

Licensing Sub-Committee

Agenda

8th October 2026

Time: 2:00 pm

Location: Council Chamber, Civic Centre

Members: Licensing Sub-Committee

Councillors Doods, Feeney, Gaiety (C)

1. Apologies for absence

2. To receive any declarations by members

3. Minutes

3.1. To confirm the minutes of the meetings held on 20th March 2026, 16th April 2026 and 21st April 2026.

4. Items for Decision

4.1. Application for a Major Variation to a Premises Licence – The Lodge Bar, 58 Church Street, Hartlepool (*Assistant Director, Regulatory Services*)

5. Any other business which the chair considers urgent

CIVIC CENTRE EVACUATION AND ASSEMBLY PROCEDURE

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<https://www.hartlepool.gov.uk/democraticservices>





Licensing Sub-Committee

Minutes and Decision Record

20th March 2026

Meeting commenced

Time: 10:00 am

Location: Committee Room B, Civic Centre, Hartlepool

Present:

Councillor: Allen (In the Chair)

Councillors: Feeney, Little

Officers: Rachael Readman, Trading Standards and Licensing Manager
Zoe Craig, Environmental Health Manager (Environment Protection)
Gemma Redfern, Solicitor Litigation
Claire Mcpartlin, Democratic Services and Legal Support Officer

Also Present: PC Lorraine Chambers (Cleveland Police)
Kayleigh Scaif (Solicitor, Cleveland Police)
Stuart Espin (Topsy Doorman)
Linda Baker (Topsy Doorman)

38. Apologies for Absence

None.

39. Declarations of Interest by Members

None.

40. Temporary Event Notice – Topsy Doorman, 56 Church Street, Hartlepool *(Assistant Director, Regulatory Services)*

Members were asked to consider objection notices served by Cleveland Police and Environmental Health in respect of the Topsy Doorman, 56 Church

Street, Hartlepool in relation to a Temporary Event Notice (TEN). The Temporary Event Notice (TEN) included proposed activities of sale of alcohol from premises, provision of regulated entertainment and provision of late-night refreshment (on and off premises) across three days namely 27th, 28th and 29th March 2026 between the hours of 11:00 am and 04:00 am.

A copy of the Temporary Event Notice (TEN) was attached at Appendix 1. The Trading Standards and Licensing Manager highlighted that the application referred to Premises Licence Number HART/PS/124 however, as this licence had lapsed the correct Premises Licence Number was HART/PS/639.

Representations had been received from Cleveland Police and Environmental Health and they were attached at Appendix 2 and 4. The representations made reference to the following licensing objectives:

- The prevention of crime and disorder
- The prevention of public nuisance

Mr Espin was in attendance at the meeting and addressed the Committee. The Temporary Event Notice (TEN) had been submitted to allow for the premises to remain open additional hours over several nights to help with current financial struggles. Mr Espin was due to attend court in the near future in relation to the reduction of opening hours on the licence from 4:00 am to 2:00 am following a Licensing Sub-Committee decision in 2025.

In addition to the information provided by Cleveland Police, the Police Solicitor addressed the Committee and elaborated on the reasons a representation had been submitted against the Temporary Event Notice (TEN). A Temporary Event Notice (TEN) had been granted between 19 December 2025 and 3 January 2026 for several premises including the Topsy Doorman. The Police Solicitor advised this was a multi-Agency decision taken in the interest of fairness with a broad and sensible approach. This included extra visibility from the Police and additional patrols. In the case of this Temporary Event Notice (TEN), the additional staffing from Police would not be available.

PC Chambers highlighted that since the reduction in the opening hours to 2:00 am, the Topsy Doorman had not featured on the quarterly reports for disturbances within the Nighttime Economy. It was felt this showed a positive step to reducing the number of crimes and victims within the Nighttime Economy.

In response to the issues raised by the Police representatives, Mr Espin advised the premises licence allows opening hours of 11:00 am to 2:00 am however, the premises was not opened until 8:00 pm, this was due to no footfall in the area within daytime hours. Mr Espin felt that although the number of reports had reduced in this area, they had moved to another area of the town.

The Environmental Health Manager (Environmental Protection) was in attendance at the meeting and addressed the Committee highlighting the reasons for the representation previously submitted. A noise complaint had been received in February 2026 from a local resident in relation to loud music playing until 3:00 am. The complainant did not take this further due to concerns around repercussions and the complaint had been subsequently closed. A noise limiter had previously been installed within the premises and the Topsy Doorman had advised this had not been altered.

In response to a Member query, Mr Espin advised the Topsy Doorman did not remain open until 3:00 am and did not play music past 2:00 am as per the licence.

A Member questioned whether any other Temporary Event Notices (TEN) had been submitted over the same period. The Trading Standards and Licensing Manager advised applications had been received from two other premises, however, this was to cover loss of hours due to the clock change.

The Chair thanked everyone for their attendance at the meeting and their response to Elected Members questions. The Chair stated that the Sub-Committee would now go into closed session to consider their decision.

Decision

The Applicant (Linsey Espin, Designated Premises Supervisor for The Topsy Doorman) submitted a Temporary Event Notice (“TEN”) application for the premises 56 Church Street, Hartlepool. The Premise is occupied by the Topsy Doorman and the same is a Licence Holder, licence number HART/PS/639. (The TEN application itself citing a lapsed Licence number erroneously (HART/PS/124)).

The TEN application was for The Topsy Doorman/56 Church Street to be open on 27, 28 and 29 March 2026 between the hours of 11am-4am. The Topsy Doorman’s present licensing conditions has License Operation Schedule of 11am-2am.

In essence the TENs application was to extend the Licence Operation Schedule by two hours between 2am-4am for 3 days over a weekend. Objections in respect of the TEN application were received from Cleveland Police and Hartlepool Borough Council’s Environmental Health Department. The objections related to the terminal hour of 4am, as to grant the same would undermine the ‘prevention of crime and disorder’ and the ‘prevention of nuisance’ licensing objectives.

The Licensing history of the Topsy Doorman is complex and summarised below. The Topsy Doorman previously held a Premise Licence by way of via a Limited Liability Company, which lapsed when the Limited Liability Company was

dissolved prior to February 2025. No application to transfer the Premise Licence to a new entity was made within the 28 date period as set out in the Licensing Act 2003 and accordingly a fresh application for new Premise Licence was required. This is the Licence erroneously referenced in the TEN application as Licence number HART/PS/124.

