

# **EMERGENCY PLANNING JOINT COMMITTEE**

## **AGENDA**

**Tuesday 22 November 2022**

**10.00 am**

**At the Emergency Planning Annex,  
Stockton Police Station, Bishop Street,  
Stockton-On-Tees, Cleveland, TS18 1SY**

**MEMBERS: EMERGENCY PLANNING JOINT COMMITTEE:-**

Hartlepool Borough Council: Councillor Tom Cassidy

Middlesbrough Borough Council: Councillor Eric Palano

Redcar and Cleveland Borough Council: Councillor Cliff Foggo

Stockton Borough Council: Councillor Mike Smith (sub Councillor Nigel Cooke)

- 1. APOLOGIES FOR ABSENCE**
- 2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
- 3. TO RECEIVE THE MINUTES OF THE MEETING HELD ON 12 JULY 2022**  
(Previously published and attached for information only.)

**5. ITEMS FOR DECISION**

No items.

**6. ITEMS FOR DISCUSSION/INFORMATION**

- 6.1 Financial Management Update Report - *Director of Resources and Development and Chief Emergency Planning Officer*
- 6.2 Activity Report – *Chief Emergency Planning Officer*
- 6.3 LRF pilot projects update – *Chief Emergency Planning Officer*
- 6.4 Incident Report - (25th June 2022 – 4th November 2022) – *Chief Emergency Planning Officer*

**7. ANY OTHER BUSINESS WHICH THE CHAIR CONSIDERS URGENT**

**8. DATE AND TIME OF NEXT MEETING: TUESDAY 14 MARCH 2023 AT 10.00 AM**



# **EMERGENCY PLANNING JOINT COMMITTEE**

## **MINUTES AND DECISION RECORD**

12 July 2022

The meeting commenced at 10;00 am at the Emergency Planning Annex,  
Stockton Police Station, Bishop Street, Stockton-on-Tees, TS18 1SY

**Present:**

Councillor: Mike Smith (Stockton Borough Council) (In the Chair)

Councillors: Eric Palano (Middlesbrough Borough Council)  
Cliff Foggo (Redcar and Cleveland Borough Council)  
Shane Moore as substitute for Tom Cassidy (Hartlepool Borough Council)

Officers: Stuart Marshall, Chief Emergency Planning Officer  
Jon Hepworth, Group Accountant  
Denise Wimpenny, Principal Democratic Services Officer

### **1. Apologies for Absence**

Apologies for absence were submitted on behalf of Councillor Tom Cassidy (Hartlepool Borough Council).

### **2. Declarations of interest by Members**

None

### **3. Minutes of the meeting held on 2<sup>nd</sup> March 2022**

Minutes received

### **4. Financial Management Update Report** *(Director of Resources and Development and Chief Emergency Planning Officer)*

#### **Purpose of report**

To provide details of the outturn position for the financial year ending 31<sup>st</sup> March 2022.

**Issue(s) for consideration by the Committee**

A summary of the outturn position at 31<sup>st</sup> March 2022 was provided as set out in the report. The outturn for the main Emergency Planning budget showed a favourable variance of £4,000. The outturn for the LRF budget showed a favourable variance of £221,000 which consisted of an underspend on the Pilot Grant £178,000 in addition to an accounting adjustment of £43,000 as a result of the Members approval of the recommendation by LRF Strategic Board not to pay out the rebate to the LRF member authorities. These resources had been carried forward to 2022/23 and would be utilised across a range of LRF projects including the increase in staffing, increase capability and capacity, pilot / research projects and focus on community resilience.

**Decision**

That the financial outturn for 2021/22 be noted.

**5. LRF Pilot Funding Update** *(Chief Emergency Planning Officer)***Purpose of report**

To assist Members in overseeing the performance and effectiveness of the Emergency Planning Unit and its value to the four unitary authorities.

To provide Members with an overview of the pilot funding activities identified by the LRF and being progressed by the Emergency Planning Unit/Local Resilience Forum.

**Issue(s) for consideration by the Committee**

Members were provided with background information to the funding that had been made available to Local Resilience Forums from Central Government for use in capacity building and capability building. The criteria for the use of the money had been provided as set out the report. A summary of the outcomes and activities being undertaken was included in the report together with details of actual expenditure.

In response to queries raised arising from the report, clarification was provided in relation to proposed /ongoing activities, powers available to address any issues of concern, flooding and mutual aid arrangements as well as the options to share equipment with partner organisations. A query was raised as to whether military vacuum tankers could be utilised for flooding emergencies which the Chief Emergency Planning Officer agreed to explore and provide confirmation following the meeting.

