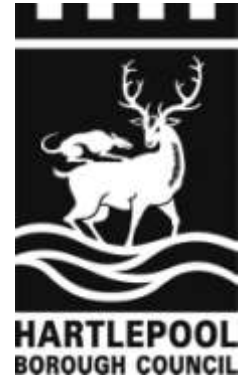


# **FINANCE AND POLICY COMMITTEE**

## **AGENDA**



**Monday 9 July, 2018**

**at 10.00 am**

**in the Council Chamber,  
Civic Centre, Hartlepool.**

**MEMBERS:** FINANCE AND POLICY COMMITTEE

Councillors C Akers-Belcher, S Akers-Belcher, Brown, Cassidy, Cranney, Harrison, Marshall, Moore, Smith, Thomas and 1 Vacancy.

**1. APOLOGIES FOR ABSENCE**

**2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**

**3. MINUTES**

- 3.1 To receive the minutes of the meeting of the Finance and Policy Committee held on 18 June 2018.
- 3.2 To receive the minutes of the meeting of the Health and Wellbeing Board held on 5 March 2018.
- 3.3 To receive the minutes of the meeting of the Safer Hartlepool Partnership held on 13 April 2018.

**4. BUDGET AND POLICY FRAMEWORK ITEMS**

- 4.1 Community Safety Plan 2017-20 (Year 2) - *Director of Regeneration and Neighbourhoods*

**5. KEY DECISIONS**

No items.

**6. OTHER ITEMS REQUIRING DECISION**

- 6.1 'Filling the Holiday Gap' scheme – summer 2018 – *Director of Children's and Joint Commissioning Services*
- 6.2 Departmental Restructure – *Chief Executive*



## **7. ITEMS FOR INFORMATION**

7.1 No items.

## **8. ANY OTHER BUSINESS WHICH THE CHAIR CONSIDERS URGENT**

## **9. LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006**

### **EXEMPT ITEMS**

Under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in the paragraphs referred to below of Part 1 of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006

## **10. EXEMPT ITEMS FOR DECISION**

10.1 No items.

### **FOR INFORMATION**

Future meeting dates –

Monday 30 July 2018 at 10.00 am  
Monday 3 September 2018 at 10.00 am  
Monday 8 October 2018 at 10.00 am  
Monday 29 October 2018 at 10.00 am  
Monday 26 November 2018 at 10.00 am  
Monday 17 December 2018 at 10.00 am  
Monday 14 January 2019 at 10.00 am  
Monday 28 January 2019 at 10.00 am  
Monday 11 March 2019 at 10.00 am



# **FINANCE AND POLICY COMMITTEE**

## **MINUTES AND DECISION RECORD**

18 JUNE 2018

The meeting commenced at 10.00 am in the Civic Centre, Hartlepool.

**Present:**

Councillor Christopher Akers Belcher (In the Chair)

Councillors: Stephen Akers-Belcher, Paddy Brown, Tom Cassidy, Kevin Cranney, Brenda Harrison, Ann Marshall, Shane Moore, Leisa Smith and Stephen Thomas.

Officers: Gill Alexander, Chief Executive  
Hayley Martin, Interim Chief Solicitor  
Chris Little, Director of Finance and Policy  
Sally Robinson, Director of Children's and Joint Commissioning Services  
Jill Harrison, Director of Adult and Community Based Services  
Gemma Ptak, Assistant Director, Preventative and Community Based Services  
Denise Ogden, Director of Regeneration and Neighbourhoods  
Steve Hilton, Public Relations Officer  
David Cosgrove, Democratic Services Team

**1. Apologies for Absence**

None.

**2. Declarations of Interest**

None.

**3. Minutes of the meeting held on 18 May 2018**

Confirmed.

**4. Medium Term Financial Strategy – Capital Programme and Minimum Revenue Provision (MRP) Review** *(Director of Finance and Policy)*

**Type of decision**

Budget and Policy Framework.

**Purpose of report**

The purpose of the report was to update Members on the recently completed review of the Minimum Revenue Provision (MRP) and to enable a strategy for using the resulting recurring revenue budget saving to be developed.

**Issue(s) for consideration**

The Director of Finance and Policy reported that local authorities were required by statute to make annual provision, known as MRP, to repay Prudential Borrowing over the operational life of assets, which typically ranged from 5 to 40 years. The revenue budget included a specific budget to meet the annual recurring MRP charges.

A review of existing MRP charges for 2018/19 and future years had been completed and this indicated that these charges would be less than the recurring annual budget by £100,000.

A strategy for using this budget saving would normally be included in the development of the budget proposals for 2019/20, which would then enable any recommendations to be reflected in the MTFS proposals submitted to Council in February 2019. This approach would then enable the approved recommendations to be implemented in 2019/20. However, as this recurring saving had been identified, it was recommended that Members consider options for using these resources at this stage, as this would help underpin the development of the MTFS.

The Director reported that there were two potential options for using the recurring MRP saving, as follows:

- Option 1 – earmark to reduce the 2019/20 revenue budget deficit.
- Option 2 – earmark to support additional capital investment funded from Prudential Borrowing.

The Director reported that adopting option 2 would enable the Council to address priorities identified in the ‘Your Say, Our Future’ consultation and priorities identified by Members from engagement with the public at Ward Surgeries/other contacts. New capital investment could also be used to compliment the funding provided within the Medium Term Financial Strategy for the Neighbourhood Investment programme.

Using the identified recurring MRP saving to support new Prudential Borrowing would enable the Council to provide capital funding for local priorities. As current long term interest rates remained historically low, i.e. at approximately 2% for 20 year loans and 2.7% for 40 years, the recurring MRP savings would provide significant support for new Prudential Borrowing for capital investment.

The value of the capital investment will depend on the asset life of the expenditure funded using Prudential Borrowing, as this will determine the new MRP charge and the period the interest rate is fixed for. For example, for capital expenditure with an operational live of 20 years the recurring saving would support Prudential borrowing of £1.6m. For capital expenditure with an operational live of 40 years the recurring saving would support Prudential borrowing of £2.5m.

The Chair welcomed the report and the potential to make significant capital investment through option 2. The Chair questioned if there was the potential to utilise the borrowing potential available to fund schemes already underway or approved in order to maximise the potential of the borrowing in terms of the lifespan of schemes and then redirect the existing money into other priorities. The Director of Finance and Policy commented that such a proposal may be viable and a review of existing schemes will be completed.

The Chair of the Neighbourhood Services Committee formally proposed Option 2 and that the funding options be referred to the Neighbourhood Services Committee so that schemes from the priority programme could be considered for progression. The Chair of the Neighbourhood Services Committee commented that many people were seeing the larger town centre based regeneration schemes and while welcoming the investment they were questioning what was happening in their neighbourhood. This would provide an opportunity to further those local road and pathway schemes that would make a real difference to communities.

The Vice-Chair formally seconded the Chair of the Neighbourhood Services Committee's proposal. Members supported the proposals particularly the consideration of footpath improvements. A Member questioned the longer term risks in relation to interest rates and if this was acceptable in the context of the potential interest rate increases. The Director of Finance and Policy indicated that the risk would be mitigated by locking into fixed interest rates, reflecting the operational live of the approved capital expenditure.

The Chair wished to record his thanks to the team that had brought forward the proposals and particularly thanked Councillor McLaughlin for the work with local residents on pothole complaints. The Chair indicated that the report submitted to Neighbourhood Services Committee look towards identifying a single pot of money for the Committee to utilise.

The following decision was agreed unanimously.

### **Decision**

1. That Option 2 – “to fund new capital expenditure of between £1.6m and £2.5m, depending on asset lives” be agreed for the utilisation of the recurring Minimum Revenue Provision saving of £100,000.

2. That Council approval be sought to include the additional Prudential Borrowing in the approved Prudential Borrowing limits and capital programme, and to delegate Authority to approve detailed schemes to the Neighbourhood Services Committee for implementation within the current financial year.

## **5. Review of Hartlepool Child and Family Poverty Strategy** *(Director of Children's and Joint Commissioning Services)*

### **Type of decision**

Budget and Policy Framework.

### **Purpose of report**

To share with Members the timeline for consultation for a review of the Child and Family Poverty Strategy for Hartlepool.

### **Issue(s) for consideration**

The Director of Children's and Joint Commissioning Services reported the current Child and Family Poverty strategy was reviewed in 2016, however, due to ongoing implementation of government policies such as Welfare Reform it needed to be reviewed. A consultation process is underway to ensure that all partners contribute to the new strategy. A timeline of consultation events was set out in the report.

The report also set out details of the work that continued within the Council to mitigate the impact of poverty with the continued aspiration to eradicate poverty for Hartlepool children. According to End Child Poverty Now (Child Poverty Action Group) new September 2017 ward and constituency data noted the overall level of child poverty in Hartlepool was currently 34.13%.

The Council had also supported the creation of the 'Hartlepool Food Network' which was a constituted group that aimed to collect fresh food from stores where it would otherwise go to waste and re-distribute to network members for use in their activities. Welfare Support Officers were collecting food for redistribution to organisations in the town.

The Director also reported that the council was working with Children North East on a project around poverty proofing the school day. Eleven schools had signed up to the project which includes two secondary schools. The work had started and interim findings should be available before the end of the term to be used to inform the new strategy. It was hoped this cohort of schools would share their experiences with colleagues and a further cohort of schools would be engaged later in the year.

A Member questioned several aspects of the strategy around eligibility, access, groups involved and signposting to services available which were responded to by the Director. Members expressed their concern at the

increase in the numbers of children in poverty in Hartlepool despite all the work being done. The Vice-Chair commented that there was also work being undertaken to tackle fuel poverty that affected large numbers of Hartlepool households through building houses more energy efficient in the future. He added there were issues around 'water poverty' and while supplies could not be cut, water costs were still an issue for many and Anglian Water were rolling out a programme to tackle water poverty.

A member also referred to a problem noted in other areas of the country where larger cities were re-housing people from their own area to areas of the country, like Hartlepool, where housing costs were significantly lower. The Member asked the Director if such relocated families were having an impact on services in Hartlepool. The Director indicated that the department was aware of occasion when this happening but the statutory responsibility remains with the 'host' authority. There was no formal referral system to monitor numbers and the Council would only become aware if they were referred for services. The Chair commented that the roll-out of Universal Credit should allow the DWP to track such families and that information should be available. It must, however, be clear that the wrong messages should not go out in relation to people moving into the town. With a projected housing growth of 400 to 500 homes per year over the lifespan of the recently approved Local Development Plan there would be natural growth in communities.

A Member commented on his experience of referring families into the council services and commended frontline officers in the Housing Team and Children's Hub for the way they had responded to people and provided assistance. The Chair noted Members comments that the calls on Councillors to signpost people into the most appropriate services, both within the Council and those provided by external bodies and groups, was increasing and it would be helpful if the Member Development Programme could include a briefing on what services were available and where.

In relation to the timeline of consultation events, the Chair requested that Members be informed at the earliest opportunity of the stakeholder event on 10 July 2018.

The following decision was agreed unanimously.

### **Decision**

1. That the consultation process for the review of the Child and Family Poverty Strategy be noted.
2. That all Members be informed of the stakeholder event on 10 July 2018.
3. That officers liaise with local representatives of the Department of Works and Pensions to assist in the identification of families relocated into Hartlepool from other local authority areas, particularly those some distance from the town, to ensure appropriate services are available to them.

## 6. **Sport England ‘Families Fund’ Grant** *(Director of Adult and Community Based Services)*

### **Type of decision**

Key Decision – Tests (i) and (ii) apply. General Exception Notice issued.

### **Purpose of report**

Hartlepool Borough Council had been successful in an application to Sport England’s Families Fund. The report sought approval from Finance and Policy Committee to accept the award of £280,620 over four years.

The report also gave an overview of the project proposal, next steps and the projected spend over the next four years to 31 March 2022.

### **Issue(s) for consideration**

The Assistant Director, Preventative and Community Based Services reported that Hartlepool Borough Council was one of 10 organisations chosen from over 420 expressions of interest nationally and was awarded the full grant requested (£280,620) against a total project cost of £364,740 over four years.

The funding bid had been developed by a multi-partnership team involving HBC Preventative and Community Based Services, Public Health and Children’s Commissioning plus Tees Valley Sport and the StreetGames charity. Project management would sit with Preventative and Community Based Services with Public Health and Children’s Commissioning playing a key role in programme implementation and partnership building.

The Assistant Director outlined the key aspects of the project which would be targeted at children aged 5 to 10 years and was expected to commence in September 2018 with services being focussed on families need rather than directing them to set programmes.

Members welcomed the grant award and commended officers on the success of the bid. Members questioned the sustainability of the changes to young people’s activity levels and what form of legacy following the project was anticipated. The Assistant Director commented that the sustainability would be built around developing community engagement with sport and recreation activities and building programmes that would allow some children continued access to sporting clubs. Much of what was to be delivered and how that would look was still to be developed.