The Applicant, in making a fresh Premise Licence Application, sought to replicate the timings for Licensable Hours of 10am-4am for Licensable Activities, as had been permitted under the previous Premise Licence. The Application included a revised Operating Schedule.

A new Premise Licence Application was brought before the Licensing Sub Committee on 14 February 2025. The Application had been advertised in the prescribed manner and three representations had been received from Cleveland Police, Public Protection, Environmental Health (Environmental Protection) and the Licencing Authority expressing concerns over the terminal hour of 4am within the application. Additional licence conditions had been agreed in advance of the Sub Committee Meeting.

The representations received had not objected to the granting of the Premise Licence in principle, but instead sought the Licensable Hours of 10am-4am for Licensable Activities be limited to 10am-2am in line with the Licencing Policy and in order to further the Licencing Objective.

The Premise Licence was granted to the Applicant with the following modifications to the Operating Schedule, as was felt proportionate and necessary to the promotion the Licencing Objectives as set out in the Hartlepool Borough Council Licensing Policy 2021.

Having considered the strong submissions of Cleveland Police it was acknowledged that these premises had been blighted by a number of incidents of crime and disorder, both in and outside of the premises. Such are the issues in this location that Cleveland Police have put in place a Public Space Protection Order to enable them to deal with incidents that have been occurring. Upon consideration of the evidence put forward by the Applicant the sub committee remained gravely concerned that incidents would continue to arise in and around these premises. It was emphasised that it was imperative that the Applicant worked closely with both the Local Authority and Cleveland Police to address these concerns. The Sub Committee, upon hearing the Premise Licence Application on 25 February 2025 felt it necessary to further the licensing objectives, that there be an enhanced period of monitoring to encourage compliance and reassure the public. The Operating Schedule was therefore modified to grant the Premise Licence, on the condition that it was for a fixed period of 6 months by virtue of sections 17(4)(d), 18(3)(b), 18(4)(a)(i) and 18(5) and s26 of the Licensing Act 2003. The same enabling the effects of the Premise Licence to be monitored in advance of a fresh Premise Licence

Application, with any further representations to be made with regards to the period in which the Premise is in effect, whereby Licence Reviews can be sought in the ordinary manner should the same become necessary. The same was considered to be a proportionate response to the Application rather than an outright rejection.

The new Premise Licence Application in July 2025, again sought to carry out Licensable Activities between the hours of 10am-4am. Again representations were received from the relevant authorities, namely from Cleveland Police, the Licensing Authority and Public Protection, Environmental Health. They had not objected to the granting of the Premise Licence in principle, but instead sought the Licensable Hours of 10am-4am for Licensable Activities be limited to 10am-2am in line with the Licencing Policy and in order to further the Licencing Objectives. Additional Licence Conditions were agreed with the Applicant and relevant authorities in advance of the meeting.

In consideration of the fresh application for a premise licence (to take effect shortly prior to the lapse of the Premise Licence granted for a fixed duration), the Sub Committee heard evidence regarding further incidents in or around the Premises which had taken place during the period of the fixed term Premise Licence and historically. Evidence was also heard in respect of changes made by the Applicant in order to better address on-going and historical issues.

The Sub Committee carefully considered all evidence heard and Licensing Policy of Hartlepool Borough Council. It was felt that in order to uphold and promote the Licensing Objectives namely; the prevention of crime and disorder, public safety and to prevent public nuisance, it was necessary and proportionate to grant the licence but restrict the Licensable hours for Licensable Activities to between the hours of 10am-2am. The Licensing Policy of Hartlepool Borough Council is clear on Licensable hours for Licensable Activities and the incidents in or around the Premise were on-going, despite the enhanced period of supervision during the fixed term Premise Licence period.

The Premise Licence was granted unanimously with an amended operating schedule to reflect the licensing hours of 10am-2am, restricting all licensable activities to between the hours of 10am -2am. The agreed licensing conditions are to be included within the Premise Licence.

Evidence was present that since the reduction of the Operation Hours under the present License conditions, that crime and disorder reports had reduced and that the Cleveland Police did not have any extra resource available to cover the extended Operational Schedule, Licensable Hours temporarily. It was accepted that TENs had been granted which effectively extended Operational Schedule Licensable Hours for the Topsy Doorman and other business in that area over the Christmas Period, but that the same was only granted due to extra resource being made available for the festive season.

Evidence was heard that there had been noise complaints received regarding the Tipsy Doorman and that the same related to post Licensable Hours and were recent. It was however accepted that the same were not substantiated and that there were noise restrictions in place at the Premise.

Representatives for the Tipsy Doorman indicated that they were struggling financially due to the Licensable Hours being limited to 2am closure. Further that they had not caused any crime or disorder or nuisance beyond 2am as they simply were not open at this time any longer.

Decision

Unanimous decision to refuse the TEN application as to allow the same would undermine the licensing objectives, namely the prevention of crime and disorder given that the Police did not have the extra resource to offer to ensure further incidents did not occur should the TEN be granted. Since the Licensable Hours had been granted until 2am as opposed to 4am no incidents at the Premise had been reported.

The meeting concluded at:

Time: 10:55 pm

CHAIRMAN



Licensing Sub-Committee

Minutes and Decision Record

16th April 2026

Meeting commenced

Time: 10:00 am

Location: Committee Room C, Civic Centre, Hartlepool

Present:

Councillor: Martin Dunbar (In the Chair)

Councillors: In accordance with Council Procedure Rule 4.2:

Councillor Michael Jorgeson as substitute for Councillor Quewone Bailey-Fleet and Councillor Sue Little as substitute for Councillor Scott Reeve.

Officers: Rachael Readman, Trading Standards and Licensing Manager
Gemma Redfern, Solicitor Litigation
Jo Stubbs, Principal Democratic Services and Legal Support Officer

41. Apologies for Absence

Councillors Bailey-Fleet and Reeve.

42. Declarations of Interest by Members

Councillor Jorgeson declared a non-prejudicial interest in his role as a Headland Parish Councillor.

