

AUDIT AND GOVERNANCE COMMITTEE

AGENDA



Thursday 10 September 2020

at 10.00 am

in the Civic Centre, Hartlepool.

PLEASE NOTE: this will be a 'remote online meeting', a web-link to the public stream will be available on the Hartlepool Borough Council website at least 24 hours before the meeting.

MEMBERS: AUDIT AND GOVERNANCE COMMITTEE

Councillors Cassidy, Hall, Hamilton, Harrison, James and Loynes.

Standards Co-opted Independent Member: Ms Clare Wilson.

Standards Co-opted Parish Council Representatives: Parish Councillor John Littlefair (Hart) and Parish Councillor Alan O'Brien (Greatham).

Local Police Representative: Superintendent Sharon Cooney.

1. APOLOGIES FOR ABSENCE

2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS

3. MINUTES

- 3.1 To confirm the minutes of the meeting held on 5th March 2020
- 3.2 To confirm the minutes of the meeting held on 12th March 2020

4. AUDIT ITEMS

No Items.

5. STANDARDS ITEMS

- 5.1 Local Government Association Model Draft Member Code of Conduct – Consultation – *Statutory Scrutiny Manager*
- 5.2 Regulation of Investigatory Powers Act 2000 (RIPA) – Quarterly Update – *Chief Solicitor*

6. STATUTORY SCRUTINY ITEMS

www.hartlepool.gov.uk/democraticservices



Health

- 6.1 Coronavirus in Hartlepool - Update (Presentation) - *Acting Director of Public Health*

Crime and Disorder

- 6.2 Community Safety Plan 2020-2021 - *Director of Neighbourhoods and Regulatory Services*
- 6.3 Safer Hartlepool Partnership Performance - Quarter 3 - *Director of Neighbourhoods and Regulatory Services*
- 6.4 Safer Hartlepool Partnership Performance - Quarter 4 - *Director of Neighbourhoods and Regulatory Services*
- 6.5 2020/21 Scrutiny Activity - *Statutory Scrutiny Manager (to follow)*
- 6.6 Councillor Call for Action - *Statutory Scrutiny Manager (to follow)*

7. MINUTES FROM THE RECENT MEETING OF THE HEALTH AND WELLBEING BOARD

- 7.1 To receive minutes of the meeting held on the 2 December 2019
- 7.2 To receive minutes of the meeting held on the 9 March 2020
- 7.3 To receive minutes of the meeting held on the 26 June 2020

8. MINUTES FROM THE RECENT MEETING OF THE FINANCE AND POLICY COMMITTEE RELATING TO PUBLIC HEALTH

No items

9. MINUTES FROM RECENT MEETING OF TEES VALLEY HEALTH SCRUTINY JOINT COMMITTEE

No items.

10. MINUTES FROM RECENT MEETING OF SAFER HARTLEPOOL PARTNERSHIP

- 10.1 To receive minutes of the meeting held on the 10 January 2020
- 10.2 To receive minutes of the meeting held on 20 March 2020

11. REGIONAL HEALTH SCRUTINY UPDATE

No items.

12. DURHAM, DARLINGTON AND TEESSIDE, HAMBLETON, RICHMONDSHIRE AND WHITBY STP JOINT HEALTH SCRUTINY COMMITTEE

No items.

13. ANY OTHER BUSINESS WHICH THE CHAIR CONSIDERS URGENT

For information: - Date of next meeting – Thursday 1st October 2.00 pm



AUDIT AND GOVERNANCE COMMITTEE

MINUTES AND DECISION RECORD

5 MARCH 2020

The meeting commenced at 10.00 am in the Civic Centre, Hartlepool.

Present:

Councillor: Ged Hall (In the Chair).

Councillors: Lesley Hamilton, Brenda Harrison, Marjorie James and Brenda Loynes.

Standards Co-opted Members:

Ms Clare Wilson – Independent Member
Parish Councillor John Littlefair (Hart).

Officers:

Sylvia Pinkney, Head of Public Protection
Rachel Parker, Community Safety Team Leader
Joan Stevens, Statutory Scrutiny Manager
Angela Armstrong, Scrutiny Support Officer
David Cosgrove, Democratic Services Team

113. Apologies for Absence

Apologies for absence were received from Councillors James Black and Barbara Ward and Police Representative Supt. Cooney.

114. Declarations of Interest

None.

115. Minutes of the meeting held on 6 February 2020

Confirmed.

116. Anti-Social Behaviour in Hartlepool – Draft Final Report *(Statutory Scrutiny Manager)*

The Statutory Scrutiny Manager presented the Committee's draft final report of the investigation into Anti-Social Behaviour in Hartlepool. The report presented the findings of the investigation and the Statutory Scrutiny Manager drew Members attention to the conclusion and recommendations and highlighted the extensive work undertaken by Members in meetings

with community groups, the responses that had been received to the public survey and the help and assistance provided by the Integrated Community Safety Team.

Once approved by Members, the Committee's report would be presented by the Chair and Vice-Chair to the Safer Hartlepool Partnership and the Neighbourhood Services Committee (respectively) and there would be ongoing monitoring of the action plan developed by the department in response to the recommendations with six monthly monitoring reports to this committee.

The Chair commended the report to the Committee and thanked the Statutory Scrutiny Manager and the Scrutiny Support Officer for the significant work and support they had provided throughout the investigation.

The Chair indicated that the report dispelled some of the myths surrounding anti-social behaviour particularly that it was all caused by young people. The Chair also highlighted the positives brought to the service through the collocation of the multi-agency Integrated Community Safety Team in Hartlepool Police Station; a point commended by the Police and Crime Commissioner. The Chair also referred to the development of a single point of contact for reports and the many comments that 101 was ineffective, the need for the Police to treat anti-social behaviour more seriously, the use of the community trigger and the need to get the messages on anti-social behaviour to young people, preferably through their schools and the need for positive diversionary activities for young people rather than punishment. The Chair hoped that all Members would promote the messages and recommendations of the report to other Councillors.

Members discussed several aspects of the report and the conclusions particularly focussing on the avenues available to get positive messages to young people. The Crucial Crew and ASBAD programmes delivered to young people were highly commended by Members who considered that schools should see these as an essential tool in the delivering the positive development of young people. Use of other engagement opportunities when there was opportunity to access young people and their families like the free swims programme and the Holiday Hunger Scheme were promoted by Members and it was suggested these be included in the report.

Members also considered that with the recommendations around Education and Engagement, the report should be shared with all schools Head Teachers, PHSE (Personal, Social and Health Education) leads in schools and the Chair of Governors. The meeting also suggested that it would be appropriate for the report to go to other Policy Committees and full Council to ensure all Members had buy-in to the recommendations. Members also suggested that the necessity for all Councillors to be trained in the use of the Community Trigger needed to be referred to within the body of the report.

Members also commented that the support of partners was essential to the delivery of the report's recommendations and Councillors particularly praised the work of the Fire Brigade in this regard.

The Statutory Scrutiny Manager stated that she would make the additions and amendments suggested by Members and, with the Committee's approval, would seek the Chair and Vice-Chair's approval to those before the report was submitted to the Safer Hartlepool Partnership and the Neighbourhood Services Committee next week.

The Chair concluded the report thanking Members and officers for their input and considerable work in producing an excellent report and it was Members' responsibility now to ensure that the implementation of the recommendations and subsequent action plan resulting from the investigation be monitored.

The following recommendations were agreed unanimously.

Recommended

That the draft final report on the Committee's investigation into Anti-Social Behaviour in Hartlepool be approved, subject to the following additional comments/recommendations, the wording of which to be agreed by the Chair and Vice-Chair: -

- That additional comments be added in relation to the need for training for all elected Members on the Community Trigger.
- That the Authority look to utilising additional opportunities to speak to adults and young people as part of existing local authority and partner provided engagement and activity programmes (e.g. the summer Free Swims programme and Holiday Hunger Schemes).
- That schools across the town be encouraged (via Head Teachers, Chairs of Governors and PHSE (Personal, Social and Health Education) Lead Officer to participate in the ASBAD / Crucial Crew Education Programme.

117. Any Other Items which the Chairman Considers are Urgent

None.

The meeting concluded at 10.40 am.

CHAIR

AUDIT AND GOVERNANCE COMMITTEE MINUTES AND DECISION RECORD 12 MARCH 2020

The meeting commenced at 10.00 am in the Civic Centre, Hartlepool.

Present:

Councillor Ged Hall (In the Chair).

Councillors: Lesley Hamilton, Brenda Harrison and Marjorie James.

Also Present: Cath Andrew and Gavin Barker, MAZARS
Chief Inspector Pete Graham, Cleveland Police
Mark Cotton, North East Ambulance Service NHS Foundation Trust
Fiona McEvoy and Keith Wheldon, North Tees and Hartlepool NHS Foundation Trust
Ann Marshall, Elspeth Devanney and Laura Kirkbride, Tees, Esk and Wear Valleys NHS Foundation Trust
Stephen Thomas, Margaret Wrenn, Ruby Marshall and Zoe Sherry, Hartlepool HealthWatch

Officers: Claire McLaren, Assistant Director, Corporate Services
Noel Adamson, Head of Audit and Governance
Joan Stevens, Statutory Scrutiny Manager
Angela Armstrong, Scrutiny Support Officer
David Cosgrove, Democratic Services Team

118. Apologies for Absence

Apologies for absence were received from Councillors James Black, Brenda Loynes and Barbara Ward.
Ms Clare Wilson – Independent Member.
Parish Councillors Alan O'Brien (Greatham) and John Littlefair (Hart).
Police Representative Supt. Sharon Cooney.

119. Declarations of Interest

Councillor Ged Hall declared a personal interest as a school governor of Sacred Heart Primary School.

120. Minutes of the meeting held on 5 March 2020

Deferred to the next meeting due to late circulation of the minutes.

121. Mazars Report- Audit Strategy Memorandum *(Assistant Director, Finance and Customer Services)*

The Mazars representatives presented the Audit Strategy Memorandum for Hartlepool Borough Council for the year ending 31 March 2019. The document summarised Mazars audit approach. In highlighting the significant audit risks and key judgements areas the Mazars representatives stated that these were common to all local authorities.

One additional pressure of note was a requirement from the regulators to undertake additional work in key areas; these included pensions and the values of property, plant and equipment. This additional work had not been reflected in the fees agreed as part of the contract through Public Sector Audits Limited and, therefore, an additional fee would need to be charged for this work. The fee would be agreed through the Public Sector Audits Limited and through discussions with the Director of Finance and Policy. A similar additional fee was being discussed with all local authorities and the agreed fee would be reported to a future meeting of this Committee.

The Chair acknowledged the additional pressures being placed on the audit through the new requirements of the regulators and the timetable set by government. The Chair questioned the Mazars representatives on the situation the Council faced after utilising significant reserves over recent years. The Mazars representatives stated that the Council had managed its finances effectively and was in no way in a 'Northamptonshire County Council situation. Much depends, as it did for all Councils, on the government's comprehensive spending review as it was difficult for all local authorities to plan on the basis of one year financial settlements.

A Members suggested that specific training should be implemented for Members of the Committee to give them a basic understanding of the pension fund in order that they could address the audit of the fund more appropriately. The Chair and other Members supported this proposal. The Head of Audit and Governance indicated that it may be possible to seek a representative from the Council's pension fund managers to provide some training for Members.

A discussion proceeded on the assurances around Management Overrides of Controls and if these were sufficient and recording appropriate. The Head of Audit and Governance assured Members that the accounting systems did record all transactions and there was traceability in the system. Systems had also been constructed so as not to allow any one individual too great a scope of control – no one could order, pay and receive delivery of goods for example. The Head of Audit and Governance did undertake to ensure that all accounting procedures were understood by the relevant staff and any issues that were found during audits would be highlighted in a future quarterly update report to the committee.

Recommended

That the Audit Strategy Memorandum for Hartlepool Borough Council for the year ending 31 March 2019 be noted.

122. Mazars Report- Request for Declarations *(Assistant Director, Finance and Customer Services)*

The Mazars representative reported that International Auditing Standards require auditors to ask management and those charged with governance about arrangements the body has put in place:

- to prevent and detect fraud; and
- to comply with applicable law and regulations.

This requirement applied each year subject to audit.

For Hartlepool Borough Council, Mazars consider the Audit and Governance Committee to be those charged with governance, in line with the scheme of delegation in the Constitution. Mazars had requested responses to the questions detailed in their submitted report and would be grateful for a response at the next committee meeting in July 2020.

To meet this request a report detailing a suggested reply to the questions posed would be brought before Members at July's Audit and Governance Committee meeting for consideration.

Recommended

That the report be noted.

123. Internal Audit Plan 2019/20 Update *(Head of Audit and Governance)*

The Head of Audit and Governance submitted a report updating Members on the progress in completing the Internal Audit Plan for 2019/20. The report included details of three school audits (Sacred Heart Primary, the Pupil Referral Unit and Throston Primary) and a number of internal departmental audits. In those audits, 'Limited' assurance had been given to three audits – Internet/Email Controls, Direct Payments and Public Health Contracts – and details of the reasons for this and the recommendations agreed were set out in the report and supporting appendices.

Members discussed the recommendations in relation to Direct Payments and were concerned at placing additional responsibilities on already over-stretched social workers. The Head of Audit and Governance indicated that the recommendation had been agreed by the department and it was considered that social workers were best placed to provide the 'light touch' review proposed. The Vice-Chair added that social workers were one of

the few designated people that could assist the vulnerable with their financial management.

A Member referred to the school audits and expressed concern at the potential lack of financial robustness in academy schools that didn't buy back the Council's audit services.

Recommended

That the report be noted.

124. Internal Audit Plan 2020/21 (*Head of Audit and Governance*)

The Head of Audit and Governance submitted a report outlining the direction of internal audit activity and seeking approval of the annual operational Internal Audit Plan for 2020/2021. An appendix to the report showed that 66 areas of the council's operation would be subject to audit during the year. The Head of Audit and Governance also drew Members attention to the Better Governance Forum guidance on approving Internal Audit plans which was also appended to the report.

The Chair sought assurance that the Head of Audit and Governance had sufficient staff resources to undertake the work programme. The Head of Audit and Governance stated that he was very happy that he the staff resources he required.

Recommended

That the 2020/21 Internal Audit Plan as reported be approved and the Internal Audit budget for 2020/21 of £230,000 be noted.

125. Health and Safety Update (*Assistant Director (Corporate Services)*)

The Assistant Director, Corporate Services provided an update on the Council's Health and Safety Framework, following a report presented to the Committee by the Head of Audit and Governance in July 2019 which identified this area as having 'limited assurance'. A significant amount of work had been progressed to address the concerns highlighted by Internal Audit, with arrangements having been reviewed to reflect current best practice. Details of some of the developments within the service were set out in the report.

The Assistant Director highlighted the team's role in the development of the new violence and aggression to staff policy. This new policy had recently been launched to stem the rising aggression and violence some front line staff were experiencing in their day-to-day work.

A Member commented that while fully supporting the new violence and aggression policy, it also needed to be extended to include elected members who could often find themselves subject to similar behaviour. The Assistant Director stated she would look to the extension of the policy to elected members.

Members also voiced their support for members of staff subject to aggression or violence following that through to prosecution. An update on the introduction of the policy and the Health and Safety team was requested in a further six months' time.

Recommended

That the report be noted and a further update provided in 6 months' time including an update on the introduction of the Violence and Aggression policy.

126. Regulation of Investigatory Powers Act 2000 (RIPA) – Quarterly Update (*Chief Solicitor*)

The Principal Democratic Services Officer indicated that in the quarter to the date of this meeting there were no RIPA authorisations sought or approved under the Regulation of Investigatory Powers Act 2000 (RIPA) to conduct authorised covert surveillance.

A Member commented that there was a fine line between littering and fly-tipping and fly-tipping was often the cause of many deliberately set fires. These issues were not being properly addressed in communities and no meaningful prosecutions had been brought. The Member was unhappy that these issues were excluded from normal CCTV operations and considered that the Council should be seen to taking the issue more seriously. The Statutory Scrutiny Manager stated the issue would be reported back to the appropriate officers for a response.

Recommended

1. That the report be noted.
2. That Members concerns in relation to the lack of CCTV operations covering areas that were regularly subjected to littering and fly-tipping be forwarded to the appropriate Officer with an update reported back to Committee.

127. Tees Serious Violence Summit (*Statutory Scrutiny Manager*)

The Chair and Vice-Chair reported that they had attended the recent summit held jointly by the Police and Crime Commissioner for Cleveland and the Council on 14 February 2020. The Chair indicated that there had

been a very moving and hard hitting presentation by Theresa Cave who had lost her son to knife crime in 2005 and had established the Chris Cave Foundation which supports and educates families and local communities affected by violent crimes, whilst providing an outlet for young people influenced by violent crime to focus their energy in a positive way and gain new skills.

The Vice-Chair commented that the summit highlighted that the cuts in budgets for youth services were reflected in increases in youth crime. The cuts in police numbers only went to exacerbate the situation. The Cleveland Police representative stated that the presentation from Teresa Cave was very impressive and she was coming to Hartlepool again to talk to frontline officers including the multi-agency Integrated Community Safety Team. The Police representative informed the meeting that there was to be an increase in community policing numbers as promised by the new Chief Constable and there would be 12 community officers directed towards community policing in Hartlepool in the coming months. This had to be balanced against the other responsive policing teams where these officers had been drawn.

The Statutory Scrutiny Manager indicated that an element of the summit related to the public health approach to crime and there was a joint 'face the public' event for the Safer Hartlepool Partnership and the Health and Wellbeing Board on Monday 16 March at 4.00 pm in the Council Chamber.

Recommended

That the report be noted.