Members indicated that they would wish to see some coordination with existing schemes, particularly around the use of volunteers, to avoid duplication at community level, and access to services via the Community Hubs. The Chair requested that the development of a sustainable legacy



from the project be built into the monitoring process and reporting to Members.

### **Decision**

1. That the content of the report and the associated attachments be noted the full grant from Sport England be accepted.
2. That the development of a staffing structure and a programme of activity be continued through the summer to provide further opportunity for 'scoping' and consultation with Sport England and partners.
3. That further meetings take place with key partners to develop a Project Steering Group for the programme and a more detailed implementation plan including key milestones and performance indicators to be reported quarterly to Members. The milestones and indicators to include the development of an identifiable legacy from the project and the implementation plan to include sufficient assurances that duplication would be avoided at community level.

## **7. Pay Policy Statement 2018** (*Chief Executive*)

### **Type of decision**

Non-key decision.

### **Purpose of report**

The purpose of this report is to request Finance and Policy Committee approve changes to the Pay Policy Statement 2018/19, prior to formal approval at Full Council on 21 June 2018.

### **Issue(s) for consideration**

The Director of Finance and Policy reported that under Section 38 of the Localism Act (2011), Full Council had to approve a Pay Policy Statement (PPS) on an annual basis. The draft PPS was considered by Council on 15 March 2018 when, in approving the PPS, Council resolved that it be referred to the Finance and Policy Committee for more detailed consideration in the context of the budget and policy framework.

The following changes have been made to the draft PPS 2018/19 in line with Members comments:

- (i) Paragraph 10 – Employment of individuals already in receipt of a public sector pension. Clarity provided regarding the approval process for employment of individuals already in receipt of a public sector pension. For any employee at Chief Officer grade, approval is given by Members. In respect of all other posts, approval is given by the Chief Executive as Head of Paid staff.
- (ii) Paragraph 15 – Zero Hours Contracts. Clarification of the limited

circumstances when the Council may use zero hours contracts including when requested by individual employees, and clarification of the approval arrangements for the use of zero hours contracts, including requiring the approval by the Chair of Finance and Policy before the use of any such contracts are approved’.

The Chair proposed that a further amendment be made to paragraph 15 so that the text of the reference to zero hours contracts be as follows –

“The Council does not generally support the use of zero hour contracts and has acted to end such contracts, with the exception of where an individual employee has specifically requested to remain on such a contract. There may be circumstances where an individual employee requests a zero hours based contract. The Director of Finance and Policy must consult with the Chief Executive and Chair of Finance and Policy Committee before the use of any such contracts are approved. Where employees are employed on a zero hours contract they are employed on a permanent or fixed term basis, are entitled to request a review of their contracted hours at any time after six months in post and are not prevented from working for other employers.”

The Committee supported the proposal and the remaining changes to the document.

### **Decision**

That the changes to the Pay Policy Statement 2018/19 outlined in the report and above be approved and referred to Council for formal adoption at the meeting of 21 June 2018.

## **8. Council Plan 2017 – 2020 Quarter 4 Performance Report** *(Chief Executive)*

### **Type of decision**

Non Key Decision.

### **Purpose of report**

The purpose of this report was to update Finance and Policy Committee of the progress made against the Council Plan 2017-2020 at the end of quarter 4 2017/18 and seek Members approval to a number of changes/updates to the plan.

### **Issue(s) for consideration**

The Director of Finance and Policy reported that Quarter 4 2017/18 marked the end of the first year of the new Council Plan. A lot has been achieved during the year and the foundations had been laid for the delivery of even more ambitions in the next two years. Members are requested to note the key achievements made this quarter as set out in the report. A series of

amendments to milestones and the removal of two others was detailed in appendices to the report. There were also a series of indicators that had been highlighted as areas for improvement.

### **Decision**

1. That the overall progress made on the Council Plan 2017-20 at the end of quarter 4 2017/18 as reported be noted;
2. That the 20 milestones that require date changes and the proposed removal of an additional 2 milestones as set out in pages 1 - 6 of Appendix 1 to the report be approved;
3. the 11 performance indicators that have been identified as areas for improvement as set out in pages 7 - 8 of appendix 1 to the report be approved.

## **9. Raby Gardens Council Owned Land Transfer to Thirteen Group** *(Director of Regeneration and Neighbourhoods)*

### **Type of decision**

For Information.

### **Purpose of report**

This report was for information only regarding the transfer of land at Raby Gardens and Challoner Road, completed 30th March 2017.

### **Issue(s) for consideration**

The Director of Regeneration and Neighbourhoods reported that planning permission had been granted on 19th December 2016 for the construction of 64 two and three bed affordable dwellings including 36 bungalows, incorporating demolition of 4 existing properties and associated highways and landscaping works at Raby Gardens/Challoner Road.

The Thirteen Group development commenced on site late March 2017. The Council supported Thirteen Group in delivering this development. The Council's ongoing support was demonstrated at the Council's Regeneration Services Committee on 13th January 2017 where it was agreed that the Council would support the use of the Council's reserved powers of Compulsory Purchase should it be necessary to acquire remaining private properties on the Raby Gardens scheme.

Part of the site for which planning permission was granted was Council owned land. A transfer to Thirteen Group of this land was approved by Finance and Policy Committee on 10th February 2017. The financial details regarding this land were set out in confidential appendix 2 to the report. The appendix contained exempt information under Schedule 12A Local Government Act 1972 (as amended by the Local Government (Access to Information) (Variation) Order 2006) namely, (paragraph 3) information

relating to the financial or business affairs of any particular person (including the authority holding that information).

**Decision**

That the report be noted.

**10. Security Arrangements** (*Director of Regeneration and Neighbourhoods*)**Type of decision**

Non-key decision.

**Purpose of report**

The purpose of the report was to provide the Committee with details of a review of security arrangements for the authority.

**Issue(s) for consideration**

The Director of Regeneration and Neighbourhoods reported that the provision of security services has been contracted out for a number of years. The current contractor, NES Services Limited, was first awarded the contract in 2006 and this company has retained it through several tendering processes since that time. The present contract runs to August 2019.

As part of the considerations of the Annual Procurement Report, the committee at its meeting of 18 September 2017 requested that officers consider whether it would be feasible for the service to be brought in house at the expiry of the present contract and examine whether a more integrated approach between security and the CCTV monitoring service was possible. The report analysed in detail the key points that would arise should such a move be considered.

Details of the contractor's charges to the Council for different aspects of the current service are set out in a confidential appendix to the report. This appendix contained exempt information under Schedule 12A Local Government Act 1972 (as amended by the Local Government (Access to Information) (Variation) Order 2006) namely (para 3), information relating to the financial or business affairs of any particular person (including the authority holding that information).

The Director highlighted that alongside the detailed contractor costs were financial estimates which showed how much the same service would cost if it was to be brought in house. A commentary on the financial considerations was also included. In summary, the Director concluded that bringing the security service in house would prove more expensive than continuing with the present arrangements.

The Chair indicated that he welcomed the report but wished to comment on the details set out in the confidential appendix and, therefore, sought Members approval to the appropriate resolution to move into closed session. Such a resolution was moved, seconded and approved by Members.

### **Decision**

Details of the Committee's decision are set out in the Exempt Section of the minutes.

## **11. Any Other Items which the Chairman Considers are Urgent**

None.

The Committee noted that the next meeting would be held on Monday 9 July 2018 at 10.00 am in the Civic Centre.

## **12. Local Government (Access to Information) (Variation Order) 2006**

Under Section 100(A)(4) of the Local Government Act 1972, the press and public were excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in the paragraphs referred to below of Part 1 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006.

Minute 13 – Security Arrangements (Director of Regeneration and Neighbourhoods) – This item contains exempt information under Schedule 12A Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006 namely (para 3), information relating to the financial or business affairs of any particular person (including the authority holding that information).

## **13. Security Arrangements** *(Director of Regeneration and Neighbourhoods)* This item contains exempt information under Schedule 12A Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006 namely (para 3), information relating to the financial or business affairs of any particular person (including the authority holding that information).

### **Type of decision**

Non-key decision.

**Purpose of report**

The purpose of the report was to provide the Committee with details of a review of security arrangements for the authority.

**Issue(s) for consideration**

Further to the report made by the Director of Regeneration and Neighbourhoods in the open section of the meeting, there was further discussion on the report which is set out in the Exempt section of the minutes.

**Decision**

Details of the Committee's decision are set out in the Exempt Section of the minutes.

The meeting concluded at 11.00 am

**H MARTIN**

**INTERIM CHIEF SOLICITOR**

**PUBLICATION DATE: 29 JUNE 2018**

# HEALTH AND WELLBEING BOARD

## MINUTES AND DECISION RECORD

5 March 2018

The meeting commenced at 10 a.m.in the Civic Centre, Hartlepool

### **Present:**

Representative of Hartlepool and Stockton-on-Tees Clinical Commissioning Group – Dr Nick Timlin (In the Chair)

### **Prescribed Members:**

Elected Members, Hartlepool Borough Council – Councillors Buchan, Clark and Thomas

Representatives of Hartlepool and Stockton-on-Tees Clinical Commissioning Group – Karen Hawkins (as substitute for Ali Wilson)

Interim Director of Public Health, Hartlepool Borough Council - Dr Paul Edmondson-Jones

Director of Children's and Joint Commissioning Services, Hartlepool Borough Council – Danielle Swainston (as substitute for Sally Robinson)

Director of Adult and Community Based Services, Hartlepool Borough Council, Jill Harrison

Representative of Healthwatch - Ruby Marshall

### **Other Members:**

Representative of Hartlepool Voluntary and Community Sector – Tracy Woodhall

Representative of Tees, Esk and Wear Valley NHS Trust – Dominic Gardner

Representative of North Tees and Hartlepool NHS Trust – Julie Parkes (for Deepak Dwarakanath/Julie Gillon)

Representative of Cleveland Police, Jason Harwin

Representative of Headteachers - Julie Thomas

Also in attendance – Joanne Heaney, Hartlepool and Stockton-on-Tees Clinical Commissioning Group

Lynn Allison, Judy Gray and Zoe Sherry, Healthwatch Hartlepool

Hartlepool Borough Council Officers - Dr Esther Mireku, Acting Consultant in Public Health

Joan Stevens, Statutory Scrutiny Officer

Amanda Whitaker, Democratic Services Team

## **44. Apologies for Absence**

Elected Member, Councillors C Akers-Belcher

Representative of Hartlepool and Stockton-on-Tees Clinical Commissioning Group – Ali Wilson and Dr Andrea Jones  
Director of Children’s and Joint Commissioning Services, Hartlepool Borough Council – Sally Robinson  
Representative of the NHS England – Dr Tim Butler  
Representative of North Tees and Hartlepool NHS Trust – Deepak Dwarakanath / Julie Gillon  
Representatives of Healthwatch - Margaret Wrenn

## 45. Declarations of interest by Members

Councillor Thomas reaffirmed his interest as an employee of Healthwatch Hartlepool.

## 46. Minutes

The minutes of the meeting held on 19<sup>th</sup> February 2018 were confirmed.

## 47. Pharmaceutical Needs Assessment 2018 *(Interim Director of Public Health)*

### TYPE OF DECISION/APPLICABLE CATEGORY

Key Decision (test (i)(ii))

Approval was sought of the final draft of the Hartlepool Pharmaceutical Needs Assessment (PNA) 2018. It was highlighted that copies of the PNA could be accessed via a link set out in the report and a paper copy of the document was available at the meeting.

The Board was advised that the National Health Service (NHS) (Pharmaceutical and Local Pharmaceutical Services) Regulations 2013 (“the Regulations”), set out the minimum requirements for the Hartlepool Health and Wellbeing Board (HWB) PNA, produced under this duty. The 2013 Regulations outlined also the basis for the updating of PNA’s, including the duty of Board’s to publish a statement of its revised assessment within 3 years of its previous publication of a PNA<sup>1</sup>. It also required that the Board keep the PNA up to date in the intervening period as set out in the report. Further details of actions required to maintain the current PNA and the planning process for the publication of a fully reviewed PNA were outlined in appendices to the report. A summary of the conclusions of the PNA had been appended to the report also.

---

<sup>1</sup> The National Health Service (Pharmaceutical and Local Pharmaceutical Services) Regulations 2013 (Regulation 6(1))



In presenting the report to the Board, the Interim Director of Public Health expressed his appreciation to those Officers who had been involved in the PNA with particular reference to the Statutory Scrutiny Officer, the Acting Consultant in Public Health and Pharmacy Advisor for the Tees Local Pharmacy Committee (Hartlepool Area).