43. Application for a New Premises Licence – 31 Northgate, Hartlepool (*Assistant Director, Regulatory Services*)

The Trading Standards and Licensing Manager advised that the appellant's solicitor had requested an adjournment of this hearing as their client was unable to attend. Members were happy to accede to this request and adjourn

the meeting to 13th May 2026 at 10am. It was highlighted that the hearing would need to take place before 21st May when the new Committee structure would be agreed. Officers suggested that any further adjournment requests be refused on this basis.

Decision

That the meeting be adjourned and reconvened on Wednesday 13th May at 10:00 am.

Meeting adjourned at 10:05 am

Meeting reconvened at 10:00 am on Wednesday 13th May in the Civic Centre, Hartlepool.

Present:

Officers: Claire Mcpartlin, Democratic Services and Legal Support Officer

44. Meeting Abandoned

Following the withdrawal of the application, the meeting was abandoned. The Chair and his colleagues had been advised of the situation prior to the meeting.

CHAIRMAN



Licensing Sub-Committee

Minutes and Decision Record

21st April 2026

Meeting commenced

Time: 10:00 am

Location: Committee Room C, Civic Centre, Hartlepool

Present:

Officers: Claire Mcpartlin, Democratic Services and Legal Support Officer

45. Meeting Abandoned

Following the withdrawal of the application, the meeting was abandoned. The Chair and his colleagues had been advised of the situation prior to the meeting.

CHAIRMAN

LICENSING ACT 2003

Procedure for Hearings



Prior to the commencement of the meeting, a representative of the Democratic Services Section shall establish the identity of those present, who they represent and who intends, or wishes to speak.

1. The Chair's opening comments, including introduction of Members of sub-committee and officers present. Explanation of the decision to be considered.
2. The Assistant Director (Regulatory Services), or representative shall outline the application, any relevant representations and relevancy to Licensing Policy and statutory guidance.
3. Members ask any questions of the Assistant Director (Regulatory Services), or representative.
4. Applicant presents their case (either personally or via legal representation) and introduces witnesses where appropriate.
5. Questions by Members to applicant and/or applicant's witnesses.
6. Representations by responsible bodies and/or interested parties and witnesses introduced where appropriate.
7. Questions by Members to responsible bodies/interested parties and/or their witnesses.
8. Parties may question and clarify issues raised with the consent of the Chair.
9. If required, responsible bodies/interested parties to be given opportunity to sum up.
10. If required, the applicant to be given opportunity to sum up.
11. Members to have the opportunity to clarify any points raised. The Chair shall ask whether all parties are satisfied they have said all they wish to.
12. Members to go into closed session to deliberate.
13. Chair informs parties of their decision, with reasons.



Licensing Sub-Committee

8th October 2026

Report of: Assistant Director, Regulatory Services

Subject: APPLICATION FOR A MAJOR VARIATION TO A PREMISES LICENCE – THE LODGE BAR, 58 CHURCH STREET, HARTLEPOOL

1. Council Plan Priority

Hartlepool will be a place:
where people live healthier, safe and independent lives.
that is welcoming with an inclusive and growing economy providing opportunities for all.

2. Purpose of Report

2.1. To consider an application for a major variation to a Premises Licence in respect of The Lodge Bar, 58 Church Street, Hartlepool. A Summary of the application is outlined below:

2.2. Applicant: Joshua Murphy

 Premises: The Lodge Bar
 58 Church Street
 Hartlepool
 TS24 7DX

2.3. The applicant is seeking to amend their licence for the following activities:

a. Recorded Music	Monday – Sunday	10:00am – 03:15am
b. Performance of Dance	Monday – Sunday	10:00am – 03:15am
c. Anything similar a, b	Monday – Sunday	10:00am – 03:15am
d. Late Night Refreshment	Monday – Sunday	23:00pm – 03:00am
e. Supply of Alcohol (on & off the premises)	Monday – Sunday	10:00am – 03:00am

Opening Hours

Monday – Sunday 10:00am – 03:30am

2.4. A copy of the application is attached as **Appendix 1**.

2.5. Street view images of the premises are attached as **Appendix 2** and a map of the area is attached **Appendix 3**.

2.6. **The applicant states on the application that** the venue is a public house on Church Street that is wanting to change the opening hours.

3. Background

3.1. The Lodge Bar currently benefits from a Premises Licence, the Licence is currently held by an individual. A copy of the current Premises Licence is attached as **Appendix 4**.

3.2. The application has been advertised in the prescribed manner and three representations have been received by the Licensing Authority.

3.3. Cleveland Police have submitted a representation which is attached as **Appendix 5**. The Cleveland Police representation makes reference to three licensing objectives:

- The prevention of crime and disorder
- Public Safety
- The prevention of public nuisance

3.4. Public Protection, Environmental Health (Environmental Protection) have submitted a representation which is attached as **Appendix 6**. The Environmental Protection representation makes reference to the Licensing Objective of Public Nuisance.

3.5. The Licensing Authority have submitted a representation which is attached as **Appendix 7**. The Licensing Authority representation makes reference to the following Licensing Objectives:

- The prevention of crime and disorder
- Public nuisance

4. Proposals

4.1. As relevant representations have been received, a hearing must be held for Members to consider the application (unless all parties agree a hearing is unnecessary).

4.2. Hartlepool Borough Councils Statement of Licensing Policy states:

In determining a licence application the overriding principle adopted by the licensing authority will be that each application will be determined on its individual merits.

The policy also provides guidance in regards to Licensing Hours:

Licensing Hours

“The licensing authority does not accept that longer opening hours for licensed premises have been a benefit to Hartlepool but rather that they place an undue and unnecessary strain on the local transport infrastructure, Accident & Emergency services and law enforcement agencies and can create a nuisance for those residents who are affected by the general operation of a premises or from revellers returning home during the early hours.

In non residential areas applications for licences to allow the sale of alcohol or the supply of late night refreshment beyond 2:00 a.m. will normally be refused subject to relevant representations being received.”

4.3. Having regard to the representations received, Members may take any of the following steps for the promotion of the Licensing Objectives:

- i) To approve the application in its entirety
- ii) To approve the application in part – with or without the addition of further conditions
- iii) To reject the whole or part of the application

- 4.4. Members are reminded that they must only consider those aspects of the licence application that are relevant to the representations received.

5. Other Considerations/Implications

Risk Implications	None
Financial Considerations	Appeal by the applicant or Responsible Authorities
Subsidy Control	Not Applicable
Legal Considerations	Appeal by the applicant or Responsible Authorities.
Single Impact Assessment	Not Applicable
Staff Considerations	None
Asset Management Considerations	None
Environment, Sustainability and Climate Change Considerations	None
Consultation	Statutory consultation has taken place to consider the application.