128. Draft Quality Accounts 2019/20 – North Tees and Hartlepool NHS Foundation Trust *(Statutory Scrutiny Manager)*

Representatives from the Trust gave a presentation to the Committee outlining performance against the priorities identified in the 2018/19 Quality Account and priorities identified for quality improvement within the draft Quality Account for 2019/20. The Statutory Scrutiny Manager also sought from Members their views and comments to inform the Committee's Third Party Declaration, to be included in the published version of the Quality Accounts for 2019/20.

The presentation outlined to the Trust's three Quality Account Priorities for 2019/20: Patient Safety, Effectiveness of care and Patient Experience. In terms of patient safety the Trust highlighted the performance against two national statistics – HSMR (Hospital Standardised Mortality Ratio) and SHMI (Summary level Hospital Mortality Indicator). For both of these statistics, the Trust's performance was below the national average and showed a significant improvement over the situation in 2017/18.

The presentation outlined the numbers of patients admitted with a diagnosis of dementia/delirium. These figures showed a year-on-year increase though as was drawn out in debate this was due to much better identification of such patients at A&E and admission. The Healthwatch representatives considered the statistics a success and commented that around 80% of patients with a dementia were being identified at admission which was allowing much quicker input of support and a very positive reflection of the work the Trust had undertaken in training front line staff.

The presentation outlined the figures for infection control of C Difficile and other acquired infections. In terms of the patient experience, details of the most recent Families and Friends Test were reported together with statistics around complaints. Complaints around communication continued to be the largest number. In relation to compliments, the Trust indicated that around 10,000 compliments relating to staff and the service had been received. Members asked that in future some breakdown of the types of compliments and service areas would be useful to see what the public held in most regard.

In terms of future Quality Accounts Members commented that they would wish to see something around palliative care and end of life care. While there were lots of services in the voluntary sector around these services, many patients and family will have made links with staff in the hospital and some 'touching base' communication after discharge would be valued.

The Statutory Scrutiny Manager sought Members support for the carrying forward of the current priorities and taking points from the debate, some additional work around accessibility and violence to staff from patients.

Recommended

1. That the presentation be noted.
2. That the North Tees and Hartlepool NHS Foundation Trust's three Quality Account Priorities for 2020/21 – Patient Safety, Effectiveness of care and Patient Experience – be supported with the inclusion of some additional work around accessibility, violence towards staff and palliative/end of life care.

129. Draft Quality Accounts 2019/20 – North East Ambulance Service NHS Foundation Trust (*Statutory Scrutiny Manager*)

The representative from the Trust gave a presentation to the Committee outlining performance against the priorities identified in the 2018/19 Quality Account and priorities identified for quality improvement within the draft Quality Account for 2019/20. The Statutory Scrutiny Manager also sought from Members their views and comments to inform the Committee's Third Party Declaration, to be included in the published version of the Quality Accounts for 2019/20.

The Trust representative commented that the previous meeting of the Committee had received a detailed presentation on the service's performance over the past year. The NEAS representative particularly highlighted the work on the introduction of community defibrillators and the Community First Responders GoodSAM app. This was a smart phone app that allowed off duty ambulance staff to register when they were out at a particular venue – shopping centres or cinemas for example – and if there was an emergency call placed close to where the app registered them as being, it would alert the off-duty staff who could then attend quickly if they were able.

The presentation updated Members on performance around the quality account priority on mental health in improving the care and experience of patients and on the Just Culture, a new priority aimed at ensuring a just culture was developed within the organisation to balance an open honest reporting system with a quality orientated learning culture focussed on ensuring safe systems were in place.

The Statutory Scrutiny Manager sought Members support for the priorities outlined in the presentation. This included the suggested area of deteriorating patients – those whose situation had changed following an initial call and assessment by the 999 service – and that for the coming year, mental health not to be included in the Quality Accounts priorities on the understanding that the work would continue and its inclusion in future Quality Accounts would be reviewed.

Recommended

1. That the presentation be noted.
2. That the North East Ambulance Service NHS Foundation Trust's Quality Account Priorities for 2020/21 – the Just and Restorative Culture programme, Cardiac Arrest, Ensuring patients receive end of life care and a peaceful death, in their preferred place of death, wherever possible, and Deteriorating Patients – be supported.
3. That the issue of Mental Health be reconsidered for inclusion within the Quality Accounts priorities at the end of 2020/21 on the understanding that the work currently being undertaken continue.

130. Draft Quality Accounts 2019/20 – Tees, Esk and Wear Valleys NHS Foundation Trust (*Statutory Scrutiny Manager*)

Representatives from the Trust outlined performance against the priorities identified in the 2018/19 Quality Account and priorities identified for quality improvement within the draft Quality Account for 2019/20 as submitted in the report circulated with the agenda papers. The Statutory Scrutiny Manager also sought from Members their views and comments to inform

the Committee's Third Party Declaration, to be included in the published version of the Quality Accounts for 2019/20.

The Trust representative outlined the performance against measures for the 3rd quarter and their quality improvement actions for 2020 that had been developed following two events for stakeholders. These priorities were – Children and Young Peoples transition to Adult Services, Reducing the numbers of preventable deaths, Personalising Care Plans, and Increasing the percentage of inpatients who feel safe on our wards. Detailed action plans for these priorities were set out in the paper submitted with the update.

The Healthwatch representatives commented that a regular theme they received around TEWV services was crisis care – particularly timely access to crisis care for patients in the community. The Trust representatives stated that they had received some additional funding to look at a systems approach accessing services as many did find navigating TEWV services difficult. There was a Crisis Concordat to be utilised across Teesside and the Committee would be kept updated on its progress through the regular reports to the Mental Health Forum.

Recommended

1. That the presentation be noted.
2. That the Tees, Esk and Wear Valleys NHS Foundation Trust's Quality Account Priorities for 2020/21 – Children and Young Peoples transition to Adult Services, Reducing the numbers of preventable deaths, Personalising Care Plans, and Increasing the percentage of inpatients who feel safe on our wards – be supported.

131. Minutes from the Recent Meeting of the Finance And Policy Committee relating to Public Health

An extract of Minute 103 "Accommodation Strategy for Drug and Alcohol Treatment and Recovery Services" from the meeting of the Finance and Policy Committee held on 10 February 2020 was submitted for the Committee's information.

132. Any Other Items which the Chairman Considers are Urgent

None.

The Chairman, in closing the meeting, noted that this was the last meeting of the Municipal Year and thanked Members, officers and guests for their input to the meetings of the Committee throughout the year. The Chair particularly recognised the excellent work undertaken by the Committee in the production of its final investigation report into Anti-Social Behaviour in

Hartlepool. The Chair thanked his vice-chair, Councillor Hamilton and the Statutory Scrutiny Manager and Scrutiny Support officer for all the help and support they had provided him during the year.

The meeting concluded at 12.45 pm.

CHAIR

AUDIT AND GOVERNANCE COMMITTEE

10 SEPTEMBER 2020



Report of: Statutory Scrutiny Manager

Subject: LOCAL GOVERNMENT ASSOCIATION MODEL
DRAFT MEMBER CODE OF CONDUCT -
CONSULTATION

1. PURPOSE OF REPORT

- 1.1 To update Members on responses received in relation to the Draft Model Member Code of Conduct as part of the LGA consultation process.

2. BACKGROUND

- 2.1 The Local Government Association (LGA) undertakes an annual review of the Model Member Code of Conduct to ensure that it continues to be fit-for-purpose, particularly with respect to advances in technology, social media and any relevant changes in legislation.
- 2.2 A reviewed Draft Model Member Code of Conduct has this year been produced and a consultation exercise undertaken between the 8 June 2020 and 17 August 2020. Feedback from the consultation to assist the LGA in its development of a final draft, which will be reviewed by the LGA's Executive Advisory Board before being presented to the next LGA General Assembly in the Autumn of 2020.
- 2.3 A copy of the draft model code can be viewed via the following link - <https://www.local.gov.uk/local-government-association-model-member-code-conduct>.
- 2.4 All Members were made aware of the ability to comment on the draft code via an online consultation (with the assistance of supporting webinars). Over and above this, views were also sought from Members of the Audit and Governance Committee, as the body responsible for promoting the maintenance of high standards of conduct by Elected Members, with the aim of formulating a committee narrative response.
- 2.5 I can report that no views / comments were received to inform a narrative response from the Committee.

3. RECOMMENDATION

- 3.1 That the report be noted.

4. REASONS FOR RECOMMENDATIONS

- 4.1 To support the provision of a responses to the Draft Model Member Code of Conduct.

5. CONTACT OFFICER

- 5.1 Joan Stevens – Statutory Scrutiny Manager
Chief Executive's Department – Legal Services
Hartlepool Borough Council
Tel: 01429 284142
Email: joan.stevens@hartlepool.gov.uk

AUDIT AND GOVERNANCE COMMITTEE

10 SEPTEMBER 2020



Report of: Chief Solicitor

Subject: REGULATION OF INVESTIGATORY POWERS ACT
2000 (RIPA) - QUARTERLY UPDATE

1. PURPOSE OF REPORT

- 1.1 To provide members with a quarterly update on activities relating to surveillance by the Council and policies under the Regulation of Investigatory Powers Act 2011.

2. BACKGROUND

- 2.1 Hartlepool Borough Council has powers under the Regulation of Investigatory Powers Act 2000 (RIPA) to conduct authorised covert surveillance.
- 2.2 This report is submitted to members as a result of the requirement to report to members under paragraph 4.47 of the Covert Surveillance and Property Interference Revised Code of Practice (August 2018) which states that:

Elected members of a local authority should review the authority's use of the 1997 Act and the 2000 Act and set the policy at least once a year. They should also consider internal reports on use of the 1997 Act and the 2000 Act on a regular basis to ensure that it is being used consistently with the local authority's policy and that the policy remains fit for purpose.

- 2.3 As from 1 November 2012 Local Authorities may only use their powers under the Regulation of Investigatory Powers Act 2000 to prevent or detect criminal offences punishable by a minimum term of 6 months in prison (or if related to underage sale of alcohol and tobacco – not relevant to this Council). The amendment to the 2000 Act came into force on 1 November 2012.
- 2.4 Examples of where authorisations could be sought are serious criminal damage, dangerous waste dumping and serious or serial benefit fraud. The surveillance must also be necessary and proportionate. The 2012 changes mean that authorisations cannot be granted for directed surveillance for e.g. littering, dog control, fly posting.

- 2.5 As from 1 November 2012 any RIPA surveillance which the Council wishes to authorise must be approved by an authorising officer at the council and also be approved by a Magistrate; where a Local Authority wishes to seek to carry out a directed surveillance or make use of a human intelligence source the Council must apply to a single Justice of the Peace.

3. RIPA AUTHORISATIONS

- 3.1 In the quarter to the date of this meeting:

Communications Data	Nil
CHIS	Nil
Directed Surveillance	Nil

4. RECOMMENDATION

- 4.1 That the quarterly report be noted.

5. REASONS FOR RECOMMENDATIONS

- 5.1 To enable the Council to monitor the RIPA system effectively and as required by law and guidance.

6. CONTACT OFFICER

- 6.1 Hayley Martin
Chief Solicitor and Senior Responsible Officer for RIPA
Hayley.Martin@hartlepool.gov.uk
01429 523003

AUDIT AND GOVERNANCE COMMITTEE

10th September 2020



Report of: Acting Director of Public Health

Subject: CORONAVIRUS IN HARTLEPOOL - UPDATE
PRESENTATION

1. PURPOSE OF REPORT

- 1.1 To provide the Committee with an update on progress of the coronavirus in Hartlepool.

2. BACKGROUND

- 2.1 On 11th March 2020, the World Health Organisation declared that COVID-19 was a global pandemic. On 23rd March 2020 the UK government announced a lockdown restricting the movements and gathering of people nationwide as a measure intended to restrict the circulation of the virus and attempt to protect the NHS from a huge surge in cases overwhelming hospitals. The presentation to be given at today's meeting will provide data, from the first identified cases in Hartlepool in the week commencing 22nd March, to the current position.

3. RECOMMENDATIONS

- 3.1 That the presentation be noted.

4. REASONS FOR RECOMMENDATIONS

- 4.1 To provide the Committee with data on the progress of the pandemic in Hartlepool.

5. BACKGROUND PAPERS

None.

6. CONTACT OFFICER

Craig Blundred
Acting Director of Public Health
Craig.blundred@hartlepool.gov.uk
01429 284104

AUDIT AND GOVERNANCE COMMITTEE

10 September 2020



Report of: Director of Neighbourhoods and Regulatory Services

Subject: COMMUNITY SAFETY PLAN 2020-2021

1 PURPOSE OF REPORT

- 1.1 To present the draft Safer Hartlepool Partnership (SHP) Community Safety Plan 2020-2021 (Appendix 1)

2. BACKGROUND

- 2.1 Introduced by the Crime and Disorder Act 1998, Community Safety Partnerships (CSPs) have a statutory responsibility to develop and implement a Community Safety Strategy setting out how it intends to address crime and disorder, substance misuse, and re-offending issues.
- 2.2 CSP's are made up of representatives from the six 'responsible authorities'. These are the Local Authority, Police, Fire Brigade, National Probation Service, Community Rehabilitation Company and Clinical Commissioning Group. CSP's have a number of statutory duties which include:
- Producing a **Community Safety Strategy** that details how the CSP will tackle the crime, disorder, anti-social behaviour, substance misuse and re-offending priorities in its local area;
 - Producing an annual partnership **strategic assessment** to help identify and better understand local community safety priorities;
 - **Consulting** with local residents and organisations on community safety priorities.
- 2.3 A report was scheduled to be presented at the SHP meeting in March 2020 proposing that a development day be held to provide all members of the Partnership with the opportunity to discuss the findings of the annual strategic assessment, proposed priorities for the SHP going forward and the with

current and future Partnership arrangements to inform and deliver the Community Safety Plan for 2020-23.

- 2.4 However, due to the coronavirus outbreak, the March meeting of the SHP was cancelled and the ability to hold a development day lost.
- 2.5 In light of the above, the 2019 Safer Hartlepool Partnership Strategic Assessment was instead circulated to Partnership members for their comment / agreement on the findings and proposed priorities contained within the document.

3. DRAFT COMMUNITY SAFETY PLAN 2020-2021

- 3.1 It is proposed that the attached draft Community Safety Plan covers just one year – 2020-21, and that further and additional work be undertaken before the production of a three year plan for 2021-2024.
- 3.2 The Community Safety Plan 2020-21 provides an overview of some of the recent activities undertaken to improve community safety in Hartlepool, and key findings from the Partnership's Strategic Assessment and public consultation as outlined above. The Partnership's proposed strategic objective and key priorities it will take forward over the next year are detailed below.
- 3.3 The proposed strategic objective for 2020-21 is: -

“To make Hartlepool a safe, prosperous and enjoyable place to
live, work and visit”

- 3.4 The key priorities for the Partnership in 2020/21 are: -
- Drugs and Alcohol
 - Anti-social Behaviour
 - Domestic Violence

4. CONSULTATION

- 4.1 Subject to approval by the Safer Hartlepool Partnership on 4th September 2020, the draft Community Safety Plan will be subject to an eight week consultation period with the consultation exercise comprising of the following:
- An online consultation survey – with links published on the Safer Hartlepool Partnership website, Hartlepool Borough Council website, Hartlepool Borough Council Facebook page and Hartlepool Borough Council Twitter page. The use of local media mechanisms including but not limited to Hartlepool Mail.

- Targeted emails will be sent to a wide range of public, private, community and voluntary sector representatives and groups containing a link to the online consultation survey.
- Presentation of the draft Plan to the Council's Audit & Governance and Finance and Policy Committees.

4.2 It is anticipated that the final Plan will be presented to the Partnership in November 2020, and subject to the approval by the Partnership will be considered by the Council's Finance and Policy Committee prior to being referred for adoption by full Council in December 2020.

5. DELIVERY AND PERFORMANCE MONITORING

5.1 Delivery of the Community Safety Plan will be via existing agencies, organisations and partnerships and, where necessary, the development of new working groups shall be monitored by the Safer Hartlepool Partnership.

6. SECTION 17 CONSIDERATIONS

6.1 Failure to develop a Community Safety Plan would undermine the Safer Hartlepool Partnership's ability to fulfil its statutory responsibilities to set out a strategy for the reduction of crime and disorder, combating substance misuse and reduction in re-offending in Hartlepool.

7. LEGAL CONSIDERATIONS

7.1 In accordance with the Crime and Disorder Act 1998 (as amended) the Safer Hartlepool Partnership is required to produce a Community Safety Plan to set out how it intends to address crime and disorder, substance misuse, and re-offending issues.

8. EQUALITY AND DIVERSITY CONSIDERATIONS

8.1 The annual strategic assessment and consultation process will ensure that the needs of all sections of the community are considered when formulating and implementing the Community Safety Plan 2020-2021.

9. OTHER CONSIDERATIONS

9.1

Risk Implications	No relevant issues
Financial Considerations	No relevant issues
Child/Family Poverty Considerations	No relevant issues
Staff Considerations	No relevant issues
Asset Management Considerations	No relevant issues

10. RECOMMENDATION

- 10.1 That the Audit and Governance Committee consider and comment on the draft Community Safety Plan 2020-2021 in accordance with its statutory crime and disorder scrutiny function.

11. CONTACT OFFICER

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Safer Hartlepool Partnership



Community Safety Plan

2020 - 2021

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1. FOREWORD

As Chair, I am pleased to present the Community Safety Partnership (CSP) Plan for 2020 – 2021 on behalf of The Safer Hartlepool Partnership (SHP).

The Partnership Plan brings together our aims, ambitions and priorities for the next year. We will work in Partnership to tackle the issues which impact on, and matter to local people.

During the lifetime of the previous Community Safety Plan introduced in 2017, there have been a number of key community safety achievements, not least the launch of an integrated Hartlepool Community Safety Team in March 2018.