### **Decision**

The Board:-

- i) Approved the final version of the PNA for publication on the Council's website before 25 March 2018, subject to minor errata identified before the publication date.
- ii) Continued to delegate authority to the Director of Public Health (in conjunction with the Chair of the Board) to approve as required:
  - Publication of minor errata/ service updates as on-going notifications that fall short of formal Supplementary Statements to the PNA (for example changes of ownership, minor adjustments to opening hours and service contracts that do not impact on need);
  - Any response on behalf of the Hartlepool HWB to NHS England (42 day) consultation on applications to provide new or amended pharmaceutical services, based on the PNA;
  - Any response behalf of the Hartlepool HWB in relation to an application to consolidate two pharmacies, and make a statement or representation, to NHS England (within 45 days) stating whether the consolidation would, or would not create a gap in pharmaceutical services provision;
  - Following determination on an application to consolidate two pharmacies by NHS England, publication of a supplementary statement reporting that removal of the pharmacy (which is to close from the Pharmaceutical List) will not create a gap in pharmaceutical services and update the map of premises where pharmaceutical services are provided (Regulation 4(2)); and
  - Any initial determination with respect to the potential for either a Supplementary Statement or need for full review. Publication of Supplementary Statements to be ratified by the HWB at suitable periodic intervals (e.g. annually) as required.
- iii) Acknowledged the responsibility of the HWB for maintenance of the PNA including the need to assess on-going changes which might impact on pharmaceutical need and the assessment thereof and respond by initiating early review or publishing a Supplementary Statement to the 2018 PNA as required.

- iv) To continue delegation of authority to Director of Public Health (in conjunction with the Chair of the HWB) as above, to make initial assessments with respect to potential Supplementary Statements or need for full review.

#### **48. Child Protection - Information Sharing Project** *(Director of Children's and Joint Commissioning Services)*

The Board was briefed on the Child Protection – Information Sharing (CP-IS) project and plans for implementation in Hartlepool. The Board was advised that the system was designed to improve information sharing between local authorities and health service providers to protect vulnerable children. It was noted that the CP-IS system connects systems helping organisations to improve business processes so essential information could be shared securely. Four years ago, officers from Hartlepool Borough Council (HBC) had met with the CP-IS implementation team regarding implementing CP-IS in Hartlepool. However, due to the social care system used in Stockton, which was not compatible with CP-IS, implementation in Hartlepool was not progressed to avoid the risk of a two tiered system for health providers. In recent months, momentum for the implementation of the CP-IS system had picked up and HBC was being encouraged to implement the system as CP-IS was part of the NHS Standard Contract and North Tees and Hartlepool NHS Foundation Trust (NTHFT) no longer needed to wait for local authorities to go live. In order to implement the CP-IS system, the council and health providers would need to work with the CP-IS implementation team and, as long as the IT systems were appropriate to support CP-IS, the process would take around six weeks. Officers from HBC had met with NTHFT and Stockton Borough Council to begin planning for implementation of CP-IS. NTHFT had a contractual requirement to implement the system and could progress without impact on the Local Authorities. There would be regular meetings of NTHFT, HBC and SBC to progress implementation and this would be dependent upon a number of factors including the procurement of middleware by NTHFT which would support their implementation of CP-IS. Until this was achieved, no specific dates for Go Live could be agreed. HBC would need to gather and record NHS numbers for at least 95% of the CP and LAC cohort prior to implementation of CP-IS.

Following presentation of the report, Board Members received clarification regarding impact of proposals on GP systems and timescale for implementation of the system.

#### **Decision**

The Board noted the contents of this report and the plan to implement the CP-IS in Hartlepool.

#### **49. SEND (Special Educational Needs and Disabilities) Improvement** *(Director of Children's and Joint Commissioning Services)*

The report updated the Board on the progress of the SEND Improvement Plan following the Area SEND Inspection which took place in October 2017 to ensure that all partners were committed to supporting the implementation of the statement of action. The inspection report, appended to the report, set out strengths and areas of development. The Local Authority and CCG were notified in January 2017 that serious weaknesses had been identified within the inspection and the local area was required to produce a statement of action. The recommendations within the inspection letter were:

1. Inconsistencies in the timeliness and effectiveness of the local area's arrangements for identifying and assessing children and young people's special educational needs and/or disabilities
2. Weaknesses in providing the clear and timely information, advice and support that families need
3. Weaknesses in the strategic joint commissioning of services for children and young people who have special educational needs and/or disabilities
4. Weaknesses in the monitoring of the effectiveness of services in improving outcomes for children and young people who have special educational needs and/or disabilities

The action plan, appended to the report, set out the detailed actions and progress with an update on the recommendations set out in the report.

The Board was updated that a letter had been received from the Government, since preparation of the report, which expressed reassurance with progress. Councillor Clark, Chair of Children's Services Committee, advised the Board that he had received a letter also and expressed his appreciation to all those who had been involved in the SEND Improvement Panel.

Whilst expressing appreciation of the progress which had been made, Board Members highlighted issues to be considered and identified future challenges to be addressed. Further updates were provided and whilst expressing some frustrations, the Board received further assurances in relation to progress in relation to the recommendations.

#### **Decision**

The Board noted the progress of the SEND Improvement Plan.

#### **50. Health and Wellbeing Strategy (2018-2025) - Monitoring of the Implementation Plan** *(Interim Director of Public Health)*

The report presented the Board with a proposed process for the monitoring of

the Implementation Plan for the Joint Health and Wellbeing Strategy (2018 – 2025) (JHWS). The Board was reminded that following an extensive engagement / consultation exercise, the development of its JHWS (2018 – 2025) had been completed. A copy of the Strategy was appended to the report. Final approval of the Strategy was to be sought from the Council and the Hartlepool and Stockton Clinical Commissioning Group's Governing Body, on the 15<sup>th</sup> March 2018 and the 27 March 2018 respectively. Subject to approval by these bodies, the Strategy would be formally published on the 28<sup>th</sup> March 2018, monitoring of the work undertaken to achieve the aims and outcomes contained within it would then be undertaken by the Board.

It was noted that contained within the Strategy was an Implementation Plan and consideration was needed as to how the Board would monitor progress against the actions and desired outcomes outlined in the Plan. In order to monitor the implementation of the Strategy, it was suggested that progress be considered against each of the deep dive areas identified in the strategy and that this be reported to the Board on area by area basis, as detailed in the report. The proposed monitoring process would enable the Board to look in greater detail at the actions allocated against each of the deep dive areas, and progress made towards achieving the outcomes outlined in the Implementation Plan. In addition, it was proposed that an annual 'baseline' report be presented to the Board, to provide an overview of overall progress. It was intended that presentation of this 'baseline' report would be incorporated in to the Board's Face the Public Event.

### **Decision**

The Board approved the process for the monitoring of progress against the Implementation Plan for the JHWS, as detailed in the report.

## **51. Hartlepool Matters Plan** (*Chair of Health and Wellbeing Board*)

The report updated the Board in relation to the implementation of the Hartlepool Matters Plan. The Plan, a copy of which was appended to the report, had been approved by the Health and Wellbeing Board, Full Council and the CCG Governing Body in October 2016. The Board was reminded that it had been agreed that implementation of the recommendations of the Plan would be monitored annually through the Hartlepool Matters Implementation Plan Working Group, as a sub group of the Health and Wellbeing Board. Professor David Colin-Thomé had chaired the first meeting of the Hartlepool Matters Implementation Plan Working Group which was held on the 2<sup>nd</sup> October 2017. Progress against the recommendations of the Plan was reported to the Working Group, with the assistance of a document entitled the 'Draft Hartlepool Matters Implementation Plan', a copy of which was appended to the report. Following consideration of the information provided, and taking into consideration views expressed by the Working Group on the 2<sup>nd</sup> October 2017, Professor David Colin-Thomé had submitted a letter outlining his

comments regarding the implementation of the recommendations of the Hartlepool Matters Plan. Professor David Colin-Thomé's letter had reflected positively on the way in which partners were working together on the provision of integrated services and identified areas for further progress. A copy of the letter was appended to the report.

Detailed presentations were made to the Board in relation to progress in the following areas:-

- Prevention Achievements;
- Local Hospital, Acute and Urgent Care Services;
- Primary Care Services;
- Children's Services;
- Adult Services;
- People and Places.

Following presentation of the report, the Board debated issues arising from the presentation. During the debate, Board Members received responses to questions raised in relation to the Holdforth unit, patient experiences with particular reference to GP appointments and potential introduction of pharmacy delivery charges. In relation to concerns expressed regarding pharmacy charges, it was highlighted that deliveries were offered as part of the business of a pharmacy and was therefore a business decision. However, the representative of Hartlepool and Stockton-on-Tees Clinical Commissioning Group undertook to refer the concerns which had been expressed to NHS England.

### **Decision**

The HWB noted:

- i) Feedback following the meeting of the Hartlepool Matters Implementation Plan Working Group in October 2017;
- ii) Progress 'headlines and highlights' presented at the meeting; and
- iii) That Hartlepool Matters Plan will continue to be monitored though the Hartlepool Matters Implementation Plan Working Group.

## **52. Review of Mental Health and Wellbeing Services for Children and Young People** *(Hartlepool and Stockton-on-Tees Clinical Commissioning Group)*

Joanne Heaney, representing Hartlepool and Stockton-on-Tees Clinical Commissioning Group, presented the report which provided the Board with an overview of the rationale and intended outcomes for reviewing the Mental Health & Wellbeing provision for children & young people in Hartlepool. The Board was reminded that Hartlepool & Stockton CCG had a contract in place

with Tees Esk and Wear Valley NHS Trust (TEWV) for a suite of services but the one which the review would focus on was the core CAMHS service; 'Community child and Adolescent Mental Health Service'. The information set out in the report highlighted work already completed, work in progress and work to be commenced imminently. As the review was happening across both Hartlepool and Stockton, some actions were being undertaken in one locality and others in both. However, the learning would be taken across both. It was highlighted that the review had commenced in November 2017 and began gathering data etc. It was highlighted that TEWV had changed the way in which they process referrals through core CAMHS. From January 2018 all referrals were receiving a 30 minute initial assessment appointment. Therefore all children & young people had one face to face contact; if they did not meet the threshold for the specialist service they were signposted to services which could give them support to meet their needs. The outcomes to achieve from this review were set out in the report. The report set out also the actions to date, work in progress and work which had not yet commenced.

Board Members expressed support for the review but expressed their concerns regarding current services, including the issues which had been expressed by the Young People involved in the Digital Futures Project. The representative of Tees, Esk and Wear Valley NHS Trust outlined the context of the review in terms of the 'national picture' and requested a copy of the Young People's report. The Headteachers' representative highlighted the frustration which existed in schools. It was considered that the review presented an opportunity for a whole system review. Following a comment that there needed to be more buy in to the Local Implementation Group, it was suggested that it would be appropriate to discuss governance arrangements to ensure a clear focus with the outcome of those discussions to be reported to the Board.

### **Decision**

- (i) The Board noted the report and expressed their commitment to the review
- (ii) It was agreed that the Board would be kept informed of progress on a quarterly basis with a further report to be submitted to the Board upon completion of the review.

Meeting concluded at 11.45 a.m.

CHAIR

## **SAFER HARTLEPOOL PARTNERSHIP MINUTES AND DECISION RECORD**

13 April 2018

The meeting commenced at 10.00 am in the Civic Centre, Hartlepool

### **Present:**

Councillor: Christopher Akers-Belcher (In the Chair)  
Councillor Steve Thomas  
Clare Clark, Head of Community Safety and Engagement  
Chief Superintendent Alastair Simpson, Cleveland Police  
Chief Inspector Nigel Burnell, Chair of Youth Offending Board  
Ann Powell, National Probation Service  
John Bentley, Safe in Tees Valley  
Chris Joynes, Thirteen Group  
Jean Golightly, NHS Hartlepool and Stockton on Tees CCG

Esther Mireku, Acting Consultant in Public Health was in attendance as substitute for Paul Edmondson-Jones and Jeanne Trotter was in attendance as substitute for Barry Coppinger

Also present: Alison Peavor, NHS Hartlepool and Stockton on Tees CCG

Officers: Rachel Parker, Community Safety Team Leader  
Kate Ainger, Research Officer  
Denise Wimpenny, Principal Democratic Services Officer

### **58. Apologies for Absence**

Apologies for absence were submitted on behalf of Councillor Steve Thomas, Hartlepool Borough Council, Denise Ogden, Director of Regeneration and Neighbourhoods, Hartlepool Borough Council, Paul Edmondson-Jones, Interim Director of Public Health, Hartlepool Borough Council, Barry Coppinger, Office of Police and Crime Commissioner for Cleveland, John Graham, Durham Tees Valley Community Rehabilitation Company and Steve Johnson, Cleveland Fire Authority.

### **59. Declarations of Interest**

None.

**60. Minutes of the meeting held on 9 February 2018**

Confirmed.

**61. Local Criminal Justice Board Plan 2018-2020** *(Office of the Police and Crime Commissioner)***Purpose of report**

To present the Local Criminal Justice Plan 2018-2020.

**Issue(s) for consideration**

The Criminal Justice Programme Lead from the Office of the Police and Crime Commissioner for Cleveland, who was in attendance at the meeting, provided the Partnership with the background to the review of the Local Criminal Justice Board in 2016, when it was agreed that the Cleveland and Durham Office of the Police and Crime Commissioner would work together to pursue a vision for end to end justice that discouraged silo working and delivered positive outcomes for victims as well as preventing offending and reoffending.

