

# **EMERGENCY PLANNING JOINT COMMITTEE**

## **MINUTES AND DECISION RECORD 20<sup>th</sup> September 2017**

The meeting commenced at 1.00pm at the Emergency Planning Annex,  
Stockton Police Station, Bishop Street, Stockton-on-Tees, TS18 1SY

### **Present:**

Councillor: Mick Thompson (Middlesbrough Council) (In the Chair)

Councillors: Alec Brown (Redcar and Cleveland Borough Council)  
Marjorie James (Hartlepool Borough Council)

Officers: Stuart Marshall, Chief Emergency Planning Officer  
Jon Hepworth, Group Accountant (Regeneration and  
Neighbourhoods)  
Jo Stubbs, Democratic Services Officer

### **7. Apologies for Absence**

None

### **8. Declarations of interest by Members**

None

### **9. Minutes of the meeting held on 21<sup>st</sup> June 2017**

Received

### **10. Elected Member Training** (*Chief Emergency Planning Officer*)

#### **Purpose of report**

To provide members with an overview of the training available to members  
on resilience / emergency planning.

### **Issue(s) for consideration by the Committee**

The Chief Emergency Planning Officer gave members a brief overview of the various training options available to them and their fellow elected members. The Unit would be holding an emergency planning seminar for elected members on 10<sup>th</sup> November at Stockton Library. Members were asked to encourage their colleagues within the individual local authorities to attend. Also available was external training facilitated by the Emergency Planning College, something which Redcar and Cleveland Borough Council would shortly undertake. The Chair suggested that this be explored as a possibility by the Unit depending on the popularity of the November seminar. The Officer also advised that a number of training exercises were available for members to attend should they wish to do so. The Chair asked that a list of dates for training exercises be sent out to members.

### **Decision**

1. That members encourage attendance by their colleagues at the seminar on 10<sup>th</sup> November;
2. That consideration be given to the possibility of a one day training session by the Emergency Planning College depending upon the success of the November seminar;
3. That a list of dates for future training exercises be sent out to Committee members.

## **11. Financial Management Report for Period ending 31<sup>st</sup> July 2017** *(Author)*

### **Purpose of report**

To provide details of the revenue outturn forecast as at 31<sup>st</sup> July 2017.

### **Issue(s) for consideration by the Committee**

A summary of the outturn position was provided as set out in the report. £12 thousand of reserves had been utilised by the main Emergency Planning Unit (EPU) budget in order to fund a temporary post following a nil variance. There was also a nil variance on the Local Levy Fund and Local Resilience Forum. The Group Accountant advised members that the four local authorities had agreed in principle to proposals outlined at the previous meeting regarding future contributions to the Unit budget and refunds from the reserves to member authorities. Formal approval would hopefully be in place by the December meeting of the committee.

## **Decision**

That the latest forecast outturn be noted.

## **12. Activity and Incident Report (26<sup>th</sup> May 2017 – 31<sup>st</sup> August 2017) (Chief Emergency Planning Officer)**

### **Purpose of report**

1. To inform members of the activities, incidents reported and warning communications received and dealt with by the Unit between 5<sup>th</sup> March and 26<sup>th</sup> May 2017.
2. To provide oversight of the actions undertaken under the community resilience project hosted at the Unit and the actions associated with the Cleveland Local Resilience Forum.

### **Issue(s) for consideration by the Committee**

Between 26<sup>th</sup> May and 31<sup>st</sup> August –

21 warning communications had been received  
5 incidents of note had taken place  
13 training events had been held  
8 training exercises had been held

Information was also given regarding community resilience activities and LRF activities. Reference was made to actions taken to remove cladding from flats in Billingham following the Grenfell fire.

A member noted that the government were in the process of updating building regulations to include sprinklers on new social housing blocks. She felt this needed to be amended to include all properties over 3 storeys and all multiple occupancy properties.

The Chair referred to call ins on rubble, debris and flooding. The Chief Emergency Planning Officer advised that the Unit were further developing the risk assessment process, to include specific planning assumptions. These would provide a better understanding of the needs required following an incident against local and national resources.

## **Decision**

That the report be noted.

The meeting concluded at 1:50pm.

**P J DEVLIN, CHIEF SOLICITOR**  
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