Created in response to requests from residents for a more joined-up service, the team brings together staff from Hartlepool Borough Council, Cleveland Police and Cleveland Fire Brigade who are all based together in the Police Station on Avenue Road. During 2020, the work of this team will be strengthened by the Chief Constable of Cleveland Police's commitment to neighbourhood policing which will see an increase in dedicated resources to gather intelligence, prevent crime and problem solve in our local communities.

The Community Safety Plan 2020 – 2021 reflects the outcomes of the 2019 SHP Strategic Assessment. In utilising this data and information, it has enabled the SHP to identify the priority areas to be focussed on for the next year. This will enable us to deliver a holistic approach, with a greater emphasis on prevention and reducing harm.

The SHP has faced new challenges in recent years including, most recently, the onset of COVID-19 which has had a huge impact on all aspects of life in the town. There has been a significant change in issues that are presented to partners to address, whilst also tackling substantial resource pressures. Important matters such as organised crime, serious violence, anti-social behaviour, substance misuse and responding to those members of our communities with specific vulnerabilities understandably take priority.

The SHP will continue to look at new and innovative ways of working collaboratively to reduce crime and disorder, substance misuse and re-offending, and most importantly, improving the quality of life for the people who live and work in and visit Hartlepool.

Councillor Shane Moore

Chair, Safer Hartlepool Partnership



2. INTRODUCTION

The Safer Hartlepool Partnership (SHP) brings together a number of agencies and organisations concerned with tackling crime and disorder in Hartlepool. As defined by the Crime and Disorder Act 1998, the Partnership comprises members from each of the “responsible authorities”; Hartlepool Borough Council, Cleveland Police, Cleveland Fire and Rescue Service, National Probation Service (Cleveland), Durham Tees Valley Community Rehabilitation Company and Hartlepool and Stockton Clinical Commissioning Group. In addition, a range of other stakeholders from the public and voluntary sectors are also represented and include Thirteen Group, Safe In Tees Valley and the Police and Crime Commissioner for Cleveland.

Our key role is to understand the kind of community safety issues Hartlepool is experiencing; decide which of these are the most important to deal with; and then decide what actions we can take collectively, adding value to the day-to-day work undertaken by our individual agencies and organisations.

We detail these actions in our Community Safety Plan. To help us do that we undertake a Strategic Assessment which analyses a range of detailed information that exists about crime, disorder, substance misuse, re-offending and other community matters that are affecting Hartlepool.

The outcomes of the assessment form recommendations about how to keep the Community Safety Plan priorities relevant.

In producing our plan we are also mindful of the pledges of the Police and Crime Commissioner in his Police and Crime Plan and the requirement to 'have regard' to the priorities established by this plan.

The community safety landscape continues to evolve and partners continue to face challenges in having to adapt the way services and initiatives are delivered. Since the introduction of the Crime and Disorder Act 1998, legislative changes have amended our focus, and also the statutory partners we work with, but the principles of working together remain at the heart of tackling crime and disorder.

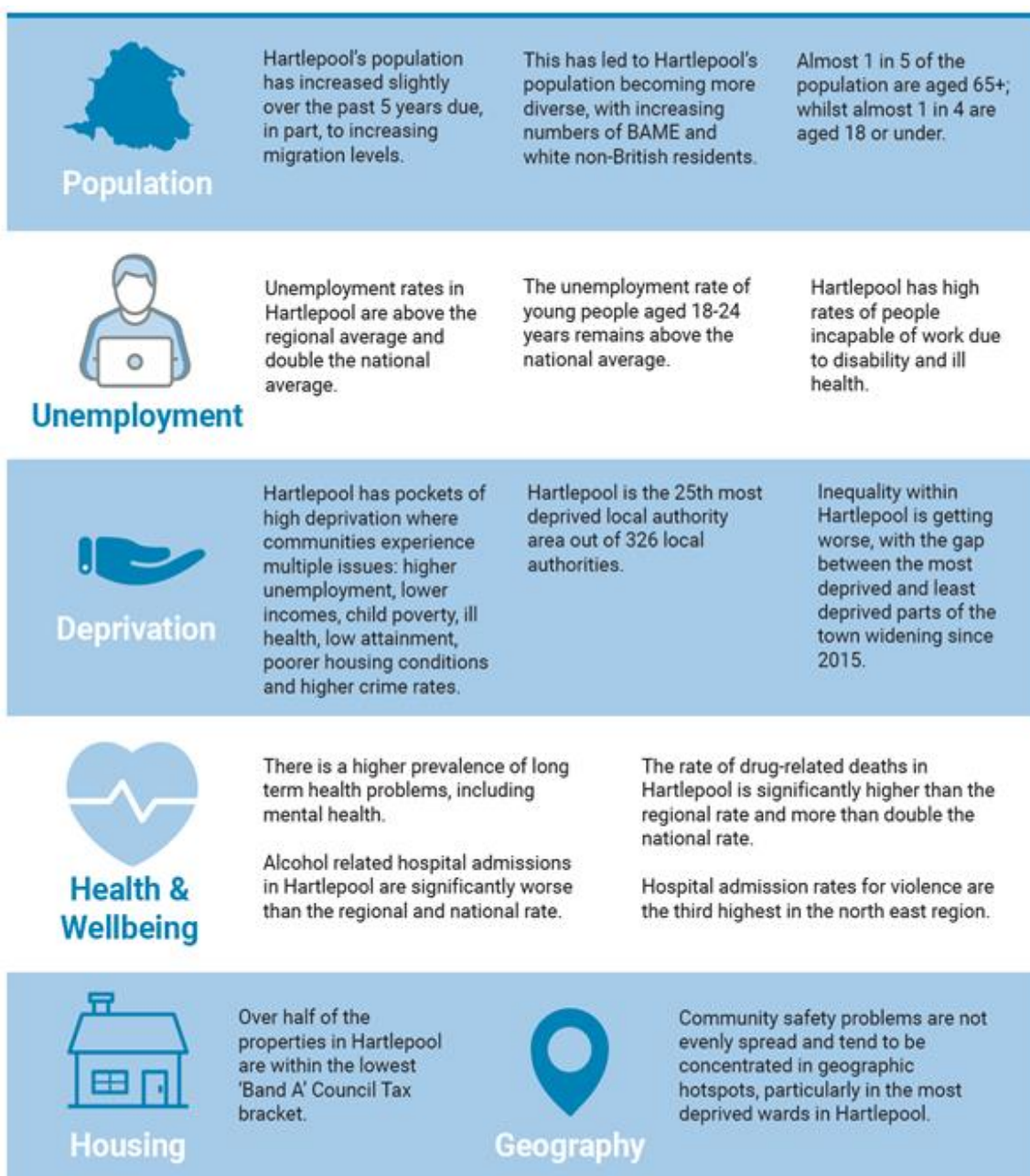


3. LOCAL CONTEXT

Hartlepool is the smallest unitary authority in the North East region and the third smallest in the country comprising of some of the most disadvantaged areas in England. Issues around community safety can be understood by a number of contextual factors:

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APPENDIX 1



4. SUMMARY OF THE 2019/20 PLAN

During the final year of the Community Safety Plan 2017 – 2020 we have continued to focus our priorities on ensuring Hartlepool is a safe place for residents, workers and visitors by undertaking activity to address the issues that are likely to have most effect on people during their day to day lives.

APPENDIX 1

Reduce crime and repeat victimisation

- Provided home and personal crime prevention advice, target hardening and emotional support to more than 500 victims of crime and anti-social behaviour.
- Held regular “drop in” sessions in the Community Hubs and schools to offer property marking.
- Delivered targeted crime prevention campaigns and communicated key messages through a variety of media.
- Hosted a Serious Violence Summit to explore how agencies can work together to tackle serious violence.
- Developed a Victim Care Pathway for victims of Modern Day Slavery

Reduce the harmed caused by alcohol and drug misuse

- Developed a new integrated model for drug and alcohol services.
- Secured 18 premise closure orders for residential properties concerned in the supply of illegal drugs

Create confident, cohesive and safe communities

- Delivered early intervention, diversionary, educational and positive activities through the deployment of the Target Youth Outreach Team, achieving more than 1,600 contacts with young people identified as at risk of exploitation and / or becoming involved in anti-social or criminal behaviour.
- Co-ordinated multi-agency “Days of Action” to target anti-social behaviour and environmental issues in hotspot locations
- Carried out targeted operations to address illegal and dangerous parking at schools, identify and seize nuisance off-road vehicles, respond to complaints of aggressive begging.
- Delivered the annual Anti-Social Behaviour Awareness Day (ASBAD) which highlights the consequences of anti-social behaviour and provides young people with the knowledge and understanding of the roles of support and Community Safety focused agencies working in Hartlepool.

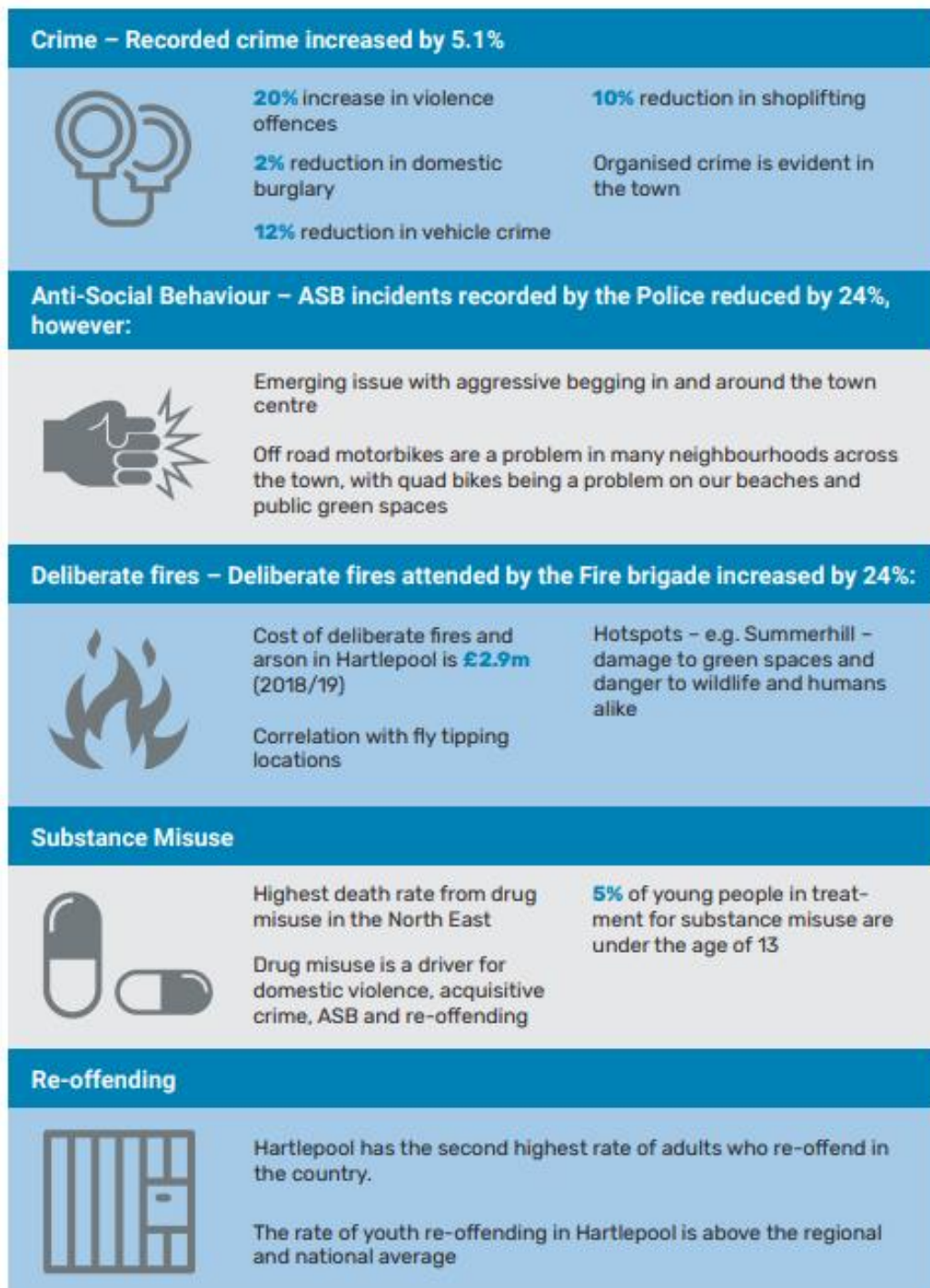
Reduce offending and re-offending

- Supported the implementation of the Cleveland Divert scheme which engages with adults at risk of entering the Criminal Justice System for low-level offences and offers eligible offenders the opportunity to engage with services as an alternative to prosecution.



APPENDIX 1**5. STRATEGIC ASSESSMENT 2019**

The Partnership conducts an annual assessment of the levels and patterns of crime and disorder, substance misuse and re-offending in Hartlepool to identify and address the community safety issues that impact upon and really matter to the local community. Key findings from the 2019 assessment are outlined below.



6. PUBLIC CONSULTATION

The Safer Hartlepool Partnership has a statutory obligation to engage and consult with the communities of Hartlepool about community safety priorities.

The annual Community Safety Survey is designed to assist the Partnership to:

- Gain a wider understanding of public perception of crime and anti-social behaviour in the local area;
- Understand what makes people feel safe and unsafe; and
- Understand which issues cause most concern

Analysis of the results of the survey conducted in February 2020 highlighted that although many residents perceive crime and anti-social behaviour to be a problem in their area, more than half of respondents said they had not been a victim of crime in the previous 12 months.

When asked about feelings of safety, most respondents said they feel safe being outside during the day and after dark. Those who said they felt unsafe stated this was due to poor street lighting, lack of police, suspicious people hanging around and people dealing drugs.

The survey findings also revealed that serious violence, organised crime and “county lines” drug dealing are issues which cause concern in our communities amongst the community and should be included as priorities in the Community Safety Plan.

The annual Face the Public event scheduled to take place on 16th March 2020, was cancelled due to safety concerns relating to COVID-19.

In addition to the Partnerships’ consultation with the public, and in fulfilling the requirements of the Police and Justice Act 2006, the Council’s Audit and Governance Committee, conducted an investigation into anti-social behaviour in Hartlepool during 2019 under its statutory crime and disorder scrutiny responsibilities.

A town wide public survey was conducted to seek residents’ opinions and experiences of ASB. The response rate was good with almost 400 surveys completed. More than two thirds of respondents stated that they had experienced ASB in the preceding six months.

The survey results further identified that the main issues of ASB experienced by respondents included rubbish / littering, groups hanging around in the street / public places, rude / abusive behaviour by young people, begging and vehicle nuisance (off-road bikes).



6. CONTINUED...



In addition to the survey, an extensive consultation and engagement exercise was conducted, with an open invitation extended to individuals and groups. Drop in sessions were held in a number of locations including the Community Hubs and Sheltered accommodation complexes.

A series of workshops were attended by representatives from resident's groups and associations, representatives from minority communities of interest or heritage, young people who attend various youth clubs across the town and representatives from the Hartlepool Taxi trade.

Several interviews were also conducted with individual residents who had experienced and reported anti-social behaviour.

Common issues of concern were identified across all of these groups and included drug and alcohol abuse and drug dealing, deliberate fires and fly-tipping, noise nuisance and littering and a lack of police visibility in neighbourhoods.

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7. STRATEGIC OBJECTIVE 2020/21

The new strategic objective for the Partnership in 2020/21 is: -

**To make Hartlepool a safe, prosperous and enjoyable
place to live, work and visit**

8. PRIORITIES 2020/21

As with any town, Hartlepool faces many challenges and must work within an environment of conflicting demands and limited resources.

The Partnership recognises that there are many issues that impact on the lives of some, or all, of Hartlepool's residents and continued efforts will be made by all Partnership members to address these in a focussed and effective manner.

Issues such as hate crime, violence (particularly serious violence) and exploitation are significant in both the local and national context and the Partnership recognises the need to work both individually and collectively to address them.

However, the Partnership also recognises the benefits of identifying those issues that have the greatest impact on the town and the need to target resources and efforts to deal with them effectively and efficiently.

To do this, the Safer Hartlepool Partnership will focus activity on three key priority areas – each of which contributes towards a wide range of community concerns. The three key priority areas for 2020/21 are: -

Drugs and Alcohol

Through targeted partnership working, focussed efforts will be made to reduce both the demand for, and the supply of, illegal drugs in Hartlepool.

The Partnership will also work together to reduce the negative social, personal and health consequences caused by the misuse of alcohol in the town.

Anti-social Behaviour

The Partnership will look to reduce anti-social behaviour in Hartlepool.