6. Recommendations

- 6.1. That members consider the representations made by the applicant and the objectors and determine what aspects, if any, of the application should be granted and, if appropriate, what conditions, if any, should be attached.

7. Reasons for Recommendations

- 7.1 None

8. Background Papers

Hartlepool Borough Council Statement of Licensing Policy 2026

<https://www.hartlepool.gov.uk/licences-permits/licensing-act-2003-statement-licensing-policy-2021>

Home office Revised Guidance issued under section 182 of the Licensing Act 2003

<https://www.gov.uk/government/publications/explanatory-memorandum-revised-guidance-issued-under-s-182-of-licensing-act-2003>

9. Contact Officers

9.1. Sylvia Pinkney

Assistant Director (Regulatory Services)

Appendix 1



Hartlepool Application to vary a premises licence Licensing Act 2003

For help contact
licensing@hartlepool.gov.uk
Telephone: 01429 523354

* required information

Section 1 of 18

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

Not Currently In Use

This is the unique reference for this application generated by the system.

Your reference

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

☐ Yes ☒ No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

JOSHUA

* Family name

MURPHY

* E-mail

Main telephone number

Include country code.

Other telephone number

☐ Indicate here if you would prefer not to be contacted by telephone

Are you:

☒ Applying as a business or organisation, including as a sole trader
☐ Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is your business registered in the UK with Companies House?

☐ Yes ☒ No

Note: completing the Applicant Business section is optional in this form.

Is your business registered outside the UK?

☐ Yes ☒ No

Business name

THE LODGE BAR

If your business is registered, use its registered name.

VAT number

-

Put "none" if you are not registered for VAT.

Legal status

Sole Trader

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Business Address

If you have one, this should be your official address - that is an address required of you by law for receiving communications.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Section 2 of 18

APPLICATION DETAILS

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence, you should make a new premises licence application under section 17 of the Licensing Act 2003.

I/we, as named in section 1, being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in section 2 below.

* Premises Licence Number

Are you able to provide a postal address, OS map reference or description of the premises?

☒ Address ☐ OS map reference ☐ Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Premises Contact Details

Telephone number

Continued from previous page...

Non-domestic rateable
value of premises (£)

6,800

Section 3 of 18

VARIATION

Do you want the proposed
variation to have effect as
soon as possible?

☒

Yes

☐

No

Do you want the proposed variation to have effect in relation to the
introduction of the late night levy?

☐

Yes

☒

No

You do not have to pay a fee if the only
purpose of the variation for which you are
applying is to avoid becoming liable to the
late night levy.

If your proposed variation
would mean that 5,000 or
more people are expected to
attend the premises at any
one time, state the number
expected to attend

Describe Briefly The Nature Of The Proposed Variation

Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.

PUBLIC HOUSE ON CHURCH STREET WANTING TO CHANGE THE OPENING HOURS

Section 4 of 18

PROVISION OF PLAYS

[See guidance on regulated entertainment](#)

Will the schedule to provide plays be subject to change if this application to
vary is successful?

☐

Yes

☒

No

Section 5 of 18

PROVISION OF FILMS

[See guidance on regulated entertainment](#)

Will the schedule to provide films be subject to change if this application to
vary is successful?

☐

Yes

☒

No

Section 6 of 18

PROVISION OF INDOOR SPORTING EVENTS

Continued from previous page...

[See guidance on regulated entertainment](#)

Will the schedule to provide indoor sporting events be subject to change if this application to vary is successful?

☐ Yes ☒ No

Section 7 of 18

PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

[See guidance on regulated entertainment](#)

Will the schedule to provide boxing or wrestling entertainments be subject to change if this application to vary is successful?

☐ Yes ☒ No

Section 8 of 18

PROVISION OF LIVE MUSIC

[See guidance on regulated entertainment](#)

Will the schedule to provide live music be subject to change if this application to vary is successful?

☐ Yes ☒ No

Section 9 of 18

PROVISION OF RECORDED MUSIC

[See guidance on regulated entertainment](#)

Will the schedule to provide recorded music be subject to change if this application to vary is successful?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

Provide timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

Continued from previous page...

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the playing of recorded music take place indoors or outdoors or both?

☒ Indoors ☐ Outdoors ☐ Both

Where taking place in a building or other structure select as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for playing recorded music.

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed above, list below.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 10 of 18

PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will the schedule to provide performances of dance be subject to change if this application to vary is successful?

☒ Yes ☐ No

Standard Days And Timings

Continued from previous page...

MONDAY

Start

End

Start

End

Provide timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the performance of dance take place indoors or outdoors or both?

☒ Indoors ☐ Outdoors ☐ Both

Where taking place in a building or other structure select as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for the performance of dance.

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

Non-standard timings. Where the premises will be used for the performance of dance at different times from those listed above, list below.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

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PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will the schedule to provide anything similar to live music, recorded music or performances of dance be subject to change if this application to vary is successful?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

Provide timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

Continued from previous page...

SUNDAY

Start

End

Start

End

Provide a description of the type of entertainment that will be provided.

Will this entertainment take place indoors or outdoors or both?

☐ Indoors ☐ Outdoors ☐ Both

Where taking place in a building or other structure select as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for entertainment.

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for entertainment at different times from those listed above, list below.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 12 of 18

PROVISION OF LATE NIGHT REFRESHMENT

Will the schedule to provide late night refreshment be subject to change if this application to vary is successful?

☒ Yes ☐ No

Standard Days And Timings

Continued from previous page...

MONDAY

Start

End

Start

End

Provide timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the provision of late night refreshment take place indoors or outdoors or both?

☒ Indoors ☐ Outdoors ☐ Both

Where taking place in a building or other structure select as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations.

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

Non standard timings. Where the premises will be used for the provision of late night refreshment at different times from those listed above, list below.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 13 of 18

SUPPLY OF ALCOHOL

Will the schedule to supply alcohol be subject to change if this application to vary is successful?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start 10:00

Start

End 03:00

End

Provide timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start 10:00

Start

End 03:00

End

WEDNESDAY

Start 10:00

Start

End 03:00

End

THURSDAY

Start 10:00

Start

End 03:00

End

FRIDAY

Start 10:00

Start

End 03:00

End

SATURDAY

Start 10:00

Start

End 03:00

End

Continued from previous page...

