

APPOINTMENTS PANEL

AGENDA



Tuesday 23 June 2020

at 9.00 am

**in the Civic Centre,
Victoria Road, Hartlepool**

PLEASE NOTE: this will be a 'remote meeting', a link to which will be available on the Hartlepool Borough Council website at least 24hrs before the meeting.

MEMBERS: APPOINTMENTS PANEL:

Councillors C Akers-Belcher, Black, Brown, Hunter, Loynes, Moore, Tennant and Young.

- 1. APOLOGIES FOR ABSENCE**
- 2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
- 3. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 9 JUNE 2020 (to follow)**
- 4. ANY OTHER BUSINESS WHICH THE CHAIR CONSIDERS URGENT**
- 5. LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006**

EXEMPT ITEMS

Under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in the paragraphs referred to below of Part 1 of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006



6. ITEMS REQUIRING DECISION

- 6.1 Appointment of Assistant Director, Finance - *Director of Finance and Policy*
(para's 1 and 3)

7. ANY OTHER CONFIDENTIAL ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT



APPOINTMENTS PANEL

MINUTES AND DECISION RECORD

9 June 2020

The meeting commenced at 10.00 am. and was a
online 'remote' meeting

Present:

Councillor Moore (In the Chair)

Councillors C Akers-Belcher, Black, Brown, Loynes, Tennant and Young

Councillor Howson was in attendance as substitute for Councillor Hunter.

Officers: Chris Little, Director of Finance and Policy
Hayley Martin, Chief Solicitor
Claire McLaren, Assistant Director, Corporate Services
Amanda Whitaker and Denise Wimpenny, Democratic Services Team

Prior to commencement of business, the Chair highlighted that this meeting was the first remote meeting being live streamed on the website and recorded.

Before starting the meeting Members observed a one minute silence in memory of those who had lost their lives during the current COVID-19 pandemic.

1. APOLOGIES FOR ABSENCE

Councillor Hunter

2. DECLARATIONS OF INTEREST BY MEMBERS

Councillor Black declared that he had previously worked with one of the applicants for the Assistant Director, Development and Growth post.

Councillor Brown declared that one of the applicants for the Assistant Director, Finance post is a resident of his ward.

3. MINUTES

The minutes of the meeting held on the 13 March 2020 were confirmed subject to the following amendment:-

The appointments detailed in the report were agreed *in accordance with the decision of the Finance and Policy Committee effective from 1 July 2020, subject to approval for the deletion of the Chief Executive post* and it was noted that a report would be

submitted to Full Council (as is legally required) to formally confirm the appointment of Denise McGuckin as Head of Paid Service and Returning Officer for elections.

The amendment was agreed following a recorded vote in accordance with 5.10 of the remote meetings Protocol.

Those in favour:

Councillors C Akers-Belcher, Black, Brown, Howson, Loynes, Moore, Tennant and Young.

Those Against:

None.

Those Abstaining:

None.

Following the amendment to the minutes, the Director of Finance and Policy confirmed the situation regarding the date and referred to the report to be considered at the Extraordinary Council meeting. The Director confirmed that the post of Chief Executive could not be deleted until it had been agreed by Full Council and the change in implementation date set out in the report to be considered at the Extraordinary Council meeting reflected the change in circumstances since the Appointments Panel had met.

4. LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006

Under Section 100(A) (4) of the Local Government Act 1972, the press and public were excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in paragraphs 1 and 3 of Part 1 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006.

Minute 5 - Assistant Director, Finance - *Director of Finance and Policy* (Paragraphs 1 and 3 namely, information relating to any individual and information relating to the financial or business affairs of any particular person (including the authority holding that information)).

Minute 6 - Assistant Director, Development and Growth - *Director of Finance and Policy* (Paragraphs 1 and 3 namely, information relating to any individual and information relating to the financial or business affairs of any particular person (including the authority holding that information))

Denise McGuckin, Director of Regeneration and Neighbourhoods joined the meeting

5. ASSISTANT DIRECTOR, FINANCE – *Director of Finance and Policy*

Further to minute 13 of the meeting held on 13 March 2020 the Panel had been convened to agree a shortlist of candidates for the post of Assistant Director, Finance and agree the presentation topic for final panel interviews.

6. ASSISTANT DIRECTOR, DEVELOPMENT AND GROWTH - *Director of Finance and Policy*

Further to minute 14 of the meeting held on 13 March 2020 the Panel had been convened to agree a shortlist of candidates for the post of Assistant Director, Development and Growth and agreed the presentation topic for final panel interviews.

The meeting concluded at 11.10 a.m.

CHAIR