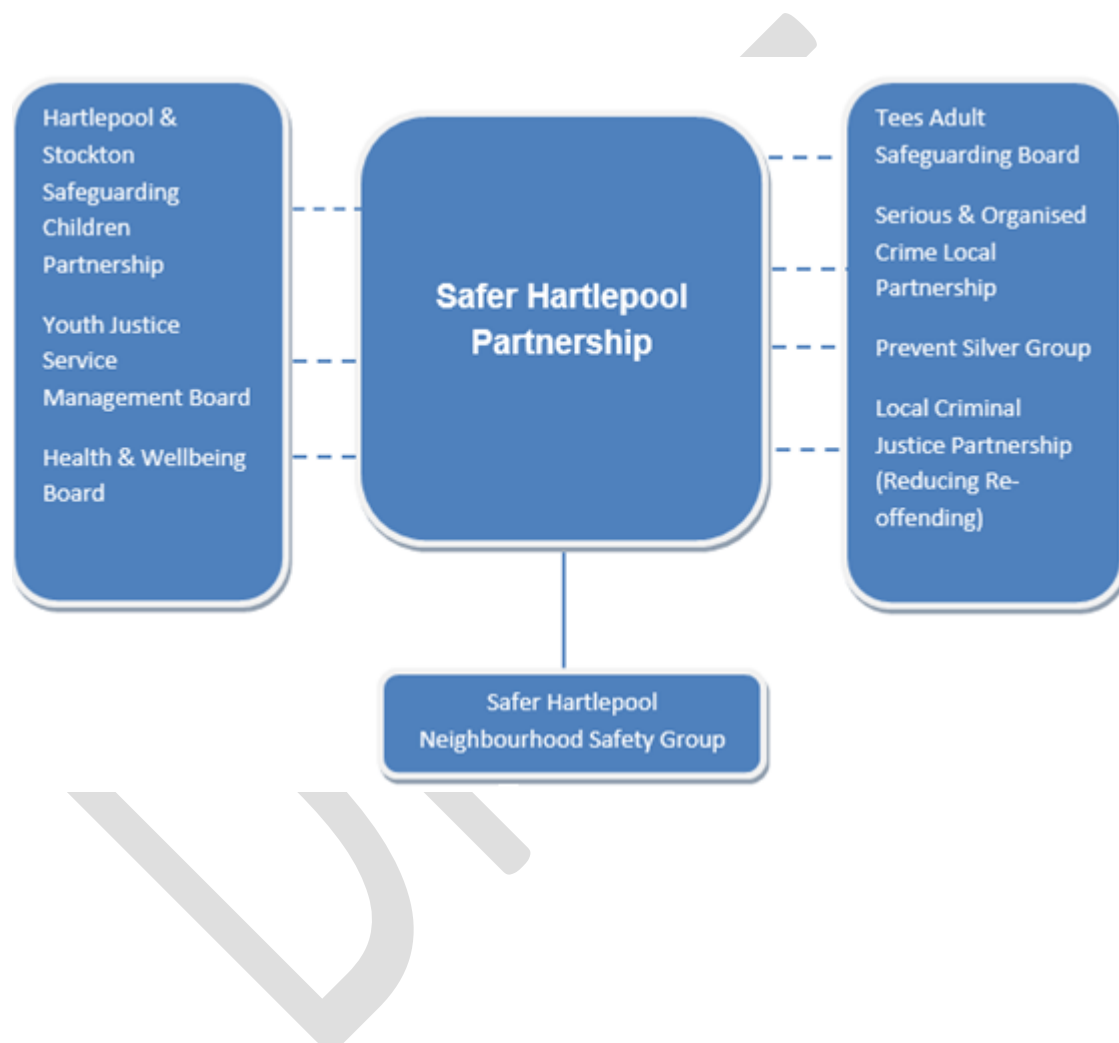
Domestic violence and abuse

The Partnership will work together to raise awareness, prevent abuse, protect and support victims, challenge and prosecute perpetrators of domestic abuse.



9. DELIVERING THE PLAN

The Partnership will draw on available resources to ensure delivery of the plan through the effective use of existing organisations, agencies and groups and the establishment of new ones where required.





10. MONITORING PERFORMANCE

Performance will be measured using targeted performance indicators that will be periodically reported back to, and monitored by, the Safer Hartlepool Partnership.

Performance indicators will be developed as part of the establishment of the delivery structure and will include both qualitative and quantitative indicators where appropriate.

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APPENDIX 1



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AUDIT AND GOVERNANCE COMMITTEE

10th September 2020



Report of: *Director of Neighbourhoods and Regulatory Services*

Subject: SAFER HARTLEPOOL PARTNERSHIP
PERFORMANCE - QUARTER 3

1. PURPOSE OF REPORT

- 1.1 To provide an overview of Safer Hartlepool Partnership (SHP) performance for Quarter 3 – October - December 2019 (inclusive).

2. BACKGROUND

- 2.1 The draft Community Safety Plan 2017-20 outlines the Safer Hartlepool Partnership strategic objectives, annual priorities and key performance indicators 2019/20.

3. PERFORMANCE REPORT

- 3.1 The report attached (**Appendix A**) provides an overview of Safer Hartlepool Partnership performance during Quarter 3, comparing current performance to the same time period in the previous year, where appropriate.
- 3.2 In line with reporting categories defined by the Office for National Statistics (ONS), recorded crime information is presented as:

Victim-based crime – All police-recorded crimes where there is a direct victim. This victim could be an individual, an organisation or corporate body. This category includes violent crimes directed at a particular individual or individuals, sexual offences, robbery, theft offences (including burglary and vehicle offences), criminal damage and arson.

Other crimes against society - All police-recorded crimes where there are no direct individual victims. This includes public disorder, drug offences, possession of weapons and other items, handling stolen goods and other miscellaneous offences committed against the state. The rates for some crime types within this category could be increased by proactive police activity, for example searching people and finding them in possession of drugs or weapons.

4. EQUALITY AND DIVERSITY CONSIDERATIONS

- 4.1 There are no equality of diversity implications.

5. SECTION 17

- 5.1 There are no Section 17 implications.

6. RECOMMENDATIONS

- 6.1 The Audit and Governance Committee note and comment on the SHP performance in Quarter 3.

7. REASONS FOR RECOMMENDATIONS

- 7.1 The Audit and Governance Committee has within its responsibility to act as the Council's Crime and Disorder Committee and in doing so scrutinise the performance management of the Safer Hartlepool Partnership.

8. BACKGROUND PAPERS

- 8.1 The following background papers were used in the preparation of this report:-

Safer Hartlepool Partnership – Community Safety Plan 2017-20

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Appendix A

Safer Hartlepool Performance Indicators Quarter 3 October – December 2019

Strategic Objective: Reduce Crime & Repeat Victimisation

Indicator Name	Baseline 2018/19	Local Directional Target 2019/20	Oct - Dec 18	Current Position Oct - Dec 19	Year to Date 2019/20	Actual Diff.	% Diff
All Recorded Crime	11993	Reduce	3206	2982	9396	-224	-7.0
Residential Burglary	733	Reduce	205	206	588	1	0.5
Vehicle Crime	637	Reduce	157	129	609	-28	-17.8
Shoplifting	1961	Reduce	507	316	1147	-191	-37.7
Violence	3688	Reduce	1051	1004	3117	-47	-4.5
Repeat Cases of Domestic Violence – MARAC	48	Reduce	12	11	29	-1	-8

Strategic Objective: Reduce the harm caused by Drugs and Alcohol

Indicator Name	Baseline 2018/19	Local Directional Target 2019/20	Oct - Dec 18	Current Position Oct - Dec 19	Year to Date 2019/20	Actual Diff.	% Diff
Number of substance misusers going into effective treatment – Opiate	659	3% increase	626	616	647	-10	-2
Proportion of substance misusers that successfully complete treatment - Opiate	6.8%	12%	5.3%	4.5%	4.5%	-	-0.8
Proportion of substance misusers who successfully complete treatment and represent back into treatment within 6 months of leaving treatment	26.5%	10%	20%	37.5%	37.5%	-	-

Strategic Objective: Create Confident, Cohesive and Safe Communities

Indicator Name	Baseline 2018/19	Local Directional Target 2019/20	Oct - Dec 18	Current Position Oct - Dec 19	Year to Date 2019/20	Actual Diff.	% Diff
Anti-social Behaviour Incidents reported to the Police	5546	Reduce	1185	895	3352	-290	-18
Deliberate Fires	627	Reduce	170	87	479	-83	-49
Criminal Damage to Dwellings	688	Reduce	210	195	502	-15	-7
Hate Incidents	144	Increase	33	28	98	-5	-15

Strategic Objective: Reduce Offending & Re-Offending

Indicator Name	Baseline 2018/19	Local Directional Target 2019/20	Oct - Dec 18	Current Position Oct - Dec 19	Year to Date 2019/20	Actual Diff.	% Diff
Re-offending rate of young offenders	Data not yet published	Reduce	Data not yet published	Data not yet published	Data not yet published		
First-Time Entrants to the Criminal Justice System	15	Reduce	7	9	17	2	29
Number of Troubled Families engaged with	1000	1000	1078	1323	1323		
Number of Troubled Families where results have been claimed	748	1000	656	1000	1913		

Recorded Crime in Hartlepool July to September 2019**Victim-based crime**

Victim-based crime is all police-recorded crimes where there is a direct victim. This victim could be an individual, an organisation or corporate body. This category includes violent crimes directed at a particular individual or individuals, sexual offences, robbery, theft offences (including burglary and vehicle offences), criminal damage and arson.

Publicly Reported Crime (Victim Based Crime)				
Crime Category/Type	Oct – Dec 2018	Oct - Dec 2019	Change	% Change
Violence against the person	1051	1004	-47	-4.5
Homicide	1	0	-1	-100
Death or Injury Due to Driving	0	0	0	-
Violence with injury	255	236	-19	-7.5
Violence without injury	332	385	53	16.0
Stalking and Harassment	463	383	-80	17.3

Sexual Offences	76	101	25	32.9
Rape	38	31	-7	-18.4
Other Sexual Offences	38	70	32	84.2
Robbery	23	25	2	8.7
Business Robbery	5	8	3	60.0
Personal Robbery	18	17	-1	-5.6
Acquisitive Crime	1237	992	-245	-19.8
Burglary - Residential	205	206	1	0.5
Burglary – Business & Community	52	76	24	46.2
Bicycle Theft	31	30	-1	-3.2
Theft from the Person	11	12	1	9.1
Vehicle Crime (Inc Inter.)	157	129	28	-17.8
Shoplifting	507	316	-191	-37.7
Other Theft	274	223	-51	-18.6
Criminal Damage & Arson	456	435	-21	-4.6
Total	2843	2557	-286	-10.1

Other crimes against society

These offences are all police-recorded crimes where there are no direct individual victims. This includes public disorder, drug offences, possession of weapons and other items, handling stolen goods and other miscellaneous offences committed against the state.

The rates for some crime types within this category could be increased by proactive police activity, for example searching people and finding them in possession of drugs or weapons.

Police Generated Offences				
Crime Category/Type	Oct – Dec 2018	Oct - Dec 2019	Change	% Change
Public Disorder	177	243	66	37.3
Drug Offences	75	81	6	8.0
Trafficking of drugs	18	24	6	33.3
Possession/Use of drugs	57	57	0	0.0
Possession of Weapons	31	27	-4	-12.9
Misc. Crimes Against Society	80	74	-6	-7.5
Total Police Generated Crime	363	425	62	17.1
TOTAL RECORDED CRIME IN HARTLEPOOL	3206	2982	-224	-7.0

Recorded Crime in Cleveland October to December 2019

Publicly Reported Crime (Victim Based Crime) October - December 2019										
Crime Category/Type	HARTLEPOOL		REDCAR		MIDDLESBROUGH		STOCKTON		CLEVELAND	
	Crime	Per 1,000 pop	Crime	Per 1,000 pop	Crime	Per 1,000 pop	Crime	Per 1,000 pop	Crime	Per 1,000 pop
Violence against the person	1004	10.8	1097	8.0	1894	13.5	1743	8.8	5738	10.1
Homicide	0	0.0	0	0.0	0	0.0	1	0.0	1	0.0
Death or injury due to driving	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
Violence with injury	236	2.5	282	2.1	482	3.4	426	2.2	1426	2.5
Violence without injury	385	4.1	380	2.8	807	5.7	677	3.4	2249	4.0
Stalking and harassment	383	4.1	435	3.2	605	4.3	639	3.2	2062	3.6
Sexual Offences	101	1.1	85	0.6	141	1.0	166	0.8	493	0.9
Rape	31	0.3	34	0.2	57	0.4	58	0.3	180	0.3
Other Sexual Offences	70	0.8	51	0.4	84	0.6	108	0.5	313	0.6
Robbery	25	0.3	30	0.2	77	0.5	49	0.2	181	0.3
Business Robbery	8	0.1	8	0.1	15	0.1	14	0.1	45	0.1
Personal Robbery	17	0.2	22	0.2	62	0.4	35	0.2	136	0.2
Acquisitive Crime	992	10.6	1239	9.1	1978	14.1	1620	8.2	5829	10.3
Burglary - Residential	206	2.2	166	1.2	341	2.4	291	1.5	1004	1.8
Burglary - Business and Community	76	0.8	85	0.6	120	0.9	67	0.3	348	0.6
Bicycle Theft	30	0.3	26	0.2	65	0.5	44	0.2	165	0.3
Theft from the Person	12	0.1	14	0.1	48	0.3	33	0.2	107	0.2
Vehicle Crime (Inc Inter.)	129	1.4	258	1.9	440	3.1	288	1.5	1115	2.0
Shoplifting	316	3.4	446	3.3	508	3.6	514	2.6	1784	3.1
Other Theft	223	2.4	244	1.8	456	3.2	383	1.9	1306	2.3
Criminal Damage & Arson	435	4.7	579	4.2	887	6.3	778	3.9	2679	4.7
Total	2557	27.4	3030	22.2	4977	35.4	4356	22.1	14920	26.3

Police Generated Offences (Non-Victim Based Crime) October - December 2019										
Crime Category/Type	HARTLEPOOL		REDCAR		MIDDLESBROUGH		STOCKTON		CLEVELAND	
	Crime	Per 1,000 pop	Crime	Per 1,000 pop	Crime	Per 1,000 pop	Crime	Per 1,000 pop	Crime	Per 1,000 pop
Public Disorder	243	2.6	250	1.8	525	3.7	380	1.9	1398	2.5
Drug Offences	81	0.9	50	0.4	204	1.5	124	0.6	459	0.8
Trafficking of drugs	24	0.3	10	0.1	60	0.4	28	0.1	122	0.2
Possession/Use of drugs	57	0.6	40	0.3	144	1.0	96	0.5	337	0.6
Possession of Weapons	27	0.3	20	0.1	40	0.3	48	0.2	135	0.2
Misc. Crimes Against Society	74	0.8	100	0.7	141	1.0	134	0.7	449	0.8
Total Police Generated Crime	425	4.6	420	3.1	910	6.5	686	3.5	2441	4.3
TOTAL RECORDED CRIME	2982	32.0	3450	25.2	5887	41.9	5042	25.6	17361	30.6

Anti-social Behaviour in Hartlepool October to December 2019

Incident Category	Oct -Dec 18	Oct - Dec 19	Change	% Change
AS21 - Personal	331	176	-155	-46.8%
AS22 - Nuisance	832	702	-130	-15.6%
AS23 - Environmental	22	17	-5	-22.7%
Total	1185	895	-290	-18%

Incident Category	HARTLEPOOL		REDCAR		MIDDLESBROUGH		STOCKTON		CLEVELAND	
	ASB	Per 1,000 pop	ASB	Per 1,000 pop	ASB	Per 1,000 pop	ASB	Per 1,000 pop	ASB	Per 1,000 pop
AS21 - Personal	176	1.9	241	1.8	342	2.4	304	1.5	1063	1.9
AS22 - Nuisance	702	7.5	1127	8.2	1493	10.6	1362	6.9	4684	8.3
AS23 - Environmental	17	0.2	39	0.3	51	0.4	58	0.3	165	0.3
Total	895	9.6	1407	10.3	1886	13.4	1724	8.7	5912	10.4
Quarterly Year on Year Comparison	Reduced by 18%		Reduced by 2%		Reduced by 26%		Reduced by 25%		Reduced by 21%	

AUDIT AND GOVERNANCE COMMITTEE

10th September 2020



Report of: Director of Neighbourhoods and Regulatory Services

Subject: SAFER HARTLEPOOL PARTNERSHIP
PERFORMANCE - QUARTER 4

1. PURPOSE OF REPORT

- 1.1 To provide an overview of Safer Hartlepool Partnership (SHP) performance for Quarter 4 – January to March 2020 (inclusive).

2. BACKGROUND

- 2.1 The draft Community Safety Plan 2017-20 outlines the Safer Hartlepool Partnership strategic objectives, annual priorities and key performance indicators 2019/20.

3. PERFORMANCE REPORT

- 3.1 The report attached (**Appendix A**) provides an overview of Safer Hartlepool Partnership performance during Quarter 4, comparing current performance to the same time period in the previous year, where appropriate.
- 3.2 In line with reporting categories defined by the Office for National Statistics (ONS), recorded crime information is presented as:

Victim-based crime – All police-recorded crimes where there is a direct victim. This victim could be an individual, an organisation or corporate body. This category includes violent crimes directed at a particular individual or individuals, sexual offences, robbery, theft offences (including burglary and vehicle offences), criminal damage and arson.

Other crimes against society - All police-recorded crimes where there are no direct individual victims. This includes public disorder, drug offences, possession of weapons and other items, handling stolen goods and other miscellaneous offences committed against the state. The rates for some crime types within this category could be increased by proactive police activity, for example searching people and finding them in possession of drugs or weapons.

4. EQUALITY AND DIVERSITY CONSIDERATIONS

- 4.1 There are no equality of diversity implications.

5. SECTION 17

- 5.1 There are no Section 17 implications.

6. RECOMMENDATIONS

- 6.1 The Audit and Governance Committee note and comment on the SHP performance in Quarter 4.

7. REASONS FOR RECOMMENDATIONS

- 7.1 The Audit and Governance Committee has within its responsibility to act as the Council's Crime and Disorder Committee and in doing so scrutinise the performance management of the Safer Hartlepool Partnership.