Members were provided with a detailed and comprehensive presentation in relation to the development of a Local Criminal Justice Plan (2018-2020), attached at Appendix A, which set out how the Partnership aimed to achieve the vision.

The presentation included an overview of the key priorities and actions within the Criminal Justice Plan to assist in achieving the Local Criminal Justice Partnership's vision and improve outcomes in the Local Criminal Justice System. The presentation focussed on the following key issues:-

- To bring together Criminal Justice Organisations
  - Police
  - Youth Offending Service
  - CPS
  - Courts
  - Community Rehabilitation
  - National Probation Service
  - Prisons
- The Journey – Working in Step Joint Inspection Report
  - recommended a local review of local partnership arrangements to lead improvements to the efficiency and effectiveness of the Criminal Justice System at a local level
- Outcome of Review
  - provided the LCJB with a clear strategic vision:-



“ to ensure people have confidence in a local criminal justice system which supports victims, rehabilitates offenders and reduces reoffending and delivers value for money”

- Statement of Intent – March 2017
- Local Criminal Justice Partnership Plan – January 2018
  - Outcomes and Objectives
- Current Projects
  - Better case management
  - IDVA in remand court
  - Hate Crime
  - Victim and Witness Groups
  - Reducing Reoffending Groups
- Developed performance frameworks for 3 main areas of work:-
  - Effectiveness and Efficiency
  - Victims and Witnesses
  - Reoffending
- Next Steps
  - Delivering the Plan
  - Communicating deeply with agencies
  - Performance framework to be published in Spring/Summer 2018
  - Relationships continue to deepen and be given care and attention

The Chair raised a number of queries in relation to the Criminal Justice Performance Framework and highlighted the benefits of the framework being shared with the Partnership following its development. Clarification was sought in relation to how the Partnership could assist in achieving the objectives included within the plan in terms of aligning community priorities to strategic needs and identifying an appropriate target audience from a prevention/deterrent element. The Criminal Justice Programme Lead advised that information of this type should be identified via performance reports and it was envisaged that Partnerships would feed information into the Reducing Reoffending Task and Finish Groups.

The Criminal Justice Board’s reliance on data being provided by organisations to feed into performance reports was highlighted. The Chair placed emphasis upon the need for clarity in terms of the type of data/information needed from the Council and partner organisations within the Community Safety Partnership to feed into achieving the objectives of the Plan. Partnership Members were advised that the performance framework was currently very much in the developmental stage and there was representation from local authority members on performance groups as well as an analyst from the Police and Crime Commissioner’s Office to co-ordinate the process and contributions to performance reports.

The representative responded to further issues raised arising from the presentation. In concluding the debate, the Chair requested that the performance framework, once developed, be presented to a future meeting of the Partnership to enable a better understanding of the requirements of the Partnership.

The Chair thanked the Criminal Justice Programme Lead for an informative presentation.

### **Decision**

- (i) The contents of the presentation and comments of Members were noted.
- (ii) That the Criminal Justice Performance Framework, once finalised, including clarification on the requirements of the Partnership, be presented to a future meeting of the Partnership.

## **62. Strategic Assessment January 2017 – December 2017** *(Director of Regeneration and Neighbourhoods)*

### **Purpose of report**

To receive the Strategic Assessment January 2017 to December 2017.

### **Issue(s) for consideration**

The Head of Community Safety and Prevention introduced the report which provided background information in relation to the Partnership's statutory responsibility to undertake an annual Strategic Assessment to identify and address the community safety issues that impacted upon and mattered to the community.

The Strategic Assessment contained information to aid understanding of the priority community safety issues identified for and by the communities of Hartlepool including what had changed over the last year, what work the Partnership was doing as well as how the Partnership measured effectiveness and future challenges.

An executive summary of the Strategic Assessment was attached to the report which provided an overview of the key findings from the Strategic Assessment and proposed priorities as well as a reminder of the objectives and priorities that had been set the previous year. The assessment would assist the Partnership in setting any new and emerging priorities that could be included in the Community Safety Plan Year 2, the first draft of which

would be presented to the Partnership in June 2018.

In support of the report, the Community Safety Team leader, who was in attendance at the meeting, provided a detailed and comprehensive presentation which provided an overview of the key findings of the Strategic Assessment 2017:-

- Strategic Objectives 2017 - 2020
- Annual Priorities 2017-18
- Recorded Crime in Hartlepool
- Performance figures as a comparator with previous year
- Anti-Social Behaviour incidents
- Deliberate Fires
- Substance Misuse
- Offending and Reoffending by type
- Victims
- Community Perceptions
- Vulnerable Localities
- Snapshot of SHP Activity During 2017
- Proposed SHP Task Groups

#### Proposed Strategic Objectives 2017-2020

- Reduce crime and repeat victimisation
- Reduce the harm caused by drug and alcohol misuse
- Create confident, cohesive and safe communities
- Reduce offending and reoffending

#### Proposed Annual Priorities 2017-18

- Reduce acquisitive crime
- Safeguard individuals and families from domestic violence and abuse
- Substance Misuse
- Reduce anti-social behaviour
- Support vulnerable victims experiencing crime and anti-social behaviour
- Reduce re-offending

Following conclusion of the presentation and a brief comfort break, discussion ensued which included the following issues:-

- (i) The representative from Thirteen Group commented on the opportunity to include anti-social behaviour data collated by Thirteen in future reports. The Community Safety Team Leader indicated that systems could be established to include such information and arrangements would be made to pursue this further following the meeting.
- (ii) The Director of Nursing and Quality for Hartlepool and Stockton on

Tees Clinical Commissioning Group welcomed the information contained within the assessment and was also keen to contribute in terms of providing health information for inclusion in future assessment reports.

- (iii) In response to comments expressed regarding the benefits of including performance data as a comparator with other local authorities in future assessments, the Community Safety Team Leader reported that whilst the Executive Summary document presented to the Partnership did not include such information, performance information as a comparator with similar groups was included within the Strategic Assessment document, an extract of which would be circulated to Partnership Members following the meeting.
- (iv) Further discussion ensued regarding the type of information that could be included from partner organisations in future assessments including data from victim care advice services. The Chair suggested that discussions be held outside the meeting in terms of including such information in future Strategic Assessment reports.
- (v) Members were pleased to note the positive outcomes in relation to drug and alcohol misuse and the Chair took the opportunity to thank the various Sub-Groups for their invaluable support and contributions to achieving these outcomes.
- (vi) The Chair commented on the misunderstandings that anti-social behaviour was a youth related problem when it was predominantly an adult related issue.
- (vii) The Chair was pleased to report the success of the recent annual Face the Public Event which had been very well attended.
- (viii) Clarification was provided in response to further issues/queries raised in relation to the Strategic Assessment.

The Partnership took the opportunity to thank the Community Safety Team Leader as well as all members of the team involved in production of the Strategic Assessment.

### **Decision**

- (i) That the Strategic Assessment and proposed annual priorities 2018-19 be agreed.
- (ii) That discussions, as outlined above, be utilised to assist in setting the strategic priorities for the Community Safety Plan 2017-20 (Year 2).

- (iii) That an extract of performance information, as a comparator with similar groups, be circulated to Partnership Members following the meeting.
- (iv) That discussions be held following the meeting regarding the type of information that could be included in future Strategic Assessments from partner organisations.

### **63. Date and Time of Next Meeting**

The Chair reported that this was the last meeting in the current municipal year and the next meeting would be scheduled in due course, details of which would be provided in the new municipal year.

The meeting concluded at 11.20 am.

CHAIR

# FINANCE AND POLICY COMMITTEE

9<sup>th</sup> JULY 2018



**Report of:** Director of Regeneration and Neighbourhoods

**Subject:** COMMUNITY SAFETY PLAN 2017-20 (YEAR 2)

---

## 1. TYPE OF DECISION/APPLICABLE CATEGORY

1.1 Budget and Policy Framework.

## 2. PURPOSE OF REPORT

2.1 To consider and comment on the Community Safety Plan 2017-20 (Year 2).

2.2 To consider referral to Council for adoption of the Community Safety Plan (Year 2) attached at **APPENDIX 3**.

## 3. BACKGROUND

3.1 The Crime and Disorder Act 1998 established a statutory duty for the Local Authorities, Police, Fire Brigades, Clinical Commissioning Groups, Community Rehabilitation Companies and National Probation Service to work together to address local crime and disorder, substance misuse and re-offending issues. Collectively these six bodies are known as Responsible Authorities and make up the Safer Hartlepool Partnership.

3.2 In accordance with the Crime and Disorder Act 1998 and the Crime and Disorder Regulations 2007, the Safer Hartlepool Partnership is required to produce a three year Community Safety Plan setting out how it intends to tackle crime and disorder, substance misuse and re-offending in Hartlepool.

3.3 The current Community Safety Plan published in 2017 outlines the Safer Hartlepool Partnership's strategic objectives for a three year period, with a requirement to refresh the plan on an annual basis following completion of the annual strategic assessment.

3.4 The Community Safety Plan (Year 2) was agreed by the Safer Hartlepool Partnership on 22nd June.

- 3.5 In accordance with the budget and policy framework the Finance and Policy Committee are asked to consider the content of the Community Safety Plan (Year 2) and refer to full Council for adoption.

#### 4. 2018-19 COMMUNITY SAFETY PLAN / PROPOSED PRIORITIES

- 4.1 The Community Safety Plan Year 2 provides an overview of progress made by the Safer Hartlepool Partnership during 2017-18 with an update on end of year performance. It describes some of the Partnership activity undertaken to reduce crime and improve safety during the last 12 months, and incorporates the proposed 2018-19 annual priorities as recommended in the annual Partnership strategic assessment as follows:

Strategic Objectives 2017-20	Proposed Annual Priorities 2018-19
Reduce crime and repeat victimisation	<p><b>Acquisitive Crime</b> – reduce acquisitive crime through raising awareness and encouraging preventative activity with a particular focus on domestic burglary.</p> <p><b>Domestic Violence &amp; Abuse</b> – safeguard individuals and their families from violence and abuse and reduce repeat victimisation.</p>
Reduce the harm caused by drug and alcohol misuse	<p><b>Substance Misuse</b> – reduce the harm caused to individuals and their families and the community, by illegal drug and alcohol misuse, including alcohol related violence.</p>
Create confident, cohesive and safe communities	<p><b>Anti-Social Behaviour</b> – reduce anti-social behaviour through a combination of diversionary, educational and enforcement action, and increase restorative interventions.</p> <p><b>Vulnerable Victims</b> – work together to identify and support vulnerable victims and communities experiencing crime and anti-social behaviour.</p>
Reduce Offending and Re-Offending	<p><b>Re-Offending</b> – reduce re-offending through a combination of prevention, diversion and enforcement activity.</p>

#### 5. PERFORMANCE MONITORING

- 5.1 Progress made against the Community Safety Plan will be managed and monitored by the Safer Hartlepool Partnership, through quarterly performance reports and monitoring of Partnership Sub Group Action Plans. The Community

Safety Plan incorporates performance indicators for 2018-19, along with a proposed delivery structure to progress the annual priorities outlined above.

## **6. RISK IMPLICATIONS**

- 6.1 There are no risk implications associated with this report.

## **7. FINANCIAL CONSIDERATIONS**

- 7.1 There are no financial considerations associated with this report.

## **8. LEGAL CONSIDERATIONS**

- 8.1 Under the Crime and Disorder Act 1998, Community Safety Partnerships (CSPs) have a statutory responsibility to develop and implement strategies to reduce crime and disorder, substance misuse and re-offending in their local area. Part of this statutory responsibility is to produce an annual Community Safety Plan.

## **9. CONSULTATION**

- 9.1 The annual priorities for Year 2 of the Community Safety Plan 2017-20 have been developed from the results of the Safer Hartlepool Partnership's annual on-line survey and Face the Public Event and findings from the Annual Strategic Assessment.

## **10. CHILD AND FAMILY POVERTY**

- 10.1 A copy of the child and poverty impact assessment is attached at **APPENDIX 2**. There are no child poverty implications associated with this report.

## **11. EQUALITY AND DIVERSITY CONSIDERATIONS**

- 11.1 Based on the needs identified in the Partnerships strategic assessment, the Community Safety Plan (Year 2) sets out how the Safer Hartlepool Partnership will aim to protect and improve the safety of vulnerable Individuals, groups and localities in Hartlepool. A copy of the completed equality and diversity impact assessment is attached at **APPENDIX 1**.

## **12. SECTION 17 OF THE CRIME AND DISORDER ACT 1998 CONSIDERATIONS**

- 12.1 The Community Safety Plan (Year 2) provides an agreed plan of action between statutory partners in relation to how they will discharge their Section 17 considerations within the Borough.



**13. STAFF CONSIDERATIONS**

- 13.1 There are no staff considerations relating to this report.

**14. ASSET MANAGEMENT CONSIDERATIONS**

- 14.1 There are no asset management considerations relating to this report.

**15. RECOMMENDATIONS**

- 15.1 That the Finance and Policy Committee considers the content of the Community Safety Plan 2017-20 (Year 2).
- 15.2 That in accordance with the budget and policy framework the Finance and Policy Committee considers making a referral to full Council for the adoption of the Community Safety Plan 2017-20 (Year 2).