**Decision**

- (i) That the pilot funding and proposed /ongoing activities be noted and that further reports on the utilisation of the funding be reported to future meetings of this Committee.
- (ii) That confirmation be provided following the meeting in relation to whether military vacuum tankers could be utilised in flooding emergencies.

**6. Activity Report** (*Chief Emergency Planning Officer*)**Purpose of report**

To assist members of the EPJC in overseeing the performance and effectiveness of the Emergency Planning Unit and its value to the four unitary authorities.

**Issue(s) for consideration by the Committee**

The Chief Emergency Planning Officer updated the Committee on the activity within the unit and the significant areas of work that had been completed. Staff continued to work effectively under the corporate pilot of hybrid working and staffing had increased through the use of the LRF grant, details of which were provided. Details of the work undertaken by the team in support of the Local Resilience Forum was outlined. The LRF received the proposed annual action plan for 2022-23 at its meeting in May 2022, an outline of which was included in the report. The action plan was being delivered by 18 multi-agency working groups and the key elements and activities delivered to date were provided.

**Decision**

- (i) That the report be noted.
- (ii) That the CEPO continue to develop the CEPU Annual Action Plan and the EPJC standard report to provide assurance to Members that the key considerations continue to be met and that Members be updated at quarterly meetings on any amendments or additional actions.

## **7. Industrial Emergency Planning Report 2022** (*Chief Emergency Planning Officer*)

### **Purpose of report**

To assist Members of the Committee in overseeing the performance and effectiveness of the Emergency Planning Unit and its value to the four unitary authorities.

To inform Members of the work undertaken by CEPU in connection with the statutory requirements relating to industrial emergency planning.

### **Issue(s) for consideration by the Committee**

The report provided background information in relation to the duties upon the Local Authority to produce and maintain emergency response plans for the Control of Major Accident Hazard Regulations 2015 (COMAH), Radiation Emergency Preparedness and Public Information Regulations 2019 (REPPPIR). The report provided detailed information in relation to the key actions and duties and assurances were provided that the duties and expectations on the local authorities could be met in the event of an industrial incident.

In the discussion that followed Members commented on the various warnings/alerts and mechanisms in place to raise awareness in the event of a major incident and Members were keen to receive further information in this regard. The Chief Emergency Planning Officer agreed to provide further information to a future meeting of this Committee.

### **Decision**

That the report be noted and a further report be provided to a future meeting of this Committee in relation to the mechanisms in place to raise awareness in the event of a major incident.

## **8. Incident Report (19 February to 24 June 2022)** (*Chief Emergency Planning Officer*)

### **Purpose of report**

To assist Members of the Committee in overseeing the performance and effectiveness of the Emergency Planning Unit and its value to the four unitary authorities.

To inform Members of the incidents reported and responded to by the CEPU. The report covers the period between 19 February and 24 June 2022.

### **Issue(s) for consideration by the Committee**

The Chief Emergency Planning Officer submitted details of the incidents that the Emergency Planning Unit staff had been involved in over recent months.

A Member referred to a recent incident which involved blue light services and placed emphasis upon the importance of services of this type working together and sharing information with partner organisations including the local authority, as appropriate.

### **Decision**

That the report be noted.

## **9. Date and Time of Next Meeting**

It was reported that the next meeting would be held on 20 September 2022 at 10.00 am.

The meeting concluded at 11:15 am.

**H MARTIN**

**CHIEF SOLICITOR**

**PUBLICATION DATE: 22 JULY 2022**



# EMERGENCY PLANNING JOINT COMMITTEE

22<sup>nd</sup> November, 2022

**Report of:** Director of Resources and Development and Chief  
Emergency Planning Officer

**Subject:** FINANCIAL MANAGEMENT UPDATE REPORT

## 1. PURPOSE OF REPORT

- 1.1 To provide details of the forecast outturn for the financial year ending 31<sup>st</sup> March, 2023 based on the position as at 31<sup>st</sup> October' 2022.

## 2. FORECAST OUTTURN

- 2.1 The forecast outturn is an adverse variance of £5,000 as shown in the following table:

**Table 1 – Main Emergency Planning Budget – Forecast Outturn as at 31<sup>st</sup> October, 2022**

	Budget	Latest Forecast	Projected Outturn Variance Adverse/ (Favourable)
	£'000	£'000	£'000
<b>Main Emergency Planning Budget</b>			
Direct Costs - Employees	315	326	11
Direct Costs - Other	103	97	(6)
Income	(418)	(418)	0
<b>Net Position Before Use of Reserves</b>	0	7	5
Transfer To/(From) Reserves	0	(5)	(5)
<b>Net Position After Use of Reserves</b>	0	0	0