8. BACKGROUND PAPERS

- 8.1 The following background papers were used in the preparation of this report:-

Safer Hartlepool Partnership – Community Safety Plan 2017-20

9. CONTACT OFFICER

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Appendix A

Safer Hartlepool Performance Indicators Quarter 4 January - March 2020

Strategic Objective: Reduce Crime & Repeat Victimisation

Indicator Name	Baseline 2018/19	Local Directional Target 2019/20	Jan-Mar 19	Current Position Jan – Mar 20	Year to Date 2019/20	Actual Diff.	% Diff
All Recorded Crime	11993	Reduce	2955	2851	12256	-104	-3.5%
Residential Burglary	733	Reduce	176	179	767	3	1.7%
Vehicle Crime	637	Reduce	133	151	761	18	13.5%
Shoplifting	1961	Reduce	524	288	1435	-236	-45.0%
Local Violence	3688	Reduce	941	967	4088	26	2.8%
Repeat Cases of Domestic Violence – MARAC	40	Reduce	14	8	37	-6	-43%

Strategic Objective: Reduce the harm caused by Drugs and Alcohol

Indicator Name	Baseline 2018/19	Local Directional Target 2019/20	Jan-Mar 19	Current Position Jan-Mar 20	Year to Date 2019/20	Actual Diff.	% Diff
Number of substance misusers going into effective treatment – Opiate	659	3% increase	640	583	647	-57	-11%
Proportion of substance misusers that successfully complete treatment - Opiate	6.8%	12%	5.3%	3.3%	3.3%	-	-2%
Proportion of substance misusers who successfully complete treatment and represent back into treatment within 6 months of leaving treatment	26.5%	10%	20%	33.3%	3.3%	-	-

Appendix A

Strategic Objective: Create Confident, Cohesive and Safe Communities

Indicator Name	Baseline 2018/19	Local Directional Target 2019/20	Jan-Mar 19	Current Position Jan-Mar 20	Year to Date 2019/20	Actual Diff.	% Diff
Anti-social Behaviour Incidents reported to the Police	5546	Reduce	1102	951	4295	-151	-14%
Deliberate Fires	627	Reduce	158	127	606	-31	-20%
Criminal Damage to Dwellings	688	Reduce	180	188	690	8	4%
Hate Incidents	144	Increase	29	25	120	-4	-14%

Strategic Objective: Reduce Offending & Re-Offending

Indicator Name	Baseline 2018/19	Local Directional Target 2019/20	Jan-Mar 19	Current Position Jan-Mar 20	Year to Date 2019/20	Actual Diff.	% Diff
Re-offending rate of young offenders	Data not available	Reduce	Data not available	Data not available	Data not available		
First-Time Entrants to the Criminal Justice System	15	Reduce	5	1	18	-4	
Number of Troubled Families engaged with	362	1000	-	1371	1371		
Number of Troubled Families where results have been claimed	355	1000	-	1000	1000		

Recorded Crime in Hartlepool January - March 2020

The Office for National Statistics (ONS) has developed a new approach to presenting crime statistics to help ensure a clearer, more consistent picture on recorded crime for the public.

Previously, national organisations (i.e. ONS, HMIC, and the Home Office through the police.uk website) have taken slightly different approaches to the way that they categorise groups of crime types and to the labels they use to describe those categories.

Following a public consultation, a new crime “tree” (the crime types organised into a logic tree format, see link below) has been devised and this will now be used on the crime and policing comparator to present recorded crime and solved crime information.

Appendix A

Victim-based crime

All police-recorded crimes where there is a direct victim. This victim could be an individual, an organisation or corporate body. This category includes violent crimes directed at a particular individual or individuals, sexual offences, robbery, theft offences (including burglary and vehicle offences), criminal damage and arson.

Publicly Reported Crime (Victim Based Crime)				
Crime Category/Type	Jan - Mar 19	Jan - Mar 20	Change	% Change
Violence against the person	941	967	26	2.8%
Homicide	0	0	0	-
Death or Injury Due to Driving	0	0	0	-
Violence with injury	216	214	-2	-0.9%
Violence without injury	340	386	46	13.5%
Stalking and Harassment	385	367	-18	-4.7%
Sexual Offences	76	78	2	2.6%
Rape	35	25	-10	-28.6%
Other Sexual Offences	41	53	12	29.3%
Robbery	26	18	-8	-30.8%
Business Robbery	7	2	-5	-71.4%
Personal Robbery	19	16	-3	-15.8%
Acquisitive Crime	1203	955	-248	-20.6%
Burglary - Residential	176	179	3	1.7%
Burglary - Business & Community	66	52	-14	-21.2%
Bicycle Theft	33	35	2	6.1%
Theft from the Person	11	13	2	18.2%
Vehicle Crime (Inc Inter.)	133	151	18	13.5%
Shoplifting	524	288	-236	-45.0%
Other Theft	260	237	-23	-8.8%
Criminal Damage & Arson	377	458	81	21.5%
Total	2623	2476	-147	-5.6%

Other crimes against society

All police-recorded crimes where there are no direct individual victims. This includes public disorder, drug offences, possession of weapons and other items, handling stolen goods and other miscellaneous offences committed against the state.

The rates for some crime types within this category could be increased by proactive police activity, for example searching people and finding them in possession of drugs or weapons.

Appendix A

Police Generated Offences				
Crime Category/Type	Jan - Mar 19	Jan - Mar 20	Change	% Change
Public Disorder	158	196	38	24.1%
Drug Offences	63	89	26	41.3%
Trafficking of drugs	16	27	11	68.8%
Possession/Use of drugs	47	62	15	31.9%
Possession of Weapons	30	22	-8	-26.7%
Misc. Crimes Against Society	81	68	-13	-16.0%
Total Police Generated Crime	332	375	43	13.0%
TOTAL RECORDED CRIME IN HARTLEPOOL	2955	2851	-104	-3.5%

Appendix A

Recorded Crime in Cleveland January to March 2020

Publicly Reported Crime (Victim Based Crime) January - March 2020										
Crime Category/Type	HARTLEPOOL		REDCAR		MIDDLESBROUGH		STOCKTON		CLEVELAND	
	Crime	Per 1,000 pop	Crime	Per 1,000 pop	Crime	Per 1,000 pop	Crime	Per 1,000 pop	Crime	Per 1,000 pop
Violence against the person	967	10.3	1097	8.0	1892	13.4	1719	8.7	5675	10.0
Homicide	0	0.0	2	0.0	1	0.0	2	0.0	5	0.0
Death or injury due to driving	0	0.0	1	0.0	0	0.0	0	0.0	1	0.0
Violence with injury	214	2.3	247	1.8	443	3.1	396	2.0	1300	2.3
Violence without injury	386	4.1	388	2.8	786	5.6	708	3.6	2268	4.0
Stalking and harassment	367	3.9	459	3.3	662	4.7	613	3.1	2101	3.7
Sexual Offences	78	0.8	77	0.6	150	1.1	112	0.6	417	0.7
Rape	25	0.3	23	0.2	65	0.5	37	0.2	150	0.3
Other Sexual Offences	53	0.6	54	0.4	85	0.6	75	0.4	267	0.5
Robbery	18	0.2	27	0.2	69	0.5	52	0.3	166	0.3
Business Robbery	2	0.0	2	0.0	8	0.1	7	0.0	19	0.0
Personal Robbery	16	0.2	25	0.2	61	0.4	45	0.2	147	0.3
Acquisitive Crime	955	10.2	1158	8.4	1793	12.7	1394	7.1	5300	9.3
Burglary - Residential	179	1.9	207	1.5	346	2.5	275	1.4	1007	1.8
Burglary - Business and Community	52	0.6	87	0.6	113	0.8	75	0.4	327	0.6
Bicycle Theft	35	0.4	14	0.1	54	0.4	26	0.1	129	0.2
Theft from the Person	13	0.1	11	0.1	44	0.3	20	0.1	88	0.2
Vehicle Crime (Inc Inter.)	151	1.6	218	1.6	359	2.5	165	0.8	893	1.6
Shoplifting	288	3.1	378	2.8	459	3.3	404	2.0	1529	2.7
Other Theft	237	2.5	243	1.8	418	3.0	429	2.2	1327	2.3
Criminal Damage & Arson	458	4.9	530	3.9	812	5.8	687	3.5	2487	4.4
Total	2476	26.4	2889	21.1	4716	33.5	3964	20.1	14045	24.7

Appendix A

Police Generated Offences (Non-Victim Based Crime) January - March 2020										
Crime Category/Type	HARTLEPOOL		REDCAR		MIDDLESBROUGH		STOCKTON		CLEVELAND	
	Crime	Per 1,000 pop	Crime	Per 1,000 pop	Crime	Per 1,000 pop	Crime	Per 1,000 pop	Crime	Per 1,000 pop
Public Disorder	196	2.1	257	1.9	507	3.6	399	2.0	1359	2.4
Drug Offences	89	1.0	70	0.5	171	1.2	146	0.7	476	0.8
Trafficking of drugs	27	0.3	9	0.1	36	0.3	37	0.2	109	0.2
Possession/Use of drugs	62	0.7	61	0.4	135	1.0	109	0.6	367	0.6
Possession of Weapons	22	0.2	30	0.2	54	0.4	47	0.2	153	0.3
Misc. Crimes Against Society	68	0.7	76	0.6	141	1.0	128	0.6	413	0.7
Total Police Generated Crime	375	4.0	433	3.2	873	6.2	720	3.6	2401	4.2
TOTAL RECORDED CRIME	2851	30.4	3322	24.2	5589	39.6	4684	23.7	16446	28.9

Anti-social Behaviour in Hartlepool January to March 2020

Incident Category	Jan - Mar 19	Jan - Mar 20	Change	% Change
AS21 - Personal	315	169	-146	-46.3%
AS22 - Nuisance	772	748	-24	-3.1%
AS23 - Environmental	15	34	19	126.7%
Total	1102	951	-151	-14%

Anti-social Behaviour in Cleveland January to March 2020

Incident Category	HARTLEPOOL		REDCAR		MIDDLESBROUGH		STOCKTON		CLEVELAND	
	ASB	Per 1,000 pop	ASB	Per 1,000 pop	ASB	Per 1,000 pop	ASB	Per 1,000 pop	ASB	Per 1,000 pop
AS21 - Personal	169	1.8	172	1.3	263	1.9	264	1.3	868	1.5
AS22 - Nuisance	748	8.0	973	7.1	1349	9.6	1221	6.2	4291	7.5
AS23 - Environmental	34	0.4	47	0.3	45	0.3	50	0.3	176	0.3
Total	951	10.2	1192	8.7	1657	11.8	1535	7.8	5335	9.4
Quarterly Year on Year Comparison	Reduced by 14%		Reduced by 18%		Reduced by 32%		Reduced by 32%		Reduced by 26%	

AUDIT AND GOVERNANCE COMMITTEE

10 SEPTEMBER 2020



Report of: Statutory Scrutiny Manager

Subject: COUNCILLOR CALL FOR ACTION

1. PURPOSE OF REPORT

1. In accordance with Hartlepool Council's Councillor Call for Action (CCfA) Procedure, Members are required to consider submissions for Councillor Calls for Action.

2. BACKGROUND

- 2.1 "Councillor Call for Action" (CCfA) was introduced by the Police and Criminal Justice Act 2006. Where all other avenues of resolution have been exhausted the CCfA empowers a Ward Councillor with the ability to make a referral to the Audit and Governance Committee of an issue of significant community concern, within the Ward they represent. A Ward Councillor can submit a CCfA in relation to a matter concerning:

- Crime and Disorder (including in particular forms of crime and disorder that involve antisocial behaviour or other behaviour adversely affecting the local environment), or
- The misuse of drugs, alcohol and other substances, which affects all or part of the electoral area for which the Member is elected or any person who lives or works in that area and enables.

- 2.2 The Council is required to have an agreed CCfA procedure (**Appendix A**) and a brief summary of Hartlepool's CCfA guidance/procedure is outlined below:-

Selection Criteria - an issue meets the criteria for consideration if:

- (i) There is clear evidence to demonstrate that reasonable attempts have been made to resolve the issue with relevant partners / Council departments (have all agreed Council criteria / processes been followed?)
- (ii) The issue affects a group of people living within the Hartlepool area.

- (iii) The issue relates to a service, event or issue in which the Council has direct responsibility for, significant influence over or has the capacity to act as public champion.
- (iv) Scrutiny has not looked at the issue over the last 12 months.
- (v) The issue does not related to an ongoing service complaint or petition or not considered as an issue which is vexatious, discriminatory or not reasonable? The Oxford English Dictionary defines something which is vexatious as being “without sufficient grounds [and] for the purpose of causing trouble or annoyance”
- (vi) The issue is **not** being dealt with by another Council Committee, unless the issue deals with procedure and policy related issues?

What is not a CCfA?

- (i) Any issue which originates from an individual. (A CCfA cannot originate from an individual complaint; it must be an issue that is of significant Community concern).
- (ii) Any issue that relates to a quasi-judicial function of the Authority (Quasi-judicial issues would include those relating to planning and licensing matters).
- (iii) A matter that is vexatious, discriminatory or not reasonable to be included on the agenda for, or to be discussed at, a meeting of the committee.
- (iv) A matter relating to an individual or entity where there is already a statutory right to review or appeal.

3. CONSIDERATION OF A CCFA

- 3.1 CCfA's are referred to scrutiny by Councillors and it is the role of Audit and Governance Committee to determine if / how an issue is to be scrutinised.
- 3.2 Stage 1 (at today's meeting) - The Committee must first ascertain if the CCfA meets the required criteria (as outlined in Section 2.2).
- 3.3 To meet the required criteria:
 - There must be clear evidence to demonstrate that all reasonable attempts have been made to resolve the CCfA issue with relevant partners / Council departments? (all agreed Council criteria / processes been followed?)
 - The issue must affect a group of people living within the Hartlepool area?

- The issue must relate to a service, event or issue which the Council has direct responsibility, significant influence over or has the capacity to act as public champion?
- Scrutiny must not have looked at this issue over the last 12 months (have circumstances or evidence changed)?
- The issue must not relate to an ongoing service complaint or petition or considered as an issue which is vexatious, discriminatory or not reasonable?

3.4 When considering the CCfA, it will be useful for the Committee to consider:

- Representations from the Councillor as to why the matter should be taken up.
- Anything that the Councillor has done in relation to resolving the issue.
- Whether a relevant service or partner agency has been made fully aware of the issue and given sufficient time to resolve the matter and the responses of the service or partner agency to the Councillor.
- Whether this is an issue being examined by another forum.

3.5 Stage 2 (at today's meeting) – Following consideration of the required criteria, the Committee should make a decision as to whether it will:

- Not exercise any of its powers in relation to the CCfA and identify clear reasons for the decision. The Member(s) who proposed the CCfA to be advised of the decision and reasons.
- Accept the CCfA referral and convene meetings to receive evidence and formulate recommendations or, if appropriate, re-directed to the relevant Policy Committee / body.

3.6 Stage 3 (at a future meeting) - Receive evidence and formulate recommendations or, if appropriate, re-directed to the relevant Policy Committee / body for consideration.

4. COUNCILLOR CALL FOR ACTION - APPLICATION

4.1 A CCfA submission, and supporting documents, was received on the 26th April 2020 from Councillors Tony Richardson, Lee Cartwright and Bob Buchan. Consideration of the CCfA had unfortunately been delayed following the cessation of Audit and Governance Committee meetings during the Covid-19 pandemic and is being considered at the earliest possible opportunity at the first meeting of the municipal year.

- 4.2 The CCfA relates to noise complaints from the local community and a copy of the submission is attached at **Appendix B** (*This item contains exempt information under Schedule 12A Local Government Act 1972 (as amended by the Local Government (Access to Information) (Variation) Order 2006) namely, Information relating to any individual or Information which is likely to reveal the identity of an individual*). An opportunity is also to be provided at the meeting for a representations from the signatory(s) of the CCfA in terms of:

- Why the CCfA should be taken up; and
- Anything that Councillors have done in relation to resolving the issue.

- 4.3 To further assist the Committee in ascertaining if all reasonable attempts have been made to resolve the issue with relevant partners / Council departments (all agreed Council criteria / processes been followed?) a summary of actions is attached at **Appendix C** (*This item contains exempt information under Schedule 12A Local Government Act 1972 (as amended by the Local Government (Access to Information) (Variation) Order 2006) namely, Information relating to any individual or Information which is likely to reveal the identity of an individual*).

5. RECOMMENDATION

- 5.1 That Committee considers the content of the CCfA and determines if it:-

- i) Meets the criteria for consideration as a CCfA;
- ii) Requires no further action; and
- iii) Should be investigated by the Audit and Governance Committee or, if appropriate, re-directed to the relevant Policy Committee / body.

6. REASONS FOR RECOMMENDATIONS

- 6.1 To fulfil the “Councillor Call for Action” (CCfA) requirements of the Police and Criminal Justice Act 2006.

7. CONTACT OFFICER

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8. BACKGROUND PAPERS

None.



AUDIT AND GOVERNANCE COMMITTEE

A QUICK GUIDE TO COUNCILLOR CALLS FOR ACTION

What is a CCfA?

Where all other avenues of resolution have been exhausted, a CCfA empowers a Ward Councillor with the ability to make a referral to the Audit and Governance Committee of an issue of significant community concern, within the Ward they represent.

A Ward Councillor can submit a CCfA in relation to:

A Local Crime and Disorder matter, which is one concerning;

- (i) Crime and Disorder (including in particular forms of crime and disorder that involve antisocial behaviour or other behaviour adversely affecting the local environment), or
- (ii) The misuse of drugs, alcohol and other substances, which affects all or part of the electoral area for which the Member is elected or any person who lives or works in that area

CCfA Criteria

The following selection criteria should be considered before a request is made.

- (i) Is there clear evidence to demonstrate that reasonable attempts have been made to resolve the issue with relevant partners/Council departments;
- (ii) Does the issue affect a group of people living within the Hartlepool area?
- (iii) Does the issue relate to a service, event or issue in which the Council has direct responsibility for, significant influence over or has the capacity to act as public champion?
- (iv) Has scrutiny **not** looked at this issue over the last 12 months?