**16. REASONS FOR RECOMMENDATIONS**

- 16.1 As a Responsible Authority, the Local Authority has a statutory duty to develop and implement strategies aimed at reducing crime and disorder, substance misuse, and re-offending behaviour.

**17. CONTACT OFFICER**

- 17.1 Denise Ogden  
Director of Regeneration and Neighbourhoods  
Civic Centre  
Victoria Road  
Hartlepool  
TS24 8AY  
Email [denise.ogden@hartlepool.gov.uk](mailto:denise.ogden@hartlepool.gov.uk)  
Tel: 01429 523301
- 17.2 Tony Hanson  
Assistant Director Environment and Neighbourhoods  
Civic Centre  
Victoria Road  
Hartlepool  
TS24 8AY  
  
Email [tony.hanson@hartlepool.gov.uk](mailto:tony.hanson@hartlepool.gov.uk)  
Tel: 04429 523400

**EQUALITY AND DIVERSITY IMPACT ASSESSMENT**

Department	Division	Section	Owner/Officer
R&N	Neighbourhoods	Community Safety	Denise Ogden/Rachel Parker
Service, policy, practice being reviewed/changed or planned	Community Safety		
Why are you making the change?	The Safer Hartlepool Partnership is required to refresh the priorities in its 3 year Community Safety Plan on an annual basis		
How might this impact (positively/negatively) on people who share protected characteristics?			
		Please tick	
		POSITIVELY	NEGATIVELY
Age		Yes	
The priorities outlined in the Community Safety Plan aim to ensure that vulnerable young people and the elderly are safeguarded from becoming victims of crimes and anti-social behaviour.			
Disability		Yes	
Promoting community cohesion is a theme which runs throughout the Community Safety Plan to reduce any tensions and prevent hate in our communities			
Gender Re-assignment		Yes	
Promoting community cohesion is a theme which runs throughout the Community Safety Plan to reduce any tensions and prevent hate in our communities			
Race		Yes	
Promoting community cohesion is a theme which runs throughout the Community Safety Plan to reduce any tensions and prevent hate in our communities			
Religion		Yes	
Promoting community cohesion is a theme which runs throughout the Community Safety Plan to reduce any tensions and prevent hate in our communities			
Gender		Yes	
Promoting community cohesion is a theme which runs throughout the Community Safety Plan to reduce any tensions and prevent hate in our communities			
Sexual Orientation		Yes	
Promoting community cohesion is a theme which runs throughout the Community Safety Plan to reduce any tensions and prevent hate in our communities			
Marriage & Civil Partnership			
Please describe...			
Pregnancy & Maternity			
Please describe...			
Has there been consultation /is consultation planned with people who will be affected by this policy? How has this affected your decision making?	Consultation with the Hartlepool community was undertaken as part of the Safer Hartlepool Partnership "Face the Public" event. This consultation has been used to refresh the annual priorities to reduce crime and disorder and the harm caused by substance misuse.		
As a result of your decision how can you mitigate negative/maximise positive outcomes and foster good	The priorities in the Community Safety Plan aim to improve positive outcomes for the Hartlepool community.		

**EQUALITY AND DIVERSITY IMPACT ASSESSMENT**

relationships?			
Describe how you will address and monitor the impact		1. No Impact - No Major Change <i>Please Detail</i>	
		2. Adjust/Change Policy <i>Please Detail</i>	
		3. Adverse Impact but Continue as is <i>Please Detail</i>	
		4. Stop/Remove Policy/Proposal <i>Please Detail</i>	
Initial Assessment	00/00/00	Reviewed	00/00/00
Completed	00/00/00	Published	00/00/00

**POVERTY IMPACT ASSESSMENT****1. Is this decision a Budget & Policy Framework or Key Decision? YES****If YES please answer question 2 below****2. Will there be an impact of the decision requested in respect of Child and Family Poverty? NO****If YES please complete the matrix below**

GROUP	POSITIVE IMPACT	NEGATIVE IMPACT	NO IMPACT	REASON & EVIDENCE
Young working people aged 18 - 21				
Those who are disabled or suffer from illness / mental illness				
Those with low educational attainment				
Those who are unemployed				
Those who are underemployed				
Children born into families in poverty				
Those who find difficulty in managing their finances				
Lone parents				
Those from minority ethnic backgrounds				

**Poverty is measured in different ways. Will the policy / decision have an impact on child and family poverty and in what way?**

Poverty Measure (examples of poverty measures appended overleaf)	POSITIVE IMPACT	NEGATIVE IMPACT	NO IMPACT	REASON & EVIDENCE

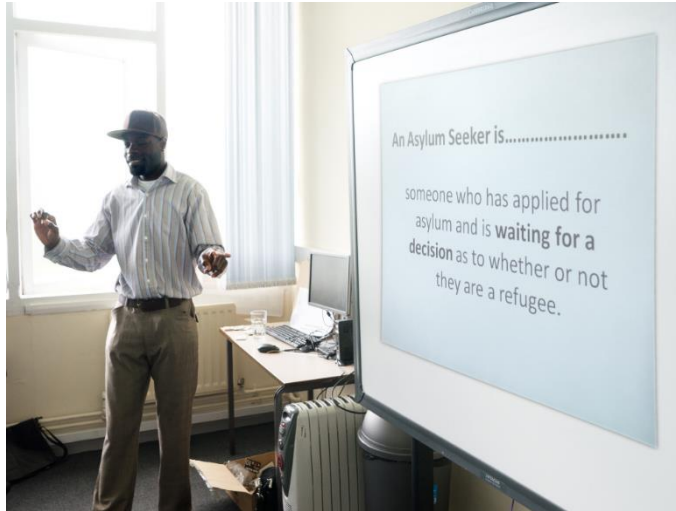
**POVERTY IMPACT ASSESSMENT**

Overall impact of Policy / Decision			
NO IMPACT / NO CHANGE		ADJUST / CHANGE POLICY / SERVICE	
ADVERSE IMPACT BUT CONTINUE		STOP / REMOVE POLICY / SERVICE	
<b>Examples of Indicators that impact of Child and Family Poverty.</b>			
<b>Economic</b>			
Children in Low Income Families (%)			
Children in Working Households (%)			
Overall employment rate (%)			
Proportion of young people who are NEET			
Adults with Learning difficulties in employment			
<b>Education</b>			
Free School meals attainment gap (key stage 2 and key stage 4)			
Gap in progression to higher education FSM / Non FSM			
Achievement gap between disadvantaged pupils and all pupils (key stage 2 and key stage 4)			
<b>Housing</b>			
Average time taken to process Housing Benefit / Council tax benefit claims			
Number of affordable homes built			
<b>Health</b>			
Prevalence of underweight children in reception year			
Prevalence of obese children in reception year			
Prevalence of underweight children in year 6			
Prevalence of obese children in reception year 6			
Life expectancy			

# Safer Hartlepool Partnership

## Community Safety Plan 2017 – 2020 (Year 2)

### APPENDIX 3





## Contents

Foreword.....	page 1
Introduction.....	page 2
Local Context.....	page 3
Partnership Activity 2017-18.....	page 4
Strategic Assessment 2017.....	page 5
Public Consultation.....	page 6
Partnership Strategic Objectives 2017-2020.....	page 7
Key Activities 2018.....	page 8
Delivering and Monitoring Performance.....	page 9
Partnership Plan 2018-2019.....	page 10
Appendices. ....	page 11



## Foreword

Last year, the Safer Hartlepool Partnership introduced Hartlepool's Community Safety Strategy 2017-2020 where we set out our bold vision for maintaining and improving community safety in Hartlepool and identified our priorities to help us achieve this. These were to:

- Reduce crime and repeat victimisation
- Reduce the harm caused by drug and alcohol misuse
- Create confident, cohesive and safe communities
- Reduce offending and re-offending

Councillor Christopher Akers-Belcher  
Chair of the Safer Hartlepool Partnership



During this past year, there have been a number of key community safety achievements, not least the introduction in March 2018 of the integrated Hartlepool Community Safety Team. The new team brings together staff from Hartlepool Borough Council, Cleveland Police and Cleveland Fire Brigade who are all based together in the Police Station on Avenue Road. The team was created in response to requests from residents for a more joined-up service and provides a single point of contact for reporting issues and obtaining support for victims of crime and anti-social behaviour.

By working more closely together, the new team will be working more efficiently and avoiding the duplication of resources, which means residents will see an improved community safety service. Indeed, officers from the Hartlepool Community Safety Team will now be offering weekly drop-in sessions in the Council's three Community Hubs to make reporting problems and getting help easier than ever before.

Victims remain at the heart of the service and during 2017 over 440 victims were supported with attendance at court, with emotional support and the provision of help and advice. We have made security improvements to 270 homes in Hartlepool to prevent repeat victimisation, and we have helped victims receive compensation through the Criminal Injuries awards scheme with £33,000 being awarded to victims to date.

We know we continue to be faced with significant budgetary challenges whilst demand for services is rising. We are fully committed to collaborative working both locally and at a Cleveland wide level with the Police and Crime Commissioner. We recognise both fighting crime and tackling the underlying causes of it is key to our success, and in true Hartlepool spirit, we will do it together in Partnership.



## Introduction

The Safer Hartlepool Partnership is Hartlepool's statutory Community Safety Partnership as defined by the Crime and Disorder Act 1998. The Partnership comprises of a core group of statutory partners, Elected Members and a range of other stakeholders from the public and voluntary sectors. Their main aim and purpose is to reduce crime and disorder, substance misuse and re-offending in Hartlepool. The full current membership is detailed in **Appendix A**.

It is a statutory requirement of all Community Safety Partnerships that they regularly prepare and publish a Plan that shows how they will work together to address community safety issues in the local area. The aim of this Plan is to inform people about the work of the Partnership, its priorities for the next three years and how these will be achieved.

Our priorities continue to be informed through analysis of crime and community safety data, and by listening to the views of those living and working in Hartlepool through surveys and events such as our annual Face the Public event, the Safer Hartlepool Partnership annual on-line survey, and Cleveland Police Public Confidence Survey.

The Partnerships vision is that 'Hartlepool will be a safe place to live, work and visit'. Our approach for achieving this vision will be to focus on 'prevention'. We want to stop problems from happening in the first place by tackling root causes, and where problems do exist we want to stop them from escalating by intervening early and focusing our resources where they are most needed. We also remain committed to safeguarding and protecting vulnerable people from harm, and exploitation in the community. To do this we will work collaboratively and flexibly to deliver integrated models of service delivery, in conjunction with other Boards and Partnerships such as the Safeguarding Children's Board, Tees-wide Safeguarding Adults Board, Health and Wellbeing Board and Local Criminal Justice Board.



## Local Context

Hartlepool is the smallest unitary authority in the North East region and the third smallest in the country comprising of some of the most disadvantaged areas in England. Issues around community safety can be understood by a number of contextual factors:

### Population

At 92,500 the Hartlepool population has remained relatively unchanged over the last decade.

### Health & Wellbeing

There is a higher prevalence of long term health problems, including mental health, in Hartlepool.

### Deprivation

Hartlepool is the 18<sup>th</sup> most deprived local authority area out of 326 local authorities.

### Housing

The percentage of long term empty properties in Hartlepool is higher than the Tees Valley average.

### Geography

Community Safety issues are concentrated in geographic hotspots, particularly in the most deprived wards in Hartlepool.

### Unemployment

Unemployment rates in Hartlepool are above the regional average and double the national average.

## Partnership Activity 2017/18

During the first year of the Community Safety Plan for 2017-2020, the Partnership has delivered a number of activities against its strategic priorities to make Hartlepool safer some of which are outlined below:

### Strategic Objective 1: Reduce crime and repeat victimisation

Provided support to more than 430 victims of crime and anti-social behaviour and improved security to nearly 300 homes.

Developed a holistic service for the victims of Domestic Abuse, piloted new ways of working with families where domestic abuse is present, and rolled out 'DASH' risk assessment training for practitioners.

Introduced a multi-agency 'Team Around the Individual' approach for adults with complex needs.



### Strategic Objective 2: Reduce the harm caused by drugs and alcohol

Provided a 'community-based' drug and alcohol treatment and recovery service.

Launched a new 'Drug and Alcohol Harm Reduction Delivery Framework' (2018 -2025).

Disrupted criminal activity linked to the supply of drugs through the execution of drug warrants and premises closures.

Successful closure of premises under the Anti-Social Behaviour Crime and Policing Act known to be persistently selling illicit tobacco.



### Strategic Objective 3: Create confident, cohesive and safe communities

Launched a new multi-agency Hartlepool Community Safety Team with the Council, Cleveland Police and Cleveland Fire Brigade.

Delivered our annual Anti-Social Behaviour Awareness Day to 1,065 pupils across Hartlepool.

Developed our use of social media to raise awareness and reporting of hate crime, domestic abuse, and burglary and vehicle crime.

Delivered restorative interventions in neighbourhoods to repair the harm caused by low-level anti-social behaviour.