- 2.2 The main reason for the adverse variance is the forecast is based on the LGA pay award proposals which exceed the amount built into the budget. The resulting deficit can be funded from reserves.
- 2.3 The pay award pressure is indicative of the current high levels of inflation, which increase the operating costs of the service and therefore the amount of income required to balance the budget. The report for next quarter will include a proposed budget for the next financial year and recommendations that address how these inflationary pressures may be funded.
- 2.4 The forecast outturn position for the Local Resilience Forum (LRF) budget is shown in the following table:

**Table 2 – 2021/22 LRF Forecast Outturn as at 31<sup>st</sup> October, 2022**

	Budget	Latest Forecast	Projected Outturn Variance Adverse/ (Favourable)
	£'000	£'000	£'000
Direct Costs - Employees	137	114	(23)
Direct Costs – Other	115	50	(65)
Income	(44)	(44)	0
Grant	(208)	(202)	6
<b>Net Position Before Use of Reserves</b>	<b>0</b>	<b>(52)</b>	<b>(52)</b>
Rephased grant funding	0	52	52
<b>Net Position After Use of Reserves</b>	<b>0</b>	<b>0</b>	<b>0</b>

- 2.4 The outturn shows a favourable variance of £52,000 which consist of the following elements:
- an underspend on the employee costs as a result of vacant posts in the first four months of the year
  - an underspend on non staffing costs as expenditure has been rephased to begin from when the new officers are in post
  - The actual grant was £6,000 lower than the amount estimated at the time of setting the budget.
- 2.5 As detailed in the report for last quarter, the underspend will result in the grant funding being carried forward and the expenditure profile of the scheme rephased along with the £178,000 of rephased grant funding brought forward from the 2021/22 outturn. The effect will be to extend the lifetime of the scheme.



### **3. RECOMMENDATIONS**

- 3.1 To note the latest forecast outturn for 2022/23.

### **4. BACKGROUND PAPERS**

- 4.1 None.

### **5. CONTACT OFFICER**

Stuart Marshall  
Chief Emergency Planning officer  
Cleveland Emergency Planning Unit  
Tel 01642 301515  
Email: [stuart.marshall@hartlepool.gov.uk](mailto:stuart.marshall@hartlepool.gov.uk)

Chris Little  
Director of Resources and Development  
Tel: 01429 523003  
Email: [chris.little@hartlepool.gov.uk](mailto:chris.little@hartlepool.gov.uk)

# EMERGENCY PLANNING JOINT COMMITTEE

22<sup>nd</sup> November 2022



**Report of:** Chief Emergency Planning Officer

**Subject:** Activity Report

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## 1. TYPE OF DECISION/APPLICABLE CATEGORY

- 1.1. For consideration and approval by the Emergency Planning Joint Committee (EPJC).

## 2. PURPOSE OF REPORT

- 2.1 To assist members of the EPJC in overseeing the performance and effectiveness of the Emergency Planning Unit and its value to the four unitary authorities.

## 3 BACKGROUND

- 3.1 As reported and presented at the meeting in March the CEPU undertakes an annual action plan identifying key areas of work to be undertaken in 2022-23 by CEPU.
- 3.2 A number of actions relate directly to the statutory functions placed upon the authorities by the relevant legislation (including the Civil Contingencies Act 2004, Control of Major Accident Hazard Regulations 2015, Radiation Emergency Preparedness Public Information Regulations 2019 and Pipeline Safety Regulations 1996).
- 3.3 Where non-statutory duties are included they are based upon guidance such as that associated with the Civil Contingencies Act 2004 and the good practice contained in the SOLACE guidance on emergencies<sup>1</sup> revised and re-issued 2018, whilst non-statutory they are critical to resilience.
- 3.4 A summary of progress made against the Unit's new action plan is outlined below.

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[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/759744/181116\\_LA\\_preparedness\\_guide\\_for\\_cx\\_v6.10\\_004\\_.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/759744/181116_LA_preparedness_guide_for_cx_v6.10_004_.pdf)

**Table 1: Progress against CEPU action plan in period**

<b>As of 4/11/2022</b>	<b>Complete</b>	<b>Ongoing</b>	<b>Yet to start</b>	<b>Grand Total</b>
CEPU Internal Functions	1	3	6	10
Community Resilience including the voluntary sector		1	2	3
Event Support	1	1	2	4
Financial Control		1	2	3
Industrial Emergency Planning	6	3	10	19
ITC / Cyber planning		1		1
Local authority resilience	17	7	9	33
Plans and procedures		3	4	7
Risk Assessment	1	1	2	4
Support, review and development of the LRF	2	2	9	13
Training and exercising	5	7	15	27
Warn and inform	1		8	9
Grand Total (Previous EPJC report)	7	11	115	133
<b>Grand Total (Current EPJC report)</b>	<b>34</b>	<b>30</b>	<b>69</b>	<b>133</b>