(A CCfA will be rejected where the issue has been examined by Scrutiny during the last 12 months)

- (v) Is the issue **not** related to an ongoing service complaint or petition or **not** considered as an issue which is vexatious, discriminatory or not reasonable? The Oxford English Dictionary defines something which is vexatious as being “without sufficient grounds [and] for the purpose of causing trouble or annoyance”
- (vi) That the issue is **not** being dealt with by another Council Committee, unless the issue deals with procedure and policy related issues

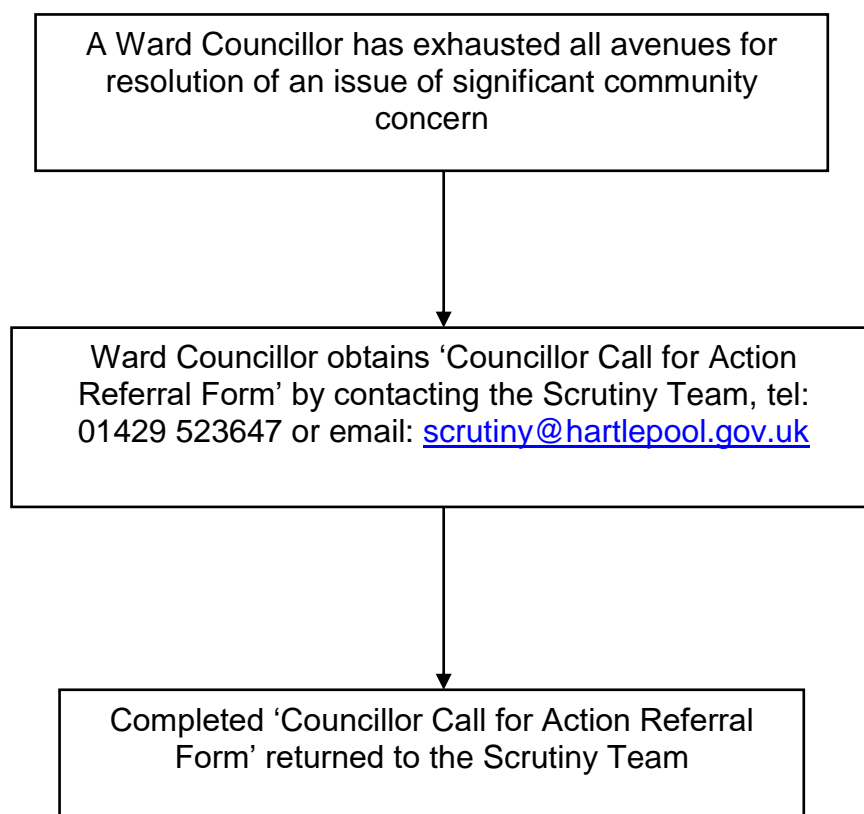
The Audit and Governance Committee will make the final decision over whether a CCfA will be accepted or rejected based on the above criteria

What is not a CCfA?

The criteria 'What is a CCfA' should help to guide a Ward Councillor looking if an issue maybe addressed through the CCfA route. However for clarification there are issues that cannot be brought through the CCfA route, these are as follows:-

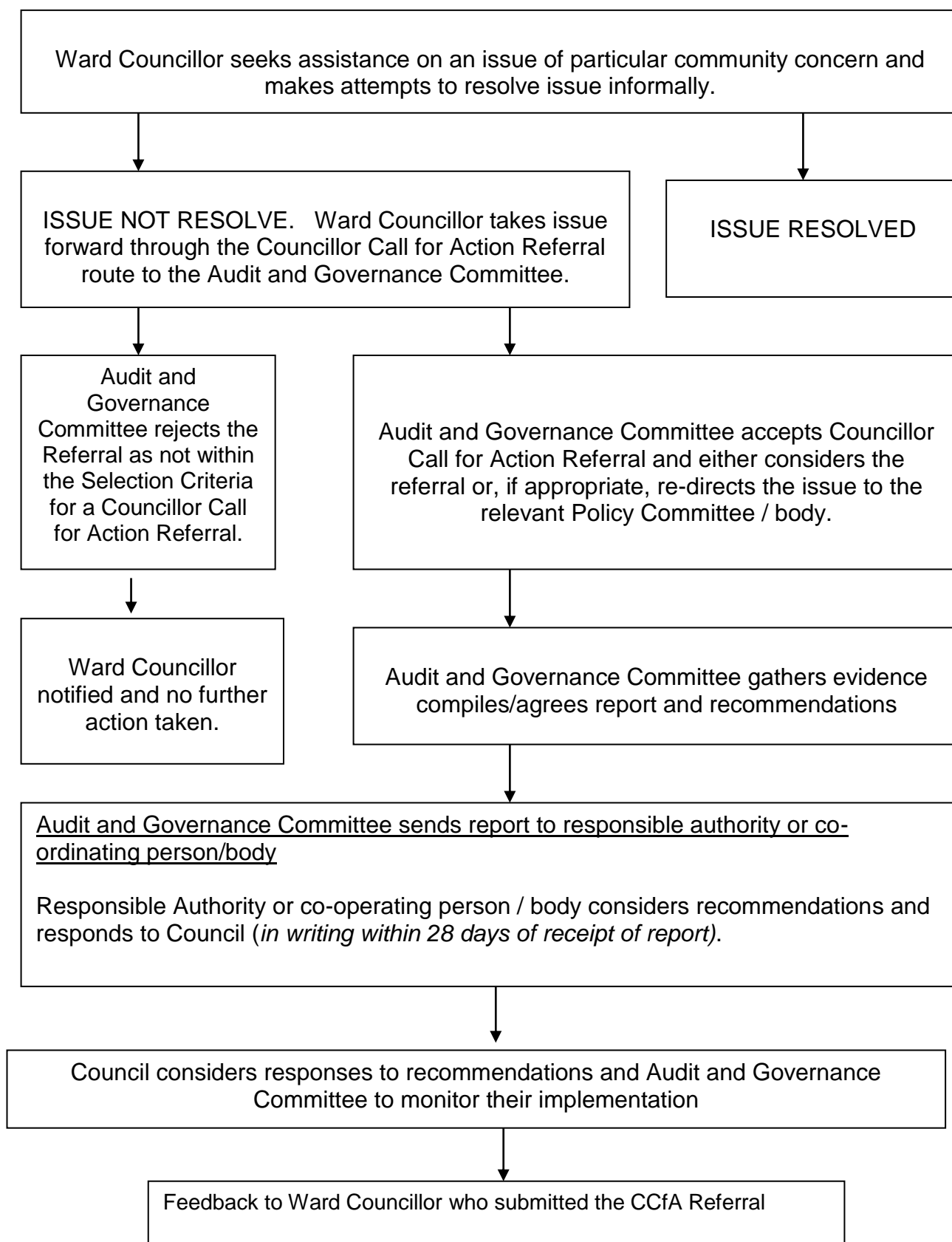
- (i) Any issue which originates from a individual
(A CCfA cannot originate from an individual complaint; it must be an issue that is of significant **Community** concern).
- (ii) Any issue that relates to a quasi-judicial function of the Authority (Quasi-judicial issues would include those relating to planning and licensing matters).
- (iii) A matter that is vexatious, discriminatory or not reasonable to be included on the agenda for, or to be discussed at, a meeting of the committee.
- (iv) A matter relating to an individual or entity where there is already a statutory right to review or appeal

CCfA Referral Route



The table overleaf details the route for the CCfA through the Audit and Governance Committee

PROCEDURE FOR THE CONSIDERATION OF COUNCILLOR CALL'S FOR ACTION



AUDIT AND GOVERNANCE COMMITTEE

10 SEPTEMBER 2020



Report of: Statutory Scrutiny Manager

Subject: 2020/21 SCRUTINY ACTIVITY

1. PURPOSE OF REPORT

- 1.1 We are in unprecedented times. Members have worked in their local communities to help coordinate activities and answer questions raised by residents and local groups. As we move toward the new normal, consideration needs to be given to how scrutiny can best add value and support the local authority response to the coronavirus pandemic.

2. BACKGROUND

- 2.1 Under normal circumstances, the Audit and Governance Committee would in June / July of each year establish an annual work programme to fulfil its health and crime and disorder overview and scrutiny responsibilities. Identified topics timetabled to run alongside the Committee's other statutory responsibilities and any emergency issuers that may need to be considered on an ad hoc basis. Overview and Scrutiny work programmes are designed to be flexible to accommodate items which may arise throughout the year. For 2020/21 this flexibility is essential to enable the scrutiny function to respond to the changing landscape of the COVID-19 Pandemic.
- 2.2 This process was been justifiably delayed as a result of the coronavirus pandemic and a considerable portion of the 2020/21 municipal year has been lost. However, meeting of the Audit and Governance Committee are now restarting in September and in addition to the Committee continuing to fulfil its statutory audit and standards responsibilities, consideration needs to be given to the form and focus of scrutiny for the remainder of the municipal year.

What is happening elsewhere?

- 2.3 The Centre for Public Scrutiny (CfPS) has produced guidance on approaches to scrutiny during the crisis <https://www.cfps.org.uk/wp-content/uploads/2020-04-09-covid-guide-2-scrutiny-1st-edn.pdf> which emphasise the importance of maintaining a form of scrutiny during the crisis. It should, however, be recognised that all CfPS advice is general and that

each council has its own way of working. As such all CfPS advice is to be considered within that context.

2.4 With that in mind, it is useful to consider the CfPS findings when we look at options for the way forward in Hartlepool with indication that:

- Scrutiny meetings are now being convened again and Councils have generally either convened their first post-crisis meeting or have active plans to do so in the coming weeks;
- It appears that only in the minority of councils are there no firm plans for this to happen. In those councils, there is an assumption that committee meetings will restart in September;
- It's still too early for concrete examples of notable practice to have emerged.
- There is potentially a degree of tension between the need to focus on oversight of the ongoing operational response, and the need to focus on recovery and learning lessons. Scrutiny has a critical role to play in both areas but capacity constraints may be making this difficult; and
- There is an enthusiasm for scrutiny to carry out a central role in both recovery, and reflection on the crisis. Conversations have not really progressed in councils as to what this will look like in practice. It might feel premature while the crisis continues to unfold, but we think it is important that planning for this activity starts now.

2.5 In terms of approaches being taken across the Tees Valley indications are as follows:-

Stockton Borough Council:

- Outstanding work programme from 2019/20 being completed (with the scope of in-depth work reviewed to include issues emanating from COVID-19); and
- Regular reports regarding COVID-19 response and recovery.

Middlesbrough Borough Council:

- Work programme set as usual (Covid-19 focused issues to be included); and
- Regular reports regarding COVID-19 response and recovery.

Darlington Borough Council:

- Work programme set as usual (Covid-19 focused issues to be included) with recognition that, as a 'wish list' of items, not all can be considered during the time available; and
- Members have requested involvement in the recover process.

2.6 In terms of examples of approaches taken in other local authority areas to date the CfPS found that:

- Some councils have established a single “Pandemic Scrutiny Committee”, meeting more frequently, with other committees temporarily suspended. However, there is an expectation within some of these councils that those other committees will return in the autumn.
- **Newcastle under Lyme** held three COVID-related scrutiny committees in the late spring and plan to return to a full calendar in the autumn. **Trafford** has suspended its existing scrutiny committees, convening a single committee to look at pandemic-related matters – **West Sussex**, **Charnwood** and **Lewisham** are two authorities to have taken a similar approach.
- **Lancashire** re-established scrutiny committees in June with a single unified work programme, a departure from previous practice.
- **Waltham Forest** and **Hackney** are two authorities which have continued with their full calendar of meetings – Hackney without a break.

2.7 The majority of CfPS feedback relates to authorities that operate executive governance arrangements and full overview and scrutiny. For a much smaller proportion of authorities that operate committee systems (such as Hartlepool) scrutiny functions tend to focus on their statutory health and crime and disorder responsibilities. For these authorities the CfPS has found that experiences have been mixed as to how they are managing to get those arrangements back up and running.

2.8 Regardless of governance arrangements, there have been some wider changes in scrutiny across the country with the suspension of task and finish work (focusing only on formal meetings), the suspending the use of call-in (not applicable in Hartlepool) and significant shifts in work programmes, generally to refocus exclusively on the pandemic – often involving rolling oversight of the emergency response.

3. SCRUTINY ACTIVITIES GOING FORWARD

3.1 Councillors have a vital role in feeding into / bolstering the response in the communities they serve. It is clear that scrutiny is an important part of the Governance framework and in leading the debrief process itself providing a space for candid and public reflection on experiences from professionals, politicians and local people.

3.2 The CfPS supports the view that there is a critical role for scrutiny in **reflecting on the crisis and reviewing / advising on recovery plans**. These are distinct, but connected, responsibilities and it is felt that only by reflecting on the crisis that effective plans for recovery can be put in place. Whilst this would usually be an operational process led by professionals it is felt that the nature of this crisis is very different, demanding a more strategic and ideally member-led approach. Scrutiny could be a key tool in this.

3.3 A key part of this will be the conduct of scrutiny in a way that is timely, supportive, proportionate and minimises demands on officers. With this in

mind, whilst continuing to fulfil its audit and standards responsibilities, the Audit and Governance Committee will need to as a base line to timetable:

- Monitoring of recommendations from completed investigations;
- Statutory health and crime and disorder items (as detailed in **Appendix A**); and
- Accommodate any emergency issuers that may need to be considered on an ad-hoc basis.

3.4 Over and above this, a view is sought from the Committee as to whether consideration of any none Covid-19 related topic suggestions should be deferred to 2021/22 and activities for the remainder of 2020/21 should focus on Covid-19 related issues around:

- Reflecting on the crisis and reviewing the response; and
- Advising on recovery plans.

3.5 Whilst as a baseline this would require the provision of regular updates on the Council's response to COVID-19 and the ongoing recovery, exactly how this piece of work could be best undertaken will require more detailed consideration. Subject to member support for this as a course of action, a further more detailed report on the below would be brought to the October Audit and Governance Committee meeting to allow formalisation of a programme for the remainder of 2020/21:

- The development of a timetable for scrutiny meetings going forward and consideration of any issues identified by Members of the Committee emanating from COVID-19;
- Agreed working practices as elements of existing processed may no longer be relevant or practicable to be carried out in view of ongoing social distancing restrictions;
- Review the scoping reports and documentation taking into account their capacity and capacity within services to support the work.

4. **RECOMMENDATION**

4.1 That consideration be given to:

- i) The focus of scrutiny activities for the remainder of 2020/21 on Covid-19 related issues around:
 - Reflecting on the crisis and reviewing the response; and
 - Advising on recovery plans.
- ii) The deferral of any none Covid-19 related topic suggestions to 2021/22.
- iii) Receipt of a detailed report at the October Audit and Governance Committee meeting to formalisation a scrutiny programme for the remainder of 2020/21.

5. REASONS FOR RECOMMENDATIONS

- 5.1 To support the agreement of a process for the identification of a scrutiny programme for the remainder of 2020/21.

6. CONTACT OFFICER

- 6.1 Joan Stevens – Statutory Scrutiny Manager
Chief Executive's Department – Legal Services
Hartlepool Borough Council
Tel: 01429 284142
Email: joan.stevens@hartlepool.gov.uk

7. BACKGROUND PAPERS

<https://www.local.gov.uk/sites/default/files/documents/2020-04-09%20-%20covid%20guide%20%20scrutiny%201st%20edn.pdf>

<https://www.cfps.org.uk/where-do-we-go-from-here-reflecting-and-learning-from-this-experience/>

<https://www.cfps.org.uk/wp-content/uploads/2020-04-20-covid-guide-4-vulnerable-people.pdf>

Appendix A

STANDING ITEM TO BE CONSIDERED
Community Safety Partnership
North Tees & Hartlepool NHS Foundation Trust Quality Account for 2020/21
Tees, Esk and Wear Valley NHS Foundation Trust – Quality Account
North East Ambulance Service - Quality Account
Independent Complaints Advocacy Update
Director of Public Health – Annual Report
Health Inequalities
Draft 18/19 Accounts
Role of the Chief Finance Officer / Head of Internal Audit
Annual Audit Letter
Treasury Management Strategy
Quarterly Internal Audit Updates
Internal Audit Plan 20/21
Internal Audit Outcome Report
Annual Governance Statement
Draft 18/19 Accounts
Role of the Chief Finance Officer / Head of Internal Audit
Audit Progress Report
Letter to those Charged with Governance
External Audit reports (as required)
Business Continuity
Regulation of Investigatory Powers Act 2000 (RIPA) (annual and quarterly updates)
Risk Management Framework (CG)
Intro to Standards & Amendment of Forms (as required)
Complaint Investigation (as required)
DCLG guidance reports (as required)
Appointment and training of Independent Person (if required)
Other Items
Health and Wellbeing Strategy
ARU Update
Maternity - Update
McKenzie Practice – Update
Anti-Social Behaviour Report – Feedback / Monitoring

HEALTH AND WELLBEING BOARD

MINUTES AND DECISION RECORD

2 December 2019

The meeting commenced at 10 am in the Civic Centre, Hartlepool

Present:

Councillor Moore, Leader of Council (In the Chair)

Prescribed Members:

Elected Members, Hartlepool Borough Council – Councillor Brewer (as substitute for Councillor Buchan), Councillor C Richardson (as substitute for Councillor Thomas) and Councillor Ward

Representatives of Hartlepool and Stockton-on-Tees Clinical Commissioning Group – Dr Nick Timlin and Alex Sinclair (as substitute for Nicola Bailey)

Director of Public Health, Hartlepool Borough Council – Dr Pat Riordan

Representatives of Healthwatch - Ruby Marshall

Other Members:

Assistant Director of Joint Commissioning, Hartlepool Borough Council – Danielle Swainston

Representative of the NHS England – Dr Tim Butler

Representative of Cleveland Police – Lisa Orchard

Representative of North Tees and Hartlepool NHS Trust –Deepak Dwarakanath

Statutory Scrutiny Representative, Hartlepool Borough Council - Councillor Hall

Also in attendance:-

Rachel Austin, Co-ordinator, Hartlepool Deaf Centre

Dave Pickard, Independent Chair, Hartlepool Safeguarding Children Board

Stephen Thomas, Healthwatch

Councillor Harrison

20. Apologies for Absence

Elected Members, Councillor Buchan and Councillor Thomas (who was in attendance as an employee of Healthwatch)

Representatives of Hartlepool and Stockton-on-Tees Clinical Commissioning Group – Nicola Bailey

Representative of GP Federation – Fiona Adamson

Representatives of Healthwatch - Margaret Wrenn

Representative of Tees, Esk and Wear Valley NHS Trust – Dominic Gardner

21. Declarations of interest by Members

Dr Timlin declared an interest in agenda item 4.1, as a GP in the town.

