Better Childhood programme to encompass all children. The importance of ensuring all children were represented within the Better Childhood programme was emphasised to ensure ambitions and aspirations were raised for all children.

The Assistant Director, Children's Services referred to the revised obsessions which covered a broader range of issues and were better aligned with the Children and Young People's Plan. There was a general acceptance that the revised obsessions were much clearer which were:

- Life Chances (Health/Wellbeing and Education);
- Being Safe and Feeling Safe; and
- Resilience and Relationships.

A discussion ensued on the Community Hubs and the Locality Hubs and the different aims and services to be provided from these Hubs. The Assistant Director, Children's Services indicated that a Communications Strategy was being developed to raise awareness of the services provided and ensure the most effective use of those services. The Interim Director of Public Health confirmed that the three Community Hubs were located in the areas of greatest need across the Town and were conduits to provide effective links to services, facilities and other agencies. In addition to the above, it was noted that consultation was ongoing on the Health and Wellbeing Strategy which was focussing on Starting Well; Ageing Well; Working Well; and Living Well. Both Health and Wellbeing Strategy and Children and Young People's Plan would complement each other to build a better childhood and enable a better life and future for all children generationally. The importance of ensuring the above plans target resources on areas that can have an impact.

The representative from the NHS Hartlepool and Stockton on Tees Clinical Commissioning Group (CCG) raised a number of concerns in relation to resourcing any potential changes to the way services were delivered. The Assistant Director, Children's Services informed the Partnership that the north cluster of schools had agreed to trial the development of a Locality Partnership from September this year. The aim was for each Locality Partnership to develop priorities within its own area and bring them together across all Locality Partnerships in a coherent way. It was suggested that the Workstreams identified in the Partnership Working Structures were clearly defined to identify the key aims of the different Workstreams and the different agencies involved. A discussion ensued on the branding of the Partnership Working Structures and it was suggested that a Task and Finish Group – Communications be created from within the Partnership to explore more effective branding. The Assistant Director, Education and a representative from the Health Relationships Partnership volunteered to take this forward with the Council's Public Relations Team.

It was highlighted that one of the key aims of the Locality Partnerships was to shape services through the most effective and flexible use of available resources. As part of the governance arrangements, it was suggested that a member from each Locality Partnership be added to the membership of the Children's Strategic Partnership.

In relation to ongoing consultation, the Interim Director of Public Health informed the Partnership that there had been a good response to the Health and Wellbeing Strategy consultation and the outcomes from 'starting well' will be fed into the Children's Strategic Partnership once collated. The Assistant Director, Children's Services confirmed that the 'Post Cards to the Director' initiative had commenced with a lot of responses received already. Additional consultation was planned for September/October this year with

stakeholders aswell as the parent/carers' survey which was focussed on emotional well-being. A plan for forthcoming consultation would be developed in conjunction with Public Health and circulated to members of the Children's Strategic Partnership. The young representative in attendance stressed the need for the utilisation of an online presence for all consultation to enable greater engagement with young people. The Assistant Director, Children's Services indicated she would liaise with the young people's representative to develop this further.

The Assistant Director, Children's Services proposed that the next meeting of the Partnership on 26 September 2017 would receive updates from all the Workstreams.

The DCLG guidance that was circulated was looking at how effective partnerships were to transforming services to achieve the best outcomes for children and families. Partnership members were asked to reflect on this guidance for further discussion at the next meeting of the Partnership.

The representative from the West View Project provided an update on the junior inspector programme which had been funded by local primary schools. The inspections had been very successful and had culminated in a very successful conference. It was highlighted that the local primary schools had funded the programme for the next two years and the junior inspectors were available to undertake future consultation/research projects. The representative from the CCG commented that the young inspectors had been involved in work around emotional health and wellbeing and the use of digital technologies and it was suggested that this Partnership might find it use to receive a presentation on the outcomes of this work. The Chair indicated that additional meetings could be scheduled if it was considered the most appropriate way to receive this additional information.