3.5 Significant areas of work completed in period include:

- 1) Debrief reports and recommendations following a number of exercises and recommended actions.
- 2) Ongoing work in the delivery of external COMAH and REPPIR duties.
- 3) Partner workshop held on community resilience engaging a range of agencies with a view to improving evidence against the resilient standards.
- 4) Contribution to NE Cyber innovation event.
- 5) Development of scenario and injects for FloodEx for delivery November 22 (delayed).
- 6) Induction of new CEPU staff including a range of training and familiarisation.
- 7) Review of workflow and information management to aid hybrid working and increase efficiency.
- 8) Collective review of 4 LA websites emergency information for residents
- 9) REPPIR Level 2 Exercise Hydra Report
- 10) Updated emergency contacts lists in all authorities
- 11) Training needs analysis undertaken

3.6 Following successful recruitment of 4 new staff we now have a full complement of 12 staff. This addition has only been possible as a result of grant funding from HM Government. Existing staff are supporting the new staff and a range of training opportunities are being arranged to supporting the staff to undertake their duties and build effective networks. As the new staff develop and gain experience, the existing experienced officer's duties will be realigned to tackle the newer areas of work anticipated from the national resilience strategy.

3.7 As previously reported the Local Resilience Forum (LRF) received the proposed annual action plan for 2022 – 23 at its meeting in May and this was

adopted, an outline is provided below by thematic area. The action plan is being delivered by the 18 multi-agency working groups.

Table 2: Progress against the LRF action plan 2022 - 23

Row Labels	Ongoing	Yet to Start	Complete	Redundant	Grand Total
Assurance	15	17	9	1	42
Awareness and Engagement	13	6			19
Capability	7	1	2		10
Governance	2	3	2		7
Information sharing	3	1	1		5
Learning from incidents and exercises	9	3	1		13
MAIP	3	1			4
National Power Outage	4				4
Risk assessment	1	4	1		6
Training and competence	11	6	14	1	32
Update protocols / plans	4	9	4		17
Grand Total (previous EPJC report)	41	106	10	1	158
<b>Grand Total (current EPJC report)</b>	<b>72</b>	<b>51</b>	<b>34</b>	<b>2</b>	<b>159</b>

3.8 Key elements and activities delivered so far in addition to those previously reported include:

- Provision of a range of training opportunities for multi-agency responders from generic strategic response to specialist application.
- Testing of multi-agency activation system and follow up actions.
- Codified stand up protocol for adverse weather incidents
- Ensured linkage between key community resilience groups and the LRF
- Cyber awareness briefing from NE WARP, National Cyber Security Agency and North East Regional Organised Crime Unit.
- Testing of JESIP principles in live exercises (Shared situational awareness, joint understanding or risk etc)
- Familiarisation of command / coordination facilities
- Provision of a training and exercise bid process for the North East, reducing duplication and increasing joint working.

3.9 Redundant actions – 2 actions have now been identified as redundant:

- 1) A survey reference cyber resilience across LRF members – it was identified that this would duplicate existing reporting lines and provide limited additional benefit from a resilience stance.
- 2) A proposed exercise to compare different providers plume prediction and meteorology models, this was stood down following confirmation that industrial operators would not be undertaking this modelling. LRF partners are able to access the Met Office's services (Chemet and FireMet).

3.10 In addition a number activities not captured in the action plan are being undertaken by the LRF:

- Development and maintenance of plans and protocols including River Tees, Human Aspects and distribution plans.
- Development of cross border information sharing networks to aid both response and business as usual.
- Review of learning from OFGEM and industry reports relating to storm Arwen.
- Stocktake of Covid related materials in preparation for the National Inquiry and provision of local learning.
- Instigation of the North East exercise and training needs analysis.
- Review of those elements identified in the National Preparedness Commissions Review of resilience and the Civil Contingencies Act post implementation review.
- Provision of awareness session across a range of hazards and functions.

3.11 Work continues in light of the recommendations from the National Preparedness Commission following the non-statutory review of the Civil Contingencies Act, of the 117 recommendations, following review the LRF has opted to undertake 33 proactively. A summary position is provided below.

Chapter	Complete	Ongoing	Yet to start	Grand Total
Chapter 3: What is Resilience and a Truly Resilient Nation?		4		4
Chapter 4: Involving the Whole of Society	3	4	1	8
Chapter 5: Duties: Risk Assessment			2	2
Chapter 6: Other Duties		3	4	7
Chapter 7: Structures	1		3	4
Chapter 8: The Pursuit of Excellence (1)	1	3		4
Chapter 9: Validation and Assurance	1	1	2	4
<b>Grand Total</b>	<b>6</b>	<b>15</b>	<b>12</b>	<b>33</b>

3.12 A workshop was held with representation of the secretariat and chairs reviewing the operation of the LRF structure. Key findings have been presented back to the Tactical Business Group and a number of actions agreed.