22. Minutes

The minutes of the meeting held on 23 September 2019 were confirmed.

23. Healthwatch Hartlepool and Hartlepool Deaf Centre Joint Deaf Patient Experience Consultation – Update – *(Healthwatch Hartlepool and Hartlepool Deaf Centre)*

Further to minute 13 of the meeting of the Board held on 14 September 2018, the Board was informed of progress against recommendations made in the Joint Healthwatch Hartlepool/Hartlepool Deaf Centre report which had examined Deaf patient experience of local GP and Hospital based services.

The update report was presented at the meeting by Stephen Thomas representing Healthwatch and Rachel Austin, Co-ordinator, Hartlepool Deaf Centre who explained the background to the report and responded to questions raised by Board Members arising from the report. It was acknowledged that inconsistencies across GP practices continued to exist and issues associated with the insufficient availability of interpreters were discussed. The Board was updated on discussions which had been held with NHS England including issues associated with commissioning of services and existing contract arrangements. The representative of NHS England responded to the concerns which had been raised and advised that he would meet up with Rachel Austin following the meeting. The Board was advised that access to social care services was subject to an ongoing work through the sensory impairment steering group, co-ordinated by Hartlepool Borough Council with a report from the Group expected to be available in the new year.

Decision

The Board noted the contents of the Update Report and the issues raised in the meeting, arising from the report, to address outstanding areas of concern identified in the delivery and commissioning of services for Deaf Patients.

24. Annual Report of Local Safeguarding Children Board – *(Director of Children's and Joint Commissioning Services and Independent Chair of Hartlepool Safeguarding Children Board)*

The Board was advised that it is a legal requirement for the Local Safeguarding Children Board to produce and publish an Annual Report on the effectiveness of safeguarding arrangements in the local area. The 2018-19 Annual Report, appended to the Board report, provided an assessment of the

effectiveness of local arrangements to safeguard and promote the welfare of children, set against a comprehensive analysis of the local area safeguarding context. The Independent Chair highlighted the salient issues included in the report and paid tribute to the contribution of the HSCB Business Manager. The achievements and the progress that had been made in the local areas were detailed as well as providing a realistic assessment of the challenges that remained. It was noted that the Annual Report and Business Plan supported the outcomes and priorities of Hartlepool Safeguarding Children Board for the year 2018/19 which were detailed in the report. It was noted that this would be the final LSCB Annual Report presented to the Board as the Hartlepool and Stockton Safeguarding Children Partnership came into being on 1 April 2019.

Decision

The Board noted the 2018/19 Annual Report of Hartlepool Safeguarding Children Board and the Chair expressed appreciation of the comprehensive Annual Report presented to the Board.

25. SEND (Special Educational Needs and Disabilities) Improvement Plan Progress *(Director of Children's and Joint Commissioning Services and Stockton-On-Tees Clinical Commissioning Group)*

Further to minute 17 of the meeting of the Board held on 23 September 2019, Board Members were advised that a review meeting had taken place with the Department for Education on the 30th September 2019. The updated Improvement Plan was appended to the report. The Plan had been updated to reflect the position at the end of September 2019 in accordance with the milestones within the plan. A letter had been received following the review meeting which was also appended to the report. Actions within the plan had been reviewed with the areas of particular attention highlighted in the report. The balanced scorecard had been produced, as was appended to the report, which set out a 2018/19 academic year baseline position. The baseline position would be updated on a termly basis and reported to the Health and Wellbeing Board. The Assistant Director advised the Board that the JSNA (Joint Strategic Needs Assessment) which had been produced would be circulated to Board Members following the Board meeting. Board Members were requested to forward comments to the Assistant Director who would co-ordinate responses.

Referring to the appended letter from the Department for Education, the Board was advised that there appeared to have been some misinterpretation resulting in the identification of a potential concern relating to risk around levels of capacity and commitment as a result of recent staff changes, the structure of the CCG and other issues. A representative of the Clinical Commissioning Group advised that it would be clarified that there had been an increase in capacity as a consequence of the changes detailed in the letter.

Decision

- (i) The Board noted the progress achieved in implementing the SEND improvement plan.
- (ii) Members of the Health and Wellbeing Board were requested to reflect on their duties for children under the Children and Families Act 2014 to ensure that children with SEND are supported as appropriate.
- (iii) Board members considered the SEND JSNA.

Meeting concluded at 10.55 a.m.

CHAIR

HEALTH AND WELLBEING BOARD

MINUTES AND DECISION RECORD

9 March 2020

The meeting commenced at 2.00 pm in the Civic Centre, Hartlepool

Present:

Councillor Moore, Leader of Council (In the Chair)

Prescribed Members:

Elected Members, Hartlepool Borough Council – Councillors Buchan and Thomas

Representatives of Hartlepool and Stockton-on-Tees Clinical Commissioning Group – Dr Nick Timlin and David Gallagher

Director of Public Health, Hartlepool Borough Council – Dr Pat Riordan

Director of Children's and Joint Commissioning Services, Hartlepool Borough Council – Sally Robinson

Director of Adult and Community Based Services, Hartlepool Borough Council, Jill Harrison

Representatives of Healthwatch - Margaret Wrenn and Ruby Marshall

Other Members:

Assistant Director of Joint Commissioning, Hartlepool Borough Council – Danielle Swainston

Representative of Cleveland Police – Superintendent Sharon Cooney

Representative of Tees, Esk and Wear Valley NHS Trust – Dominic Gardner

Representative of North Tees and Hartlepool NHS Trust – Deepak Dwarakanath

Representative of Hartlepool Voluntary and Community Sector – Karen Gibson (as substitute for Tracy Woodall)

Statutory Scrutiny Representative, Hartlepool Borough Council - Councillor Hall

Also in attendance:-

Lynn Allison, Healthwatch

Hilton Heslop, North Tees and Hartlepool NHS Trust

Michael Houghton, Hartlepool and Stockton-on-Tees Clinical Commissioning Group

Alex Sinclair, Hartlepool and Stockton-on-Tees Clinical Commissioning Group

Officers: Craig Blundred, Deputy Director of Public Health
 Catherine Grimwood, Performance and Partnerships Manager
 Joan Stevens, Statutory Scrutiny Manager
 Denise Wimpenny, Democratic Services Team

Prior to the commencement of the meeting, the Chair welcomed new representatives to the Board and apologised that it had been necessary to change the time of the meeting.

26. Apologies for Absence

Representative of the NHS England – Dr Tim Butler
Representative of GP Federation – Fiona Adamson

27. Declarations of interest by Members

Councillor Thomas – as an employee of Healthwatch.

28. Minutes

The minutes of the meeting held on 2 December 2019 were confirmed, subject to minute 20 being changed to refer to Councillor Thomas as employee of Healthwatch, not employer of Healthwatch.

29. Local Community Wealth Building – *Director of Finance and Policy*

The report advised the Board that Hartlepool Borough Council had been working with the Centre for Local Economic Strategies (CLES) and the Wharton Trust to explore what a community wealth building strategy could look like in Hartlepool. An Appendix to the report set out the findings from an early exploratory piece of work with a selection of anchor institutions in Hartlepool. Following the production of the report a workshop and a number of briefings had been held with a wider set of institutions to discuss the potential for rolling out a community wealth building approach across Hartlepool. Following these sessions it had been agreed that CLES and the Wharton Trust would be invited to attend the Health and Wellbeing Board to deliver a presentation on Local Community Wealth Building and explore how other partners can get involved in the development of a Hartlepool approach. However, the Board was advised that due to the time of the Board being changed, the representatives of those organisations had been unable to attend the meeting.

Board Members welcomed the proposals and the Chair placed emphasis upon partner organisations being involved in the development of a Hartlepool approach to local community wealth building and encouraged partner organisations to attend a future workshop scheduled for 25th March.

Decision

Board Members noted the report and expressed support of how they can get involved in the development of a Hartlepool approach to Local Community Wealth Building.

30. **“A Health Care System That Works for All Children” – Policy Paper from ADCS** - *Director of Children’s and Joint Commissioning Services*

The report outlined a summary of the policy paper “A health care system that works for all children” which had been produced by the Association of Directors of Children’s Services (ADCS) in November 2019. The paper outlined those areas where the ADCS considered that there was greatest need in the population. Given the high numbers of children facing mental ill health and emotional distress, this had been the main focus of the paper.

The Board was advised that the paper suggested that the NHS Long Term Plan had not placed the needs of children at the heart of health service transformation and in particular integrating services with education and social care. This was considered to be a missed opportunity given that investing in children’s health and wellbeing would reduce the demand on health and social care services in the future. They also stated that modern life was having an impact on children with increased and varied risks (such as knife crime, digital dangers and sexual exploitation). Increased mental health problems among 5-19 year olds are a challenge. It was concluded that the NHS needed to ensure that children were placed at the forefront of future plans and that services should work more closely with education and social care to meet the needs of children.

Board Members were requested to consider the following questions:

- What should the Health and Wellbeing board be prioritising to support this agenda?
- What do the board believe the way forward should be to address the questions raised by this paper?
- What should the role of the Children’s Strategic Partnership be?
- How will the board hold stakeholders to account to ensure changes are made to address these issues?

The Board received a presentation in support of the report.

A member of the public who was in attendance at the meeting addressed the Board and informed Board Members of a number of issues and concerns in relation to autism research. The Chair highlighted that the issues raised did not relate to the agenda item and advised that this issue would be discussed under a separate agenda item later in the meeting.

In response to clarification sought, Members were advised of the challenges around the impact of adverse childhood experiences in terms of life chances and the limited research available to address such issues were highlighted. Board Members considered the questions raised and commented on the need to think more broadly in terms of responding to the needs of young people and the importance of working together to better manage resources

to facilitate investment within psychological wellbeing. A number of views were expressed regarding future priorities which included the need to focus on breastfeeding, obesity and the links to diabetes, the need to support young people before a crisis situation developed, the importance of focussing upon the transition period from children to adulthood as well as the importance of a cross-agency approach to address the needs of young people.

In relation to the role of the Children's Strategic Partnership, the CCG Representative commented that the NHS was currently working on future plans which provided an opportunity for the Partnership to work with the NHS in relation to taking this issue forward. The importance of the commitment required of all Board Members in terms of support for the Children's Strategic Partnership was emphasised.

Decision

- (i) The Board considered the paper and the implementation of partnership based work programmes to address some of the issues in Hartlepool.
- (ii) That the comments of Board Members, as outlined above be noted and actioned as appropriate.

31. Verbal Update - Development of Neurodevelopmental Pathway

Further to minute 7 of the Board meeting held on 1 July 2019, the Board received an update on the development of a neurodevelopmental pathway which would replace the existing ASD pathway. The Board was advised that work was currently underway with multi-agency partners to develop the referral process and detailed partnership discussions had also taken place in relation to resources required to develop the pathway. A trial process had been undertaken, the outcome of which was provided.

In the discussion that followed a number of questions were raised in relation to the information presented. Clarification was provided regarding the support available to families, training provision as well as the number of families who had participated in drop-ins/training sessions.

Comments were raised regarding the importance of there being a better understanding of the definition "early help" and concerns were expressed around the potential impact on local authority resources which were currently operating at maximum capacity. The need for more clarity around what the pathway would provide was emphasised. The Board was advised that in order to test the pathway process, the next steps was to roll out the pathway to 20 schools prior to roll out to all schools. It was noted that a project plan

was currently being developed, further details of which would be reported to a future meeting of the Health and Wellbeing Board.

Board Members and members of the public shared personal family experiences in relation to the needs of children with challenging behaviour and the reliance on specialist organisations for support.

Decision

That the information given and comments of Members be noted.

32. Update following the Health and Wellbeing Board Workshop on 6 November 2019 – *Director of Public Health*

The report provided the Health and Wellbeing Board with a progress update following the Health and Wellbeing Board Workshop held on the 6th November 2019 and advice was sought on the way forward. Discussions at the workshop had resulted in the identification of a number of proposals for reviewed priorities and two potential options for their delivery going forward. Of the options presented, those present at the workshop had expressed a clear preference for a targeted (place based) approach. Based on this, a further meeting had been held on the 23rd January 2020 with partner organisations from across the membership of the Health and Wellbeing Board. During the course of discussions with partners at the meeting on the 23rd January 2020, there was continued support for a place based approach, with a strategic focus on neighbourhoods where data suggests there is the most significant need. Emphasis was placed upon the importance of achieving clear outcomes in the identified area and it was suggested that rather than starting something completely new, a plan to widen the work currently being undertaken by the Council's Children's Services Department (focusing actions on 85 streets in the Victoria Ward) should be developed. As a starting point for the development of the 'place based' plan, a data gathering exercise had been initiated with all partners, based on the 85 streets identified as part of the Children's Services piece of work. A deadline of 13th February 2020 had been set for the provision of this initial data. The Board was requested to discuss the proposed priorities and make recommendations for the immediate development of a 'place based' plan.

Board Members expressed support for the proposals and commented on the benefits of this approach. The Chair placed emphasis upon the importance of partner organisations providing the necessary data in accordance with prescribed timescales.

Decision

The Board discussed and agreed the proposed priorities and made recommendations for the immediate development of a 'place based' plan and the setting up of a Partnership Group of senior leaders to oversee the implementation of 'Hartlepool 85 Streets'

33. Corporate Strategy 2020-2025 – *North Tees and Hartlepool NHS Foundation Trust*

The report and accompanying presentation set out the recent refresh of the corporate strategy for North Tees and Hartlepool NHS Foundation Trust. The previous corporate strategy for the Trust had been developed during 2016/17. However, it was highlighted that many changes had taken place nationally, regionally and locally during the last three years and the Trust had subsequently refreshed its strategic vision and aims in order to acknowledge the extent of the changes within the healthcare system.

Board Members debated issues arising from the report and presentation and the representative of North Tees and Hartlepool NHS Trust responded to issues raised. Clarification was provided in response to a member of the public's issues and concerns in relation to the quality of the research available around autism and the impact as a result. The Chair referred to the limited resources available and the reliance on a national approach to undertake research of this type. A Member placed emphasis upon the importance of relationships and trust being rebuilt between hospital trusts and the local community and suggested that this be reflected in the workforce strategy.

Decision

The Board expressed support of the Trust's overall vision for the next five years.

34. NHS Five Year Operational Plan 2019/20 – 2023/24 – South Integrated Care Partnership – *Head of Planning and Assurance, Tees Valley CCGs*

The Board was requested to note the report and accompanying presentation with regard to the contents of the Southern Integrated Care Partnership (ICP) level submissions made as part of the wider Integrated Care System (ICS) level submission in relation to the NHS Long Term Plan. The submissions had been made in Nov-19 in line with National timescales. The Board was advised that in the response to the NHS Long Term Plan there was a requirement to develop system (ICS) plans for delivery through to 2023/24, as set out in the report. As a South ICP and one of four ICP's within the ICS it was a requirement to work with partner organisations within the ICP to complete an ICP level submission for the 3 areas above.

Decision

The Board noted the contents of the Southern ICP level submissions made as part of the wider ICS level submission in relation to the NHS Long Term Plan.

35. **SEND (Special Educational Needs and Disabilities) Improvement Plan Progress and Send Strategy** - *Director of Children's and Joint Commissioning Services and Stockton-on-Tees Clinical Commissioning Group*

Board Members were advised that the improvement plan had been updated and had been circulated. The balance scorecard had been updated with Autumn Term data which had also been circulated. In addition an annual report covering March 2019 – March 2020 had been completed and the SEND Strategy, which included the approach to joint commissioning, attached as appendices to the report, had been circulated.

In order to contribute to a continuous improvement journey the SEND Strategic Group had requested an LGA Peer Review. This had been negotiated through the LGA and would take place week beginning 30th March. The peer review would be reviewing how the local area had implemented the SEND reforms across education, health and social care.

The Assistant Director of Joint Commissioning clarified that this was a multi-agency strategy and not a Local Authority strategy which required approval and sign-off of Board Members.

Decision

- (i) The Board noted the progress achieved in implementing the SEND improvement plan.
- (ii) The Board reflected on their duties for children under the Children and Families Act 2014 to ensure that children with SEND are supported as appropriate.
- (iii) The SEND Annual Report 2019 – 2020 was noted.
- (iv) The SEND Strategy was approved and the Board reflected on ways they can contribute to the strategy's priorities.

36. **Better Care Fund Update** – *Director of Adult and Community Based Services*

The report provided the background to the Better Care Fund reporting arrangements and summarised the national conditions and performance measures. Performance reports were submitted to NHS England on a quarterly basis. The Quarter 3 return covering the period October-December 2019 had been submitted in late January 2020 and had confirmed that all national conditions continued to be achieved. An analysis of performance data had also been provided which was summarised in the report.

Decision

The Board retrospectively approved the Hartlepool Better Care Fund Q3 return and noted the current position in relation to performance which is extremely positive, with all four key indicators on target to be achieved at the year end.

37. Pharmaceutical Needs Assessment (PNA) 2018 – Supplementary Statements – *Director of Public Health*

The report sought ratification of Supplementary Statements issued since publication of the Pharmaceutical Needs Assessment 2018. The Health and Wellbeing Board (HWB) had published its Pharmaceutical Needs Assessment in March 2018 and on the 5 March 2018 had approved the continued delegation of authority to the Director of Public Health (in conjunction with the Chair of the HWB) to approve specific functions set out in the report, as required. In accordance with the agreed process for the periodic ratification of Supplementary Statements, the Board was advised that five Statements had been issued since publication of the PNA in March 2018. A copy of the Statements was appended to the report.