SUNDAY

Start

End

Start

End

Will the sale of alcohol be for consumption?

☐ On the premises ☐ Off the premises ☒ Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations.

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed above, list below.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 14 of 18

ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children.

Provide information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

Section 15 of 18

HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Provide timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations.

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed above, list below.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Continued from previous page...

Identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

☒ I have enclosed the premises licence

☐ I have enclosed the relevant part of the premises licence

Reasons why I have failed to enclose the premises licence or relevant part of premises licence.

Section 16 of 18

LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

The premises will be operated in a responsible manner at all times, with the four licensing objectives being actively promoted by the Premises Licence Holder, Designated Premises Supervisor and all staff. Staff will receive appropriate training on licensing requirements, responsible alcohol sales, age verification, dealing with intoxicated customers, prevention of crime and disorder, public safety and the prevention of nuisance. Training will be recorded and refreshed as necessary. The Premises Licence Holder will maintain appropriate records of relevant incidents, refusals of alcohol sales and complaints. Any issues arising will be investigated and appropriate action taken. The premises will cooperate with the Police, Council and other Responsible Authorities and will comply with all conditions attached to the Premises Licence.

b) The prevention of crime and disorder

Staff will be trained to recognise and deal appropriately with incidents of crime, disorder and anti-social behaviour. A strict Challenge 25 age-verification policy will be operated for the sale of alcohol, with acceptable photographic identification required where a customer appears under 25. Staff will refuse the sale of alcohol where there are reasonable grounds to believe that the customer is underage or is already intoxicated. Any incidents of violence, disorder, suspected drug use, theft or other criminal activity will be recorded and, where appropriate, reported to the Police. CCTV will be provided and maintained where appropriate to the premises, with coverage of relevant public areas and entrances/exits. CCTV recordings will be made available to the Police or authorised officers when lawfully requested. Staff will monitor customers and the premises to prevent disorder and will take reasonable steps to prevent individuals who are causing problems from remaining on the premises. The premises will not knowingly permit the use or supply of illegal drugs.

c) Public safety

The premises will be maintained in a clean, safe and suitable condition for customers, staff and visitors. Fire exits and escape routes will be kept clear and readily accessible whenever the premises are occupied. Appropriate fire safety equipment and procedures will be maintained and staff will be made aware of emergency procedures. Staff will monitor the premises for hazards, including spills, obstructions, damaged equipment and overcrowding, and appropriate action will be taken promptly. Any accidents or significant incidents will be recorded and investigated where appropriate. The premises will operate within any applicable capacity limits and staff numbers will be appropriate for the activities taking place. Any relevant safety equipment and systems will be regularly checked and maintained.

d) The prevention of public nuisance

Continued from previous page...

The premises will be operated in a manner that minimises disturbance to nearby residents and businesses. Staff will monitor noise levels and take reasonable steps to prevent excessive noise escaping from the premises. Doors and windows will be managed appropriately where necessary to reduce noise disturbance. Customers will be encouraged to leave the premises quietly and considerately, particularly during late-night hours. Staff will monitor the immediate area outside the premises for unreasonable noise, anti-social behaviour or litter associated with customers. Waste will be stored and disposed of responsibly and the area immediately outside the premises will be kept clean and free from litter. Any complaints concerning noise, nuisance or anti-social behaviour will be recorded, investigated and appropriate action taken.

e) The protection of children from harm

A Challenge 25 policy will be operated for the sale of alcohol, with appropriate photographic identification requested from anyone who appears to be under 25. Staff will receive training in the prevention of underage sales and will understand the legal requirements relating to the sale of alcohol to children. The premises will not knowingly sell or supply alcohol to anyone under the age of 18. Where appropriate, staff will monitor young persons on the premises and take reasonable steps to prevent them accessing age-restricted products or activities. Any concerns regarding the welfare or safety of children will be taken seriously and dealt with appropriately. Staff will be aware of safeguarding procedures and will report serious concerns to the appropriate authorities where necessary. The premises will comply with all legal requirements and licence conditions relating to the protection of children.

Section 17 of 18

NOTES ON REGULATED ENTERTAINMENT

Continued from previous page...

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

Section 18 of 18

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Variation Fees are determined by the non-domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £8700 £315.00

Band D - £87001 to £12500 £450.00*

Band E - £125001 and over £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee

Band D - £87001 to £12500 £900.00

Band E - £125001 and over £1,905.00

If you own a large premise you are subject to additional fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39000 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

* Fee amount (£)

190.00

DECLARATION

I/WE UNDERSTAND THAT IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE

* STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.



Ticking this box indicates you have read and understood the above declaration

Continued from previous page...

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

JOSHUA MARK MURPHY

* Capacity

OWNER

* Date

17

08

2026

ddmmyyyy

Add another signatory

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/hartlepool/change-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

