

PERSONNEL SUB-COMMITTEE

AGENDA



Friday 5 March 2021

at 9.30 am

PLEASE NOTE: this will be a 'remote meeting', a web-link to the public stream will be available on the Hartlepool Borough Council website at least 24 hours before the meeting.

MEMBERS: PERSONNEL SUB-COMMITTEE

Councillors Harrison (Ch.), Loynes and James.

1. **APOLOGIES FOR ABSENCE**
2. **TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
3. **TO CONFIRM THE MINUTES OF THE MEETING HELD ON 5 FEBRUARY 2021 (TO FOLLOW)**
4. **ANY OTHER BUSINESS WHICH THE CHAIR CONSIDERS URGENT**
5. **LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006**

EXEMPT ITEMS

Under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in the paragraphs referred to below of Part 1 of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006

6. **ITEMS FOR DECISION**
 - 6.1 Stage 3 Grievance Hearing –*Director of Neighbourhoods and Regulatory Services*
7. **ANY OTHER CONFIDENTIAL BUSINESS WHICH THE CHAIR CONSIDERS URGENT**

CIVIC CENTRE EVACUATION AND ASSEMBLY PROCEDURE

In the event of a fire alarm or a bomb alarm, please leave by the nearest emergency exit as directed by Council Officers. A Fire Alarm is a continuous ringing. A Bomb Alarm is a continuous tone. The Assembly Point for everyone is Victory Square by the Cenotaph. If the meeting has to be evacuated, please proceed to the Assembly Point so that you can be safely accounted for.

PERSONNEL SUB COMMITTEE

MINUTES AND DECISION RECORD

5 FEBRUARY 2021

The meeting commenced at 9.30 am and was an online remote meeting in compliance with the Council Procedure Rules Relating to the holding of Remote Meetings and the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Present:

Councillor: Brenda Harrison (in the Chair)

Councillor: Marjorie James and Brenda Loynes.

Officers: Gillian Laight, Human Resources Manager (Panel Advisor)
David Cosgrove and Amanda Whitaker, Democratic Services Team

Kieran Bostock, Assistant Director, Place Management.
Ruth Robinson, HR Advisor

7. Apologies for Absence

None.

8. Declarations of interest by members

None.

9. Confirmation of the minutes of the meeting held on 27 November 2020

Confirmed.

10. Local Government (Access to Information) (Variation) Order 2006

Under Section 100(A)(4) of the Local Government Act 1972, the press and public were excluded from the meeting for the following items of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 2 of Part 1 of Schedule 12A of the

Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006.

Minute 11 – Medical / Ill Health Capability Dismissal Appeal - This item contains exempt information under Schedule 12A Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006 namely information relating to a particular employee, former employee or applicant to become an employee of the Council (para 1).

- 11. Medical / Ill Health Capability Dismissal Appeal**
(Assistant Director, Place Management) (This item contains exempt information under Schedule 12A Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006 namely information relating to a particular employee, former employee or applicant to become an employee of the Council (para 1)

The Committee was convened to consider a Medical / Ill Health Capability Dismissal Appeal received from a Council employee in the Neighbourhoods and Regulatory Services Department. The meeting followed the procedure as set out in the Council's approved HR Policies and Procedures. Further details are set out in the exempt section of the minutes.

Decision

The decision of the Committee is set out in the exempt section of the minutes.

- 12. Any Other Items which the Chairman Considers are Urgent**

None.

The meeting concluded at 12.40 pm.

CHAIR