3.13 The **main focus should be on progressing the LRF Action Plan throughout the timescale of the Plan** (allocating dates/deadlines and officers).

3.14 LRF meetings were recognised as an opportunity **to share information** but are a **defined point in time to capture updates on the LRF Action Plan**. Meetings also give an opportunity for members to discuss relevant issues outside of the workplan, i.e. Joint Organisational Learning (JOL) and other timely issues.

- 3.15 A number of chairs identified that they needed confirmation reference their ability to allocate actions from the workplan to the attendees from other organisations, guidance will be produced and additional support provided.
- 3.16 Discussions and proposed actions were collated into several broad areas for review / development:
1. 3 Year Action Plan
  2. Work process – beyond the meeting
  3. North East Approach
  4. Membership / representation
  5. Role of Chair
  6. Meeting Structure / means of operation
  7. Assurance / monitoring
  8. Rationalisation of sub groups to reduce the number of meetings
  9. Exercising & Training
- 3.17 Further work is anticipated on receipt of the delayed publication of the National Resilience Strategy, following analysis of the recently released National Security Risk Assessment (NSRA) and confirmation of any updates to the Civil Contingencies Act 2004.

#### **4. PROPOSALS**

- 4.1 That the Chief Emergency Planning Officer continues to provide quarterly updates and additional information as requested by EPJC members.
- 4.2 Should members require further information on any element of the EPU workplan or LRF workplan or wish to discuss activities further please contact the Chief EPO.

#### **5. RISK IMPLICATIONS**

- 5.1 Failure to understand the role and remit of the role of the Unit may result in the focus being elsewhere resulting in a lack of preparedness or resilience within the authorities.

#### **6. FINANCIAL CONSIDERATIONS**

- 6.1 There are no financial considerations relating to this report.

#### **7. LEGAL CONSIDERATIONS**

- 7.1 The key legislation is the Civil Contingencies Act 2004 which identifies the local authorities as a Category 1 responder, section 10 of the CCA 2004 identifies failure by a person or body identified within the legislation may bring proceedings in the High Court.
- 7.2 Further enforcement may take place in the event of failure to meet the duties identified under industrial legislation including the Control of Major Accident Hazard Regulations (2015), Pipeline Safety Regulations 1996 and Radiation Emergency Preparedness Public Information Regulations 2019.

**8. CHILD AND FAMILY POVERTY**

8.1 There are no child and family poverty implications relating to this report.

**9. EQUALITY AND DIVERSITY CONSIDERATIONS**

9.1 There are no equality and diversity considerations relating to this report.

**10. STAFF CONSIDERATIONS**

10.1 There are no staff considerations relating to this report.

**11. ASSET MANAGEMENT CONSIDERATIONS**

11.1 There are no asset management considerations relating to this report.

**12. RECOMMENDATIONS**

12.1 That members seek involvement and clarification on the CEPU Action Plan where appropriate.

12.2 That the CEPU continues to develop the CEPU Annual Action Plan and the EPJC standard report to provide assurance to EPJC members that the key considerations continue to be met and that members are updated at the quarterly EPJC meetings reference any amendments / additional actions.

**13. REASONS FOR RECOMMENDATIONS**

13.1 To ensure that members of the EPJC can effectively obtain assurance that the duties and expectations on the local authorities can be met in the event of an incident.

**14. BACKGROUND PAPERS**

None presented.

**15. CONTACT OFFICER**

Stuart Marshall  
Chief Emergency Planning officer  
Cleveland Emergency Planning Unit  
Tel 01642 301515  
Email: [stuart.marshall@hartlepool.gov.uk](mailto:stuart.marshall@hartlepool.gov.uk)

# EMERGENCY PLANNING JOINT COMMITTEE

22<sup>nd</sup> November, 2022



**Report of:** Chief Emergency Planning Officer

**Subject:** LRF pilot projects update

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## 1. TYPE OF DECISION/APPLICABLE CATEGORY

For information, awareness and assurance.

## 2. PURPOSE OF REPORT

- 2.1 To assist members of the Emergency Planning Joint Committee (EPJC) in overseeing the performance and effectiveness of the Emergency Planning Unit and its value to the four unitary authorities.
- 2.3 To provide members with an overview of the pilot funding activities identified by the LRF and being progressed by the emergency planning unit / Local Resilience Forum.