Decision

- (1) The updates provided were noted.
- (2) That a Task and Finish Group – Communications be created to develop a rebranding of the Partnership Working Structures and to include the Assistant Director (Education), a representative from the Healthy Relationships Partnership and the Council's Public Relations Team.
- (3) That the Partnership membership be increased to include a representative from each of the four Locality Partnerships across the Town.
- (4) That the Assistant Director (Children's Services) discuss the potential of increasing the online presence of future consultation programmes with the young person's representative.
- (5) The forthcoming consultation with stakeholders aswell as the parent/carers' survey which was focussed on emotional well-being in conjunction with Public Health be circulated to members of the Children's Strategic Partnership.

- (6) That the Young Inspectors be invited to a future/additional meeting of the Partnership to present the findings of the work undertaken on emotional well-being and the use of digital technologies.

The meeting concluded at 11.25 am

CHAIR

HARTLEPOOL CHILDREN'S STRATEGIC PARTNERSHIP

TERMS OF REFERENCE

APRIL 2017

1. Purpose and functions of the Children's Strategic Partnership (CSP)

"Our ambition as a children's partnership is to enable all children and families in Hartlepool to have opportunities to make the most of their life chances and be supported to be safe in their homes and communities."

The Children's Strategic Partnership (CSP) is a sub group of the Health and Wellbeing Board and also fulfils the role of the local Multi Agency Looked After Children Partnership. The CSP is responsible for the following priorities that are set out by Hartlepool's Health and Wellbeing Board:

Outcome 1 – Give every child the best start in life

Outcome 2 – Enable all children and young people to maximise their capabilities and have control over their lives

In order to fulfil the priorities of the Health and Wellbeing Board, the Children's Strategic Partnership has responsibility for the development and implementation of The Children and Young People's Plan.

The partnership will pay particular focus to enabling the workforce to support children and young people in the best possible way. It is important that members of the partnership hold each other to account to improve outcomes for children and young people.

The Children's Strategic Partnership will make recommendations to the Health and Wellbeing Board to improve outcomes for children and young people.

2. Roles and Responsibilities of the Children's Strategic Partnership members

Individual organisations are responsible for ensuring that nominated representatives (or appropriate substitutes) are available to attend all partnership meetings, which will be scheduled in advance.

All board members will be in a position to make or influence decisions within their organisation and commit resources, as appropriate.

The following is expected of partnership members:

- Accountability – to work open and honestly and to report back their work on the partnership to their organisation or their sector
- Commitment – to attend partnership meetings, participate in task group meetings as appropriate. To be properly prepared for meetings by reading

the paperwork beforehand. To be prepared to learn from others and from good practice elsewhere and to further develop the breadth and knowledge of their organisation or sector

- High quality debate – to remain focused and strategic. To contribute positively to discussions and work with other members to achieve consensus through debate. To respect the confidentiality of the information provided
- Honesty and Integrity – to act with honesty, objectivity and integrity in achieving consensus through debate. To respect the confidentiality of the information provided
- Objectivity – to consider what is in the best interests for the common good for children and young people in Hartlepool and to weigh this alongside the interests of their organisation, their sector or themselves when making decisions
- Representative – to effectively reflect the interests of their organisation or sector, to raise areas of concern and contribute their experience and expertise to partnership discussions and decisions to achieve good workable solutions
- Respect for others – to respect and take into account the views of other members regardless of their gender, race, age, ethnicity, disability, religion, sexual orientation of any other status

3. Membership

It is important that the partnership harness the expertise across all organisations to meet the outcomes for the partnership. The partnership will therefore co-opt members as appropriate.

Lead member for Children's Services
 Vice chair of Children's Services Committee
 HBC - Director of Children and Commissioning Services
 HBC - Assistant Director, Children's Services and Families
 HBC - Assistant Director, Education, Learning and Skills (0-19)
 HBC - Director of Public Health
 Clinical Commissioning Group
 NHS Foundation Trust
 TEWV Trust
 Primary School representative
 Secondary school representative
 Special Schools representative
 Cleveland Police
 Probation Service
 Community Rehabilitation Company
 FE Sector rep
 Changing Futures North East
 Voluntary Sector rep
 Jobcentre plus
 Children and Young people

Parents
Chair of the Parent Led Forum
Housing
Thirteen Housing Group
Chair of Hartlepool Safeguarding Board
CEO Young People's Foundation

4. Frequency of meetings and chairing of the Children's Strategic Partnership

The chair of the partnership will be the lead member for Children's Services.