### Strategic Objective 4: Reduce re-offending

Supported more than 540 families to successfully turn their lives around through the 'Troubled Families Programme'.

Continued to work with the Tees Reducing Re-offending Group and multi-agency Integrated Offender Management Team to target and support persistent offenders.

Prevented and diverted young people away from the criminal justice system through effective use of out-of-court interventions.



## Strategic Assessment 2017 – Key Findings (January – December 2017)

The Safer Hartlepool Partnership Strategic Assessment contains information to aid the Partnership's understanding of the priority community safety issues in Hartlepool. The Assessment forms part of an intelligence-led approach to community safety which enables a more focused, resource-effective and partnership-oriented delivery of options.

### Strategic Objective 1: Reduce crime & repeat victimisation

- 21% increase in crime, 1,808 more offences.
- 44% increase in residential burglary, 249 more offences.
- 14% increase in violent crime, 281 more offences
- Domestic related violent crime increased by 17 % however, the number of high risk repeat cases of domestic violence referred to the Hartlepool Multi-agency Risk Assessment Conference (MARAC) reduced by 10%

### Strategic Objective 2: Reduce the harm caused by drugs & alcohol

- The cost of alcohol misuse has increased to be nearly £40m and equates to £430 per head of population
- The number of people dependant on drugs is twice the national average
- More than two thirds of the estimated drug dependant population in Hartlepool are receiving treatment
- Heroin is the main drug used by adults who are receiving treatment

### Strategic Objective 3: Create confident, cohesive & safe communities

- 1% increase in anti-social behaviour, 53 more incidents
- Lack of visible police presence in communities and poor street lighting perceived to be main community safety concerns
- 11.8% increase in hate crime, 171 more offences (but may reflect increased publicity and confidence in reporting)

### Strategic Objective 4: Reduce offending and re-offending

- 729 offenders charged with more than 1,850 offences
- 377 offenders committed two or more offences
- 8 individuals committed 15 or more offences, equating to 11.3% of all detected crime
- The number of young people entering the criminal justice system continues to follow a decreasing trend



## Public Consultation

Consultation with communities in Hartlepool takes place all year round through the work of the two Local Authority Community Cohesion Officers. These officers engage on a daily basis with communities across the town to inform, consult, and involve residents in the planning and delivery of services that affect their neighbourhood.

Additionally, on an annual basis, members of the public are invited to the Partnership's Face the Public event and to participate in an online survey. The majority of survey respondents agreed that the priorities outlined above are still important, along with concerns in relation to the levels of police presence in the community and vehicle crime.

Less than half of survey respondents (45%) felt that anti-social behaviour was a problem in their neighbourhoods, whilst 52% felt that crime was either not a big problem or not a problem at all in their local area. When asked to compare with the previous year, most people felt that levels of crime and anti-social behaviour where they live had not changed (62% and 75% respectively), although 35% felt that crime had become more of a problem in the past year.

When attendees at the Safer Hartlepool Partnership Face the Public workshop session were asked what the Partnership could do to improve matters, suggestions included better promotion of support services and where to go for help. People were aware that services such as drug and alcohol support were still available but did not know how to access them. Some people also felt that a culture of acceptance of bad behaviour and a reluctance among many people to get involved in their local community had developed and that this needed to be challenged.

Making people take responsibility for their actions and encouraging 'neighbourliness' and respect for others was also highlighted, and it was suggested that this could be achieved through better liaison with schools and landlords, as well as more use of restorative justice with offenders to make them repair the harm they had caused to their community.

Suggestions for how the public could help focussed on becoming more active members of the community, for example, volunteering, looking out for neighbours and sharing local intelligence and information. It was also felt that residents associations were well placed to help do this, particularly by looking out for vulnerable people in the neighbourhood.



## Partnership Strategic Objectives 2017 - 2020

Based on the findings in the annual Strategic Assessment and consultation with the local community, the Partnership will retain the following four strategic objectives during the lifetime of the three year plan:

Strategic Objectives 2017-2020	
Reduce crime and repeat victimisation	Reduce the harm caused by drug and alcohol misuse
Create confident, cohesive and safe communities	Reduce offending and re-offending

## Partnership Priorities 2018-2019

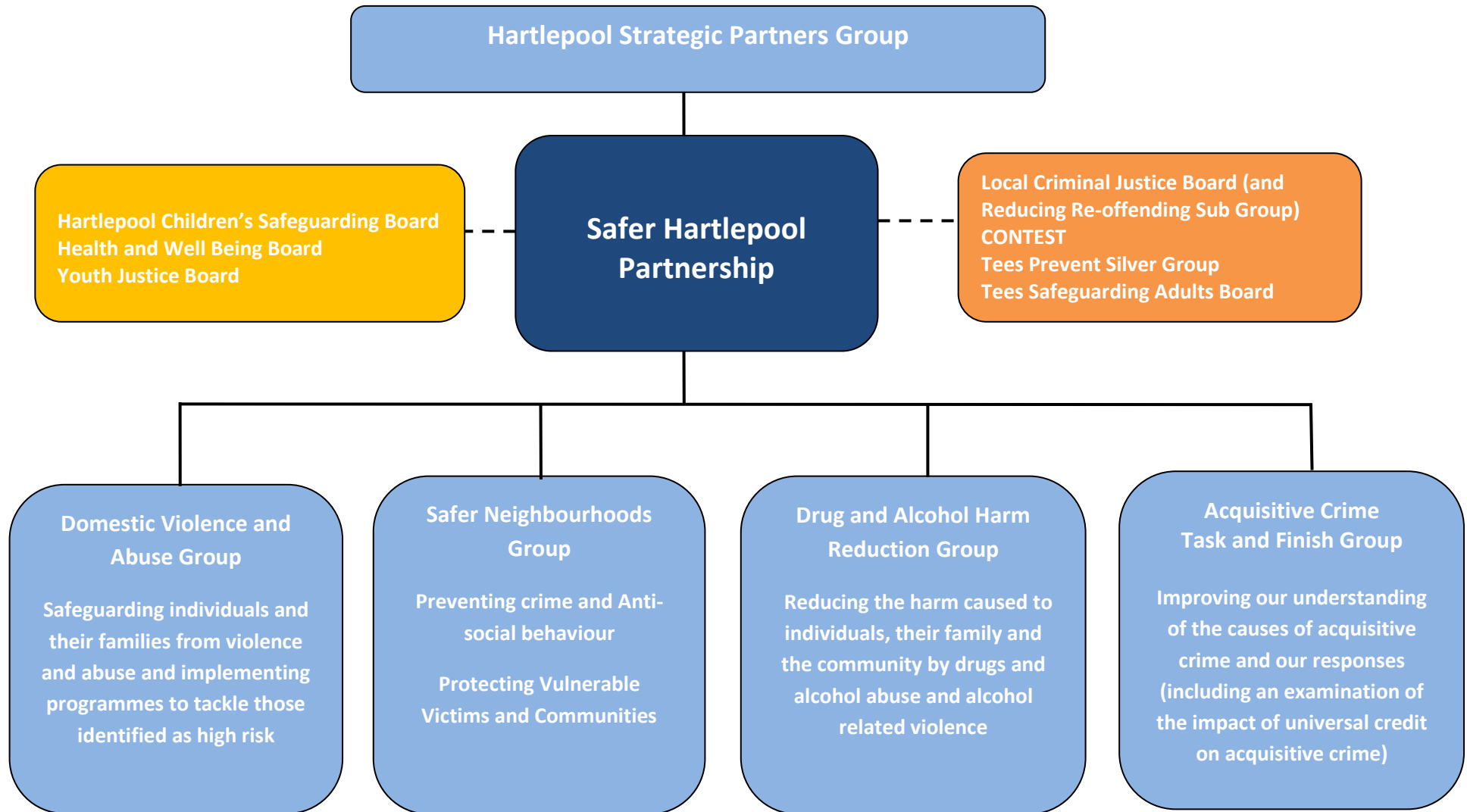
Annual Priorities 2018-2019	
<b>Re-offending</b> –reduce re-offending through a combination of prevention, diversion and enforcement activity.	<b>Acquisitive Crime</b> —reduce acquisitive crime through raising awareness and encouraging preventative activity.
<b>Domestic Violence and Abuse</b> –safeguard individuals and their families from violence and abuse and implement programmes to tackle those identified as ‘high risk’.	<b>Anti-social behaviour</b> —reduce anti-social behaviour through a combination of diversionary, educational, and enforcement action and restorative interventions.
<b>Substance misuse</b> —reduce the harm caused to individuals, their family and the community, by drug and alcohol misuse and alcohol related violence.	<b>Vulnerable Victims</b> - work together to identify and support vulnerable victims and communities experiencing crime and anti-social behaviour.

## Key Activities 2018-2019

Partnerships	Crime Prevention	Anti-Social Behaviour	Vulnerable Victims
<p>Improve multi-agency problem solving approaches through the provision of training to key front-line staff.</p> <p>Embed the Hartlepool Community Safety Team.</p> <p>Undertake multi-agency prevention and disruption activities in relation to organised crime.</p>	<p>Make use of Social media to relay key crime prevention messages and promote services.</p> <p>Develop new 'no cold calling zones' to protect communities against door step crime.</p> <p>Deliver home and personal security to victims of crime and anti-social behaviour.</p>	<p>Make effective use of tools and powers to enforce against anti-social behaviour and environmental crime.</p> <p>Deliver early intervention sessions in schools to educate and prevent young people from getting involved in ASB.</p> <p>Pilot the use of a Neighbourhood Police Anti-Social Behaviour car to provide a quick response in target neighbourhoods.</p>	<p>Work with the 'Anti-Slavery Network' to identify, disrupt, and eradicate Human Trafficking and Modern Day Slavery.</p> <p>Develop a multi-agency response to young people identified as repeatedly missing from home.</p> <p>Safeguard vulnerable individuals from radicalisation through the Implementation of the national Channel</p>
Domestic Violence & Abuse	Substance Misuse	Offenders	Community Engagement
<p>Assess the benefit of existing perpetrator programmes targeted at all ages.</p> <p>Embed and monitor the impact of the new Multi-Agency Risk Assessment process for high risk victims of domestic abuse.</p> <p>Apply for Hartlepool to become a nationally accredited 'White Ribbon' town.</p>	<p>Establish a directory of local treatment and support services.</p> <p>Work with businesses and communities to reduce the illegal sale of alcohol to children and young people.</p> <p>In conjunction with the Health and Well Being Board review our approach to reducing the harm caused by drugs and alcohol</p> <p>Tackle drug supply and related crime and anti-social behaviour.</p>	<p>Establish the 'Divert Programme' to assist in reducing re-offending rates.</p> <p>Develop a local partnership to improve our current understanding and responses to acquisitive crime.</p> <p>Ensure a co-ordinated response to restorative approaches across Hartlepool.</p>	<p>Implement 'Pop Up' shops and a programme of engagement activity linked to Community Hubs.</p> <p>Promote and assist in developing volunteering and social action in communities.</p> <p>Develop a 'Hartlepool in Unity Programme'.</p> <p>Promote and increase sign up to 'Cleveland Connect'.</p>

## Delivering and Monitoring Performance

This chart outlines the Partnership delivery structure. Performance monitoring will be undertaken on a quarterly basis to assess progress against key priorities drawn from the strategic assessment and identify any emerging issues. Partnership performance will be monitored over the next 12 months using the indicators outlined in **Appendix B**





# Safer Hartlepool Partnership Plan 2018-2019

SHP Vision	"Hartlepool is a safe place to live, work and visit"				
Landscape	Increased crime in Hartlepool	Fewer resources	Organisational Change	Rise in complex cases impacting on demand	
Statutory Functions	Crime and Disorder	Anti Social Behaviour	Substance Misuse	Reducing re-offending	
Strategic Objectives	Reduce crime and repeat victimisation	Create confident, cohesive and safe communities	Reduce the harm caused by drug and alcohol misuse	Reduce re-offending	
Priorities	Reduce Acquisitive Crime with a focus on domestic burglary Safeguard individuals and their families from domestic abuse	Reduce Anti Social Behaviour and support Vulnerable Victims and Communities	Reduce the harm to individuals, and the community by drug and alcohol misuse and alcohol related violence	Reducing offending and re-offending by a combination of education, diversion and enforcement	
Cross Cutting Themes	Early intervention & prevention	Vulnerable individuals with complex needs	Substance misuse	Domestic abuse	Child sexual Exploitation
Supporting Partnerships	Health & Wellbeing Board	Hartlepool Safeguarding Childrens Board	Tees Adult Safeguarding Board	Local Criminal Justice Board	Youth Justice Board
Performance Measures	Reduce crime and repeat victimisation	Create confident, cohesive And safe communities	Reduce the harm caused by drugs and alcohol misuse	Reduce re-offending	
	Total recorded crime rate per 1,000 population  % of violent crime that is domestic related  % of repeat cases of domestic abuse (MARAC)  Residential burglary rate per 1,000 households	Anti-social behaviour rate per 1,000 population  Number of reported hate crimes and incidents  % of people who think the Police & Local Authority are dealing with crime & ASB issues that matter locally  % of people who feel that they belong to their local area	% of opiate users successfully completing treatment  % of non opiate users that have successfully completed treatment  Rate of alcohol related hospital admissions per 10,000 population  Number of young people known to substance misuse services	Number of first time entrants into the criminal justice system  Re-offending rate of prolific and priority offenders  % of offenders that re-offend  Average number of re-offences per offender	