## 3. BACKGROUND

- 3.1 Initial funding (£202,342 in 2022/23 with annual funding to be confirmed until 24/25) has been made available to Local Resilience Forums from Central Government with a view to increasing capability and capacity, this follows recognition of the role of LRFs which have evolved significantly from the original concept brought in in 2004. We anticipate that the funding will result in a significant increase in the expectation on LRFs and that this will be supported by increased regional working and sharing of developing practice across all LRFs.
- 3.2 Criteria for use of the pilot grant has been provided:
  - Strengthen LRF coordination and secretariat capability.
  - Actively drive partnership activity: identifying and learning lessons from major incidents and exercises.
  - Actively drive partnership activity: secretariat and multi-agency training and exercising.
  - Actively drive partnership activity: engaging local communities on national, local and community resilience.
  - Actively drive partnership activity: other priority area, as identified by the LRF.



- Strengthened systems for managing and using data, intelligence and information flows within the partnership.
- Develop, shape and implement new initiatives that advance national priorities, including DLUHC's programme for strengthening the roles and responsibilities of LRFs, the National Resilience Strategy and CCA review.

3.3 A number of projects to meet the above desired outcomes have been developed and agreed by the LRF strategic board. A key element has been the increased capacity within the Emergency Planning Unit who provide the secretariat and drive the work programme of the LRF. Following the release of the delayed National Resilience Strategy (originally scheduled for Summer 2022 but now anticipated autumn 2022) the LRF will plan out the likely utilisation of future years funding.

#### **4. PROPOSALS**

- 4.1 The following provides a summary of the outcomes and the activities being undertaken. The additional staff within the unit will provide additional capacity in terms of project management and delivery.
- 4.2 Expenditure is likely to vary across projects as procurement and tendering is undertaken / price changes due to inflation and the LRF further defines requirements, it is recommended that the Chief EPO / LRF Manager updates with actual expenditure at future meetings and outlines plans for any changes in activities.

Thematic area (and desired outcome)	Element	Status	Update
<b>Recruitment</b>  Increased capacity to meet the needs of the LRF in light of learning from Covid and national reviews			
	LRF Support Officer	Complete	Officer in role and developing knowledge and experience
	Emergency Planning Officer Industry	Complete	Officer in role and developing knowledge and experience
	Emergency Planning Officer Community Resilience	Complete	Officer in role and developing knowledge and experience
<b>Training</b>  Trained and competent multi-agency staff			
	Courses will be finalised by the LRF Training and Exercising Group along with expected proportion funded from LRF grants vs. individual organisations.	Ongoing	A range of training opportunities have either been delivered or in the process of being delivered. These have included courses from the college of policing, emergency planning college and independent providers.
	Consideration of multi-agency training platform	Ongoing	Options being identified and value and requirements identified
<b>Community Resilience</b>  Increased LRF capability to engage, work with and support communities to develop resilience			
	Subscription to National Consortium for Whole Society Resilience	Ongoing	Decision required by the LRF informed by the LRF reference level of buy in and support to follow review of LRF papers.
	Community Resilience Grants	Ongoing	Note £10k from previous years allocation to be added to provide mass. Obtaining case study from counterparts in West Yorkshire who have implemented a similar project. CLRF specific documentation drafted.
	Whole of Society Resilience Project  Engagement with LRF partners and communities to identify key actions / activities of benefit	Ongoing	Partner workshop and interviews conducted. Draft report produced by Northumbria University. Workshop scheduled with key community organisations and responders.  Following receipt additional work to be conducted with local partners reference application and recommendations.

Thematic area (and desired outcome)	Element	Status	Update
	Accessible - Community Risk Register information	Ongoing	Survey issued to communities group reference accessibility and content of the community risk register. Results will be assessed.
<b>Role of LRFs in prevention scoping work</b>  Ensure that there is a collective understanding and agreement in the LRF reference the LRF remit	Initial project to determine if / where the LRF can add value in the prevention phase – something suggested in national reviews but which hasn't been explored – expectation is that the LRF will only be able to add value in specific areas not already effectively addressed by legislation but that the LRF will be able to make a real difference in these areas.	Ongoing	Following initial paper awaiting confirmation of position from the University and further define scope and expected output.
<b>Communications</b>  Ensure that there are effective multi-agency communications systems in place to support a range of emergency responses.	Increased accessible partner wifi at key locations	Ongoing	Initial discussion held with partners and HBC IT provider, site survey scheduled. Costs will be subject to survey and specification required.
	LRF Activation system annual subscription	Complete	Tested as part of REPPiR (PowerStation) external exercise, changes made and feedback provided to system owner. Further tests scheduled to confirm improvements.
	Review of resilient telecommunications – potential purchase of additional satellite communications	Ongoing	Review of partner telecoms undertaken and number of areas that may benefit from additional resilience identified.  Cost benefit analysis to be undertaken reference access to satellite communications and further discussion with partners reference potential specification and application.
<b>Peer review trial</b>  In recognition of the need for greater assurance identified in recent reviews	Aim to develop an effective model of independent review / facilitation that will work for the unique LRF structures and provide not just assurance to those undertaking roles in the LRF but aid continual improvement	Ongoing	Suitably qualified and experienced consultant identified and agreement to undertake an initial scoping work to outline methodology to the LRF board. Any additional work subject to agreement of the board.