Decision

The Board noted and ratified the Supplementary Statements issued since publication of the PNA 2018.

38. Pharmaceutical Needs Assessment Review - *Director of Public Health*

The report updated the Board on responsibilities and actions related to the Pharmaceutical Needs Assessment (PNA) for Hartlepool. The Board had published its second PNA on the 23rd March 2018, in accordance with statutory requirements. The National Health Service (Pharmaceutical and Local Pharmaceutical Services) Regulations 2013 (“the Regulations”), as amended, set out the legislative basis for the updating of PNA’s, including the duty of Health and Wellbeing Boards (HWB’s) to ‘publish a statement of its revised assessment within 3 years of its previous publication of a PNA. It was therefore recommended that the Board now acknowledge initiation of the process towards publication of its next revised assessment. As the PNA is used by providers and others (including NHS England), a Statement of Intent reporting this needs to been published on the Hartlepool Borough Council website as set out in the report. A provisional plan for this substantial re-assessment was also detailed in the report.

Decision

- i) The Board acknowledged the content of the report including the outline plan and timetable towards the review of the PNA of the Hartlepool HWB, commencing immediately.
- ii) The Board delegated authority to the current/or acting Director of Public Health (DPH), in conjunction with the Chair of the HWB, for approval of the draft PNA 2021 for release to formal 60 day consultation.
- iii) The Board approved the continued delegation of authority to the current, or acting, Director of Public Health (DPH), in conjunction with the Chair of the HWB, for elements of the maintenance and use of the PNA, and for the DPH to approve, as required:
 - Publication of minor errata/ service updates as on-going notifications that fall short of formal Supplementary Statements to the PNA (for example changes of ownership, minor relocations of pharmacies, minor adjustments to opening hours and service contracts that do not impact on need);
 - Any response on behalf of the Hartlepool HWB to NHS England (42 day) consultation on applications to provide new or amended pharmaceutical services, based on the PNA; and
 - Any initial determination with respect to the potential for either a Supplementary Statement or need for full review. Publication of Supplementary Statements to be ratified by the HWB at suitable periodic intervals (e.g., annually) as required.
- iv) In accordance with the NHS Pharmaceutical Services regulations, now that the HWB is in the course of making its revised assessment for 2021, the HWB will monitor any changes to availability for pharmaceutical services in its area in the intervening period. The HWB will publish a Supplementary Statement on any changes (to availability) where (if) it is satisfied that immediate modification of its pharmaceutical Needs Assessment (2018) is essential in order to prevent significant detriment to the provision of pharmaceutical services in the town.
- v) Agenda items related to consultation, review, maintenance (including Supplementary Statements) and future publication of the Hartlepool PNA be received as required at future HWB meetings.

39. Verbal Update - Coronavirus – *Director of Public Health*

The Board received a verbal update on the outbreak of coronavirus. The country was currently in the containment phase and current advice should be maintained in terms of frequent handwashing etc. It was anticipated that the country would rapidly move to the delay phase to mitigate the impact on an overstretched NHS, details of which were provided. A number of recommendations were being worked through which may include social distancing, voluntary isolation of whole households should there be a positive case within the family, postponement of mass gatherings and advice was expected around the use of public transport and school closures. It was not envisaged that school and college closures would be considered in the first phase of the delay phase as this was not considered as effective as social distancing and self isolation. It was anticipated that the epidemic would be around for at least five months, with the late spring being the period of intensity and that cases may reduce then reappear in the autumn/early winter.

In response to clarification sought, the Board was advised of the arrangements in the event of coronavirus symptoms.

Meeting concluded at 4.05 p.m.

CHAIR

HEALTH AND WELLBEING BOARD

MINUTES AND DECISION RECORD

26 June 2020

The meeting commenced at 12.30 pm and was an online remote meeting in compliance with the Council Procedure Rules Relating to the holding of Remote Meetings and the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Present:

Councillor Moore, Leader of Council (In the Chair)

Prescribed Members:

Elected Members, Hartlepool Borough Council – Councillors Buchan, Thomas and Ward

Representatives of NHS Tees Valley CCG – Dr Nick Timlin and Michael Houghton (as substitute for David Gallagher)

Deputy Director of Public Health, Hartlepool Borough Council – Craig Blundred (as substitute for Dr Pat Riordan)

Director of Children's and Joint Commissioning Services, Hartlepool Borough Council – Sally Robinson

Director of Adult and Community Based Services, Hartlepool Borough Council, Jill Harrison

Representatives of Healthwatch – Christopher Akers-Belcher as substitute for Margaret Wrenn

Other Members:

Chief Executive, Hartlepool Borough Council – Gill Alexander

Director of Regeneration and Neighbourhoods, Hartlepool Borough Council – Denise McGuckin

Assistant Director of Joint Commissioning, Hartlepool Borough Council – Danielle Swainston

Representative of Cleveland Police – Chief Inspector Matthew Reeves as substitute for Superintendent Sharon Cooney

Representative of Tees, Esk and Wear Valley NHS Trust – Sean Mayo as substitute for Dominic Gardner

Representative of North Tees and Hartlepool NHS Trust – Hilton Heslop as substitute for Deepak Dwarakanath

Representative of Hartlepool Voluntary and Community Sector – Tracy Woodall

Representative of Hartlepool and Stockton Health GP Federation – Fiona Adamson

Also in attendance:-
Councillor Brenda Harrison

Officers: Joan Stevens, Statutory Scrutiny Manager
Amanda Whitaker and Denise Wimpenny, Democratic Services Team

Prior to the commencement of the meeting, the Chair welcomed all attendees and the Board observed a one minute silence in memory of those lost during the COVID-19 pandemic and in memory of Rub Marshall who had been the Healthwatch Representative on the Board since its formation.

40. Apologies for Absence

Dr Pat Riordon – Director of Public Health, Hartlepool Borough Council
Mr David Gallagher – NHS Tees Valley CCG
Mrs Margaret Wrenn – Healthwatch
Mr Deepak Dwarakanath – North Tees and Hartlepool NHS Trust

41. Declarations of interest by Members

Councillor Thomas – as an employee of Healthwatch.
Councillor Ward – as a holistic practitioner at Alice House Hospice.
Christopher Akers Belcher – as Chief Executive, Health Watch

42. Minutes

The minutes of the meeting held on 9 March 2020 were confirmed.

43. Presentation – Local Outbreak Engagement Board – Review of Terms of Reference and Membership of Health and Wellbeing Board – *Director of Public Health*

The Director of Children's and Joint Commissioning Services provided the Board with a detailed and comprehensive presentation in relation to the requirement to create a Local Outbreak Engagement Board, which included a need to review the Health and Wellbeing's Terms of Reference and membership to undertake the functions of engaging stakeholders and the wider community in the ongoing response to preventing and containing local outbreaks of Covid-19 and in tackling the wider physical and mental health impacts of the virus. Details of background information was provided as well as the role and function of the Local Outbreak Engagement Board and the role of the Health and Wellbeing Board in terms of Covid-19. The Board was requested to consider the following options:-

- Option 1 – Health and Wellbeing Board absorb the Engagement Board responsibilities into its own Terms of Reference and extend its membership
- Option 2 – Health and Wellbeing Board create a working group to undertake the responsibilities of the Engagement Board
- Option 3 – A separate Engagement Board be created

In the debate that followed, Board Members went on to consider the options as well as the following questions:-

- Which option provides local area best mechanism to deliver the purpose of the Engagement Board to provide political ownership and public facing engagement and communication for the outbreak response?
- What changes are needed to the Terms of Reference and what additional responsibilities should be included linked to Covid-19 response and recovery?
- How should revised Terms of Reference be approved. Delegation to Chair?

A representative from Healthwatch spoke in support of option 2 and highlighted the commitment of Healthwatch to provide support and participate on the Working Group. A number of Board Members expressed support for option 2 outlining the benefits as a result. A Member whilst expressing support for Option 2, placed emphasis upon the importance of governance arrangements in terms of transparency and inclusivity and sought assurances in this regard.

In relation to comments raised in relation to the Joint Strategic Needs Assessment (JSNA), the Chair requested that a copy of the refresh document be provided to Healthwatch as well as all interested parties including members of the public.

With regard to membership of the Working Group, in addition to the interest from Healthwatch further expressions of interest were received from the following:-

Councillor Steve Thomas as Local Mental Health Champion
 Councillor Brenda Harrison as Looked After Children Champion
 NHS Tees Valley Clinical Commissioning Group
 Hartlepool and Stockton Health GP Federation
 Cleveland Police
 The Voluntary and Community Sector

Decision

- (i) That the contents of the presentation and comments of Board Members be noted and actioned as appropriate.

(ii) The Board supported Option 2 (creation of a Working Group) as the best mechanism to deliver the purpose of the Engagement Board to provide political ownership and public facing engagement and communication for the outbreak response.

(iii) That the Terms of Reference for the Health and Wellbeing Board be refreshed to update any factual inaccuracies and an addendum added to reflect the creation of the role and responsibilities of the Working Group.

(iv) That membership of the Working Group include:-

One representative from the below:-

- Healthwatch
- Hartlepool and Stockton Health GP Federation
- NHS Tees Valley Clinical Commissioning Group
- Cleveland Police
- Voluntary and Community Sector

The following Council Member Champions:-

- Councillor Steve Thomas (Local Mental Health Champion)
- Councillor Brenda Harrison (Looked After Children Champion)

(v) That the JSNA refresh document be widely circulated to include Healthwatch as well as all interested parties and members of the public.

44. Coronavirus Update – Presentation/Joint Report - *Director of Public Health/ Director of Children's and Joint Commissioning Services/Direct of Adult and Community Based Services*

The Deputy Director of Public Health presented a report, supported by a detailed presentation, which provided a comprehensive update of data on the progress of the Coronavirus disease in Hartlepool and priorities for moving forward. Statistical information provided included weekly totals of Covid-19 cases recorded, cumulative totals, Hartlepool's case rate per 100,000 as well as death rates in Hartlepool as a comparator with the national picture.

In the discussion that followed, Board Members debated issues arising from the presentation and the Deputy Director of Public Health provided clarification in response to queries raised. A number of concerns were raised around the impact for Hartlepool in terms of the national proposals to relax restrictions given the latest data presented that Hartlepool was in the highest 15% in the country for Covid 19 death rates per 100,000 population. Reference was made to the level of health inequalities in Hartlepool and the increased risk and vulnerability of such communities in the town as a result of pandemics of this type. Further views were expressed around the impact of easing lockdown restrictions in Hartlepool and the need to focus on the Hartlepool picture as opposed to the national position was reiterated.

Decision

That the update and comments of Board Members be noted.

45. **Coronavirus – Hartlepool Outbreak Control Arrangements – Covering Report** – *Director of Public Health*

The report set out the background to the Council's and key local partners role in preventing and controlling local outbreaks in line with the Government's Test and Trace service which was a central part of the Covid-19 recovery strategy and the Government's request that individual Covid-19 Outbreak Plans be developed by all Councils by the end of June 2020. Board Members views were sought on the draft Outbreak Control Plan for Hartlepool, attached at Appendix 1, which would inform the final version of the Plan to be produced by the end of June.

Board Members debated issues arising from the report. In relation to issues raised around the need to strengthen links and engagement with NHS partners, it was suggested that arrangements be made for the Council's Deputy Director of Public Health to meet with the representative from North Tees and Hartlepool NHS Foundation Trust to progress this following the meeting.

Reference was made to the challenges around the accuracy and effectiveness of the national test and trace system and the importance of significant local data gathering processes to ensure control of local outbreaks. In terms of going forward, emphasis was placed upon the need to establish links with the Working Group, as agreed under the previous agenda item, to identify vulnerable groups with underlying health conditions, health inequalities as well as access to information and treatment. The Deputy Director of Public Health provided clarification in response to issues raised in relation to the challenges around the data gathering process and provided assurances that work was ongoing regarding the prevention agenda indicating that the work with care homes and schools would expand into community settings as part of the outbreak control plan arrangements.

The importance of providing regular and timely communications to the public and the need to explore health inequalities and data by community/ward was highlighted. Support from Healthwatch was expressed in terms of ensuring effective communications with the public. The Deputy Director of Public Health agreed to consider the communications strategy element within the Outbreak Control Plan.

Decision

- (i) That the draft Outbreak Control Plan be supported.
- (ii) That the comments of Board Members be noted and actioned as appropriate.

Meeting concluded at 1.40 pm.

CHAIR

SAFER HARTLEPOOL PARTNERSHIP MINUTES AND DECISION RECORD

10 January 2020

The meeting commenced at 2.00 pm in the Civic Centre, Hartlepool.

Present:

Responsible Authority Members:

Councillor: Shane Moore (In the Chair)
Michael Houghton, NHS Hartlepool and Stockton on Tees and
Darlington CCG
Tony Hanson, Assistant Director, Regeneration and Neighbourhoods

Other Members:

Barry Coppinger, Office of Police and Crime Commissioner for
Cleveland
Sally Robinson, Director of Children's and Joint Commissioning
Services
Joanne Hodgkinson, Safe in Tees Valley
Angela Corner, Thirteen Group

Also Present:

John Lovatt was in attendance as substitute for Jill Harrison and Ian
Armstrong was in attendance as substitute for John Graham

Sue Schofield, Education Manager, Show Racism the Red Card

Officers: Rachel Parker, Community Safety Team Leader
Denise Wimpenny, Principal Democratic Services Officer

39. Apologies for Absence

Apologies for absence were submitted on behalf of Denise McGuckin, Director of Regeneration and Neighbourhoods, Hartlepool Borough Council, Jill Harrison, Director of Adult and Community Based Services, Hartlepool Borough Council, Peter Graham, Chair of Youth Offending Board, John Graham, Durham Tees Valley Community Rehabilitation Company and Ann Powell, Cleveland Area National Probation Service .

40. Declarations of Interest

None.

41. Minutes of the meeting held on 22 November 2019

Confirmed.

42. Show Racism the Red Card Presentation *(Representative from Show Racism the Red Card)***Issue(s) for consideration**

A representative from Show Racism the Red Card, who was in attendance at the meeting, provided the Partnership with a presentation in relation to the aims of the charity which was to educate young people about the causes and consequences of racism, help young people to play an active role as citizens in an increasingly multi-cultural society and to enable young people to develop good relationships and respect the differences between people regardless of their ethnicity, faith, culture or nationality. The presentation included an overview of partnership working arrangements, details of young people's education workshops, adult workshops, workshop outcomes together with workshop statistics. It was noted that since 1 April 2019 education workshop's had been delivered in two Hartlepool Primary Schools.

In the discussion that followed a Member expressed disappointment in terms of the low take-up in Hartlepool schools, feedback of which was queried. The Director of Children's and Joint Commissioning Services advised of the potential reasons that correspondence may not reach Head Teachers and agreed to distribute information on behalf of the charity to Hartlepool schools.

Partnership Members welcomed the work of the charity and the benefits as a result. The Police and Crime Commissioner spoke in support of the initiative and shared with the Partnership the positive experiences of classroom sessions he had observed and highlighted the excellent partnership working with football clubs in delivering anti-racism sessions in schools and was keen to see this continue. The representative commented on a recent anti-racism and hate crime event that had taken place in Middlesbrough with a school foundation trust where four schools had participated. The benefits of holding an event of this type in Hartlepool were highlighted to which the Police and Crime Commissioner expressed his support.

The Chair referred to recent negative press in Hartlepool around issues of this type and suggested that a Members' Seminar be held to raise awareness in this regard.

Decision

- (i) That the contents of the presentation and comments of Partnership Members be noted and actioned as appropriate.
- (ii) That the Director of Children's and Joint Commissioning Services share information with Hartlepool schools in relation to anti-racism workshops available to schools.
- (iii) That a Members' Seminar be arranged in relation to anti-racism.

43. **Neighbourhood Safety Group Update** *(Director of Regeneration and Neighbourhoods)*

Purpose of report

To provide the Safer Hartlepool Partnership with an update from the Neighbourhood Safety Group.

Issue(s) for consideration

The report provided background information regarding the purpose of the Neighbourhood Safety Group. The Group received updates from the Hartlepool Community Safety Team in terms of performance, workforce development and communications and had an action plan covering a number of work streams as set out in the report.

Members were provided with an update on the work of the Community Safety Team over the last 12 months which included details of changes to Neighbourhood Policing, staffing changes within the Community Safety Team, days of action at Oxford Road, Operation Sentinel, Elizabeth Way Shopping Parade Operation, Operation Grantham and Operation Roadrunner. Details of key engagement and enforcement activity for the period June to November 2019 was provided as well as additional activities and publicity campaigns.

The recently appointed representative from Thirteen Group expressed her interest in providing representation on the Neighbourhood Safety Group which the Assistant Director of Environment and Neighbourhoods agreed to share with the Chair of the Group.

Decision

- (i) That the work of the Hartlepool Community Safety Team be noted.
- (ii) That the interest of Thirteen Group to be represented on the Neighbourhood Safety Group be conveyed to the Chair of the Group.

44. Any Other Items which the Chairman Considers are Urgent

The Chairman ruled that the following item of business should be considered by the Committee as a matter of urgency in accordance with the provisions of Section 100(B) (4)(b) of the Local Government Act 1972 in order that the matter could be dealt with without delay.

45. Any Other Business – Partnership Conference

The Police and Crime Commissioner for Cleveland advised that the team were currently in the process of organising a Partnership Conference on 14 February in relation to serious violence and how they may secure additional resources.

Decision

That the information given be noted.

46. Date and Time of Next Meeting

The Chair reported that the next meeting would be held on Friday 20 March 2020 at 10.00 am.

The meeting concluded at 2.30 pm.

CHAIR

SAFER HARTLEPOOL PARTNERSHIP

MINUTES AND DECISION RECORD

20 March 2020

Due to exceptional circumstances in relation to the COVID 19 global pandemic, it had been agreed that the meeting be cancelled pending receipt of the national guidance/legislation.