OFFICE USE ONLY

Applicant reference number

Fee paid

Payment provider reference

ELMS Payment Reference

Payment status

Payment authorisation code

Payment authorisation date

Date and time submitted

Approval deadline

Error message

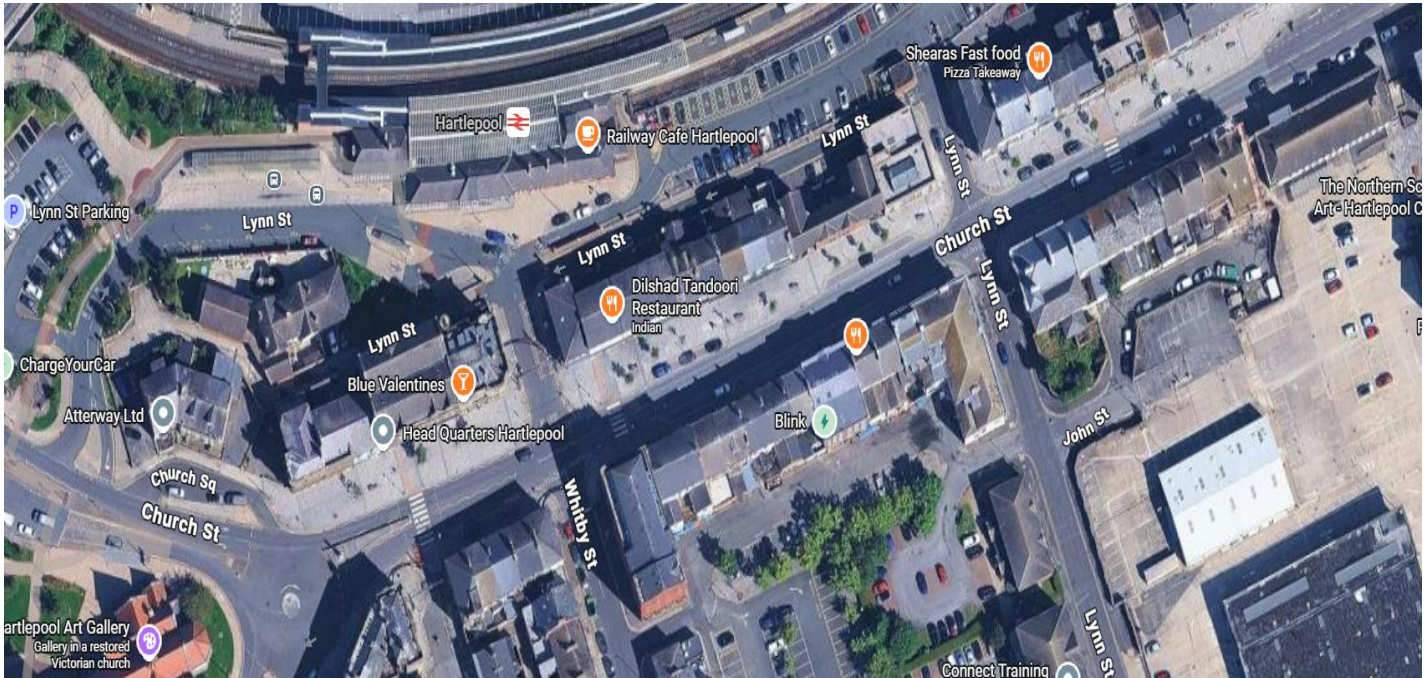
Is Digitally signed

☐

Appendix 2



Appendix 3





THE LICENSING ACT 2003
PREMISES LICENCE (PART A)

Premises licence number

HART/PS/308

Part 1 - Premises details

Postal address of premises or, if none, ordnance survey map reference, or description

Lodge Bar
58 Church Street

Post Town Hartlepool

Post Code TS24 7DX

Telephone number

Where the licence is time limited the dates

N/A

Licensable activities authorised by the licence. Any entertainment authorised by this licence is limited to indoors only, unless stated otherwise.

- | | | | |
|----|--------------------------------------|----|---|
| 1 | Supply of alcohol | 2 | Films |
| 3 | Indoor Sporting Events | 4 | Live Music |
| 5 | Recorded Music | 6 | Performance of Dance |
| 7 | Anything similar to 4, 5 or 6 above | 8 | Entertainment facilities for making music |
| 9 | Entertainment facilities for dancing | 10 | Entertainment facilities of a similar description to 9 or 10 above. |
| 11 | Late Night Refreshment | | |

The time the licence authorises the carrying out of licensable activities.

- | | | |
|----|---|--------------------------------|
| 1 | Supply of alcohol | Monday to Sunday 10:00 – 01:30 |
| 2 | Films | Monday to Sunday 10:00 – 02:00 |
| 3 | Indoor Sporting Events | Monday to Sunday 10:00 – 02:00 |
| 4 | Live Music | Monday to Sunday 10:00 – 02:00 |
| 5 | Recorded Music | Monday to Sunday 10:00 – 02:00 |
| 6 | Performance of Dance | Monday to Sunday 10:00 – 02:00 |
| 7 | Anything similar to 4, 5 or 6 above | Monday to Sunday 10:00 – 02:00 |
| 8 | Entertainment facilities for making music | Monday to Sunday 10:00 – 02:00 |
| 9 | Entertainment facilities for dancing | Monday to Sunday 10:00 – 02:00 |
| 10 | Entertainment facilities of a similar description to 9 or 10 above. | Monday to Sunday 10:00 – 02:00 |
| 11 | Late Night Refreshment | Monday to Sunday 23:00 – 01:30 |

The opening hours of the premises

Monday – Sunday

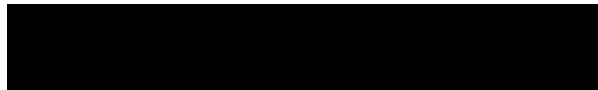
10:00 – 02:00

Where the licence authorises supplies of alcohol whether these are on and / or off supplies

On & Off Sales

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Joshua Murphy
58 Church Street
Hartlepool
TS24 7DX



Registered number of holder, for example company number, charity number (where applicable)

N/A

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol

Joshua Mark Murphy



Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol



Date licence granted: 23rd May 2025

Annex 1 – Mandatory Conditions

1. No supply of alcohol may be made under the premises licence-
 - (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
 - (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended

Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

2. In relation to the exhibition of films, the admission of children must be restricted in accordance with the classification designated by the British Board of film Classification (BBFC) or other authority designated by the Video Recordings Act 1984 for the film, or films being exhibited.
3. Each individual employed or otherwise engaged at the premises to carry out a security activity must be licensed by the Security Industry Authority.
4. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises.
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered

to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;

- (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
- 5. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
- 6. (1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
 - (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
 - (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
 - (a) a holographic mark, or
 - (b) an ultraviolet feature.
- 7. The responsible person shall ensure that—
 - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml;
 - (b) These measures are displayed in a menu, price list or other printed material which is available to customers on the premises and
 - (c) Where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.
- 8. (1) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
 - (2) For the purposes of the condition set out in paragraph 1—
 - (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979(6);

- (b) “permitted price” is the price found by applying the formula—

$$P = D + (D \times V)$$

where—

- (I) P is the permitted price,
 - (II) D is the rate of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - (III) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence—
- (i) the holder of the premises licence,
 - (ii) the designated premises supervisor (if any) in respect of such a licence, or
 - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) “valued added tax” means value added tax charged in accordance with the Value Added Tax Act 1994(7).
- (3) Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
- (4) (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

ANNEX 2 – Conditions consistent with the Operating Schedule

1. Except with the prior written approval of the Licensing Authority and subject to any conditions which may be attached to such approval: -
 - (a) No special effects, naked flames, smoke production or any process creating a risk of fire, or the illusion of smoke or fire shall be used for the purpose of providing regulated entertainment on the premises.
 - (b) No explosives or highly flammable substances shall be brought into or used on the premises.
 - (c) No special effects shall be used or displays given on the premises, which consist of or include the use of lasers.