## **5. RISK IMPLICATIONS**

- 5.1 Failure to effectively meet utilise the funding / demonstrate value for money will be at detriment to future / ongoing funding.
- 5.2 Effective delivery will be reliant on a number of factors not least the engagement of multi-agency partners and wider community. These are being managed through the recognition that not all projects will be delivered, new projects may be identified and that some may need to adapt.

## **6. FINANCIAL CONSIDERATIONS**

- 6.1 Ongoing reporting is required for the time being policy from national is that the additional grant should not compromise existing contributions from the LRF membership, this provides some contingency in the event that the funding is not continued.
- 6.2 Also noted is the need to ensure that there is recognition of the separate source and purpose of the grant in comparison to other CEPU funding streams as a means of ensuring that non-LRF duties e.g. those undertaken on behalf of the Local Authorities continue to be funded appropriately.

## **7. LEGAL CONSIDERATIONS**

- 7.1 The key legislation is the Civil Contingencies Act 2004 which identifies the local authorities as a Category 1 responder, section 10 of the CCA 2004 identifies failure by a person or body identified within the legislation may bring proceedings in the High Court.

## **8. CHILD AND FAMILY POVERTY**

- 8.1 There are no child and family poverty implications relating to this report.

## **9. EQUALITY AND DIVERSITY CONSIDERATIONS**

- 9.1 There are no equality and diversity considerations relating to this report.

## **10. STAFF CONSIDERATIONS**

- 10.1 There are no staff considerations relating to this report.

## **11. ASSET MANAGEMENT CONSIDERATIONS**

- 11.1 There are no asset management considerations relating to this report.

## **12. RECOMMENDATIONS**

- 12.1 It is recommended that members of the EPJC note the pilot funding and proposed / ongoing activities and receive further reports on the utilisation of the funding at future meetings.

**13. REASONS FOR RECOMMENDATIONS**

- 13.1 To ensure that members of the EPJC can effectively obtain assurance on the work of the LRF and effective utilisation of the funding.

**14. BACKGROUND PAPERS**

No Background papers.

**15. CONTACT OFFICER**

Stuart Marshall  
Chief Emergency Planning Officer  
Cleveland Emergency Planning Unit  
Tel 01642 301515  
Email: [stuart.marshall@hartlepool.gov.uk](mailto:stuart.marshall@hartlepool.gov.uk)

# EMERGENCY PLANNING JOINT COMMITTEE

22<sup>nd</sup> November, 2022



**Report of:** Chief Emergency Planning Officer

**Subject:** INCIDENT REPORT  
(25<sup>th</sup> June 2022 – 4<sup>th</sup> November 2022)

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## 1. TYPE OF DECISION/APPLICABLE CATEGORY

For information and assurance.

## 2. PURPOSE OF REPORT

- 2.1 To assist members of the Emergency Planning Joint Committee (EPJC) in overseeing the performance and effectiveness of the Emergency Planning Unit and its value to the four unitary authorities.
- 2.2 To inform members of the EPJC of the incidents reported and responded to by the Cleveland Emergency Planning Unit (CEPU). The report covers the period between the 25<sup>th</sup> June 2022 – 4<sup>th</sup> November 2022.

## 3. BACKGROUND

- 3.1 CEPU provides both a 24 hour point of contact for partners requesting assistance, and for the provision of tactical advice to the four local authorities.
- 3.2 There are a number of mechanisms in place to ensure that CEPU are made aware of incidents both in and out of normal office hours these include protocols with the emergency services and early warning systems with industry and agencies for example warnings from the Met Office, Environment Agency and communications chains with local industry.
- 3.3 Appendix 1 lists the incidents that staff have been involved in or notified.
- 3.4 A number of these incidents have been followed up with multi-agency debriefs the learning from which is shared with agencies and where appropriate actioned via the Local Resilience Forum / agencies internal procedures. On occasion lessons are shared nationally on the Joint Organisational Learning tool.

**4. PROPOSALS**

- 4.1 Members familiarise themselves with the range of incidents that have occurred with a view to seeking additional detail if required.