## Membership of the Safer Hartlepool Partnership

Membership of the Partnership reflects the statutory requirements and consists of senior representatives from the five responsible authorities<sup>1</sup> plus additional stakeholders as follows:

Responsible Authorities	Other Members
<p>Hartlepool Borough Council – Two Elected Members including Leader of the Council</p> <p>Hartlepool Borough Council – Chief Executive</p> <p>Hartlepool Borough Council - Director of Regeneration and Neighbourhoods</p> <p>Hartlepool Borough Council – Assistant Director Neighbourhoods and Environment</p> <p>Cleveland Police – Chief Superintendent – Neighbourhoods and Partnerships</p> <p>Cleveland Fire and Rescue Authority – District Manager</p> <p>Durham Tees Valley Community Rehabilitation Company - Director of Operations</p> <p>Cleveland National Probation Service – Head of Area</p> <p>Representative of Hartlepool and Stockton on Tees Clinical Commissioning Group</p> <p>Youth Justice Board - Chair</p>	<p>Hartlepool Borough Council – Director of Public Health</p> <p>Office of Police and Crime Commissioner for Cleveland</p> <p>Hartlepool Borough Council – Director of Children’s and Joint Commissioning Services</p> <p>Hartlepool Borough Council – Director of Adult Services</p> <p>Representative of Voluntary &amp; Community Sector – Chief Executive, Safe in Tees Valley</p> <p>Thirteen – Director of Customer Support Services</p>

This group is the ‘strategy group’ for the purposes of the statutory Regulations. New members may be added to the Partnership by agreement of existing members. There is also the potential for co-opting members onto the Partnership to undertake specific pieces of work or for specialist knowledge and skills as and when required.

<sup>1</sup> Responsible Authorities – Police, Local Authority, Fire and Rescue Authority, Clinical Commissioning Group, National Probation Service, Durham Tees Valley Community Rehabilitation Company

## Strategic Objectives and Performance Indicators 2018-2019

Strategic Objective	Performance Indicators
Reduce crime and repeat victimisation	Total recorded crime rate per 1,000 population
	Domestic burglary rate per 1,000 household
	Vehicle crime rate per 1,000 population
	Robbery rate per 1,000 population
	Shoplifting rate per 1,000 population
	Violent crime (including sexual violence) rate per 1,000 population*
	% of violent crime (including sexual violence) that is domestic related
	% of repeat cases of domestic violence (MARAC)
	Violent crime (including sexual violence) hospital admissions for violence per 100,000 population*
Reduce the harm caused by drug and alcohol misuse	Drug offences per 1,000 population
	% of people who think drug use or dealing is a problem
	% of opiate drug users that have successfully completed drug treatment*
	% of non-opiate drug users that have successfully completed drug treatment*
	% of alcohol users that have successfully completed alcohol treatment
	Alcohol related hospital admissions rate per 100,000 population*
	Number of young people known to substance misuse services

\*Indicators link to the Public Health Outcome Framework

Strategic Objective	Performance Indicators
Create confident, cohesive & safe communities	Anti-social behaviour incidents per 1,000 population
	Public order offences per 1,000 population
	Criminal damage rate per 1,000 population
	Deliberate fires rate per 1,000 population
	Number of reported hate crimes & incidents
	% of the population affected by noise - number of complaints about noise
	% of people who feel safe during the day
	% of people who feel safe after dark
	% of people who think rubbish or litter lying around is a problem
	% of people who think groups hanging around the streets is a problem
	% of people who think people being drunk or rowdy in a public place is a problem
	% of people who think vandalism, graffiti and other deliberate damage to property is a problem
	% of people who think noisy neighbours or loud parties is a problem
	% of people who think abandoned or burnt out cars are a problem
	% of people who think that they belong to their local area
	% of people who feel that they can influence decisions that affect their local area
	% of people who believe that people from different back grounds get on well together
	% of people who think that people in the area pull together to improve the local area
Reduce offending & re-offending	Rate of first-time entrants to the Youth Justice System per 100,000 population*
	Re-offending levels - percentage of offenders who re-offend*
	Re-offending levels – average number of re-offences per offender*
	Re-offending rate of Prolific & Priority Offenders
	Re-offending rate of High Crime Causers
	% of Troubled Families who have reduced their offending behaviour

\*Indicators link to the Public Health Outcome Framework

## 4.1 Appendix 3



Protecting local  
communities



thirteen



# FINANCE AND POLICY COMMITTEE

9 July 2018



**Report of:** Director, Children's and Joint Commissioning Services

**Subject:** 'Filling the Holiday Gap' scheme – summer 2018

---

## 1. TYPE OF DECISION / APPLICABLE CATEGORY

For decision, non-key.

## 2. PURPOSE OF REPORT

- 2.1 To provide Members of the Committee with a proposal for the delivery of a 'Filling the Holiday Gap' grant scheme for the 2018 school summer holidays to be funded from the Child & Family Poverty Initiatives reserve.
- 2.2 To present options for the future development and sustainability of this food poverty intervention and ensure there are links with the wider work underway around this agenda.

## 3. BACKGROUND

- 3.1 A report was presented to Finance and Policy Committee on 20 November 2017 highlighting the key outcomes and proposed next steps following the successful 'Filling the Holiday Gap' grant scheme in summer 2017. The report outlined options in relation to the delivery of future initiatives and recommended allocating additional resources to the grant scheme for local community and voluntary sector and public sector organisations for Christmas 2017, with any underspend rolling over to support a smaller scheme for Easter 2018.
- 3.2 Committee approved the recommendations as outlined in the report and it was agreed that a further £14,500 (£10,000 plus a £4,500 underspend) would be allocated to the extension of the community ring-fenced reserve for Christmas 2017 scheme, with revised criteria as stated below:

- Statutory-sector services/projects can also bid for funds to deliver a holiday hunger initiative, as well as Voluntary and Community-sector organisations;
- Use of the fund is targeted towards organisations that are supporting children and young people through the provision of healthy meals and snacks alongside physical activity opportunities, during the school summer holidays;
- That the limit per organisation bidding be £3,000, however there would be flexibility for larger-scale projects which are truly innovative and demonstrate excellent partnership working and innovation, however bids should equate to no more than £3 per meal per child;
- Staff and equipment/materials costs must not total more than 25% of the overall funding bid.

3.3 The key outcomes from the Christmas 2017 grant scheme extension are summarised below and the proposals and next steps arising from the report are summarised in section five.

#### 4. KEY OUTCOMES

4.1 The community ring-fenced resource supported a further 15 Christmas activity schemes in total, through the provision of healthy meals, snacks and food parcels. The table below shows the allocation of funds to each project.

Organisation	Total amount spent
Asylum Seeker and Refugee Group	£480
Be Crafty BCT	£1,000
Belle Vue Community & Sports Centre	£720
Grange Primary School	£300
Harbour Support Services	£250
Hartlepool Action Recovery Team	£760
Hartlepool Carers	£155
Hartlepool Youth Service	£564
Kilmarnock Road Family Resource Centre	£1,350
Positive Parenting Group	£1,037
Rifty Youth Project	£1,600
Salaam Community Centre	£1,000
St Aidan's and St Columba's Church	£350
West View Project	£750
Wharton Trust	£700
<b>TOTAL SPEND</b>	<b>£11,016</b>

4.2 The following table highlights the number of children and parents engaged in each initiative and the total number of meals and snacks provided over the duration of each Christmas project. Due to the range of approaches taken by each organisation, with some sessions being targeted and others universal, comparisons between each project cannot be made however the total numbers of children and adults benefiting over the two week Christmas

holiday was proportionate to the numbers engaged in the 6-week summer projects:

Organisation	Number of children benefiting from the project	Number of adults (18+) benefiting from the project	Total number of meals provided	Total number of food parcels provided	Total number of snacks provided
Asylum Seeker and Refugee Group	70	55	125	29	
Be Crafty BCT	70	90	120	45	
Belle Vue Community & Sports Centre	145	60		60	
Grange Primary School	17	9		5	
Harbour Support Services	38	12		12	
Hartlepool Action Recovery Team	45	149	25	118	89
Hartlepool Carers	6	6		3	
Hartlepool Youth Service	24			24	
Kilmarnock Road Family Resource Centre	53	47	55	31	
Positive Parenting Group	53	30		21	
Rifty Youth Project	163	75	80	45	50
Salaam Community Centre	99	4	668		126
St Aidan's and St Columba's Church	20	80	100		100
West View Project	Unknown	Unknown	1,872	36	576
Wharton Trust	90	60	25	38	40
<b>TOTAL</b>	<b>893</b>	<b>667</b>	<b>3,070</b>	<b>467</b>	<b>981</b>

- 4.3 In total, over 3,000 meals were provided by the 15 projects over a two week period and almost 500 food parcels distributed to families and individuals. This included over 100 food parcels for families affected by substance misuse via Hartlepool Action Recovery Team.
- 4.4 Finance & Policy Committee approved on 12<sup>th</sup> March 2018 £10,000 to be made available from the Child & Family Poverty Initiatives reserve for a 'Filling the Holiday Gap' scheme during the Easter 2018 holiday period. 12 projects received grants on this occasion and data from this programme is currently being sought and analysed.
- 4.5 Hartlepool Borough Council has also been identified as a partner in two national bids to the Department of Education for summer 2018 holiday provision projects with Children North East (targeting a secondary school and two primary schools – yet to be identified) and the Street Games charity (targeting St Hild's School, West View Project and Belle Vue Sports and Community Centre). Officers will need to carefully consider any bids received from partners already in receipt of funds from DfE to ensure they complement / do not duplicate work already underway.

## 5. PROPOSALS

- 5.1 It is clear from the previous schemes delivered that the 'Filling the Holiday Gap' funding provides a valuable resource to a wide range of public and



voluntary sector community groups and enables existing holiday provision projects to be supplemented and enhanced to provide a healthy food offer alongside the usual core offer to children and families. Funding has also increased capacity within some projects to cater for more children attending through increased staffing resource and volunteers.

- 5.2 As part of the wider work around tackling food poverty in the borough, a 'Hartlepool Food Network' has been established to help coordinate and distribute unsold/unwanted food more efficiently and strategically across the town. We would anticipate that any groups in receipt of a 'Filling the Holiday Gap' grant would also register with the food network as a condition of the grant and utilise the surplus food from this project to complement their holiday provision schemes and thus improve longer-term sustainability and reduce overall costs.
- 5.4 It is therefore proposed that the Finance & Policy Committee agree to allocate a further £25,000 from the Child and Family Poverty Initiative reserve towards a Summer 2018 'Filling the Holiday Gap' scheme and cap the maximum grant at £2,500 per organisation with further support in accessing food coming from the Hartlepool Food Network.
- 5.5 The committee may wish to consider relaxing the £2,500 cap for larger scale projects or partnerships providing these still meet the previous criteria of a maximum of £3 per meal per head.
- 5.6 In order to secure future sustainability of the intervention and move towards a more cost-effective and sustainable approach in light of diminishing Council resources, it is proposed to fund from the Child & Family Poverty Initiatives reserve further community grant schemes as detailed below, reflecting a move towards greater use of the Hartlepool Food Network and organisations such as Fare Share, Food Cloud and Hartlepool Food Bank to provide surplus food by a more targeted approach:-
- £10,000 for Christmas 2018
  - £10,000 for Easter 2019
- 5.7 It is further proposed that Finance and Policy Committee commit funding for the Summer 2019 scheme of £25,000 and set an indicative allocation of £2,500 per organisation subject to review upon the evaluation of the three schemes to be delivered over the forthcoming year.

## 6. RISK IMPLICATIONS

- 6.1 There is a risk that without a (targeted) holiday provision scheme, health inequalities in the town may widen. Families normally entitled to free school meals in the most deprived areas of Hartlepool may become malnourished over the school holiday period, often resorting to very poor quality food high in fat, salt and sugar, which contributes to poor nutritional outcomes and rising obesity levels. Children who are malnourished over the school

holidays have also been shown to be unprepared for returning to the educational environment compared to their peers<sup>1</sup>.

## 7. FINANCIAL CONSIDERATIONS

7.1 The funding available in 2018/19 is £378,000. The table below shows current commitments against this funding, leaving £115,000 available.