Applications for consent, giving detailed descriptions of the equipment to be used and details of the event, including dates and times must be made not less than 28 days before the date of the event.

2. The licensee must ensure that the electrical socket outlets in the licensed premises, which are used for the purpose of providing licensed entertainment, are protected by a residual current device being a 30 mA tripping circuit
3. Before any dancing takes place on the site, suitable facilities shall be provided for dancing and details of the same shall be agreed with the local authority.
4. There shall be maintained on the premises at all times an adequate and appropriate supply of first aid equipment and materials for use by patrons.
5. All external doors and windows shall be kept closed when regulated entertainment is being provided except in the case of an emergency.
6. A digital Closed Circuit Television System (CCTV) will be installed and maintained in good working order and be correctly time and date stamped.

The system will incorporate sufficient built-in hard-drive capacity to suit the number of cameras installed.

CCTV will be capable of providing pictures of evidential quality in all lighting conditions, particularly facial recognition.

Cameras will encompass all ingress and egress to the premises and all areas where the sale/supply of alcohol occurs.

The system will record and retain CCTV footage for a minimum of 31 days.
The system will record for 24 hours a day.

The system will incorporate a means of transferring images from the hard-drive to a format that can be played back on any desktop computer.

The Digital recorder will be password protected to prevent unauthorised access, tampering, or deletion of images.

There will be at all times, when the premise is open, a member of staff on duty with access to the CCTV system who is trained in the use of the equipment.

Upon receipt of a request for a copy of CCTV footage from Police, Licensing Officers or any other Responsible Authority, the member of staff will produce the footage within 24 hours or less if urgently required for investigations of serious crime.

CCTV footage must be made available to be viewed by the Police, Licensing Officers or other Responsible Authorities on request during an inspection of or visit to the Premises.

7. A "Challenge 25" policy will be implemented with all staff insisting on evidence of age from any person appearing to be under 25 years of age and who is attempting to buy alcohol. There shall be notices displayed at all points of sale and at all entrances and exits to inform customers and remind staff that the premises is operating a "Challenge 25" policy.
8. Only valid passports, UK "photo card style" driving licence, PASS approved proof-of-age cards or Ministry of Defence "Form 90" identification cards shall be accepted as proof of age
9. All staff will receive training and must include the laws relating to the sale of alcohol to underage persons, persons buying on behalf of under 18s (proxy sales), persons appearing to be under the influence of alcohol or illegal substances.

The training will also include the operation of the associated 'Challenge 25' policy, any other policies in place at the premise and conditions of the premises licence.

Staff will receive refresher training at least every 6 months.

10. At the sales counter there shall be a means of alerting or reminding staff to verify the age of a prospective purchaser whenever an age restricted product is presented for purchase.
11. A member of staff at the premises must be present during opening hours who can facilitate the viewing and downloading of CCTV footage if requested by either the Police or an authorised officer of the Licensing Authority.
12. Alcohol shall not be removed from the designated licensed area.
13. Signs shall be displayed in prominent positions requesting customers to leave the premises in a quiet and orderly manner and to consider the neighbouring residents.

14. Training records signed by both the staff member and the Designated Premise Supervisor/Store Manager/Business Owner will be retained for future reference and shall be updated at least every 6 months. All staff training records will be made available to the Licensing Authority and/or Responsible Authorities upon request.
15. An incident book must be kept at the Premises and maintained, up to date at all times (no later than 24 hours after the incident) and will record the following:

Time date and details of all incidents/complaints of crime and disorder or anti-social behaviour

All crimes reported to the venue

Any faults in the CCTV system, searching equipment or scanning equipment

Any visit by a relevant authority or emergency service

The incident book must be made available to Police, Licensing Officers and all other Responsible Authorities on request or during an inspection.
16. A refusals register must be kept at the Premises and maintained up to date at all times recording the date time, type of product refused, reasons for every refusal to sell alcohol to a customer and the name and signature of member of staff refusing the sale.

The refusals record must be made available to the Police, Licensing Officers and all other Responsible Authorities on request or during an inspection.

The Premises Licence Holder or the Designated Premises Supervisor must monitor the Refusals Register every month and must sign and date the Refusals Register when this has been completed, or if the Refusals Register is electronic the check and date and time of the check must be clearly recorded.
17. There will be a minimum of two notices displayed on the premise indicating that the sale of alcohol to those under the age of 18 is illegal and that those adults who buy alcohol for immediate disposal to those under the age of 18 are committing an offence.
18. The premises licence holder shall ensure that a clearly visible notice will be placed on the premises advising those attending, that the Police will be informed if anyone is found in possession of controlled substances or weapons.
19. A written drugs policy shall be in place and operated at the premises. It must detail the actions taken to minimise the opportunity to use or supply illegal substances within the premises. The policy must be made available for inspection and copying upon request by an authorised officer of a responsible authority.
20. X1 SIA registered door supervisor must be employed and on duty Thursday, Friday and Saturday from 2200hrs until the premises close. They will remain on duty until the premise is empty and clear of customers. With regards to bank holidays and other significant events the DPS will risk assess the requirement to

employed door supervisors.

21. Door staff will disperse groups gathering outside of the premises and record any activity that requires reporting to Hartlepool Councils CCTV/Police. Any incident of this nature will also be recorded in the incidents book.

ANNEX 3 – Conditions attached after a hearing by the Licensing Authority

ANNEX 4 - Plans

Ground Floor – dated 24th June 2011

First Floor – dated 24th June 2011

Second Floor – dated 24th June 2011

YOU ARE REMINDED THAT IT IS YOUR LEGAL OBLIGATION TO ATTACH THE CURRENT 'PLAN' TO THIS PREMISES LICENCE AND KEEP THIS LICENCE (OR A CERTIFIED COPY) IN A SECURE PLACE AT THE LICENSED PREMISES.

IT IS AN OFFENCE NOT TO PRODUCE YOUR PREMISES LICENCE (INCLUDING THE PLAN) UPON REQUEST BY A POLICE OFFICER, LOCAL AUTHORITY OFFICER OR AUTHORISED PERSON.