The partnership will meet quarterly. Extraordinary meetings may be arranged if required. Sub groups and task and finish groups will meet as per the requirements of the work being undertaken.

5. Performance and review

- The partnership will report annually to the Health and Wellbeing Board on achievement of priorities against the Children and Young People's Plan. It will also report on partnership learning and challenges.
- The partnership will develop an outcomes framework for the Children and Young People's Plan and develop a reporting mechanism to ensure that all aspects of the partnership's work is monitored annually.
- The sub groups will be expected to report to each CSP meeting on its progress against key priorities and any challenges
- The partnership will review itself against the DCLG "Maturity Model" to understand the effectiveness of partnership working in Hartlepool
- The partnership will review any inspection reports to ensure that partnership recommendations are implemented and learning can be shared
- The minutes of the partnership will be submitted to the Health and Wellbeing Board for information.

6. Sub groups and task and finish groups

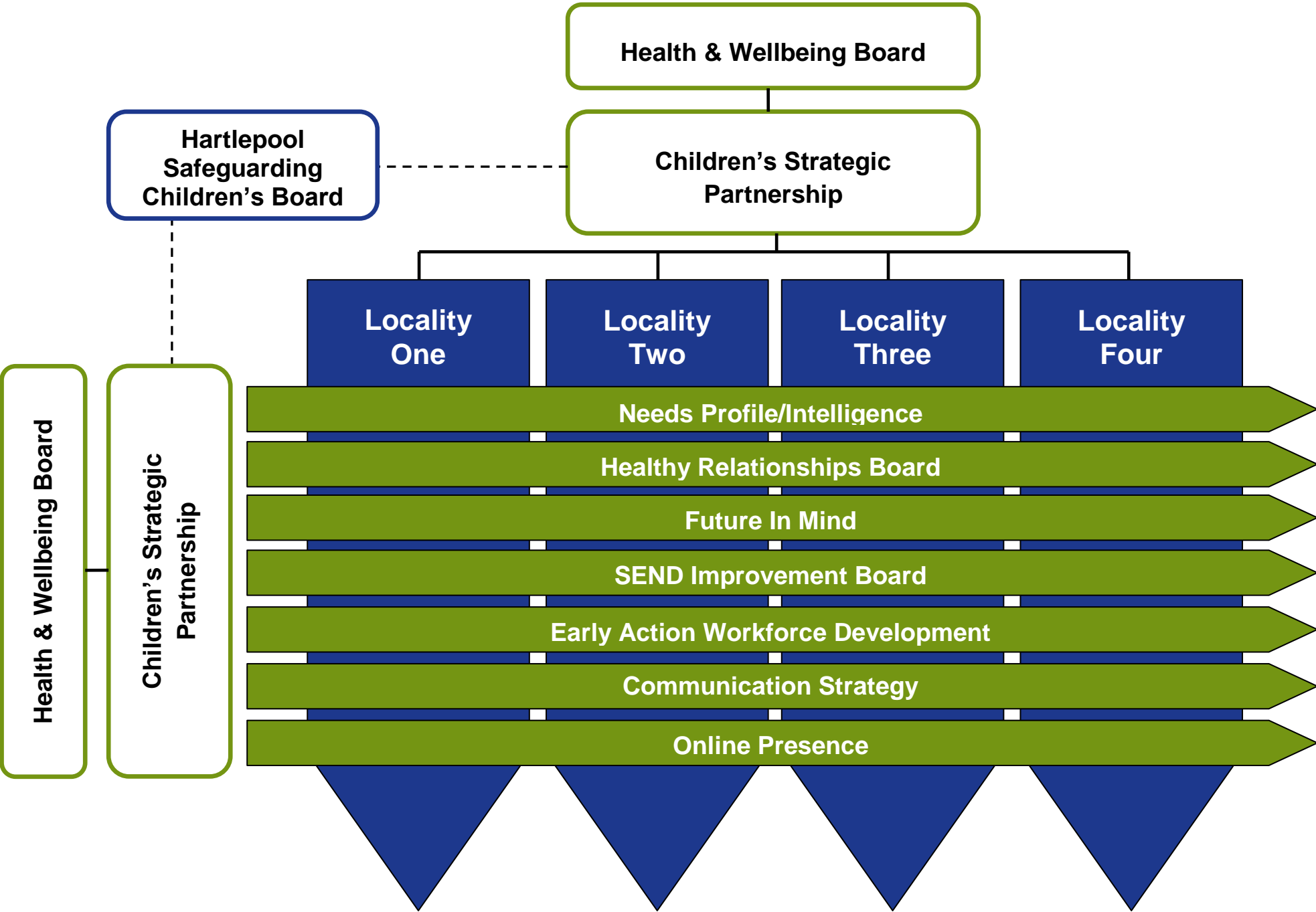
Strategic sub groups and/or task and finish groups will be established to address the specific priorities of the partnership. These groups will have responsibility for the operational delivery of improved outcomes. These will be reviewed regularly via performance reports to the partnership.