**5. RISK IMPLICATIONS**

- 5.1 Failure to respond appropriately may result in impacts on the social, economic and environmental welfare of the community.

**6. FINANCIAL CONSIDERATIONS**

- 6.1 There are no financial considerations relating to this report.

**7. LEGAL CONSIDERATIONS**

- 7.1 The key legislation is the Civil Contingencies Act 2004 which identifies the local authorities as a Category 1 responder, section 10 of the CCA 2004 identifies failure by a person or body identified within the legislation may bring proceedings in the High Court.
- 7.2 In addition a number of actions relate to the Control of Major Accident Hazard Regulations 2015, Radiation Emergency Preparedness Public Information Regulations 2019 and Pipeline Safety Regulations 1996. All of the above place statutory duties upon the local authority, failure to provide to an adequate level resulting in possible enforcement.

**8. CHILD AND FAMILY POVERTY**

- 8.1 There are no child and family poverty implications relating to this report.

**9. EQUALITY AND DIVERSITY CONSIDERATIONS**

- 9.1 There are no equality and diversity considerations relating to this report.

**10. STAFF CONSIDERATIONS**

- 10.1 There are no staff considerations relating to this report.

**11. ASSET MANAGEMENT CONSIDERATIONS**

- 11.1 There are no asset management considerations relating to this report.

**12. RECOMMENDATIONS**

- 12.1 It is recommended that members of the EPJC note the areas of work undertaken and seek further clarification as appropriate from the Chief Emergency Planning Officer.

**13. REASONS FOR RECOMMENDATIONS**

- 13.1 To ensure that members of the EPJC can effectively obtain assurance that the duties and expectations on the local authorities can be met in the event of an incident.

**14. BACKGROUND PAPERS**

No Background papers.

**15. CONTACT OFFICER**

Stuart Marshall  
Chief Emergency Planning Officer  
Cleveland Emergency Planning Unit  
Tel 01642 301515  
Email: [stuart.marshall@hartlepool.gov.uk](mailto:stuart.marshall@hartlepool.gov.uk)



**Appendix 1 Incidents of note 25<sup>th</sup> June 2022 – 4<sup>th</sup> November 2022**

Date	Borough	Location	Type of incident	Additional Information
26/06/2022	Middlesbrough	Barrington Crescent	Fire	CFB request structural engineer which the owner arranged
01/07/2022	Redcar & Cleveland	Teesport	Toxic release	False alarm (good intent) believed cyanide leak, no leakage occurred. Some public concern / social media and impacts on local business.
07/07/2022	Stockton-On-Tees	Station Road, Billingham	Fire	Shop fire on Station Road Billingham, no support required from LA
12/07/2022	Stockton-On-Tees	Seal Sands	Fire	Concern reference products of combustion – started during decommissioning of previous COMAH site. Road closures implemented.
18/07/2022	All Boroughs	All boroughs	Unclassified	Heatwave, number of multi-agency calls undertaken to ensure shared situational awareness across all partners.
02/08/2022	Redcar & Cleveland	Field by A1053	Fire	Fire threatening substation, stood down following reduction in fire.
09/08/2022	Stockton-On-Tees	Seal Sands	Fire	Tank fire whilst decommissioning no assistance required of LA's
11/08/2022	Redcar & Cleveland	Skelton	Fire	Fire in field local impacts.
12/08/2022	Stockton-On-Tees	Dovecot Street	Fire	Fire leading to evacuation 5 individuals and one family
25/08/2022	Redcar & Cleveland	Marske beach	UXO	Member of public reported and beach closed - device not recovered.
04/09/2022	Stockton-On-Tees	High Newham Court (Harwick Road)	Fire	Potential requirement for temporary accommodation due to fire in shop below flats
09/09/2022	Redcar & Cleveland	TS6 6UZ Ready mix aggregates	UXO	Bomb squad deployed, request for LA assistance ref obtaining a skip later rescinded.
27/09/2022	Middlesbrough	Meadowsweet Lane	UXO	Propane Cylinder buried – good intent report.
28/09/2022	Hartlepool	Middleton Grange Shopping Centre	UXO	Suspicious drums in back of car, reported to the Police, EOD called and 500m cordon instigated – evacuation of Middleton Grange, Civic and Colleges. Stood down no threat good intent.
13/10/2022	Stockton-On-Tees	Teesdale	Chemical	Workers reported smell / reporting unwell. CFB officers could find no trace of dangerous chemical, advice to ventilate buildings with air con off and if unwell vacate building.
01/11/2022	Hartlepool	Hospital	Chemical	Radiological source in public drain, advice ref contamination and clean up.
06/11/2022	Middlesbrough	Linthorpe Road	Fire	Fire in Sheltered accommodation, housing provider able to support tenants.