Appendix 5



**CLEVELAND
POLICE**

Licensing Support Unit
Middlesbrough Police Station
Bridge Street West
Middlesbrough
Cleveland
TS2 1AB

Representations On A Current Application For A Grant/Variation of a Premises Licence Or Club Premises Certificate Under The Licensing Act 2003

I Sgt 417 Glyn BAVIN

On behalf of

CHIEF CONSTABLE OF CLEVELAND POLICE
MIDDLESBROUGH DISTRICT H/Q
BRIDGE STREET WEST
MIDDLESBROUGH
TS2 1AB

As a responsible authority wish to make representations about the application for a New premises licence.

PREMISES OR CLUB PREMISES DETAILS

This representation relates to the following licensing objective(s)

- | | | |
|----|--------------------------------------|---|
| 1. | The prevention of crime and disorder | x |
| 2. | Public safety | x |
| 3. | The prevention of public nuisance | x |
| 4. | The protection of children from harm | |

GROUNDINGS FOR REPRESENTATIONS

Representation by Cleveland Police
Licensing Act 2003
The Lodge Bar, 58 Church Street, Hartlepool, TS24 7DX
Application for Full Variation of Premises Licence.

Cleveland Police, as a Responsible Authority under the Licensing Act 2003, object to this application on the grounds that granting the variation would undermine the licensing objectives of:

The prevention of crime and disorder;
Public safety; and
The prevention of public nuisance.

The applicant seeks to extend alcohol sales and late-night refreshment until 03:00 hours, regulated entertainment until 03:15 hours and opening hours until 03:30 hours on a daily basis.

In accordance with paragraphs 4.1 to 4.15 of the Hartlepool Borough Council Statement of Licensing Policy, there is no presumption in favour of granting extended hours and each application must be determined on its individual merits with regard to the promotion of the licensing objectives.

The premises are situated on Church Street, Hartlepool, an area which experiences significant levels of alcohol-related crime and disorder. During the preceding twelve months, the locality has been the subject of numerous violent incidents, including a fatal assault. The area continues to place substantial demand upon police resources.

The Lodge Bar itself has been associated with incidents of violence and disorder. Cleveland Police have previously engaged with the Designated Premises Supervisor and premises management to address concerns relating to the operation of the premises and to improve management controls through implementation of licence conditions.

Given the history of violent offending linked to both the premises and the wider locality, together with existing pressures on policing resources, Cleveland Police are not satisfied that extending the licensed hours by a further 90 minutes would promote the licensing objectives. On the contrary, it is considered likely that the extension would increase the risk of alcohol-related crime, disorder, public safety incidents and disturbance during the dispersal period.

Accordingly, Cleveland Police submit that the applicant has failed to demonstrate that the proposed variation would promote the licensing objectives and therefore request that the Licensing Sub-Committee refuses the application.

Submitted on behalf of Cleveland Police

Sergeant Glyn Bavin
Harm Reduction and Licensing Sergeant
Cleveland Police

Sgt 417 Bavin
Licensing Support Unit

Appendix 6

From: Zoe Craig [REDACTED]
Sent: 11 September 2026 16:12
To: Licensing Admin [REDACTED]
Cc: Rachael Readman [REDACTED]
Subject: Re: Premises Licence Variation (Full) - The Lodge Bar

Premises Licence Variation (Full) – The Lodge Bar

Public Protection is formally objecting to the above Premises Licence Variation application.

This objection is made on the basis of the following Licensing Objective:

- Prevention of Public Nuisance

As a Responsible Authority, Public Protection has the opportunity to comment on applications to ensure that the Licensing Objectives are upheld.

Public Protection has concerns regarding the potential for the proposed variation to give rise to public nuisance, particularly in relation to noise. A noise complaint was received in September 2022 in connection with the premises.

The Council's Licensing Policy also identifies 2.00am as the standard closing time for premises of this nature, which is relevant to the consideration of the proposed variation.

Further details and supporting information in relation to this objection will follow.

Kind regards,

Zoe

Zoe Craig | Environmental Health Manager (Environmental Protection)
Hartlepool Borough Council

[REDACTED]
[REDACTED]

Web: hartlepool.gov.uk

Facebook: facebook.com/hartlepoolcouncil

Twitter: twitter.com/HpoolCouncil

Appendix 7



14th September 2026

I Rachael Readman, on behalf of

Licensing Authority
PUBLIC PROTECTION
Civic Centre,
Victoria Road
Hartlepool
TS24 8AY

A responsible authority wish to make representation about the application for a Major Variation to the premises licence HART/PS/308.

PREMISES DETAILS

The Lodge Bar
58 Church Street
Hartlepool
TS24 7DX

This representation relates to the following licensing objective(s)

- | | | |
|----|--------------------------------------|---|
| 1. | The prevention of crime and disorder | x |
| 2. | Public safety | |
| 3. | The prevention of public nuisance | x |
| 4. | The protection of children from harm | |

GROUND'S FOR REPRESENTATIONS

The Licensing Authority have received an application made under the Licensing Act 2003 for a major variation to a premises licence to be granted at The Lodge Bar. The Licensing Authority submit representations to this application for the following reason:

The premises is situated on Church Street, which is a busy night-time economy location, including licensed premises, takeaways and student accommodation.

The applicant has requested a licence Monday – Sunday for the following:

1. Recorded Music:	10:00am – 03:15am
2. Performance of Dance:	10:00am – 03:15am
3. Anything Similar to 1 or 2:	10:00am – 03:15am
4. Late Night Refreshment:	23:00pm – 03:15am
5. Supply of Alcohol:	10:00am – 03:00am

The licensing authority does not accept that longer opening hours for licensed premises have been a benefit to Hartlepool but rather that they place an undue and unnecessary strain on the local transport infrastructure, accident & emergency services and law enforcement agencies. Furthermore, they can create a nuisance for those residents who are affected by the general operation of a premises or from revellers returning home during the early hours.

The hours requested by the applicant go beyond this Local Authorities Statement of Licensing Policy that states that: *“In non residential areas applications for licences to allow the sale of alcohol or the supply of late night refreshment beyond 2:00am will normally be refused subject to relevant representations being received.”*



Rachael Readman
Trading Standards and Licensing Manager