Sub groups will be made of partnership members and/ or organisation nominees.

7. Quoracy

The meeting will be quorate when a minimum of three partner organisations are represented at the meeting.

PARTNERSHIP WORKING STRUCTURES



CHILDREN'S STRATEGIC PARTNERSHIP

26 SEPTEMBER 2017



Report of: Director of Children's and Joint Commissioning Services

Subject: COMMUNICATION TASK AND FINISH GROUP
– OPTION PAPER

1. PURPOSE OF REPORT

- 1.1 At the last Partnership meeting it was agreed that a small task and finish group be convened to address the communication issues raised within the meeting and summarised in the minutes.
- 1.2 The members of the communications task and finish group are:
- Jayne Moules, Changing Futures
 - Mark Patton, Assistant Director Education, Skills and Learning 0-19
 - Ed Turner (HBC Communications Team)

2. BACKGROUND

- 2.1 The task and finish group met and discussed the issues raised in the Partnership meeting. As a result of these discussions, an options paper was drafted for consideration by the Partnership at its next meeting. This options paper is attached at **APPENDIX A** to this report.

3. RECOMMENDATIONS

- 3.1 The Partnership is recommended to:
1. Note the contents of this report and the associated **APPENDIX A**;
 2. Consider the branding options presented in section 2 of **APPENDIX A** of this report, and decide on a preferred option;

3. Consider the questions posed in section 3 of **APPENDIX A** of this report, and provide information to help to inform the work of the task and finish group;
4. Agree the next steps outlined at 4.2 – 4.6 of **APPENDIX A** of this report.

4. BACKGROUND PAPERS

- 4.1 None.

5. CONTACT OFFICER

Jayne Moules Changing Futures & Mark Patton, Assistant Director,
Education, Learning and Skills 0-19
mark.patton@hartlepool.gov.uk
(01429) 523 736

Hartlepool Children's Strategic Partnership

Communication Task and Finish Group – Options Paper

1. Background and purpose of this paper

Following partnership development sessions held during April-July 2017, the Children's Strategic Partnership (CSP) agreed in July to:

- refine its 'Obsessions'
- redefine its terms of reference
- reshape its governance arrangements to include locality partnerships.

1.1 The Communications Group is one of several 'task and finish' work strands remitted to focus upon the need to:

- a) create an identity/branding for the partnership
- b) ensure that the key changes outlined above are well understood by all partners and their workforce
- c) create a CSP communication plan.

2. Options

2.1. That the Hartlepool Children's Strategic Partnership is 'branded' and therefore has its own logo and identity which does not explicitly include all the logos/identities of the partners.

Or

2.2 Brand that reflects all individual organisations that make up the partnership.

And

2.3 A strap line e.g. *A better Childhood in Hartlepool* is used in the logo whichever option is chosen.

3. Questions for the Partnership

3.1 What do individual partner organizations have to consider if their logo isn't on the CSP branding? What approvals need to be obtained if this is the preferred way forward?

3.2 How is it going to be used? For example, on letterhead, posters, presentations, website etc.

3.2 What is the strap line – *A Better Childhood in Hartlepool*?

4. Next steps

4.1 Consultation and decision from the Partnership on options.

Communication Group be mandated to take forward:

4.2 Communication plan agreed– who, what, where, when

4.3 Production of a brand guide–agreement on how the brand is to be used: colours, size of font, templates for use on letterheads, materials

4.4 Development of key messages from Children's Strategic Partnership

4.5 Launch of the brand and guidance

4.6 Review effectiveness of communication strategy