### Child & Family Poverty Reserve

	£'000
<b>Funding Available</b>	378
<b>2018/19</b>	
less 18/19 Commitments for Financial Support & Advice Service	(110)
F&P 18.09.17 & F&P 12.03.18 - 18/19 Youth Grants 12 mth extension	(128)
F&P 12.03.18 - 'Poverty Proofing' the School Day	(15)
F&P 12.03.18 - Holiday Gap Easter 18	(10)
<b>Uncommitted Balance</b>	<b>115</b>

7.2 The details in this report propose the following usage, which would leave £45,000 available:-

- £25,000 for summer 2018 Filling the Holiday Gap scheme;
  - £10,000\* for Christmas 2018 Filling the Holiday Gap scheme;
  - £10,000\* for Easter 2019 Filling the Holiday Gap scheme;
  - £25,000\*\* for summer 2019 Filling the Holiday Gap scheme;
- \* plus any underspend from previous interventions  
 \*\* subject to review.

7.3 If the above allocations were approved this would leave £45,000 unallocated in the current financial year. This is 'one-off' funding, however, Finance and Policy Committee approved a recurring £20,000 from External Audit fee savings be made available for Child and Family Poverty initiatives on an on-going basis. The 2018/19 allocation is included in the Table above, however there will be a further £20,000 available in 2019/20 and each following year on a recurring basis.

7.4 Proposals for allocating the outstanding balance and the recurring funding will be brought to a future meeting.

## 8. LEGAL CONSIDERATIONS

8.1 There are no legal considerations arising from this report.

<sup>1</sup> A Lost Education: The reality of hunger in the classroom (Kellogg's/YouGov, 2013)

## **9. CONSULTATION**

- 9.1 Each of the participating organisations was consulted on future proposals as part of the evaluation and monitoring process. 17 of the 18 organisations have submitted returns and all have indicated they would be interested in running similar schemes in future holiday periods if additional funding and support was made available.

## **10. CHILD AND FAMILY POVERTY**

- 10.1 Child and Family Poverty Impact Assessment previously completed as part of pilot scheme. The programme targets support for children within their communities, **Appendix I** provides an overview of the child and family poverty needs assessment with ward level data.

## **11. EQUALITY AND DIVERSITY CONSIDERATIONS**

- 11.1 Poverty can affect anyone however research shows us that specific groups of people are more susceptible than others. Their needs must therefore be considered. Groups at risk include:
- Young working age people 18-25
  - Lone parents
  - Large families
  - Children born into families in poverty
  - Those who are disabled and/ or suffer from illness (including mental illness)
  - Those with low educational attainment
  - Those who are unemployed
  - Those who find difficulty in managing their finances
  - Those from minority ethnic backgrounds

## **12. STAFF CONSIDERATIONS**

- 12.1 The proposals and recommendations have been made in order to minimise the impact on staff time to coordinate the scheme.

## **13. ASSET MANAGEMENT CONSIDERATIONS**

- 13.1 There are no asset management considerations arising from this report.

## **14. RECOMMENDATIONS**

- 14.1 That Members note the findings of the report and support the proposals above for future delivery of holiday provision schemes for the next 15 months.
- 14.2 It is proposed that Members agree to provide another ring fenced non-recurrent community resource for summer 2018 through the Child & Family Poverty Initiative Reserve. It is recommended that another £25,000 is made available, and grants are capped at £2,500 per organisation.
- 14.3 It is also proposed that Members allocate £10,000 per scheme towards 'Filling the Holiday Gap' interventions in Christmas 2018, Easter 2019 and £25,000 for Summer 2019, subject to review upon the evaluation of the three schemes to be delivered over the forthcoming year.
- 14.4 Members note the balance of funding remaining and that £20,000 will be made available on an annual recurring basis.

## **15. REASONS FOR RECOMMENDATIONS**

- 15.1 Holiday hunger is a key priority within the Hartlepool Child and Family Poverty Strategy and poverty in general remains a significant issue in Hartlepool.
- 15.2 Authority to develop and approve a strategy for using the Family Poverty Reserve was delegated to Finance and Policy Committee by Council on 10<sup>th</sup> December 2015.

## **16. BACKGROUND PAPERS**

No further papers attached.

## **17. CONTACT OFFICERS**

Steven Carter  
Advanced Health Improvement Practitioner  
Hartlepool Borough Council  
[Steven.carter@hartlepool.gov.uk](mailto:Steven.carter@hartlepool.gov.uk)  
01429 523583

Sally Robinson  
Director, Children's and Joint Commissioning Services  
Hartlepool Borough Council  
[Sally.robinson@hartlepool.gov.uk](mailto:Sally.robinson@hartlepool.gov.uk)  
01429 523910

Appendix 1

Data	Source	National where known	Hartlepool where known	Burn Valley	De Bruce	Fens & Rossmere	Foggy Furze	Hart	Headland & Harbour	Jesmond	Manor House	Rural West	Seaton	Victoria
Total Population Estimates (2015)	TVCA	N/A	92500	8450	8000	8440	8350	8950	7380	8620	10170	7030	8660	8440
Population 0-15 Year Olds Estimate (2015)	TVCA	N/A	17600	1560	1700	1230	1320	1880	1300	1800	2410	1060	1560	1580
Percentage of children in poverty, July-Sept 2017 After Housing Costs	HMRC (via End Child Poverty website)	30.0%	34.1%	34.9%	37.3%	25.6%	39.1%	11.9%	40.8%	41.4%	43.5%	13.1%	27.7%	43.0%
Unemployment Claimant Rate (Dec 2017)	TVCA	1.9%	6.7%	9.0%	8.4%	3.4%	6.1%	2.0%	9.2%	7.6%	10.0%	1.4%	3.1%	11.7%
Levels of Employment (2017)*	NOMIS	74.5%	63.8%	218	148	1291	880	3851	36	147	52	4850	1498	145
Pupils Receiving Free School Meals October 2017	HBC	14.1%**	23.1%	23.7%	38.8%	12.1%	27.9%	5.8%	34.0%	31.0%	35.7%	5.5%	14.8%	30.0%
Number of 16 & 17 year olds NEET (Jan 2018)	NCCIS	2.70%	3.3%	8	8	< 5	5	0	6	8	14	< 5	< 5	12
Qualifications 5+ GCSE's A-C Including English and Maths (2016)	TVCA	n/k	47.6%	53.8%	44.7%	57.9%	50.5%	70.1%	41.8%	33.6%	30.9%	63.4%	45.2%	40.8%
'In Crisis' Funding Food & Clothing (2017)	HBC	N/A	N/A	83	26	7	27	3	51	39	56	1	12	121
'In Crisis' Funding Energy (2017)	HBC	N/A	N/A	176	75	7	47	2	105	113	137	26	27	156
Discretionary Housing Payments	HBC	N/A	N/A	72	163	93	78	15	143	183	222	1	43	137
Food Bank Vouchers issued	Trussell Trust	N/A	N/A	299	108	25	94	13	201	117	162	20	49	372
Food Bank Vouchers Number of Adults	Trussell Trust	N/A	N/A	379	150	29	135	20	243	153	210	29	69	488
Food Bank Vouchers Number of Children	Trussell Trust	N/A	N/A	150	106	15	80	10	78	69	116	24	34	209
Successful Greggs Grants April 2017 - March 2018	HBC	N/A	N/A	2	1	0	1	0	2	4	4	0	1	4
Manor House school uniform - individual children helped	HBC	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	62	N/A	N/A	N/A
Take up of free 2 year old childcare (April 2017-March 2018)	HBC	N/A	N/A	39	68	16	63	18	59	63	127	8	25	83

Blue - RAG rating not relevant

RED - of most concern

AMBER - of concern

GREEN - least concern

\*Levels of Employment (2017) Ward figure = ranking of the most deprived out of 7522 with 1 being the most deprived

# FINANCE AND POLICY COMMITTEE

9<sup>th</sup> July 2018



**Report of:** Chief Executive

**Subject:** DEPARTMENTAL RESTRUCTURE

---

## **1. TYPE OF DECISION/APPLICABLE CATEGORY**

1.1 None Key Decision.

## **2. PURPOSE OF REPORT**

2.1 This report is to make recommendations to Finance and Policy Committee in respect of the Chief Officer structure of the Children and Joint Commissioning Services Department of the Council.

## **3. BACKGROUND**

- 3.1 In August 2017, Finance and Policy Committee considered a report of the Chief Executive outlining proposals for a corporate restructure following a review the functional groupings in each Department. This report was the second of two reports and dealt with changes in respect of the senior leadership team of what was, at the time, Child and Adult Services.
- 3.2 The aim of the proposed restructure was to ensure that there was a senior leadership team clearly focused on the challenges the Council faced, made best use of the expertise within the authority and delivered excellent and consistent services. The proposal created two new Departments: Children and Joint Commissioning Services covering the functions and responsibilities of children's services, education, children and adult services commissioning and public health; and Adults and Community Based Services covering the functions and responsibilities of adult services, community based public health and preventative services, Community Hubs, Sport and Leisure services, and well being and physical activity programmes.
- 3.3 Finance and Policy Committee approved the recommendations of the report and the changes were implemented from 01 September 2017.
- 3.4 In January 2018, the Council commenced the process to recruit a permanent Director of Public Health/Assistant Director Joint Commissioning and a Public Health Consultant/Head of Business Intelligence. Unfortunately prior to the date of the interview, the two applicants for the Director of Public

Health post withdrew their applications and the Council was unable to appoint to the Public Health Consultant post.

- 3.5 In the light of the difficulties in recruiting to the skill set required for these posts, the Chair of the Appointments Panel asked the Chief Executive and Director of Children and Joint Commissioning Services to review the senior management structure of the department and any alternative models that could be considered to enable the Council to successfully recruit to the vacant posts.

#### 4. PROPOSALS

- 4.1 In consultation with the Director of Children's and Joint Commissioning Services and members of my senior leadership team, including the Interim Director of Public Health, I have reviewed the structure of Children and Joint Commissioning Services and propose a reorganisation of the roles and responsibilities of the Assistant Directors and Director of Public Health functions from those proposed in the report of 09 August 2017. It is important that the Council has a structure which best meets the challenges it faces in both the short and medium to long term and makes the best use of the expertise and talents of the existing highly skilled workforce.
- 4.2 The proposals are included in **Appendix 1** in the exempt section of the report.
- 4.3 **This item contains exempt information under Schedule 12A of the Local Government Act 1972 (as amended by the Local Government (Access to Information) (Variation) Order 2006) namely, Para 2 – Information which is likely to reveal the identity of an individual).**

#### 5. IMPLEMENTATION PROCESS

- 5.1 The proposals in relation to the implementation of the recommended structure are attached as **Appendix 1** in the exempt section of the report.

**This item contains exempt information under Schedule 12A of the Local Government Act 1972 (as amended by the Local Government (Access to Information) (Variation) Order 2006) namely, Para 2 – Information which is likely to reveal the identity of an individual).**

#### 6. TIMETABLE

- 6.1 Implementation of the proposed structure is scheduled to take place following consideration by Finance and Policy Committee of this report with appropriate consultation undertaken in line with agreed policies.

#### 7. RISKS

- 7.1 It should be noted that with any change in structure there is a potential risk to service delivery and in respect of organisational knowledge. The proposal I

have recommended to Committee is my best advice for the overall structure of Children's and Joint Commissioning Services.

## **8. CHILD AND FAMILY POVERTY IMPACT**

- 8.1 The arrangements will strengthen our strategic focus on tackling child and family poverty.

## **9. LEGAL IMPLICATIONS**

- 9.1 The proposed structure will discharge the Council's statutory duties in relation functions of the Director of Children's Services, the Director of Adult Social Services and the Director of Public Health.

## **10. FINANCIAL IMPLICATIONS**

- 10.1 The proposed structure can be funded on a recurring basis from existing resources.
- 10.2 Further information is provided in **Appendix 1** in the exempt section of the report.

**This item contains exempt information under Schedule 12A of the Local Government Act 1972 (as amended by the Local Government (Access to Information) (Variation) Order 2006) namely, Para 2 – Information which is likely to reveal the identity of an individual).**

## **11. CONSULTATION**

- 11.1 The Hartlepool Joint Trade Unions Committee (HJTUC) have been provided with a copy of this report and asked for written comments in advance of your meeting which will be circulated as soon as possible after they are received. Consultation has also been undertaken with Centre Director for Public Health England.
- 11.2 All affected Chief Officers have been provided with a copy of this report. Comments and any revised recommendations arising from those comments will be presented at the Finance and Policy Committee meeting.

## **12. RECOMMENDATIONS**

- 12.1 That Finance and Policy Committee:
- (a) Approves the restructure outlined in the Not For Publication element of this report at section 3;
  - (b) Notes that the proposals as set out in the Not For Publication element of this report will form the basis of appropriate communications and consultations with those staff affected;



- (c) Approves the amendments to the functional groupings identified in the Not For Publication element of this report at section 3.1 – 3.7;
- (d) Note the recurring costs of the proposed structure can be funded from existing resources as detailed in 9.1 above;

**13. BACKGROUND PAPERS**

Senior Leadership Restructure Report 9<sup>th</sup> August 2017 Finance and Policy Committee

**14. CONTACT OFFICER**

Gill Alexander  
Chief executive  
Tel: 01429 523001  
Email: [gill.alexander@hartlepool.gov.uk](mailto:gill.alexander@hartlepool.gov.uk)